



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.org>

**BOARD OF TRUSTEES MEETING MINUTES  
TUESDAY, SEPTEMBER 3, 2019  
7:00 p.m.  
MAPLE PARK CIVIC CENTER  
302 WILLOW STREET, MAPLE PARK**

**1. CALL TO ORDER**

President Kathy Curtis called the meeting to order at 7:02 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL/QUORUM ESTABLISHED**

Village Clerk Liz Peerboom called the roll call and the following Board members were present: President Kathy Curtis, Trustee JP Dries, Trustee Brandon Harris, Trustee Chris Higgins, Trustee Chris Rebore, and Trustee Jen Ward. Absent: Trustee Suzanne Fahnestock.

Others present: Village Attorney Kevin Buick, Village Administrator Dawn Wucki-Rossbach, Village Accountant Cheryl Aldridge, Village Engineer Jeremy Lin, Public Works Director Lou Larson, Police Chief Dean Stiegemeier, and Village Clerk Liz Peerboom.

**4. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the "Rules for Public Comments at Public Meetings" handout. Please complete a speaker request form and submit it to the Village Clerk.*

None.

**5. PRESENTATION BY US CENSUS REPRESENTATIVE SHEILA HILL**

Sheila Hill from the US Census Bureau was present to talk to the Board about the Census.

President Curtis advised that tax dollars are allocated to municipalities from numbers gotten from the census. Ms. Hill asked that the village get the word out about the Census.

**6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS**

**CONSENT AGENDA – OMNIBUS VOTE**

*All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.*

**a) Approval of Board Minutes**

- Board Meeting – August 6, 2019
- Committee of the Whole Meeting – August 6, 2019

**b) Receive and File**

- Infrastructure Minutes – July 30, 2019, August 13, 2019, and August 20, 2019
- Finance Minutes – July 23, 2019

**c) Acceptance of Cash and Investment Report as of July 31, 2019**

**d) Approval of Bills Payable and Manual Check Register #783**

ACCOUNTS PAYABLE:	<u>\$55,861.96</u>
MANUAL CHECKS:	<u>7,433.00</u>
TOTAL:	<u>\$63,294.96</u>

**e) Approval of Travel, Meals, Lodging for Elected Officials /Employees**

None.

Trustee Rebone made a motion to approve the consent agenda, seconded by Trustee Ward. Motion carried by roll call vote. Aye: Dries, Harris, Higgins, Rebone, Ward. Nay: None. Absent: Fahnestock. (5-0-1)

**7. FINANCIAL REPORT**

There were no questions for the Financial Report.

**8. LEGAL REPORT**

There were no questions for the Legal Report.

**9. POLICE DEPARTMENT REPORT**

There were no questions for the Police Department Report.

**10. PUBLIC WORKS REPORT**

Public Works Director Lou Larson advised that the gym was open, and went over a few of the projects that Public Works is working on.

**11. ENGINEERING REPORT**

Village Engineer Jeremy Lin advised that the Center Street MFT Paving Project would be bidding on Tuesday, September 10, 2019, adding that there were two plan holders at the

time of the meeting. He also advised that the Center Street Storm Sewer Project would be bidding on September 13, 2019.

## 12. COMMITTEE REPORTS

- Personnel & Communications – Suzanne Fahnestock, Chair was absent. President Curtis advised that, on Tuesday, September 17, 2019, there will be a special Board meeting to present the Emergency Plan.
- Finance & Public Relations & Development – Chris Higgins, Chair advised that he is working on the zoning review and working on reviewing fees from other communities. He also advised that the Planning Commission was working on small cell wireless and would eventually be doing zoning review.
- Infrastructure – JP Dries, Chair advised that the gym was completed. He also advised about the Special Board meeting on 9/17/19. He added that the committee is working on the Heritage Hills drainage issues; and that there will be no Infrastructure Committee meeting in September.

## 13. OLD BUSINESS

None.

## 14. NEW BUSINESS

### A. ORDINANCES

#### 1. ORDINANCE 2019-12 RATIFYING THE ELECTRIC AGGREGATION AGREEMENT

AN ORDINANCE RATIFYING THE AGREEMENT TO AUTHORIZE AGGREGATION OF ELECTRICAL LOAD

*This Ordinance would ratify the agreement with AEP Energy, Inc. for electric aggregation for residential accounts in Maple Park.*

Trustee Higgins made a motion to approve Ordinance 2019-12, ratifying the Electric Aggregation agreement, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Harris, Higgins, Rebore, Ward, Ward, Dries. Nay: None. Absent: Fahnestock. (5-0-1)

#### 2. ORDINANCE 2019-13 PROHIBITION OF CANNABIS

AN ORDINANCE AMENDING TITLE 5, PUBLIC HEALTH AND SAFETY, OF THE MAPLE PARK VILLAGE CODE, BY ADDING A NEW CHAPTER 11 ENTITLED PROHIBITING CANNABIS BUSINESS ESTABLISHMENTS

*This Ordinance prohibits cannabis business establishments in the Village of Maple Park.*

Trustee Dries made a motion to approve Ordinance 2019-13, prohibiting the establishment of Cannabis Business Establishments, seconded by Trustee Dries. After a short discussion, the motion failed by roll call vote. Aye: Rebone, Dries. Nay: Harris, Higgins, Ward. Absent: Fahnestock. (2-3-1)

Trustee Higgins said that the planning commission would need to review the zoning code to overview, but he would like the Village Administrator to take the lead.

