



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.org>

BOARD OF TRUSTEES MEETING AGENDA

TUESDAY, NOVEMBER 5, 2019

7:00 p.m.

MAPLE PARK CIVIC CENTER

302 WILLOW STREET, MAPLE PARK

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL/QUORUM ESTABLISHED**
4. **PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*
5. **RICH FERDINAND AND MEMORIAL FUND DONATION – PRESENTED BY TONY HARRINGTON, DENNIS LEXA AND RAY LYNCH**
6. **PROCLAMATIONS**
 - a) **2019-02** HONORING VILLAGE CLERK ELIZABETH PEERBOOM ON HER RETIREMENT
 - b) **2019-03** ACKNOWLEDGING THE LIFE SAVING MEASURES OF GUS PAGONIS
7. **MOTION TO APPROVE CONSENT AGENDA/ADDITIONS-DELETIONS**

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

- a) Approval of Board Minutes
 - Board Meeting – September 3, 2019
 - Board Meeting – October 1, 2019
 - Special Meeting – September 17, 2019

b) Receive and File

- Infrastructure Committee Minutes – August 20, 2019, September 10, 2019
- Planning Commission Minutes – June 27, 2019, July 18, 2019, August 15, 2019, August 22, 2019, September 19, 2019, October 3, 2019
- Personnel Committee Minutes – September 17, 2019
- Finance Minutes – August 27, 2019, September 24, 2019

c) Acceptance of Cash and Investment Report as of September 30, 2019

d) Approval of Bills Payable and Manual Check Register #785

ACCOUNTS PAYABLE:	<u>\$167,896.27</u>
MANUAL CHECKS:	<u>4,689.36</u>
TOTAL:	<u>\$172,585.63</u>

e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

- Maple Park Police Officers – Fun Fest Drinks & Food from August 31, 2019 – September 1, 2019 for all officers (included on Casey’s invoice dated 09/08/19 on October 1, 2019 warrant list).
- Metro West September Board Meeting – Meal and Meeting on September 26, 2019 for Kathleen Curtis, \$35 for Metro West (included on November 5, 2019 warrant list).
- Metro West September Board Meeting – Meal and Meeting on September 26, 2019 for Dawn Wucki-Rossbach, \$35 for Metro West (included on November 5, 2019 warrant list).
- Picking up a new Public Works vehicle in Appleton, Wisconsin – Mileage and Tolls on October 2, 2019 for Lou Larson, \$245.08 for Lou Larson (shown as a manual check on November 5, 2019 warrant list).

8. FINANCIAL REPORT

9. LEGAL REPORT

10. VILLAGE ADMINISTRATOR’S REPORT

11. POLICE DEPARTMENT REPORT

12. PUBLIC WORKS REPORT

13. ENGINEERING REPORT

14. COMMITTEE REPORTS

- Personnel & Communications – Suzanne Fahnestock, Chair
- Finance & Public Relations & Development – Chris Higgins, Chair
- Infrastructure – JP Dries, Chair

15. OLD BUSINESS

None.

16. NEW BUSINESS

A. CONSIDERATIONS

1. 2019 TAX LEVY DISCUSSION *FIRST READING*

As required by statute, and as part of the tax levy public hearing and vote at a future Board meeting, the Village President will announce the tax levy amount at this meeting.

B. ORDINANCES

1. ORDINANCE 2019-14 PRESIDENT PRO TEM

AN ORDINANCE AMENDING TITLE 1, “ADMINISTRATION,” CHAPTER 5, “VILLAGE PRESIDENT AND BOARD OF TRUSTEES,” SECTION 1, “VILLAGE PRESIDENT,” BY ADDING SUBSECTION I, “PRESIDENT PRO TEM”

This ordinance adds language to the code to allow the Village Board to elect from among themselves on a yearly basis a Trustee to serve as “President Pro Tem” in the President’s absence.

2. ORDINANCE 2019-15 EMERGENCY MANAGEMENT AGENCY

AN ORDINANCE AMENDING TITLE 1, “ADMINISTRATION,” BY ADDING CHAPTER 11, “EMERGENCY MANAGEMENT AGENCY”

This ordinance add language to the code that will create an Emergency Management Agency for the Village of Maple Park.

3. ORDINANCE 2019-16 VILLAGE ADMINISTRATOR AND DEPARTMENT ORGANIZATION

AN ORDINANCE AMENDING TITLE 1, “ADMINISTRATION,” CHAPTER 6, “VILLAGE OFFICERS AND EMPLOYEES,” BY ADDING SECTION 1-6-14, “VILLAGE ADMINISTRATOR,” AND SECTION 1-6-15, “DEPARTMENT ORGANIZATION.”

This ordinance adds language to the code that will create the Village Administrator position and establishes an organizational structure for the Village of Maple Park.

C. RESOLUTIONS

2. RESOLUTION 2019-30 ESTABLISHING 2020 MEETING DATES

ESTABLISHING THE DATES AND TIMES FOR 2020 MEETINGS OF THE BOARD OF TRUSTEES AND COMMITTEES OF THE VILLAGE OF MAPLE PARK, COUNTIES OF KANE AND DEKALB, ILLINOIS

State law requires that municipalities post the meeting dates for all public meetings. This Resolution will satisfy that requirement.

3. RESOLUTION 2019-31 ACTING VILLAGE CLERK

A RESOLUTION PROVIDING FOR THE APPOINTMENT OF THERESA D'AMATO AS ACTING VILLAGE CLERK

This resolution appoints an individual to serve as the Acting Village Clerk until a permanent Village Clerk is appointed.

17. VILLAGE PRESIDENT REPORT

18. TRUSTEE REPORTS

19. ADJOURNMENT



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Approved by the Planning
Commission on 10-03-19.

PLANNING COMMISSION MEETING MINUTES

**Thursday, July 18, 2019
Maple Park Civic Center
302 Willow Street, Maple Park
7:00 P.M.**

There was no quorum; therefore, there was no meeting

Planning Commission Members:

Chuck Miller, Chair

Lorenzo Catanag

George (Nick) Davidson

Robert Rowlett

Jeff Ramirez

Kimberly Sutherland

Kyle Foster

Chris Higgins (ex-officio member)



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**Approved by the Planning
Commission on 10-03-19.**

PLANNING COMMISSION MEETING MINUTES

Thursday, August 15, 2019
Rescheduled to August 22, 2019
Maple Park Civic Center
302 Willow Street, Maple Park
7:00 P.M.

The Planning Commission Meeting Scheduled for Thursday, August 15, 2019, was rescheduled to Thursday, August 22, 2019.

Planning Commission Members:

Chuck Miller, Chair

Lorenzo Catanag

George (Nick) Davidson

Robert Rowlett

Jeff Ramirez

Kimberly Sutherland

Chris Higgins (ex-officio member)



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Approved by the Planning Commission
on 10-03-19.

PLANNING COMMISSION MEETING MINUTES

Thursday, August 22, 2019

CANCELLED

Maple Park Civic Center

302 Willow Street, Maple Park

7:00 P.M.

The Planning Commission Meeting Scheduled for Thursday, August 22, 2019, was cancelled.

The next meeting was scheduled for September 19, 2019.

Liz Peerboom, CMC
Village Clerk

Planning Commission Members:

Chuck Miller, Chair

Lorenzo Catanag

George (Nick) Davidson

Robert Rowlett

Jeff Ramirez

Kimberly Sutherland

Chris Higgins (ex-officio member)

Planning Commission Agenda 8-22-19 Canceled



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**Approved by the Planning
Commission on 10-03-19.**

PLANNING COMMISSION MEETING MINUTES

Thursday, September 19, 2019

Maple Park Civic Center

302 Willow Street, Maple Park

7:00 P.M.

The Planning Commission meeting that was scheduled for Thursday, September 19, 2019, was not held because there was no quorum.

The next meeting was scheduled for Thursday, October 3, 2019.

Liz Peerboom, CMC
Village Clerk

Planning Commission Members:

Chuck Miller, Chair

Lorenzo Catanag

George (Nick) Davidson

Robert Rowlett

Jeff Ramirez

Kimberly Sutherland

Chris Higgins (ex-officio member)



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Approved by the Planning
Commission on 10-17-19.

PLANNING COMMISSION MEETING MINUTES*

Thursday, October 3, 2019
Maple Park Civic Center
302 Willow Street, Maple Park
7:00 P.M.

1. CALL TO ORDER

Chairman Chuck Miller called the meeting to order at 7:12 p.m.

2. ROLL CALL

Village Clerk Liz Peerboom called the roll call and the following Commissioners were present: Chairman Chuck Miller, Commissioner Jeff Ramirez, Commissioner Nick Davidson, Commission Kimberly Sutherland, Commissioner Bob Rowlett, and Commissioner Kyle Foster. Absent: Lorenzo Catanag.

Others present: Village Administrator Dawn Wucki-Rossbach, Trustee Chris Higgins, and Village Clerk Liz Peerboom.

3. PUBLIC COMMENTS - *Any resident wishing to address the Board may do so according to the guidelines set forth in the "Rules for Public Comments at Public Meetings" handout. Please complete a speaker request form and submit it to the Village Clerk.*

None.

4. APPROVAL OF MEETING MINUTES

- June 27, 2019
- July 18, 2019
- August 15, 2019
- August 22, 2019
- September 19, 2019

Commissioner Sutherland made a motion to approve the minutes from the meeting dates listed above, seconded by Commissioner Davidson. Motion carried by voice vote.

5. SMALL CELL ORDINANCE DISCUSSION

Commissioner Sutherland went over changes that she would like to see made to the Small Cell Wireless Ordinance. She said that there were some minor typos and changing the name to Village President instead of Mayor.

Trustee Higgins arrived at 7:06 p.m.

Commissioner Sutherland continued going over her suggestions. The commission discussed whether or not the Village would like to prohibit wooden power poles. Consensus was to prohibit wood power poles and give a definition of what type of pole the village would approve during the permit process. Trustee Higgins added that language to the draft ordinance.

Commissioner Ramirez asked about a bond requirement. Trustee Higgins advised that there is no bond requirement, but there is a section that requires insurance. Village Administrator Dawn Wucki-Rossbach advised that the village can revoke a permit.

Commissioner Sutherland made a motion to send this draft of the ordinance to the Board for approval, seconded by Trustee Ramirez. Motion carried by roll call vote. Aye: Miller, Davidson, Rowlett, Foster, Ramirez, Sutherland. Nay: None. Absent: Catanag.

6. DISCUSSION OF FUTURE PLANNING COMMISSION AGENDA & COMMISSION ROLES AND RESPONSIBILITIES

Chairman Miller spoke about a street lighting ordinance that could be coming before the Planning Commission. Trustee Higgins discussed the different types of street lights that are currently in the village; adding that some are poles that belong to ComEd, some belong to the village.

Trustee Higgins also said that they would like the Planning Commission to go through the zoning code and update it, adding that the language is vague and hard to enforce. He also spoke about updating the sign code. Commissioner Ramirez advised that Sugar Grove has a sign ordinance that would be a good reference.

The commission then briefly discussed the noise ordinance. Trustee Higgins also discussed other items that may come before the commission in the future.

Village Administrator Wucki-Rossbach advised that, after the first of the year, she would like to have a joint meeting between the Board of Trustees and the Planning Commission to have IMLRMA speak about liability and the Village Attorney speak about the Open Meetings Act and the Freedom of Information Act, etc.

7. NEXT MEETING OCTOBER 17, 2019

Ms. Wucki-Rossbach advised that the next meeting would be held on October 17, 2019. Village Clerk Liz Peerboom distributed the meeting dates for 2020.

8. ADJOURNMENT

Commissioner Davidson made a motion to adjourn the meeting, seconded by Commissioner Ramirez. Motion carried by voice vote.

Meeting adjourned at 8:10 p.m.

Liz Peerboom, CMC
Village Clerk

Planning Commission Members:
Chuck Miller, Chair
Lorenzo Catanag
George (Nick) Davidson
Robert Rowlett
Jeff Ramirez
Kimberly Sutherland
Kyle Foster
Chris Higgins (ex-officio member)

*Rescheduled from September 19, 2019



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Approved by the Personnel
Committee on 10/15/19.

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PERSONNEL COMMITTEE MEETING MINUTES
Tuesday, September 17, 2019
Immediately Following the Special Board of Trustees Meeting
Maple Park Civic Center
302 Willow Street, Maple Park, Illinois

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Suzanne Fahnestock called the meeting to order at 7:29 p.m.

Village Clerk Liz Peerboom called the roll call and the following Committee members were present: Chairman Suzanne Fahnestock, Trustee JP Dries, and Trustee Jen Ward. Absent: Trustee Brandon Harris.

Others present: Village President Kathy Curtis, Trustee Chris Rebone, Police Chief Dean Stiegemeier, Village Administrator Dawn Wucki-Rossbach, and Village Clerk Liz Peerboom.

2. PUBLIC COMMENT

None.

3. APPROVAL OF MEETING MINUTES

Trustee Ward made a motion to approve the meeting minutes from the July 16, 2019, August 13, 2019, and August 20, 2019 meetings, seconded by Trustee Dries. Motion carried by roll call vote.

4. PRESENTATION OF EMERGENCY/DISASTER PREPAREDNESS PLAN

Trustee Fahnestock went over her notes that she had regarding the document. Village Administrator Wucki-Rossbach advised that this document would follow NIMS. She also went over the process.

The Trustees had questions about the document and they were answered by Chief Stiegemeier and Administrator Wucki-Rossbach.

After a great and thorough discussion, Trustee Dries made a motion to send the document, with the changes, to the full Board for approval on October 1, 2019, seconded by Trustee Ward. Motion carried by voice vote.

At 8:10 p.m. the Special Board of Trustees meeting was reconvened.

5. OTHER ITEMS

None.

6. ADJOURNMENT

Trustee Ward made a motion to adjourn the meeting, seconded by Trustee Dries. Motion carried by voice vote.

Meeting adjourned at 8:14 p.m.

Liz Peerboom, CMC
Village Clerk



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Approved by the Finance Committee on
10-22-19.

**FINANCE AND PUBLIC RELATIONS & DEVELOPMENT MEETING
MINUTES
TUESDAY, AUGUST 27, 2019
7 P.M.
VILLAGE OF MAPLE PARK CIVIC CENTER
302 WILLOW STREET**

1. CALL TO ORDER

Chairman Chris Higgins called the meeting to order at 7:00 p.m.

2. ROLL CALL

Village Clerk Liz Peerboom called the roll call and the following Committee members were present: Trustee Chris Higgins, Trustee Chris Rebone, Trustee Suzanne Fahnestock, and Trustee Jen Ward. Absent: None.

Others present: Village Administrator Dawn Wucki-Rossbach and Village Clerk Liz Peerboom.

3. PUBLIC COMMENTS - *Any resident wishing to address the Board may do so according to the guidelines set forth in the "Rules for Public Comments at Public Meetings" handout. Please complete a speaker request form and submit it to the Village Clerk.*

None.

4. APPROVAL OF MEETING MINUTES

- July 23, 2019

Trustee Rebone made a motion to approve the minutes from the July 23, 2019 meeting, seconded by Trustee Ward. Motion carried by voice vote.

5. NEW BUSINESS

a. GIS Kane County Intergovernmental Agreement

Trustee Higgins updated the committee on the intergovernmental agreement.

Trustee Fahnestock advised that the training was not purchased when the software was purchased, and most companies that provide the training do so at a huge cost, so Kane County was approached to provide training and support and a much lower cost.

Trustee Rebone then asked if the village should ask for more training hours. Trustee Higgins said that he can't estimate the number of training hours until Kane County reviews the GIS. For the current fiscal year, we have \$1,200 budgeted for GIS. The original plan was to obtain help finishing the move to the on-line version of the program and obtain a couple half days of training for staff.

Village Administrator Dawn Wucki-Rossbach discussed her concerns about the agreement. Trustee Fahnestock suggested getting a letter from Kane County. Trustee Fahnestock said that she doesn't think that the County will update the agreement; Trustee Ward agreed. Trustee Fahnestock suggested taking this agreement to the Board.

Trustee Fahnestock made a motion to send the agreement to the Board for final approval; and in the meantime, Trustee Higgins will get the requested information from the County, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Higgins, Fahnestock, Ward. Nay: Rebone. Absent: None. (3-1-0)

b. Zoning Review

Trustee Fahnestock advised that she didn't get Chapter 11 in her mailbox. Village Clerk Liz Peerboom printed more documents and distributed one to Trustee Fahnestock and Administrator Wucki-Rossbach. Trustee Higgins showed the committee a picture of the zoning map on the overhead. He discussed the differences in zoning on County Line Road. He said that some of the differences in the zoning districts did not make any sense and that we could update the designated zoning classification for parcels that may need a change. Trustee Higgins discussed reasons why he recommending the changes.

Trustee Higgins went over several properties on County Line Road and their zoning uses. He also discussed a possibility of having a mixed-use zone.

Trustee Higgins then went over permitted uses in the zoning classification B-1. The committee then discussed the process of a special use permit, a zoning map amendment and a zoning variance. The committee then compared the list of approved uses in the zoning classification B-2.

6. FOLLOW UP ITEMS

- a. GIS Training Priorities
- b. Solar Ordinance
- c. Small Cell Wireless

No discussion.

7. STRATEGIC PLAN ITEMS

- a. Short Term
 - i. Zoning Review
 - ii. 5 Year Capital Plan
 - iii. TIF Plan

MINUTES

Finance Committee Meeting

June 25, 2019

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- b. Long Term
 - i. Downtown Development Plan
 - ii. Financing Major Infrastructure Projects
 - 1. Water Tower
 - 2. Water Treatment Plant
 - 3. Village Hall

No discussion.

8. OTHER ITEMS

None.

9. ADJOURNMENT

Trustee Higgins made a motion to adjourn the meeting, seconded by Trustee Ward.
Motion carried by voice vote.

Meeting adjourned at 9:12 p.m.

Liz Peerboom, CMC
Village Clerk

Committee Members:
Trustee Chris Higgins, Chair
Trustee Suzanne Fahnestock
Trustee Chris Rebone
Trustee Jen /ward



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Approved by the Finance
Committee on 10-22-19.

FINANCE AND PR&D COMMITTEE MINUTES TUESDAY, SEPTEMBER 24, 2019 MAPLE PARK CIVIC CENTER 302 WILLOW STREET, MAPLE PARK 7:00 P.M.

