



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

BOARD OF TRUSTEES MEETING AGENDA

TUESDAY, FEBRUARY 5, 2019

7 p.m.

MAPLE PARK CIVIC CENTER

302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Board Meeting – January 2, 2019

b) Receive and File

- Infrastructure Committee – October 30, 2018, November 13, 2018, December 11, 2018, December 18, 2018
- Personnel Committee – November 20, 2018, December 18, 2018
- Finance Committee – November 27, 2018, December 25, 2018
- Planning Commission Public Hearing – November 30, 2017

c) Acceptance of Cash and Investment Report as of December 31, 2018

d) Approval of Bills Payable and Manual Check Register #776

ACCOUNTS PAYABLE:	<u>\$78,533.24</u>
MANUAL CHECKS:	<u>3,119.70</u>
TOTAL:	<u>\$81,652.94</u>

e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

- Kane County Chiefs of Police Association – Monthly Luncheon Meeting on January 17, 2019, \$25 for E. Dean Stiegemeier, Police Chief (included as a reimbursement to E. Dean Stiegemeier on February 5, 2019 warrant list).
- Metro West Council of Government – 01/24/19 Board Meeting, \$35.00 for Kathleen Curtis, Village President. Amount includes dinner (included on February 5, 2019 warrant list).

6. FINANCIAL REPORT

7. LEGAL REPORT

8. POLICE DEPARTMENT REPORT

9. PUBLIC WORKS REPORT

10. ENGINEERING REPORT

11. COMMITTEE REPORTS

- Personnel & Communications – JP Dries, Chair
- Finance & Public Relations & Development – Chris Higgins, Chair
- Infrastructure – Brandon Harris, Chair

12. OLD BUSINESS

None.

13. NEW BUSINESS

A. MOTIONS

- 1. MOTION TO ALLOW THE INFRASTRUCTURE COMMITTEE CHAIR AND THE FINANCE COMMITTEE CHAIR TO GET PRICES FOR GIS TRAINING FOR TWO PUBLIC WORKS EMPLOYEES.**

B. CONSIDERATIONS

- 1. CONSIDERATION OF AMENDING THE MAPLE PARK ZONING CODE, IN ORDER TO ADD SOLAR ENERGY REGULATIONS**
- 2. ROOF CONSTRUCTION UPDATE**

C. RESOLUTIONS

1. RESOLUTION 2019-03 IL DEPT OF REVENUE RECIPROCAL AGREEMENT

A RESOLUTION SUPPORTING THE ABILITY OF MUNICIPALITIES TO SHARE LOCAL SALES TAX INFORMATION WITH OUTSIDE PROFESSIONALS FOR THE VILLAGE OF MAPLE PARK

This Resolution allows certain staff within the Village of Maple Park to obtain and share local sales tax information with certain outside professionals.

2. RESOLUTION 2019-04 HACH SERVICE PLUS

AUTHORIZING THE VILLAGE PRESIDENT TO ENTER INTO AN AGREEMENT WITH HACH SERVICE PLUS FOR WATER SYSTEM EQUIPMENT MAINTENANCE

This Resolution would allow the village to using Hach for water system equipment maintenance.

D. ORDINANCES

1. ORDINANCE 2019-02 APPROVED SURFACES DEFINITION 7-4-3 & 11-9-3

AN ORDINANCE AMENDING TITLE 7, CHAPTER 4, SECTION 7-4-3, "TRAILER PARKING PROHIBITED" AND TITLE 11, CHAPTER 9, SECTION 11-9-3, "ADDITONAL PARKING REGULATIONS" OF THE MAPLE PARK VILLAGE CODE BY UPDATING THE DEFINITION OF APPROVED SURFACES

This ordinance amends the "Approved Surfaces" definition in Sections 7-4-3 and 11-9-3 of the Maple Park Municipal Code.

14. VILLAGE PRESIDENT REPORT

15. TRUSTEE REPORTS

16. EXECUTIVE SESSION

Review of Closed Session Minutes 5 ILCS 120/2(c)(21)

Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

17. MATTERS REFERRED FROM EXECUTIVE SESSION

A. APPROVAL OF CLOSED SESSION MEETING MINUTES

- September 4, 2018

B. OPENING OF CLOSED SESSION MEETING MINUTES

C. RESOLUTION 2019-02

A RESOLUTION AUTHORIZING THE DESTRUCTION OF AUDIO RECORDINGS
OF CLOSED SESSION MEETINGS

*This resolution allows the Village Clerk to destroy audio recordings of the closed session
meetings of 2-17-17 and 5-2-17, as provided by law.*

18. ADJOURNMENT



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

BOARD OF TRUSTEES MEETING MINUTES

WEDNESDAY, JANUARY 2, 2019

7 p.m.

MAPLE PARK CIVIC CENTER

302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Village Clerk Liz Peerboom called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee Chris Higgins, Trustee Suzanne Fahnestock, Trustee Bart Shaver, Trustee JP Dries, Trustee Kristine Dalton. Absent: Brandon Harris.

Others present: Village Accountant Cheryl Aldridge, Public Works Director Lou Larson, Police Chief Dean Stiegemeier, Village Attorney Kevin Buick, and Village Clerk Liz Peerboom.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

None.

5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Board Meeting – December 4, 2018
- Public Hearing – December 4, 2018
- Special Meeting – December 17, 2018

b) Receive and File

- Joint Review Board meeting minutes – December 17, 2018
- c) Acceptance of Cash and Investment Report as of November 30, 2018
- d) Approval of Bills Payable and Manual Check Register #775

ACCOUNTS PAYABLE:	<u>\$24,525.94</u>
MANUAL CHECKS:	<u>4,062.52</u>
TOTAL:	<u>28,588.46</u>

- e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

None.

Trustee Higgins made a motion to approve the Consent Agenda, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Dalton, Dries, Fahnestock, Higgins, Shaver. Nay: None. Absent: Harris. (5-0-1)

6. FINANCIAL REPORT

There were no questions on the Financial Report.

7. LEGAL REPORT

There were no questions on the legal report.

8. POLICE DEPARTMENT REPORT

JP Dries asked how they did in 2018 on the drop-in center numbers. Chief Stiegemeier advised that the numbers were up.

9. PUBLIC WORKS REPORT

No report.

10. ENGINEERING REPORT

A report was distributed to the Board regarding reserved waste water treatment plant capacity for the Maples commercial subdivision.

11. COMMITTEE REPORTS

- Personnel & Communications – JP Dries, Chair

Trustee Dries said that the Personnel Committee is going to base the next agenda on the strategic plan.

- Finance & Public Relations & Development – Chris Higgins, Chair

No report.

- Infrastructure – Brandon Harris, Chair

Trustee Harris was absent.

12. OLD BUSINESS

None.

13. NEW BUSINESS

A. MOTIONS

None.

B. CONSIDERATIONS

DISCUSSION OF CIVIC CENTER GYM ROOF TRUSS EMERGENCY FIX

President Curtis discussed the gym roof and the failed trusses. She added that the first bill for shoring up the trusses was about \$8,500. Public Works Director Lou Larson advised that he has been working with the insurance adjuster and the structural engineer is in the process of shoring up the roof trusses.

C. RESOLUTIONS

1. RESOLUTION 2019-01 AMENDMENT TO SEXUAL HARASSMENT POLICY

A RESOLUTION AMENDING A POLICY PROHIBITING DISCRIMINATION
AND SEXUAL HARASSMENT FOR THE VILLAGE OF MAPLE PARK,
ILLINOIS

This resolution amends the sexual harassment policy due to a change in state law.

Trustee Fahnestock made a motion to approve Resolution 2019-01, a Resolution Amending a Policy Prohibiting Discrimination and Sexual Assault for the Village of Maple Park, Illinois, seconded by Trustee Dries.

Village Attorney Kevin Buick advised that this updates the policy to be in line with the recently updated law.

Motion carried by roll call vote. Aye: Dries, Fahnestock, Higgins, Shaver, Dalton. Nay: None. Absent: Harris. (5-0-1)

D. ORDINANCES

1. ORDINANCE 2019-01 EXTENSION OF MORATORIUM ON CERTAIN FEES

AN ORDINANCE TEMPORARILY SUSPENDING CERTAIN PROVISIONS OF CHAPTER 17, FEES AND PENALTIES IN TITLE 12, SUBDIVISION REGULATION, IN THE MAPLE PARK VILLAGE CODE

This ordinance extends the moratorium on certain fees in the Subdivision Code, for a period of six months.

Trustee Dries made a motion to approve Ordinance 2019-01, an Ordinance Temporarily Suspending Certain Provisions of Chapter 17, Fees and Penalties in Title 12, Subdivision Regulations, in the Maple Park Village Code, seconded by Trustee Higgins.

Trustee Fahnestock asked if this moratorium was put in place to spur development. Trustee Dries advised that these fees were originally put in place right before development died and were never actually collected. He added that this topic will be again discussed at budget time.

Motion carried by roll call vote. Aye: Fahnestock, Higgins, Shaver, Dalton, Dries. Nay: None. Absent: Harris. (5-0-1)

14. VILLAGE PRESIDENT REPORT

President Curtis reiterated that the Finance Committee will be on January 22, 2019, at 7 p.m., in order to discuss the village engineer issue.

15. TRUSTEE REPORTS

Trustee Higgins also advised that the committee will also discuss zoning amendments. President Curtis added that there is a Public Hearing on January 24, 2019, before the Planning Commission, regarding the zoning amendments.

16. ADJOURNMENT

Trustee Fahnestock made a motion to adjourn the meeting, seconded by Trustee Dries. Motion carried by voice vote.

Meeting adjourned at 7:18 p.m.



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309
Fax: 815-827-4040
Website: <http://www.villageofmaplepark.com>

Approved by the Infrastructure Committee
on 1/8/19.

INFRASTRUCTURE COMMITTEE MEETING MINUTES

Tuesday, October 30, 2018

7:00 p.m.

Maple Park Civic Center
302 Willow Street, Maple Park, IL

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Harris called the meeting to order at 7:03 p.m.

Village Clerk Liz Peerboom called the roll call and the following Committee members were present: Trustee Brandon Harris, Trustee Chris Higgins, and Trustee Suzanne Fahnestock. Absent: Trustee JP Dries.

Others present: Village Engineer Jeremy Lin, Public Works Director Mike Miller, and Village Clerk Liz Peerboom.

2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None.

3. APPROVAL OF MEETING MINUTES

- June 12, 2018
- June 14, 2018
- July 10, 2018
- July 24, 2018
- August 14, 2018
- September 11, 2018
- October 9, 2018

Trustee Higgins made a motion to approve the meeting minutes from June 12, 2018, June 14, 2018, July 10, 2018, July 24, 2018, August 14, 2018, September 11, 2018, and October 9, 2018, seconded by Trustee Fahnestock.

Motion carried by voice vote.

The committee discussed items not in order of the agenda. It was discussed as follows:

4. BUDGET DISCUSSION – STREETS

Trustee Harris asked if Mr. Miller had any input on the other budget items on the agenda. Mr. Miller said that the flooding on Washington should be a priority, along with the drainage behind the businesses on Main Street.

Village Engineer Jeremy Lin discussed a grant that had been started for the Kane County side of Maple Park and said that we could possibly use that grant for some of the projects. Trustee Fahnestock asked if a section had already been done. Mr. Lin advised that a section had already been done on Liberty, but Mr. Miller advised that there is a section that doesn't have a storm sewer. Trustee Harris asked if TIF could be used to get the project taken care of. Trustee Higgins advised that it could be TIF eligible. Trustee Higgins said that he estimates about \$87,000 in TIF by the end of the year.

The committee then discussed flooding.

Trustee Higgins discussed using MFT funds for wages and salt and freeing up funds for street projects out of the general fund and saving the extra engineering costs on the road project. He also discussed different projects and what the Finance Committee might budget for.

Consensus was that the priority would be storm water improvements first, and then the roads, followed by the elevated water storage tank.

Trustee Higgins advised that he spoke with the TIF attorney and found that the site first selected is not in the TIF, but the other site is not owned by the village.

The committee also briefly discussed wayside horns and quiet zone.

5. ELEVATED TANK SITE STUDY

Village Engineer Jeremy Lin advised that there is a USDA loan and grant available for this type of project.

Mr. Lin will share the study with the Village Clerk to send out to members of the Board of Trustees.

Trustee Higgins gave a short background to Trustee Fahnestock on what has been done to this point for this project. Trustee Fahnestock said that she would like to review all the projects to get on the same page as the rest of the Board.

6. ENGINEERING REPORT

Trustee Higgins asked if Mr. Lin had anymore to add to the items that had been discussed and Mr. Lin said that he did not.

7. PUBLIC WORKS REPORT

Public Works Director Mike Miller said the he is all ready for winter, but the V plow needs to be fixed, adding that the other trucks are running well. He advised that he had to replace the transmission in the pickup truck. He also talked about the heat in the civic center, adding that the boiler is running well.

8. DISCUSSION OF GIS DATA ENTRY PLAN

The committee discussed whether or not to hire a part-time intern to enter data into the GIS. Mr. Miller advised that the staff could do the data entry. Consensus was to have the staff enter the data and then if there is a need in the future, they can rethink that idea.

Mr. Miller left the meeting at 7:47 p.m.

Trustee Fahnestock would like to know what the next step would be. Trustee Higgins said it would go to the Finance Committee. Trustee Fahnestock said that she would like to know the cost, and how to pay for it; and the timeline of each project before she can vote on it.

Consensus was to move the projects to the Finance committee.

9. ADJOURNMENT

Trustee Fahnestock made a motion to adjourn the meeting, seconded by Trustee Higgins. Motion carried by voice vote.

Meeting adjourned at 8:05 p.m.

Liz Peerboom, CMC
Village Clerk

Committee Members:
Trustee Harris, Chair
Trustee Fahnestock
Trustee Higgins
Trustee Dries



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309
Fax: 815-827-4040
Website: <http://www.villageofmaplepark.com>

Approved by the Infrastructure
Committee on 1/8/19.

INFRASTRUCTURE COMMITTEE MEETING MINUTES

Tuesday, November 13, 2018

7:00 p.m.

**Maple Park Civic Center
302 Willow Street, Maple Park, IL**

Meeting was cancelled.

Liz Peerboom, CMC
Village Clerk

Committee Members:

Trustee Harris, Chair
Trustee Fahnestock
Trustee Higgins
Trustee Dries

Next Meeting December 11, 2018



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Approved by the Infrastructure
Committee on 1/8/19.

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

INFRASTRUCTURE COMMITTEE MEETING MINUTES

Tuesday, December 11, 2018

7:00 p.m.

Maple Park Civic Center

302 Willow Street, Maple Park, IL

MEETING RESCHEDULED TO TUESDAY, DECEMBER 18, 2018.

Liz Peerboom, CMC
Village Clerk

Committee Members

Trustee Harris, Chair

Trustee Fahnestock

Trustee Higgins

Trustee Dries



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309
Fax: 815-827-4040
Website: <http://www.villageofmaplepark.com>

Approved by the Infrastructure
Committee on 1/8/19.

INFRASTRUCTURE COMMITTEE MEETING AGENDA

Tuesday, December 18, 2018

7:00 p.m.

Maple Park Civic Center

302 Willow Street, Maple Park, IL

The Infrastructure Committee meeting scheduled for December 18, 2018 was cancelled. The next meeting was scheduled for Tuesday, January 8, 2018.

Liz Peerboom, CMC
Village Clerk

Committee Members:

Trustee Harris, Chair
Trustee Fahnestock
Trustee Higgins
Trustee Dries



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

Approved by the Personnel
Committee on 1/15/19.