**B. RESOLUTIONS**

**1. RESOLUTION 2019-20 KANE CO. GIS INTERGOVERNMENTAL AGREEMENT**

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO APPROVE AN INTERGOVERNMENTAL AGREEMENT WITH KANE COUNTY, ILLINOIS FOR GIS AND RELATED SERVICES

*This resolution would allow the Village President to approve an intergovernmental agreement with Kane County, Illinois for GIS and related services.*

Trustee Higgins made a motion to approve Resolution 2019-20, authorizing an agreement with Kane County for GIS related services, seconded by Trustee Harris. Motion carried by roll call vote. Aye: Rebone, Ward, Dries, Harris, Higgins. Nay: None. Absent: Fahnestock. (5-0-1)

**2. RESOLUTION 2019-21 PURCHASE A ONE-TON DUMP TRUCK – WAIVE BIDDING**

A RESOLUTION RATIFYING A LETTER OF INTENT GIVEN, AUTHORIZING THE PURCHASE OF A ONE-TON DUMP TRUCK, SALT SPREADER AND SNOW PLOW, AND WAIVING COMPETITIVE BIDDING REQUIREMENTS FOR THE VILLAGE OF MAPLE PARK IN FISCAL YEAR 2020.

*This resolution allows the Public Works Department to purchase a one-ton dump truck in the not to exceed amount of \$72,000, and waive the formal bidding process.*

Trustee Dries made a motion to approve Resolution 2019-21, ratifying a letter of intent for the purchase of a one-ton dump truck, salt spreader and snow plow, and to waive competitive bidding requirements, seconded by Trustee Ward. Motion carried by roll call vote. Aye: Ward, Dries, Harris, Higgins, Rebone. Nay: None. Absent: Fahnestock. (5-0-1)

**3. RESOLUTION 2019-22 LINTECH AGREEMENT**

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO APPROVE AN AGREEMENT WITH LINTECH ENGINEERING, INC. FOR ENGINEERING SERVICES.



*This resolution would allow the Village President to enter into an agreement with Lintech Engineering for engineering services.*

Trustee Dries made a motion to approve Resolution 2019-22, authorizing the approval of a one-year agreement with Lintech Engineering, Inc., for engineering services, seconded by Trustee Rebone. Motion carried by roll call vote. Aye: Dries, Harris, Higgins, Rebone, Ward. Nay: None. Absent: Fahnestock. (5-0-1)

**4. RESOLUTION 2019-23 WATER TOWER INSPECTION**

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO APPROVE AN AGREEMENT WITH DIXON ENGINEERING TO INSPECT THE VILLAGE'S 150,000 GALLON SPHEROID ELEVATED WATER TANK

*This resolution would allow the Village President to contract with Dixon Engineering to inspect the village's water tank.*

Trustee Dries made a motion to approve Resolution 2019-23, authorizing an agreement to inspect the village's water tower, seconded by Trustee Rebone.

Trustee Higgins said that he would like this to be pushed to next year's budget. Trustee Rebone advised that this should have been done a long time ago and this data will tell the village where it needs to go from here, adding that it needs to happen now.

Motion carried by roll call vote. Harris, Rebone, Ward, Dries. Nay: Higgins. Absent: Fahnestock. (4-1-1)

**15. VILLAGE PRESIDENT REPORT**

President Curtis advised that cannabis would now need to be reviewed by the Planning Commission since the ordinance prohibiting adult-use businesses it was not approved. She also said that the village should more than likely put a question on the ballot to ask the resident what they would like to do.

President Curtis advised the Board that "Flower Tony" (Tony Oberhart) had a heart attack but is now doing great.

**16. TRUSTEE REPORTS**

Trustee Dries said that the Fun Fest Committee did a great job on the Fireworks.

**17. ADJOURNMENT**

Trustee Ward made a motion to adjourn the meeting, seconded by Trustee Harris. Motion carried by voice vote.

MINUTES  
Board of Trustees Meeting  
September 3, 2019  
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Meeting adjourned at 7:25 p.m.

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Liz Peerboom, CMC  
Village Clerk

DRAFT



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## SPECIAL BOARD OF TRUSTEES MEETING

### MINUTES

SEPTEMBER 17, 2019

Maple Park Civic Center

302 Willow Street, Maple Park

#### 1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Village President Kathy Curtis called the meeting to order at 7:00 p.m.

Village Clerk Liz Peerboom called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee Suzann Fahnestock, Trustee Chris Rebone, Trustee Jen Ward, Trustee JP Dries and Trustee Chris Higgins. Absent: Trustee Brandon Harris.<sup>R</sup>.

Others present: Village Administrator Dawn Wucki-Rossbach, Village Engineer Jeremy Lin, Police Chief Dean Stiegemeier, and Village Clerk Liz Peerboom.

#### 2. MOTION TO ALLOW TRUSTEE BRANDON HARRIS TO CALL INTO THE MEETING.

Trustee Ward made a motion to allow Trustee Brandon Harris to call into the meeting, seconded by Trustee Dries. Motion carried by voice vote.

#### 3. PUBLIC COMMENTS

None.

#### 4. RESOLUTION 2019-24 APPROVAL OF MFT BID AWARD

RESOLUTION APPROVING A CONTRACT FOR THE 2019 MFT CENTER STREET PAVING PROJECT TO CURRAN CONTRACTING COMPANY OF CRYSTAL LAKE, ILLINOIS IN THE AMOUNT OF \$174,000

*This resolution would approve the bid award for the Center Street Paving Project.*

Trustee Dries made a motion to approve Resolution 2019-24, "APPROVING A CONTRACT FOR THE 2019 MFT CENTER STREET PAVING PROJECT TO CURRAN CONTRACTING COMPANY OF CRYSTAL LAKE, ILLINOIS IN THE AMOUNT OF \$174,000," seconded by Trustee Rebone. Motion carried by roll call vote. Aye: Dries, Fahnestock, Harris<sup>R</sup>, Higgins, Rebone, Ward. Nay: None. Absent: None. (6-0-0)

## MINUTES

### Special Board of Trustees Meeting Minutes

September 17, 2019

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Village Engineer Jeremy Lin advised that the next steps would be to send this to IDOT for approval and then having a kickoff meeting.