1. CALL TO ORDER

Chairman Chris Higgins called the meeting to order at 7:09 p.m.

2. ROLL CALL / ESTABLISHMENT OF QUORUM

Village Clerk Liz Peerboom called the roll call and the following committee members were present: Trustee Chris Higgins, Chair, Trustee Suzanne Fahnestock, Trustee Jen Ward. Absent: Trustee Chris Rebone.

Others present: Village Administrator Dawn Wucki-Rossbach, and Village Clerk Liz Peerboom.

3. PUBLIC COMMENTS - *Any resident wishing to address the Board may do so according to the guidelines set forth in the "Rules for Public Comments at Public Meetings" handout. Please complete a speaker request form and submit it to the Village Clerk.*

None.

4. APPROVAL OF MEETING MINUTES

- August 27, 2019

Trustee Higgins advised that he was not able to look at the minutes before the meeting, so they would be approved October Finance Committee meeting.

5. NEW BUSINESS

- a. Zoning review
 - i. Sidewalk width requirements – new development/permits
 - ii. Signs free standing and on building
 - iii. Lighting

Trustee Higgins discussed three items for the zoning update.

- **Sidewalk widths:**

The first item was sidewalk widths. He advised that the goal for the sidewalks in the business districts is eight-foot wide. Trustee Fahnestock made a motion to change the width of the sidewalk to eight-foot in the business districts and authorized the village

MINUTES

Finance Committee Meeting

Tuesday, September 24, 2019

Page 2 of 3

clerk to write the ordinance to put forth to the full Board for approval, seconded by Trustee Higgins. Motion carried by voice vote.

- **Signs:**

The second item discussed was signs – freestanding and on the building. The committee discussed different types of signs that are allowed in the code. After some discussion, Trustee Higgins said that he would work with the Village Administrator on this item and report back to the committee in October.

- **Lighting:**

The third item was lighting. Trustee Higgins said he would like to see the village adopt the dark skies lighting standard. Trustee Higgins will put something together for the committee to discuss at the next meeting. The committee then discussed different ways to replace the existing lighting.

The committee then discussed design. No action was taken on this item.

6. FOLLOW UP ITEMS

- a. GIS Training Priorities
- b. Solar Ordinance
- c. Small Cell Wireless

Trustee Higgins updated the committee on the above items. He advised that the GIS training agreement has been approved by the county. He advised that the solar ordinance is in the final stages. He then advised that the solar ordinance is still in the Planning Commission.

Trustee Higgins advised that there would be more zoning topics on the Finance Committee agenda for next month. After some discussion, consensus was to move the lead on the GIS back to the Infrastructure Committee.

7. STRATEGIC PLAN ITEMS

- a. Short Term
 - i. Zoning Review
 - ii. 5-Year Capital Plan
 - iii. TIF Plan

The committee had a brief conversation about TIF. No action was taken.

- b. Long Term
 - i. Downtown Development Plan
 - ii. Financing Major Infrastructure projects
 1. Water Tower
 2. Water Treatment Plant
 3. Village Hall

No discussion on this item.

MINUTES

Finance Committee Meeting
Tuesday, September 24, 2019
Page 3 of 3

8. OTHER ITEMS

None.

9. ADJOURNMENT

Trustee Fahnestock made a motion to adjourn the meeting, seconded by Trustee Ward.
Motion carried by voice vote.

Meeting adjourned at 8:38 p.m.

Liz Peerboom, CMC
Village Clerk

Committee Members:

Trustee Chris Higgins, Chair
Trustee Suzanne Fahnestock
Trustee Chris Rebone
Trustee Jen Ward

VILLAGE OF MAPLE PARK, ILLINOIS
Schedule of Cash and Investments
September 30, 2019

Fund	Interest Rate	CDs	IPTIP Accounts	First Midwest Money Market	Old Second Checking	Total Cash & Investments
Operating Funds						
General Fund						
Old Second - Checking Acct	0.00%	-	-	-	(6,217.81)	(6,217.81)
Old Second - TIF Checking Acct	0.00%	-	-	-	-	-
Illinois Public Treasurer's Pool	2.44%	-	413,433.17	-	-	413,433.17
Total General Fund		-	413,433.17	-	(6,217.81)	407,215.36
Utility Tax Fund						
Old Second - Checking Acct	0.00%	-	-	-	4,897.72	4,897.72
First Midwest Bank	1.13%	-	-	333,595.27	-	333,595.27
Illinois Public Treasurer's Pool	2.44%	-	57,348.89	-	-	57,348.89
First Midwest Bank - CD (for vehicle loan)		37,000.00	-	-	-	37,000.00
Wells Fargo - CD (13 month 12/14/18)	2.75%	152,392.42	-	-	-	152,392.42
Total Utility Tax Fund		189,392.42	57,348.89	333,595.27	4,897.72	585,234.30
TIF District Fund						
Old Second - Checking Account	0.00%	-	-	-	-	-
Old Second - TIF Checking Acct	0.00%	-	-	-	152,585.93	152,585.93
Total Road & Bridge Fund		-	-	-	152,585.93	152,585.93
Road & Bridge Fund						
Old Second - Checking Account	0.00%	-	-	-	1,157.78	1,157.78
Illinois Public Treasurer's Pool	2.44%	-	103,684.16	-	-	103,684.16
Total Road & Bridge Fund		-	103,684.16	-	1,157.78	104,841.94
Motor Fuel Tax Fund						
Old Second - Checking Account	0.00%	-	-	-	-	-
Illinois Public Treasurer's Pool	2.44%	-	157,601.26	-	-	157,601.26
Total Motor Fuel Tax Fund		-	157,601.26	-	-	157,601.26
Water & Sewer Funds						
Operating Accounts						
Old Second - Checking Account	0.00%	-	-	-	(6,134.27)	(6,134.27)
Illinois Public Treasurer's Pool	2.44%	-	388,129.10	-	-	388,129.10
Total Operating Accounts		-	388,129.10	-	(6,134.27)	381,994.83
Water Improvement Account						
Old Second - Checking Account	0.00%	-	-	-	2,852.89	2,852.89
Illinois Public Treasurer's Pool	2.44%	-	204,078.10	-	-	204,078.10
Wells Fargo - CD (13 month 12/14/18)	2.75%	10,159.49	-	-	-	10,159.49
Total Water Improvement Accounts		10,159.49	204,078.10	-	2,852.89	217,090.48
Sewer Improvement Account						
Old Second - Checking Account	0.00%	-	-	-	2,854.59	2,854.59
Illinois Public Treasurer's Pool	2.44%	-	309,232.27	-	-	309,232.27
Wells Fargo - CD (13 month 12/14/18)	2.75%	91,435.45	-	-	-	91,435.45
Total Sewer Improvement Accounts		91,435.45	309,232.27	-	2,854.59	403,522.31
Total Water & Sewer Funds		101,594.94	901,439.47	-	(426.79)	1,002,607.62
Total Village Operating Funds		290,987.36	1,633,506.95	333,595.27	151,996.83	2,410,086.41
Escrow Funds						
School Land Cash						
Old Second - Checking Account	0.00%	-	-	-	4,400.00	4,400.00
Developer Escrow Fund						
Old Second - Checking Account	0.00%	-	-	-	48,381.32	48,381.32
Total Village Escrow Funds		-	-	-	52,781.32	52,781.32
Total Village Cash & Investments		290,987.36	1,633,506.95	333,595.27	204,778.15	2,462,867.73

DATE: 10/29/19

Tuesday October 29, 2019

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 AEP ENERGY			2521.64	
3010527038 0918	52-10-5730	WELL		1213.45
3010527049 0918	52-20-5730	WWTP		1166.52
3010527050 0918	52-20-5730	LIFT STATION		141.67
01 JASON BOGLE			1360.00	
2338	01-50-5600	GARAGE DOOR		1360.00
01 DIANA ALWIN			35.00	
54	01-10-5390	SPANISH TRANSLATION		35.00
01 A&P CAR WASH, INC.			96.00	
M103	01-30-5600	CAR WASH TOKENS		96.00
01 KEVIN BROWN			56.97	
10262019	12-00-8413	REIMBURSEMENT GFS		56.97
01 CASEY'S BUSINESS			391.30	
10082019	01-30-5250	GASOLINE		391.30
01 CMJ TECHNOLOGIES, INC.			5996.25	
12129	01-10-5900	SERVER DAMAGE LABOR		3476.25
12131	01-10-5390	PREPAID BLOCK OF TIME		2520.00
01 COAST TO COAST SOLUTIONS			534.24	
IVC0093324	01-30-5100	BARRICADE TAPE		208.56
IVC0093325	01-30-5100	EVIDENCE BAGS		325.68
01 COMMONWEALTH EDISON			1304.71	
0147077192 0919	01-50-5730	STREET LIGHTING		192.92
4665155040 1019	01-50-5730	STREET LIGHTING		977.00
5778015012 0919	01-20-5730	HERITAGE HILLS POND		134.79
01 THE ECONOMIC DEVELOPMENT GROUP			1087.00	
10022019	13-00-8417	TIF PROFESSIONAL FEES		1087.00
01 ELLIOTT AND WOOD, INC.			44700.00	
13813	15-00-5620	CENTER STREET STORM SEWER		39750.00
13813	15-00-5620	ADDITIONAL STORM SEWER WORK		4950.00
01 EXPERT LOCK & SAFE INC.			285.00	
86172	01-20-5600	LOCK REPAIR		285.00
01 FOSTER, BUICK, CONKLIN & LUNDG			875.00	
30170	01-10-5330	ORDINANCES & RESOLUTIONS		131.25
30170	01-10-5330	GENERAL COUNSEL		743.75
01 GOODENOUGH INC.			200.00	
61780	01-10-5420.02	PLUMBING INSPECTION		50.00
61781	01-10-5420	PLUMBING INSPECTION		50.00
61794	01-10-5420.03	PLUMBING INSPECTION		50.00
61795	01-10-5420	PLUMBING INSPECTION		50.00
01 GOVTEMPS USA, LLC			9382.10	
2875614	01-10-5390	VILLAGE ADMINISTRATOR		2804.90
2885427	01-10-5390	VILLAGE ADMINISTRATOR		3134.60
2895180	01-10-5390	VILLAGE ADMINISTRATOR		3442.60
01 FRONTIER			333.72	
8158273286 1019	01-30-5700	POLICE TELEPHONE		147.26
8158273710 1019	52-10-5700	WELL HOUSE		65.30

DATE: 10/29/19

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
8158275039 1019	52-20-5700	WWTP		55.86
8158275069 1019	52-20-5700	LIFT STATION		65.30
01 J & R HERRA, INC. 43471	12-00-8102	INSTALL NEW FURNACE	7361.38	7361.38
01 HOLMGREN ELECTRIC INC. 7223	52-20-5600	ELECTRICAL WORK	2444.15	2194.15
7223	01-50-5600	ELECTRICAL WORK		250.00
01 DENNIS M. LEXA 9326	01-30-5600	EXPEDITION MAINTENANCE	593.56	593.56
01 ICMA-RC 43228	01-10-5390	PLAN FEE 10/01/19-12/31/19	250.00	250.00
01 ILLINOIS MUNICIPAL LEAGUE RISK 10012019	01-10-5570	DUES AND MEMBERSHIPS	44781.19	250.00
10012019	01-10-5500	INSURANCE EXPENSE		44531.19
01 ILLINOIS ENVIRONMENTAL PROTECT 09/17/19	52-10-5886	IEPA LOAN - PRINCIPAL	18552.35	13633.58
09/17/19	52-10-5888	IEPA LOAN - INTEREST		4918.77
01 ILLINOIS ASSOC. OF CHIEFS OF P 4719	01-30-5570	MEMBERSHIP THROUGH 12/31/20	110.00	110.00
01 IMPACT NETWORKING, LLC 1595431	01-10-5200	COPY COSTS	653.76	653.76
01 JACOB & KLEIN, LTD. 10022019	13-00-8417	TIF PROFESSIONAL FEES	271.75	271.75
01 JOSH JORDAN 10312019	01-10-5700	CELL PHONE STIPEND	25.00	25.00
01 KANE COUNTY TREASURER 2019-00000017	54-00-8205	WATERMAIN LOAN PAYMENT-PRINCIPAL	11883.98	11530.91
2019-00000017	54-00-8207	WATERMAIN LOAN PAYMENT-INTEREST		353.07
01 LINTECH ENGINEERING, INC. 3511	01-10-5320	MEETINGS	3697.50	722.50
3511	01-10-5900	ENGINEERING-BILLED		255.00
3511	15-00-5320	CENTER STREET		1530.00
3512	01-10-5320	7 FINAL REVIEWS		1190.00
01 LOCIS 41065	01-10-5200	TAX FORMS	498.09	191.00
41095	01-10-5200	CHECKS		307.09
01 LOWE'S 10172019	52-20-5600	MAINTENANCE & REPAIR	17.06	17.06
01 MEDIACOM 10212019	01-10-5700	INTERNET	136.90	136.90
01 METRO WEST COUNCIL OF GOVERNME 4116	01-10-5920	SEPTEMBER BOARD MEETING	70.00	70.00
01 LINTECH ENGINEERING, INC. 3510	52-10-5390	OCTOBER 2019	2500.00	1250.00
3510	52-20-5390	OCTOBER 2019		1250.00
01 MIDWEST SALT P447975	52-10-5110	CHEMICALS	2674.18	2674.18

SYS DATE:10/29/19

VILLAGE OF MAPLE PARK
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[NW1]

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Tuesday October 29, 2019

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 MIKE MILLER			225.00	
10022019	01-20-5390	MOWING		75.00
10022019	01-50-5390	PICKING UP TRUCK		150.00
01 MUNICIPAL ELECTRONICS DIVISION			159.52	
66824	01-30-5600	REPAIR RADAR		159.52
01 NEOPOST USA INC			83.85	
57090167	01-10-5160	POSTAGE METER		83.85
01 NICOR			38.69	
331314100041019	01-50-5730	GARAGE GAS		38.69
01 STERLING CODIFIERS, INC.			598.00	
22573	01-10-5390	SUPPLEMENT #25		598.00
01 SUBURBAN LABORATORIES, INC.			75.00	
169769	52-10-5335	WATER TESTING		75.00
01 UNITED RADIO COMMUNICATIONS, I			161.13	
109021339-1	01-30-5600	RADIO REPAIR		161.13
01 VERIZON WIRELESS			292.42	
9840469458	01-10-5700	CELL PHONES		104.14
9840469458	01-30-5700	CELL PHONES		78.25
9840469458	01-30-5700	AIR CARDS		110.03
01 WILTSE'S FARM PRODUCE, GREENHO			320.88	
06212019	01-20-5600	FLOWERS		231.88
09182019	01-20-5600	FLOWERS		89.00
01 WUNDERLICH-MALEC SERVICES, INC			262.00	
14607	52-20-5600	ADDITIONAL WIRE		262.00
** TOTAL CHECKS TO BE ISSUED			167896.27	

SYS DATE:10/29/19

VILLAGE OF MAPLE PARK
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FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01	GENERAL FUND		72022.35	
12	UTILITY TAX		7418.35	
13	TIF DISTRICT		1358.75	
15	ROAD & BRIDGE FUND		46230.00	
52	WATER & SEWER FUND		28982.84	
54	WATER IMPROVEMENT ACCT		11883.98	
***	GRAND TOTAL ***		167896.27	
	TOTAL FOR REGULAR CHECKS:		166,861.77	
	TOTAL FOR DIRECT PAY VENDORS:		1,034.50	

A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

PAYABLE TO REG# INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
01 FIRST MIDWEST BANK	10/07/19	21877	1068.55	
65 08302019	12-00-8426	2019 POLICE VEHICLE LOAN - PRINC		992.43
65 08302019	12-00-8427	2019 POLICE VEHICLE LOAN - INTER		76.12
01 ADAM KOZLOWSKI	10/09/19	21878	1992.00	
65 10082019	01-50-5620	SIDEWALK REMOVE & REPLACE		1992.00
01 LOU LARSON	10/17/19	21881	403.08	
65 10172019	01-50-5900	MILEAGE		403.08
01 AMERICAN BANK & TRUST	10/09/19	21879	1225.73	
65 09272019F	01-10-5200	OFFICE SUPPLIES		95.14
65 09272019F	01-10-5390	OTHER PROFESSIONAL SERVICES		774.42
65 09272019F	01-10-5700	TELEPHONE		127.83
65 09272019H	01-10-5900.01	FUN FEST EXPENSES		52.25
65 09272019H	01-30-5560	TRAINING		40.00
65 09272019I	01-10-5900	OTHER EXPENSES		69.81
65 09272019J	52-10-5600	MAINTENANCE & REPAIR		66.28

** TOTAL MANUAL CHECKS REGISTERED 4689.36

REPORT SUMMARY

CASH FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	167896.27	4689.36	172585.63
TOTAL CASH	167896.27	4689.36	172585.63

DISTR FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	72022.35	3554.53	75576.88
12	7418.35	1068.55	8486.90
13	1358.75	.00	1358.75
15	46230.00	.00	46230.00
52	28982.84	66.28	29049.12
54	11883.98	.00	11883.98
TOTAL DISTR	167896.27	4689.36	172585.63



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

FINANCE REPORT TUESDAY, NOVEMBER 5, 2019

- Budget Report – Enclosed in this month's packet is the October Budget Report. In the general fund, the Reimbursement Income (01-00-4910) and Other Expenses (01-10-5900) are both very high due to the insurance claim and repair of the gym trusses and now the expenses of the computer repairs. The computer repairs have been approximately \$5,000, but we have discovered additional damage this past month that is still being repaired. The utility billing is in process, but has not been included in the revenue yet. Those figures will be updated for next month. Please let me know if you have any specific questions on accounts.
- Escrow Accounts – There was no activity for the month of October.
- Warrant List
 - A/P Check run of \$167,896.27, manual checks of \$4,689.36 for a total of \$172,585.63.
 - Elliott and Wood, Inc. - \$44,700.00 – this was for the Center Street storm sewer work with the additional work order that was approved.
 - Illinois Municipal League Risk - \$44,781.19 – This is our annual insurance payment.
 - Illinois EPA - \$18,552.35 – This is an IEPA loan payment for water.
 - Kane County Treasurer - \$11,883.98 – This is a watermain loan payment.
- Please let me know if you have any questions or concerns.

