



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.org>

## BOARD OF TRUSTEES MEETING AGENDA

TUESDAY, APRIL 2, 2019

**Immediately Following the Public Hearing**

**MAPLE PARK CIVIC CENTER**

**302 WILLOW STREET, MAPLE PARK**

### 1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:04 p.m.

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL/QUORUM ESTABLISHED

Village Clerk Liz Peerboom called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee Bart Shaver, Trustee Chris Higgins, Trustee JP Dries, Trustee Kristine Dalton and Trustee Brandon Harris. Absent: Trustee Suzanne Fahnestock.

Others present: Village Attorney Kevin Buick, Village Accountant Cheryl Aldridge, Village Engineer Jeremy Lin, Public Works Director Lou Larson, Police Chief Dean Stiegemeier and Village Clerk Liz Peerboom.

### 4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

John Peloso, asked the village to paint diagonal parking lines on the east side Kennebec, and paint parallel parking on the north side of Kennebec. President Curtis will follow-up with Public Works on this issue.

### 5. IDEAL UNITED GROUP FINAL PRESENTATION

Dan Venard and Mario Munez were in attendance to give their final presentation regarding the Special Use Permit for 18663 County Line Road, Maple Park.

Trustee Higgins asked about fencing location. He also asked about the addition of a sidewalk in front of the property. Trustee Higgins also said he would prefer low landscaping. Trustee Dalton had a concern about arborvitae and, although they grow quickly, they tend to break easily.

Trustee Dries asked about keeping the vans inside the building. He also asked about vehicles running in the middle of the night. Mr. Venard advised that there wouldn't be vehicles running in the middle of the night, and no equipment repairs being done in the middle of the night. Trustee Dries also had concerns about lighting in the back of the building. Mr. Venard

said that they received good feedback about lumens on the building. Trustee Harris asked if there would be any dumping of hazardous waste. Mr. Venard advised that there would not be any dumping. Trustee Dries then asked about parking. Mr. Venard advised that there would be parking in the front of the building.

Trustee Shaver asked if it would be a 2-story building. Mr. Venard said that they would adhere to the height requirements.

Village Engineer Jeremy Lin also had some questions about the layout of the building. He suggested that they have their engineer look at that before it comes to the village.

Trustee Dalton asked why they chose Maple Park. Mr. Munez said that he likes the area.

Trustee Harris asked to hear more about the business. He also asked about bio-hazards. Mr. Munez said that there will be no bio-hazards. Trustee Harris said that he would like to see the fire plan.

Trustee Dries asked about a time-line. Mr. Venard estimated that they are 60-75 days out from breaking ground. He hopes to be buttoned up by fall. Trustee Dalton asked about water tanks. Mr. Munez advised that the water for the carpet cleaning and pressure washers will come from the businesses.

President Curtis said that no one will be allowed to live in any of the buildings on the property.

**6. ORDINANCE 2019-03 SPECIAL USE PERMIT 18663 COUNTY LINE ROAD**

AN ORDINANCE GRANTING A SPECIAL USE IN THE "B-2," GENERAL COMMERCIAL DISTRICT PERMITTING THE OPERATION OF A COMMERCIAL CLEANING BUSINESS FOR THE PROPERTY LOCATED AT 18663 COUNTY LINE ROAD IN THE VILLAGE OF MAPLE PARK, ILLINOIS

*This ordinance would allow a Special Use permit for a commercial cleaning business at the property located at 18663 County Line Road, Maple Park, and the building of an 8,500 square foot office building.*

Trustee Harris made a motion to approve Ordinance 2019-03, "AN ORDINANCE GRANTING A SPECIAL USE IN THE "B-2," GENERAL COMMERCIAL DISTRICT PERMITTING THE OPERATION OF A COMMERCIAL CLEANING BUSINESS FOR THE PROPERTY LOCATED AT 18663 COUNTY LINE ROAD IN THE VILLAGE OF MAPLE PARK, ILLINOIS."

Trustee Higgins asked if there would be any conditions placed on this special use permit. President Curtis then asked what conditions he might have.

Trustee Higgins then seconded the motion as presented. Motion carried by roll call vote. Aye: Dalton, Dries, Harris, Shaver. Nay: Higgins. Absent: Fahnestock. (4-1-1)

**7. VILLAGE PRESIDENT APPOINTMENTS:**

- a) LIZ PEERBOOM, VILLAGE CLERK
- b) CHERYL ALDRIDGE, DEPUTY CLERK
- c) KEVIN BUICK, ETHICS OFFICER

President Curtis advised the Board that she would like to appoint Liz Peerboom as Village Clerk, Cheryl Aldridge as Deputy Village Clerk and Kevin Buick as Ethics Officer.

Trustee Dalton made a motion to approve the appointments, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Dries, Harris, Higgins, Shaver, Dalton. Nay: None. Absent: Fahnestock. (5-0-1)

**8. PRESENTATION BY PROGRESSIVE ENERGY**

Arnie Schram and Bill McMahon were in attendance to present a new agreement for electric energy for village accounts. He explained that this is for the three village accounts, this is not for residential accounts.

He is recommending a 36-month contract, which would begin May 2019.

President Curtis asked how it would be switched over. Mr. Schram advised that once the contract is signed, the price will be automatically switched between ComEd and AP. He also said that the prices change every day, so he suggested that the contract be signed within the next couple of days.

**9. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS**

**CONSENT AGENDA – OMNIBUS VOTE**

*All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.*

**a) Approval of Board Minutes**

- Board Meeting – March 5, 2019

**b) Receive and File**

- Finance Committee – February 26, 2019
- Planning Commission – December 28, 2017, January 24, 2019, February 21, 2019

**c) Acceptance of Cash and Investment Report as of February 28, 2019**

**d) Approval of Bills Payable and Manual Check Register #778**

|                   |                    |
|-------------------|--------------------|
| ACCOUNTS PAYABLE: | <u>\$46,756.10</u> |
| MANUAL CHECKS:    | <u>1,718.38</u>    |
| TOTAL:            | <u>\$48,474.48</u> |

**e) Approval of Travel, Meals, Lodging for Elected Officials /Employees**

- Metro West 2019 Legislative Breakfast – Meal and meeting on February 22, 2019 for Kathleen Curtis, \$20 for Metro West (included on April 2, 2019 warrant list).
- Metro West Board Meeting – Meal and meeting on February 28, 2010 for Kathleen Curtis, \$35 for Metro West (included on April 2, 2019 warrant list).

Trustee Higgins made a motion to approve the Consent Agenda, seconded by Trustee Harris. Motion carried by roll call vote. Aye: Harris, Higgins, Shaver, Dalton, Dries. Nay: None. Absent: Fahnestock. (5-0-1)

**10. FINANCIAL REPORT**

Trustee Dries asked about the water leak on Ashton. Ms. Aldridge advised that it was the village's cost.

**11. LEGAL REPORT**

No questions.

**12. POLICE DEPARTMENT REPORT**

No questions.

**13. PUBLIC WORKS REPORT**

Trustee Harris asked about the gym. Public Works Director Lou Larson advised that they have approval from the insurance company for the full amount. Ms. Aldridge advised that there is a contingency in the budget just in case there is something more that isn't covered by the insurance company. Mr. Larson didn't know how long it would take to fix the roof.

**14. ENGINEERING REPORT**

Village Engineer Jeremy Lin talked about possible detention pond maintenance. He will work with Mr. Larson to get this fixed. Trustee Dries asked about the waste water treatment plant and the water plant. Mr. Larson thought maybe 5 weeks before the new computer panel is installed.

**15. COMMITTEE REPORTS**

- Personnel & Communications – JP Dries, Chair



Trustee Dries advised that there would not be a Personnel Committee meeting until after the new Board is sworn in. The next meeting is scheduled for May 21, 2019.

- Finance & Public Relations & Development – Chris Higgins, Chair

Trustee Higgins advised that the next meeting was scheduled for April 23, 2019.

- Infrastructure – Brandon Harris, Chair

Trustee Harris advised that the next meeting was scheduled for April 9, 2019.

## 16. OLD BUSINESS

None.

## 17. NEW BUSINESS

### A. MOTIONS

1. Motion to adjust the sewer charge for Account #0030010000 in the amount of \$2,171.38 and 10% penalty charge.

Trustee Dries made a motion to adjust the sewer charge for Account #0030010000 in the amount of \$2,171.38 and 10% penalty charge, seconded by Trustee Dalton.

Village Accountant Cheryl Aldridge advised that this person had a leak and it all went into the crawl space, none of it went into the sewer. Trustee Dalton had some questions.

After a brief discussion, the motion carried by roll call vote. Higgins, Shaver, Dalton, Dries, Harris. Nay: None. Absent: Fahnestock. (5-0-1)

### B. PROCLAMATIONS

1. PROCLAMATION 2019-01 50<sup>TH</sup> MUNICIPAL CLERKS WEEK

This proclamation celebrates the 50<sup>th</sup> Anniversary of Municipal Clerks week; and in turn, the Municipal Clerk.

President Curtis read the proclamation, and thanked the Village Clerk for all the work that she does.

### C. RESOLUTIONS

1. RESOLUTION 2019-05 LAUTERBACH & AMEN, LLP

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER

DESIGNEE TO APPROVE AN AGREEMENT WITH LAUTERBACH & AMEN, LLP FOR VILLAGE ACCOUNTING AUDIT SERVICES

*This resolution allows the Village President to enter into a 3-year agreement with Lauterbach & Amen, LLP, for the annual audit.*

Trustee Harris made a motion to approve Resolution 2015-05, "A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO APPROVE AN AGREEMENT WITH LAUTERBACH & AMEN, LLP FOR VILLAGE ACCOUNTING AUDIT SERVICES," seconded by Trustee Dries. Motion carried by roll call vote. Aye: Higgins, Shaver, Dalton, Dries, Harris. Nay: None. Absent: Fahnestock. (5-0-1)

**2. RESOLUTION 2019-06 MEDIACOM AGREEMENT**

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO APPROVE A 3-YEAR AGREEMENT WITH MEDIACOM BUSINESS TELEPHONY OF ILLINOIS, LLC, FOR VILLAGE INTERNET SERVICES.

*This resolution allows the Village President to sign a 3-year agreement with Mediacom for faster internet service.*

Trustee Dries made a motion to approve Resolution 2019-06, "A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO APPROVE A 3-YEAR AGREEMENT WITH MEDIACOM BUSINESS TELEPHONY OF ILLINOIS, LLC, FOR VILLAGE INTERNET SERVICES," seconded by Trustee Shaver. Motion carried by roll call vote. Aye: Shaver, Dalton, Dries, Harris, Higgins. Nay: None. Absent: Fahnestock. (5-0-1)

**3. RESOLUTION 2019-07 REPEAL OF ADMINISTRATIVE POLICY 07**

A RESOLUTION TO REPEAL ADMINISTRATIVE POLICY 07 "POLICE ON-CALL POLICY"

*This Resolution would repeal and outdated Administrative Policy.*

Village Clerk Liz Peerboom advised that this item was taken out of the employee handbook because it hasn't been used in a long time, adding that this is just a housekeeping measure.

Trustee Dries made a motion to approve Resolution 2019-07, "A RESOLUTION TO REPEAL ADMINISTRATIVE POLICY 07 "POLICE ON-CALL POLICY," seconded by Trustee Harris. Motion carried by roll call vote. Aye: Shaver, Dalton, Dries, Harris, Higgins. Nay: None. Absent: Fahnestock. (5-0-1)

**4. RESOLUTION 2019-08 PROGRESSIVE ENERGY – FOR VILLAGE ACCOUNTS**

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO APPROVE A CONTRACT WITH THE LOWEST COST ELECTRICITY PROVIDER FOR A PERIOD UP TO 36 MONTHS.

*This Resolution would allow the village to contract with the lowest cost electricity provider for village accounts; this is not for residents.*

Trustee Dries made a motion to approve Resolution 2019-08, “A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO APPROVE A CONTRACT WITH THE LOWEST COST ELECTRICITY PROVIDER FOR A PERIOD UP TO 36 MONTHS,” seconded by Trustee Harris. Motion carried by roll call vote. Aye: Dries, Harris, Higgins, Shaver, Dalton. Nay: None. Absent: Fahnestock. (5-0-1)

**D. ORDINANCES**

**1. ORDINANCE 2019-04 APPROPRIATION ORDINANCE (BUDGET)**

AN ORDINANCE ADOPTING THE ANNUAL APPROPRIATION FOR THE FISCAL YEAR BEGINNING MAY 1, 2019 AND ENDING APRIL 30, 2020 IN THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES, ILLINOIS.

*This ordinance adopts the annual Appropriation (Budget) for FY2019, beginning May 1, 2019 and ending April 30, 2019.*

Village Accountant Cheryl Aldridge discussed the following:

Items Included:

- New sales tax approved in 2018, approximately \$78,000 in new revenue.
- Permits – 14 Permits to date in Fiscal Year 2019, budgeting for 5 permits in Fiscal Year 2020.
- Included \$50,000 for a Village Administrator / Planner.
- Budgeting for a new Public Works Truck with a Plow.
- Budgeting for the financing of a new Police Department Vehicle.
- Budgeting for a Center Street Paving Project, this will be in the Road & Bridge Fund and Motor Fuel Tax Fund.

Budget Totals

- Total Budgeted Revenues \$1,471,267
- Total Budgeted Expenditures \$1,531,451
- Estimated Fund Balances at 04/30/20 \$2,029,116

Trustee Dries made a motion to approve Ordinance 2019-04, "AN ORDINANCE ADOPTING THE ANNUAL APPROPRIATION FOR THE FISCAL YEAR BEGINNING MAY 1, 2019 AND ENDING APRIL 30, 2020 IN THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES, ILLINOIS," seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Harris, Higgins, Shaver, Dalton, Dries. Nay: None. Absent: Fahnestock. (5-0-1)

**2. ORDINANCE 2019-05 AMENDING THE FY2019 APPROPRIATION ORDINANCE**

AN ORDINANCE TO SUPPLEMENT THE APPROPRIATION ORDINANCE FISCAL YEAR 2019 FOR THE VILLAGE OF MAPLE PARK, ILLINOIS

*This ordinance would amend the Appropriation (Budget) Ordinance that was passed in 2018.*

Ms. Aldridge advised that when the village goes over in a fund balance, an amendment to the budget must be made. This is also called a Supplement to the Ordinance that was passed the year before.

Trustee Dries made a motion to approve Ordinance 2019-05, AN ORDINANCE TO SUPPLEMENT THE APPROPRIATION ORDINANCE FISCAL YEAR 2019 FOR THE VILLAGE OF MAPLE PARK, ILLINOIS," seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Higgins, Shaver, Dalton, Dries, Harris. Nay: None. Absent: Fahnestock. (5-0-1)

**3. ORDINANCE 2019-06 REMOVING GARBAGE BILLING FROM CODE**

AN ORDINANCE AMENDING TITLE 5, OF THE MUNICIPAL CODE OF THE VILLAGE OF MAPLE PARK, CHAPTER 2, GARBAGE AND REFUSE, 5-2-2, COLLECTION OF GARGAGE, SUBSECTION C, "CHARGES," BY REMOVING THE GARBAGE BILLING AND ADMIN FEE

*This ordinance would remove the garbage billing fee from the water bills, since Waste Management is now billing for garbage.*

Trustee Dalton made a motion to approve Ordinance 2019-06, "AN ORDINANCE AMENDING TITLE 5, OF THE MUNICIPAL CODE OF THE VILLAGE OF MAPLE PARK, CHAPTER 2, GARBAGE AND REFUSE, 5-2-2, COLLECTION OF GARGAGE, SUBSECTION C, "CHARGES," BY REMOVING THE GARBAGE BILLING AND ADMIN FEE," seconded by Trustee Dries.