#### **5. RESOLUTION 2019-25 APPROVAL OF STORM SEWER PROJECT BID AWARD**

RESOLUTION APPROVING A CONTRACT FOR THE STORM SEWER PROJECT AS PART OF THE CENTER STREET PAVING PROJECT

*This resolution allows the Village Engineer to go forward with the Storm Sewer Project on Center Street.*

Trustee Higgins made a motion to approve Resolution 2019-25, "APPROVING A CONTRACT WITH ELLIOTT & WOOD, INC., IN THE AMOUNT OF \$600,000 AS PART OF THE CENTER STREET PAVING PROJECT," seconded by Trustee Dries. Motion carried by roll vote. Aye: Fahnestock, Harris<sup>R</sup>, Higgins, Rebene, Ward, Dries. Nay: None. Absent: None. (6-0-0)

#### **6. RESOLUTION 2019-26 HERTIAGE HILLS PHASE I DETENTION POND**

AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO ACCEPT THE PROPOSAL FROM W. E. HANNA SURVEYORS, OF DEKALB, ILLINOIS, FOR THE COMPLETION OF A SURVEY, STAKING, AND THE CREATION OF A PLAT OF SURVEY FOR THE HERITAGE HILLS PHASE I DETENTION POND IN AN AMOUNT NOT TO EXCEED \$2,400.00

Trustee Dries made a motion to approve Resolution 2019-26, AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO ACCEPT THE PROPOSAL FROM W. E. HANNA SURVEYORS, OF DEKALB, ILLINOIS, FOR THE COMPLETION OF A SURVEY, STAKING, AND THE CREATION OF A PLAT OF SURVEY FOR THE HERITAGE HILLS PHASE I DETENTION POND IN AN AMOUNT NOT TO EXCEED \$2,400.00, seconded by Trustee Rebene. Motion carried by roll call vote. Aye: Harris<sup>R</sup>, Higgins, Rebene, Ward, Dries. Nay: None. Absent: None. (6-0-0)

#### **7. DISCUSSION REGARDING RECREATIONAL CANNABIS**

President Curtis advised that the resolution to prohibit recreational cannabis failed. She added that technically a non-home rule community would not be able to put a question on the ballot with just a resolution. However, she added, that Village Attorney Kevin Buick advised that he had conferred with a retired judge and a former chairman of the State of Illinois Elections Board, and he said that it is not likely that the Village would get challenged.

Trustee Harris said that he would like to see the village put it on the ballot and work with the planning commission in the meantime. During that time, it would be a special use. Trustee Higgins said he would like it to go to the planning commission public hearing only. Trustee Fahnestock said she would like it to go to referendum.



## MINUTES

### Special Board of Trustees Meeting Minutes

September 17, 2019

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Consensus was to put the item on the ballot, but Trustee Higgins did not agree. Trustee Ward favored a petition.

Trustee Fahnestock made a motion to put a resolution for an advisory question on the ballot for March 2020, seconded by Trustee Rebone. Motion carried by roll call vote. Aye: Rebone, Ward, Dries, Fahnestock, Harris<sup>R</sup>. Nay: Higgins. Absent: None. (5-1-0)

#### **8. REVIEW AND DISCUSSION OF THE EMERGENCY/DISASTER PLAN**

At 7:25 p.m., Trustee Curtis recessed the Special meeting to go into the Personnel Committee meeting.

Trustee Higgins left the meeting at 7:28 p.m.

The Special meeting was reconvened at 8:10 p.m.

#### **9. OTHER ITEMS**

None.

#### **10. ADJOURNMENT**

Trustee Dries made a motion to adjourn the meeting, seconded by Trustee Fahnestock. Motion carried by voice vote.

Meeting adjourned at 8:15 p.m.

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Liz Peerboom, CMC  
Village Clerk



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Approved by the Personnel  
Committee on 9-17-19.

## PERSONNEL COMMITTEE MINUTES

Tuesday, July 16, 2019

6:30 p.m.

Maple Park Civic Center

302 Willow Street, Maple Park, Illinois

### 1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Suzanne Fahnestock called the meeting to order at 6:30 p.m.

Village Clerk Liz Peerboom called the roll call and the following Committee members were present: Chairman Suzanne Fahnestock, Trustee JP Dries, and Trustee Jen Ward. Absent: Brandon Harris\* (arrived late).

Others present: Village President Kathy Curtis, Trustee Chris Higgins, Trustee Chris Rebone, and Village Clerk Liz Peerboom.

2. **PUBLIC COMMENT** – *Any resident wishing to address the Board may do so according to the guidelines set for in the “Rules for Public Comments at Public Meetings,” handout. Please complete a speaker request form and submit it to the Village Clerk.*

None.

### 3. APPROVAL OF MEETING MINUTES

- June 18, 2019

Trustee Dries made a motion to approve the minutes from the June 18, 2019 meeting, seconded by Trustee Ward. Motion carried by roll call vote. Aye: Fahnestock, Dries, Ward. Nay: None. Absent: Harris\* (arrived late).

### 4. VILLAGE ADMINISTRATOR INTERVIEWS

Committee members and trustees carried out three interviews for the Village Administrator position. President Curtis advised that, for transparency, she wanted the Committee members to know that she knows one of the applicants.

Trustee Fahnestock advised that she was allowing 30 minutes for each interview.

## MINUTES

Personnel Committee Meeting

July 16, 2019

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The first interviewee was brought in. Trustee Fahnestock started out with introductions and went over information about the village. She then asked questions, and opened it up to the committee for questions.

Trustee Brandon Harris arrived at 6:44 p.m.

The seconded interviewee was brought in. Trustee Fahnestock advised that the interview would be 30 minutes and she started out with introductions and went over information about the village. She then asked questions, and opened it up to the committee for questions.