Proclamation 2019-02

HONORING VILLAGE CLERK ELIZABETH PEERBOOM ON HER RETIREMENT

November 5, 2019

Whereas, the Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world; and,

Whereas, the Office of the Municipal Clerk is the oldest among public servants; and,

Whereas, Elizabeth "Liz" Peerboom was hired on May 17, 2011, to serve as the Village of Maple Park's Village Clerk; and,

Whereas, Elizabeth, as a Certified Municipal Clerk, was instrumental in professionalizing the Clerk's Office for the Village of Maple Park and provided a vital link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, it is most appropriate that we recognize eight years of accomplishments of Elizabeth Peerboom in her capacity as the Village of Maple Park's Village Clerk.

Now, Therefore, I, Kathleen Curtis, Maple Park Village President, do hereby express my sincere appreciation and gratitude for Mrs. Peerboom's dedication and commitment to the Village, and congratulate her on the occasion of her retirement from the Village of Maple Park, and wish her the best, and continued success in her retirement and future endeavors.

Dated this November 5, 2019

Kathleen Curtis, Village President

ATTEST:

*Cheryl Aldridge
Deputy Village Clerk*

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2019 - October 31, 2019

	FY 2019 Actuals	FY 2020 Budget	Budget May 19 - Oct 19	Actual Totals for May 19 - Oct 19	Variance to Budget
01 - GENERAL FUND					
TOTAL GENERAL FUND REVENUE	875,359	672,788	461,200	596,630	(135,430)
TOTAL ADMINISTRATION & FINANCE	375,700	286,918	179,130	247,456	(68,326)
TOTAL PARKS & GROUNDS	45,726	50,100	25,050	23,243	1,807
TOTAL POLICE DEPARTMENT	194,865	236,490	127,910	106,747	21,163
TOTAL CIVIC CENTER	20,272	72,234	36,117	4,177	31,940
TOTAL STREET DEPARTMENT	93,662	118,688	69,873	68,192	1,680
TOTAL GENERAL FUND EXPENDITURES	730,225	764,429	438,080	449,815	(11,735)
GENERAL FUND NET INCOME/LOSS	145,134	(91,642)	23,121	146,815	(123,695)
12 - UTILITY TAX FUND					
TOTAL REVENUE	104,863	86,500	50,750	80,049	(29,299)
TOTAL EXPENDITURES	61,994	114,160	60,650	53,074	7,576
UTILITY TAX FUND NET INCOME/LOSS	42,870	(27,660)	(9,900)	26,974	(36,875)
13 - TIF DISTRICT FUND					
TOTAL REVENUE	57,449	61,000	61,000	88,530	(27,530)
TOTAL EXPENDITURES	6,978	47,500	23,750	2,718	21,032
ROAD & BRIDGE FUND NET INCOME/LOSS	50,471	13,500	37,250	85,813	(48,563)
15 - ROAD & BRIDGE FUND					
TOTAL REVENUE	47,384	46,000	45,500	45,185	315
TOTAL EXPENDITURES	16,622	60,500	60,500	51,701	8,799
ROAD & BRIDGE FUND NET INCOME/LOSS	30,762	(14,500)	(15,000)	(6,516)	(8,484)
19 - MOTOR FUEL TAX FUND					
TOTAL REVENUE	35,955	35,340	17,670	21,536	(3,867)
TOTAL EXPENDITURES	-	140,000	140,000	-	140,000
MOTOR FUEL TAX FUND NET INCOME/LOSS	35,955	(104,661)	(122,330)	21,536	(143,867)
28 - DEVELOPER ESCROW FUND					
TOTAL REVENUE	34,125	10,000	-	-	-
TOTAL EXPENDITURES	34,125	10,000	-	-	-
DEVELOPER ESCROW FUND NET INCOME/LOSS	-	-	-	-	-
52 - WATER & SEWER FUND					
TOTAL REVENUE	399,294	463,379	233,299	172,340	60,960
TOTAL WATER EXPENDITURES	230,662	258,126	140,688	152,986	(12,298)
TOTAL SEWER EXPENDITURES	115,728	114,498	70,124	67,744	2,379
TOTAL WATER & SEWER FUND EXPENDITURES	346,390	372,624	210,812	220,730	(9,918)
WATER & SEWER FUND NET INCOME/LOSS	52,904	90,755	22,488	(48,391)	70,878
54 - WATER IMPROVEMENT ACCOUNT					
TOTAL REVENUE	85,384	56,687	37,053	23,290	13,762
TOTAL EXPENDITURES	52,851	22,237	10,353	13,512	(3,159)
WATER IMPROVEMENT NET INCOME/LOSS	32,533	34,449	26,699	9,778	16,921
56 - SEWER IMPROVEMENT ACCOUNT					
TOTAL REVENUE	84,932	39,574	30,824	18,026	12,798
TOTAL EXPENDITURES	-	-	-	-	-
SEWER IMPROVEMENT NET INCOME/LOSS	84,932	39,574	30,824	18,026	12,798
70 - SCHOOL LAND CASH					
TOTAL REVENUE	-	-	-	7,600	(7,600)
TOTAL EXPENDITURES	-	-	-	-	-
SEWER IMPROVEMENT NET INCOME/LOSS	-	-	-	7,600	(7,600)
GRAND TOTAL REVENUE	1,724,746	1,471,267	937,297	1,053,188	(115,891)
GRAND TOTAL EXPENSES	1,249,185	1,531,451	944,145	791,551	152,595
GRAND TOTAL NET INCOME / LOSS	475,561	(60,183)	(6,848)	261,637	(268,486)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2019 - October 31, 2019

		FY 2019 Actuals	FY 2020 Budget	Budget May 19 - Oct 19	Actual Totals for May 19 - Oct 19	Variance to Budget
01 - GENERAL FUND						
REVENUES						
01-00-4110	REAL ESTATE TAX - DEKALB CO.	114,254	117,148	117,148	112,729	4,418
01-00-4120	REAL ESTATE TAX - KANE CO.	101,319	104,476	104,476	103,080	1,395
01-00-4220	STATE OF IL - INCOME TAX	127,226	131,983	65,991	77,317	(11,325)
01-00-4240	STATE OF IL-MUNICIPAL SALES TAX	154,937	162,000	81,000	94,624	(13,624)
01-00-4250	STATE OF IL-REPLACEMENT TAX	2,168	2,500	1,250	2,188	(938)
01-00-4270	STATE OF IL-USE TAX	39,828	41,527	20,763	20,633	131
01-00-4280	STATE OF IL-VIDEO GAMING TAX	25,937	21,000	10,500	14,759	(4,259)
01-00-4310	GAME LICENSE	225	225	225	275	(50)
01-00-4325	GOLF CART LICENSE	525	500	500	415	85
01-00-4330	CIGARETTE LICENSE	20	20	20	20	-
01-00-4340	FRANCHISE FEE LICENSE	4,629	3,500	1,750	1,809	(59)
01-00-4341	RAFFLE LICENSE FEE	40	30	15	30	(15)
01-00-4350	LIQUOR LICENSE	10,010	10,000	10,000	10,000	-
01-00-4407	TEMPORARY OCCUPANCY PERMIT	1,000	-	-	400	(400)
01-00-4410	BUILDING PERMITS	9,457	7,500	5,000	5,455	(455)
01-00-4410.01	BUILDING PERMITS - SETTLEMENT	4,753	-	-	2,268	(2,268)
01-00-4410.02	BUILDING PERMITS - SQUIRE'S CROSSING	34,565	11,585	11,585	2,289	9,296
01-00-4410.03	BUILDING PERMITS - HERITAGE HILLS	-	-	-	2,239	(2,239)
01-00-4420	SOLICITOR PERMITS	-	-	-	100	(100)
01-00-4500	GARBAGE COLLECTION REVENUE	111,799	-	-	-	-
01-00-4505	GARBAGE PENALTIES	2,037	-	-	-	-
01-00-4535.01	THE SETTLEMENT - ENGINEERING	680	-	-	340	(340)
01-00-4535.02	SQUIRE'S CROSSING - ENGINEERING	5,100	1,700	1,700	340	1,360
01-00-4535.03	HERITAGE HILLS - ENGINEERING	-	-	-	340	(340)
01-00-4550	PARK RENT	1,170	1,500	1,500	1,000	500
01-00-4550.03	RENT - KANE COUNTY POLLING	-	40	-	-	-
01-00-4550.04	RENT - GYM USE	2,438	-	-	150	(150)
01-00-4550.07	RENT - M.P. LIBRARY	4,800	4,800	2,400	3,200	(800)
01-00-4550.11	RENT - KITCHEN	413	500	250	200	50
01-00-4550.17	RENT - EXERCISE ROOM	3,110	600	300	80	220
01-00-4560	FUTURE LINK RENT	4,200	4,410	2,205	2,205	-
01-00-4575	WATER & SEWER ADMIN CHARGE	32,500	32,500	16,250	16,248	2
01-00-4610	DEKALB COUNTY FINES	49	200	100	212	(112)
01-00-4620	KANE COUNTY FINES	1,141	500	250	609	(359)
01-00-4625	ORDINANCE VIOLATION FINES	1,300	1,500	750	1,075	(325)
01-00-4800	INTEREST INCOME	5,454	4,000	2,000	13,621	(11,621)
01-00-4900	OTHER INCOME	3,590	500	250	79	171
01-00-4910	REIMBURSEMENT INCOME	64,685	6,045	3,023	106,302	(103,279)
** TOTAL GENERAL FUND REVENUE		875,359	672,788	461,200	596,630	(135,430)
10 - ADMINISTRATION & FINANCE EXPENDITURES						
01-10-5010	WAGES - FINANCE	52,827	61,706	30,853	24,531	6,322
01-10-5010.01	WAGES - REIMBURSED (POLICE)	371	-	-	623	(623)
01-10-5010.02	WAGES - FUN FEST (POLICE)	2,807	3,000	3,000	3,000	-
01-10-5010.03	WAGES - FUN FEST (PUBLIC WORKS)	888	1,000	1,000	1,000	-
01-10-5011	SALARIES - VILLAGE BOARD	19,000	12,000	-	-	-
01-10-5012	STATE UNEMPLOYMENT TAX	727	1,000	500	273	227
01-10-5020	SOCIAL SECURITY EXPENSE	5,507	5,765	2,423	2,166	257
01-10-5020.01	SOCIAL SECURITY EXPENSE - REIMBURSED	24	-	-	48	(48)
01-10-5030	PENSION EXPENSE	278	787	393	423	(29)
01-10-5040	EMPLOYEE MEDICAL INSURANCE	618	1,650	825	813	12
01-10-5120	POSTAGE	1,993	2,500	1,250	601	649
01-10-5155	GOLF CART LICENSE EXPENSE	90	100	100	-	100
01-10-5160	COPIER & POSTAGE MACHINE LEASE	335	335	168	168	-
01-10-5200	OFFICE SUPPLIES	8,160	8,000	4,000	6,334	(2,334)
01-10-5320	ENGINEERING SERVICES	7,948	7,500	3,750	3,060	690
01-10-5330	LEGAL SERVICES	18,256	20,000	10,000	7,481	2,519
01-10-5350	AUDIT EXPENSE	12,860	13,110	13,110	13,110	-
01-10-5390	OTHER PROFESSIONAL SERVICES	12,296	64,665	32,333	24,425	7,908
01-10-5400	GARBAGE COLLECTION EXPENSE	100,577	-	-	-	-
01-10-5420	PERMIT EXPENSE	400	200	200	100	100
01-10-5420.01	PERMIT EXPENSE - SETTLEMENT	100	-	-	300	(300)
01-10-5420.02	PERMIT EXPENSE - SQUIRE'S CROSSING	3,100	1,000	1,000	550	450
01-10-5420.03	PERMIT EXPENSE - HERITAGE HILLS	-	-	-	50	(50)
01-10-5500	INSURANCE EXPENSE	44,582	46,000	46,000	44,531	1,469
01-10-5550	SOFTWARE EXPENSE	24	250	125	-	125
01-10-5570	DUES AND MEMBERSHIPS	4,836	5,000	2,500	4,070	(1,570)
01-10-5700	TELEPHONE	4,859	5,000	2,500	3,631	(1,131)
01-10-5900	OTHER EXPENSES	65,207	6,000	3,000	88,893	(85,893)
01-10-5900.01	FUN FEST EXPENSES	782	750	750	1,727	(977)
01-10-5910	EMERGENCY NOTIFICATION SYSTEM	858	900	900	858	42
01-10-5920	CONFERENCES	390	500	250	135	115
01-10-5999	TRANSFER TO OTHER FUNDS	5,000	5,000	5,000	-	5,000
01-10-8210	COMPUTERS	-	13,200	13,200	14,556	(1,356)
** TOTAL ADMINISTRATION & FINANCE		375,700	286,918	179,130	247,456	(68,326)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2019 - October 31, 2019

		FY 2019 Actuals	FY 2020 Budget	Budget May 19 - Oct 19	Actual Totals for May 19 - Oct 19	Variance to Budget
20 - PARKS & GROUNDS EXPENDITURES						
01-20-5010	WAGES	30,914	32,197	16,099	14,689	1,410
01-20-5020	SOCIAL SECURITY EXPENSE	2,673	2,756	1,378	1,405	(27)
01-20-5030	PENSION EXPENSE	1,397	1,369	684	735	(50)
01-20-5040	EMPLOYEE MEDICAL INSURANCE	3,892	3,828	1,914	1,885	29
01-20-5250	GASOLINE & FUEL	732	1,000	500	518	(18)
01-20-5390	OTHER PROFESSIONAL SERVICES	-	-	-	1,475	(1,475)
01-20-5600	MAINTENANCE & REPAIR	5,216	7,500	3,750	1,931	1,819
01-20-5730	UTILITIES	857	1,200	600	605	(5)
01-20-5900	OTHER EXPENSE	46	250	125	-	125
** TOTAL PARKS & GROUNDS		45,726	50,100	25,050	23,243	1,807
30 - POLICE DEPARTMENT EXPENDITURES						
01-30-5010	WAGES - CHIEF	53,625	53,560	26,780	25,843	937
01-30-5015	WAGES - PATROL OFFICERS	53,869	69,768	34,884	25,747	9,137
01-30-5016	WAGES - TRAINING	5,423	7,431	3,716	7,169	(3,453)
01-30-5018	WAGES - SERGEANT	27,416	33,057	16,529	13,533	2,995
01-30-5020	SOCIAL SECURITY EXPENSE	11,418	13,037	6,518	6,528	(10)
01-30-5030	PENSION EXPENSE	2,410	2,406	1,203	1,292	(89)
01-30-5040	EMPLOYEE MEDICAL INSURANCE	6,023	6,600	3,300	3,249	51
01-30-5100	GENERAL SUPPLIES	3,192	5,000	2,500	1,400	1,100
01-30-5250	GASOLINE & FUEL	5,402	7,000	3,500	2,531	969
01-30-5300	UNIFORM EXPENSE	2,516	4,000	2,000	890	1,110
01-30-5330	LEGAL SERVICES	175	500	250	-	250
01-30-5550	SOFTWARE EXPENSE	-	900	-	-	-
01-30-5560	TRAINING	2,402	2,000	2,000	1,541	459
01-30-5570	DUES & MEMBERSHIPS	1,110	1,000	1,000	170	830
01-30-5600	MAINTENANCE & REPAIR	1,928	6,000	3,000	1,147	1,853
01-30-5700	TELEPHONE	3,769	5,000	2,500	1,892	608
01-30-5750	COMMUNICATIONS	12,616	13,240	13,240	13,190	50
01-30-5900	OTHER EXPENSE	1,571	2,000	1,000	626	374
01-30-8200	EQUIPMENT	-	3,990	3,990	-	3,990
** TOTAL POLICE DEPARTMENT		194,865	236,490	127,910	106,747	21,163
40 - CIVIC CENTER EXPENDITURES						
01-40-5100	GENERAL SUPPLIES	614	1,000	500	723	(223)
01-40-5390	OTHER PROFESSIONAL SERVICES	-	-	-	50	(50)
01-40-5600	MAINTENANCE & REPAIR	9,772	60,734	30,367	2,979	27,388
01-40-5730	UTILITIES	9,576	10,000	5,000	425	4,575
01-40-5900	OTHER EXPENSE	310	500	250	-	250
** TOTAL CIVIC CENTER		20,272	72,234	36,117	4,177	31,940
50 - STREET DEPARTMENT EXPENDITURES						
01-50-5010	WAGES	35,708	30,397	15,199	14,689	510
01-50-5020	SOCIAL SECURITY EXPENSE	3,039	2,618	1,309	1,405	(96)
01-50-5030	PENSION EXPENSE	1,588	1,369	684	735	(50)
01-50-5040	EMPLOYEE MEDICAL INSURANCE	3,892	3,828	1,914	1,885	29
01-50-5175	ROAD SALT	6,514	10,000	-	-	-
01-50-5250	GASOLINE & FUEL	1,884	2,500	1,250	201	1,049
01-50-5320	ENGINEERING	-	-	-	255	(255)
01-50-5390	OTHER PROFESSIONAL SERVICES	125	725	725	10,563	(9,838)
01-50-5600	MAINTENANCE & REPAIR	22,961	12,000	6,000	4,106	1,894
01-50-5620	STREET MAINTENANCE	1,445	12,000	8,000	7,310	690
01-50-5621	TREE MAINTENANCE	2,100	5,000	3,333	4,950	(1,617)
01-50-5622	STREET SIGN INSTALLATION	750	2,000	1,333	-	1,333
01-50-5730	UTILITIES	13,390	12,000	6,000	5,998	2
01-50-5900	OTHER EXPENSE	266	250	125	403	(278)
01-50-8215	VEHICLE PURCHASE	-	24,000	24,000	15,693	8,307
** TOTAL STREET DEPARTMENT		93,662	118,688	69,873	68,192	1,680
TOTAL GENERAL FUND REVENUES		875,359	672,788	461,200	596,630	(135,430)
TOTAL GENERAL FUND EXPENDITURES		730,225	764,429	438,080	449,815	(11,735)
GENERAL FUND NET INCOME/LOSS		145,134	(91,642)	23,121	146,815	(123,695)