PERSONNEL COMMITTEE MEETING MINUTES

Tuesday, November 20, 2018

7:00 p.m.

Maple Park Civic Center

302 Willow Street, Maple Park, IL

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Dries called the meeting to order at 7:05 p.m.

Village Clerk Liz Peerboom called the roll call and the following Committee members were present: Trustee JP Dries, Trustee Brandon Harris, Trustee Bart Shaver. Absent: Trustee Kristine Dalton.

Others present: Chad and Mike from CMJ Technologies, and Village Clerk Liz Peerboom.

2. PUBLIC COMMENT – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

None.

3. APPROVAL OF MEETING MINUTES

- October 16, 2018

Trustee Harris made a motion to approve the meeting minutes from October 16, 2018, seconded by Trustee Shaver. Motion carried by voice vote.

4. DISCUSSION OF IT BUDGET ITEMS WITH CMJ TECHNOLOGIES

Trustee Dries advised that he wanted to have representatives from CMJ Technologies, the village's IT consultant in to discuss the possible purchase of a new server. Chad Jewett and Mike King were present to talk about different choices for a new server. Mr. Jewett advised that the current server's warranty was expiring and so they went ahead and extended the warranty for another year so the village would have time to budget for a new server; adding that when that expires, the server will be 5 years old. He also advised that in 2020 Microsoft will stop supporting the village's current operating system. Mr. Jewett also had a concern about the village's internet connection for the addition of VOIPs. He said that he has quotes for a new internet provider, adding that he will give

the quotes that he has received to Clerk Peerboom. He will include CMJ's cost to install the wiring and phones. The committee discussed Voice Over IP Phones (VOIP) and Mr. Jewett suggested adding the police department into the number of phones that would convert to VOIP, considering the cost isn't that great. The committee then discussed increasing the new server to 2 terabytes. Mr. Jewett advised that will get all the quotes to the village by the middle of January.

The committee then discussed migrating over to Office 365 to get rid of the web mail feature. Mr. Jewett said that there could be a mix of solutions for Office 365. He said that some users could purchase the premium Office 365, but others would purchase the cheaper versions because they might not have computers.

5. DISCUSSION OF EMPLOYEE HANDBOOK

Trustee Dries advised that the committee would not be discussing this item.

6. OTHER ITEMS FOR CONSIDERATION FOR FUTURE MEETINGS

Trustee Dries said that, in the past, the committee had discussed the possibility of hiring a village administrator. He said that through the strategic plan he has found information on possibly hiring a part-time village administrator, as a consultant, but he doesn't want to make any decisions until after the strategic plan is finalized on December 17th.

The committee also discussed the new sales tax numbers and what it could possibly be spent on. The committee talked about streets that need to be paved.

Trustee Dries advised that he will be cancelling the December meeting and come back in January with fresh ideas.

7. ADJOURNMENT

Trustee Harris made a motion to adjourn the meeting, seconded by Trustee Shaver. Motion carried by voice vote.

Meeting adjourned at 9:16 p.m.

Liz Peerboom, CMC
Village Clerk

Committee Members:
Trustee JP Dries, Chair
Trustee Kristine Dalton
Trustee Brandon Harris
Trustee Bart Shaver



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

Approved by the Personnel
Committee on 1/15/19.

PERSONNEL & COMMUNICATIONS COMMITTEE

MINUTES

Tuesday, December 18, 2018

7:00 p.m.

Village of Maple Park

302 Willow Street, Maple Park, IL, 60151

Meeting was cancelled. The next Meeting was Scheduled for Tuesday, January 15, 2019.

Liz Peerboom, CMC
Village Clerk

Committee Members:

Trustee JP Dries, Chair

Trustee Kristine Dalton

Trustee Brandon Harris

Trustee Bart Shaver



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Approved by the Finance
Committee on 1/22/19.

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

FINANCE AND PUBLIC RELATIONS & DEVELOPMENT COMMITTEE MINUTES

Tuesday, November 27, 2018

7:00 p.m.

**Maple Park Civic Center
302 Willow Street, Maple Park, IL**

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Higgins called the meeting to order at 7:02 p.m.

Village Clerk Liz Peerboom called the roll call and the following committee members were present: Trustee Chris Higgins, Trustee Bart Shaver, Trustee Suzanne Fahnstock, Trustee Kristine Dalton.

Others present: Building Inspector Lou Larson, and Village Clerk Liz Peerboom.

2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None.

3. APPROVAL OF MEETING MINUTES

- October 23, 2018

Trustee Dalton made a motion to approve the minutes from October 23, 2018, seconded by Trustee Shaver. Motion carried by voice vote.

4. DISCUSSION OF ZONING CHANGES

- Approved Surfaces

Trustee Higgins advised that Mr. Larson was present to discuss changes to the zoning code. The committee discussed changes to the code as pertains to approved surfaces. Trustee Higgins would like to see “approved surfaces” defined better. He gave examples of what he would like to see in the definition.

Trustee Dalton said that gravel should be enough because paving the surface is costly for residents. Trustee Higgins advised that this would be for all new properties, or if a person wanted to expand their surface.

MINUTES

Finance Committee Meeting

November 27, 2018

Page 2 of 3

Trustee Fahnestock said that she is concerned that residents will be upset about these changes. She would like it to be specific that it only applies to new development or changes to existing surfaces, adding that there should also be some exemptions.

Mr. Larson advised that he thinks that most people would have a hard surface if they could afford it. He added that if someone has a gravel driveway, they would be able to maintain the driveway, but if they wanted to make it bigger or change the footprint, they would need to have a hard surface at that point. Mr. Larson said that the definition should include language that explains that this would only be if you are adding or expanding.

The committee then discussed what language would go into the definition. Trustee Higgins will send the updated definition to the Village Clerk for the minutes and the Board agenda.

Trustee Fahnestock made a motion to send this item to the December Board for Board discussion, seconded by Trustee Dalton. Motion carried by voice vote.

- Solar Energy

Trustee Higgins advised that there has been a request to put up solar energy structures on their business, adding that village code does not regulate this at all and he would like to see some restrictions in the code. He showed a draft ordinance to the Committee for discussion.

Trustee Fahnestock asked about installation regulations. Mr. Larson advised that the code would need to restrict the installer to a licensed electrician. Trustee Fahnestock was concerned about the solar panels causing a roof leak. Mr. Larson advised that, generally, the homeowner will put a new roof on the house before installing the panels, adding that anytime you penetrate the roof you run the risk of having a leak, but most solar panel companies are good at not causing leaks.

Trustee Higgins said that he would like to prohibit the solar panels from being installed on the front of the house. The committee then discussed the difference between a Solar Garden and a Solar Farm.

The committee discussed why the village would need to regulate the installation of solar panels, gardens and farms. The committee then discussed the following timeline of discussing the item at the December Board meeting, then having a public hearing in January before the Planning Commission, then back to the full Board for final approval. Trustee Fahnestock would like someone that has knowledge of solar energy to come speak to the committee, but Trustee Higgins wanted use the ordinance that was adapted from the DeKalb County Board. Trustee Higgins asked Trustee Fahnestock what specifically she wanted to know about. Trustee Fahnestock said that she couldn't vote on an ordinance of this type without fully understanding it.

- Chain Link Fences

Trustee Higgins asked if the committee would like to prohibit chain link fences in commercial districts. Consensus was to leave it as is.

5. DISCUSSION OF BUSINESS ZONING CATEGORIES

Trustee Higgins said that he would like to change all of the business zoning categories. He asked the committee to study the list and come back with ideas of what should be allowed where.

6. TIF GRANT

- Façade Grants
- Other Grants

Trustee Higgins advised that the village's TIF attorney sent him information about TIF grants. He added that this item will be discussed at the next meeting.

7. DISCUSSION OF BUXTON DEMOGRAPHICS PRESENTATION

- Revenue Estimates
- Village Projects

Trustee Higgins advised that the Buxton Company facilitated a report for Maple Park for free. He would like the committee to look this over and discuss it at the next meeting.

8. DISCUSSION OF DECEMBER MEETING DATE

Trustee Higgins advised that the next Committee meeting would be December 25th and asked if the committee would like to cancel. Trustee Dalton made a motion to cancel the meeting for December, seconded by Trustee Shaver. Motion carried by voice vote.

9. ADJOURNMENT

Trustee Dalton made a motion to adjourn the meeting, seconded by Trustee Fahnestock. Motion carried by voice vote.

Meeting adjourned at 9:00 p.m.

Liz Peerboom, CMC
Village Clerk



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

Approved by the Planning
Commission on 1/24/19.

PUBLIC HEARING

FOR THE PURPOSE OF PUBLIC DISCUSSION OF THE PROPOSED CHANGES TO VILLAGE OF MAPLE PARK VILLAGE CODE

Thursday, November 30, 2017
Maple Park Civic Center
302 Willow Street, Maple Park
7:00 P.M.

1. CALL TO ORDER

Chairman Miller called the meeting to order at 7:00 p.m.

2. ROLL CALL

Village Clerk Liz Peerboom called the roll call and the following commissioners were present: Chairman Chuck Miller, Commissioner Kimberly Sutherland, Trustee Kyle Foster, Commissioner Bob Rowlett, Commissioner Jeff Ramirez, and Commissioner Nick Davidson.

Others present: Village President Kathy Curtis, Trustee Chris Higgins and Village Clerk Liz Peerboom.

3. APPROVAL OF MEETING MINUTES

a. Public Hearing – June 8, 2017

Commissioner Davidson made a motion to approve the meeting minutes from the Public Hearings of June 8, 2017, seconded by Commissioner Sutherland. Motion carried by roll call vote.

4. PUBLIC HEARING

PROPOSED CODE CHANGES

a. TITLE 6, "POLICE REGULATIONS," CHAPTER 2, "ANIMAL CONTROL," SECTION 4, "ANIMAL RELATED BUSINESSES"

This change would remove the licensing of animal related businesses (kennels, pet shops, shelters, pounds, animal hospitals, etc.) and make it a special use in residential areas in Maple Park.

- b. TITLE 11, "ZONING REGULATIONS," CHAPTER 6, "RESIDENTIAL DISTRICTS," SECTION 11-6-4, "R-1 SINGLE-FAMILY RESIDENTIAL DISTRICT"

This change would add Animal Related businesses to the special use section in Single-Family Residential Districts in Maple Park.

- c. TITLE 11, "ZONING REGULATIONS," CHAPTER 6, "RESIDENTIAL DISTRICTS," SECTION 11-6-5, "R-2 GENERAL RESIDENTIAL DISTRICT"

This change would add Animal Related businesses to the special use section in General Residential Districts in Maple Park.

- d. TITLE 11, "ZONING REGULATIONS," CHAPTER 6, "RESIDENTIAL DISTRICTS," SECTION 11-6-4, "R-3 MULTI-FAMILY RESIDENTIAL DISTRICT"

This change would add Animal Related businesses to the special use section in Multi-Family Residential Districts in Maple Park.

Eric Pinion, 404 Elm Street, spoke in favor of the ordinance changes.

President Kathy Curtis clarified the reason for the changes. Chairman Miller advised that this is not to prohibit animal related businesses in Maple Park, but to have a process in order to set limits on each case.

Commissioners discussed boundaries of the ordinance. Consensus was that boundaries would be set by the Planning Commission and the Board of Trustees when during the public hearing for the special use permit.

Dana Van Wyhe, 803 Willow, had questions about a resident that has more than three dogs. President Curtis suggested that the police are notified about the dogs and they will enforce the ordinance.

John Peloso, 205 Center Street, spoke in favor of banning animal related businesses altogether.

President Curtis and Chairman Miller explained that this would enable the village to look at each case separately and allow input from the residents affected by the business.

5. ADJOURNMENT

Commissioner Ramirez made a motion to adjourn the public hearing, seconded by Commissioner Sutherland. Motion carried by voice vote.

Public Hearing adjourned at 7:19 p.m.

Liz Peerboom, Village Clerk

Planning Commission Members:
Chuck Miller, Chair
Lorenzo Catanag
George (Nick) Davidson
Robert Rowlett
Jeff Ramirez
Kimberly Sutherland
Luke Goucher (ex-officio member)

VILLAGE OF MAPLE PARK, ILLINOIS
Schedule of Cash and Investments
December 31, 2018

Fund	Interest Rate	First Midwest CD	IPTIP Accounts	First Midwest Money Market	Old Second Checking	Total Cash & Investments
Operating Funds						
General Fund						
Old Second - Checking Acct	0.00%	-	-	-	(13,904.10)	(13,904.10)
Old Second - TIF Checking Acct	0.00%	-	-	-	-	-
Illinois Public Treasurer's Pool	1.96%	-	276,198.33	-	-	276,198.33
Total General Fund		-	276,198.33	-	(13,904.10)	262,294.23
Utility Tax Fund						
Old Second - Checking Acct	0.00%	-	-	-	4,077.48	4,077.48
First Midwest Bank	2.21%	-	-	328,250.65	-	328,250.65
Illinois Public Treasurer's Pool	1.96%	-	43,120.73	-	-	43,120.73
Wells Fargo - CD (13 month 12/14/18)	2.75%	150,601.95	-	-	-	150,601.95
Total Utility Tax Fund		150,601.95	43,120.73	328,250.65	4,077.48	526,050.81
TIF District Fund						
Old Second - Checking Account	0.00%	-	-	-	-	-
Old Second - TIF Checking Acct	0.00%	-	-	-	91,071.59	91,071.59
Total Road & Bridge Fund		-	-	-	91,071.59	91,071.59
Road & Bridge Fund						
Old Second - Checking Account	0.00%	-	-	-	4,692.96	4,692.96
Illinois Public Treasurer's Pool	1.96%	-	64,168.50	-	-	64,168.50
Total Road & Bridge Fund		-	64,168.50	-	4,692.96	68,861.46
Motor Fuel Tax Fund						
Old Second - Checking Account	0.00%	-	-	-	-	-
Illinois Public Treasurer's Pool	1.96%	-	128,960.07	-	-	128,960.07
Total Motor Fuel Tax Fund		-	128,960.07	-	-	128,960.07
Water & Sewer Funds						
Operating Accounts						
Old Second - Checking Account	0.00%	-	-	-	(9,327.26)	(9,327.26)
Illinois Public Treasurer's Pool	1.96%	-	351,270.85	-	-	351,270.85
Total Operating Accounts		-	351,270.85	-	(9,327.26)	341,943.59
Water Improvement Account						
Old Second - Checking Account	0.00%	-	-	-	12,344.87	12,344.87
Illinois Public Treasurer's Pool	1.96%	-	141,445.19	-	-	141,445.19
Wells Fargo - CD (13 month 12/14/18)	2.75%	10,040.13	-	-	-	10,040.13
Total Water Improvement Accounts		10,040.13	141,445.19	-	12,344.87	163,830.19
Sewer Improvement Account						
Old Second - Checking Account	0.00%	-	-	-	13,971.57	13,971.57
Illinois Public Treasurer's Pool	1.96%	-	253,362.59	-	-	253,362.59
Wells Fargo - CD (13 month 12/14/18)	2.75%	90,361.17	-	-	-	90,361.17
Total Sewer Improvement Accounts		90,361.17	253,362.59	-	13,971.57	357,695.33
Total Water & Sewer Funds		100,401.30	746,078.63	-	16,989.18	863,469.11
Total Village Operating Funds		251,003.25	1,258,526.26	328,250.65	102,927.11	1,940,707.27
Escrow Funds						
School Land Cash						
Old Second - Checking Account	0.00%	-	-	-	38,400.00	38,400.00
Developer Escrow Fund						
Old Second - Checking Account	0.00%	-	-	-	82,137.30	82,137.30
Total Village Escrow Funds		-	-	-	120,537.30	120,537.30
Total Village Cash & Investments		251,003.25	1,258,526.26	328,250.65	223,464.41	2,061,244.57