After a brief discussion, the motion carried by roll call vote. Aye: Shaver, Dalton, Dries, Harris, Higgins. Nay: None. Absent: Fahnestock. (5-0-1)

**E. VILLAGE PRESIDENT REPORT**

President Curtis proclaimed that Kaneland Arts Festival is being held April 7, 2019.



President Curtis also advised that she submitted the village's capital plan, which will be submitted to Representative Don DeWitte office to try and get help with the capital plan. It will also be given to Senator Tammy Duckworth.

**F. TRUSTEE REPORTS**

Trustee Dries thanked Trustee Dalton and Trustee Shaver for their service.

Chief Stiegemeier advised that April is "Distracted Driving" month, adding that enforcement date is April 26, 2019.

**G. ADJOURNMENT**

Trustee Shaver made a motion to adjourn the meeting, seconded by Trustee Dalton. Motion carried by voice vote.

Meeting adjourned at 8:20 p.m.

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Liz Peerboom, CMC  
Village Clerk



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## **PUBLIC HEARING MINUTES**

### **VILLAGE OF MAPLE PARK, ILLINOIS, KANE AND DEKALB COUNTIES, FOR THE PURPOSE OF PUBLIC DISCUSSION OF THE FY2020 APPROPRIATIONS ORDINANCE**

**Tuesday, April 2, 2019  
Maple Park Civic Center  
302 Willow Street, Maple Park  
7:00 P.M.**

#### **1. CALL TO ORDER**

Village President Kathy Curtis called the Public Hearing to order at 7:00 p.m.

#### **2. ROLL CALL**

Village Clerk Liz Peerboom called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee Bart Shaver, Trustee Chris Higgins, Trustee JP Dries, Trustee Kristine Dalton and Trustee Brandon Harris. Absent: Trustee Suzanne Fahnestock.

Others present: Village Attorney Kevin Buick, Village Accountant Cheryl Aldridge, Village Engineer Jeremy Lin, Public Works Director Lou Larson, Police Chief Dean Stiegemeier and Village Clerk Liz Peerboom.

#### **3. PUBLIC HEARING**

##### **ORDINANCE 2019-04 FY2020 APPROPRIATIONS ORDINANCE**

AN ORDINANCE ADOPTING THE ANNUAL APPROPRIATION FOR THE FISCAL YEAR BEGINNING MAY 1, 2019 AND ENDING APRIL 30, 2020 IN THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES, ILLINOIS.

President Curtis advised that the Board would be voting on the FY2020 Appropriations Ordinance, or the Budget. She said that the budget totals would be as follows:

- Total Budgeted Revenues \$1,471,267
- Total Budgeted Expenditures \$1,531,451
- Estimated Fund Balances at 04/30/20 \$2,029,116

#### **4. ADJOURNMENT**

President Curtis closed the public hearing at 7:04 p.m.

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Liz Peerboom, CMC  
Village Clerk

D A



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Approved by the Finance  
Committee on 4/23/19.

## FINANCE AND PUBLIC RELATIONS & DEVELOPMENT COMMITTEE MINUTES

Tuesday, March 26, 2019

7:00 p.m.

Maple Park Civic Center  
302 Willow Street, Maple Park, IL

### 1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Chris Higgins called the meeting to order at 7:00 p.m.

Village Clerk Liz Peerboom called the roll call and the following committee members were present: Chairman Chris Higgins, Trustee Bart Shaver, Trustee Suzanne Fahnestock, and Trustee Kristine Dalton.

Others present: Village President Kathy Curtis, Trustee JP Dries, Village Accountant Cheryl Aldridge, Public Works Director Lou Larson, Police Chief Dean Stiegemeier, and Village Clerk Liz Peerboom.

### 2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None.

### 3. APPROVAL OF MEETING MINUTES

- February 26, 2019

Trustee Shaver made a motion to approve the minutes from the February 26, 2019 meeting, seconded by Trustee Fahnestock. Motion carried by voice vote.

### 4. DISCUSSION OF FY2020 BUDGET

Village Accountant Cheryl Aldridge advised that the budget as is meets the fund balance requirements.

Ms. Aldridge then went over the current budget and explained how it is ending and why. The following is a synopsis of her discussion:

#### **FY 2019 Budget**

- Need to do a budget modification for FY2019 – Resin at least
- Variances to projected fund balances
  - General Fund – better by \$135,000. Main cause is the new sales tax, increase of \$94,208 over budgeted sales tax.



## MINUTES

### Finance Committee Meeting

March 26, 2019

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- Utility Tax Fund – better than projected by \$34,000. This is mainly due to not needing to do a transfer to the General Fund for \$35,000 as originally budgeted.
- TIF Fund – better than projected by almost \$50,000. We had budgeted for TIF Improvements, but have not done any in the fiscal year.
- Road & Bridge Fund – better than projected by \$16,000. Last year had a grant application fee of \$7,500 that was not done and some other smaller variances.
- MFT Fund – Better by \$12,000. We had engineering of \$10,000 in the budget and it has not been done.
- Water & Sewer Operating Fund – worse by \$17,000. The Maintenance & Repair line items are looking at more than \$35,000 over budget with all of the repairs that have been needed this year.
- Water Improvement – better by \$2,500. Our revenue has surpassed the budget by \$40,000, but that is offset by the \$40,000 Resin Replacement Project.
- Sewer Improvement – better by \$45,000. This is due to the increase in our Impact Fees for 14 permits. We had only budgeted for 4 permits this year.

### **Revenue Discussion**

- Impact Fees – Currently on a moratorium – through 06/30/19 – Extend through 12/31/19 – Discuss in committee in the Summer of 2019 (look at an escalator)
  - Original amounts from 2007
    - ★ Library \$750.00
    - ★ Fire – Residential \$750.00
    - ★ Fire – Commercial / Industrial \$1,050.00
    - ★ Roads \$1,000.00
    - ★ Police \$750.00
    - ★ Facility \$1,603.00
    - ★ Community Development \$1,000.00
- Water / Sewer Hook Ups – at 50% now – Leave at 50%, but discuss in committee in the Summer of 2019 (look at an escalator)
  - Water Service Connection Fee – Currently \$2,500.00
  - Sewer Treatment Charge – Currently \$750.00
- Additional Sales Tax Revenue – approximately \$78,000
- Vehicle Stickers – ability to prorate them - \$25 per year – last 3 months give a new year sticker (Due 05/31 – March through May)
- Water / Sewer Rates – 2% increase – We need to modify the code regarding Midwest Region – Class D – adjust through an ordinance
- Garbage Admin Fee - \$15,000 – removing / modification to the code will be needed for the garbage billing / penalty billing removal.

### **Project List**

#### **Administration**

- CMJ Upgrades
  - Windows 7 – end of support 01/14/20 (3 computers, and 1 software update) – 3 Computers \$5,081.91 – 2 police department computers will be “decommissioned”,

## MINUTES

### Finance Committee Meeting

March 26, 2019

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this will be a savings of \$22 per month per computer (\$528 per year), software update on laptop \$250.00 (Included 3 computers for \$5,200 in 01-10-8210 – Computers, laptop software in 01-10-5550)

- Server - \$7,888 (Included in 01-10-8210 – Computers) – Put in \$8,000
- Panic Buttons – Upfront \$526.42 (Added \$1,000 - 01-10-5900), annual fee \$1,000.00 (01-10-5390) – this is internet based
- Copier maintenance agreement – waiting for pricing from Impact – they are supposed to send pricing and pricing on a new copier.
- Website Update - \$600-\$800 – Included \$1,000 in 01-10-5390 – Other Professional Services
- Village Administrator / Village Planner – Add in \$50,000 to 01-10-5390 – Other Professional Services

### **Police Department**

- Police Vehicle - \$43,550 / enter as \$45,000 – used a 4%, 3-year loan, 11 payments in FY20
- Police Department – Civic Center Lighting - \$1,630 (after Com Ed incentive) - \$2,890.80 for lighting in 01-40-5600 – Civic Center Repairs and Maintenance, offset of \$1,260 in 01-00-4910 – Reimbursement Income
- Police Department – Tasers / Training – Equipment Cost of \$3,990, Training cost included in cost – in 01-30-8200 - Equipment
- Records Management – annual fee of \$900 – in 01-30-5550 – Software Expense

### **Public Works Department**

- Public Works 1-Ton Truck with a plow – \$60,000 – split 3 ways (01-50-8215, 52-10-8215, and 52-20-8215 – Vehicle Purchase for Street Department, Water, and Sewer) – Switched after discussion from ¾ Ton to 1 Ton - Budget at \$72,000
- Water Study (Flow) and Water Tower Site Location Study – approximately \$10,000 – Included in 54-00-5320 Engineering Services in Water Improvement Fund
- GIS Training – Approximately \$1,500 – split 3 ways (01-50-5390, 52-10-5390, and 52-20-5390 – Other Professional Services for Street Department, Water, and Sewer)
- Civic Center Improvements
  - Heat Systems for Civic Center – Approximately \$10,000 per area
    - ★ Gym Gas Heat Unit – Approximately \$10,000 – May be prior to 04/30/19 – Included in 12-00-8102 – Civic Center Improvements
    - ★ Plan an additional unit or other repairs for FY 2020 – Included in 12-00-8102 – Civic Center Improvements
    - ★ Parapet Walls by Gym – approximately \$2,000 – Included in 01-40-5600 – Civic Center Repairs and Maintenance
- Street Paving – Center Street - \$175,000 paving, plus \$25,000 in engineering – Engineering in MFT (19-00-5320 – Engineering Services), \$60,000 in Road & Bridge (15-00-5620 – Street Maintenance) and \$115,000 in MFT (15-00-5200 – Street Improvements)
- Hydrant on Maple Avenue – \$4,000 – Included in 52-10-5600
- Lift Station – Chains – Rusting – \$2,000 – Included in 52-20-5600

## MINUTES

### Finance Committee Meeting

March 26, 2019

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- Water Tower – 3 Meters / one this fiscal year for \$2,500, another this year for \$3,000 and another next year for \$3,000 – Included in 52-10-5600
- Repair the panel at the Water Tower – Quote for \$15,700, included \$20,000 in 52-10-5600 for FY 2019
- Fix the Valve at the corner of Washington and County Line Road – to be done by G Snow - \$7,500 – Included in 52-10-5600
- Mag Meter at the WWTP – bad meter - \$15,000 – Included in 52-20-5600 for FY 2019
- Brine Pump – Need to have a backup Brine Pump - \$3,000 – Included in 52-10-5600 for FY 2020 (New item added)
- 5 Heaters for Water - \$4,400 – included in FY19 in 52-10-5600

### **Miscellaneous**

- Payroll – Any Changes – Factored in 2.5% increase. Committee discussed giving a 3% raise and updating the stipend for the three full-time employees. Consensus was to go with the 3%, and raise the stipend to \$6,600 per year and review it next year for possible changes. The committee also discussed comp time. All three full-time employees have more comp time than they can use. After a brief discussion, consensus was to payout a percentage of the comp time on the 2019 budget. Village Accountant Cheryl Aldridge will work with President Kathy Curtis to determine the amount of comp time to be paid out.
- DeKalb County Community Grant – 2<sup>nd</sup> half for implementation
  - Signage - \$7,000
  - Logo / Letterhead Updates - \$3,000
- Gym Trusses – Anything included? We have no final word from the insurance company

Trustee Fahnestock made a motion to move the agenda (with the corrections) to the April 2, 2019, Board agenda for full Board approval, seconded by Trustee Shaver. Motion carried by roll call vote. Aye: Higgins, Dalton, Fahnestock, Shaver. Nay: None. Absent: None.

## **5. ADJOURNMENT**

Trustee Shaver made a motion to adjourn the meeting, seconded by Trustee Fahnestock. Motion carried by voice vote.

Meeting adjourned at 8:04 p.m.

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Liz Peerboom, CMC  
Village Clerk

Committee Members  
Trustee Higgins, Chair  
Trustee Dalton  
Trustee Fahnestock  
Trustee Shaver



# Village of Maple Park

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Approved by the Infrastructure  
Committee on 4/11/19.

## INFRASTRUCTURE COMMITTEE MEETING MINUTES

**RESCHEDULED FROM: Tuesday, February 12, 2019**

**RESCHEDULED TO: Thursday, February 21, 2019**

**6:00 p.m.**

**Maple Park Civic Center**

**302 Willow Street, Maple Park, IL**

### 1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Brandon Harris called the meeting to order at 6:27 p.m.

Village Clerk Liz Peerboom called the roll call and the following committee members were present: Trustee Brandon Harris, Trustee Chris Higgins, and Trustee JP Dries.

Others present: Village President Kathy Curtis, Village Engineer Jeremy Lin, Public Works Director/Building Inspector Lou Larson, and Village Clerk Liz Peerboom.

### 2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None.

### 3. APPROVAL OF MEETING MINUTES

- January 8, 2019
- February 12, 2019

Trustee Dries made a motion to approve the meeting minutes from January 8, 2019, and February 12, 2019, seconded by Trustee Higgins. Motion carried by voice vote.

### 4. FINALIZE BUDGET SHORT LIST

Trustee Harris said that he thinks that storm water, roads and elevated storage are all priorities. The committee discussed which projects might make the short list for the budget. Trustee Higgins discussed using TIF for projects and Trustee Dries advised that a loan would be paid off next year, so he suggested using that money once it is freed up.

The committee then discussed whether or not to do the section of road that needs to have storm water work done. The committee also discussed other roads that might need to be improved.



The committee then briefly discussed vehicles and equipment that need to be purchased.

## **5. GRANT UPDATES**

Village Engineer Jeremy Lin spoke about an energy saving grant that he would like to look into. He added that this grant would be up to 50% of any project with no upfront costs. He talked about energy efficient blowers and solar panels. He said that the NetZero grant would have the village end up with a zero-energy bill for the waste water treatment plant. The committee discussed the pros and the cons of this type of project.

Trustee Higgins asked about the status of the Kane County grant. Clerk Peerboom advised that a new income survey would need to be completed in the fall of 2019 for the grant application in 2020.

Mr. Lin also discussed a USDA grant for the water tower, but because the village does not qualify for this grant. He suggested that the village utilize the mechanism that was previously used for water improvements. For example, bonding or loans.

## **6. ENGINEERING UPDATES**

None.

## **8. PUBLIC WORKS UPDATES**

Public Works Director Lou Larson advised that tomorrow he expects to receive engineering drawings for the gym, then he can work with on getting a contractor to submit a bid to do the work.

## **9. ADDITIONAL BUSINESS**

None.

## **10. ADJOURNMENT**

Trustee Higgins made a motion to adjourn the meeting, seconded by Trustee Dries.  
Motion carried by voice vote.

Meeting adjourned at 6:55 p.m.

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Liz Peerboom, CMC  
Village Clerk

Committee Members:  
Trustee Harris, Chair  
Trustee Fahnestock  
Trustee Higgins  
Trustee Dries



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

Approved by the Planning  
Commission on 4/18/19.

## PUBLIC HEARING

### FOR THE PURPOSE OF PUBLIC DISCUSSION OF THE PROPOSED SPECIAL USE PERMIT 2019-001, 18663 E. COUNTY LINE RD

#### MINUTES

Thursday, March 7, 2019

Maple Park Civic Center

302 Willow Street, Maple Park

7:00 P.M.

CONTINUED FROM FEBRUARY 21, 2019

#### 1. CALL TO ORDER

Chairman Chuck Miller called the meeting to order at 7:00 p.m.

#### 2. ROLL CALL

Village Clerk Liz Peerboom called the roll call and the following Commissioners were present: Chairman Chuck Miller, Commissioner Jeff Ramirez, Commissioner Kimberly Sutherland, Commissioner Nick Davidson, Commissioner Lorenzo Catanag, Commissioner Kyle Foster, and Commissioner Bob Rowlett.

Others present: Village President Kathy Curtis, Village Attorney Kevin Buick, Public Works Director Lou Larson, Trustee Chris Higgins, Petitioner Mario Mendez with Ideal United Group, Dan Venard with Converge Development and Village Clerk Liz Peerboom.