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		FY 2019 Actuals	FY 2020 Budget	Budget May 19 - Oct 19	Actual Totals for May 19 - Oct 19	Variance to Budget
12 - UTILITY TAX FUND						
REVENUES						
12-00-4140.10	TELECOMMUNICATIONS TAX	21,216	17,000	8,500	11,185	(2,685)
12-00-4140.30	COM ED - UTILITY TAX	34,822	32,000	16,000	15,512	488
12-00-4140.40	NICOR GAS - UTILITY TAX	18,098	15,000	7,500	4,484	3,016
12-00-4746	POLICE GRANTS	3,960	-	-	8,557	(8,557)
12-00-4750	VEHICLE LOAN PROCEEDS	-	-	-	37,000	(37,000)
12-00-4751	DEKALB COUNTY COMMUNITY GRANT	10,500	10,000	10,000	-	10,000
12-00-4800	INTEREST INCOME	11,267	7,500	3,750	3,311	439
12-00-4992	TRANSFER FROM GENERAL FUND	5,000	5,000	5,000	-	5,000
** TOTAL REVENUE		104,863	86,500	50,750	80,049	(29,299)
EXPENDITURES						
12-00-5992	TRANSFER TO WATER & SEWER FUND	-	59,000	29,500	29,500	-
12-00-5993	TRANSFER TO WATER IMPROVEMENT	-	12,237	353	353	-
12-00-5999	TRANSFER TO OTHER FUNDS	-	-	-	-	-
12-00-8102	CIVIC CENTER IMPROVEMENTS	12,552	10,000	10,000	7,361	2,639
12-00-8401	POLICE VEHICLE	-	-	-	-	-
12-00-8411	COMPUTERS & ACCESSORIES	3,716	-	-	-	-
12-00-8413	POLICE GRANT PURCHASES	516	-	-	7,729	(7,729)
12-00-8418	GIS	-	-	-	-	-
12-00-8420	POLICE VEHICLE LOAN - PRINCIPAL	7,640	7,935	3,930	3,930	(0)
12-00-8421	POLICE VEHICLE LOAN - INTEREST	668	374	225	224	0
12-00-8422	PUBLIC WORKS VEHICLE	19,776	-	-	-	-
12-00-8423	POLICE RECORDS MANAGEMENT SYSTEM	4,250	-	-	-	-
12-00-8424	POLICE IN CAR VIDEO SYSTEMS	2,356	-	-	-	-
12-00-8425	DEKALB COUNTY COMMUNITY GRANT EXPENSES	10,519	10,000	10,000	-	10,000
12-00-8426	POLICE VEHICLE LOAN - PRINCIPAL	-	13,183	5,932	3,757	2,176
12-00-8427	POLICE VEHICLE LOAN - INTEREST	-	1,432	711	220	491
** TOTAL EXPENDITURES		61,994	114,160	60,650	53,074	7,576
UTILITY TAX FUND NET INCOME/LOSS		42,870	(27,660)	(9,900)	26,974	(36,875)

13 - TIF DISTRICT FUND

REVENUES						
13-00-4110	TIF TAX - DEKALB CO.	10,928	11,000	11,000	12,153	(1,153)
13-00-4120	TIF TAX - KANE CO.	46,521	50,000	50,000	76,378	(26,378)
** TOTAL REVENUE		57,449	61,000	61,000	88,530	(27,530)
EXPENDITURES						
13-00-8417	TIF LEGAL FEES	6,978	7,500	3,750	2,718	1,033
13-00-8418	TIF IMPROVEMENTS	-	40,000	20,000	-	20,000
** TOTAL EXPENDITURES		6,978	47,500	23,750	2,718	21,032
TIF DISTRICT FUND NET INCOME/LOSS		50,471	13,500	37,250	85,813	(48,563)

15 - ROAD & BRIDGE FUND

REVENUES						
15-00-4100	VEHICLE LICENSE FEES	20,625	20,000	20,000	19,745	255
15-00-4110	REAL ESTATE TAX-DEKALB COUNTY	5,060	5,000	5,000	4,562	438
15-00-4120	REAL ESTATE TAX-KANE COUNTY	20,094	20,000	20,000	20,670	(670)
15-00-4260	VIRGIL TWSP. REPLACE. TAX	390	250	125	208	(83)
15-00-4800	INTEREST INCOME	1,216	750	375	-	375
** TOTAL REVENUE		47,384	46,000	45,500	45,185	315
EXPENDITURES						
15-00-5100	GENERAL SUPPLIES	322	500	500	190	310
15-00-5320	ENGINEERING SERVICES	-	-	-	6,715	(6,715)
15-00-5620	STREET MAINTENANCE	16,300	60,000	60,000	44,700	15,300
15-00-5900	OTHER EXPENSES	-	-	-	96	(96)
** TOTAL EXPENDITURES		16,622	60,500	60,500	51,701	8,799
ROAD & BRIDGE FUND NET INCOME/LOSS		30,762	(14,500)	(15,000)	(6,516)	(8,484)

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		FY 2019 Actuals	FY 2020 Budget	Budget May 19 - Oct 19	Actual Totals for May 19 - Oct 19	Variance to Budget
19 - MOTOR FUEL TAX FUND						
REVENUES						
19-00-4290	STATE OF IL-MOTOR FUEL TAX	33,254	33,340	16,670	20,096	(3,426)
19-00-4800	INTEREST INCOME	2,702	2,000	1,000	1,441	(441)
	** TOTAL REVENUE	35,955	35,340	17,670	21,536	(3,867)
EXPENDITURES						
19-00-5200	STREET IMPROVEMENTS	-	115,000	115,000	-	115,000
19-00-5320	ENGINEERING SERVICES	-	25,000	25,000	-	25,000
	** TOTAL EXPENDITURES	-	140,000	140,000	-	140,000
	MOTOR FUEL TAX FUND NET INCOME/LOSS	35,955	(104,661)	(122,330)	21,536	(143,867)

28 - DEVELOPER ESCROW FUND						
REVENUES						
28-00-4940	DEVELOPER RECEIPTS	34,125	10,000	-	-	-
	** TOTAL REVENUE	34,125	10,000	-	-	-
EXPENDITURES						
28-00-5320	DEVELOPER LEGAL EXPENDITURES	175	5,000	-	-	-
28-00-5330	DEVELOPER ENGINEERING & ADMIN	33,950	5,000	-	-	-
	** TOTAL EXPENDITURES	34,125	10,000	-	-	-
	DEVELOPER ESCROW FUND NET INCOME/LOSS	-	-	-	-	-

52 - WATER & SEWER FUND						
REVENUES						
52-00-4170	WATER REVENUE	201,342	207,558	103,779	73,094	30,685
52-00-4171	ALLOCATION OF WATER REVENUE	(13,506)	(13,000)	(6,500)	(4,961)	(1,539)
52-00-4180	SEWER REVENUE	199,175	207,901	103,951	74,197	29,754
52-00-4181	ALLOCATION OF SEWER REVENUE	(13,230)	(13,000)	(6,500)	(4,925)	(1,575)
52-00-4190	PENALTIES	6,756	6,000	3,000	3,288	(288)
52-00-4200	TURN ON/OFF REVENUE	425	500	250	125	125
52-00-4200.01	THE SETTLEMENT - TURN ON/OFF REVENUE	200	-	-	100	(100)
52-00-4200.02	SQUIRE'S CROSSING - TURN ON/OFF REVENUE	1,500	500	500	100	400
52-00-4200.03	HERITAGE HILLS - TURN ON/OFF REVENUE	-	-	-	100	(100)
52-00-4300.01	METER FEES - SETTLEMENT	688	-	-	344	(344)
52-00-4300.02	METER FEES - SQUIRE'S CROSSING	5,411	1,720	1,720	344	1,376
52-00-4300.03	METER FEES - HERITAGE HILLS	-	-	-	344	(344)
52-00-4460.01	SEWER INSPECT - SETTLEMENT	400	-	-	200	(200)
52-00-4460.02	SEWER INSPECT - SQUIRE'S CROSSING	3,000	1,000	1,000	200	800
52-00-4460.03	SEWER INSPECT - HERITAGE HILLS	-	-	-	200	(200)
52-00-4800	INTEREST INCOME	6,871	5,000	2,500	-	2,500
52-00-4900	OTHER REVENUE	262	200	100	90	10
52-00-4994	TRANSFER FROM UTILITY TAX	-	59,000	29,500	29,500	-
	** TOTAL REVENUE	399,294	463,379	233,299	172,340	60,960

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		FY 2019 Actuals	FY 2020 Budget	Budget May 19 - Oct 19	Actual Totals for May 19 - Oct 19	Variance to Budget
10 - WATER DIVISION EXPENDITURES						
52-10-5010	WAGES	23,037	25,588	12,794	11,821	974
52-10-5020	SOCIAL SECURITY EXPENSE	1,910	2,119	1,060	1,085	(26)
52-10-5030	PENSION EXPENSE	743	772	386	414	(28)
52-10-5040	EMPLOYEE MEDICAL INSURANCE	2,057	2,112	1,056	1,040	16
52-10-5100	GENERAL SUPPLIES	179	400	200	-	200
52-10-5105	METERS	4,399	5,000	2,500	1,838	662
52-10-5110	CHEMICALS	14,900	15,000	7,500	9,688	(2,188)
52-10-5120	POSTAGE	868	2,000	1,000	495	505
52-10-5250	GASOLINE & FUEL	1,257	1,500	750	518	232
52-10-5320	ENGINEERING	-	-	-	170	(170)
52-10-5330	LEGAL EXPENSE	44	250	125	-	125
52-10-5335	TEST EXPENSE	2,221	3,000	1,500	1,359	141
52-10-5375	ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	8,125	8,124	1
52-10-5390	OTHER PROFESSIONAL SERVICES	15,125	16,000	8,250	7,788	463
52-10-5550	SOFTWARE EXPENSE	975	1,000	-	-	-
52-10-5600	MAINTENANCE & REPAIR	31,750	27,500	13,750	19,065	(5,315)
52-10-5700	TELEPHONE	726	700	350	386	(36)
52-10-5730	UTILITIES	18,194	18,000	9,000	6,822	2,178
52-10-5740	JULIE LOCATES	198	250	-	-	-
52-10-5870	IEPA LOAN - PRINCIPAL	52,076	53,478	26,561	26,561	-
52-10-5880	IEPA LOAN - INTEREST	6,815	5,602	2,979	2,979	-
52-10-5886	IEPA LOAN - WATERMAIN	26,501	27,112	13,479	27,112	(13,634)
52-10-5888	IEPA LOAN - WATERMAIN	10,328	9,992	5,073	9,992	(4,919)
52-10-5900	OTHER EXPENSE	112	500	250	35	215
52-10-8215	VEHICLE PURCHASE	-	24,000	24,000	15,693	8,307
** TOTAL WATER EXPENDITURES		230,662	258,126	140,688	152,986	(12,298)
20 - SEWER DIVISION EXPENDITURES						
52-20-5010	WAGES	21,597	21,983	10,992	10,080	912
52-20-5020	SOCIAL SECURITY EXPENSE	1,808	1,818	909	926	(17)
52-20-5030	PENSION EXPENSE	687	615	307	330	(23)
52-20-5040	EMPLOYEE MEDICAL INSURANCE	1,934	1,782	891	877	14
52-20-5100	GENERAL SUPPLIES	149	250	125	-	125
52-20-5110	CHEMICALS	-	250	125	-	125
52-20-5120	POSTAGE	630	900	450	405	45
52-20-5250	GASOLINE & FUEL	489	750	375	201	174
52-20-5320	ENGINEERING	510	-	-	-	-
52-20-5330	LEGAL EXPENSE	-	250	125	-	125
52-20-5335	TEST EXPENSE	243	1,600	800	-	800
52-20-5375	ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	8,125	8,124	1
52-20-5390	OTHER PROFESSIONAL SERVICES	15,000	15,500	8,000	7,588	413
52-20-5400	PERMIT EXPENSE	2,500	2,500	2,500	2,500	-
52-20-5550	SOFTWARE EXPENSE	975	1,000	-	-	-
52-20-5600	MAINTENANCE & REPAIR	9,043	12,000	6,000	14,427	(8,427)
52-20-5700	TELEPHONE	1,350	1,300	650	709	(59)
52-20-5730	UTILITIES	12,506	11,000	5,500	5,848	(348)
52-20-5740	JULIE LOCATES	198	250	-	-	-
52-20-5870	IEPA LOAN - PRINCIPAL	29,532	-	-	-	-
52-20-5880	IEPA LOAN - INTEREST	28	-	-	-	-
52-20-5900	OTHER EXPENSE	299	500	250	35	215
52-20-8215	VEHICLE PURCHASE	-	24,000	24,000	15,693	8,307
** TOTAL SEWER EXPENDITURES		115,728	114,498	70,124	67,744	2,379
TOTAL WATER & SEWER FUND EXPENDITURES		346,390	372,624	210,812	220,730	(9,918)
WATER & SEWER FUND NET INCOME/LOSS		52,904	90,755	22,488	(48,391)	70,878

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54 - WATER IMPROVEMENT ACCOUNT						
REVENUES						
54-00-4171	ALLOCATION OF WATER REVENUE	13,506	13,000	6,500	4,961	1,539
54-00-4430.01	WATER CONNECTION - THE SETTLEMENT	5,000	-	-	2,500	(2,500)
54-00-4430.02	WATER CONNECTION - SQUIRE'S CROSSING	7,500	12,500	12,500	2,500	10,000
54-00-4430.03	WATER CONNECTION - HERITAGE HILLS	-	-	-	2,500	(2,500)
54-00-4650.01	IMPACT FEES - THE SETTLEMENT	7,186	-	-	3,593	(3,593)
54-00-4650.02	IMPACT FEES - SQUIRE'S CROSSING	48,554	16,449	16,449	3,218	13,231
54-00-4650.03	IMPACT FEES - HERITAGE HILLS	-	-	-	3,665	(3,665)
54-00-4800	INTEREST INCOME	3,638	2,500	1,250	-	1,250
54-00-4994	TRANSFER FROM UTILITY TAX FUND	-	12,237	353	353	-
** TOTAL REVENUE		85,384	56,687	37,053	23,290	13,762
EXPENDITURES						
54-00-5320	ENGINEERING SERVICES	-	10,000	10,000	1,275	8,725
54-00-5600	WATER IMPROVEMENT REPAIRS & MAINTENANCE	40,846	-	-	-	-
54-00-5900	OTHER EXPENSE	57	-	-	-	-
54-00-8205	WATERMAIN LOAN PAYMENT - PRINCIPAL	11,050	11,531	-	11,531	(11,531)
54-00-8207	WATERMAIN LOAN PAYMENT - INTEREST	898	706	353	706	(353)
54-00-8211	WATER READER UPGRADE	-	-	-	-	-
** TOTAL EXPENDITURES		52,851	22,237	10,353	13,512	(3,159)
WATER IMPROVEMENT NET INCOME/LOSS		32,533	34,449	26,699	9,778	16,921
56 -SEWER IMPROVEMENT ACCOUNT						
REVENUES						
56-00-4181	ALLOCATION OF SEWER REVENUE	13,230	13,000	6,500	4,925	1,575
56-00-4420.01	SEWER TAP - SETTLEMENT	1,500	-	-	750	(750)
56-00-4420.02	SEWER TAP - SQUIRE'S CROSSING	2,250	3,750	3,750	750	3,000
56-00-4420.03	SEWER TAP - HERITAGE HILLS	-	-	-	750	(750)
56-00-4650.01	IMPACT FEES - THE SETTLEMENT	7,186	-	-	3,593	(3,593)
56-00-4650.02	IMPACT FEES - SQUIRE'S CROSSING	53,804	18,324	18,324	3,593	14,731
56-00-4650.03	IMPACT FEES - HERITAGE HILLS	-	-	-	3,665	(3,665)
56-00-4800	INTEREST INCOME	6,961	4,500	2,250	-	2,250
** TOTAL REVENUE		84,932	39,574	30,824	18,026	12,798
EXPENDITURES						
56-00-5600	MAINTENANCE & REPAIR	-	-	-	-	-
** TOTAL EXPENDITURES		-	-	-	-	-
SEWER IMPROVEMENT NET INCOME/LOSS		84,932	39,574	30,824	18,026	12,798
70 - SCHOOL LAND CASH FUND						
REVENUES						
70-00-4100.01	SCHOOL CONTRIBUTION - SETTLEMENT	4,400	-	-	2,200	(2,200)
70-00-4100.02	SCHOOL CONTRIBUTION - SQUIRE'S CROSSING	48,000	16,000	16,000	3,200	12,800
70-00-4100.03	SCHOOL CONTRIBUTION - HERITAGE HILLS	-	-	-	2,200	(2,200)
70-00-4100.99	SCHOOL CONTRIBUTIONS RECLASSIFIED	(52,400)	(16,000)	(16,000)	-	(16,000)
** TOTAL REVENUE		-	-	-	7,600	(7,600)
EXPENDITURES						
70-00-5930	PAYMENT TO SCHOOLS	-	-	-	-	-
** TOTAL EXPENDITURES		-	-	-	-	-
SCHOOL LAND CASH NET INCOME/LOSS		-	-	-	7,600	(7,600)
GRAND TOTALS						
GRAND TOTAL REVENUE		1,724,746	1,471,267	937,297	1,053,188	(115,891)
GRAND TOTAL EXPENSES		1,249,185	1,531,451	944,145	791,551	152,595
GRAND TOTAL NET INCOME / LOSS		475,561	(60,183)	(6,848)	261,637	(268,486)

Estimated Cash Balances for October 31, 2019

	10/01/19 Balance	Misc	Transfers & Deposits	Manual Checks and Tax Pymts	Payroll	10/31/19 Check Run	Estimated 10/31/19 Balance	
Old Second Checking	52,192.22	(2.97)	242,035.62	(21,060.58)	(28,370.65)	(167,896.27)	76,897.37	0.00%
First Midwest	333,595.27						333,595.27	1.13%
TIF Funds	152,585.93		19,990.82				172,576.75	0.00%
Illinois Funds	1,633,506.95		(127,421.76)				1,506,085.19	2.44%
First Midwest CD	37,000.00						37,000.00	0.50%
13 Month CD	253,987.36						253,987.36	2.75%
	2,462,867.73	(2.97)	134,604.68	(21,060.58)	(28,370.65)	(167,896.27)	2,380,141.94	

Estimated Fund Balance
through October 31, 2019

	Beginning Balance 05/01/19	Revenues FY20	Expenditures FY20	Ending Balance	Est Balance Budget as of 04/30/20	Better/(Worse)
General Fund	\$288,187	\$596,630	\$449,815	\$435,002	\$192,989	242,013
Other Funds:						
Utility Tax Fund	560,784	80,049	53,074	587,759	507,128	80,631
TIF District Fund	86,764	88,530	2,718	172,576	100,221	72,355
Road & Bridge Fund	70,070	45,185	51,701	63,554	55,461	8,093
Motor Fuel Tax Fund	143,696	21,536	-	165,232	39,058	126,174
Totals	861,314	235,300	107,493	989,121	701,868	287,253
Water & Sewer Funds						
Water & Sewer Operating Fund	411,570	172,340	220,730	363,180	491,168	(127,988)
Water Improvement Fund	200,882	23,290	13,512	210,660	223,325	(12,665)
Sewer Improvement Fund	389,839	18,026	-	407,865	419,766	(11,901)
Totals	1,002,291	213,656	234,242	981,705	1,134,259	(152,554)
Village Totals	\$2,151,792	\$1,045,586	\$791,550	\$2,405,828	\$2,029,116	376,712

VILLAGE OF MAPLE PARK

ORDINANCE NO. 2019-14

**AN ORDINANCE AMENDING TITLE 1,
“ADMINISTRATION,” CHAPTER 5, “VILLAGE
PRESIDENT AND BOARD OF TRUSTEES,” SECTION 1,
“VILLAGE PRESIDENT,” BY ADDING SUBSECTION I,
“PRESIDENT PRO TEM”**

DRAFT

**ADOPTED BY
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK
KANE AND DEKALB COUNTIES, ILLINOIS**

Published in pamphlet form by authority of the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois, this __ day of _____.