SYS DATE:01/30/19

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 776
Wednesday January 30, 2019

SYS TIME:15:00
[NW1]

DATE: 01/30/19

PAGE 1

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 ALL AROUND PUMPING SERVICE, IN 17547	52-20-5600	PUMPING SERVICES	1550.00	1550.00
01 CASEY'S GENERAL STORES, INC. 12312018	01-30-5250	GASOLINE	307.32	307.32
01 CMJ TECHNOLOGIES, INC. 11297	01-10-5390	PREPAID BLOCK OF LABOR	2520.00	2520.00
01 COAST TO COAST SOLUTIONS IVC0089660	01-30-5100	GLOVES	321.86	321.86
01 COMMONWEALTH EDISON 0147077192 0119	01-50-5730	STREET LIGHTING	4209.36	181.60
0498142046 1218	52-20-5730	LIFT STATION		108.70
0798152002 1218	52-10-5730	WELL		1911.93
1620026021 1218	52-20-5730	WWTP		1018.79
4665155040 0119	01-50-5730	STREET LIGHTING		954.13
5778015012 1218	01-20-5730	HERITAGE HILLS POND		34.21
01 CONSERV FS, INC. 121009523	01-50-5250	GASOLINE	310.13	155.07
121009523	52-10-5250	GASOLINE		111.65
121009523	52-20-5250	GASOLINE		43.41
01 CORTLAND FLOORING, INC. 2748	01-40-5600	CARPETING	1157.50	927.50
2749	01-30-5900	VINYL - POLICE DEPT		230.00
01 THE ECONOMIC DEVELOPMENT GROUP 12282018	13-00-8417	PROFESSIONAL FEES	2681.98	2681.98
01 EXPERT LOCK & SAFE INC. 80556	52-20-5900	KEYS	186.25	186.25
01 FOSTER, BUICK, CONKLIN & LUNDG 26305	01-10-5330	DEMOLITION	1093.75	481.25
26305	01-10-5330	GENERAL COUNSEL		525.00
26305	01-30-5330	GENERAL COUNSEL		87.50
01 GOODENOUGH INC. 60854	01-10-5420.02	PLUMBING INSPECTION	100.00	50.00
60883	01-10-5420.02	PLUMBING INSPECTION		50.00
01 FRONTIER 8158273286 0119	01-30-5700	POLICE TELEPHONE	723.68	142.50
8158273309 0119	01-10-5700	OFFICE TELEPHONE		404.01
8158273710 0119	52-10-5700	WELL HOUSE		62.14
8158275039 0119	52-20-5700	WWTP		52.89
8158275069 0119	52-20-5700	LIFT STATION		62.14
01 HAWKINS, INC. 4424859	52-10-5600	PUMP TUBE	205.90	14.20
4424859	52-10-5110	CHEMICALS		191.70
01 HOLMGREN ELECTRIC INC. 5834	52-10-5600	ELECTRICAL REPAIRS	728.46	375.00
5834	01-50-5600	ELECTRICAL REPAIRS		353.46
01 DENNIS M. LEXA			401.43	

SYS DATE:01/30/19

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 776
Wednesday January 30, 2019

SYS TIME:15:00
[NW1]

DATE: 01/30/19

PAGE 2

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
8625	01-50-5600	2004 FORD F350 REPAIR		401.43
01 ICMA-RC 42240	01-10-5390	PLAN FEE 01/01/19-03/31/19	250.00	250.00
01 ILLINOIS ENVIRONMENTAL PROTECT 01142019	52-10-5870	PROJECT L17-1438	29540.04	26210.75
01142019	52-10-5880	PROJECT L17-1438		3329.29
01 IMPACT NETWORKING, LLC 1304455	01-10-5200	COPY COSTS	545.90	298.32
1331629	01-10-5200	COPY COSTS		247.58
01 INTOXIMETERS, INC. 617998	01-30-5100	DRYGAS/DRAIN TOOL	126.07	159.50
617998	01-30-5900	SHIPPING CREDIT		33.43-
01 JACOB & KLEIN, LTD. 12282018	13-00-8417	PROFESSIONAL FEES	267.05	267.05
01 JANCO SUPPLY INC. 277715	01-40-5100	SUPPLIES	194.60	194.60
01 JULIE, INC. 2019-1146	52-10-5740	ANNUAL JULIE FEE	395.66	197.83
2019-1146	52-20-5740	ANNUAL JULIE FEE		197.83
01 LINTECH ENGINEERING, INC. 2860	01-10-5320	ENGINEERING SERVICES	170.00	170.00
01 JULIE LITTLE 12162018	01-00-2103	RENTAL DEPOSIT REFUND	100.00	100.00
01 LOWE'S 01172019	01-40-5600	MAINTENANCE & REPAIR	224.24	190.46
01172019	01-50-5600	MAINTENANCE & REPAIR		13.84
01172019	52-10-5600	MAINTENANCE & REPAIR		19.94
01 BRAD MANNING FORD, INC. 94488	01-50-5600	SWITCH	151.50	151.50
01 MARK'S MACHINE SHOP INC. 30283	01-50-5600	SPINNER KNOB REPAIR	1201.00	206.00
30286	01-50-5600	TRUCK REPAIR		995.00
01 METRO WEST COUNCIL OF GOVERNME 3739	01-10-5920	01/24/19 BOARD MEETING	35.00	35.00
01 LINTECH ENGINEERING, INC. 2859	52-10-5390	OPERATION SERVICES	2500.00	1250.00
2859	52-20-5390	OPERATION SERVICES		1250.00
01 MIDWEST SALT P441852	52-10-5110	COARSE SALT	2479.93	2479.93
01 MIKE MILLER 01222019	01-50-5390	PW ASSISTANCE	75.00	75.00
01 NEOPOST USA INC 56415002	01-10-5160	02/17/19-05/16/19	83.85	83.85
01 NORTH EAST MULTI-REGIONAL 246902	01-30-5560	PART TIME POWER TEST	74.00	37.00
246987	01-30-5560	PART TIME POWER TEST		37.00
01 P. F. PETTIBONE & CO.			328.50	

SYS DATE:01/30/19

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 776
Wednesday January 30, 2019

SYS TIME:15:00
[NW1]

DATE: 01/30/19

PAGE 3

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
175600	01-30-5300	IDENTIFICATION CARDS		23.80
175670	01-30-5300	IDENTIFICATION CARD		12.90
175724	01-30-5300	POLICE PATCHES		291.80
01 QUILL CORPORATION			167.04	
3678487	01-10-5200	OFFICE SUPPLIES		88.38
3718161	01-10-5200	OFFICE SUPPLIES		16.68
4395623	01-30-5100	OFFICE SUPPLIES		61.98
01 E. DEAN STIEGEMEIER			25.00	
01172019	01-30-5560	KANE CHIEFS LUNCHEON REIMBURSEMENT		25.00
01 SUBURBAN LABORATORIES, INC.			235.00	
161093	52-10-5335	TEST EXPENSE		160.00
161807	52-10-5335	TEST EXPENSE		75.00
01 ULINE			111.54	
104591940	01-50-5900	CABLE TIES		117.26
104991441	01-50-5900	CREDIT FOR PARTIAL SHIPPING		5.72-
01 VERIZON WIRELESS			267.38	
9822583557	01-10-5700	CELL PHONES		90.59
9822583557	01-30-5700	CELL PHONES		62.76
9822583557	01-30-5700	AIR CARDS		114.03
01 WASTE MANAGEMENT			22487.32	
3578734-2011-5	01-10-5400	GARBAGE COLLECTION NOV - DEC		22487.32
** TOTAL CHECKS TO BE ISSUED			78533.24	

SYS DATE:01/30/19

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 776
Wednesday January 30, 2019

SYS TIME:15:00
[NW1]

DATE: 01/30/19

PAGE 4

FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01	GENERAL FUND		34724.84	
13	TIF DISTRICT		2949.03	
52	WATER & SEWER FUND		40859.37	
***	GRAND TOTAL ***		78533.24	
	TOTAL FOR REGULAR CHECKS:		77,317.94	
	TOTAL FOR DIRECT PAY VENDORS:		1,215.30	

SYS DATE:01/30/19

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
Wednesday January 30, 2019

SYS TIME:15:00

[NW1]

DATE: 01/30/19

PAGE 5

A/P MANUAL CHECK POSTING LIST
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

PAYABLE TO REG# INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
01 VANTAGEPOINT TRANSFER AGENTS-#01/10/19		21508	371.38	
56 01102019	01-00-2150	ICMA PAYABLE		100.00
56 01102019	01-10-5030	PENSION EXPENSE		29.23
56 01102019	01-20-5030	PENSION EXPENSE		50.75
56 01102019	01-30-5030	PENSION EXPENSE		89.23
56 01102019	01-50-5030	PENSION EXPENSE		50.76
56 01102019	52-10-5030	PENSION EXPENSE		28.63
56 01102019	52-20-5030	PENSION EXPENSE		22.78
01 VANTAGEPOINT TRANSFER AGENTS-#01/24/19		21511	371.38	
56 01242019	01-00-2150	ICMA PAYABLE		100.00
56 01242019	01-10-5030	PENSION EXPENSE		29.23
56 01242019	01-20-5030	PENSION EXPENSE		50.75
56 01242019	01-30-5030	PENSION EXPENSE		89.23
56 01242019	01-50-5030	PENSION EXPENSE		50.76
56 01242019	52-10-5030	PENSION EXPENSE		28.63
56 01242019	52-20-5030	PENSION EXPENSE		22.78
01 AMERICAN BANK & TRUST	01/09/19	21509	2376.94	
56 12282018E	01-50-5600	MAINTENANCE & REPAIR		529.67
56 12282018E	52-20-5600	MAINTENANCE & REPAIR		59.23
56 12282018F	01-10-5155	GOLF CART LICENSE EXPENSE		90.03
56 12282018F	01-10-5390	OTHER PROFESSIONAL SERVICES		483.00
56 12282018F	01-10-5900	OTHER EXPENSES		101.85
56 12282018F	01-30-5900	OTHER EXPENSE		24.99
56 12282018F	15-00-5100	GENERAL SUPPLIES		321.64
56 12282018H	01-30-5250	GASOLINE & FUEL		30.15
56 12282018H	01-30-5570	DUES & MEMBERSHIPS		150.00
56 12282018I	01-10-5200	OFFICE SUPPLIES		17.94
56 12282018I	01-40-5100	GENERAL SUPPLIES		14.77
56 12282018I	01-40-5600	MAINTENANCE & REPAIR		266.77
56 12282018I	52-20-5600	MAINTENANCE & REPAIR		93.38
56 12282018J	01-10-5700	TELEPHONE		62.44
56 12282018J	01-40-5600	MAINTENANCE & REPAIR		131.08

** TOTAL MANUAL CHECKS REGISTERED

3119.70

SYS DATE:01/30/19

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
Wednesday January 30, 2019

SYS TIME:15:00

[NW1]

PAGE 6

=====

A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

=====

PAYABLE TO REG#	INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
--------------------	--------	--------------------------	-------------------------	--------	-------

=====

=====

REPORT SUMMARY

=====

CASH FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	78533.24	3119.70	81652.94
TOTAL CASH	78533.24	3119.70	81652.94

=====

DISTR FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	34724.84	2542.63	37267.47
13	2949.03	.00	2949.03
15	.00	321.64	321.64
52	40859.37	255.43	41114.80
TOTAL DISTR	78533.24	3119.70	81652.94

=====



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

FINANCE REPORT TUESDAY, FEBRUARY 5, 2019

- Budget Report – Enclosed in the packet is the January Budget Report. The budget process will begin this month at the February 26th Finance Committee meeting.
- Escrow Accounts – There was a no escrow activity in January.
- Warrant List
 - A/P Check run of \$78,533.24, manual checks of \$3,119.70 for a total of \$81,652.94.
 - IEPA – Loan payment of \$29,540.04
 - Waste Management - \$22,487.32 for the November and December garbage collection service
- Please let me know if you have any questions or concerns.

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2018 - January 31, 2019

	FY 2018 Actuals	FY 2019 Budget	Budget May 18 - Jan 19	Actual Totals for May 18 - Jan 19	Variance to Budget
01 - GENERAL FUND					
TOTAL GENERAL FUND REVENUE	712,857	749,720	586,664	678,833	(92,169)
TOTAL ADMINISTRATION & FINANCE	336,790	350,404	253,280	253,000	280
TOTAL PARKS & GROUNDS	49,196	44,053	33,039	34,534	(1,494)
TOTAL POLICE DEPARTMENT	226,906	235,505	180,407	145,248	35,159
TOTAL CIVIC CENTER	26,034	21,500	16,125	12,212	3,913
TOTAL STREET DEPARTMENT	89,610	84,978	65,983	60,035	5,949
TOTAL NON DEPARTMENTAL	4,067	-	-	-	-
TOTAL GENERAL FUND EXPENDITURES	732,604	736,440	548,835	505,028	43,806
GENERAL FUND NET INCOME/LOSS	(19,747)	13,280	37,829	173,804	(135,975)
12 - UTILITY TAX FUND					
TOTAL REVENUE	107,678	91,500	75,000	67,428	7,572
TOTAL EXPENDITURES	102,576	101,525	64,447	48,254	16,193
UTILITY TAX FUND NET INCOME/LOSS	5,102	(10,025)	10,553	19,174	(8,621)
13 - TIF DISTRICT FUND					
TOTAL REVENUE	47,380	56,509	56,509	57,449	(941)
TOTAL EXPENDITURES	11,087	57,000	30,250	5,620	24,630
ROAD & BRIDGE FUND NET INCOME/LOSS	36,293	(491)	26,259	51,830	(25,571)
15 - ROAD & BRIDGE FUND					
TOTAL REVENUE	45,689	46,737	46,587	45,968	619
TOTAL EXPENDITURES	43,082	20,500	20,000	16,622	3,378
ROAD & BRIDGE FUND NET INCOME/LOSS	2,607	26,237	26,587	29,347	(2,760)
19 - MOTOR FUEL TAX FUND					
TOTAL REVENUE	34,489	34,221	25,665	27,064	(1,398)
TOTAL EXPENDITURES	-	10,000	10,000	-	10,000
MOTOR FUEL TAX FUND NET INCOME/LOSS	34,489	24,221	15,665	27,064	(11,398)
28 - DEVELOPER ESCROW FUND					
TOTAL REVENUE	134,115	10,000	-	-	-
TOTAL EXPENDITURES	134,115	10,000	-	-	-
DEVELOPER ESCROW FUND NET INCOME/LOSS	-	-	-	-	-
52 - WATER & SEWER FUND					
TOTAL REVENUE	430,693	375,776	251,684	267,158	(15,474)
TOTAL WATER EXPENDITURES	211,898	213,118	155,907	171,325	(15,418)
TOTAL SEWER EXPENDITURES	173,504	118,737	97,479	94,789	2,690
TOTAL WATER & SEWER FUND EXPENDITURES	385,402	331,855	253,386	266,114	(12,728)
WATER & SEWER FUND NET INCOME/LOSS	45,291	43,921	(1,702)	1,044	(2,745)
54 - WATER IMPROVEMENT ACCOUNT					
TOTAL REVENUE	49,475	27,008	22,300	53,786	(31,486)
TOTAL EXPENDITURES	12,659	12,064	12,064	52,967	(40,903)
WATER IMPROVEMENT NET INCOME/LOSS	36,816	14,944	10,236	819	9,417
56 -SEWER IMPROVEMENT ACCOUNT					
TOTAL REVENUE	53,656	29,008	24,175	57,131	(32,957)
TOTAL EXPENDITURES	17,200	-	-	-	-
SEWER IMPROVEMENT NET INCOME/LOSS	36,456	29,008	24,175	57,131	(32,957)
70 - SCHOOL LAND CASH					
TOTAL REVENUE	-	-	-	41,600	(41,600)
TOTAL EXPENDITURES	-	-	-	-	-
SEWER IMPROVEMENT NET INCOME/LOSS	-	-	-	41,600	(41,600)
GRAND TOTAL REVENUE	1,616,032	1,420,478	1,088,584	1,296,417	(207,833)
GRAND TOTAL EXPENSES	1,438,724	1,279,384	938,982	894,605	44,377
GRAND TOTAL NET INCOME / LOSS	177,308	141,095	149,601	401,812	(252,211)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2018 - January 31, 2019