#### 3. APPROVAL OF MEETING MINUTES

- a. Public Hearing – December 28, 2017
- b. Public Hearing – January 24, 2019
- c. Public Hearing – February 21, 2019

Commissioner Sutherland made a motion to approve the meeting minutes from January 24, 2019, seconded by Commissioner Catanag. Motion carried by voice vote.

Commissioner Sutherland made a motion to approve the meeting minutes from February 21, 2019, seconded by Commissioner Catanag. Motion carried by voice vote.

#### 4. PUBLIC HEARING

Special Use Permit Application 2019-001 – 18663 County Line Road

Chairman Miller opened the public hearing at 7:01 p.m.

## MINUTES

Planning Commission Meeting / Public Hearing

Tuesday, March 7, 2019

Page 2 of 5

Thirteen members of the public were in attendance.

Chairman Miller read the thirteen public comment forms into the record. They were as follows:

Daniel Williams, 689 S. Elizabeth, "I do not support the Special Use Permit. This seems too close to the neighborhood, producing more pollution and higher traffic. We moved here loving the smaller town and the quiet. The dynamics will drastically change once industrial buildings are being built in the neighborhoods."

Ann Siefert, 678 S. Elizabeth, "I support the project in general, but would like to see specifics before I decide."

Josh Patton, 660 Settlement Drive, "I support the project in general, but would like to see specifics before I decide. Details on emissions that are produced."

Doreen Salo, 683 S. Geneva St, "I do not support the Special Use Permit."

Shodeen Homes, LLC, Owners of 441, 430, 434 E. DeKalb, I support the project in general, but would like to see more specifics before I decide. 1) The petitioner should provide landscaping along County Line Road similar to that on the east side of County Line Road, along Squires Crossing. 2) No outside storage should be permitted. 3) A public sidewalk along County Line Road should be provided."

Juan Dominguez, 209 W. DeKalb Dr., "I do not support the Special Use Permit. I don't support a permit to build this business due to the fact that it will be used for commercial use. I'm concerned that the value of my property will be decreased."

Gary and Lori Dunn, Owners of 227-239 W. DeKalb, "I do not support the Special Use Permit."

Donald & Linda Brestan, 437 E. DeKalb Dr., "I do not support the Special Use Permit."

Robert & Ingrid Rowlett, 676 S. Elizabeth, "I support this property receiving a Special Use Permit to build 8,500 square foot building."

Tiffany L. Callaghan, 563 S. Elizabeth St, "I support this property receiving a special use permit to build 8,500 square foot building."

Heather Weingart, 427 E. DeKalb Dr. "I do not support the Special Use Permit."

Angus & Kathryn Causley, 686 S. Elizabeth St, "I do not support the Special Use Permit."

Thomas Polk, owner of 18663 E. County Line Rd., I support this property receiving a special use permit to build 8,500 square foot building."

## MINUTES

Planning Commission Meeting / Public Hearing

Tuesday, March 7, 2019

Page 3 of 5

Dan Venard, from Converge Development Group, went over his PowerPoint presentation. He advised the Planning Commission that Ideal United Group is a commercial cleaning company that has been in business for 10 years. The target operations are hotels and restaurants throughout Chicagoland. Mr. Mendez is looking to move the base of operations from Schaumburg to Maple Park. The office staff will consist of four full-time on-site employees. Additionally, there are six foreman that run field crews. The corporate office hours are Monday through Friday 9:00 a.m. to 5 p.m.

Mr. Venard went on to say that there will be no additional curb cuts for entrances to the business. There will be a new 6-foot PVC vinyl fence install around the entire perimeter of the property. There will be a fence, a berm, and trees on the front of the property, and the owner plans to hook into the village water and sewer system. On the rear of the property, there will be, in addition to the fence, there will be 6-foot arborvitaes planted and a berm. There will be no cleaning products stored on-site. There will be cleaning vehicles stored inside.

The petitioner and the developer took questions from the Planning Commission members. Questions ranged from "how many employees," to "will there be a berm installed on the west side of the property," "what kind of lighting will be on the property," "what is the budget for this project," "how is that being financed," "what is the construction timeline," "will all the existing buildings be demolished," "will the existing building be cleaned up on the outside," "will there be outside storage," "will the village engineer look at drainage," "how many entrances will there be," "what is the purpose of the north entrance," "has there been consideration of adding a sidewalk," "what is the traffic flow for the equipment," "what is the current size of the building that will be demolished," "how far back will the building be built," "did you consider removing the existing building," "are you willing to sacrifice square footage on the main building," "do you plan on developing the property on the west of the new building,"

Mr. Mendez said that there would be approximately six employees working at the site. Mr. Venard advised that there will be a berm installed on the west side of the property, adding that the lighting will only be about 9-10 feet high, but they will be sure that they follow the village's code on lumens. The budget for the project is approximately \$500,000 to \$600,000, and that it will be financed through the business and a bank, the construction should start approximately June 1, 2019, depending on how long it takes to get permits. One building on the property will be left standing for file storage and a conference room, but it will be substantially cleaned up. The petitioner's engineer will look at drainage and it will be approved by the village engineer. There will be two entrances, one for in and one for out. The petitioner is willing to install a sidewalk. Vans will arrive at the building at approximately 8 a.m., be loaded and will leave the building at about 1 a.m. The developer estimated the size of the building that will not be demolished at approximately 1,500 square foot. The new building has been moved to the east about 12 feet, so that it is not so close to the houses on the other side of the fence. They did not consider removing the existing building, and they are not willing to sacrifice square footage, but they could place the building differently to include the overhang on the front of the building. They do not know what the future holds for the rest of the lot, but at this time they have no plans for it at this time, except for making it look nicer.



## MINUTES

### Planning Commission Meeting / Public Hearing

Tuesday, March 7, 2019

Page 4 of 5

Chairman Miller then opened the floor to the public and asked them to state their name and address.

Sue Olsen, 443 Elian Ct, advised that the commercial building next to the car wash is 7,700 square feet, and reminded the developer that there is a dry detention pond to the north of the property.

Pat Lunardon, 257 W. DeKalb Drive, asked if the petitioner would be bringing any water back from a job site. Mr. Mendez said that there will be no water brought back to Maple Park.

Mark Stiegel, 536 S. Elizabeth, asked how many trucks and vans are parked in the off hours in Schaumburg. The petitioner said that it could be 3 or 4 trucks.

Michelle Stiegel, 536 S. Elizabeth said that she had a concern with the noise from the power washer. Mr. Venard replied that the power washer would be used on the jobs, not at the business site.

Dave Lully, 638 S. Elizabeth, said that Maple Park is not in a close proximity of 88 or 90. He also asked about the entrances.

Jenny Polloway, 428 S. Elizabeth, said she gets a lot of standing water in her back yard, and has a concern about drainage. She was also concerned about lighting. Mr. Venard advised that the drainage will be approved by the village and they will follow the village's building code on lighting lumens. Lou Larson, Building Inspector advised that there would be zero lumen lights on the side of the building that backs up to the residences.

Katie Lully, 638 S. Elizabeth, had questions about the windows in the back of the building, the fence, septic remediation, employees. Mr. Venard replied that the windows are for light only and not necessary to see out, the fence will be 6-feet high, the septic tank will be removed by a certified septic tank remover and they don't foresee any spillage, adding that the petitioner vets his employees well because they are going into businesses at times when there are no employees there.

Kathy Walker, 570 S. Elizabeth, had concerns about noise and outside parking. She also asked about the size of the building, and whether or not there would be offices upstairs. She also said she was concerned about lighting, and fencing. Mr. Venard advised that there should not be noise, and if there is it will be during business hours, adding that they will normally not park anything outside after hours, but they may park a truck outside occasionally.

Jenny Polloway, asked what this means for this property when the zoning changes. Clerk Peerboom advised that the zoning will not be changing, they are only asking to get a special use for this type of business. She added that this business has been operating at this property since the fall and there have been no complaints. She explained that this type of business was not on the list for excepted businesses, so that is why they are asking

## MINUTES

Planning Commission Meeting / Public Hearing

Tuesday, March 7, 2019

Page 5 of 5

for the special use permit, but the zoning is business and if this business doesn't go in there will be a different business that will probably go in without public input.

Katie Lully was concerned about construction noise. President Curtis advised that they would need to follow all of village building codes, as far as the time of day when they can do construction.

Kyle Foster had a question about the Schaumburg location and if that was the only location they have had the business. The petitioner replied that it was not.

Trustee Chris Higgins had questions about landscaping, and would like to be able to see into the property. He also had questions about the south side of the lot and the trees, adding that he would like to see a sidewalk in front of the property. Mr. Venard replied that there are currently trees that continue on the south side of the property, and they don't plan to replace them, and the petitioner is willing to install a sidewalk.

Sue Olsen said it was a nice presentation and she supports the special use.

Mr. Venard said that he appreciates the process and the village staff has really gone out their way to help, so that they can have a well-thought-out concept plan. He thinks this will be a nice addition to the community.

Pat Lunardon asked what would happen if the special use is not approved. Mr. Venard said that they would have to look at the state of the building, but wasn't sure what they would do.

Chairman Miller closed public hearing at 8:17 p.m.

Commissioner Sutherland made a motion to forward a favorable recommendation to the Board of Trustees for approval on April 2, 2019, seconded by Commissioner Davidson. Motion carried by roll call vote. Aye: Catanag, Davidson, Rowlett, Sutherland, Ramirez, Foster, Miller. Nay: None. Absent: None. (7-0-0)

Chairman Miller advised the commissioners that the next meeting will be Thursday, April 18, 2019.

## 5. ADJOURNMENT

Commissioner Davidson made a motion to adjourn the meeting, seconded by Commissioner Catanag. Motion carried by voice vote.

Meeting adjourned at 8:19 p.m.

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Liz Peerboom, CMC  
Village Clerk

### Planning Commission Members:

Chuck Miller, Chair  
Lorenzo Catanag  
George (Nick) Davidson  
Robert Rowlett  
Jeff Ramirez  
Kimberly Sutherland  
Kyle Foster  
Chris Higgins (ex-officio member)



# *Village of Maple Park*

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Planning  
Commission on 4/18/19.

## **PUBLIC HEARING - MINUTES**

**FOR THE PURPOSE OF PUBLIC DISCUSSION OF THE PROPOSED  
SPECIAL USE PERMIT 2019-001, 18663 E. COUNTY LINE RD**

**Thursday, March 21, 2019  
Maple Park Civic Center  
302 Willow Street, Maple Park  
7:00 P.M.**

**THE PLANNING COMMISSION MEETING SCHEDULED  
FOR THURSDAY, MARCH 21, 2019, WAS BEEN  
CANCELLED. THE NEXT MEETING IS SCHEDULED FOR  
THURSDAY, APRIL 18, 2019.**

### Planning Commission

Members: Chuck Miller, Chair

Lorenzo Catanag

George (Nick) Davidson

Robert Rowlett

Jeff Ramirez

Kimberly

Sutherland

Chris Higgins (ex-officio member)

VILLAGE OF MAPLE PARK, ILLINOIS  
Schedule of Cash and Investments  
March 31, 2019

| Fund  | Interest Rate | First Midwest CD | IPTIP Accounts | First Midwest Money Market | Old Second Checking | Total Cash & Investments |
|---|---------------|------------------|----------------|----------------------------|---------------------|--------------------------|
| <b>Operating Funds</b>                      |               |                  |                |                            |                     |                          |
| General Fund                                |               |                  |                |                            |                     |                          |
| Old Second - Checking Acct                  | 0.00%         | -                | -              | -                          | 6,153.36            | 6,153.36                 |
| Old Second - TIF Checking Acct              | 0.00%         | -                | -              | -                          | -                   | -                        |
| Illinois Public Treasurer's Pool            | 1.96%         | -                | 259,830.04     | -                          | -                   | 259,830.04               |
| Total General Fund                          |               | -                | 259,830.04     | -                          | 6,153.36            | 265,983.40               |
| Utility Tax Fund                            |               |                  |                |                            |                     |                          |
| Old Second - Checking Acct                  | 0.00%         | -                | -              | -                          | 13,301.00           | 13,301.00                |
| First Midwest Bank                          | 2.21%         | -                | -              | 330,328.66                 | -                   | 330,328.66               |
| Illinois Public Treasurer's Pool            | 1.96%         | -                | 47,869.05      | -                          | -                   | 47,869.05                |
| Wells Fargo - CD (13 month 12/14/18)        | 2.75%         | 150,601.95       | -              | -                          | -                   | 150,601.95               |
| Total Utility Tax Fund                      |               | 150,601.95       | 47,869.05      | 330,328.66                 | 13,301.00           | 542,100.66               |
| TIF District Fund                           |               |                  |                |                            |                     |                          |
| Old Second - Checking Account               | 0.00%         | -                | -              | -                          | -                   | -                        |
| Old Second - TIF Checking Acct              | 0.00%         | -                | -              | -                          | 88,122.56           | 88,122.56                |
| Total Road & Bridge Fund                    |               | -                | -              | -                          | 88,122.56           | 88,122.56                |
| Road & Bridge Fund                          |               |                  |                |                            |                     |                          |
| Old Second - Checking Account               | 0.00%         | -                | -              | -                          | 4,783.86            | 4,783.86                 |
| Illinois Public Treasurer's Pool            | 1.96%         | -                | 65,025.45      | -                          | -                   | 65,025.45                |
| Total Road & Bridge Fund                    |               | -                | 65,025.45      | -                          | 4,783.86            | 69,809.31                |
| Motor Fuel Tax Fund                         |               |                  |                |                            |                     |                          |
| Old Second - Checking Account               | 0.00%         | -                | -              | -                          | -                   | -                        |
| Illinois Public Treasurer's Pool            | 1.96%         | -                | 138,042.60     | -                          | -                   | 138,042.60               |
| Total Motor Fuel Tax Fund                   |               | -                | 138,042.60     | -                          | -                   | 138,042.60               |
| Water & Sewer Funds                         |               |                  |                |                            |                     |                          |
| Operating Accounts                          |               |                  |                |                            |                     |                          |
| Old Second - Checking Account               | 0.00%         | -                | -              | -                          | (25,097.25)         | (25,097.25)              |
| Illinois Public Treasurer's Pool            | 1.96%         | -                | 377,745.89     | -                          | -                   | 377,745.89               |
| Total Operating Accounts                    |               | -                | 377,745.89     | -                          | (25,097.25)         | 352,648.64               |
| Water Improvement Account                   |               |                  |                |                            |                     |                          |
| Old Second - Checking Account               | 0.00%         | -                | -              | -                          | 26,154.77           | 26,154.77                |
| Illinois Public Treasurer's Pool            | 1.96%         | -                | 143,940.21     | -                          | -                   | 143,940.21               |
| Wells Fargo - CD (13 month 12/14/18)        | 2.75%         | 10,040.13        | -              | -                          | -                   | 10,040.13                |
| Total Water Improvement Accounts            |               | 10,040.13        | 143,940.21     | -                          | 26,154.77           | 180,135.11               |
| Sewer Improvement Account                   |               |                  |                |                            |                     |                          |
| Old Second - Checking Account               | 0.00%         | -                | -              | -                          | 25,011.47           | 25,011.47                |
| Illinois Public Treasurer's Pool            | 1.96%         | -                | 256,897.50     | -                          | -                   | 256,897.50               |
| Wells Fargo - CD (13 month 12/14/18)        | 2.75%         | 90,361.17        | -              | -                          | -                   | 90,361.17                |
| Total Sewer Improvement Accounts            |               | 90,361.17        | 256,897.50     | -                          | 25,011.47           | 372,270.14               |
| Total Water & Sewer Funds                   |               | 100,401.30       | 778,583.60     | -                          | 26,068.99           | 905,053.89               |
| <b>Total Village Operating Funds</b>        |               | 251,003.25       | 1,289,350.74   | 330,328.66                 | 138,429.77          | 2,009,112.42             |
| <b>Escrow Funds</b>                         |               |                  |                |                            |                     |                          |
| School Land Cash                            |               |                  |                |                            |                     |                          |
| Old Second - Checking Account               | 0.00%         | -                | -              | -                          | 3,200.00            | 3,200.00                 |
| Developer Escrow Fund                       |               |                  |                |                            |                     |                          |
| Old Second - Checking Account               | 0.00%         | -                | -              | -                          | 63,156.32           | 63,156.32                |
| <b>Total Village Escrow Funds</b>           |               | -                | -              | -                          | 66,356.32           | 66,356.32                |
| <b>Total Village Cash &amp; Investments</b> |               | 251,003.25       | 1,289,350.74   | 330,328.66                 | 204,786.09          | 2,075,468.74             |