The last interviewee. Trustee Fahnestock advised that she had designated 30 minutes per interview, but committee has been going over; she then started out with introductions and went over information about the village. She then asked questions, and opened it up to the committee for questions.

The committee then went over the pros and cons of each applicant. After some discussion, Trustee Harris made a motion to move this item to the full Board for approval of Dawn Wucki Rossbach as Village Administrator through GovTemps, seconded by Trustee Dries. Motion carried by voice vote.

### 5. OTHER ITEMS

None

### 6. ADJOURNMENT

Trustee Dries made a motion to adjourn the meeting, seconded by Trustee Harris. Motion carried by voice vote.

Meeting adjourned at 9:36 p.m.

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Liz Peerboom, CMC  
Village Clerk

Committee Members:  
Suzanne Fahnestock, Chair  
Trustee JP Dries  
Trustee Brandon Harris  
Trustee Jen Ward



# *Village of Maple Park*

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

**Approved by the Personnel  
Committee on 9-17-19.**

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## **PERSONNEL COMMITTEE MINUTES**

**Tuesday, August 13, 2019**

**7:00 p.m.**

**Maple Park Civic Center**

**302 Willow Street, Maple Park, Illinois**

There was no quorum for this meeting. This meeting was rescheduled from August 20, 2019.

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Liz Peerboom, CMC  
Village Clerk

DRAFT



MINUTES  
Personnel Committee Meeting  
August 13, 2019  
Page 2 of 2

Committee Members:

Suzanne Fahnestock, Chair  
Trustee JP Dries  
Trustee Brandon Harris  
Trustee Jen Ward

DRAFT



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Approved by the Personnel  
Committee on 9-17-19.

## **PERSONNEL COMMITTEE MEETING CANCELLATION & RESCHEDULE NOTICE**

**Tuesday, August 20, 2019**

**7:00 p.m.**

**Maple Park Civic Center**

**302 Willow Street, Maple Park, IL**

The Personnel Committee meeting scheduled for Tuesday, August 20, 2019, was cancelled.

The meeting was rescheduled to Tuesday, August 13, 2019.

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Liz Peerboom, CMC  
Village Clerk

Committee Members:  
Trustee JP Dries, Chair  
Trustee Kristine Dalton

AGENDA  
Infrastructure Committee Meeting  
Tuesday, March 12, 2018  
Page 2 of 2

Trustee Brandon Harris  
Trustee Bart Shaver

VILLAGE OF MAPLE PARK, ILLINOIS  
Schedule of Cash and Investments  
August 31, 2019

Fund	Interest Rate	CDs	IPTIP Accounts	First Midwest Money Market	Old Second Checking	Total Cash & Investments
<b>Operating Funds</b>						
General Fund						
Old Second - Checking Acct	0.00%	-	-	-	1,907.34	1,907.34
Old Second - TIF Checking Acct	0.00%	-	-	-	-	-
Illinois Public Treasurer's Pool	2.45%	-	383,847.54	-	-	383,847.54
Total General Fund		-	383,847.54	-	1,907.34	385,754.88
Utility Tax Fund						
Old Second - Checking Acct	0.00%	-	-	-	(0.68)	(0.68)
First Midwest Bank	2.64%	-	-	332,989.87	-	332,989.87
Illinois Public Treasurer's Pool	2.45%	-	56,164.95	-	-	56,164.95
First Midwest Bank - CD (for vehicle loan)		37,000.00	-	-	-	37,000.00
Wells Fargo - CD (13 month 12/14/18)	2.75%	152,392.42	-	-	-	152,392.42
Total Utility Tax Fund		189,392.42	56,164.95	332,989.87	(0.68)	578,546.56
TIF District Fund						
Old Second - Checking Account	0.00%	-	-	-	-	-
Old Second - TIF Checking Acct	0.00%	-	-	-	138,072.56	138,072.56
Total Road & Bridge Fund		-	-	-	138,072.56	138,072.56
Road & Bridge Fund						
Old Second - Checking Account	0.00%	-	-	-	37.50	37.50
Illinois Public Treasurer's Pool	2.45%	-	103,584.16	-	-	103,584.16
Total Road & Bridge Fund		-	103,584.16	-	37.50	103,621.66
Motor Fuel Tax Fund						
Old Second - Checking Account	0.00%	-	-	-	-	-
Illinois Public Treasurer's Pool	2.45%	-	147,791.87	-	-	147,791.87
Total Motor Fuel Tax Fund		-	147,791.87	-	-	147,791.87
Water & Sewer Funds						
Operating Accounts						
Old Second - Checking Account	0.00%	-	-	-	(6,845.90)	(6,845.90)
Illinois Public Treasurer's Pool	2.45%	-	374,710.93	-	-	374,710.93
Total Operating Accounts		-	374,710.93	-	(6,845.90)	367,865.03
Water Improvement Account						
Old Second - Checking Account	0.00%	-	-	-	2,852.89	2,852.89
Illinois Public Treasurer's Pool	2.45%	-	204,078.10	-	-	204,078.10
Wells Fargo - CD (13 month 12/14/18)	2.75%	10,159.49	-	-	-	10,159.49
Total Water Improvement Accounts		10,159.49	204,078.10	-	2,852.89	217,090.48
Sewer Improvement Account						
Old Second - Checking Account	0.00%	-	-	-	2,854.59	2,854.59
Illinois Public Treasurer's Pool	2.45%	-	309,232.27	-	-	309,232.27
Wells Fargo - CD (13 month 12/14/18)	2.75%	91,435.45	-	-	-	91,435.45
Total Sewer Improvement Accounts		91,435.45	309,232.27	-	2,854.59	403,522.31
Total Water & Sewer Funds		101,594.94	888,021.30	-	(1,138.42)	988,477.82
<b>Total Village Operating Funds</b>		290,987.36	1,579,409.82	332,989.87	138,878.30	2,342,265.35
<b>Escrow Funds</b>						
School Land Cash						
Old Second - Checking Account	0.00%	-	-	-	4,400.00	4,400.00
Developer Escrow Fund						
Old Second - Checking Account	0.00%	-	-	-	48,381.32	48,381.32
<b>Total Village Escrow Funds</b>		-	-	-	52,781.32	52,781.32
<b>Total Village Cash &amp; Investments</b>		290,987.36	1,579,409.82	332,989.87	191,659.62	2,395,046.67