		FY 2018 Actuals	FY 2019 Budget	Budget May 18 - Jan 19	Actual Totals for May 18 - Jan 19	Variance to Budget
01 - GENERAL FUND						
REVENUES						
01-00-4110	REAL ESTATE TAX - DEKALB CO.	108,211	121,426	121,426	114,254	7,172
01-00-4120	REAL ESTATE TAX - KANE CO.	99,988	106,385	106,385	101,319	5,066
01-00-4220	STATE OF IL - INCOME TAX	118,422	116,590	87,442	93,590	(6,148)
01-00-4240	STATE OF IL-MUNICIPAL SALES TAX	82,259	75,000	56,250	103,952	(47,702)
01-00-4250	STATE OF IL-REPLACEMENT TAX	2,756	3,000	2,250	1,955	295
01-00-4270	STATE OF IL-USE TAX	34,458	35,043	26,282	27,337	(1,055)
01-00-4280	STATE OF IL-VIDEO GAMING TAX	21,304	20,000	15,000	17,587	(2,587)
01-00-4310	GAME LICENSE	300	300	300	225	75
01-00-4320	ANIMAL LICENSE	1,680	-	-	-	-
01-00-4325	GOLF CART LICENSE	-	300	300	525	(225)
01-00-4330	CIGARETTE LICENSE	20	20	20	20	-
01-00-4340	FRANCHISE FEE LICENSE	3,157	3,000	2,250	1,753	497
01-00-4341	RAFFLE LICENSE FEE	45	30	23	40	(18)
01-00-4350	LIQUOR LICENSE	10,000	10,000	10,000	10,010	(10)
01-00-4407	TEMPORARY OCCUPANCY PERMIT	-	-	-	600	(600)
01-00-4410	BUILDING PERMITS	7,037	7,500	6,250	6,306	(56)
01-00-4410.02	BUILDING PERMITS - SQUIRE'S CROSSING	21,048	8,767	8,767	30,122	(21,355)
01-00-4410.03	BUILDING PERMITS - HERITAGE HILLS	3,043	-	-	-	-
01-00-4500	GARBAGE COLLECTION REVENUE	129,198	148,509	99,006	99,312	(305)
01-00-4505	GARBAGE PENALTIES	1,872	1,800	1,200	1,530	(330)
01-00-4535.02	SQUIRE'S CROSSING - ENGINEERING	3,060	1,360	1,360	4,420	(3,060)
01-00-4535.03	HERITAGE HILLS - ENGINEERING	340	-	-	-	-
01-00-4550	PARK RENT	960	1,500	1,500	1,470	30
01-00-4550.03	RENT - KANE COUNTY POLLING	80	40	40	40	-
01-00-4550.04	RENT - GYM USE	5,198	5,500	4,125	2,198	1,927
01-00-4550.07	RENT - M.P. LIBRARY	4,800	4,800	3,600	3,200	400
01-00-4550.11	RENT - KITCHEN	663	750	563	563	-
01-00-4550.17	RENT - EXERCISE ROOM	1,190	600	450	3,040	(2,590)
01-00-4560	FUTURE LINK RENT	-	-	-	3,150	(3,150)
01-00-4575	WATER & SEWER ADMIN CHARGE	32,500	32,500	24,375	24,372	3
01-00-4610	DEKALB COUNTY FINES	206	500	375	47	328
01-00-4620	KANE COUNTY FINES	730	1,000	750	282	468
01-00-4625	ORDINANCE VIOLATION FINES	2,200	2,000	1,500	1,000	500
01-00-4800	INTEREST INCOME	1,961	2,000	1,500	13,685	(12,185)
01-00-4900	OTHER INCOME	5,320	500	375	3,530	(3,155)
01-00-4910	REIMBURSEMENT INCOME	8,853	4,000	3,000	7,400	(4,400)
01-00-4999	TRANSFER FROM OTHER FUNDS	-	35,000	-	-	-
** TOTAL GENERAL FUND REVENUE		712,857	749,720	586,664	678,833	(92,169)
10 - ADMINISTRATION & FINANCE EXPENDITURES						
01-10-5010	WAGES - FINANCE	48,212	58,012	43,509	38,176	5,333
01-10-5010.01	WAGES - REIMBURSED (POLICE)	-	-	-	238	(238)
01-10-5010.02	WAGES - FUN FEST (POLICE)	2,835	3,000	3,000	2,807	193
01-10-5010.03	WAGES - FUN FEST (PUBLIC WORKS)	1,000	1,000	1,000	888	112
01-10-5011	SALARIES - VILLAGE BOARD	19,000	19,600	-	600	(600)
01-10-5012	STATE UNEMPLOYMENT TAX	823	1,000	750	421	329
01-10-5020	SOCIAL SECURITY EXPENSE	5,133	5,937	3,328	3,162	166
01-10-5020.01	SOCIAL SECURITY EXPENSE - REIMBURSED	-	-	-	18	(18)
01-10-5030	PENSION EXPENSE	-	-	-	102	(102)
01-10-5040	EMPLOYEE MEDICAL INSURANCE	-	-	-	202	(202)
01-10-5120	POSTAGE	1,589	2,500	1,875	1,708	167
01-10-5150	ANIMAL TAG EXPENSE	58	-	-	-	-
01-10-5155	GOLF CART LICENSE EXPENSE	168	200	-	90	(90)
01-10-5160	COPIER & POSTAGE MACHINE LEASE	1,951	335	252	252	-
01-10-5200	OFFICE SUPPLIES	8,075	6,000	4,500	5,699	(1,199)
01-10-5320	ENGINEERING SERVICES	3,740	5,000	3,750	5,525	(1,775)
01-10-5330	LEGAL SERVICES	20,914	20,000	15,000	13,837	1,163
01-10-5350	AUDIT EXPENSE	12,760	12,860	12,860	12,860	-
01-10-5390	OTHER PROFESSIONAL SERVICES	14,449	12,500	9,375	10,340	(965)
01-10-5400	GARBAGE COLLECTION EXPENSE	129,172	133,509	89,006	89,314	(307)
01-10-5420	PERMIT EXPENSE	200	-	-	150	(150)
01-10-5420.02	PERMIT EXPENSE - SQUIRE'S CROSSING	1,175	800	800	2,500	(1,700)
01-10-5500	INSURANCE EXPENSE	45,024	46,000	46,000	44,582	1,418
01-10-5550	SOFTWARE EXPENSE	24	-	-	-	-
01-10-5570	DUES AND MEMBERSHIPS	4,780	5,000	3,750	4,072	(322)
01-10-5700	TELEPHONE	4,629	5,000	3,750	3,213	537
01-10-5900	OTHER EXPENSES	4,929	5,000	3,750	10,303	(6,553)
01-10-5900.01	FUN FEST EXPENSES	525	750	750	782	(32)
01-10-5910	EMERGENCY NOTIFICATION SYSTEM	836	900	900	858	42
01-10-5920	CONFERENCES	(208)	500	375	300	75
01-10-5999	TRANSFER TO OTHER FUNDS	5,000	5,000	5,000	-	5,000
** TOTAL ADMINISTRATION & FINANCE		336,790	350,404	253,280	253,000	280

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2018 - January 31, 2019

		FY 2018 Actuals	FY 2019 Budget	Budget May 18 - Jan 19	Actual Totals for May 18 - Jan 19	Variance to Budget
20 - PARKS & GROUNDS EXPENDITURES						
01-20-5010	WAGES	30,835	28,734	21,550	22,742	(1,191)
01-20-5020	SOCIAL SECURITY EXPENSE	2,687	2,501	1,876	2,090	(215)
01-20-5030	PENSION EXPENSE	1,392	1,308	981	1,092	(111)
01-20-5040	EMPLOYEE MEDICAL INSURANCE	4,090	3,960	2,970	2,928	42
01-20-5250	GASOLINE & FUEL	791	1,000	750	579	171
01-20-5600	MAINTENANCE & REPAIR	8,237	5,000	3,750	4,318	(568)
01-20-5730	UTILITIES	1,106	1,300	975	739	236
01-20-5900	OTHER EXPENSE	59	250	187	46	142
** TOTAL PARKS & GROUNDS		49,196	44,053	33,039	34,534	(1,494)
30 - POLICE DEPARTMENT EXPENDITURES						
01-30-5010	WAGES - CHIEF	51,060	52,000	39,000	36,975	2,025
01-30-5015	WAGES - PATROL OFFICERS	67,275	67,750	50,813	40,816	9,996
01-30-5016	WAGES - TRAINING	5,636	5,631	4,223	4,283	(59)
01-30-5018	WAGES - SERGEANT	29,716	32,091	24,068	19,284	4,784
01-30-5019	WAGES - CODE ENFORCEMENT	-	11,700	8,775	-	8,775
01-30-5020	SOCIAL SECURITY EXPENSE	12,327	13,401	10,050	8,796	1,254
01-30-5030	PENSION EXPENSE	2,262	2,320	1,740	1,785	(45)
01-30-5040	EMPLOYEE MEDICAL INSURANCE	4,769	6,000	4,500	4,362	138
01-30-5100	GENERAL SUPPLIES	5,324	5,000	3,750	2,535	1,215
01-30-5250	GASOLINE & FUEL	6,011	7,000	5,250	3,830	1,420
01-30-5300	UNIFORM EXPENSE	2,823	4,000	3,000	1,762	1,238
01-30-5330	LEGAL SERVICES	131	500	375	88	288
01-30-5390	OTHER PROFESSIONAL SERVICES	14,360	-	-	-	-
01-30-5560	TRAINING	1,645	1,500	1,500	1,403	97
01-30-5570	DUES & MEMBERSHIPS	320	1,000	1,000	860	140
01-30-5600	MAINTENANCE & REPAIR	4,643	6,000	4,500	1,684	2,816
01-30-5700	TELEPHONE	3,969	5,000	3,750	2,941	809
01-30-5750	COMMUNICATIONS	12,038	12,612	12,612	12,562	50
01-30-5900	OTHER EXPENSE	2,596	2,000	1,500	1,283	218
** TOTAL POLICE DEPARTMENT		226,906	235,505	180,407	145,248	35,159
40 - CIVIC CENTER EXPENDITURES						
01-40-5100	GENERAL SUPPLIES	431	1,000	750	374	376
01-40-5600	MAINTENANCE & REPAIR	16,845	10,000	7,500	9,058	(1,558)
01-40-5730	UTILITIES	7,972	10,000	7,500	2,779	4,721
01-40-5900	OTHER EXPENSE	785	500	375	-	375
** TOTAL CIVIC CENTER		26,034	21,500	16,125	12,212	3,913
50 - STREET DEPARTMENT EXPENDITURES						
01-50-5010	WAGES	32,334	28,734	21,550	22,742	(1,191)
01-50-5020	SOCIAL SECURITY EXPENSE	2,802	2,501	1,876	2,090	(214)
01-50-5030	PENSION EXPENSE	1,392	1,308	981	1,092	(111)
01-50-5040	EMPLOYEE MEDICAL INSURANCE	4,089	3,960	2,970	2,928	42
01-50-5175	ROAD SALT	6,222	7,000	5,250	-	5,250
01-50-5250	GASOLINE & FUEL	1,585	2,500	1,875	1,446	429
01-50-5390	OTHER PROFESSIONAL SERVICES	100	225	169	75	94
01-50-5600	MAINTENANCE & REPAIR	4,548	7,500	5,625	18,235	(12,610)
01-50-5620	STREET MAINTENANCE	15,939	12,000	10,000	760	9,240
01-50-5621	TREE MAINTENANCE	4,900	5,000	5,000	1,200	3,800
01-50-5622	STREET SIGN INSTALLATION	1,430	2,000	1,500	750	750
01-50-5730	UTILITIES	14,254	12,000	9,000	8,451	549
01-50-5900	OTHER EXPENSE	14	250	187	266	(78)
** TOTAL STREET DEPARTMENT		89,610	84,978	65,983	60,035	5,949
NON DEPARTMENTAL EXPENDITURES						
01-90-5900.07	GRAND POINTE ESCROW LOSS	1,937	-	-	-	-
01-90-5900.16	OLSEN ESCROW LOSS	2,130	-	-	-	-
** TOTAL NON DEPARTMENTAL		4,067	-	-	-	-
TOTAL GENERAL FUND REVENUES		712,857	749,720	586,664	678,833	(92,169)
TOTAL GENERAL FUND EXPENDITURES		732,604	736,440	548,835	505,028	43,806
GENERAL FUND NET INCOME/LOSS		(19,747)	13,280	37,829	173,804	(135,975)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2018 - January 31, 2019