SYS DATE:05/01/19

VILLAGE OF MAPLE PARK  
A / P W A R R A N T L I S T  
REGISTER # 779  
Wednesday May 1, 2019

SYS TIME:09:50  
[NW1]

DATE: 05/01/19

PAGE 1

| PAYABLE TO<br>INV NO                          | G/L NUMBER    | DESCRIPTION             | AMOUNT  | DISTR   |
|---|---------------|-------------------------|---------|---------|
| 01 ABD CYCLE CLUB<br>04072019                 | 01-00-2103    | RENTAL DEPOSIT REFUND   | 100.00  | 100.00  |
| 01 A&P CAR WASH, INC.<br>126                  | 01-30-5600    | CAR WASH TOKENS         | 96.00   | 96.00   |
| 01 KEVIN BROWN<br>04112019                    | 12-00-8413    | DROP IN CENTER SUPPLIES | 56.47   | 56.47   |
| 01 CASEY'S GENERAL STORES, INC.<br>04012019   | 01-30-5250    | GASOLINE                | 294.73  | 294.73  |
| 01 CASEY'S BUSINESS MASTERCARD<br>04082019    | 01-30-5250    | GASOLINE                | 188.44  | 188.44  |
| 01 COAST TO COAST SOLUTIONS<br>IVC0090763     | 01-30-5100    | SUPPLIES                | 491.69  | 491.69  |
| 01 COMMONWEALTH EDISON<br>0147077192 0419     | 01-50-5730    | STREET LIGHTING         | 4168.87 | 184.59  |
| 0498142046 0319                               | 52-20-5730    | LIFT STATION            |         | 113.98  |
| 0798152002 0319                               | 52-10-5730    | WELL                    |         | 1684.18 |
| 1620026021 0319                               | 52-20-5730    | WWTP                    |         | 1164.89 |
| 4665155040 0419                               | 01-50-5730    | STREET LIGHTING         |         | 991.77  |
| 5778015012 0319                               | 01-20-5730    | HERITAGE HILLS POND     |         | 29.46   |
| 01 CONSERV FS, INC.<br>121010118              | 01-20-5250    | GASOLINE                | 425.85  | 153.31  |
| 121010118                                     | 52-10-5250    | GASOLINE                |         | 153.31  |
| 121010118                                     | 01-50-5250    | GASOLINE                |         | 59.62   |
| 121010118                                     | 52-20-5250    | GASOLINE                |         | 59.61   |
| 01 DEKALB COUNTY ECONOMIC DEVELOP<br>03292019 | 01-10-5570    | 2019 DONATION           | 330.00  | 330.00  |
| 01 THE ECONOMIC DEVELOPMENT GROUP<br>04082019 | 13-00-8417    | TIF PROFESSIONAL FEES   | 1087.00 | 1087.00 |
| 01 FOSTER, BUICK, CONKLIN & LUNDG<br>27656    | 01-10-5330    | GENERAL COUNSEL         | 1662.50 | 1662.50 |
| 01 GOODENOUGH INC.<br>61057                   | 01-10-5420.02 | PLUMBING INSPECTION     | 400.00  | 50.00   |
| 61076   | 01-10-5420    | PLUMBING INSPECTION     |         | 50.00   |
| 61111   | 01-10-5420.02 | PLUMBING INSPECTIONS    |         | 100.00  |
| 61121   | 01-10-5420.02 | PLUMBING INSPECTION     |         | 50.00   |
| 61125   | 01-10-5420.02 | PLUMBING INSPECTION     |         | 50.00   |
| 61136   | 01-10-5420.01 | PLUMBING INSPECTIONS    |         | 100.00  |
| 01 GMJB INC.<br>10839                         | 01-50-5600    | STREET LIGHT REPAIR     | 640.00  | 640.00  |
| 01 FRONTIER<br>8158273286 0419                | 01-30-5700    | POLICE TELEPHONE        | 742.98  | 141.97  |
| 8158273309 0419                               | 01-10-5700    | OFFICE TELEPHONE        |         | 424.73  |
| 8158273710 0419                               | 52-10-5700    | WELL HOUSE              |         | 61.84   |
| 8158275039 0419                               | 52-20-5700    | WWTP                    |         | 52.60   |
| 8158275069 0419                               | 52-20-5700    | LIFT STATION            |         | 61.84   |
| 01 HACH CO.                                   |               |                         | 164.00  |         |

SYS DATE:05/01/19

VILLAGE OF MAPLE PARK  
A / P W A R R A N T L I S T  
REGISTER # 779  
wednesday May 1, 2019

SYS TIME:09:50  
[NW1]

DATE: 05/01/19

PAGE 2

| PAYABLE TO<br>INV NO                       | G/L NUMBER    | DESCRIPTION                      | AMOUNT   | DISTR    |
|--|---------------|----------------------------------|----------|----------|
| 11397580                                   | 52-10-5600    | HACH AGREEMENT                   |          | 164.00   |
| 01 HOLMGREN ELECTRIC INC.<br>5966          | 52-10-5600    | HEATERS                          | 6660.15  | 4400.00  |
| 5973                                       | 01-50-5600    | STREET LIGHT REPAIR              |          | 2260.15  |
| 01 ICMA-RC<br>42564                        | 01-10-5390    | PLAN FEE 04/01/19-06/30/19       | 250.00   | 250.00   |
| 01 IDEAL UNITED GROUP<br>04302019          | 01-10-5900    | REFUND DEPOSIT BALANCE           | 1663.34  | 1663.34  |
| 01 IMPACT NETWORKING, LLC<br>1417052       | 01-10-5200    | COPY COSTS                       | 561.06   | 561.06   |
| 01 JACOB & KLEIN, LTD.<br>04082019         | 13-00-8417    | TIF PROFESSIONAL FEES            | 271.75   | 271.75   |
| 01 JANCO SUPPLY INC.<br>278365             | 01-40-5100    | SUPPLIES                         | 128.65   | 128.65   |
| 01 KANELAND CUSD #302<br>04302019          | 70-00-5930    | LAND CASH                        | 18199.72 | 10800.00 |
| 04302019                                   | 28-00-2200.91 | KANELAND IMPACT FEES             |          | 6890.72  |
| 04302019                                   | 28-00-2200.90 | KANELAND FOUNDATION FEES         |          | 509.00   |
| 01 VULCAN MATERIALS COMPANY<br>31950791    | 01-50-5620    | STONE                            | 36.78    | 36.78    |
| 01 LINTECH ENGINEERING, INC.<br>3077       | 01-10-5320    | PLAN REVIEWS                     | 2040.00  | 2040.00  |
| 01 BRAD MANNING FORD, INC.<br>FOCS90590    | 01-30-5600    | 17 FORD MAINTENANCE - BATTERY    | 39.67    | 39.67    |
| 01 MAPLE PARK SUPPLY<br>116601             | 01-50-5600    | GRASS SEED                       | 37.50    | 37.50    |
| 01 METRO WEST COUNCIL OF GOVERNME<br>3845  | 01-10-5570    | DUE 05/01/19-04/30/20            | 750.00   | 750.00   |
| 01 LINTECH ENGINEERING, INC.<br>3078       | 52-10-5390    | WATER OPERATION                  | 2500.00  | 1250.00  |
| 3078                                       | 52-20-5390    | WASTEWATER OPERATION             |          | 1250.00  |
| 01 MIKE MILLER<br>04092019                 | 01-50-5390    | PUBLIC WORKS ASSISTANCE          | 50.00    | 50.00    |
| 01 MUNICIPAL ELECTRONICS DIVISION<br>66311 | 01-30-5900    | RADAR CERTIFICATION              | 140.00   | 140.00   |
| 01 NEOPOST USA INC<br>56642316             | 01-10-5160    | POSTAGE METER                    | 83.85    | 83.85    |
| 01 NICOR<br>331314100040419                | 01-50-5730    | GARAGE GAS                       | 1232.20  | 69.63    |
| 399087100050419                            | 01-40-5730    | CIVIC CENTER GAS                 |          | 1162.57  |
| 01 SHAW SUBURBAN MEDIA<br>1645423          | 01-10-5900    | PUBLIC HEARING                   | 65.10    | 65.10    |
| 01 ELIZABETH PEERBOOM<br>04302019          | 01-10-5900    | RECORD SPECIAL USE REIMBURSEMENT | 55.00    | 55.00    |
| 01 P. F. PETTIBONE & CO.<br>176307         | 01-30-5300    | POLICE PATCHES                   | 496.70   | 496.70   |
| 01 QUILL CORPORATION                       |               |                                  | 280.66   |          |

SYS DATE:05/01/19

VILLAGE OF MAPLE PARK  
A / P W A R R A N T L I S T  
REGISTER # 779  
Wednesday May 1, 2019

SYS TIME:09:50  
[NW1]

DATE: 05/01/19

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| PAYABLE TO<br>INV NO                          | G/L NUMBER | DESCRIPTION            | AMOUNT   | DISTR   |
|---|------------|------------------------|----------|---------|
| 4882686                                       | 01-10-5200 | OFFICE SUPPLIES        |          | 83.95   |
| 6147293                                       | 01-10-5200 | OFFICE SUPPLIES        |          | 49.57   |
| 6147293                                       | 01-30-5100 | OFFICE SUPPLIES        |          | 99.57   |
| 6416221                                       | 01-10-5200 | NAME PLATES            |          | 47.57   |
| 01 RUBBER STAMPS UNLIMITED, INC.<br>62262     | 01-10-5200 | OFFICE SUPPLIES        | 40.40    | 40.40   |
| 01 SUBURBAN LABORATORIES, INC.<br>164121      | 52-10-5335 | WATER TESTING          | 75.00    | 75.00   |
| 01 SUPERIOR ASPHALT MATERIALS, LL<br>20190232 | 01-50-5620 | COLD PATCH             | 356.60   | 356.60  |
| 01 THOMPSON ELEVATOR INSPECTION S<br>19-1193  | 01-40-5900 | ANNUAL LIFT INSPECTION | 235.00   | 235.00  |
| 01 VERIZON WIRELESS<br>9828507289             | 01-10-5700 | CELL PHONES            | 253.40   | 109.42  |
| 9828507289                                    | 01-30-5700 | CELL PHONES            |          | 69.96   |
| 9828507289                                    | 01-30-5700 | AIR CARDS              |          | 74.02   |
| 01 WATER WELL SOLUTION IL DIVISIO<br>471962   | 52-10-5600 | RELAY SWITCHES         | 758.32   | 758.32  |
| 01 WUNDERLICH-MALEC SERVICES, INC<br>13742    | 52-10-5600 | CARD INSTALLATION      | 2894.24  | 2894.24 |
| ** TOTAL CHECKS TO BE ISSUED                  |            |                        | 51003.62 |         |

SYS DATE:05/01/19

VILLAGE OF MAPLE PARK  
A / P W A R R A N T L I S T  
REGISTER # 779

SYS TIME:09:50  
[NW1]

DATE: 05/01/19

wednesday May 1, 2019

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| FUND<br>INV NO                | G/L NUMBER | DESCRIPTION            | AMOUNT    | DISTR |
|-------------------------------|------------|------------------------|-----------|-------|
| 01                            |            | GENERAL FUND           | 17244.87  |       |
| 12                            |            | UTILITY TAX            | 56.47     |       |
| 13                            |            | TIF DISTRICT           | 1358.75   |       |
| 28                            |            | DEVELOPERS ESCROW FUND | 7399.72   |       |
| 52                            |            | WATER & SEWER FUND     | 14143.81  |       |
| 70                            |            | SCHOOL LAND CASH FUND  | 10800.00  |       |
| *** GRAND TOTAL ***           |            |                        | 51003.62  |       |
| TOTAL FOR REGULAR CHECKS:     |            |                        | 50,007.24 |       |
| TOTAL FOR DIRECT PAY VENDORS: |            |                        | 996.38    |       |



SYS DATE:05/01/19

VILLAGE OF MAPLE PARK  
A / P W A R R A N T L I S T  
Wednesday May 1, 2019

SYS TIME:09:50

DATE: 05/01/19

[NW1]  
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A/P MANUAL CHECK POSTING LIST  
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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| PAYABLE TO<br>REG# INV NO                   | CHECK DATE<br>G/L NUMBER | CHECK NO<br>DESCRIPTION      | AMOUNT   | DISTR    |
|---|--------------------------|------------------------------|----------|----------|
| 01 ENGINEERING SYSTEMS INC.<br>59 568919-IN | 04/10/19<br>01-10-5900   | 21620<br>TRUSS REPAIR DESIGN | 6800.00  | 6800.00  |
| 01 VANTAGEPOINT TRANSFER AGENTS-#04/04/19   | 21617                    | 371.38                       |          |          |
| 59 04042019                                 | 01-00-2150               | ICMA PAYABLE                 |          | 100.00   |
| 59 04042019                                 | 01-10-5030               | PENSION EXPENSE              |          | 29.23    |
| 59 04042019                                 | 01-20-5030               | PENSION EXPENSE              |          | 50.75    |
| 59 04042019                                 | 01-30-5030               | PENSION EXPENSE              |          | 89.23    |
| 59 04042019                                 | 01-50-5030               | PENSION EXPENSE              |          | 50.76    |
| 59 04042019                                 | 52-10-5030               | PENSION EXPENSE              |          | 28.63    |
| 59 04042019                                 | 52-20-5030               | PENSION EXPENSE              |          | 22.78    |
| 01 VANTAGEPOINT TRANSFER AGENTS-#04/18/19   | 21621                    | 953.15                       |          |          |
| 59 04182019                                 | 01-00-2150               | ICMA PAYABLE                 |          | 400.00   |
| 59 04182019                                 | 01-10-5030               | PENSION EXPENSE              |          | 29.23    |
| 59 04182019                                 | 01-20-5030               | PENSION EXPENSE              |          | 50.75    |
| 59 04182019                                 | 01-30-5030               | PENSION EXPENSE              |          | 179.23   |
| 59 04182019                                 | 01-50-5030               | PENSION EXPENSE              |          | 242.53   |
| 59 04182019                                 | 52-10-5030               | PENSION EXPENSE              |          | 28.63    |
| 59 04182019                                 | 52-20-5030               | PENSION EXPENSE              |          | 22.78    |
| 01 AMERICAN BANK & TRUST                    | 04/10/19                 | 21618                        | 3425.14  |          |
| 59 03282019F                                | 01-10-5200               | OFFICE SUPPLIES              |          | 33.75    |
| 59 03282019F                                | 01-10-5390               | OTHER PROFESSIONAL SERVICES  |          | 479.00   |
| 59 03282019H                                | 01-30-5560               | TRAINING                     |          | 100.00   |
| 59 03282019H                                | 01-30-5750               | COMMUNICATIONS               |          | 54.00    |
| 59 03282019J                                | 01-10-5570               | DUES AND MEMBERSHIPS         |          | 325.00   |
| 59 03282019J                                | 01-40-5100               | GENERAL SUPPLIES             |          | 35.34    |
| 59 03282019J                                | 01-50-5600               | MAINTENANCE & REPAIR         |          | 8.29     |
| 59 03282019J                                | 01-50-5620               | STREET MAINTENANCE           |          | 185.76   |
| 59 03282019J                                | 52-10-5600               | MAINTENANCE & REPAIR         |          | 2204.00  |
| 01 WOODEN ROOF STRUCTURES INC.              | 04/10/19                 | 21619                        | 36291.50 |          |
| 59 19013                                    | 01-10-5900               | DOWN PAYMENT TRUSS REPAIR    |          | 36291.50 |