SYS DATE:09/26/19

VILLAGE OF MAPLE PARK  
A / P W A R R A N T L I S T  
REGISTER # 784  
Thursday September 26, 2019

SYS TIME:11:03

[NW1]

DATE: 09/26/19

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 AEP ENERGY			2422.80	
3010527038 0819	52-10-5730	WELL		1302.85
3010527049 0819	52-20-5730	WWTP		1030.92
3010527050 0819	52-20-5730	LIFT STATION		89.03
01 KATIE BEEBE			100.00	
09082019	01-00-2103	PARK RENTAL DEPOSIT REFUND		100.00
01 MAXINE BRUNS			100.00	
09152019	01-00-2103	PARK RENTAL DEPOSIT REFUND		100.00
01 CASEY'S BUSINESS MASTERCARD			667.51	
09082019	01-30-5250	GASOLINE		463.31
09082019	01-10-5900.01	FUN FEST EXPENSES		204.20
01 CMJ TECHNOLOGIES, INC.			1497.96	
12042	01-10-5900	EQUIPMENT		1497.96
01 COMMONWEALTH EDISON			1301.53	
0147077192 0819	01-50-5730	STREET LIGHTING		211.52
4665155040 0919	01-50-5730	STREET LIGHTING		962.80
5778015012 0819	01-20-5730	HERITAGE HILLS POND		127.21
01 CONSERV FS, INC.			501.08	
121011239	01-20-5250	GASOLINE		180.39
121011239	01-50-5250	GASOLINE		70.15
121011239	52-10-5250	GASOLINE		180.39
121011239	52-20-5250	GASOLINE		70.15
01 C.S.R.BOB CAT, INC.			1259.09	
139320	01-10-5900.01	SWEEPER RENT		700.00
139446	01-10-5900.01	SKIDSTER RENTAL		559.09
01 FOSTER, BUICK, CONKLIN & LUNDG			2275.00	
29702	01-10-5330	ORDINANCES & RESOLUTIONS		393.75
29702	01-10-5330	GENERAL COUNSEL		1881.25
01 GOODENOUGH INC.			50.00	
61757	01-10-5420.01	PLUMBING INSPECTION		50.00
01 GOVTEMPS USA, LLC			6953.80	
2846374	01-10-5390	VILLAGE ADMINISTRATOR		1435.00
2856067	01-10-5390	VILLAGE ADMINISTRATOR		2864.40
2865760	01-10-5390	VILLAGE ADMINISTRATOR		2654.40
01 SHAWN GRAY			2850.00	
09132019	01-50-5621	TREE REMOVALS		2850.00
01 ADAM KOZLOWSKI			1352.00	
09232019	01-50-5620	SIDEWALKS		1352.00
01 FRONTIER			657.62	
8158273286 0919	01-30-5700	POLICE TELEPHONE		145.78
8158273309 0919	01-10-5700	OFFICE TELEPHONE		327.27
8158273710 0919	52-10-5700	WELL HOUSE		64.84
8158275039 0919	52-20-5700	WWTP		55.19
8158275069 0919	52-20-5700	LIFT STATION		64.54
01 HAWKINS, INC.			236.58	
4574137	52-10-5110	CHEMICALS		236.58

SYS DATE:09/26/19

VILLAGE OF MAPLE PARK  
A / P W A R R A N T L I S T  
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[NW1]

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 DENNIS M. LEXA 9203	01-50-5600	2004 FORD TRUCK STARTER	379.33	379.33
01 IMPACT NETWORKING, LLC 1545921	01-10-5200	SUPPLY SHIPPING	490.31	19.50
1560116	01-10-5200	COPY COST		451.31
1563069	01-10-5200	SUPPLY SHIPPING		19.50
01 JANCO SUPPLY INC. 279670	01-40-5100	SUPPLIES	109.45	109.45
01 JOSH JORDAN 09302019	01-10-5700	CELL PHONE STIPEND	25.00	25.00
01 LAUTERBACH & AMEN, LLP 39113	01-10-5350	BALANCE OF AUDIT	2250.00	2250.00
01 LINTECH ENGINEERING, INC. 3418	01-10-5320	ENGINEERING SERVICES	680.00	255.00
3418	01-50-5320	HH STORMWATER		255.00
3418	52-10-5320	TANK INSPECTION		170.00
01 LOWE'S 09172019	01-20-5600	MAINTENANCE & REPAIR	179.30	8.53
09172019	01-40-5100	GENERAL SUPPLIES		135.19
09172019	01-50-5600	MAINTENANCE & REPAIR		15.13
09172019	52-10-5600	MAINTENANCE & REPAIR		10.23
09172019	52-20-5600	MAINTENANCE & REPAIR		10.22
01 MAPLE PARK FIRE PROTECTION DIS 08212019	01-30-5250	GASOLINE	59.36	59.36
01 MARK'S MACHINE SHOP INC. 31885	01-50-5600	TRUCK REPAIR	905.20	905.20
01 MCDEVITT ENTERPRISES L.L.C. 1979	52-20-5600	EXCAVATION AT WWTP	250.00	250.00
01 MEDIACOM 09212019	01-10-5700	INTERNET SERVICE	136.90	136.90
01 LINTECH ENGINEERING, INC. 3417	52-10-5390	OPERATION SERVICES	2500.00	1250.00
3417	52-20-5390	OPERATION SERVICES		1250.00
01 MIKE MILLER 09202019	01-50-5390	STREETS	525.00	87.50
09202019	01-40-5390	CIVIC CENTER		50.00
09202019	01-10-5900.01	FUN FEST		87.50
09202019	01-20-5390	MOWING		100.00
09202019	01-10-5900.01	FUN FEST		75.00
09202019	01-20-5390	MOWING		75.00
09202019	01-50-5390	STORM SEWER		50.00
01 NICOR 331314100040919	01-50-5730	GARAGE GAS	145.78	39.19
399087100050919	01-40-5730	CIVIC CENTER GAS		106.59
01 SHAW SUBURBAN MEDIA 1698316	15-00-5900	DRAINAGE PUBLIC NOTICE	96.10	96.10