ORDINANCE NO. 2019-14

**AN ORDINANCE AMENDING TITLE 1,
“ADMINISTRATION,” CHAPTER 5, “VILLAGE
PRESIDENT AND BOARD OF TRUSTEES,” SECTION 1,
“VILLAGE PRESIDENT,” BY ADDING SUBSECTION I,
“PRESIDENT PRO TEM,”**

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and that protect the public health, safety and welfare of its citizens; and

WHEREAS, the Village has determined that the addition of the section “President Pro Tem” is in the best interest of the Village; and

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Village of Maple Park as follows:

SECTION 1. Recitals. The facts and statements contained in the preamble to this Ordinance are hereby adopted as part of this Ordinance.

SECTION 2. The following subsection shall be added to Title 1, “Administration,” Chapter 5, “Village President and Board of Trustees,” Section 1, “Village President,” as follows:

TITLE 1-5-1-I: SUBSECTION I PRESIDENT PRO TEM

I. PRESIDENT AND CHAIRPERSON PRO TEM

Commencing at the December 3, 2019 Village Board meeting through April 30, 2020 and subsequently from the first Village Board meeting in May through April 30 every year after that, on an annual basis, the Village Board shall elect one of its members to act as President Pro Tem. The President Pro Tem, if a temporary absence or disability of the Village President incapacitates him or her from the performance of his or her duties, but does not create a vacancy in the office, shall perform the duties and possess all the rights and powers of the President.

If the President Pro Tem shall also be temporarily absent or disabled and also unable to perform his or her duties of the Village President, but does not create a vacancy in the office, the Village Board during a regular Board Meeting, and if necessary during a Special Board Meeting, shall elect one (1) of the three (3) Committee* Chairpersons to serve as the President Pro Tem and he or she shall perform the duties and possess all the rights and powers of the Village President.

*Committees are, in alphabetic order: Finance, Infrastructure and Personnel.

SECTION 3. Severability. If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance.

SECTION 4. Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

ADOPTED THIS _____ day of _____, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this ____ day of _____, **2019.**

SEAL

Kathleen Curtis, Village President

ATTEST:

Terri D'Amato, Acting Village Clerk

CLERKS CERTIFICATE

STATE OF ILLINOIS)
)
) SS
COUNTIES OF DEKALB AND KANE)

I, Elizabeth Peerboom, certify that I am the duly appointed and acting Village Clerk of
Maple Park, DeKalb and Kane Counties, Illinois.

I further certify that on the ____ day of _____, 2019, the Board of Trustees of the Village of Maple Park passed and approved Ordinance 2019-14, entitled “**AN ORDINANCE AMENDING TITLE 1, “ADMINISTRATION,” CHAPTER 5, “VILLAGE PRESIDENT AND BOARD OF TRUSTEES,” SECTION 1, “VILLAGE PRESIDENT,’ BY ADDING SUBSECTION 1, “PRESIDENT PRO TEM.”**”

The pamphlet form of Ordinance 2019-14 was posted in the Village Hall, commencing on _____, 2019. Copies of the Ordinance were also available for public inspection upon request in the office of the Village Clerk.

Dated at Maple Park, Illinois, this ____ day of _____.

Elizabeth Peerboom, Village Clerk
Village of Maple Park
Kane and DeKalb Counties, Illinois

1-5-1: VILLAGE PRESIDENT:

CURRENT

A. Election; Powers Generally:

1. The village president shall be elected as provided by state statute.
2. The village president shall preside at all meetings of the village board and may vote only when there is a tie among the board of trustees.
3. The village president shall have all powers and obligations as set forth in the village ordinances and pursuant to the applicable statutes of the state of Illinois.

B. Term; Administrative Official: The term of the village president's office is four (4) years. The village president shall give to the board of trustees any information that he has concerning the affairs of the village during his term of office and the village president is the administrative superior of all officers and employees of the village other than the members of the board of trustees. (1982 Code § 2-01)

C. Bond: The village president shall give bond conditioned upon the faithful performance of his duties, and the amount of said bond shall be one hundred thousand dollars (\$100,000.00). (1982 Code § 2-01; amd. 2004 Code)

D. Compensation:

1. See section [1-6-5](#) of this title for compensation of the village president . (2004 Code)
2. The salary of the village president shall not be changed during the term of his office. (1982 Code § 2-01; amd. 2004 Code)

E. Performance Of Duties:

1. The village president shall devote to the duties of his office whatever time the faithful discharge thereof may require.
2. The village president shall see that all the laws of the state of Illinois and the ordinances of the village of Maple Park are faithfully executed.

F. Veto Power: The village president may veto any measure adopted by the board of trustees. His veto may be overridden by a two-thirds ($\frac{2}{3}$) vote of the board of trustees then holding office. The veto of the village president must be reported to the board of trustees with the reasons therefor at the next regular meeting of the village board.

G. Liquor Control Powers:

1. No village president shall be interested in any way with the manufacture, sale or distribution of alcoholic liquor within the village limits.
 2. The village president shall be the local liquor control commissioner, with power to enforce all laws relating to local liquor control.
 3. The village president may examine applicants for liquor licenses to determine their qualifications and hold hearings on alleged violations which might justify revocation of licenses and he may issue and revoke licenses for violations, or suspend a liquor dealer's license. However, except for an emergency closing of seven (7) days, the village president must hold a hearing before either suspending or revoking a local liquor license.
 4. The village president as local liquor commissioner can develop rules and regulations for the operations of licenses, but the type of licenses which may be issued, and the number of licenses and fees charged therefor are within the prerogative of the board of trustees and subject to their ordinances.
- H. Authority Regarding Duties Of Appointive Officers: The village president shall have the power to assign to any appointive officer any duty which is not assigned by ordinance to some other specific officer; and shall determine disputes or questions relating to the respective powers or duties of officers. (1982 Code § 2-01)

VILLAGE OF MAPLE PARK

ORDINANCE NO. 2019-15

**AN ORDINANCE AMENDING TITLE 1,
“ADMINISTRATION,” BY ADDING CHAPTER 11,
“EMERGENCY MANAGEMENT AGENCY”**

DRAFT

**ADOPTED BY
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK
KANE AND DEKALB COUNTIES, ILLINOIS**

Published in pamphlet form by authority of the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois, this __ day of _____.

ORDINANCE NO. 2019-15

AN ORDINANCE AMENDING TITLE 1, “ADMINISTRATION,” BY ADDING CHAPTER 11, “EMERGENCY MANAGEMENT AGENCY”

WHEREAS, the possibility of the occurrence of natural or human-induced events of significant size and destructiveness in this or in a neighboring municipality and in order to ensure that this Village will be prepared to and will adequately deal with any such disasters, preserve lives and property of the Village and protect the public peace, health and safety in the event of such a disaster, it is found and declared to be necessary; and,

WHEREAS, it is necessary and proactive to create the Emergency Management Agency for the Village of Maple Park; and,

WHEREAS, in times of natural or human-induced events, the Emergency Management Agency will serve as the Agency responsible for responding to an event for the Village of Maple Park; and,

WHEREAS, there is a need for the Village Board to appoint the Police Chief as the Emergency Management Agency Director; and therefore, appoints the Police Chief as the Emergency Management Agency Director: and,

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Village of Maple Park as follows:

SECTION 1. Recitals. The facts and statements contained in the preamble of the Ordinance are hereby adopted as part of this Ordinance.

SECTION 2. The following chapter shall be added to Title 1, “Administration,” Chapter 11, “Emergency Management Agency,” shall be added to as follows:

TITLE: CHAPTER 11 EMERGENCY MANAGEMENT AGENCY

5-11-1: POLICY AND PROCEDURES:

- A. Because of the possibility of the occurrence of natural or human-induced events of significant size and destructiveness in this or in a neighboring municipality and in order to insure that the Village will be prepared to and will adequately deal with any such disasters, preserve the lives and property of the people of this Village and protect the public peace, health, and safety in the event of such a disaster, it is found and declared to be necessary:
 - i. To create a municipal Emergency Management Agency (EMA).
 - ii. To confer upon the Village President and extraordinary power and authority set forth under § 11-1-6 of the Illinois Municipal Code (65 Ill. Comp. Stat. 5/11-1-6).

- iii. To provide for the rendering of mutual aid to other cities and political subdivisions with respect to the carrying out of emergency services and disaster operations.
- B. When it is determined that a dangerous situation or a potentially dangerous situation exists which could cause death to individuals or serious injury to property or the health and welfare of public, the Village President may declare that a state of emergency exists. A subsequent state of emergency may be declared if necessary.
- C. It is further declared to be the purpose of this chapter and the policy of the Village that all emergency management programs of this Village shall be coordinated to the maximum extent with the comparable functions of the federal and state governments, including their various departments and agencies, of other municipalities and localities and private agencies of every type, to the end that the most effective preparation and use may be made of the nation's manpower, resources, and facilities for dealing with any disaster that may occur.

5-11-2: LIMITATIONS:

Nothing in this chapter shall be construed to:

- A. Interfere with the course or conduct of a private labor dispute, except that actions otherwise authorized by this chapter or other laws may be taken when necessary to forestall or mitigate imminent or existing danger to public health or safety;
- B. Interfere with dissemination of news or comment of public affairs; but any communications facility or organization (including but not limited to radio and television stations, wire services, internet and newspapers) may be requested to transmit or print public service messages furnishing information or instructions in connection with a disaster;
- C. Affect the jurisdiction or responsibilities of police forces, fire fighting forces, units of the armed forces of the United States, or of any personnel thereof, when on active duty; but State and local emergency operations plans shall place reliance upon the forces available for performance of functions related to disaster emergencies;
- D. Limit, modify, or abridge the authority of the Village President and the Village Board to exercise any other powers vested in them under the constitution, statutes, or common law of this State, independent of or in conjunction with any provisions of this chapter.

5-11-3: DEFINITIONS:

As used in this chapter, unless the context clearly indicates otherwise, the following words and terms shall have the definitions hereinafter ascribed:

CONTINUITY OF OPERATIONS: Planning to ensure the capability exists to continue essential agency functions across a wide range of hazards both in public and private sectors of the community.

DIRECTOR: The Police Chief shall serve as the Emergency Management Agency Director.

DISASTER: An occurrence or threat of widespread or severe damage, injury or loss of life or property resulting from any natural or human-induced cause, including but not limited to acts of terrorism, fire, flood, earthquake, wind, storm, hazardous materials spill or other environmental contamination requiring emergency action to avert danger or damage, epidemic, air contamination, blight, extended periods of severe and inclement weather, drought, infestation, explosion, critical shortages of essential fuels and energy, riot, or hostile military or paramilitary action.

EMERGENCY MANAGEMENT: The efforts of this Village to develop, plan, analyze, conduct, implement, and maintain programs for disaster mitigation.

EMERGENCY OPERATIONS PLAN: The written plan of the Village describing the organization, mission, and functions of the government and supporting services for responding to and recovery from disaster.

EMERGENCY SERVICES: The preparation for and the carrying out of such functions, other than functions for which military forces are primarily responsible, as may be necessary or proper to prevent, minimize, repair, or alleviate injury or damage resulting from disasters caused by fire, flood, earthquake, or human-induced causes. These functions include, without limitation, firefighting services, police services, emergency aviation services, medical and health services, rescue, engineering, warning services, communications, radiological, chemical, and other special weapons defense, evacuation or person from stricken areas, emergency assigned functions of plant protection, temporary restoration of public utility services and other functions related to civilian protection, together with all other activities necessary or incidental to protecting life or property.

POLITICAL SUBDIVISION: Any county, city, village, or incorporated town or township if the township is in a county having a population of more than two million (2,000,000).

11-5-4: EMERGENCY MANAGEMENT AGENCY:

- A. There is hereby created an Emergency Management Agency and a Director, who shall be the head thereof. The Director shall be appointed by the Village President with the advice and consent of the Village Administrator. The Director shall serve to advise the Village President, Village Administrator, staff and manage the Emergency Operations Center during a crisis.
- B. The Emergency Management Agency (EMA) shall obtain, with Village Administrator approval, such technical, clerical, and other administrative personnel, and may make such expenditures within their appropriation therefore as may be necessary to carry out the purpose of this chapter.

- C. The Director shall be the executive head of the Emergency Management Agency, and shall be responsible under the direction of the Village Administrator for carrying out the program for emergency services and disaster operations of this Village. He shall coordinate the activities of all organizations for emergency services and disaster operations within this Village and shall maintain liaison, and cooperate with, the civil defense and Emergency Management Agencies and organizations of Kane/DeKalb Counties, other counties and municipalities, and of the Federal and State government. In the event of the absence, resignation, death, or inability to serve of the Director, a person designated by the Police Chief, shall be and act as Director until a new appointment is made as provided in this chapter.
- D. The Emergency Management Agency shall take an integral part in the development and revision of the local emergency operations plan.
- E. In the development of the emergency operations plan, the emergency management agency shall interrelate with business, labor, industry, agriculture, civic and volunteer organizations, and community leaders.
- F. The Village Emergency Management Agency is authorized to:
- i. Determine the requirements of the Village for food, clothing, and other necessities in the event of an emergency;
 - ii. Develop an emergency operations plan that meets the standards promulgated by the Illinois Emergency Management Agency;
 - iii. Bi-annually review and revise the local emergency operations plan;
 - iv. Establish a register of persons with types of training and skills in emergency prevention, preparedness, response, and recovery;
 - v. Establish a register of government and private response resources available for use in a disaster;
 - vi. Prepare, for issuance by the Village President, chapters, proclamations, and regulations as necessary or appropriate in coping with disasters;
 - vii. Cooperate with the Federal, State, and County government and any public or private agency or entity in achieving any purpose of this chapter and in implementing programs for disaster prevention, preparation, response, and recovery;
 - viii. Initiate and coordinate planning for the establishment of an Emergency Operations Center;
 - ix. Do all other things necessary, incidental, or appropriate for the implementation of this chapter;
 - x. Cause to facilitate public warnings, initiate local emergency alert warning system in situations when mass emergency notification is necessary;
 - xi. In accordance with such plan and program for the emergency management of this Village, and out of funds appropriated for such purposes, to procure

and preposition supplies, medicines, materials, and equipment, to institute training programs and public information programs, and to take all other preparatory steps, including the partial or full mobilization of emergency services and disaster organizations in advance of actual disaster to insure the furnishing of adequately trained and equipped forces for disaster operations;

- xii. Out of funds appropriated for such purposes, create and distribute such studies and surveys of the industries, resources, and facilities in this municipality as may be necessary to ascertain the capabilities of the Village for the emergency management phases of preparedness, response, and recovery, and to plan for the most efficient emergency use thereof.

11-5-5: EMERGENCY SERVICES AND DISASTER POWERS OF THE POLICE CHIEF:

- A. The Police Chief shall have the general direction and control of the Emergency Management Agency and shall be responsible for the carrying out of the provisions of this chapter.

- B. In performing his duties under this chapter, the Police Chief is authorized to cooperate with State and Federal governments and with other municipalities and political subdivisions in all matters pertaining to emergency services and disaster operations defined in this chapter.

- i. In performing his duties under this chapter, the Police Chief is further authorized: to make, amend, and rescind all lawful necessary orders, rules, and regulations of the local disaster plan to carry out the provisions of this chapter within the limits of the authority conferred upon him.

- C. The Village Administrator is authorized to designate space in a municipal building or elsewhere for the emergency management agency as its office.

FINANCING:

- A. It is the intent of the Village Board and declared to be the policy of the Village that every effort shall be made to provide funds for disaster emergencies.

- B. It is the Village Board's intent that the first recourse shall be to funds regularly appropriated to the agency. If the Village Administrator, finds that the demands placed upon these funds in coping with a particular disaster are unreasonably great, and the Governor has proclaimed a disaster affecting the Village, an application for funds from the state disaster relief fund may be made.

- C. If monies available from the fund are insufficient or unavailable and if the Village Administrator finds that other sources of money to cope with the disaster are not immediately available or are insufficient, it may be deemed necessary to transfer and expend monies appropriated for other purposes, or borrow monies from the United States government or other public or private sources to deal with the short-term effects of the disaster. The Village Administrator (or in his/her absence the Village President) is

authorized to carry out those decisions until such time as a quorum of the Village Board can convene for a regularly scheduled meeting following the disaster to approve actions for the transfer, expenditure, or loan of such monies.

- D. Nothing contained in this section shall be construed to limit the Village Administrators' authority to apply for, administer, and expend grants, gifts, or payments in aid of disaster prevention, preparedness, response, or recover.