\*\* TOTAL MANUAL CHECKS REGISTERED 47841.17

SYS DATE:05/01/19

VILLAGE OF MAPLE PARK  
A / P W A R R A N T L I S T  
Wednesday May 1, 2019

SYS TIME:09:50  
[NW1]  
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A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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| PAYABLE TO<br>REG# | INV NO | CHECK DATE<br>G/L NUMBER | CHECK NO<br>DESCRIPTION | AMOUNT | DISTR |
|--------------------|--------|--------------------------|-------------------------|--------|-------|
|--------------------|--------|--------------------------|-------------------------|--------|-------|

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REPORT SUMMARY

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| CASH<br>FUND | CHECKS TO<br>BE ISSUED | REGISTERED<br>MANUAL | TOTAL    |
|--------------|------------------------|----------------------|----------|
| 01           | 51003.62               | 47841.17             | 98844.79 |
| TOTAL CASH   | 51003.62               | 47841.17             | 98844.79 |

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| DISTR<br>FUND | CHECKS TO<br>BE ISSUED | REGISTERED<br>MANUAL | TOTAL    |
|---------------|------------------------|----------------------|----------|
| 01            | 17244.87               | 45534.35             | 62779.22 |
| 12            | 56.47                  | .00                  | 56.47    |
| 13            | 1358.75                | .00                  | 1358.75  |
| 28            | 7399.72                | .00                  | 7399.72  |
| 52            | 14143.81               | 2306.82              | 16450.63 |
| 70            | 10800.00               | .00                  | 10800.00 |
| TOTAL DISTR   | 51003.62               | 47841.17             | 98844.79 |

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# *Village of Maple Park*

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

## **FINANCE REPORT TUESDAY, MAY 7, 2019**

- Budget Report – Due to the year end entries to be done, I have not included the April Budget Report. Our audit process has started and I am hoping to have things finalized within the next couple of months. If you have any specific questions on the financials, please let me know.
- Our final number of permits in Fiscal Year 2019 is 17, we had budgeted 4. We have already had 1 picked up in Fiscal Year 2020, we budgeted for 5.
- Escrow Accounts – There was no escrow activity in April.
- Warrant List
  - A/P Check run of \$51,003.62, manual checks of \$47,841.17 for a total of \$98,844.79.
    - Kaneland School District - \$18,199.72 for the school district fees that have been paid in from building permits.
    - Manual check for Engineering Systems - \$6,800.00 for the Truss Repair Design Drawings.
    - Manual check for Wooden Roof Structures - \$36,291.50 for the down payment for the truss repair.
- Please let me know if you have any questions or concerns.

Estimated Cash Balances for April 30, 2019

|                     | 04/01/19<br>Balance | Misc    | Transfers &<br>Deposits | Manual Checks<br>and Tax Pymts | Payroll     | 04/30/19<br>Check Run | Estimated<br>04/30/19 Balance |       |
|---------------------|---------------------|---------|-------------------------|--------------------------------|-------------|-----------------------|-------------------------------|-------|
| Old Second Checking | 116,663.53          | (39.17) | 124,662.49              | (62,818.69)                    | (38,708.43) | (51,003.62)           | 88,756.11                     | 0.00% |
| First Midwest       | 330,328.66          |         |                         |                                |             |                       | 330,328.66                    | 2.21% |
| TIF Funds           | 88,122.56           |         | 144,170.13              |                                |             |                       | 88,122.56                     | 0.00% |
| Illinois Funds      | 1,289,350.74        |         |                         |                                |             |                       | 1,433,520.87                  | 1.96% |
| 13 Month CD         | 251,003.25          |         |                         |                                |             |                       | 251,003.25                    | 2.75% |
|                     | 2,075,468.74        | (39.17) | 268,832.62              | (62,818.69)                    | (38,708.43) | (51,003.62)           | 2,191,731.45                  |       |



## **Terms and Conditions Governing Acceptance of Proposal #219016**

### **Scope of Work**

Repair and reinforcing recommendations of damaged or deteriorated members, specified in this agreement, are submitted based upon a visual inspection of structure. Analysis of design and/or review of scope of work by a structural engineer is not included unless requested by customer and specifically stated as part of this agreement. Replacement members shall be of equal or greater capacity than the original truss members. Customer fully accepts grade and structural capacity of materials used by Wooden Roof Structures Inc. unless we are notified in writing, prior to signing of contract, to the contrary. Specifications for materials used will be submitted to customer upon request. Upon discovery of any hidden damage, after work begins, customer will be advised of additional work required and a written addendum will be submitted for approval. Work will proceed after addendum has been agreed to and signed by both parties. Customer assumes all responsibility and liability for any property or personal injury claims if customer (a) declines to have work completed as specified in proposal or addenda or (b) fails to comply with any and all recommendations included in this agreement. Customer is responsible for providing dumpsters for debris removal.

### **Execution of Contract/Scheduling**

One original and one duplicate copy of proposal will be submitted to customer. Sign and return original with down payment if specified. **Fax copies will not be accepted.** Upon receipt of the aforementioned document(s) customer will be contacted to arrange scheduling. Customer should be prepared, in advance, to make progress payments as outlined in proposal. A tentative schedule of payment due dates will be provided before work begins, work will not proceed if payments are not received as scheduled.

### **Finance Charges**

Wooden Roof Structures Inc. reserves the right to assess initial collection fees equal to ten percent of outstanding balance and finance charges of 3.5 percent per month on any past due amount. Payment terms will be clearly stated on all invoices issued. Finance charges will accrue from the first day after due date of invoice and will continue to accrue on any past due balance until paid in full. Customer will be liable for all attorney fees incurred to collect any portion of outstanding balance.

### **Permits**

Acquisition of permits, if necessary, is the sole responsibility of customer unless agreed to and stated as part of this agreement. Customer will reimburse Wooden Roof Structures Inc., any of its subcontractors and any individual employee for all costs incurred due to non-compliance with local building department permit requirements. WRS, Inc. will not violate a stop work order for any reason without written permission from the local building department. In the event that work cannot proceed, due to a stop work order, customer will be liable for an equipment rental fee of \$200.00 per day for any equipment that cannot be removed from job site. An invoice for all completed work will be provided upon issuance of a stop work order, invoice amount will be due within three working days of such issuance.

### **Warranty**

All structural members installed, under normal environmental and roof load conditions, by Wooden Roof Structures Inc. shall be guaranteed for two years from date of installation. We must be notified, in writing, of any claim covered under this warranty within the two-year period. Warranty is null and void if customer fails to strictly comply with all terms and conditions in our proposal, specifically including terms of payment. Wooden Roof Structures Inc. recommends customer retain the services of a structural engineer prior to any work beginning. Wooden Roof Structures Inc. agrees to replace any member covered under this warranty, found to be defective which has not been modified, improperly loaded, or exposed to a caustic, wet or excessively humid environment. Warranty does not apply to structural failures due to rot, or where roofing material exceeds one inch thick on any portion of the roof. This warranty is intended to cover costs of labor and material supplied by Wooden Roof Structures Inc. to complete warranty work. All other costs including other construction trades, in house labor, loss of use and loss of business are not covered under this warranty.

### **Arbitration**

Any controversy or claim arising out of or relating to compensation to be paid by customer to Wooden Roof Structures Inc. for services rendered by them pursuant to the terms of this agreement shall be settled by arbitration in accordance with the rules of the American Arbitration Association. Any judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. Any part of this agreement may be submitted to arbitration for any said controversy or claim. Judgments for any and all liability claims shall not exceed total of moneys previously received from customer or agent representing customer for services rendered. Attorney fees and collection costs incurred to enforce the provisions of this agreement shall be awarded to prevailing party as determined by arbitrator(s).

### **Governing Law**

This agreement and any attachment(s) thereto shall be interpreted and construed to comply with the laws of the State of Illinois.

This document applies to Contract #219016 (Initial)\_\_\_\_\_



15555 70<sup>th</sup> Court Orland Park, IL 60462  
Phone (708) 802-6230 Fax (708) 802-6247

# Proposal

Proposal No. 219016  
Date: March 5, 2019

## Proposal Submitted To:

Village of Maple Park  
302 Willow Street  
Maple Park, IL  
Ph: 815-901-4980  
Cell:  
Attn: Mr. Lou Larson

## Work To Be Performed At: Same

### Scope of Work: Truss Repair & Reinforcing

#### T- 1 through T-5 (from north)

- Shore and raise truss as necessary
- Furnish and install blocking, plates and rods to (14) diagonal webs (T-1 & T-2)
- Furnish and install blocking, plates and rods to (8) diagonal webs (T-3, T-4 and T-5)
- Furnish and install 1.25" bottom chord reinforcing rods complete with all hardware
- Tighten all bolts

#### T-1 & T-2

- Remove and replace (2) bottom chords from west end to new splice
- Remove and replace (2) top chords from west end to 4<sup>th</sup> panel(T-1), 2<sup>nd</sup> panel (T-2)
- Remove and replace first through fifth webs from west end (T-1), one web (T-2)

#### T-3

- Furnish and install joist hangers to all roof joists attached to north face of top chord

#### T-5

- Re-nail bottom lamination of top chord

#### Exclusion

- Area below truss to be cleared by others
- Dumpsters provided by customer
- Permits, if necessary, by others
- Removal and replacement of bleachers by others as necessary
- Ceiling and grid removed and replaced, by others, 6' wide entire length of T-1 and T-2
- Ceiling panels removed and replaced as necessary by WRS below T-3, T-4 and T-5
- All utility lines, mechanical units, sprinkler lines and lights to be removed and replaced by others, as necessary, to allow completion of our work

#### Terms

- 35% upon acceptance
- 35% upon 1/2 completion
- 30% upon completion

Please see additional terms and conditions on reverse side

### Proposal Includes:

All material guaranteed as specified and the above work performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of:

\$103,690.00

Dollars

Signature: James Donnellan Date 03/05/19

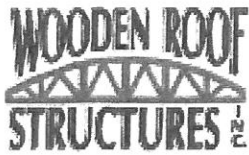
James F. Donnellan- Pres.

### Acceptance of Proposal:

The price, specifications, terms and conditions as indicated on both sides of this agreement are satisfactory and are hereby accepted. You are authorized to complete the scope of work as specified. Payment(s) will be made as outlined.

Payment to be made according to terms:

Signature: Kathleen Curtis Date: 1/1/19



15555 70<sup>th</sup> Ct. Orland Park, IL 60462  
Ph: 708-802-6230 Fax: 708-802-6247

# Invoice

Invoice No: 19013  
P.O. #  
Invoice Date: 04/08/19  
Customer Number: 219016

Bill To:  
**Village of Maple Park**  
**302 Willow St.**  
**Maple Park, IL**

Work Performed At:  
**Same**

|              |        |  |              |        |  |  |  |  |  |  |  |  |  |  |  |  |       |  |          |  |      |  |         |  |            |  |  |
|--------------|--------|--|--------------|--------|--|--|--|--|--|--|--|--|--|--|--|--|-------|--|----------|--|------|--|---------|--|------------|--|--|
|              |        | Terms: Due Upon Receipt  |              |        |  |  |  |  |  |  |  |  |  |  |  |  |       |  |          |  |      |  |         |  |            |  |  |
| 1            |        | 35% Down Payment Truss Repair<br>Contract #219016  | \$36,291.50  |        |  |  |  |  |  |  |  |  |  |  |  |  |       |  |          |  |      |  |         |  |            |  |  |
|              |        | <div><div>Village of Maple Park</div><table><tr><td>GL Account #</td><td>Amount</td></tr><tr><td></td><td></td></tr><tr><td></td><td></td></tr><tr><td></td><td></td></tr><tr><td></td><td></td></tr><tr><td></td><td></td></tr><tr><td></td><td></td></tr><tr><td>Total</td><td></td></tr><tr><td>Approval</td><td></td></tr><tr><td>Paid</td><td></td></tr><tr><td>Check #</td><td></td></tr><tr><td>Check Date</td><td></td></tr></table></div> | GL Account # | Amount |  |  |  |  |  |  |  |  |  |  |  |  | Total |  | Approval |  | Paid |  | Check # |  | Check Date |  |  |
| GL Account # | Amount |  |              |        |  |  |  |  |  |  |  |  |  |  |  |  |       |  |          |  |      |  |         |  |            |  |  |
|              |        |  |              |        |  |  |  |  |  |  |  |  |  |  |  |  |       |  |          |  |      |  |         |  |            |  |  |
|              |        |  |              |        |  |  |  |  |  |  |  |  |  |  |  |  |       |  |          |  |      |  |         |  |            |  |  |
|              |        |  |              |        |  |  |  |  |  |  |  |  |  |  |  |  |       |  |          |  |      |  |         |  |            |  |  |
|              |        |  |              |        |  |  |  |  |  |  |  |  |  |  |  |  |       |  |          |  |      |  |         |  |            |  |  |
|              |        |  |              |        |  |  |  |  |  |  |  |  |  |  |  |  |       |  |          |  |      |  |         |  |            |  |  |
|              |        |  |              |        |  |  |  |  |  |  |  |  |  |  |  |  |       |  |          |  |      |  |         |  |            |  |  |
| Total        |        |  |              |        |  |  |  |  |  |  |  |  |  |  |  |  |       |  |          |  |      |  |         |  |            |  |  |
| Approval     |        |  |              |        |  |  |  |  |  |  |  |  |  |  |  |  |       |  |          |  |      |  |         |  |            |  |  |
| Paid         |        |  |              |        |  |  |  |  |  |  |  |  |  |  |  |  |       |  |          |  |      |  |         |  |            |  |  |
| Check #      |        |  |              |        |  |  |  |  |  |  |  |  |  |  |  |  |       |  |          |  |      |  |         |  |            |  |  |
| Check Date   |        |  |              |        |  |  |  |  |  |  |  |  |  |  |  |  |       |  |          |  |      |  |         |  |            |  |  |
|              |        | Amount Due   | \$36,291.50  |        |  |  |  |  |  |  |  |  |  |  |  |  |       |  |          |  |      |  |         |  |            |  |  |