SYS DATE:09/26/19

VILLAGE OF MAPLE PARK  
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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 QUILL CORPORATION			207.53	
1346633	01-30-5100	OFFICE SUPPLIES		49.99
1346633	01-10-5200	OFFICE SUPPLIES		49.99
1354905	01-10-5200	OFFICE SUPPLIES		99.73
1354905	01-40-5100	OFFICE SUPPLIES		10.98
680023	01-10-5200	SUPPLY RETURN		79.99-
692841	01-40-5100	SUPPLY RETURN		14.37-
9815829	01-10-5200	OFFICE SUPPLIES		76.83
9823843	01-40-5100	OFFICE SUPPLIES		14.37
01 SHODEEN HOMES LLC			4100.00	
MP18-60	01-00-2103	TEMP OCCUPANCY DEP/REINSPECT REFUND		1050.00
MP18-65	01-00-2103	TEMP OCCUPANCY DEPOSIT REFUND		1000.00
MP18-73	01-00-2103	TEMP OCCUPANCY DEP/REINSPECT REFUND		1050.00
MP19-15	01-00-2103	TEMP OCCUPANCY DEPOSIT REFUND		1000.00
01 CLIFF SPEARE			100.00	
09072019	01-00-2103	PARK RENTAL DEPOSIT REFUND		100.00
01 CURRAN CONTRACTING COMPANY			521.60	
17275	01-50-5620	COLD PATCH		316.80
17331	01-50-5620	COLD PATCH		204.80
01 STANDARD ROOFING COMPANY			580.00	
17943	01-40-5600	ROOF REPAIRS & DOWNSPOUT WORK		580.00
01 SUBURBAN LABORATORIES, INC.			425.00	
168758	52-10-5335	WATER TESTING		425.00
01 TRACTOR DAN'S SERVICES LLC			70.00	
1188	01-10-5900	MOWING		70.00
01 UPS			16.95	
0000Y74387379	01-10-5120	SHIPPING		16.95
01 VERIZON WIRELESS			289.69	
9838439456	01-10-5700	CELL PHONES		97.40
9838439456	01-10-5900	AIR CARD		38.01
9838439456	01-30-5700	CELL PHONES		82.26
9838439456	01-30-5700	AIR CARDS		72.02
01 VIRGIL TOWNSHIP ROAD DISTRICT			4310.29	
09242019	01-50-5175	ROAD SALT		4310.29
01 WUNDERLICH-MALEC SERVICES, INC			5550.00	
14430	52-20-5600	MAGNETIC FLOW METER		5550.00
** TOTAL CHECKS TO BE ISSUED			47127.76	

SYS DATE:09/26/19

VILLAGE OF MAPLE PARK  
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FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 GENERAL FUND			35021.72	
15 ROAD & BRIDGE FUND			96.10	
52 WATER & SEWER FUND			12009.94	
*** GRAND TOTAL ***			47127.76	
TOTAL FOR REGULAR CHECKS:			46,001.15	
TOTAL FOR DIRECT PAY VENDORS:			1,126.61	



SYS DATE:09/26/19

VILLAGE OF MAPLE PARK  
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A/P MANUAL CHECK POSTING LIST  
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

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PAYABLE TO REG# INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
01 ADAM KOZLOWSKI 64 09162019	09/17/19 01-50-5620	21836 SIDEWALKS	891.00	891.00
01 JUST THE DETAILS 64 4386	09/06/19 01-30-5600	21834 FULL DETAIL	100.00	100.00
01 L&S TRUCK CENTER-APPLETON 64 3534	09/24/19 01-50-8215	21837 BALANCE OF 2019 FORD F350	46000.00	15333.34
64 3534	52-10-8215	BALANCE OF 2019 FORD F350		15333.33
64 3534	52-20-8215	BALANCE OF 2019 FORD F350		15333.33
01 USIC LOCATING SERVICES, LLC 64 338529	09/06/19 01-50-5390	21835 STREET LIGHT MAPPING	10275.00	10275.00
01 AMERICAN BANK & TRUST 64 08282019F	09/04/19 01-10-5200	21833 OFFICE SUPPLIES	624.14	26.56
64 08282019F	01-10-5390	OTHER PROFESSIONAL SERVICES		534.42
64 08282019H	01-40-5600	MAINTENANCE & REPAIR		4.30
64 08282019J	01-10-5900.01	FUN FEST EXPENSES		48.86
64 08282019J	01-50-5600	MAINTENANCE & REPAIR		10.00

\*\* TOTAL MANUAL CHECKS REGISTERED 57890.14

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REPORT SUMMARY

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CASH FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	47127.76	57890.14	105017.90
TOTAL CASH	47127.76	57890.14	105017.90

DISTR FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	35021.72	27223.48	62245.20
15	96.10	.00	96.10
52	12009.94	30666.66	42676.60
TOTAL DISTR	47127.76	57890.14	105017.90



# *Village of Maple Park*

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

## **FINANCE REPORT TUESDAY, OCTOBER 1, 2019**

- Budget Report – With the computer issues that we have dealt with this month, there will not be a budget report in the packet. I am still working on getting everything entered back into our accounting software. Please let me know if you have any specific questions on accounts.
- Escrow Accounts – There was no activity for the month of September.
- Warrant List
  - A/P Check run of \$47,127.76, manual checks of \$57,890.14 for a total of \$105,017.90.
    - L&S Truck Center – Appleton – Public Works Vehicle for \$46,000.
- Please let me know if you have any questions or concerns.