		FY 2018 Actuals	FY 2019 Budget	Budget May 18 - Jan 19	Actual Totals for May 18 - Jan 19	Variance to Budget
12 - UTILITY TAX FUND						
REVENUES						
12-00-4140.10	TELECOMMUNICATIONS TAX	20,255	21,000	15,750	14,469	1,281
12-00-4140.30	COM ED - UTILITY TAX	31,979	30,000	22,500	24,304	(1,804)
12-00-4140.40	NICOR GAS - UTILITY TAX	15,280	13,000	9,750	8,480	1,270
12-00-4746	POLICE GRANTS	3,536	-	-	3,960	(3,960)
12-00-4750	VEHICLE LOAN PROCEEDS	23,520	-	-	-	-
12-00-4751	DEKALB COUNTY COMMUNITY GRANT	-	20,500	20,500	10,500	10,000
12-00-4800	INTEREST INCOME	3,356	2,000	1,500	5,716	(4,216)
12-00-4992	TRANSFER FROM GENERAL FUND	5,000	5,000	5,000	-	5,000
12-00-4996	TRANSFER FROM TIF FUND	4,752	-	-	-	-
** TOTAL REVENUE		107,678	91,500	75,000	67,428	7,572
EXPENDITURES						
12-00-5992	TRANSFER TO WATER & SEWER FUND	59,000	-	-	-	-
12-00-5993	TRANSFER TO WATER IMPROVEMENT	-	-	-	-	-
12-00-5999	TRANSFER TO OTHER FUNDS	-	35,000	-	-	-
12-00-8102	CIVIC CENTER IMPROVEMENTS	-	14,700	14,700	12,552	2,148
12-00-8401	POLICE VEHICLE	31,020	-	-	-	-
12-00-8411	COMPUTERS & ACCESSORIES	5,237	3,248	3,248	3,716	(468)
12-00-8413	POLICE GRANT PURCHASES	3,050	-	-	460	(460)
12-00-8418	GIS	1,500	-	-	-	-
12-00-8420	POLICE VEHICLE LOAN - PRINCIPAL	2,511	7,640	5,701	5,701	(0)
12-00-8421	POLICE VEHICLE LOAN - INTEREST	259	669	531	531	0
12-00-8422	PUBLIC WORKS VEHICLE	-	11,290	11,290	19,776	(8,486)
12-00-8423	POLICE RECORDS MANAGEMENT SYSTEM	-	4,250	4,250	-	4,250
12-00-8424	POLICE IN CAR VIDEO SYSTEMS	-	2,728	2,728	-	2,728
12-00-8425	DEKALB COUNTY COMMUNITY GRANT EXPENSES	-	22,000	22,000	5,519	16,481
** TOTAL EXPENDITURES		102,576	101,525	64,447	48,254	16,193
UTILITY TAX FUND NET INCOME/LOSS		5,102	(10,025)	10,553	19,174	(8,621)
13 - TIF DISTRICT FUND						
REVENUES						
13-00-4110	TIF TAX - DEKALB CO.	9,082	10,000	10,000	10,928	(928)
13-00-4120	TIF TAX - KANE CO.	38,297	46,509	46,509	46,521	(12)
** TOTAL REVENUE		47,380	56,509	56,509	57,449	(941)
EXPENDITURES						
13-00-5999	TRANSFER TO UTILITY TAX FUND	4,752	-	-	-	-
13-00-8417	TIF LEGAL FEES	6,335	7,000	5,250	5,620	(370)
13-00-8418	TIF IMPROVEMENTS	-	50,000	25,000	-	25,000
** TOTAL EXPENDITURES		11,087	57,000	30,250	5,620	24,630
TIF DISTRICT FUND NET INCOME/LOSS		36,293	(491)	26,259	51,830	(25,571)
15 - ROAD & BRIDGE FUND						
REVENUES						
15-00-4100	VEHICLE LICENSE FEES	19,550	20,000	20,000	20,550	(550)
15-00-4110	REAL ESTATE TAX-DEKALB COUNTY	6,004	6,004	6,004	5,060	944
15-00-4120	REAL ESTATE TAX-KANE COUNTY	19,593	20,133	20,133	20,094	39
15-00-4260	VIRGIL TWSP. REPLACE. TAX	136	250	187	265	(77)
15-00-4800	INTEREST INCOME	406	350	263	-	263
** TOTAL REVENUE		45,689	46,737	46,587	45,968	619
EXPENDITURES						
15-00-5100	GENERAL SUPPLIES	319	500	-	322	(322)
15-00-5620	STREET MAINTENANCE	42,763	20,000	20,000	16,300	3,700
** TOTAL EXPENDITURES		43,082	20,500	20,000	16,622	3,378
ROAD & BRIDGE FUND NET INCOME/LOSS		2,607	26,237	26,587	29,347	(2,760)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2018 - January 31, 2019

		FY 2018 Actuals	FY 2019 Budget	Budget May 18 - Jan 19	Actual Totals for May 18 - Jan 19	Variance to Budget
19 - MOTOR FUEL TAX FUND						
REVENUES						
19-00-4290	STATE OF IL-MOTOR FUEL TAX	33,448	33,471	25,103	25,454	(351)
19-00-4800	INTEREST INCOME	1,041	750	563	1,609	(1,047)
	** TOTAL REVENUE	34,489	34,221	25,665	27,064	(1,398)
EXPENDITURES						
19-00-5320	ENGINEERING SERVICES	-	10,000	10,000	-	10,000
	** TOTAL EXPENDITURES	-	10,000	10,000	-	10,000
	MOTOR FUEL TAX FUND NET INCOME/LOSS	34,489	24,221	15,665	27,064	(11,398)

28 - DEVELOPER ESCROW FUND						
REVENUES						
28-00-4936	DEVELOPER RECEIPTS	134,115	10,000	-	-	-
	** TOTAL REVENUE	134,115	10,000	-	-	-
EXPENDITURES						
28-00-5320	DEVELOPER LEGAL EXPENDITURES	131	5,000	-	-	-
28-00-5330	DEVELOPER ENGINEERING & ADMIN	133,984	5,000	-	-	-
	** TOTAL EXPENDITURES	134,115	10,000	-	-	-
	DEVELOPER ESCROW FUND NET INCOME/LOSS	-	-	-	-	-

52 - WATER & SEWER FUND						
REVENUES						
52-00-4170	WATER REVENUE	190,867	195,000	130,000	135,659	(5,659)
52-00-4171	ALLOCATION OF WATER REVENUE	(12,865)	(13,000)	(8,667)	(9,082)	415
52-00-4180	SEWER REVENUE	188,928	195,000	130,000	135,883	(5,883)
52-00-4181	ALLOCATION OF SEWER REVENUE	(12,741)	(13,000)	(8,667)	(8,996)	329
52-00-4190	PENALTIES	6,210	6,000	4,000	4,707	(707)
52-00-4200	TURN ON/OFF REVENUE	725	500	417	225	192
52-00-4200.02	SQUIRE'S CROSSING - TURN ON/OFF REVENUE	900	400	400	1,300	(900)
52-00-4200.03	HERITAGE HILLS - TURN ON/OFF REVENUE	200	-	-	-	-
52-00-4300.02	METER FEES - SQUIRE'S CROSSING	3,131	1,376	1,376	4,711	(3,335)
52-00-4300.03	METER FEES - HERITAGE HILLS	688	-	-	-	-
52-00-4460.02	SEWER INSPECT - SQUIRE'S CROSSING	1,800	800	800	2,600	(1,800)
52-00-4460.03	SEWER INSPECT - HERITAGE HILLS	400	-	-	-	-
52-00-4800	INTEREST INCOME	3,146	2,500	1,875	-	1,875
52-00-4900	OTHER REVENUE	304	200	150	150	0
52-00-4994	TRANSFER FROM UTILITY TAX	59,000	-	-	-	-
	** TOTAL REVENUE	430,693	375,776	251,684	267,158	(15,474)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2018 - January 31, 2019

	FY 2018 Actuals	FY 2019 Budget	Budget May 18 - Jan 19	Actual Totals for May 18 - Jan 19	Variance to Budget
10 - WATER DIVISION EXPENDITURES					
52-10-5010 WAGES	22,105	22,957	17,218	16,480	738
52-10-5020 SOCIAL SECURITY EXPENSE	1,866	1,912	1,434	1,458	(24)
52-10-5030 PENSION EXPENSE	717	674	505	571	(66)
52-10-5040 EMPLOYEE MEDICAL INSURANCE	2,107	2,040	1,530	1,526	4
52-10-5100 GENERAL SUPPLIES	185	400	300	-	300
52-10-5105 METERS	5,780	5,000	5,000	2,279	2,721
52-10-5110 CHEMICALS	11,522	15,000	11,250	10,861	389
52-10-5120 POSTAGE	951	2,000	1,500	720	780
52-10-5250 GASOLINE & FUEL	1,265	1,500	1,125	968	157
52-10-5330 LEGAL EXPENSE	22	250	187	44	144
52-10-5335 TEST EXPENSE	2,287	3,000	2,250	1,692	558
52-10-5375 ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	12,188	12,186	2
52-10-5390 OTHER PROFESSIONAL SERVICES	15,000	15,500	11,625	11,250	375
52-10-5550 SOFTWARE EXPENSE	975	1,000	1,000	-	1,000
52-10-5600 MAINTENANCE & REPAIR	16,613	10,000	7,500	3,152	4,348
52-10-5700 TELEPHONE	674	700	525	539	(14)
52-10-5730 UTILITIES	17,323	18,000	13,500	11,151	2,349
52-10-5740 JULIE LOCATES	218	250	250	198	52
52-10-5870 IEPA LOAN - PRINCIPAL	50,710	52,076	25,865	52,076	(26,211)
52-10-5880 IEPA LOAN - INTEREST	8,186	7,005	3,675	7,005	(3,329)
52-10-5886 IEPA LOAN - WATERMAIN	25,903	26,501	26,501	26,501	-
52-10-5888 IEPA LOAN - WATERMAIN	10,932	10,604	10,604	10,604	-
52-10-5900 OTHER EXPENSE	308	500	375	67	308
** TOTAL WATER EXPENDITURES	211,898	213,118	155,907	171,325	(15,418)
20 - SEWER DIVISION EXPENDITURES					
52-20-5010 WAGES	22,105	22,957	17,218	16,009	1,209
52-20-5020 SOCIAL SECURITY EXPENSE	1,869	1,912	1,434	1,422	12
52-20-5030 PENSION EXPENSE	717	674	505	551	(45)
52-20-5040 EMPLOYEE MEDICAL INSURANCE	2,107	2,040	1,530	1,485	45
52-20-5100 GENERAL SUPPLIES	199	250	187	-	187
52-20-5110 CHEMICALS	-	250	187	-	187
52-20-5120 POSTAGE	538	600	450	540	(90)
52-20-5250 GASOLINE & FUEL	492	750	563	376	186
52-20-5320 ENGINEERING	-	-	-	510	(510)
52-20-5330 LEGAL EXPENSE	22	250	187	-	187
52-20-5335 TEST EXPENSE	892	1,600	1,200	243	957
52-20-5375 ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	12,188	12,186	2
52-20-5390 OTHER PROFESSIONAL SERVICES	15,000	15,000	11,250	11,250	-
52-20-5400 PERMIT EXPENSE	2,500	2,500	2,500	2,500	-
52-20-5550 SOFTWARE EXPENSE	975	1,000	1,000	-	1,000
52-20-5600 MAINTENANCE & REPAIR	3,009	10,000	7,500	9,043	(1,543)
52-20-5700 TELEPHONE	1,259	1,300	975	1,006	(31)
52-20-5730 UTILITIES	12,070	11,000	8,250	7,261	989
52-20-5740 JULIE LOCATES	218	250	250	198	52
52-20-5870 IEPA LOAN - PRINCIPAL	57,816	29,531	29,531	29,532	(1)
52-20-5880 IEPA LOAN - INTEREST	1,318	423	423	423	-
52-20-5900 OTHER EXPENSE	149	200	150	254	(104)
52-20-5900.07 GRAND POINTE ESCROW LOSS (NPDES)	34,000	-	-	-	-
** TOTAL SEWER EXPENDITURES	173,504	118,737	97,479	94,789	2,690
TOTAL WATER & SEWER FUND EXPENDITURES	385,402	331,855	253,386	266,114	(12,728)
WATER & SEWER FUND NET INCOME/LOSS	45,291	43,921	(1,702)	1,044	(2,745)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2018 - January 31, 2019

		FY 2018 Actuals	FY 2019 Budget	Budget May 18 - Jan 19	Actual Totals for May 18 - Jan 19	Variance to Budget
54 - WATER IMPROVEMENT ACCOUNT						
REVENUES						
54-00-4171	ALLOCATION OF WATER REVENUE	12,865	13,000	8,667	9,082	(415)
54-00-4430.02	WATER CONNECTION - SQUIRE'S CROSSING	-	-	-	2,500	(2,500)
54-00-4650.02	IMPACT FEES - SQUIRE'S CROSSING	28,074	12,508	12,508	42,118	(29,610)
54-00-4650.03	IMPACT FEES - HERITAGE HILLS	6,867	-	-	-	-
54-00-4800	INTEREST INCOME	1,669	1,500	1,125	85	1,040
54-00-4994	TRANSFER FROM UTILITY TAX FUND	-	-	-	-	-
** TOTAL REVENUE		49,475	27,008	22,300	53,786	(31,486)
EXPENDITURES						
54-00-5600	WATER IMPROVEMENT REPAIRS & MAINTENANCE	-	-	-	40,846	(40,846)
54-00-5900	OTHER EXPENSE	-	-	-	57	(57)
54-00-8205	WATERMAIN LOAN PAYMENT - PRINCIPAL	10,625	11,050	11,050	11,050	-
54-00-8207	WATERMAIN LOAN PAYMENT - INTEREST	1,183	1,014	1,014	1,014	-
54-00-8211	WATER READER UPGRADE	850	-	-	-	-
** TOTAL EXPENDITURES		12,659	12,064	12,064	52,967	(40,903)
WATER IMPROVEMENT NET INCOME/LOSS		36,816	14,944	10,236	819	9,417

56 - SEWER IMPROVEMENT ACCOUNT						
REVENUES						
56-00-4181	ALLOCATION OF SEWER REVENUE	12,741	13,000	8,667	8,996	(329)
56-00-4420.02	SEWER TAP - SQUIRE'S CROSSING	-	-	-	750	(750)
56-00-4650.02	IMPACT FEES - SQUIRE'S CROSSING	31,449	14,008	14,008	46,618	(32,610)
56-00-4650.03	IMPACT FEES - HERITAGE HILLS	6,867	-	-	-	-
56-00-4800	INTEREST INCOME	2,599	2,000	1,500	767	733
** TOTAL REVENUE		53,656	29,008	24,175	57,131	(32,957)
EXPENDITURES						
56-00-5600	MAINTENANCE & REPAIR	17,200	-	-	-	-
** TOTAL EXPENDITURES		17,200	-	-	-	-
SEWER IMPROVEMENT NET INCOME/LOSS		36,456	29,008	24,175	57,131	(32,957)

70 - SCHOOL LAND CASH FUND						
REVENUES						
70-00-4100.02	SCHOOL CONTRIBUTION - SQUIRE'S CROSSING	28,800	12,800	12,800	41,600	(28,800)
70-00-4100.03	SCHOOL CONTRIBUTION - HERITAGE HILLS	4,400	-	-	-	-
70-00-4100.99	SCHOOL CONTRIBUTIONS RECLASSIFIED	(33,200)	(12,800)	(12,800)	-	(12,800)
** TOTAL REVENUE		-	-	-	41,600	(41,600)
EXPENDITURES						
70-00-5930	PAYMENT TO SCHOOLS	-	-	-	-	-
** TOTAL EXPENDITURES		-	-	-	-	-
SCHOOL LAND CASH NET INCOME/LOSS		-	-	-	41,600	(41,600)

GRAND TOTAL REVENUE	1,616,032	1,420,478	1,088,584	1,296,417	(207,833)
GRAND TOTAL EXPENSES	1,438,724	1,279,384	938,982	894,605	44,377
GRAND TOTAL NET INCOME / LOSS	177,308	141,095	149,601	401,812	(252,211)

Estimated Cash Balances for January 31, 2019

	01/01/19 Balance	Misc	Transfers & Deposits	Manual Checks and Tax Pymts	Payroll	01/31/19 Check Run	Estimated 01/31/19 Balance	
Old Second Checking	132,392.82	(16.96)	83,214.67	(11,773.47)	(16,981.99)	(78,533.24)	108,301.83	0.00%
First Midwest	328,250.65						328,250.65	2.21%
TIF Funds	91,071.59						91,071.59	0.00%
Illinois Funds	1,258,526.26		41,434.74				1,299,961.00	1.96%
13 Month CD	251,003.25						251,003.25	2.75%
	2,061,244.57	(16.96)	124,649.41	(11,773.47)	(16,981.99)	(78,533.24)	2,078,588.32	

Estimated Fund Balance
through January 31, 2019

	Beginning Balance	Revenues	Expenditures	Ending Balance	Est Balance Budget	Better/(Worse)
General Fund	\$143,053	\$678,833	\$505,028	\$316,858	\$148,985	167,873
Other Funds:						
Utility Tax Fund	517,915	67,428	48,254	537,089	504,747	32,342
TIF District Fund	36,293	57,449	5,620	88,122	26,756	61,366
Road & Bridge Fund	39,308	45,968	16,622	68,654	18,763	49,891
Motor Fuel Tax Fund	107,741	27,064	-	134,805	107,348	27,457
Totals	701,257	197,909	70,496	828,670	657,614	171,056
Water & Sewer Funds						
Water & Sewer Operating Fund	358,666	267,158	266,114	359,710	368,223	(8,513)
Water Improvement Fund	168,349	53,786	52,967	169,168	156,870	12,298
Sewer Improvement Fund	304,907	57,131	-	362,038	295,059	66,979
Totals	831,922	378,075	319,081	890,916	820,152	70,764
Village Totals	\$1,676,232	\$1,254,817	\$894,605	\$2,036,444	\$1,626,751	409,693

Village of Maple Park

TITLE 11. ZONING REGULATIONS CHAPTER 14. SOLAR ENERGY

Scope

This article applies to all solar energy installations in the Village of Maple Park, Kane and DeKalb Counties, Illinois.