**VILLAGE OF MAPLE PARK  
CAPITAL IMPROVEMENT PROJECT LIST**

**STREET IMPROVEMENTS**

| Street                              | Description                                | Construction     | Engineering     | Surveying      | Total              |
|-------------------------------------|--|------------------|-----------------|----------------|--------------------|
| <b>Pearl Street</b>                 |  | \$0              |                 |                |                    |
| Pearl Street (Maiden to Virgil)     | Pavement resurfacing and grading revisions | \$24,500         |                 |                |                    |
| Pearl Street (Virgil to Pine)       | Pavement resurfacing and grading revisions | \$24,300         |                 |                |                    |
| Pearl Street (Pine to Charles)      | Pavement resurfacing and grading revisions | \$24,500         |                 |                |                    |
| Pearl Street (Charles to Broadway)  | Pavement resurfacing and grading revisions | \$41,200         |                 |                |                    |
| <b>Pearl Street Total</b>           |  | <b>\$114,500</b> | <b>\$15,000</b> | <b>\$7,000</b> | <b>\$136,500</b>   |
| <b>Maiden Street</b>                |  |                  |                 |                |                    |
| Maiden Street (Pearl to Washington) | Pavement resurfacing and base preparation  | \$10,000         |                 |                |                    |
| <b>Maiden Street Total</b>          |  | <b>\$10,000</b>  | <b>-</b>        | <b>-</b>       | <b>\$10,000.00</b> |
| <b>Center Street</b>                |  | \$0              |                 |                |                    |
| Center Street (County Line to Kane) | Pavement resurfacing and grading revisions | \$28,710         |                 |                |                    |
| Center Street (Kane to Maiden)      | Pavement resurfacing and grading revisions | \$27,280         |                 |                |                    |
| Center Street (Maiden to Pleasant)  | Pavement resurfacing and grading revisions | \$5,280          |                 |                |                    |
| Center Street (Pleasant to Virgil)  | Pavement resurfacing and grading revisions | \$22,000         |                 |                |                    |
| Center Street (Virgil to Pine)      | Pavement resurfacing and grading revisions | \$26,950         |                 |                |                    |
| Center Street (Pine to Charles)     | Pavement resurfacing and grading revisions | \$26,950         |                 |                |                    |
| Center Street (Charles to Oak)      | Pavement resurfacing and grading revisions | \$11,770         |                 |                |                    |
| Center Street (Oak to Dead End)     | Pavement resurfacing and grading revisions | \$19,285         |                 |                |                    |
| <b>Center Street Total</b>          |  | <b>\$168,225</b> | <b>\$20,000</b> | <b>\$8,000</b> | <b>\$196,225</b>   |
| <b>State Street</b>                 |  | \$0              |                 |                |                    |
| State Street (County Line to Kane)  | Pavement resurfacing and grading revisions | \$26,300         |                 |                |                    |
| State Street (Kane to Maiden)       | Pavement resurfacing and grading revisions | \$24,500         |                 |                |                    |
| State Street (Maiden to Virgil)     | Pavement resurfacing and grading revisions | \$24,300         |                 |                |                    |
| State Street (Virgil to Pine)       | Pavement resurfacing and grading revisions | \$24,800         |                 |                |                    |
| State Street (Pine to Charles)      | Pavement resurfacing and grading revisions | \$24,500         |                 |                |                    |
| State Street (Charles to Oak)       | Pavement resurfacing and grading revisions | \$24,300         |                 |                |                    |
| State Street (Oak to Broadway)      | Pavement resurfacing and grading revisions | \$16,500         |                 |                |                    |
| <b>State Street Total</b>           |  | <b>\$165,200</b> | <b>\$20,000</b> | <b>\$8,000</b> | <b>\$193,200</b>   |

**ELEVATED STORAGE TANK**

|                                       |   |                    |                  |                |                    |
|---------------------------------------|---|--------------------|------------------|----------------|--------------------|
| Elevated Storage Tank                 | New elevated 500,000 gallon storage tank for capacity needs   | \$1,500,000        |                  |                |                    |
| Water Main Extension to Elevated Tank | New watermain to connect elevated tank to distribution system | \$100,000          |                  |                |                    |
| <b>Elevated Storage Tank Total</b>    |   | <b>\$1,600,000</b> | <b>\$192,000</b> | <b>\$5,000</b> | <b>\$1,797,000</b> |

**WATER SYSTEM**

Valve Replacements  
Fire Hydrant Replacements  
Watermain Flushing

**WATER TREATMENT PLANT**

Meters and Valves  
Resin  
Other Equipment

Proposal via Mike Miller  
Well No. 5 submersible transducer

**SEWER SYSTEM**

|  |  |           |          |  |           |
|--|--|-----------|----------|--|-----------|
| Lift Station   |  |           |          |  |           |
| Building over control panel, addition of emergency generator |  | \$175,000 | \$25,000 |  | \$200,000 |
| Sanitary Sewer   |  |           |          |  |           |
| Cleaning and Jetting   |  |           |          |  |           |

**WASTEWATER TREATMENT PLANT**

|                  |  |          |          |  |          |
|------------------|--|----------|----------|--|----------|
| Aeration Blowers |  | \$80,000 | \$15,000 |  | \$95,000 |
| Lagoon Diffusers |  | \$25,000 | \$3,500  |  | \$28,500 |
| Pump Station     |  |          |          |  |          |
| Effluent Meter   |  | 15,000   |          |  | 15,000   |



**VILLAGE OF MAPLE PARK  
CAPITAL IMPROVEMENT PROJECT LIST**

| STORMWATER   |   |             |                                  |  |          |
|--|---|-------------|----------------------------------|--|----------|
| 2017 Storm Sewer Improvements  |   |             |                                  |  |          |
| Flooding Issues  |   |             |                                  |  |          |
|  |   |             | * Costs are from 2008 B&W Report |  |          |
| Area 4: Union Ditch/County Line Rd & DeKalb Dr                           | Second parallel culvert across railroad tracks near WWTP                                | \$475,000   | \$125,000                        |  |          |
| Areas 7-10: East end Main St, Main & Broadway, Main/High St, Liberty/Elm | New "South Side" storm sewer along Village streets to convey storm water to Union Ditch | \$1,100,000 | \$280,000                        |  |          |
| Areas 11-13: Broadway/Pearl, State/Charles, State/Maiden                 | New "North Side" storm sewer along State St to convey storm water to Union Ditch        | \$1,430,000 | \$360,000                        |  |          |
| Area 11 Pearl/Broadway   | Storm sewer replacement to alleviate local flooding complaints                          | \$50,000    | \$10,000                         |  | \$60,000 |
|  |   |             |                                  |  |          |
|  |   |             |                                  |  |          |
|  |   |             |                                  |  |          |

| STREET IMPROVEMENTS                  |              |             |           |             |
|--------------------------------------|--------------|-------------|-----------|-------------|
| Street                               | Construction | Engineering | Surveying | Total       |
| <b>Pearl Street</b>                  | \$0          |             |           |             |
| Pearl Street (Maiden to Virgil)      | \$24,500     |             |           |             |
| Pearl Street (Virgil to Pine)        | \$24,300     |             |           |             |
| Pearl Street (Pine to Charles)       | \$24,500     |             |           |             |
| Pearl Street (Charles to Broadway)   | \$41,200     |             |           |             |
| Pearl Street Total                   | \$114,500    | \$15,000    | \$7,000   | \$136,500   |
| <b>Maiden Street</b>                 |              |             |           |             |
| Maiden Street (Pearl to Washington)  | \$10,000     |             |           |             |
| Maiden Street Total                  | \$10,000     | -           | -         | \$10,000.00 |
| <b>Center Street</b>                 | \$0          |             |           |             |
| Center Street (County Line to Kane)  | \$28,710     |             |           |             |
| Center Street (Kane to Maiden)       | \$27,280     |             |           |             |
| Center Street (Maiden to Pleasant)   | \$5,280      |             |           |             |
| Center Street (Pleasant to Virgil)   | \$22,000     |             |           |             |
| Center Street (Virgil to Pine)       | \$26,950     |             |           |             |
| Center Street (Pine to Charles)      | \$26,950     |             |           |             |
| Center Street (Charles to Oak)       | \$11,770     |             |           |             |
| Center Street (Oak to Dead End)      | \$19,285     |             |           |             |
| Center Street Total                  | \$168,225    | \$20,000    | \$8,000   | \$196,225   |
| <b>State Street</b>                  | \$0          |             |           |             |
| State Street (County Line to Kane)   | \$26,300     |             |           |             |
| State Street (Kane to Maiden)        | \$24,500     |             |           |             |
| State Street (Maiden to Virgil)      | \$24,300     |             |           |             |
| State Street (Virgil to Pine)        | \$24,800     |             |           |             |
| State Street (Pine to Charles)       | \$24,500     |             |           |             |
| State Street (Charles to Oak)        | \$24,300     |             |           |             |
| State Street (Oak to Broadway)       | \$16,500     |             |           |             |
| State Street Total                   | \$165,200    | \$20,000    | \$8,000   | \$193,200   |
| <b>Charles Street</b>                |              |             |           |             |
| Charles Street (Washington to Pearl) | \$19,575     |             |           |             |
| Charles Street (Pearl to State)      | \$26,100     |             |           |             |
| Charles Street (State to Center)     | \$25,900     |             |           |             |
| Charles Street Total                 | \$71,575     | \$9,000     | \$3,500   | \$84,075    |
| <b>Pine Ln</b>                       |              |             |           |             |
| Pine Ln (Washington to Pearl)        | \$13,050     |             |           |             |
| Pine Ln (Pearl to State)             | \$12,950     |             |           |             |
| Pine Ln (State to Center)            | \$12,950     |             |           |             |
| Pine Ln Total                        | \$38,950     | \$5,000     | \$2,000   | \$45,950    |
| <b>Virgil St</b>                     |              |             |           |             |
| Virgil St (Washington to Pearl)      | \$19,575     |             |           |             |
| Virgil St (Pearl to State)           | \$19,425     |             |           |             |
| Virgil St (State to Center)          | \$19,575     |             |           |             |
| Virgil Street Total                  | \$58,575     | \$7,000     | \$3,000   | \$68,575    |
| <b>Kane St</b>                       |              |             |           |             |
| Kane St (Washington to Pearl)        | \$14,245     |             |           |             |
| Kane St (Pearl to State)             | \$14,245     |             |           |             |
| Kane St (State to Center)            | \$14,355     |             |           |             |
| Kane St Total                        | \$42,845     | \$6,000     | \$3,000   | \$51,845    |
| <b>Maple Ave</b>                     |              |             |           |             |
| Maple Ave (Dead end to Broadway)     | \$59,875     |             |           |             |
| Maple Ave (Broadway to Walnut)       | \$125,000    |             |           |             |
| Maple Ave Total                      | \$184,875    | \$22,185    | \$7,500   | \$214,560   |



## WORK ORDER

Client: Village of Maple Park  
Date: March 12, 2018  
Project Name: New Elevated Storage Tank Capacity and Site Analysis

| Services    | Description  | Fee   |
|-------------|--|---|
| Engineering | Prepare an analysis and recommendation for sizing a future elevated storage tank to provide max day and fire flow demand capacity. Provide a recommendation on the type, style and elevation of the tank. Analyze potential property in the Village to site the future tank and prepare a preliminary site plan showing the tank location. Prepare a cost estimate and proposed project schedule. Provide recommendations for project funding. Provide soil boring layout and secure soil boring consultant proposal for proposed soil investigation. Soil borings will be provided by others and is not included. | Standard hourly rate not to exceed \$5,000. |

Accepted by:

*Kathleen Curtis 5/7/18*

Village of Maple Park



## WORK ORDER

Client: Village of Maple Park  
Date: April 30, 2019  
Project Name: Center Street Paving Improvements

| Services    | Description   | Fee   |
|-------------|---|---|
| Engineering | Preparation of the bid specifications and MFT application for the proposed Center Street Paving Improvements. Provide bidding services including preparation of advertisement for bid, correspondence with bidders, bid opening and analysis. | Standard hourly rate not to exceed \$8,000. |

Accepted by:

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Village of Maple Park

**VILLAGE OF MAPLEPARK**

**RESOLUTION 2019-09      Approved: \_\_\_\_\_**

**AUTHORIZING THE VILLAGE PRESIDENT TO RENEW  
THE INTERGOVERNMENTAL AGREEMENT WITH THE  
COUNTY OF KANE FOR ANIMAL CONTROL**

**BE IT RESOLVED BY THE BOARD OF TRUSTEES** of the Village of Maple Park, Illinois, as follows:

**Section 1.** That pursuant to Section 8 of the Agreement for Animal Control Services (the "Agreement") dated \_\_\_\_\_, 2019, by and between the County of Kane and the Village of Maple Park, the Village hereby notifies Kane County of its intent to exercise its option to renew the Agreement for the period of July 1, 2019 through June 30, 2020.

**Section 2.** That the Village Clerk of the Village of Maple Park be authorized and directed to attest the Village President's signature.

**PASSED BY THE BOARD OF TRUSTEES** of the Village of Maple Park, Illinois, at a regular meeting thereof held on the \_\_\_\_ day of \_\_\_\_\_, 2019 and approved by me as Village President on the same day.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

**APPROVED** by the Village President on \_\_\_\_ of \_\_\_\_\_, 2019.

ATTEST:

\_\_\_\_\_  
ELIZABETH PEERBOOM, Village Clerk

\_\_\_\_\_  
KATHLEEN CURTIS, Village President



## **AGREEMENT FOR ANIMAL CONTROL SERVICES**

THIS INTERGOVERNMENTAL AGREEMENT ("Agreement") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2019 by and between the COUNTY OF KANE, a body politic and corporate, and the Village of Maple Park, an Illinois municipal corporation.

WHEREAS, the County of Kane ("Kane County") is a body politic and corporate, duly organized and existing under the Constitution and laws of the State of Illinois; and

WHEREAS, the Village of Maple Park ("Municipality") is an Illinois municipal corporation; and

WHEREAS, Kane County pursuant to the Animal Control Act, 510 ILCS 5/1 et seq. (the "Act") has certain rights, duties and obligations with respect to rabies control and registration of dogs and cats on a county-wide basis, and also has primary responsibility for animal control activities within unincorporated Kane County; and

WHEREAS, the Municipality has the right, but not the obligation to control animal activities in its corporate limits, and has historically taken the primary responsibility for animal control activities within its corporate limits and desires to contract with the County to discharge these responsibilities; and

WHEREAS, pursuant to Kane County Board Ordinance 07-254, passed July 10, 2007, Kane County is ready, willing and able to contract with the municipalities of Kane County to provide them with animal control services, including but not limited to pick-up of animals running at large, sick or injured dogs and small, wild mammals such as skunks, raccoons, and bats and providing housing and adoption services for animals in its custody to the best of its ability at Kane County Animal Control, located at 4060 Keslinger Road, Geneva, IL, (the "Facility") the Kane County; and

WHEREAS, the parties have a mutual interest in long term planning for animal control services in Kane County; and

WHEREAS, pursuant to Article VII Section 10 of the Constitution of the State of Illinois and Section 3 of the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/3, units of local government are authorized and empowered to enter into agreements to obtain and share services and to exercise jointly or transfer any powers or functions not prohibited by law; and

WHEREAS, the Chairman of the Kane County Board has heretofore been authorized pursuant to Resolution \_\_\_\_\_ to enter into an intergovernmental agreement with the Municipality as herein provided;

**NOW, THEREFORE the COUNTY OF KANE and the Village of Maple Park, Illinois do hereby agree as follows:**

### **Section 1. Incorporation of Recitals.**

The facts and statements contained in the preamble to this Agreement are hereby incorporated herein as if fully set forth.

### **Section 2. Pickup Service Provided.**

The Kane County Animal Control Department will provide pickup service for stray dogs found within the limits of the Municipality, and for pickup of animals from locations where a forcible

entry and detainer action results in an eviction conducted by the Kane County Sheriff, and shall transport them to the Facility or another County designated animal shelter for a service fee to be paid to the County as provided in Section 5-49(a) of the Kane County Code.

### **Section 3. Complaint Calls - Response.**

The Kane County Animal Control Department will respond to complaint calls, as provided in Section 5-49(a) of the Kane County Code, from the Municipality's police department (or appropriate Municipal officials if no police department exists), for barking dogs, dogs running at large, and sick or injured wildlife outside of a building or structure within the limits of the Municipality and shall transport them to the Facility or another County designated animal shelter. The service fee to be paid to the County shall be that shown on **Exhibit A**. In the event that a call is placed to the Kane County Animal Control Department for pickup services after the hours of 4:30 p.m. on weekdays and on weekends, the Municipality shall make its best effort to contact the Kane County Animal Control Department to advise of any call offs as soon as possible in the event of an owner reclaiming a lost animal or other similar event. The foregoing is meant to eliminate the need for Kane County Animal Control Department staff to travel and incur unnecessary expenses during non-working hours. Additionally, in the event the Municipality does not have a police department, the Municipality shall provide Kane County Animal Control with contact information for individuals who may be contacted outside of normal business hours who shall have authority to make determinations concerning the use of services under this Agreement. Should the Kane County Animal Control Department face unexpected budgeting concerns rendering the services described herein impossible to provide at the fees described herein, upon formal written notice by the Kane County Animal Control Administrator, the parties may renegotiate the financial terms of this Agreement. If the parties are unable to reach an agreement as to such renegotiation, any party may cancel this Agreement upon 30 days' written notice.