Estimated Cash Balances for September 30, 2019

	09/01/19 Balance	Misc	Transfers & Deposits	Manual Checks and Tax Pymts	Payroll	09/30/19 Check Run	Estimated 09/30/19 Balance	
Old Second Checking	53,587.06	(17.70)	120,917.60	(69,754.54)	(20,703.92)	(47,127.76)	36,900.74	0.00%
First Midwest	332,989.87						332,989.87	2.21%
TIF Funds	138,072.56		14,513.37				152,585.93	0.00%
Illinois Funds	1,579,409.82		38,624.89				1,618,034.71	2.44%
First Midwest CD	37,000.00						37,000.00	0.50%
13 Month CD	253,987.36						253,987.36	2.75%
	2,395,046.67	(17.70)	174,055.86	(69,754.54)	(20,703.92)	(47,127.76)	2,431,498.61	

VILLAGE OF MAPLE PARK

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ORDINANCE NO. 2019-14

AN ORDINANCE AMENDING TITLE 1,  
"ADMINISTRATION," CHAPTER 5, "VILLAGE  
PRESIDENT AND BOARD OF TRUSTEES," SECTION 1,  
"VILLAGE PRESIDENT," BY ADDING SUBSECTION I,  
"PRESIDENT PRO TEM," AND SUBSECTION J,  
"CHAIRPERSON PRO TEM"

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DRAFT

ADOPTED BY  
THE BOARD OF TRUSTEES  
OF THE  
VILLAGE OF MAPLE PARK  
KANE AND DEKALB COUNTIES, ILLINOIS

## ORDINANCE NO. 2019-14

AN ORDINANCE AMENDING TITLE 1, "ADMINISTRATION," CHAPTER 5, "VILLAGE PRESIDENT AND BOARD OF TRUSTEES," SECTION 1, "VILLAGE PRESIDENT," BY ADDING SUBSECTION I, "PRESIDENT PRO TEM," AND SUBSECTION J, "CHAIRPERSON PRO TEM"

**WHEREAS**, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and that protect the public health, safety and welfare of its citizens; and

**WHEREAS**, the Village has determined that the addition of the section "President Pro Tem" is in the best interest of the village; and

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Trustees of the Village of Maple Park as follows:

**SECTION 1. Recitals.** The facts and statements contained in the preamble to this Ordinance are hereby adopted as part of this Ordinance.

**SECTION 2. The following subsection shall be added to Title 1, "Administration," Chapter 3, "Village President and Board of Trustees," Section 1, "Village President," as follows:**

### **TITLE 1-5-1-I: SUBSECTION I PRESIDENT PRO TEM**

#### **I. PRESIDENT PRO TEM**

If a temporary absence or disability of the Village President incapacitates him or her from the performance of his or her, but does not create a vacancy in the office, the most senior Trustee shall act as President Pro Tem. The President Pro Tem, during this absence or disability, shall perform the duties and possess all the rights and powers of the President.

### **TITLE 1-5-1-J: SUBSECTION J CHAIRPERSON PRO TEM**

#### **J. CHAIRPERSON PRO TEM**

In the absence of the Village President, the most senior Trustee shall act as temporary chairperson. He or she shall have only the powers of a presiding officer, and a right to vote in his or her capacity as Trustee on any ordinance, resolution or motion.

**SECTION 3. Severability.** If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance.



**SECTION 4. Effective Date.** This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

**ADOPTED THIS** \_\_\_\_\_ day of \_\_\_\_\_, 2019.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_, **2019.**

SEAL

\_\_\_\_\_  
Kathleen Curtis, Village President

ATTEST:

\_\_\_\_\_  
Elizabeth Peerboom, Village Clerk

DRAFT

STATE OF ILLINOIS )  
 ) SS  
COUNTIES OF DEKALB AND KANE )

I further certify that on the \_\_\_\_ day of \_\_\_\_\_, 2019, the Board of Trustees of the Village of Maple Park passed and approved Ordinance 2019-14, entitled “**AN ORDINANCE AMENDING TITLE 1, “ADMINISTRATION,” CHAPTER 5, “VILLAGE PRESIDENT AND BOARD OF TRUSTEES,” SECTION 1, “VILLAGE PRESIDENT,’ BY ADDING SUBSECTION I, “PRESIDENT PRO TEM,” AND SUBSECTION J, “CHAIRPERSON PRO TEM.”**”

Dated at Maple Park, Illinois, this \_\_\_\_ day of \_\_\_\_\_

4

VILLAGE OF MAPLE PARK, ILLINOIS

RESOLUTION 2019-27 Approved: \_\_\_\_\_

**A RESOLUTION SUBMITTING TO THE ELECTORS BY  
ADVISORY REFERENDUM THE QUESTION OF  
WHETHER OR NOT THE VILLAGE OF MAPLE PARK  
SHOULD ALLOW THE OPERATION OF RECREATIONAL  
CANNABIS BUSINESSES WITHIN THE VILLAGE LIMITS  
OF MAPLE PARK, KANE AND DEKALB COUNTIES,  
ILLINOIS**

**WHEREAS**, the Village of Maple Park Board of Trustees has determined that it is in the best interest of the Village to ask the residents if they would like the Village to permit the operation of Recreational Cannabis Businesses within the village limits of Maple Park; and,

**WHEREAS**, the Village Board of Trustees has considered discussed the possibility of permitting and regulating the operation of Recreational Cannabis Businesses, the necessity of addressing zoning concerns and taxation in accordance with state statute; and,

**WHEREAS**, the Village Board of Trustees has determined the bested interests of the citizens of Maple Park would be best served by submitting to the electors of the Village the question set for below.