Purpose

The purpose of this ordinance is to promote and encourage economic development, while maintaining order in the construction, installation and operation of Solar Energy Systems (SES) in Village of Maple Park, while ensuring protection of the health, safety and welfare of the residents of Village of Maple Park by promoting the safe, effective, and efficient use of solar energy to reduce on-site consumption of fossil fuels or utility-supplied electric energy. Also, to avoid adverse impact to important areas such as agricultural land, endangered species habitats, conservation land, and other sensitive lands. This ordinance shall not be deemed to nullify any provisions of local, state or federal law.

Definitions

Active Solar Energy System: A solar energy system whose primary purpose is to harvest energy by transforming solar energy into another form of energy or transferring heat from a collector to another medium using mechanical, electrical, or chemical means.

Building-integrated Solar Energy Systems: An active solar energy system that is an integral part of a principal or accessory building, rather than a separate mechanical device, replacing or substituting for an architectural or structural component of the building. Building-integrated systems include but are not limited to photovoltaic or hot water solar energy systems that are contained within roofing materials, windows, skylights, and awnings.

Grid-intertie Solar Energy System: A photovoltaic solar energy system that is connected to an electric circuit served by an electric utility company.

Ground Mount: A solar energy system mounted on a rack or pole that rests on or is attached to the ground.

Off-grid Solar Energy System: A photovoltaic solar energy system in which the circuits energized by the solar energy system are not electrically connected in any way to electric circuits that are served by an electric utility company.

Passive Solar Energy System: A solar energy system that captures solar light or heat without transforming it to another form of energy or transferring the energy via a heat exchanger.

Photovoltaic System: An active solar energy system that converts solar energy directly into electricity.

Renewable Energy Easement, Solar Energy Easement: An easement that limits the height or location, or both, of permissible development on the burdened land in terms of a structure or

vegetation, or both, for the purpose of providing access for the benefited land to wind or sunlight passing over the burdened land.

Roof Mount: A solar energy system that is mounted on a rack that is fastened onto a building roof.

Solar Access: Unobstructed access to direct sunlight on a lot or building through the entire year, including access across adjacent parcel air rights, for the purpose of capturing direct sunlight to operate a solar energy system.

Solar Collector: An assembly, structure, and the associated equipment and housing, designed for gathering, concentrating, or absorbing direct and indirect solar energy for which the primary purpose is to convert or transform solar radiant energy into thermal, mechanical, chemical or electrical energy.

Solar Energy: Radiant energy received from the sun that can be collected in the form of heat or light by a solar collector.

Solar Energy System (SES): All components required to become a complete assembly or structure that will convert solar energy into electricity for use.

Solar Energy System Addition: A private solar energy system which is structurally attached to a building or structure on the zoning lot on which said system is located. Said system shall be considered part of the building and shall comply with all provisions of this ordinance pertaining thereto.

Solar Energy System, Private: A collection of one (1) or more solar collectors designed for use by the occupant(s) of the zoning lot on which said system is located; excess power generation is limited to net metering or similar technology with regulations set by the local power utility, community, county, and state. Private solar energy system equipment shall conform to applicable industry standards, and applicants for building permits for private solar energy systems shall submit certificates from equipment manufacturers that the equipment is manufactured in compliance with industry standards.

Solar Farm: A commercial facility that converts sunlight into electricity, whether by photovoltaics (PV), concentrating solar thermal devices (CST), or other conversion technology, for the primary purpose of wholesale sales of generated electricity. A solar farm is the principal land use for the parcel on which it is located.

Solar Garden: A commercial solar-electric (photovoltaic) array, of no more than 5 acres in size, that provides retail electric power (or a financial proxy for retail power) to multiple households or businesses residing in or located off-site from the location of the solar energy system. A county solar garden may be either an accessory use, when a part of an existing or a proposed subdivision or a special use if it is a stand-alone garden.

Solar Heat Exchanger: A component of a solar energy device that is used to transfer heat from one substance to another, either liquid or gas.

Solar Hot Air System: An active solar energy system (also referred to as Solar Air Heat or Solar Furnace) that includes a solar collector to provide direct supplemental space heating by heating and re-circulating conditioned building air.

Solar Hot Water System: A system (also referred to as Solar Thermal) that includes a solar collector and a heat exchanger that heats or preheats water for building heating systems or other hot water needs, including residential domestic hot water and hot water for commercial processes.

Solar Mounting Devices: Racking, frames, or other devices that allow the mounting of a solar collector onto a roof surface or the ground.

Solar Storage Unit: A component of a solar energy device that is used to store solar generated electricity or heat for later use.

Building Permit Requirements and Fees

All Solar Energy Systems (SES) will be required to have a Village of Maple Park Building Permit before any work can be started. A written plan and a plat/ drawing for the proposed Solar Energy System shall be provided with the Building Permit Application. The plat / drawing must show the location of the system on the building or on the property, (for a ground-mount system show arrangement of panels), with all property lines and set back footages indicated. Fees for processing the applications for building permits shall be submitted to and collected by the Village of Maple Park Building Department as follows:

0-	10 kilowatts (kW)	\$150.00
11-	50 kilowatts (kW)	\$300.00
51-	100 kilowatts (kW)	\$600.00
101-	500 kilowatts (kW)	\$1,200.00
501-	1,000 kilowatts (kW)	\$2,750.00
1,001-	2,000 kilowatts (kW)	\$6,000.00
Over	2,000 kilowatts (kW)	\$6,000.00
+ \$200.00 for each additional 0-100 kilowatts		

Any SES that construction has started before a Building Permit has been applied and paid for will be charged double the permit fee.

Permitted/Special Use

- 1) A single ground mount, roof mount or building integrated private solar energy system for residential/business use is permitted as an Accessory Use in ALL Zoning Districts where there is a principal structure, and shall be subject to the regulations for accessory uses.
- 2) Solar Gardens shall be an acceptable use in Zone A-1. Solar Gardens are permitted special use in General Commercial Districts B2 and new residential development. Unless otherwise noted in this ordinance, solar gardens must comply with all required standards for structures in the district in which the system is located.
- 3) Solar Farms in the A-1 Zoning Districts are a permitted special use. Solar Farms are not a permitted use in business or residential districts. Unless otherwise noted in this ordinance, solar farms must comply with all required standards for structures in the district in which the system is located.

Set Back Requirements

- 1) Set back requirements for all Solar Energy Systems (SES) shall meet the structure minimum set back requirements when the SES is oriented at any & all positions.
- 2) The solar array and all components of the solar collector system in a Solar Farm and Solar Gardens shall be kept at least one hundred (100) feet from a property line or right-of-way. However, this requirement may be waived, provided the solar farm's owner/lessee obtains, and records with the Village of Maple Park Recorder, signed and notarized affidavits, agreeing that the required minimum setback be waived, from all adjoining property owners and affected road authorities adjoining the zoning lot on which the solar farm is to be located (as determined by Village of Maple Park Building Inspector). However, in no instance shall any part of a solar farm, be located within fifty (50) feet of any of the aforementioned items
- 3) No solar energy system shall be allowed to be placed in the front yard of any residentially used or zoned property.
- 4) Roof mounted solar energy systems shall not extend beyond the exterior perimeter of the building or above the ridge line on the roof on which the system is mounted.
- 5) On attached homes no part of the solar system shall be within 3 ft of the adjoining wall.

Height Requirements

- 1) Building or roof mounted solar energy systems shall not exceed the maximum allowed height in any Zoning District, as stated in Article 5** of the Village of Maple Park IL Zoning Ordinance.
- 2) Ground or pole mounted solar energy systems shall not exceed the maximum height, when oriented at maximum tilt, for the zoning district in which it is located.

Other Requirements

- 1) Upon request from the Village of Maple Park an owner of a commercial Solar Energy System must provide documentation, within thirty days, that the Solar Energy System is still in use. If it is not, the owner of the System will have 180 days, after notification from the Zoning Department, to remove the Solar Energy System from the property.
- 2) Upon request from the Village of Maple Park Building Inspector, the owner or operator of a Solar Farm or a Solar Garden must submit, within 14 days, a current operation and maintenance report to the Department.
- 3) In all undeveloped areas, the Solar Energy developer will be required to complete a consultation with both the Illinois Historic Preservation Agency (IHPA) and the Illinois Department of Natural Resources (IDNR) through the Department's online EcoCat Program. The cost of this consultation shall be at the developer's expense. The final certificate from EcoCat shall be provided to the Village of Maple Park Building Inspector before a permit or Special Use Permit will be issued.
- 4) No fencing is required however if installed on the property the fencing shall have a maximum height of eight (8) feet. The fence shall contain appropriate warning signage that is posted such that is clearly visible on the site.

- 5) Any lighting for Solar Farms / Gardens shall be installed for security and safety purposes only. Except for lightening that is required by the FCC or FAA, all lighting shall be shielded so that no glare extends substantially beyond the boundaries of the facility.
- 6) Reflection angles for solar collectors shall be oriented such that they do not project glare onto adjacent properties.
- 7) Electric solar energy system components must have a UL listing and must be designed with anti-reflective coating(s).
- 8) Solar Energy Systems must be in compliance with ALL State of Illinois Building, Electric, Plumbing and Energy Codes.

Design Standards

Active solar energy systems shall be designed to conform to Maple Park's comprehensive plan and to blend into the architecture of the building or may be require to be screened from routine view from public rights-of-way other than alleys. Screening may be required to the extent it does not affect the operation of the system. The color of the solar collector is not required to be consistent with other roofing materials.

- 1) **Building Integrated Photovoltaic Systems.** Building integrated photovoltaic solar energy systems shall be allowed regardless of whether the system is visible from the public right-of-way, provided the building component in which the system is integrated meets all required setback, land use or performance standards for the district in which the building is located.
- 2) **Solar Energy Systems with Mounting Devices.** Solar energy systems using roof mounting devices or ground-mount solar energy systems shall not be restricted if the system is not visible from the closest edge of any public right-of-way or immediately adjacent to a residential structure.
- 3) **Reflectors.** All solar energy systems using a reflector to enhance solar production shall minimize glare from the reflector affecting adjacent or nearby properties. Measures to minimize glare include selective placement of the system, screening on the north side of the solar array, modifying the orientation of the system, reducing use of the reflector system, or other remedies that limit glare.
- 4) **Aviation Protection.** For solar units located within 500 feet of an airport or within approach zones of an airport, the applicant must complete and provide the results of the Solar Glare Hazard Analysis Tool (SGHAT) for the Airport Traffic Control Tower cab and final approach paths, consistent with the Interim Policy, FAA Review of Solar Energy Projects on Federally Obligated Airports, or most recent version adopted by the FAA.

Coverage

Roof or building mounted solar energy systems, excluding building-integrated systems, shall allow for adequate roof access for fire-fighting purposes to the south-facing or flat roof upon which the panels are mounted. Ground-mount private solar energy systems shall be exempt from impervious surface calculations if the soil under the collector is not compacted and maintained in vegetation. Foundations, gravel, or compacted soils are considered impervious.

Plan Approval Required: All solar energy systems shall require administrative plan approval by

the Village of Maple Park Building official via the review of the application for a building permit.

- 1) Plan Applications. Plan applications for solar energy systems shall be accompanied by horizontal and vertical (elevation) drawings. The drawings must show the location of the system on the building or on the property for a ground-mount system, including the property lines.
 - a) Pitched Roof Mounted Solar Energy Systems. For all roof-mounted systems other than a flat roof the elevation must show the highest finished slope of the solar collector and the slope of the finished roof surface on which it is mounted.
 - b) Flat Roof Mounted Solar Energy Systems. For flat roof applications a drawing shall be submitted showing the distance to the roof edge and any parapets on the building and shall identify the height of the building on the street frontage side, the shortest distance of the system from the street frontage edge of the building, and the highest finished height of the solar collector above the finished surface of the roof.
- 2) Plan Approvals. Applications that meet the design requirements of this ordinance, and do not require an administrative variance, shall be granted administrative approval by the Director of Community Development and shall not require Planning and Zoning Committee review. Plan approval does not indicate compliance with Building Code or Electric Code.

Compliance

- 1) Approved Solar Components
Electric solar energy system components must have a UL listing or approved equivalent and solar hot water systems must have an SRCC rating.
- 2) Compliance with Building Code
All active solar energy systems shall meet approval of village building code officials, consistent with the State of Illinois Building Code and solar thermal systems shall comply with HVAC-related requirements of the Energy Code. Any village adopted building codes will apply and take precedence where applicable.
- 3) Compliance with State Electric Code
All photovoltaic systems shall comply with the Illinois State Electric Code.
- 4) Compliance with State Plumbing Code
Solar thermal systems shall comply with applicable Illinois State Plumbing Code requirements.
- 5) Compliance with State Energy Code
All photovoltaic systems and solar thermal systems shall comply with the Illinois State Energy Code.
- 6) Utility Notification
All grid-intertie solar energy systems shall comply with the interconnection requirements of the electric utility. Off-grid systems are exempt from this requirement.

Principal Uses

Village of Maple Park encourages the development of commercial or utility scale solar energy systems where such systems present few land use conflicts with current and future development patterns. Ground-mounted solar energy systems that are the principal use on the zoning lot or lots are special uses in selected districts.

- 1) Solar gardens: Village of Maple Park permits the development of solar gardens, subject to the following standards and requirements:
 - a. Rooftop Gardens Permitted. Rooftop community systems are permitted in all zoning districts where buildings are permitted.
 - b. Ground-Mount Gardens. Ground-mount community solar energy gardens must be less than twenty (20) acres in total size. Ground-mount solar developments covering more than twenty (20) acres shall be considered solar farms.
 - c. Stormwater and NPDES. Solar gardens are subject to the Village of Maple Park's Stormwater Management regulations, erosion and sediment control provisions and NPDES permit requirements.
 - d. Interconnection. An interconnection agreement must be completed with the electric utility in whose service territory the system is located.
 - e. Aviation Protection. For solar gardens located within 500 feet of an airport or within approach zones of an airport, the applicant must complete and provide the results of the Solar Glare Hazard Analysis Tool (SGHAT) for the Airport Traffic Control Tower cab and final approach paths, consistent with the Interim Policy, FAA Review of Solar Energy Projects on Federally Obligated Airports, or most recent version adopted by the FAA.
 - f. Other Standards. Ground-mount systems must comply with all required standards for structures in the district in which the system is located. All solar gardens shall also be in compliance with all applicable local, state and federal regulatory codes, including the State of Illinois Uniform Building Code, as amended; and the National Electric Code, as amended. Also, Health Department requirements for wells and septic systems must be met.
 - g. Solar Gardens are permitted use in zones (A1) and a permitted special use in General Commercial Districts B2 and new residential development
 - h. Solar Garden shall be screened by placing in the set back a solid, sight proof fence or wall having a height not less than six feet (6'). Within this yard, there shall be a landscaped area planted with one 2 1/2-inch caliper tree for every thirty (30) linear feet of any common property line and shall be a minimum height of six feet (6') at the time of planting. The use of earthen berms may be allowed in place of fencing provided they are designed to provide the same screening effect.
- 2) Solar farms: Ground-mount solar energy systems that are the primary use on the lot, designed for providing energy to off-site uses or export to the wholesale market, are permitted under the following standards:
 - a. Stormwater and NPDES. Solar farms are subject to Village of Maple Park's Stormwater

Management regulations, erosion and sediment control provisions and NPDES permit requirements.