### **Section 4. Vicious or Dangerous Dogs.**

The Kane County Animal Control Department shall cooperate with the police department of the Municipality in responding to complaints relating to vicious or dangerous dogs. All complaints and proceedings shall be handled as provided in Sections 15 and 15.2 of the Act.

### **Section 5. Invoices for Services.**

Kane County shall invoice the Municipality for services provided at the end of each month and the Municipality shall remit payment to Kane County in full within thirty (30) days. The County invoice shall, at a minimum, specify the dates of service, particulars regarding the animal serviced and the types of services rendered. The County shall retain the right to limit, suspend, or terminate services to the Municipality if it shall omit to pay any fees within sixty (60) days of receipt of the County's invoice therefore. All fees for services shall be deposited by the County as set forth in Resolution 06-330.

### **Section 6. Termination of prior Agreements; Waiver of Fees.**

Upon the effective date of this Agreement, any and all prior agreements between Kane County and the Municipality are hereby terminated and abrogated.

### **Section 7. Fees and Charges to Individual Owners.**

Nothing in this Agreement shall be construed to limit the right of Kane County or the municipality to increase or impose any fees or charges to individual owners as permitted or provided by law.

### **Section 8. Effective Date; Termination.**

This Agreement shall commence upon the affixing of the last signature of any officer required to sign this Agreement, which date shall be deemed the "Effective Date." This Agreement shall remain in full force and in effect until June 30, 2020 with two one-year renewal options. The Municipality shall notify the county in writing, not less than 60 days prior to the expiration date, of its intent to exercise each renewal option.

### **Section 9. Additional Agreements.**

The Parties agree to meet to work towards a long-term solution to the regional issues of animal control. To that end, the County will assist the Municipality cooperatively with Metro West to participate in developing a plan to meet specific anticipated demand for animal control services due to municipal growth. Failure by the Municipality to participate in good faith in said meetings shall be a breach of the terms of this agreement by the Municipality. The Municipality shall provide the Administrator of Kane County Animal Control with the names and telephone contact information of no fewer than two individuals at the Municipality who shall serve as the point of contact for issues relating to this Agreement, logistical issues, and billing concerns.

In order to best educate the public about the procedures for reporting straying animals and in an effort to reduce time or confusion associated with such calls for assistance, the parties agree to publish a statement on their respective websites explaining the correct steps for members of the public to take when reporting a straying animal. Each Party shall provide a hyperlink to the website of the other, in order to direct users to the proper point of contact. The statement posted should contain similar language to the following:

Depending on where you live in Kane County, you may be served by your local animal control facility, your police department, a state agency, or Kane County Animal Control. In order to handle your concern in the most efficient manner, first determine whether you live in an incorporated or unincorporated area of Kane County to make sure you contact the appropriate agency first.

If you live in an incorporated village, town, or city:

For concerns, complaints, and stray animals, contact your police department or town hall first. The police will handle the matter, and will contact Kane County Animal Control for assistance when necessary. If you are a resident of Elgin or Aurora, please contact your city's animal control facility first.

If you live in an unincorporated area of Kane County:

Your concerns, complaints and stray animal control are handled by Kane County Animal Control. Please call 630-232-3555.

### **Section 10. Service Provision Subject to Shelter Capacity.**

The County shall reserve 30% of the animal shelter capacity for the exclusive use of the County for provision of services to residents of unincorporated Kane County and for its use for provision of County-wide animal bite investigation services. If, at any time, in the opinion of the Kane County Animal Control Administrator, animals in the shelter from the Municipality and other municipal contract-holders constitute more than 60% but less than 70% of total shelter capacity, the Administrator shall notify the Municipality as provided for in Section 12 of this Agreement. If, at that time, in the opinion of the Kane County Animal Control Administrator, animals in the shelter from the Municipality and other municipal contract-holders has reached 70% of the total shelter capacity, the Administrator shall notify the Municipality that Animal Control services for

new additional animals are being suspended and for what time period they shall be suspended to the Municipality and to all other municipal contract-holders. In the event of service suspension, the County shall work with the Municipality to identify and obtain animal control services from other service providers in the geographic area, but it shall be the sole responsibility of the Municipality to secure such services for its residents during the service suspension period, and the County shall have no obligation, responsibility or liability to the Municipality for animal control services except as provided by other applicable law. Animal Control services shall be reinstated when the Animal Control Administrator determines that the unused shelter capacity has exceeded 30% for two consecutive weeks.

**Section 11. Indemnification.**

The Municipality shall indemnify, defend and hold harmless Kane County and its officers, agents, and employees of and from any and all claims, demands, suits at law or in equity, of any kind and manner, which in any way occur or arise in connection with Kane County's services or facilities provided pursuant to this Agreement, except as to claims of negligence, intentional, willful or wanton acts committed by the County and its officers, agents and, employees and/or to the extent prohibited by law or public policy. In the event of a claim being made by the County under this Section, the County shall be entitled to be defended by counsel of its own choosing, and the Municipality shall pay any reasonable attorneys' fees and expenses incurred by the County in connection therewith.

**Section 12. Notices.**

Any notices permitted or required to be given under this Agreement shall be deemed given if sent by certified mail, return receipt requested, or by personal delivery to the person to who it is addressed, to the following:

**If to Kane County:**

County of Kane  
Kane County Government Center  
719 South Batavia Avenue - Building A - 2nd Floor Geneva, IL 60134  
Attention: County Board Chairman

**With a copy to:**

Animal Control Administrator  
County of Kane  
4060 Keslinger Rd.  
Geneva, IL 60134

**With a copy to:**

States Attorney, Chief of the Civil Division  
100 South Third Street, 4th Floor  
Geneva, IL 60134

**If to the Municipality:**

Dean Stiegemeier, Police Chief  
306 Willow Street, P.O. Box 148  
Maple Park, IL 60151

until notice of change of address is given in the manner provided. Notice by fax transmission or email communication shall not be sufficient unless required by an applicable statute.

**Section 13. Severability.**

If any provision, clause or section of this Agreement shall be ruled or held invalid by any Court of competent jurisdiction, then and in such event such finding of invalidity shall not affect the remaining provisions of this Agreement which can be given effect without such invalid provisions and to that end to provisions of this Agreement are Severable.

**Section 14. Entire Agreement of the Parties.**

This Agreement, and any ordinances or resolutions incorporated herein by reference or by operation of law constitutes the entire agreement of the parties and no modifications by course of conduct or oral agreement shall be valid unless reduced to writing and duly adopted by the Kane County Board and the Municipality.

**Section 15. Binding Effect; Successors' Assignment.**

This Agreement shall be binding upon the respective parties hereto, and their lawful successors in interest, except that Kane County shall not assign performance of this Agreement to another unit of local government without the written consent of the Municipality.

WHEREFORE, the parties have caused this Agreement to be signed as of the date and year first above written.

**COUNTY OF KANE**

By: \_\_\_\_\_  
Christopher Lauzen  
County Board Chairman

ATTEST: \_\_\_\_\_  
John A. Cunningham  
Kane County Clerk

**VILLAGE OF MAPLE PARK**

\_\_\_\_\_  
Kathleen Curtis, Village President

ATTEST: \_\_\_\_\_  
Elizabeth Peerboom, CMC  
Village Clerk



**A RESOLUTION SUPPORTING THE  
ABILITY OF MUNICIPALITIES TO SHARE  
LOCAL SIMPLIFIED MUNICIPAL  
TELECOMMUNICATIONS TAX (MTT)  
INFORMATION WITH OUTSIDE  
PROFESSIONALS FOR THE VILLAGE OF  
MAPLE PARK**

**WHEREAS**, under the provisions of the Simplified Municipal Telecommunications Tax (MTT), municipalities are provided sales tax return information by the Illinois Department of Revenue (“IDOR”) for review and analysis; and,

**WHEREAS**, proper tracking and analysis of the sales tax return information received from IDOR is vital for municipalities; and,

**WHEREAS**, many municipalities do not have the resources necessary to employ in-house attorneys, accountants, auditors, and other financial professionals with the necessary expertise to properly track, review, and analyze the sales tax return information provided by IDOR; and,

**WHEREAS**, legislation has been introduced by the Illinois General Assembly that would amend the MTT Tax Act to prohibit municipalities from sharing sales tax return information provided by IDOR with anyone outside of a few municipal officials who must be directly employed by the municipality (herein after referred to as the “Proposed Amendments”); and,

**WHEREAS**, the Proposed Amendments would prevent a municipality from sharing sales tax return information with its attorneys, accountants, auditors, and other financial professionals if they are not directly employed by the municipality, even though these professionals are directly involved in the finances of the municipality; and,

**WHEREAS**, outside professionals are equipped with systems and technology that safeguard the confidentiality of sales tax information while many municipalities are not; and,

**WHEREAS**, prohibiting a municipality from sharing MTT information with outside professionals will be detrimental to municipalities when entering into economic incentive agreements and when issuing bonds, especially if such bonds or economic incentive agreements involve sales tax revenue; and,

**WHEREAS**, the Proposed Amendments to the Simplified Municipal Telecommunications (MTT) Tax Act would also prohibit a municipality from contracting with outside professionals to track sales tax revenues in order to ensure that a municipality is not losing out on unremitted revenue it is owed; and,

**WHEREAS**, based on the foregoing, the President and the Board of Trustees find that it is in the best interest of the Village of Maple Park and its residents to oppose the Proposed Amendments to the MTT Tax Act;

**NOW, THEREFORE, BE IT RESOLVED** that the Village of Maple Park, Illinois strongly supports the ability of the municipalities to share sales tax return information with outside professionals.

**PASSED BY THE BOARD OF TRUSTEES** of the Village of Maple Park, Illinois, at a regular meeting thereof held on the \_\_\_\_ day of \_\_\_\_\_, 2019 and approved by me as Village President on the same day.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

**APPROVED** by the Village President on \_\_\_\_\_, 2019.

\_\_\_\_\_  
**KATHLEEN CURTIS**, Village President

**ATTEST:**

\_\_\_\_\_  
**ELIZABETH PEERBOOM**, Village Clerk

**RECIPROCAL AGREEMENT ON EXCHANGE OF INFORMATION**  
**BETWEEN THE** Village of Maple Park  
**AND THE**  
**ILLINOIS DEPARTMENT OF REVENUE**

The Illinois Department of Revenue (the "Department"), in accordance with the statutes of the State of Illinois, agrees to share under the terms of this Reciprocal Agreement on Exchange of Information (the "Reciprocal Agreement") with the City/Village of Village of Maple Park (the "Municipality") returns and return information obtained pursuant to the Simplified Municipal Telecommunications Tax Act (the "Act").

The Municipality agrees to share with the Department tax returns and return information for the taxes that it imposes under the Act.

It is further agreed that all returns and return information exchanged will be used only for the official purposes of the State and of the Municipality and shall be kept confidential in accordance with the Act. Each party agrees to take appropriate steps to protect from unauthorized disclosure the tax information obtained pursuant to the Reciprocal Agreement and to destroy it when no longer needed by shredding or other appropriate means.

The Municipality agrees to follow the procedures to protect the confidentiality of information provided in "Minimum Standards Required to Safeguard Information Given as a Result of a Reciprocal Agreement on the Exchange of Information", which is incorporated into the Reciprocal Agreement as Attachment A. Both parties understand and agree that the Department will not provide any information under the Reciprocal Agreement to the Municipality unless and until the Municipality signs Attachment A.

It is agreed that only the chief executive of the Municipality may request information, inspect returns, or receive related information from the Department. The chief executive of the Municipality will provide the Department with a list of names and official titles of personnel designated by him or her to request information, inspect returns, or receive related information on his or her behalf. The Department agrees to provide the Municipality with a written list showing the names and official titles of personnel designated by it to request information, inspect returns, or receive related information from the Municipality. Both parties agree to furnish additions to and deletions from the lists as they occur. It is agreed that no information provided under the Reciprocal Agreement will be provided by telephone or pursuant to a telephone request.

It is further agreed that either party for administrative reasons may refuse to share information.

The Reciprocal Agreement may be cancelled by either party at any time and will be cancelled in the event of any unauthorized use or disclosure of State tax return information obtained pursuant to the Reciprocal Agreement or failure to abide by the procedures set forth by the Department for safeguarding the confidentiality of such returns or return information.

Illinois Department of Revenue

Village of Maple Park  
Municipality

\_\_\_\_\_  
Director, Illinois Department of Revenue

\_\_\_\_\_  
Chief Executive of the Municipality

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of the Municipality

\_\_\_\_\_  
Date

## ATTACHMENT A

### MINIMUM STANDARDS REQUIRED TO SAFEGUARD INFORMATION GIVEN AS A RESULT OF A RECIPROCAL AGREEMENT ON THE EXCHANGE OF INFORMATION

1. All requests for information under the Reciprocal Agreement on the Exchange of Information (the "Reciprocal Agreement") will be in writing and addressed to the appropriate contact person at the Illinois Department of Revenue (the "Department").
2. Information received under the Reciprocal Agreement will be kept in a locked storage facility, e.g., locked file cabinet, closet, or desk, etc., that is only accessible by persons authorized under the Reciprocal Agreement to receive information.
3. Any municipality that receives information under the Reciprocal Agreement will promptly notify the Department when an employee, who has been authorized to receive information under the Reciprocal Agreement, leaves employment of the municipality or otherwise is no longer authorized by statute or by the municipality to receive the information.
4. Any municipality that receives information under the Reciprocal Agreement will report immediately to the Department any possible or suspected breach of confidentiality of the information.
5. The proper method for destruction of information that is no longer needed is shredding.
6. Any municipality that receives information under the Reciprocal Agreement agrees to allow the Department to physically view its facilities to insure proper compliance with these standards.

The City/Village of Village of Maple Park agrees to abide by the aforementioned standards in safeguarding the information that it receives pursuant to the Reciprocal Agreement on the Exchange of Information, which it has entered into with the Illinois Department of Revenue.

\_\_\_\_\_  
Chief Executive of the Municipality

\_\_\_\_\_  
Date





# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151  
Village Hall: 815-827-3309  
Fax: 815-827-4040  
Website: <http://www.villageofmaplepark.org>

May 8, 2019

Illinois Department of Revenue  
Local Tax Allocation Division (MC 3-500)  
101 W Jefferson St  
Springfield, IL 62702-5145

Email: [rev.localtax@illinois.gov](mailto:rev.localtax@illinois.gov)

To Local Tax Division:

The ☒ Village of Maple Park is requesting, pursuant to the Reciprocal Agreements on Exchange of Information, the remittance reports available to this municipality for businesses registered in our jurisdiction for the current calendar year.

The following list of employees or individuals are authorized to view and electronically request the confidential information through My Local Tax portal:

Liz Peerboom, Village Clerk  
Cheryl Aldridge, Village Accountant

Sincerely,

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Kathleen Curtis  
☒ Village President

**RESOLUTION NO. 2019-11 Approved: \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO ENTER INTO AN AGREEMENT WITH RECONN UTILITY SERVICE (USIC, LLC) TO IDENTIFY LOCATION OF PRIVATELY-OWNED UNDERGROUND FACILITIES.**

**WHEREAS** the Village of Maple Park ("The Village") is a municipality in accordance with the Constitution of the State of Illinois of 1970; and,

**WHEREAS**, USIC desires to provide and perform such services for The Village; and,

**WHEREAS**, the Village and USIC desire to set forth in writing the terms and conditions of their Agreement; and,

**NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE VILLAGE OF MAPLE PARK, DEKALB AND KANE COUNTIES COUNTY, ILLINOIS, AS FOLLOWS:**

**Section 1.** USIC's services are to be performed at Village of Maple Park (the "Premises,") which is either (a) owned by the Village or (b) owned by a third-party, with whom the Village has contracted with, directly or indirectly, for the performance of work. Customer represents and warrants that it is duly authorized to grant to USIC the right to enter Premises and perform services on the Premises.