11-5-6: LOCAL DISASTER EMERGENCIES:

- A. A local disaster emergency may be declared only by the Village President or the Village Board. If declared by the Village President, it shall not be continued for a period in excess of seven (7) days except by or with the consent of the Village Board. Any order or proclamation declaring, continuing, or terminating a local disaster emergency shall be given prompt and general publicity, and shall be filed promptly with the village clerk.
- B. The effect of a declaration of a local disaster emergency is to activate any and all applicable local emergency operations plans and to authorize the furnishing of aid and assistance there under.
- C. During a local disaster emergency, the Village Administrator (or in his/her absence the Village President) may suspend the provisions of any Village chapter prescribing procedures for the conduct of Village business, or the orders, if strict compliance with the provisions of any chapter, rule, or regulation would in any way prevent, hinder, or delay necessary action in coping with the emergency, as authorized by "The Illinois Emergency Management Agency Act," provided that, if the village board meets at such time, the Village Administrator shall act subject to the directions and restrictions imposed by that body.

11-5-7: TESTING OF DISASTER WARNING DEVICES:

- A. The testing of disaster warning devices including outdoor warning sirens shall be held only on the first Tuesday of each month at 10:00 in the morning in accordance with FEMA CPG 1-17 and Illinois 20 ILCS 3305/12.

11-5-8: MUTUAL AID ARRANGEMENTS BETWEEN POLITICAL SUBDIVISIONS:

- A. The Director for emergency services and disaster operations may, in collaboration with other public agencies within his immediate vicinity, develop or cause to be developed mutual aid arrangements with other political subdivisions, municipal corporations, or bodies politic within this state for reciprocal disaster response and recovery in case a disaster is too great to be dealt with unassisted. The mutual aid shall not, however, be effective unless and until approved by each of such political subdivisions, municipal corporations, or bodies politic as are parties thereto, in the manner provided by law, and

unless and until filed with and approved in writing by the state director. Such arrangements shall be consistent with the state and local emergency management operations plan and program, and in the event of such a disaster it shall be the duty of each local department for emergency services and disaster operations to render assistance in accordance with the provisions of such mutual aid arrangements.

11-5-9: COMMUNICATIONS:

- A. The Village Emergency Management Agency shall ascertain what means exist for rapid and efficient communications in times of disaster emergencies. The Agency shall consider the desirability of supplementing these communications resources or of integrating them into a comprehensive system or network. In studying the character and feasibility of any system or its several parts, the Agency shall evaluate the possibility of multipurpose use thereof for general municipal and local governmental purposes. Agency Staff shall make recommendations to the Police Chief as appropriate.

11-5-10: IMMUNITY:

- A. Neither the Village, the agency, or any member thereof or any person acting at their direction, engaged in any emergency services and disaster operations or disaster activities, while complying with or attempting to comply with this chapter or any rule or regulations promulgated pursuant to this chapter is liable for the death of or any injury to persons, or damage to property, as a result of such activity. This section does not, however, affect the right of any person to receive benefits to which he would otherwise be entitled under this act, under the Worker's Compensation Act or the Worker's Occupational Diseases Act, or under any law, and this section does not affect the right of any such person to receive any benefits or compensation under any act of Congress.

11-5-11: APPROPRIATIONS AND LEVY OF TAX FOR EMERGENCY SERVICES AND DISASTER OPERATIONS:

- A. The Village Board may make appropriations for emergency services and disaster operations in the manner provided by law for making appropriations for the ordinary expenses of such political subdivision. The Board may also levy for emergency services and disaster operations a tax not to exceed .05 percent of the full, fair cash value as equalized or assessed by the Department of Revenue on all taxable property in the Village for the current year. However, the amount collectible under such a levy shall in no event exceed twenty-five cents (\$0.25) per capita. The annual tax shall be in addition to and in excess of the amount authorized to be levied for general corporate purposes. (65 ILCS 5/8-3-16)

11-5-12: AUTHORITY TO ACCEPT SERVICES, GIFTS, GRANTS, OR LOANS:

- A. Whenever the Federal or State governments, or any agency or officer thereof, or whenever any person, firm or corporation shall offer to the Village services, equipment, supplies, materials, or funds by way of gift or grant for purposes of emergency management, the Village, acting through the Village Administrator, may accept such offer and upon such acceptance the Village Administrator may authorize any officer of the Village to receive such services, equipment, supplies, materials, or funds on behalf of the Village.

All documentation associated with services, gifts, grants, or loans will be maintained by the Village in accordance with Illinois State 5 ILCS 160 State Records Act record retention requirements and with Federal record retention requirements.

11-5-13: ORDERS, RULES, AND REGULATIONS:

- A. Upon the declaration of such a disaster emergency by the Village President as is described in Section 11-5-6, the provision relating to the effective date of any rule, regulation, order, or amendment issued pursuant to this chapter and during the state of such disaster emergency, is abrogated, and said rule, regulation, order, or amendment shall become effective immediately upon being filed with the village clerk, accompanied by a certificate stating the reason for the emergency.
- B. The Village Emergency Management Agency established pursuant to this chapter, and the director thereof, shall execute and enforce such orders, rules, and regulations as may be made by the governor under authority of the Illinois Emergency Management Agency Act. The Village Emergency Management Agency shall have available for inspection at its office all orders, rules, and regulations made by the governor, or under this authority. The State Emergency Management Agency shall furnish such orders, rules, and regulations to the agency.

11-5-14: UTILIZATION OF EXISTING AGENCY, FACILITIES, AND PERSONNEL:

- A. In carrying out the provisions of the chapter, the Village Administrator and the Director of the Emergency Management Agency are directed to utilize the services, equipment, supplies, and facilities of existing departments, offices, and agencies of the Village to the maximum extent practicable, and the officers and personnel of all such departments, offices, and agencies are directed, upon request, to cooperate with and extend such services and facilities to the Director and the Emergency Management Agency.

11-5-15: SEVERABILITY:

- A. If any provision of this chapter or the application thereof to any person or circumstances be held invalid, such invalidity shall not affect such other provisions or applications of the chapter which can be given effect without the invalid provision or application, and to this end the provisions of this chapter are hereby declared to be severable.

11-5-16: NO PRIVATE LIABILITY:

- A. Any person owning or controlling real estate or other premises who voluntarily and without compensation grants a license or privilege, or otherwise permits the designation or use of the whole or any part or parts of such real estate or premises for the purpose of sheltering persons during an actual or impending disaster, or a mock or practice disaster response activity together with his successors in interest, if any, shall not be civilly liable for negligently causing the death of, or injury to, any person on or about such real estate or premises under such license, privilege, or other permission, or for negligently causing loss or damage to, the property of such person.
- B. Any private person, firm, or corporation and employees and agents of such person, firm, or corporation in the performance of a contract with, and under the direction of, the village under the provisions of this chapter, shall not be civilly liable for causing the death of, or injury to, any person or damage to any property except in the event of willful misconduct.
- C. Any private person, firm, or corporation, and any employee or agency of such person, firm, or corporation, who renders assistance or advice at the request of the village, shall not be civilly liable for causing the death of, or injury to, any person or damage to any property except in the event of willful misconduct. The immunities provided in subsection C. shall not apply to any private person, firm, or corporation, or to any employee or agent of such person, firm, or corporation whose act or omission caused in whole or in part such actual or impending disaster and who would otherwise be liable therefore.

11-5-17: COMPENSATION:

- A. The Village Board, by its annual appropriations may provide for the payment of a stipend to the Director as may be expressly provided for in the annual budget approved by the Village Board. Nothing herein contained shall prohibit any member of the agency from receiving compensation from the state of Illinois Emergency Management Agency under any provisions of that agency.

SECTION 3. Severability. If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance.

SECTION 4. Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

ADOPTED THIS _____ day of _____, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this _____ day of _____, **2019.**

SEAL

Kathleen Curtis, Village President

ATTEST:

Terri D'Amato, Acting Village Clerk

STATE OF ILLINOIS)
)
) SS
COUNTIES OF DEKALB AND KANE)

I further certify that on the ____ day of _____, 2019, the Board of Trustees of the Village of Maple Park passed and approved Ordinance 2019-15, entitled “**AN ORDINANCE AMENDING TITLE 1, “ADMINISTRATION,” BY ADDING CHAPTER 11, “EMERGENCY MANAGEMENT AGENCY.”**”

Dated at Maple Park, Illinois, this ____ day of _____.

Elizabeth Peerboom, Village Clerk
Village of Maple Park
Kane and DeKalb Counties, Illinois

VILLAGE OF MAPLE PARK

ORDINANCE NO. 2019-16

**AN ORDINANCE AMENDING TITLE 1,
“ADMINISTRATION,” CHAPTER 6, “VILLAGE OFFICERS
AND EMPLOYEES,” BY ADDING SECTION 1-6-14,
“VILLAGE ADMINISTRATOR,” AND SECTION 1-6-15,
“DEPARTMENT ORGANIZATION.”**

**ADOPTED BY
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK
KANE AND DEKALB COUNTIES, ILLINOIS**

Published in pamphlet form by authority of the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois, this __ day of _____.

ORDINANCE NO. 2019-16

AN ORDINANCE AMENDING TITLE 1, “ADMINISTRATION,” CHAPTER 6, “VILLAGE OFFICERS AND EMPLOYEES,” BY ADDING SECTION 1-6-14, “VILLAGE ADMINISTRATOR,” AND SECTION 1-6-15, “DEPARTMENT ORGANIZATION.”

WHEREAS, the Village of Maple Park, DeKalb and Kane Counties, Illinois is a duly organized and existing municipality created under the provisions of the laws of the State of Illinois; and,

WHEREAS, the President and Board of Trustees of the Village of Maple Park believe it is in the best interest of the health, safety, and welfare of its citizenry to amend the text of the Municipal Code of the Village creating the position of Village Administrator.

WHEREAS, the Village Administrator will take direction from the President and Board of Trustees and will oversee the daily operations of the Village of Maple Park.

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Village of Maple Park as follows:

SECTION 1. Recitals. The facts and statements contained in the preamble to this Ordinance are hereby adopted as part of this Ordinance.

SECTION 2. The following sections be added to Title 1, “Administration,” Chapter 6, “Village Officers and Employees,” Section 1-6-14, “Village Administrator,” and Section 1-6-15, “Department Organization.”

TITLE: SECTION 1-6-14 VILLAGE ADMINISTRATOR:

A. Appointment; term of office.

1. The Village Administrator, hereinafter referred to as Village Administrator, shall be appointed by the President of the village with the advice and consent of at least four of the Board of Trustees then holding office for a term as set by the Board.
2. No elected official of the Village shall receive appointment of Village Administrator while he or she is serving as an elected official.

B. Duties:

1. The Village Administrator shall be the Chief Administrative Officer for the Village and have control over day-to-day operations.
2. Nothing in this section shall give to the Village Administrator any power not permitted by professional ethics, professional standards, statutes of the state or this code of ordinances.
3. The Village Administrator shall be responsible to the present Board of Trustees for the proper administration of the affairs of the Village and shall have the authority as may be required to accomplish the duties that may be assigned to him or her from time to time by resolution adopted by the Board.

C. Compensation: The Village Administrator shall receive such compensation as the corporate authorities shall fix from time-to-time by resolution or ordinance or contract through an employment agency.

D. Other terms and conditions of employment:

1. The corporate authorities, in consultation with the Village Administrator, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of the Village Administrator, provided the terms and conditions are not inconsistent with or in conflict with the provisions of this section and all other ordinances of the village or state laws.
2. All general provisions of the municipal code and regulations and rules of the village relating to vacation and sick leave, retirement and pension system contributions, holidays and other fringe benefits and working conditions as they now exist or hereafter may be amended, also, apply to the Village Administrator they would to other employees of the village, in addition to the benefits enumerated specifically for the benefit of the Village Administrator, except as herein provided.

TITLE: SECTION 1-6-15 DEPARTMENT ORGANIZATION

A. The administrative services of the Village shall be divided under the Village Administrator into the following departments and heads thereof:

1. Building and Public Works Department - Public Works Director/Building Inspector;
2. Finance Department – Village Treasurer/Village Accountant;
3. Police Department – Police Chief; and
4. Village Clerk.

B. The heads of the departments shall:

1. Be immediately responsible to the Village Administrator for the effective administration of their respective departments and all activities assigned thereto;
2. Keep informed as to the latest practices in their particular field and shall inaugurate, with the approval of the Administrator, the new practices as appear to be of benefit to the service and to the public;
3. Submit quarterly and annual reports of the activities of his or her department to the Administrator;

4. Establish and maintain a system of filing and indexing records and reports in sufficient detail to furnish all information necessary for proper control of departmental activities and to form a basis for the periodic reports to the Administrator;
5. Have power, when authorized by the Administrator, to appoint and remove, subject to personnel regulations for employees, all subordinates under him or her;
6. Be responsible for the proper maintenance of all Village property and equipment used in his or her department; and
7. Furnish, upon the direction of the Administrator, any other department service, labor and materials as may be requisitioned by the head of the department, and as its own facilities permit, through the same procedure and subject to the same audit and control as other expenditures are incurred.

SECTION 3. Severability. If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance.

SECTION 4. Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

ADOPTED THIS _____ day of _____, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this ____ day of _____, **2019**.

SEAL

Kathleen Curtis, Village President

ATTEST:

Terri D'Amato, Acting Village Clerk

VILLAGE OF MAPLE PARK, ILLINOIS

RESOLUTION 2019-30 Approved: _____

ESTABLISHING THE DATES AND TIMES FOR 2020 MEETINGS OF THE BOARD OF TRUSTEES AND COMMITTEES OF THE VILLAGE OF MAPLE PARK, COUNTIES OF KANE AND DEKALB, ILLINOIS

WHEREAS, the Open Meetings Act provides that the Board of Trustees of the Village of Maple Park, Illinois, shall establish the date and time of any public meetings by resolution; now, therefore

BE IT RESOLVED by the Board of Trustees of the Village of Maple Park, Counties of Kane and DeKalb, Illinois, as follows:

Section 1.

- a. Regular meetings of the Board of Trustees** shall be held on the 1st Tuesday of each month, commencing at 7:00 p.m., at 302 Willow Street, Maple Park, Illinois. If a regular meeting date falls on a legal holiday, the regular meeting shall be rescheduled at the same time and place.
- b. Meetings of the Infrastructure Committee** shall be held on the 2nd Tuesday of each month, commencing at 7:00 p.m., at 302 Willow Street, Maple Park, Illinois. If a regular meeting date falls on a legal holiday, the regular meeting shall be rescheduled at the same time and place.
- c. Meetings of the Personnel and Communications Committee** shall be held on the 3rd Tuesday of each month, commencing at 7:00 p.m., at 302 Willow Street, Maple Park, Illinois. If a regular meeting date falls on a legal holiday, the regular meeting shall be rescheduled at the same time and place.
- d. Meetings of the Finance and Public Relations & Development Committee** shall be held on the 4th Tuesday of each month, commencing at 7:00 p.m., at 302 Willow Street, Maple Park, Illinois. If a regular meeting date falls on a legal holiday, the regular meeting shall be rescheduled at the same time and place.
- e. Meetings of the Planning Commission** shall be held on the 3rd Thursday of each month, commencing at 7:00 p.m., at 302 Willow Street, Maple Park, Illinois. If a regular meeting date falls on a legal holiday, the regular meeting shall be rescheduled at the same time and place.

Section 2. If by reason of fire, flood, earthquake, or other emergency, it shall be unsafe to meet in the designated place in Section 1 above, the meetings may be held for the duration of the emergency at such place as is designated by the President of the Board of Trustees.

Section 3. The Board of Trustees adopts the meeting dates as follows:

<u>Board Meetings</u>	<u>Infrastructure Committee</u>	<u>Personnel Committee</u>	<u>Finance Committee</u>	<u>Planning Commission</u>
January 7, 2020	January 14, 2020	January 21, 2020	January 28, 2020	January 16, 2020
February 4, 2020	February 11, 2020	February 18, 2020	February 25, 2020	February 20, 2020
March 3, 2020	March 10, 2020	March 17, 2020	March 24, 2020	March 19, 2020
April 7, 2020	April 14, 2020	April 21, 2020	April 28, 2020	April 16, 2020
May 5, 2020	May 12, 2020	May 19, 2020	May 26, 2020	May 21, 2020
June 2, 2020	June 9, 2020	June 16, 2020	June 23, 2020	June 18, 2020
July 7, 2020	July 14, 2020	July 21, 2020	July 28, 2020	July 16, 2020
August 4, 2020	August 11, 2020	August 18, 2020	August 25, 2020	August 20, 2020
September 1, 2020	September 8, 2020	September 15, 2020	September 22, 2020	September 17, 2020
October 6, 2020	October 13, 2020	October 20, 2020	October 27, 2020	October 15, 2020
November 3, 2020	November 10, 2020	November 17, 2020	November 24, 2020	November 19, 2020
December 1, 2020	December 8, 2020	December 15, 2020	December 22, 2020	December 17, 2020

All dates are Tuesdays unless otherwise specified.

ADOPTED by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at a regular Board meeting held _____.

AYES: _____

NAYS: _____

ABSENT: _____

(SEAL)

Kathleen Curtis, Village President

ATTEST:

Theresa D'Amato, Acting Village Clerk

VILLAGE OF MAPLE PARK, ILLINOIS

RESOLUTION 2019-31 Approved: _____

A RESOLUTION PROVIDING FOR THE APPOINTMENT OF THERESA D'AMATO AS ACTING VILLAGE CLERK

WHEREAS, the Village of Maple Park (hereinafter referred to as "Village") is a municipal corporation established and existing under the laws of the State of Illinois pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1 *et seq.*; and

WHEREAS, Section 5/3.1-25-90 the Illinois Municipal Code permits any Village of fewer than 5,000 inhabitants to adopt a resolution permitting the Village President to appoint a Village Clerk with the concurrence of the Board of Trustees through the adoption of a resolution by the affirmative vote of two-thirds of the Board, for such term as shall be determined by the Village Board; and

WHEREAS, as the last official census taken of the Village, there are fewer than 5,000 inhabitants in the Village; and

WHEREAS, the Village Code, Title 1, Chapter 6, Article A, Section 1-1-1 provides for appointment of a Village Clerk by the Village President, with concurrence of the Village Board of Trustees; and

WHEREAS, a vacancy exists in the Office of the Village Clerk as a result of the recent retirement of the former Village Clerk; and

WHEREAS, a notice of a resolution for appointment of Theresa D'Amato as Acting Village Clerk has been given by placement of such on an agenda of the November 5, 2019, Village Board of Trustees meeting, posted and distributed in accordance with the Open Meetings Act, and

WHEREAS, the President has recommended that the Village board authorize the appointment of Theresa D'Amato as Acting Village Clerk to fill the vacancy in the Office of the Village Clerk until such time as a permanent Village Clerk is appointed.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Maple Park, Illinois, in a regular session assembled:

Section 1. That the recitals set forth above are incorporated herein and made a part of this Resolution.