- b. Ground Cover and Buffer Areas. Top soils shall not be removed during development, unless part of a remediation effort. Soils shall be planted to and maintained in perennial vegetation to prevent erosion, manage run off and build soil. A plan must be approved by the village building inspector and village engineer and paid for by the developer. Due to potential village liability under the Illinois Endangered Species Protection Act (520 ILCS 10/11(b)) it is required that any crops planted be in compliance with all federal and state laws protecting endangered species. This will also include pollinators such as bees. A report showing demonstration of plan compliance shall be submitted annually, and paid for by the developer.
- c. Foundations. A qualified engineer shall certify that the foundation and design of the solar panels racking and support is within accepted professional standards, given local soil and climate conditions.
- d. Other Standards and Codes. All solar farms shall be in compliance with all applicable local, state and federal regulatory codes, including the State of Illinois Uniform Building Code, as amended; and the National Electric Code, as amended.
- e. Power and Communication Lines. Power and communication lines running between banks of solar panels and to nearby electric substations or interconnections with buildings shall be buried underground. Exemptions may be granted by Village of Maple Park in instances where shallow bedrock, water courses, or other elements of the natural landscape interfere with the ability to bury lines, or distance makes undergrounding infeasible, at the discretion of the Director of Community Development. In addition, the Illinois Department of Agriculture (IDOA) has established standards and policies in the Agricultural Impact Mitigation Agreements (AIMA) regarding the construction or burial of electric transmission lines which should be agreed to and adhered to between the landowner and the developer.
- f. Site Plan Required. A detailed site plan for both existing and proposed conditions must be submitted, showing location of all solar arrays, other structures, property lines, rights-of-way, service roads, floodplains, wetlands and other protected natural resources, topography, farm tile, electric equipment, fencing, and screening materials and all other characteristics requested by Village of Maple Park. The site plan should also show all zoning districts, and overlay districts.
- g. Approach zones of an airport, the applicant must complete and provide the results of the Solar Glare Hazard Analysis Tool (SGHAT) for the Airport Traffic Control Tower cab and final approach paths, consistent with the Interim Policy, FAA Review of Solar Energy Projects on Federally Obligated Airports, or most recent version adopted by the FAA.
- h. Endangered Species and Wetlands. Solar farm developers shall be required to initiate a natural resource review consultation with the Illinois Department of Natural Resources (IDNR) through the department's online, EcoCat program. Areas reviewed through this process will be endangered species and wetlands. The cost of the EcoCat consultation will be borne by the developer.
- i. Solar Farm shall be screened by placing in the set back a solid, sight proof fence or wall

having a height not less than six feet (6'). Within this yard, there shall be a landscaped area planted with one 2 1/2-inch caliper tree for every thirty (30) linear feet.

Liability Insurance and Indemnification

- 1) For Solar Farms and Solar Gardens, commencing with the issuance of building permits, the Applicant, Owner, or Operator shall maintain a current general liability policy covering bodily injury and property damage with limits of at least \$3 million per occurrence and \$5 million in the aggregate. Such insurance may be provided pursuant to a plan of self-insurance, by a party with a net worth of \$20 million or more. The County shall be named as an individual insured on the policy to the extent the county is entitled to indemnification.
- 2) For Private / Individual SES(s), commencing with the issuance of building permits, the Applicant or Owner shall maintain a current liability policy covering bodily injuries and any damage that may occur, on their home owner's policy or other applicable policy as approved by the Director of Community Development.
- 3) Any SES(s), Applicant, Owner, or Operator, whether individual or commercial, shall defend, indemnify, and hold harmless the County and its officials, employees, and agents (collectively and individually, the "Indemnified Parties") from and against any and all claims, demands, losses, suits, causes of actions, damages, injuries, costs, expenses, and liabilities whatsoever, including reasonable attorney's fees, except to the extent arising in whole or part out of negligence or intentional acts of such Indemnified Parties (such liabilities together known as "liability") arising out of Applicant, Owner, or Operators selection, construction, operation, and removal of the SES(S) and affiliated equipment including, without limitation, liability for property damage or personal injury (including death), whether said liability is premised on contract or on tort (including without limitation strict liability or negligence). This general indemnification shall not be construed as limited or qualifying the county's other indemnification rights available under the law.

Decommissioning

- 1) A decommissioning plan shall be required to be submitted when applying for all Solar Farms and Solar Gardens, to ensure that facilities are properly removed after their useful life.
- 2) Decommissioning of solar panels must occur in the event they are not in use for 90 consecutive days.
- 3) The owner or operator will have 6 months to complete the decommissioning plan after operation of a Solar Farm or Solar Garden stops being operational.
- 4) The decommissioning plan shall include provisions for removal of all structures and foundations, restoration of soil and vegetation and a plan ensuring financial resources will be available to fully decommission the site.
- 5) The Village of Maple Park Board may require the posting of a bond, letter of credit or the establishment of an escrow account to ensure the proper decommissioning. The posting of a bond may be required prior to the issuance of a building permit for the facility.
- 6) In the event that the State of Illinois enacts a law with regards to the decommissioning of a Solar Farm, the strictest requirements shall prevail.

**A RESOLUTION SUPPORTING THE
ABILITY OF MUNICIPALITIES TO SHARE
LOCAL SALES TAX INFORMATION WITH
OUTSIDE PROFESSIONALS FOR THE
VILLAGE OF MAPLE PARK**

WHEREAS, under the provisions of the Retailer's Occupation Tax Act (35 ILCS 12/1, *et seq.*), municipalities are provided sales tax return information by the Illinois Department of Revenue ("IDOR") for review and analysis; and,

WHEREAS, proper tracking and analysis of the sales tax return information received from IDOR is vital for municipalities; and,

WHEREAS, many municipalities do not have the resources necessary to employ in-house attorneys, accountants, auditors, and other financial professionals with the necessary expertise to properly track, review, and analyze the sales tax return information provided by IDOR; and,

WHEREAS, legislation has been introduced by the Illinois General Assembly that would amend the Retailer's Occupation Tax Act to prohibit municipalities from sharing sales tax return information provided by IDOR with anyone outside of a few municipal officials who must be directly employed by the municipality (herein after referred to as the "Proposed Amendments"); and,

WHEREAS, the Proposed Amendments would prevent a municipality from sharing sales tax return information with its attorneys, accountants, auditors, and other financial professionals if they are not directly employed by the municipality, even though these professionals are directly involved in the finances of the municipality; and,

WHEREAS, outside professionals are equipped with systems and technology that safeguard the confidentiality of sales tax information while many municipalities are not; and,

WHEREAS, prohibiting a municipality from sharing sales tax return information with outside professionals will be detrimental to municipalities when entering into economic incentive agreements and when issuing bonds, especially if such bonds or economic incentive agreements involve sales tax revenue; and,

WHEREAS, the Proposed Amendments to the Retailer's Occupation Tax Act would also prohibit a municipality from contracting with outside professionals to track sales tax revenues in order to ensure that a municipality is not losing out on unremitted revenue it is owed; and,

WHEREAS, based on the foregoing, the President and the Board of Trustees find that it is in the best interest of the Village of Maple Park and its residents to oppose the Proposed Amendments to the Retailer's Occupation Tax Act;

NOW, THEREFORE, BE IT RESOLVED that the Village of Maple Park, Illinois strongly supports the ability of the municipalities to share sales tax return information with outside professionals.

PASSED BY THE BOARD OF TRUSTEES of the Village of Maple Park, Illinois, at a regular meeting thereof held on the ___ day of _____, 2019 and approved by me as Village President on the same day.

Ayes: _____

Nays: _____

Absent: _____

APPROVED by the Village President on _____, 2019.

KATHLEEN CURTIS, Village President

ATTEST:

ELIZABETH PEERBOOM, Village Clerk

**RECIPROCAL AGREEMENT
ON EXCHANGE OF INFORMATION
BETWEEN THE VILLAGE OF MAPLE PARK
AND THE
ILLINOIS DEPARTMENT OF REVENUE**

The Illinois Department of Revenue (the "Department"), in accordance with the statutes of the State of Illinois, agrees to share under the terms of this Reciprocal Agreement on Exchange of Information (the "Reciprocal Agreement") with the Village of Maple Park (the "Municipality") financial information obtained pursuant to the Illinois Retailers' Occupation Tax Act, the Service Occupation Tax Act, the Use Tax Act, and the Service Use Tax Act (the "Tax Acts"). For purposes of this Reciprocal Agreement, "financial information" means the following information for each retailer or serviceman in the Municipality: (1) the business name; (2) the business address; (3) the standard classification number assigned to the business; (4) net revenue distributed to the requesting [municipality][county] that is directly related to the requesting municipality's local share of the proceeds under the Use Tax Act, the Service Use Tax Act, the Service Occupation Tax Act, and the Retailers' Occupation Tax Act distributed from the Local Government Tax Fund, and, if applicable, any locally imposed retailers' occupation tax or service occupation tax; and (5) a listing of all businesses within the requesting municipality by account identification number and address.

It is further agreed that all information exchanged will be used only for the official purposes of the State and of the Municipality and shall be kept confidential in accordance with the Tax Acts. Each party agrees to take appropriate steps to protect from unauthorized disclosure the tax information obtained pursuant to this Reciprocal Agreement and to destroy it when no longer needed by shredding or other appropriate means.

The Municipality agrees to follow the procedures to protect the confidentiality of information provided in "Minimum Standards Required to Safeguard Information Given as a Result of a Reciprocal Agreement on the Exchange of Information," which is incorporated into this Reciprocal Agreement as Attachment A. Both parties understand and agree that the Department will not provide any information under this Reciprocal Agreement to the Municipality unless and until the Municipality signs Attachment A.

It is agreed that only the chief executive officer of the Municipality will initiate a Reciprocal Agreement with the Department. Information provided to the Municipality under this Reciprocal Agreement may be shared with or viewed by only persons who are directly involved in the financial operations of the Municipality, including municipal employees, and persons, such as attorneys or accountants, retained by the Municipality. The information provided shall not, however, be shared with or viewed by any person who is compensated by the Municipality for services rendered on a contingent basis or any other similar method that may impair that person's independence or the perception of that person's independence. The chief executive officer shall provide the Department with a list of names and official titles of persons designated by him or her as persons exclusively authorized to request, view, or receive financial information on his or her behalf. The list shall be on Municipal letterhead and shall be signed by the chief executive officer. The information provided by the Department shall not be viewed by or shared with anyone who is not on the list. Each person designated to request, view, or receive financial information must acknowledge to the Department that he or she received and reviewed this Reciprocal Agreement and understands the legal and contractual obligation to maintain the confidentiality of this information by signing and returning Attachment B, which attachment shall be incorporated into this Reciprocal Agreement. The

Department agrees to provide the Municipality with a written list showing the names and official titles of Department employees designated by it to request, view, or receive financial information from the Municipality. Both parties agree to furnish additions to and deletions from the lists as they occur. It is agreed that no information provided under this Reciprocal Agreement will be provided by telephone or pursuant to a telephone request.

Both parties understand and agree that the Department will not provide any information under this Reciprocal Agreement to the Municipality unless and until the Municipality provides:

- a signed copy of this Reciprocal Agreement;
- a signed copy of Attachment A;
- a list of names and official titles of persons exclusively authorized to request, view, or receive financial information on Municipal letterhead, signed by the chief executive officer; and
- a completed and signed Attachment B for each person designated by the chief executive officer of the Municipality as authorized to request, view, or receive financial information.

It is further agreed that either party for administrative reasons may refuse to share information.

This Reciprocal Agreement may be canceled by either party at any time and will be canceled in the event of any unauthorized use or disclosure (verbally, in writing, or by any other means) of confidential financial information obtained pursuant to this Reciprocal Agreement or failure to abide by the procedures set forth by the Department for safeguarding the confidentiality of such confidential financial information.

Illinois Department of Revenue

Village of Maple Park

Director

Kathleen Curtis, Village President

Date

Elizabeth Peerboom, Village Clerk

Date

ATTACHMENT A

MINIMUM STANDARDS REQUIRED TO SAFEGUARD INFORMATION GIVEN AS A RESULT OF A RECIPROCAL AGREEMENT ON THE EXCHANGE OF INFORMATION

1. All requests for information under the Reciprocal Agreement on the Exchange of Information (the "Reciprocal Agreement") will be in writing, on letterhead of the Municipality and addressed to the Local Tax Allocation Division at the Illinois Department of Revenue (the "Department").
2. Information received under the Reciprocal Agreement will be kept in a locked storage facility, e.g., locked file cabinet, closet, or desk that is only accessible by persons authorized under the Reciprocal Agreement to receive information. Any information stored in an electronic format shall be password protected and restricted to only those persons authorized under the Reciprocal Agreement to receive information.
3. Any Municipality that receives information under the Reciprocal Agreement will promptly notify the Department when a person who has been authorized to receive information under the Reciprocal Agreement, leaves employment of the Municipality or otherwise is no longer authorized by statute or by the Municipality to receive the information.
4. Any Municipality that receives information under the Reciprocal Agreement will report to the Department any possible or suspected breach of confidentiality of the information as soon as possible, but no later than the close of business on the business day following the date of discovery.
5. The proper method for destruction of information that is no longer needed is shredding or destruction of the CDs.
6. Any Municipality that receives information under the Reciprocal Agreement will not share the information with or allow the information to be viewed by any person who is compensated by the Municipality for services rendered on a contingent basis or any other similar method that may impair that person's independence or the perception of that person's independence.
7. Any person who divulges confidential information in any manner, except in accordance with a proper judicial order or as otherwise provided by law, is guilty of a Class B misdemeanor with a fine not to exceed \$7,500.00 per disclosure. Confidential information includes any information collected by the Department from any return or investigation other than name and address of the taxpayer. Disclosure of confidential information to village employees, contractors, or vendors who are not explicitly authorized to view such information under the Reciprocal Agreement constitutes unauthorized disclosure.
8. Information received under the Reciprocal Agreement is exempt from disclosure under section 7(1)(a) of the Freedom of Information Act (FOIA). Section 11 of the Retailer's Occupation Tax Act (ROTA) specifically prohibits disclosure of this information. To

ensure uniform responses among recipients of confidential tax information, a Municipality that receives a FOIA request for information received under the Reciprocal Agreement shall (a) deny the request pursuant to section 7(1)(a) of FOIA; (b) notify the Department of Revenue of the request; and (c) keep the Department apprised of any proceedings instituted to compel the release of information under FOIA.

The Village of Maple Park agrees to abide by the aforementioned standards in safeguarding the information that it receives pursuant to the Reciprocal Agreement, which it has entered into with the Illinois Department of Revenue.