**Section 2.** (a) USIC will provide the labor as set forth in the attached "Agreement and Waiver."

(b) The Village shall pay USIC for the services performed hereunder at the lump sum of \$17,000, as set forth in the attached "Agreement and Waiver."

**Section 3.** If any phrase, provision or portion of this Agreement is, for any reason, held or adjudged to be invalid, or illegal or unenforceable by a court of competent jurisdiction, such phrase, provision or portion so adjudged will be deemed separate, distinct and independent and the remainder of this Agreement will be and remain in full force and effect and will not be invalidated or rendered illegal or unenforceable or otherwise affected by such adjudication. The parties will endeavor to promptly negotiate a revised term or condition to replace that which is deemed illegal or unenforceable.

**Section 4:** The Resolution shall be in full force and effect from and after its passage, approval, and publication in pamphlet form, as provided by law.

**PASSED** by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at its regular Board meeting held on \_\_\_\_\_.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

**APPROVED** by the Village President of the Village of Maple Park, Kane and DeKalb Counties,  
Illinois, on \_\_\_\_\_.

(SEAL)

\_\_\_\_\_  
Kathleen Curtis, Village President

**ATTEST:**

\_\_\_\_\_  
Elizabeth Peerboom, Village Clerk



## AGREEMENT & WAIVER

This AGREEMENT ("Agreement") is made and entered into as of the **22nd** day of **April 2019** by and between USIC, LLC, with a business address of 100 Marcus Blvd., Suite 3, Hauppauge, NY 11788, and **Village of Maple Park** with an address of **302 Willow Street, Maple Park, IL 60151-0220** ("Customer").

WHEREAS, Customer desires to retain the services of USIC for purposes of identifying the approximate location of privately owned Underground Facilities specified by Customer at the Premises; and

WHEREAS, USIC desires to provide and perform such services for Customer; and

WHEREAS, the Customer and USIC desire to set forth in writing the terms and conditions of their Agreement; in which **ORIGINAL SIGNED AGREEMENT & WAIVER MUST BE RETURNED VIA MAIL** to USIC within five days of completion of mark-out otherwise faxed Agreement & Waiver shall serve as ORIGINAL.

NOW THEREFORE, in consideration of the foregoing and the covenants and promises contained herein, it is agreed as follows:

1. USIC's services are to be performed at **Village of Maple Park, IL** (the "Premises"), which is either (a) owned by Customer, or (b) owned by a third-party, with whom Customer has contracted with, directly or indirectly, for the performance of work. Customer represents and warrants that it is duly authorized to grant to USIC the right to enter the Premises and perform services on the Premises.
2. (a) USIC will provide the labor, vehicles and equipment which, in the sole and absolute discretion of USIC, are reasonably necessary for the performance of the following services upon the Premises:
  - (1) To determine whether privately owned Underground Facilities are located on that portion of the Premises designated by Customer;
  - (2) To identify the approximate location of privately owned Underground Facilities, if any, are found to exist on that portion of the Premises designated by Customer by use of standard "mark outs" at the ground surface; and
  - (3) To advise the Customer of the approximate location of privately owned Underground Facilities found by USIC on that portion of the Premises designated by Customer.

For purposes of this Agreement, the term "Underground Facilities" shall mean all **toneable** underground **Electric, Gas, water & Communication** Facilities located on that portion of the Premises designated by Customer.

(b) Customer shall pay USIC for the services performed hereunder at the lump sum of **\$17,000**; partial hours worked shall be rounded up to the next highest whole hour. A minimum of one (1) hour will be charged for each service call location. **Customer shall remit payment to USIC within 15 days from invoice date.**

(c) The above hourly rate covers the agreed upon footage for the Underground Facilities to be toned and marked and is not to exceed the approximate measurements of **N/A** feet.

(d) If the Customer fails to pay any invoice within fifteen (15) days, Customer shall be liable to pay interest on any unpaid balance at the rate of 1.5% per month (18% per annum) or the maximum allowed by the law, whichever is less. Returned checks, and other applicable debits, are subject to a thirty five dollar (\$35.00) returned item fee. In the event that any account or accounts are placed in, the hands of an attorney for collection, the Customer agrees to pay the outstanding obligation plus all costs of collections including attorneys' fees and costs.



(e) In the event that the Customer is a federal, state or other municipal agency and the services performed by USIC are subject to prevailing wage laws, rules and/or requirements, then Customer shall notify USIC of such requirements, in writing, and pay USIC the difference between the rates quoted in this Agreement and the applicable prevailing wage rate. Customer shall defend, indemnify and hold USIC, its parent companies, subsidiaries and affiliates and their respective shareholders, directors, officers, employees and agents harmless from and against any and all, fines, penalties, damages, costs and expenses (including attorneys' fees) incurred by USIC in connection with any investigation, proceeding or determination that USIC's services were performed in violation of any applicable prevailing wage requirements.

3. USIC shall perform its services in a reasonable and workmanlike manner under the applicable laws of the state in which the Premises is located, with due regard for the subsurface structures or conditions, if any, herein set forth and made known to USIC by the Customer: **[LIST]**\_\_\_\_\_. USIC shall have no liability for any subsurface structures or conditions not specifically set forth above.
4. Customer understands and agrees that USIC does not guarantee the accuracy of any mark out location and does not assume liability for any damages that may arise out of USIC's performance of the work and services hereunder. USIC SHALL NOT BE LIABLE FOR ANY SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR IN CONNECTION WITH ANY SERVICES PERFORMED UNDER THIS AGREEMENT, WHETHER ARISING IN CONTRACT, TORT OR OTHERWISE, AND HOWSOEVER CAUSED, AND IRRESPECTIVE OF THE FAULT, NEGLIGENCE OR STRICT LIABILITY OF USIC.
5. USIC shall not be responsible for any loss of or damage to the Premises, or injury (including death) to the Customer, its employees, agents, casual laborers, contractors, subcontractors, or any third parties, occurring in or about the Premises by reason of the performance or lack of performance on the part of USIC of the services identified herein.
6. Customer shall defend, indemnify and hold harmless USIC, its parent company, subsidiaries and affiliates, and their respective members, directors, officers, employees and agents (collectively, the "Indemnified Parties") from and against any and all obligations, fees, charges, demands, damages, costs, losses, claims, penalties, expenses in connection with claims for property damage, bodily injury, personal injury (or death resulting therefrom) including, but not limited to, attorneys' fees and expenses of litigation, or judgments, liens and encumbrances, arising out of or in connection with the acts or omissions of the Customer, its employees, agents, casual laborers, contractors and/or subcontractors in or about the Premises.
7. This Agreement shall not in any way, shape, or form, take the place of any applicable laws, statutes, rules, regulations, codes and ordinances including, but not limited to, Industrial Code Rule 753, regarding excavation in the vicinity of underground facilities. It is further understood and agreed that Customer shall remain responsible for complying, and for causing its employees, contractors, representatives and agents to comply, with all such laws, rules, regulations, codes and ordinances including, but not limited to Industrial Code Rule 753. Customer shall defend, indemnify and hold the Indemnified Parties harmless from and against any and all damages, penalties, fines and expenses associated therewith (including attorneys' fees and expenses in the investigation and defense thereof) arising out of any violation by the Customer, its employees, agents, casual laborers, contractors and/or subcontractors of any such law, statute, rule, regulation, code or ordinance.
8. This Agreement has been entered into freely and voluntarily and no duress of any kind has been placed upon the parties. The parties further warrant and represent that they fully understand this Agreement and its legal import.





9. This Agreement will be deemed to have been entered into and will be construed, governed and enforced in accordance with the laws of the State of New York, excluding its conflict of law rules. Any action arising out of or relating to this Agreement will be brought in New York State Supreme Court, Suffolk County.
10. This Agreement is binding upon the parties and their heirs, executors, administrators, successors, and assigns. Customer shall not assign this Agreement without first having obtained USIC's written consent to such assignment. Any such assignment for which USIC's prior written consent is not obtained will be null and void.
11. This Agreement constitutes the entire agreement between the parties relating to the subject matter hereof and completely and fully supersedes all other prior understandings or agreements, both written and oral, between the parties. All previous communications and representations, whether oral or written, including, but not limited to any proposal(s), purchase order(s), and/or invoice(s) are hereby annulled and superseded, except to the extent that any such communications and representations are specifically incorporated in or referred to in this Agreement. This Agreement may be amended, changed, modified or altered only by a written instrument executed by both parties.
12. If any phrase, provision or portion of this Agreement is, for any reason, held or adjudged to be invalid or illegal or unenforceable by a court of competent jurisdiction, such phrase, provision or portion so adjudged will be deemed separate, distinct and independent and the remainder of this Agreement will be and remain in full force and effect and will not be invalidated or rendered illegal or unenforceable or otherwise affected by such adjudication. The parties will endeavor to promptly negotiate a revised term or condition to replace that which was deemed illegal or unenforceable.

IN WITNESS WHEREOF, the parties hereto executed this Agreement as of the day and year first above written.

**RECONN HOLDINGS, LLC**

**Bus: 1-800-262-8600**

**Fax: 631-758-7048**

**CUSTOMER: Village of Maple Park**

**Attn: Lou Larson**

**Bus: 815-827-3309**

**Fax:**

**Cell:**

By: (X) Vinny Marchese Date: 4.22.19

Name: Vincent Marchese

Title: Senior VP Utility Services

By: (X) \_\_\_\_\_

Name: Kathleen Curtis

Title: Village President

If you have questions regarding this contract please call the number above and ask to speak to the associate who assisted in setting up the contract. Vincent Marchese may not be available and it may delay your order getting processed in a timely fashion. Thank you.

Please return this document to Halle Fry at: [hallefry@usicllc.com](mailto:hallefry@usicllc.com)



# Project Estimate and Work Unit Tracking Report

|  |                                |                          |                        |
|--|--------------------------------|--------------------------|------------------------|
| Project Address                          | Village of Maple Park          | Date Estimated           | 22-Apr                 |
| City/State                               | Maple Park IL                  | County                   |                        |
| Project Lead Name                        | Lou Larson                     | PE Stamp Require         | N                      |
| Email                                    | llarson@villageofmaplepark.com | PH#                      | 815-827-3309           |
| Contractor                               | RECONN                         |                          |                        |
| Lead Name                                | Halle Fry                      | PH#                      | 970-893-1757           |
| Project length Ft.                       | SQ/FT                          | Estimate Completion Date | 22-May                 |
| One Call ticket #                        | Estimate                       | As invoiced by RECONN    |                        |
|  | Estimating Tool                | Actual invoiced billing  |                        |
|  | Units                          | Est                      | Current Previous Total |
| One Call locate notifications            |                                | 0                        |                        |
| Onsite Supervisor (per person/day)       |                                | 0                        |                        |
| Locate 1000' - 60' row-CL thru U esmt.   |                                | 0                        |                        |
| Locator (Per/hourly)                     | 80                             | 12000                    |                        |
| Vacuum Excavation - Truck & Crew (Daily) |                                | 0                        |                        |
| Back Fill and sludge disposal            |                                | 0                        |                        |
| Sewer main per 1000'                     |                                | 0                        |                        |
| Sewer lat or service ea.                 |                                | 0                        |                        |
| Sewer lat or service ea.                 |                                | 0                        |                        |
| Plan page & data disk (700' per page)    |                                | 0                        |                        |
| Plan page & data disk (700' per page)    | 10                             | 3900                     |                        |
| GeoTag Utility Sketch                    |                                | 0                        |                        |
| Mobilization - Vac Truck                 |                                | 0                        |                        |
| Mobilization - Locator(s)                | 2                              | 1100                     |                        |
| Field Sketch                             |                                | 0                        |                        |
| GPR - Per/Hr                             |                                | 0                        |                        |
| PE review and stamp (per page)           |                                | 0                        |                        |
| Totals                                   |                                | \$17,000.00              | \$ - \$ - \$ -         |

## Utilities

Electric



**VILLAGE OF MAPLE PARK**

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**ORDINANCE NO. 2019-07**

**AN ORDINANCE TEMPORARILY SUSPENDING  
CERTAIN PROVISIONS OF CHAPTER 17, FEES AND PENALTIES  
IN TITLE 12, SUBDIVISION REGULATION,  
IN THE MAPLE PARK VILLAGE CODE**

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**D A**

**ADOPTED BY  
THE BOARD OF TRUSTEES  
OF THE  
VILLAGE OF MAPLE PARK**

**ORDINANCE 2019-07**

**TEMPORARILY SUSPENDING CERTAIN PROVISIONS  
OF CHAPTER 17, FEES AND PENALTIES IN TITLE 12,  
SUBDIVISION REGULATION, IN THE MAPLE PARK  
VILLAGE CODE**

**WHEREAS**, the Village of Maple Park has undertaken a review of existing fees associated with development in the Village; and

**WHEREAS**, the Village Board believes that the temporary suspension, for a fixed period of time, of certain fees associated with the development of real estate within the Village of Maple Park is appropriate and in the best interest of the Village of Maple Park;

**BE IT HEREBY ORDAINED** by the President and Board of Trustees of the Village of Maple Park, Illinois, as follows:

That the following Development Contributions otherwise required to be paid shall be suspended from the period beginning on the effective date of this Ordinance until December 31, 2019:

- 1) **12-17-3: DEVELOPMENT CONTRIBUTIONS TO LIBRARY DISTRICT**
- 2) **12-17-4: DEVELOPMENT CONTRIBUTIONS TO FIRE PROTECTION DISTRICT**
- 3) **12-17-5: DEVELOPMENT CONTRIBUTIONS TO VILLAGE** for Roads, Police, Facilities, and Community Development
- 4) **12-6-1: CASH CONTRIBUTIONS FOR PARK LAND ACQUISITION**

**ORDINANCE EFFECTIVE DATE** shall be July 1, 2019.

**PASSED** this \_\_\_\_ day of \_\_\_\_\_, 2019, pursuant to roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2019.

(SEAL)

\_\_\_\_\_  
Kathleen Curtis, Village President

**ATTEST:**

\_\_\_\_\_  
Elizabeth Peerboom, Village Clerk

# MAPLE PARK POLICE DEPARTMENT



**To:** Maple Park Village Board

**From:** Chief Stiegemeier

**Date:** April 19, 2019

**Subject:** Traffic Speed Survey

After receiving concerns regarding speeding vehicles in the area of Dekalb Drive and Elizabeth Street - a traffic speed study was conducted. Below are the findings of that study:

Tuesday, April 16, 2019 - 06:30hrs to 08:30hrs

Fifty-nine total vehicles.

Twenty-six were traveling between 20 – 25 MPH

Twenty-six were traveling between 25 – 30 MPH

Seven were traveling between 30 – 35 MPH

The fastest was traveling at 34 MPH (one)

Wednesday, April 17, 2019 – 07:00hrs to 08:30hrs

Forty-six total vehicles.

Nineteen were traveling between 20 – 25 MPH

Twenty-three were traveling between 25 – 30 MPH

Four were traveling between 30-35 MPH

The fastest was traveling at 32 MPH (one)

Thursday, April 19, 2108 – 07:30hrs to 08:30hrs

Thirty-five total vehicles.

Twenty-two were between 20 – 25 MPH

Ten were between 25 – 30 MPH

Three were between 30 - 35 MPH

The fastest was 34 MPH (two)

The posted speed limit is 25 MPH.

No stops were made and no citations were issued.

All motorists complied with school bus stop arms while engaged in loading students.

The courts have customarily established a threshold of ten miles per hour over the posted limit prior to citations being issued.

Periodic traffic surveys will continue to be conducted at various locations throughout the village.