Section 2. That the President and Board of Trustees find that an agenda for the November 5, 2019 Village Board of Trustees meeting, giving notice of the President and Board of Trustees intention to act upon this Resolution at said meeting.

Section 3. That based upon the retirement of former Village Clerk Elizabeth Peerboom, the Village finds that Theresa D'Amato can ably exercise the powers and functions of that office as Acting Village Clerk, and therefore, does appoint and designate her as Acting Village Clerk to be effective immediately, until such time as a permanent Village Clerk is appointed.

Section 4. That in accordance with Section 5/3.1-25-90 of the Illinois Municipal Code, Theresa D'Amato is appointed and authorized to act as Acting Village Clerk for the Village of Maple Park, Illinois and authorized to act as Village Clerk until such time as a permanent Village Clerk is appointed and shall exercise all or certain powers of the Office of Village Clerk.

Section 5. That in accordance with Section 5/3.1-25-90 of the Illinois Municipal Code, whenever signing a document said Theresa D'Amato shall sign as Acting Village Clerk.

Section 6. That the Village President is authorized to sign this Resolution, and the Acting Village Clerk to attest thereto.

Section 7. That all Resolutions or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.

Section 8. That this Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at a regular Board meeting held _____, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by the Village President on _____ day of _____, 2019.

SEAL

Kathleen Curtis, President

ATTEST:

Theresa D'Amato, Acting Village Clerk

Proclamation 2019-03
ACKNOWLEDGING THE LIFE SAVING
MEASURES OF GUS PAGONIS
November 5, 2019

Whereas, on Tuesday, August 27, 2019, as Mr. Gus Pagonis was at The Pub on Main Street and noticed that Tony Oberhart, affectionately known as, "Flower" Tony was in distress, and

Whereas, Gus quickly called 911 and then began life saving measures; and,

Whereas, as a result of those measures Mr. Oberhart was transported to the hospital and received the appropriate medical treatments; and,

Whereas, if it weren't for Gus' quick thinking and actions, Tony might not still alive; and.

Whereas, the Village of Maple Park will be forever thankful to Gus for saving our "Flower Guy" Tony, and

Now, Therefore, I, Kathleen Curtis, Maple Park Village President do, recognize Mr. Gus Pagonis for his quick actions and assisting another person and resident of the Village of Maple Park in need and thank him for those actions and for saving our "Flower" Tony.

Dated this November 5, 2019

Kathleen Curtis, Village President

ATTEST:

Cheryl Aldridge
Deputy Village Clerk



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.org>

BOARD OF TRUSTEES MEETING MINUTES

TUESDAY, SEPTEMBER 3, 2019

7:00 p.m.

MAPLE PARK CIVIC CENTER

302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

President Kathy Curtis called the meeting to order at 7:02 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Village Clerk Liz Peerboom called the roll call and the following Board members were present: President Kathy Curtis, Trustee JP Dries, Trustee Brandon Harris, Trustee Chris Higgins, Trustee Chris Rebone, and Trustee Jen Ward. Absent: Trustee Suzanne Fahnestock.

Others present: Village Attorney Kevin Buick, Village Administrator Dawn Wucki-Rossbach, Village Accountant Cheryl Aldridge, Village Engineer Jeremy Lin, Public Works Director Lou Larson, Police Chief Dean Stiegemeier, and Village Clerk Liz Peerboom.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

None.

5. PRESENTATION BY US CENSUS REPRESENTATIVE SHEILA HILL

Sheila Hill from the US Census Bureau was present to talk to the Board about the Census.

President Curtis advised that tax dollars are allocated to municipalities from numbers gotten from the census. Ms. Hill asked that the village get the word out about the Census.

6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Board Meeting – August 6, 2019
- Committee of the Whole Meeting – August 6, 2019

b) Receive and File

- Infrastructure Minutes – July 30, 2019, August 13, 2019, and August 20, 2019
- Finance Minutes – July 23, 2019

c) Acceptance of Cash and Investment Report as of July 31, 2019

d) Approval of Bills Payable and Manual Check Register #783

ACCOUNTS PAYABLE:	<u>\$55,861.96</u>
MANUAL CHECKS:	<u>7,433.00</u>
TOTAL:	<u>\$63,294.96</u>

e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

None.

Trustee Rebone made a motion to approve the consent agenda, seconded by Trustee Ward. Motion carried by roll call vote. Aye: Dries, Harris, Higgins, Rebone, Ward. Nay: None. Absent: Fahnestock. (5-0-1)

7. FINANCIAL REPORT

There were no questions for the Financial Report.

8. LEGAL REPORT

There were no questions for the Legal Report.

9. POLICE DEPARTMENT REPORT

There were no questions for the Police Department Report.

10. PUBLIC WORKS REPORT

Public Works Director Lou Larson advised that the gym was open, and went over a few of the projects that Public Works is working on.

11. ENGINEERING REPORT

Village Engineer Jeremy Lin advised that the Center Street MFT Paving Project would be bidding on Tuesday, September 10, 2019, adding that there were two plan holders at the

time of the meeting. He also advised that the Center Street Storm Sewer Project would be bidding on September 13, 2019.

12. COMMITTEE REPORTS

- Personnel & Communications – Suzanne Fahnestock, Chair was absent. President Curtis advised that, on Tuesday, September 17, 2019, there will be a special Board meeting to present the Emergency Plan.
- Finance & Public Relations & Development – Chris Higgins, Chair advised that he is working on the zoning review and working on reviewing fees from other communities. He also advised that the Planning Commission was working on small cell wireless and would eventually be doing zoning review.
- Infrastructure – JP Dries, Chair advised that the gym was completed. He also advised about the Special Board meeting on 9/17/19. He added that the committee is working on the Heritage Hills drainage issues; and that there will be no Infrastructure Committee meeting in September.

13. OLD BUSINESS

None.

14. NEW BUSINESS

A. ORDINANCES

1. ORDINANCE 2019-12 RATIFYING THE ELECTRIC AGGREGATION AGREEMENT

AN ORDINANCE RATIFYING THE AGREEMENT TO AUTHORIZE AGGREGATION OF ELECTRICAL LOAD

This Ordinance would ratify the agreement with AEP Energy, Inc. for electric aggregation for residential accounts in Maple Park.

Trustee Higgins made a motion to approve Ordinance 2019-12, ratifying the Electric Aggregation agreement, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Harris, Higgins, Rebone, Ward, Ward, Dries. Nay: None. Absent: Fahnestock. (5-0-1)

2. ORDINANCE 2019-13 PROHIBITION OF CANNABIS

AN ORDINANCE AMENDING TITLE 5, PUBLIC HEALTH AND SAFETY, OF THE MAPLE PARK VILLAGE CODE, BY ADDING A NEW CHAPTER 11 ENTITLED PROHIBITING CANNABIS BUSINESS ESTABLISHMENTS

This Ordinance prohibits cannabis business establishments in the Village of Maple Park.

Trustee Dries made a motion to approve Ordinance 2019-13, prohibiting the establishment of Cannabis Business Establishments, seconded by Trustee Rebone. After a short discussion, the motion **failed** by roll call vote. Aye: Rebone, Dries. Nay: Harris, Higgins, Ward. Absent: Fahnestock. (2-3-1)

Trustee Higgins said that the planning commission would need to review the zoning code to overview, but he would like the Village Administrator to take the lead.

B. RESOLUTIONS

1. RESOLUTION 2019-20 KANE CO. GIS INTERGOVERNMENTAL AGREEMENT

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO APPROVE AN INTERGOVERNMENTAL AGREEMENT WITH KANE COUNTY, ILLINOIS FOR GIS AND RELATED SERVICES

This resolution would allow the Village President to approve an intergovernmental agreement with Kane County, Illinois for GIS and related services.

Trustee Higgins made a motion to approve Resolution 2019-20, authorizing an agreement with Kane County for GIS related services, seconded by Trustee Harris. Motion carried by roll call vote. Aye: Rebone, Ward, Dries, Harris, Higgins. Nay: None. Absent: Fahnestock. (5-0-1)

2. RESOLUTION 2019-21 PURCHASE A ONE-TON DUMP TRUCK – WAIVE BIDDING

A RESOLUTION RATIFYING A LETTER OF INTENT GIVEN, AUTHORIZING THE PURCHASE OF A ONE-TON DUMP TRUCK, SALT SPREADER AND SNOW PLOW, AND WAIVING COMPETITIVE BIDDING REQUIREMENTS FOR THE VILLAGE OF MAPLE PARK IN FISCAL YEAR 2020.

This resolution allows the Public Works Department to purchase a one-ton dump truck in the not to exceed amount of \$72,000, and waive the formal bidding process.

Trustee Dries made a motion to approve Resolution 2019-21, ratifying a letter of intent for the purchase of a one-ton dump truck, salt spreader and snow plow, and to waive competitive bidding requirements, seconded by Trustee Ward. Motion carried by roll call vote. Aye: Ward, Dries, Harris, Higgins, Rebone. Nay: None. Absent: Fahnestock. (5-0-1)

3. RESOLUTION 2019-22 LINTECH AGREEMENT

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO APPROVE AN AGREEMENT WITH LINTECH ENGINEERING, INC. FOR ENGINEERING SERVICES.

This resolution would allow the Village President to enter into an agreement with Lintech Engineering for engineering services.

Trustee Dries made a motion to approve Resolution 2019-22, authorizing the approval of a one-year agreement with Lintech Engineering, Inc., for engineering services, seconded by Trustee Rebone. Motion carried by roll call vote. Aye: Dries, Harris, Higgins, Rebone, Ward. Nay: None. Absent: Fahnestock. (5-0-1)

4. RESOLUTION 2019-23 WATER TOWER INSPECTION

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO APPROVE AN AGREEMENT WITH DIXON ENGINEERING TO INSPECT THE VILLAGE'S 150,000 GALLON SPHEROID ELEVATED WATER TANK

This resolution would allow the Village President to contract with Dixon Engineering to inspect the village's water tank.

Trustee Dries made a motion to approve Resolution 2019-23, authorizing an agreement to inspect the village's water tower, seconded by Trustee Rebone.

Trustee Higgins said that he would like this to be pushed to next year's budget. Trustee Rebone advised that this should have been done a long time ago and this data will tell the village where it needs to go from here, adding that it needs to happen now.

Motion carried by roll call vote. Harris, Rebone, Ward, Dries. Nay: Higgins. Absent: Fahnestock. (4-1-1)

15. VILLAGE PRESIDENT REPORT

President Curtis advised that cannabis would now need to be reviewed by the Planning Commission since the ordinance prohibiting adult-use businesses it was not approved. She also said that the village should more than likely put a question on the ballot to ask the resident what they would like to do.

President Curtis advised the Board that "Flower Tony" (Tony Oberhart) had a heart attack but is now doing great.

16. TRUSTEE REPORTS

Trustee Dries said that the Fun Fest Committee did a great job on the Fireworks.

17. ADJOURNMENT

Trustee Ward made a motion to adjourn the meeting, seconded by Trustee Harris. Motion carried by voice vote.

Meeting adjourned at 7:25 p.m.

Liz Peerboom, CMC
Village Clerk

DRAFT



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.org>

BOARD OF TRUSTEES MEETING MINUTES

TUESDAY, OCTOBER 1, 2019

7:00 p.m.

MAPLE PARK CIVIC CENTER

302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Village Clerk Liz Peerboom called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee Suzanne Fahnestock, Trustee JP Dries, Trustee Chris Rebone. Absent: Trustee Brandon Harris* (arrived late), and Trustee Jen Ward* (arrived late).

Others present: Village Accountant Cheryl Aldridge, Village Engineer Jeremy Lin, Village Attorney Kevin Buick, Public Works Director Lou Larson, Police Chief Dean Stiegemeier, and Village Clerk Liz Peerboom.

Trustee Ward arrived at 7:01 p.m.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

Ronald Blum from 637 Settlement spoke about a warning he received and wanted clarification on the ordinances.

Andrew Anderson from 680 Fadia spoke about getting clarification on the ordinances.

Hillary Joy from 910 Main also spoke about getting clarification on ordinances.

5. RICH FERDINAND MEMORIAL FUND DONATION – PRESENTED BY TONY HARRINGTON

No representatives from the Rich Ferdinand Memorial Fund were present.

Trustee Harris arrived at 7:03 p.m.

6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Board Meeting – September 6, 2019
- Special Meeting – September 17, 2019

b) Receive and File

- Personnel Minutes – July 16, 2019, August 13, 2019, August 20, 2019

c) Acceptance of Cash and Investment Report as of August 31, 2019

d) Approval of Bills Payable and Manual Check Register #784

ACCOUNTS PAYABLE:	<u>\$47,127.76</u>
MANUAL CHECKS:	<u>57,890.14</u>
TOTAL:	<u><u>\$105,017.90</u></u>

e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

None.

Trustee Fahnestock asked that the minutes from Section 6a be removed from the Consent Agenda. She explained that there were errors that she would like to see fixed.

Trustee Harris made a motion to approve the Consent Agenda, with the exception of Section 6a, seconded by Trustee Rebone. Motion carried by roll call vote. Aye: Dries, Fahnestock, Harris, Higgins, Rebone, Ward. Nay: None. Absent: None. (6-0-0)

7. FINANCIAL REPORT

No questions on the Finance Report.

8. LEGAL REPORT

No questions on the Legal Report.

9. POLICE DEPARTMENT REPORT

No report.

10. PUBLIC WORKS REPORT

Public Works Director Lou Larson advised that he will be going to Appleton Wisconsin on October 2, 2019 to pick up the new truck.

Mr. Larson also advised that he is waiting on survey to contract the mowing for the Heritage Hills detention pond.

11. ENGINEERING REPORT

Village Engineer Jeremy Lin advised that they are two weeks out before the Center Street Paving Project will start.

Mr. Lin advised the Board that he has scheduled the Elevated Tank Inspection for November, 2019.

Mr. Lin also advised that the surveying for the Heritage Hills detention pond would begin in a few weeks.

12. COMMITTEE REPORTS

- Personnel & Communications – Suzanne Fahnestock, Chair, advised that the Committee met on September 17 to discuss the Emergency Plan, adding that the suggestions from that meeting have been implemented.
- Finance & Public Relations & Development – Chris Higgins, Chair, advised that he will be placing the Impact Fee Schedule back on agenda, adding that they are wrapping up the first phase of the zoning review.
- Infrastructure – JP Dries, Chair, advised that the Committee will be starting work on the 5-year capital plan, as well as starting to look at budget items. Trustee Dries also advised that they are waiting on NICOR to finish their work before the well house can be demolished.

13. OLD BUSINESS

None.

14. NEW BUSINESS

A. ORDINANCES

1. ORDINANCE 2019-14 PRESIDENT PRO TEM

AN ORDINANCE AMENDING TITLE 1, "ADMINISTRATION," CHAPTER 5, "VILLAGE PRESIDENT AND BOARD OF TRUSTEES," SECTION 1, "VILLAGE PRESIDENT," BY ADDING SUBSECTION I, "PRESIDENT PRO TEM," AND SUBSECTION J, "CHAIRPERSON PRO TEM"

This ordinance adds language to the code to allow for the most senior Trustee to take over in the President's absence.

President Kathy Curtis advised that this item will be going back to the Finance committee for review.

B. RESOLUTIONS

1. RESOLUTION 2019-27 ADVISORY QUESTION

A RESOLUTION SUBMITTING TO THE ELECTORS BY ADVISORY REFERENDUM THE QUESTION OF WHETHER OR NOT THE VILLAGE OF MAPLE PARK SHOULD ALLOW THE OPERATION OF RECREATIONAL CANNABIS BUSINESSES WITHIN THE VILLAGE LIMITS OF MAPLE PARK, KANE AND DEKALB COUNTIES, ILLINOIS

This resolution allows the village to put the question regarding the addition of Recreational Cannabis on the ballot in March 2020.

Trustee Fahnestock made a motion to approve Resolution 2019-27, "A RESOLUTION SUBMITTING TO THE ELECTORS BY ADVISORY REFERENDUM THE QUESTION OF WHETHER OR NOT THE VILLAGE OF MAPLE PARK SHOULD ALLOW THE OPERATION OF RECREATIONAL CANNABIS BUSINESSES WITHIN THE VILLAGE LIMITS OF MAPLE PARK, KANE AND DEKALB COUNTIES, ILLINOIS," seconded by Trustee Dries. Motion carried by roll call vote. Aye: Fahnestock, Harris, Rebone, Ward, Dries. Nay: Higgins. Absent: None. (5-1-0)

2. RESOLUTION 2019-28 EMERGENCY/DISASTER PREPAREDNESS PLAN

A RESOLUTION ADOPTING THE EMERGENCY/DISTASTER PREPAREDNESS PLAN FOR THE VILLAGE OF MAPLE PARK, ILLINOIS, KANE AND DEKALB COUNTIES

This resolution adopts the Emergency Preparedness Plan for the Village of Maple Park.

Trustee Fahnestock made a motion to approve Resolution 2019-28, "A RESOLUTION ADOPTING THE EMERGENCY/DISTASTER PREPAREDNESS PLAN FOR THE VILLAGE OF MAPLE PARK, ILLINOIS, KANE AND DEKALB COUNTIES," seconded by Trustee Ward.

Trustee Higgins went over his concerns with the document.

Motion carried by roll call vote. Aye: Harris, Rebone, Ward, Dries, Fahnestock. Nay: Higgins. Absent: None. (5-1-0)

3. RESOLUTION 2019-29 TEMPORARY CLOSURE OF VILLAGE STREET

A RESOLUTION APPROVING THE TEMPORARY CLOSURE OF A VILLAGE STREET

This resolution allows for the temporary closure of Main Street in June 2020, for an event taking place at Lodi Tap House.