Kathleen Curtis, Village President

Date

DRAFT

ATTACHMENT B

Acknowledgment of Restrictions on Use and Disclosure of Confidential Financial Information

I, Elizabeth Peerboom, am currently employed as Village Clerk with the (the “Municipality”) Village of Maple Park. I am authorized under the Reciprocal Agreement on Exchange of Information between the Village of Maple Park and the Illinois Department of Revenue to request, view, or receive confidential financial information on behalf of the Municipality. I have received and reviewed the Reciprocal Agreement on the Exchange of Information and I understand its terms.

By my signature below I acknowledge that the unauthorized use or disclosure of confidential financial information obtained under the Reciprocal Agreement is prohibited by law. I further acknowledge that any person who divulges confidential financial information in any manner, except pursuant to a court order or as otherwise authorized by law, is guilty of a Class B misdemeanor and subject to a fine of up to \$7,500 per disclosure. I understand that disclosing confidential financial information to persons who are not explicitly authorized under the Reciprocal Agreement constitutes unauthorized use and disclosure.

Employer: (Please print) Village of Maple Park

Position/Title: (Please print) Village Clerk

Elizabeth Peerboom, Village Clerk

Date

ATTACHMENT B

Acknowledgment of Restrictions on Use and Disclosure of Confidential Financial Information

I, Cheryl Aldridge, am currently employed as Village Accountant with the (the “Municipality”) Village of Maple Park. I am authorized under the Reciprocal Agreement on Exchange of Information between the Village of Maple Park and the Illinois Department of Revenue to request, view, or receive confidential financial information on behalf of the Municipality. I have received and reviewed the Reciprocal Agreement on the Exchange of Information and I understand its terms.

By my signature below I acknowledge that the unauthorized use or disclosure of confidential financial information obtained under the Reciprocal Agreement is prohibited by law. I further acknowledge that any person who divulges confidential financial information in any manner, except pursuant to a court order or as otherwise authorized by law, is guilty of a Class B misdemeanor and subject to a fine of up to \$7,500 per disclosure. I understand that disclosing confidential financial information to persons who are not explicitly authorized under the Reciprocal Agreement constitutes unauthorized use and disclosure.

Employer: (Please print) Village of Maple Park

Position/Title: (Please print) Village Accountant

Cheryl Aldridge, Village Accountant

Date

VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES

RESOLUTION 2019-04 Approved: _____

AUTHORIZING THE VILLAGE PRESIDENT TO ENTER INTO AN AGREEMENT WITH HACH SERVICE PLUS FOR WATER SYSTEM EQUIPMENT MAINTENANCE

WHEREAS, the village of Maple Park (the "Village") is a body politic and corporate, organized and existing pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1 *et seq.*, and

WHEREAS, the President and Board of Trustees of the Village finds it is in the best interest of the Village of Maple Park to approve and to authorize a partnership with Hack Service Plus for water system equipment maintenance, now therefore,

BE IT RESOLVED by the Board of Trustees of the Village of Maple Park, Counties of Kane and DeKalb, Illinois, as follows:

Section 1. The recitals set forth above are incorporated and made a part hereof.

Section 2. That the Lease, in substantially the same form as attached to this Resolution by Exhibit "A" and incorporated herein by reference, is approved and accepted by the Village.

Section 3. The President or designee is authorized to execute the Lease on behalf of the Village and, as may be required, the Village Clerk to attest to the same.

Section 4. That this Resolution shall be in full force and effect from and after its adoption and approval.

PASSED by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at its regular Board meeting held on _____, 2019.

Ayes: _____

Nays: _____

Absent: _____

(SEAL)

Kathleen Curtis, Village President

ATTEST:

Elizabeth Peerboom, Village Clerk

Partnership Renewal Proposal

Partnership Number :	HACH58861	0.8	Quotation Date :	12-28-2018
Hach Company Contact :	Johnson, Michael	Service Partnership Phone :	800-227-4224	Expiration Date :
				03-28-2019
Customer Ref :	renewal quote	Service Partnership Email :	michael.johnson@hach.com	
Customer Contact :	Mike Miller			
Customer Phone :	815-209-6453	Customer Fax :		Customer Email :
				mmiller@villageofmaplepark.com
Print Edit Checkout				

Bill-To Account # 071666		Ship-To Account # 071666			
Customer Name	VILLAGE OF MAPLE PARK	Customer Name	VILLAGE OF MAPLE PARK	Payment Terms :	Net 30
Address 4		Address 4		Billing Method :	Annual-Invoices on START Date
Address 1	PO BOX 220	Address 1	302 WILLOW ST	Currency :	USD
Address 2		Address 2			
Address 3		Address 3			
City, State, Postal Code	MAPLE PARK, IL, 60151-0220	City, State, Postal Code	MAPLE PARK, IL, 60151		
Province/Country	US	Province/Country	US		

Line	Service Name					Line Total
	Covered Product	Start Date	End Date	Description/Serial Number		
1	BSPDR800	03-27-2019	03-26-2020	Bnch Svc-DR/800 Series		\$164.00
1.1	4847000			oo DR/890 COLORIMETER, HACH ; 021090022792		
Sub-total						\$164.00
Tax						\$0.00
Total						\$164.00

Terms and Conditions

- By placing your Order, you agree to [Hach Standard Terms and Conditions](#).
- You will receive an email confirmation which will include the details of this order. Including taxes and your confirmation number.
- Due to U.S Export Compliance regulations and packaging concerns, online ordering is NOT available for export transactions and orders with ultimate destination or use outside the USA (including Puerto Rico, US Virgin Islands, Guam and other U.S territories and APO or FPO addresses). By Processing your request, you are certifying the ordered products are not for ultimate use outside the SO United States.

Obsolete Items

Items with this mark may be obsolete or unavailable through eCommerce. Please contact Hach customer service for further assistance.

Print Edit Checkout

VILLAGE OF MAPLE PARK

ORDINANCE NO. 2019-02

**AN ORDINANCE AMENDING
TITLE 7, CHAPTER 4, SECTION 7-4-3, "TRAILER PARKING PROHIBITED"
AND
TITLE 11, CHAPTER 9, SECTION 11-9-3, "ADDITONAL PARKING
REGULATIONS"
OF THE MAPLE PARK VILLAGE CODE
BY UPDATING THE DEFINITION
OF APPROVED SURFACES**

DRAFT

**ADOPTED BY
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK**

ORDINANCE NO. 2019-02

AN ORDINANCE AMENDING TITLE 7, CHAPTER 4, SECTION 7-4-3, "TRAILER PARKING PROHIBITED" AND TITLE 11, CHAPTER 9, SECTION 11-9-3, "ADDITIONAL PARKING REGULATIONS" OF THE MAPLE PARK VILLAGE CODE BY UPDATING THE DEFINITION OF APPROVED SURFACES

WHEREAS, the Board of Trustees of the Village of Maple Park, Illinois has determined that it is in the best interest and welfare of the citizens of the Village of Maple Park to regulate parking of trailers on the street or in the parkway; and

WHEREAS, the Board of Trustees of the Village of Maple Park, Illinois has determined that its definitions for Approved Surfaces for trailer parking shall be amended; and

WHEREAS, the necessary public hearing to amend a portion of the Village's Zoning chapter was conducted on January 24, 2019.

NOW THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Maple Park Kane and DeKalb Counties, Illinois, in a regular session duly assembled, as follows:

SECTION 1. That Title 7, "MOTOR VEHICLES AND TRAFFIC", Chapter 4, "PARKING REGULATIONS" Section 3 "TRAILER PARKING PROHIBITED" is hereby amended as follows:

7-4-3 TRAILER PARKING PROHIBITED

1. DEFINITIONS.

Approved Surface. Approved surfaces include:

- a. Concrete – 4 inches minimum of concrete over a 4-inch compacted gravel base.
- b. Asphalt – 2 inches minimum over 6-inch compacted base.
- c. Paving Bricks, Cobblestone, or Bricks designed for motor vehicle traffic, installed in accordance with manufacturer's installation instructions for the expected load.

Non-approved Surface. Non-approved surfaces include:

Stone, crushed stone, gravel, or any other stone product, tar and chip, mulch or any other such loose material.

With Special Use Permit. When parking surface is over 2,000 square foot, property owner may use semi-permeable pavers designed for motor vehicle traffic. Property owner must submit manufacturer's installation instructions, as well as drainage plans, Property owner must further obtain a Special use permit in accordance with Section 11-11-8 of the Maple Park Village Code.

A "trailer," for the sake of this chapter is defined as:

Camping trailer. A trailer, not used commercially, constructed with partial side walls which fold for towing and unfold to provide temporary living quarters for recreational camping or travel use and of a size or weight not requiring an over dimension permit when towed on a highway.

Implement of husbandry. Every vehicle designed and adapted exclusively for agricultural, horticultural, or livestock raising operations, including farm wagons, wagon trailers or like vehicles used in connection therewith, or for lifting or carrying an implement of husbandry provided that no farm wagon, wagon trailer or like vehicle having a gross weight of more than 36,000 pounds, shall be included hereunder.

Pole Vehicle. Every vehicle without motive power designed to be drawn by another vehicle and attached to the towing vehicle by means of a reach or pole, or by being boomed or otherwise secured to the towing vehicle, and ordinarily used for transporting long or irregularly shaped loads such as poles, pipes or structural members capable, generally, of sustaining themselves as beams between the supporting connections.

Recreational vehicle. Every camping trailer, motor home, mini motor home, travel trailer, truck camper or van camper used primarily for recreational purposes and not used commercially nor owned by a commercial business.

Tank vehicle. Any commercial motor vehicle that is designed to transport any liquid or gaseous material within a tank or tanks having an individual rated capacity of more than 119 gallons and an aggregate rated capacity of 1,000 gallons or more that is either permanently or temporarily attached to the vehicle or the chassis. A commercial motor vehicle transporting an empty storage container tank, not designed for transportation, with a rated capacity of 1,000 gallons or more that is temporarily attached to a flatbed trailer is not considered a tank vehicle.

Recreational Vehicle. Every vehicle without motive power in operation, other than a pole trailer, designed for carrying persons or property and for being drawn by a motor vehicle and so constructed that no part of its weight rests upon the towing vehicle.

Travel trailer. A trailer, not used commercially, designed to provide living quarters for recreational, camping or travel use, and of a size or weight not requiring an over dimension permit when towed on a highway.

SECTION 2. That Subsection A.3.c of Section 11-9-3 **ADDITIONAL PARKING REGULATIONS** of Title 11, Zoning Regulations, Chapter 9, "Special Regulations," shall be amended as follows:

c. Recreational vehicles and trailers may only be parked or stored upon an approved surface as identified herein. "Approved Surface" is defined as follows:

Approved Surface. Approved surfaces include:

1. Concrete – 4 inches minimum of concrete over a 4-inch compacted gravel base.
2. Asphalt – 2 inches minimum over 6-inch compacted base.
3. Paving Bricks, Cobblestone, or Bricks designed for motor vehicle traffic, installed in accordance with manufacturer's installation instructions for the expected load.

Non-approved surfaces include:

Stone, crushed stone, gravel, or any other stone product, tar and chip, mulch or any other such loose material.

With Special Use Permit – When parking surface is over 2,000 square foot, property owner may use semi-permeable pavers designed for motor vehicle traffic. Property owner must submit manufacturer's installation instructions, as well as drainage plans. Property owner must further obtain a Special use permit in accordance with Section 11-11-8 of the Maple Park Village Code.

SECTION 3 VALIDITY

A. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent that they conflict with this ordinance, or any part of this Ordinance.

B. If any provision contained in this ordinance is found to be invalid, such provision shall be deemed to be severable and shall not affect the validity of any of the remaining provision of the ordinance.

SECTION 4. ORDINANCE IN FORCE

This ordinance shall be in full force and effect from and after its passage and approval and publication in pamphlet form as provided by law.

PASSED this ____ day of _____, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this ____ day of _____.

SEAL

Kathleen Curtis, Village President

ATTEST:

Elizabeth Peerboom, Village Clerk

**BEFORE THE PLANNING COMMISSION OF THE VILLAGE OF
MAPLE PARK, ILLINOIS JANUARY 24, 2019**

FINDINGS OF FACT AND RECOMMENDATION

This matter came before the Planning Commission of the Village of Maple Park at a public hearing on January 24, 2019, regarding changes to the Maple Park Village Zoning Code.

Publication of a notice in the Daily Chronicle as required by Section 11-11-11-4.A of the Maple Park Village Code occurred on January 2, 2019. At that time, the changes were also made available to all those that wanted to review such changes.

Chairman Chuck Miller opened the public hearing at 7:00 p.m. on January 24, 2019. There were no public comments made from the public, nor did any members of the public attend the public hearing.

Planning Commission members reviewed and discussed the proposed changes to the zoning ordinance.

Chairman Miller then closed the public hearing at 7:24 p.m., at which time there was a consensus to move the proposed changes to the Maple Park Board of Trustees for review and approval.

Chairman Miller asked the commissioners for a motion and a second to move the proposed changes forward.

Commissioner Sutherland made a motion to approve sending the Approved Surfaces Ordinance (7-4-3) to the Board of Trustees for approval, seconded by Trustee Davidson. Motion carried by voice vote.

Commissioner Sutherland made a motion to approve sending the Approved Surfaces Ordinance (11-9-3) to the Board of Trustees for approval, seconded by Trustee Catanag. Motion carried by voice vote.

Commission Catanag made a motion to approve sending the Solar Energy Ordinance to the Board of Trustees for approval, seconded by Trustee Davidson. Motion carried by voice vote.

Recommendation of APPROVAL of the proposed changes to the zoning ordinance shall be forwarded to the Village of Maple Park Board of Trustees for review and approval on Tuesday, February 5, 2019.

Dated: _____

Respectfully Submitted,

Charles Miller, Chairman
Maple Park Planning Commission

RESOLUTION 2019-02 Approved: _____

**A RESOLUTION AUTHORIZING THE
DESTRUCTION OF AUDIO RECORDINGS OF
CLOSED SESSION MEETINGS**

WHEREAS, the Open Meetings Act requires governmental bodies to audio or video record their closed meetings; and

WHEREAS, this governmental body has complied with that requirement; and

WHEREAS, the Open Meetings Act permits governmental bodies to destroy the verbatim record of closed meetings without notification to or approval of a Records Commission or the State Archivist not less than eighteen (18) months after the completion of the meeting recorded, but only after:

1. Approval of the destruction of a particular recording; and
2. Approval of the written minutes of the closed meeting; and

WHEREAS, for the verbatim record by tape of the meetings set forth in Section 1 of this Resolution, at least eighteen (18) months have passed since the completion of those meetings, and this governmental body has approved written minutes for each of the meetings or portions of meetings set forth in Section 1; and

WHEREAS, this governmental body may order destruction of the verbatim record even if it continues to withhold the approved written minutes of the closed session until some later period of time;

NOW THEREFORE, BE IT RESOLVED BY THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES, ILLINOIS, as follows:

SECTION 1: Based upon the statements made within the preamble to this resolution, the Village of Maple Park hereby orders the destruction of the verbatim record being a digital audio tape of the following executive session meetings as listed in Exhibit A.

SECTION 2: This Resolution shall be in full force and effect immediately upon its passage.

APPROVED and PASSED this ____ day of _____, 2019.

AYES: _____
NAYS: _____
ABSENT: _____

Kathleen Curtis, Village President

Attest:

Elizabeth Peerboom, CMC, Village Clerk

EXHIBIT A

Date of Meeting:

2-17-17

5-2-17

DRAFT