**NOW, THEREFORE, BE IT RESOLVED BY THE CORPORATE AUTHORITIES  
OF THE VILLAGE OF MAPLE PARK THAT THE FOLLOWING QUESTION SHALL  
BE SUBMITTED TO THE ELECTORS OF THE VILLAGE OF MAPLE PARK, KANE  
AND DEKALB COUNTIES, ILLINOIS, FOR THE MARCH 17, 2020, GENERAL  
PRIMARY ELECTION:**

**SECTION 1.**

That pursuant to 65 ILCS 5/3.1-40-60, the Village requests that the following question be submitted to the electorate at the next regularly scheduled election:

Shall the corporate authorities of the Village of Maple Park permit the operation of Recreational Cannabis Businesses within the limits of the corporate boundaries of Maple Park, subject statutorily permissible zoning restrictions and taxation?

☐ YES ☐ NO

The Village Clerk is hereby authorized and directed to publish this authorizing Resolution within ten (10) days after passage in a newspaper of general circulation with the Village and to file this authorizing Resolution, and other relate matters, with the appropriate election officials, in accordance with applicable law.

**BE IT FURTHER RESOLVED THAT** the Village Clerk and the Village of Maple Park is hereby authorized to immediately certify to the County Clerks of Kane and DeKalb Counties, a true and correct copy of this Resolution submitting the above question to the electors.

**ADOPTED** by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at a regular Board meeting held on \_\_\_\_\_, 2019.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED by the Village President on the \_\_\_\_ day of \_\_\_\_\_, 2019.

(SEAL)

\_\_\_\_\_  
Kathleen Curtis, Village President

**ATTEST:**

\_\_\_\_\_  
Elizabeth Peerboom, Village Clerk

DRAFT

**VILLAGE OF MAPLE PARK, ILLINOIS**

**RESOLUTION 2019-28 Approved: \_\_\_\_\_**

**A RESOLUTION ADOPTING THE EMERGENCY/DISTASTER  
PREPAREDNESS PLAN FOR THE VILLAGE OF MAPLE PARK,  
ILLINOIS, KANE AND DEKALB COUNTIES**

**WHEREAS**, the possibility of the occurrence of natural or human-induced events of significant size and destructiveness in this or in a neighboring municipality and in order to ensure that this village will be prepared to and will adequately deal with any such disasters, preserve lives and property of the village and protect the public peace, health and safety in the event of such a disaster, it is found and declared to be necessary; and,

**WHEREAS**, it is necessary and proactive to adopt this Emergency/Disaster Preparedness Plan; and,

**NOW, THEREFORE, BE IT RESOLVED BY THE CORPORATE AUTHORITIES  
OF THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES, ILINOIS  
THAT THEY ADOPT THIS PLAN.**

**SECTION 1.** the Village Clerk and the Village President is hereby authorized to immediately certify a true and correct copy of this Resolution submitting the above question to the electors.

**ADOPTED** by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at a regular Board meeting held on \_\_\_\_\_, 2019.

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**APPROVED** by the Village President on the \_\_\_\_ day of \_\_\_\_\_, 2019.

(SEAL)

\_\_\_\_\_  
Kathleen Curtis, Village President

**ATTEST:**

\_\_\_\_\_  
Elizabeth Peerboom, Village Clerk



# VILLAGE OF MAPLE PARK, ILLINOIS

**RESOLUTION 2019-29 Approved:** \_\_\_\_\_

## **A RESOLUTION APPROVING THE TEMPORARY CLOSURE OF A VILLAGE STREET**

**WHEREAS**, the Village of Maple Park, Illinois has had a request from a business owner to close the street; and,

**WHEREAS**, this request will require the temporary closure and fencing off of Main Street from 309 Main Street (Lodi Tap House) to Pleasant, and Pleasant Street from Main Street to the State, on Saturday June 27, 2020; and,

**WHEREAS**, the business owner or their representative will have pre-sold with a target of 600-700 people; and,

**WHEREAS**, the logistics of the day is proposed to be managed by Solemn Oath Brewery, and Lodi Tap House. The group will set up the fencing, secure the subcontractors (garbage, port-a-potty, security, etc.), set-up and take-down, including a detailed policing of the neighborhood the day after the event to ensure all is clean;

**SECTION 1.** this closure shall occur on June 27, 2020 during the approximate time period of 12:00 p.m. to 10:00 p.m.

**SECTION 2.** the requestor assumes full responsibility for the direction, protection, and regulation of the traffic during the time of closure.

**SECTION 3.** to the fullest extent permitted by law, the requester shall be responsible for all injuries, to persons or property, and shall indemnify and hold harmless the Village of Maple Park, its officers, employees, and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorneys' fees and expenses) of every nature or description, arising out of, resulting from, or connected with the exercise of authority granted by the requestor, which is the subject of this resolution. This obligation is binding upon the requestor, regardless of whether or not such claim, damage, loss or expense is caused in part by the act, omission, or negligence of the Village of Maple Park or its officers, employees or agents.

**SECTION 4.** the requestor shall provide a comprehensive general liability policy and an additional named insured endorsement in the amount of \$2,000,000.00

general aggregate, \$1,000,000.00 per person, which has the Village of Maple Park, it's officials, employees, and agents as insureds, and which protects them all from claims arising from the requested road closure. A copy of said policy and endorsement shall be provided to the Village of Maple Park before the street is closed.

**PASSED** by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at a regular Board meeting held on \_\_\_\_\_, 2019.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

**APPROVED** by the Village President on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

(SEAL)

\_\_\_\_\_  
Kathleen Curtis, Village President

**ATTEST:**

\_\_\_\_\_  
Elizabeth Peerboom, Village Clerk