Trustee Fahnestock made a motion to approve Resolution 2019-29, "A RESOLUTION APPROVING THE TEMPORARY CLOSURE OF A VILLAGE STREET," seconded by Trustee Higgins.

After a brief discussion, Motion carried by roll call vote. Aye: Higgins, Rebone, Ward, Dries, Fahnestock. Nay: None. Absent: Abstain: Harris. (5-0-0-1)

15. VILLAGE PRESIDENT REPORT

None

16. TRUSTEE REPORTS

Trustee Higgins thanked the chief for getting the radar trailer put up for safety. Trustee Dries advised that he has been working with Lou on the Beaver issue, adding that five have been captured. Trustee Harris asked about the GIS training. Village Administrator Dawn Wucki-Rossbach advised that she met with Kane County and had a preliminary meeting, but this is moving forward.

17. ADJOURNMENT

Trustee Dries made a motion to adjourn the meeting, seconded by Trustee Higgins. Motion carried by voice vote.

Meeting adjourned at 7:30 p.m.

Liz Peerboom, CMC
Village Clerk



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.org>

SPECIAL BOARD OF TRUSTEES MEETING MINUTES SEPTEMBER 17, 2019 Maple Park Civic Center 302 Willow Street, Maple Park

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Village President Kathy Curtis called the meeting to order at 7:00 p.m.

Village Clerk Liz Peerboom called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee Suzann Fahnestock, Trustee Chris Rebone, Trustee Jen Ward, Trustee JP Dries and Trustee Chris Higgins. Absent: Trustee Brandon Harris.^R.

Others present: Village Administrator Dawn Wucki-Rossbach, Village Engineer Jeremy Lin, Police Chief Dean Stiegemeier, and Village Clerk Liz Peerboom.

2. MOTION TO ALLOW TRUSTEE BRANDON HARRIS TO CALL INTO THE MEETING.

Trustee Ward made a motion to allow Trustee Brandon Harris to call into the meeting, seconded by Trustee Dries. Motion carried by voice vote.

3. PUBLIC COMMENTS

None.

4. RESOLUTION 2019-24 APPROVAL OF MFT BID AWARD

RESOLUTION APPROVING A CONTRACT FOR THE 2019 MFT CENTER STREET PAVING PROJECT TO CURRAN CONTRACTING COMPANY OF CRYSTAL LAKE, ILLINOIS IN THE AMOUNT OF \$174,000

This resolution would approve the bid award for the Center Street Paving Project.

Trustee Dries made a motion to approve Resolution 2019-24, "APPROVING A CONTRACT FOR THE 2019 MFT CENTER STREET PAVING PROJECT TO CURRAN CONTRACTING COMPANY OF CRYSTAL LAKE, ILLINOIS IN THE AMOUNT OF \$174,000," seconded by Trustee Rebone. Motion carried by roll call vote. Aye: Dries, Fahnestock, Harris^R, Higgins, Rebone, Ward. Nay: None. Absent: None. (6-0-0)

Village Engineer Jeremy Lin advised that the next steps would be to send this to IDOT for approval and then having a kickoff meeting.

5. RESOLUTION 2019-25 APPROVAL OF STORM SEWER PROJECT BID AWARD

RESOLUTION APPROVING A CONTRACT FOR THE STORM SEWER PROJECT AS PART OF THE CENTER STREET PAVING PROJECT

This resolution allows the Village Engineer to go forward with the Storm Sewer Project on Center Street.

Trustee Higgins made a motion to approve Resolution 2019-25, "APPROVING A CONTRACT WITH ELLIOTT & WOOD, INC., IN THE AMOUNT OF \$600,000 AS PART OF THE CENTER STREET PAVING PROJECT," seconded by Trustee Dries. Motion carried by roll vote. Aye: Fahnestock, Harris^R, Higgins, Rebene, Ward, Dries. Nay: None. Absent: None. (6-0-0)

6. RESOLUTION 2019-26 HERTIAGE HILLS PHASE I DETENTION POND

AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO ACCEPT THE PROPOSAL FROM W. E. HANNA SURVEYORS, OF DEKALB, ILLINOIS, FOR THE COMPLETION OF A SURVEY, STAKING, AND THE CREATION OF A PLAT OF SURVEY FOR THE HERITAGE HILLS PHASE I DETENTION POND IN AN AMOUNT NOT TO EXCEED \$2,400.00

Trustee Dries made a motion to approve Resolution 2019-26, AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO ACCEPT THE PROPOSAL FROM W. E. HANNA SURVEYORS, OF DEKALB, ILLINOIS, FOR THE COMPLETION OF A SURVEY, STAKING, AND THE CREATION OF A PLAT OF SURVEY FOR THE HERITAGE HILLS PHASE I DETENTION POND IN AN AMOUNT NOT TO EXCEED \$2,400.00, seconded by Trustee Rebene. Motion carried by roll call vote. Aye: Harris^R, Higgins, Rebene, Ward, Dries. Nay: None. Absent: None. (6-0-0)

7. DISCUSSION REGARDING RECREATIONAL CANNABIS

President Curtis advised that the resolution to prohibit recreational cannabis failed. She added that technically a non-home rule community would not be able to put a question on the ballot with just a resolution. However, she added, that Village Attorney Kevin Buick advised that he had conferred with a retired judge and a former chairman of the State of Illinois Elections Board, and he said that it is not likely that the Village would get challenged.

Trustee Harris said that he would like to see the village put it on the ballot and work with the planning commission in the meantime. During that time, it would be a special use. Trustee Higgins said he would like it to go to the planning commission public hearing only. Trustee Fahnestock said she would like it to go to referendum.

Consensus was to put the item on the ballot, but Trustee Higgins did not agree. Trustee Ward favored a petition.

Trustee Fahnestock made a motion to put a resolution for an advisory question on the ballot for March 2020, seconded by Trustee Rebone. Motion carried by roll call vote. Aye: Rebone, Ward, Dries, Fahnestock, Harris^R. Nay: Higgins. Absent: None. (5-1-0)

8. REVIEW AND DISCUSSION OF THE EMERGENCY/DISASTER PLAN

At 7:25 p.m., Trustee Curtis recessed the Special meeting to go into the Personnel Committee meeting.

Trustee Higgins left the meeting at 7:28 p.m.

The Special meeting was reconvened at 8:10 p.m.

9. OTHER ITEMS

None.

10. ADJOURNMENT

Trustee Dries made a motion to adjourn the meeting, seconded by Trustee Fahnestock. Motion carried by voice vote.

Meeting adjourned at 8:15 p.m.

Liz Peerboom, CMC
Village Clerk



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Approved by the Infrastructure
Committee on 10/8/19.

INFRASTRUCTURE COMMITTEE MEETING MINUTES

TUESDAY, AUGUST 20, 2019

RESCHEDULED FROM AUGUST 13, 2019

Maple Park Civic Center

302 Willow Street, Maple Park, IL

7 p.m.

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman JP Dries called the meeting to order at 7:07 p.m.

Village Clerk Liz Peerboom called the roll call and the following Committee members were present: Trustee JP Dries, Trustee Chris Higgins, and Trustee Chris Rebone.

Absent: Trustee Brandon Harris.

Others present: Village Administrator Dawn Wucki-Rossbach, Village Engineer Jeremy Lin, and Village Clerk Liz Peerboom.

2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None.

3. APPROVAL OF MEETING MINUTES

- July 30, 2019
- August 13, 2019

Trustee Higgins made a motion to approve the meeting minutes from July 30, 2019, and August 13, 2019, seconded by Trustee Rebone. Motion carried by voice vote.

4. DISCUSSION AND APPROVAL OF DUMP TRUCK FOR PUBLIC WORKS

Public Works Director Lou Larson distributed information about the purchase of the dump truck. He then went over the process of getting this information.

The committee then discussed the different items that will be put on the truck. Trustee Dries advised that L&S Truck Center in Appleton, WI, in the amount of \$65,827.40, which is within budget.

Village Administrator Dawn Wucki-Rossbach advised that the Board would need to vote

on waiving the formal bidding process in order to purchase this truck.

Trustee Higgins said that he would have appreciated it if this document was part of the agenda packet so that he could have went over the information and little more.

Trustee Rebone made a motion to allow staff to continue with the process in the not to exceed amount of \$72,000, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Dries, Rebone. Nay: Higgins. Absent: Harris. (2-1-1)

5. DISCUSSION OF HERITAGE HILLS DRAINAGE

Village Engineer Jeremy Lin discussed the process of fixing the drainage behind the townhomes in Heritage Hills. He said that the area that he needs to get to needs to be cleaned up or it will not work. He suggested having a survey stake out where the limits of the detention pond is, then have a landscaping company give a quote to remedy the situation. Mr. Lin said that he could get the quote. He estimated that it would be less than \$3,000.

Consensus was to get the survey and get the opinion of the engineer as to how to remedy the issue. Trustee Dries also discussed the responsibility of the property owner. He added that he would like it to get it under control by spring. Mr. Lin will get this information to the committee by the next meeting.

6. DISCUSSION OF THE DEMOLITION OF THE OLD WELL HOUSE

Mr. Larson advised that the approximate cost to demolish the old well house is \$2,100. He added that there is a guide-wire from a pole to the building, but there is no electric to the building. Mr. Larson said that he believes that the well is capped, but he will need to investigate that, but he said that the \$2,100 will include the removal of debris.

Trustee Higgins made a motion to approve the \$2,100 or the demolition and send it to the Board for approval, seconded by Trustee Rebone. Motion carried by roll call vote. Aye: Dries, Higgins, Rebone. Nay: None. Absent: Harris. (3-0-1)

7. VILLAGE OPERATIONS STATUS UPDATE: BOTH PUBLIC WORKS / LINTECH

- Wastewater Capacity – Status Update
- Wastewater – Status Update
- Lift Stations – Status Update
- Stormwater – Status Update
- Water Mains – Status Update
- Lintech Projects – Status Update
- Public Works Projects
- Public Works Property Maintenance Issues
- Village Hall Projects
- Committee Items
 - GIS Project
 - Engineering Contract

MINUTES

Infrastructure Committee Meeting

August 20, 2019

Page 3 of 4

Mr. Lin said that he has secured 2 quotes for the tank inspection. He distributed that information to the committee. Mr. Lin added that the tank would need to be taken down for a couple of days, with the regular method. With the camera method, the tank will not be taken down, but more chlorine will be added since a camera is being introduced to the water. Trustee Rebone said that the camera method (alternate B, Dixon Engineering) is the better way to go. He suggested sending out a communication with residents to anticipate a higher chlorine level.

Trustee Dries asked if this should be done this year, or if it could wait until next year. Mr. Lin advised that he thinks it should be done this year. Trustee Higgins would like to get information from the Village Accountant, and also add it to the Finance Committee agenda.

Trustee Rebone made a motion to send this item (Schedule B, Dixon Engineering) to the Finance Committee, then to the full Board for approval, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Dries, Higgins, Rebone. Nay: None. Absent: Harris. (3-0-1)

Trustee Dries asked about painting the tower. Mr. Lin advised that it would go hand in hand with the inspection.

The committee then discussed the status of items on the infrastructure project list. Mr. Larson advised that the chains were replaced at the lift station and the two beavers were removed from the drainage ditch, adding that the homeowner's association would be approving the removal of the dams. Mr. Larson advised that they are waiting on the contractor for the valve replacement at County Line and Washington.

Mr. Lin advised that the bid date has been revised to September 10, 2019, with project completion of approximately October 31, 2019. He added that the bid will go into the state's publication next Wednesday, August 28, 2019. He also said that the MFT was approved by the state. He said that the Board would need to approve the bid, and the committee discussed the possibility of a special meeting for the bid approval.

Mr. Lin discussed some preliminary numbers for the new elevated water tank project. Trustee Dries said that once the site is selected the project will go in the five-year capital plan. Mr. Lin said that he would have the preliminary plan ready for the next meeting.

Trustee Dries asked if Mr. Lin could get the engineering cost for two projects.

Mr. Larson advised that the street lighting maps are done. He also advised that the gym is finished and being used.

Trustee Dries suggested making a curb replacement list and getting those budgeted for next year. Trustee Higgins suggested making a sidewalk replacement plan and replace them all at once so they don't waste a truck of concrete. Mr. Larson said that the village is not paying for short loads.

Trustee Dries advised that the striping is done on Kennebec. Mr. Larson advised that he

did not stripe the diagonal spaces because of the space. The committee then discussed the possibility of making the road one way.

Trustee Dries briefly discussed some damage to a park in the Settlement. He also asked if grindings from Center Street could be used to replace the gravel around the pond at Memorial Park. Mr. Lin said that he would ask the contractor.

Mr. Lin gave a status update on four properties that had property maintenance issues.

The committee discussed the silt fences in Squires Crossing. Trustee Rebone asked about SWIF reports. Mr. Lin said that he would follow-up with Shodeen.

Trustee Dries asked if Mr. Larson could set up an appointment with JR Herra on August 30th to walk through the Civic Center and discuss zoning for the heating. He also suggested more tuckpointing be placed in the budget for next year.

Trustee Higgins advised that he had a meeting with Kane County and the Finance Committee will be discussing an intergovernmental agreement with them for GIS issues. He added that he is going to reach out to DeKalb County about getting them on board also.

Trustee Dries advised that he is looking to do a "Resident Information Bulletin," in order to send to the residents about the Center Street project.

Trustee Higgins discussed school bus routes. Mr. Larson said that there are many issues with snow plowing because parents are parking waiting for the bus. Trustee Higgins asked Mr. Larson to contact the school district to get this issue solved.

8. OTHER ITEMS

Trustee Dries advised the committee that he will not be able to attend the Infrastructure Committee meeting on September 10th, so the committee discussed a possible change to the date and possibly have it the same night as the special meeting.

9. ADJOURNMENT

Trustee Rebone made a motion to adjourn the meeting, seconded by Trustee Higgins. Motion carried by voice vote.

Meeting adjourned at 8:54 p.m.

Liz Peerboom, CMC
Village Clerk

Committee Members:
Trustee Dries, Chair
Trustee Harris
Trustee Higgins
Trustee Rebone



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Approved by the Infrastructure
Committee on 10/8/19.

INFRASTRUCTURE COMMITTEE MEETING MINUTES

Tuesday, September 10, 2019

7:00 p.m.

Maple Park Civic Center

302 Willow Street, Maple Park, IL

The Infrastructure Committee meeting scheduled for Tuesday, September 10, 2019, was cancelled. The next meeting was scheduled for October 8, 2019.

Committee Members:

Trustee Dries, Chair

Trustee Harris

Trustee Higgins

Trustee Rebore



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Approved by the Planning
Commission on 10-03-19.

PLANNING COMMISSION MEETING MINUTES

Thursday, June 27, 2019

Rescheduled from Thursday, June 20, 2019

Maple Park Civic Center

302 Willow Street, Maple Park

7:00 P.M.

1. CALL TO ORDER

Village Clerk Liz Peerboom called the meeting to order at 7:00 p.m.

2. ROLL CALL

Village Clerk Liz Peerboom called the roll call and the following Commissioners were present: Commissioner Nick Davidson, Commissioner Lorenzo Catanag, Commissioner Kimberley Sutherland, Commissioner Bob Rowlett, Commissioner Kyle Foster. Absent: Chuck Miller.

Others present: Trustee Chris Higgins, Village Clerk Liz Peerboom.

3. PUBLIC COMMENTS - *Any resident wishing to address the Board may do so according to the guidelines set forth in the "Rules for Public Comments at Public Meetings" handout. Please complete a speaker request form and submit it to the Village Clerk.*

None.

4. APPOINTMENT OF A TEMPORARY CHAIR FOR THE MEETING

Clerk Peerboom advised the Commissioners that Chairman Miller would be late for the meeting and that they would need to appoint a temporary chair. Commissioner Ramirez made a motion to appoint Commissioner Kimberly Sutherland as Temporary Chair, seconded by Commissioner Catanag. Motion carried by voice vote.

5. APPROVAL OF MEETING MINUTES

- a. Planning Commission Meeting – April 18, 2019, May 16, 2019, and May 23, 2019, June 20, 2019

Commissioner Rowlett made a motion to approve the meeting minutes from the April 18, 2019, May 16, 2019, May 23, 2019, and June 20, 2019 Planning Commission meeting minutes, seconded by Commissioner Catanag. Motion carried by voice vote.

6. REVIEW OF MAPLE PARK STRATEGIC PLAN

Trustee Higgins gave an overview of the Strategic Plan and how some of this would affect the Planning Commission.

7. SMALL CELL INTRODUCTORY DISCUSSION

Temporary Chair Sutherland advised that this item would be discussed while the Commissioners wait for Commissioner Miller.

Trustee Higgins distributed a small cell wireless ordinance from St. Charles. He went over the reason for small cell cellular regulation. Clerk Peerboom advised that this would be a zoning change, so it would need to go to public hearing through the Planning Commission. Trustee Higgins said that he is looking for the Commissioners to do some leg work on this item and come up with the regulations that are good for the village, adding that he would like the public hearing done and the ordinance approved by early to late fall 2019.

Trustee Higgins asked the Commissioners to come back to the next meeting with the St. Charles ordinance marked up with their changes so that he can put it into a draft document.

The committee then discussed different items that would be relevant to an ordinance of this type. Trustee Higgins asked the Commissioners if they had any questions. Commissioner Foster asked about the logistics of transferring a cantenna from a wooden pole to a metal pole if the village is considering requiring poles to be replaced with all metal poles. Trustee Higgins suggested not along a cantenna on a wooden pole.

8. DISCUSSION OF FUTURE PLANNING COMMISSION AGENDA

Commissioner Catanag was in touch with Commissioner Miller and advised Commission members that Commissioner Miller would not be attending.

9. ADJOURNMENT

Commissioner Davidson made a motion to adjourn the meeting, seconded by Commissioner Foster. Motion carried by voice vote.

Meeting adjourned at 8:26 p.m.

Liz Peerboom, CMC
Village Clerk

Planning Commission Members:

Chuck Miller, Chair
Lorenzo Catanag
George (Nick) Davidson
Kyle Foster
Robert Rowlett
Jeff Ramirez
Kimberly Sutherland
Chris Higgins (ex-officio member)