



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.org>

**PUBLIC HEARING
TUESDAY, DECEMBER 3, 2019
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK
7:00 P.M.**

- 1. CALL TO ORDER**
- 2. ROLL CALL/ESTABLISH A QUORUM**
- 3. DISCUSSION OF TAX LEVY**
- 4. ADJOURNMENT**

**BOARD OF TRUSTEES MEETING AGENDA
TUESDAY, DECEMBER 3, 2019
7:00 p.m.
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL/QUORUM ESTABLISHED**
- 4. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*
- 5. MOTION TO APPROVE CONSENT AGENDA/ADDITIONS-DELETIONS**

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

- a) Approval of Board Minutes**

November 5, 2019

- Board Meeting – November 5, 2019
- b) Receive and File
- Personnel Committee Minutes – October 15, 2019
 - Infrastructure Minutes – October 8, 2019
- c) Acceptance of Cash and Investment Report as of October 31, 2019
- d) Approval of Bills Payable and Manual Check Register #786

ACCOUNTS PAYABLE:	<u>\$24,174.18</u>
MANUAL CHECKS:	<u>\$2,411.72</u>
TOTAL:	<u>\$26,585.90</u>

- e) Approval of Travel, Meals, Lodging for Elected Officials /Employees
- Metro West Business Partner Dinner – Meal and Meeting on October 24, 2019 for Kathleen Curtis, \$50 for Metro West (included on December 3, 2019 warrant list).
 - Metro West Business Partner Dinner – Meal and Meeting on October 24, 2019 for Dawn Wucki-Rossbach, \$50 for Metro West (included on December 3, 2019 warrant list).
 - Metro West Board Meeting – Meal and Meeting on November 21, 2019 for Kathleen Curtis, \$35 for Metro West (included on December 3, 2019 warrant list).

6. FINANCIAL REPORT

7. LEGAL REPORT

8. VILLAGE ADMINISTRATOR'S REPORT

9. POLICE DEPARTMENT REPORT

10. PUBLIC WORKS REPORT

11. ENGINEERING REPORT

- a.) Heritage Hills Detention Pond Update
b.) Center Street Paving Update

12. COMMITTEE REPORTS

- Personnel & Communications – Suzanne Fahnestock, Chair
- Finance, Public Relations & Development – Chris Higgins, Chair
- Infrastructure – JP Dries, Chair

13. OLD BUSINESS

None.

14. NEW BUSINESS

A. ORDINANCES

1. ORDINANCE 2019-18 SIDEWALK WIDTH IN COMMERCIAL DISTRICTS

AN ORDINANCE AMENDING TITLE 12, "SUBDIVISION REGULATIONS," CHAPTER 3, "REQUIRED IMPROVEMENTS AND DESIGN STANDARDS," SECTION 12-3-7, "STREETS," SUBSECTION O, "SIDEWALKS AND PEDESTRIANWAYS REQUIREMENTS," SUBSECTION 2, "CONSTRUCTION AND SPECIFICATIONS," SUBSECTION a., "MATERIAL."

This ordinance amends the text of the Municipal Code of the Village to include wider sidewalks for pedestrian use within commercial (business) districts.

2. ORDINANCE 2019-19 SOLAR ENERGY

AN ORDINANCE AMENDING TITLE 11, ZONING REGULATIONS, BY ADDING A NEW CHAPTER ENTITLED CHAPTER 14, SOLAR ENERGY SYSTEMS, OF THE MAPLE PARK VILLAGE CODE

This ordinance addresses the need for regulations governing the construction, installation, and operation of solar energy systems.

3. ORDINANCE 2019-21 OVER 21 CANNABIS

AN ORDINANCE AMENDING TITLE 6, POLICE REGULATIONS, OF THE MAPLE PARK VILLAGE CODE, BY ADDING A NEW CHAPTER 7 ENTITLED CANNABIS

This ordinance reflects new Illinois State law regarding cannabis use and possession.

4. ORDINANCE 2019-22 2019 TAX LEVY ORDINANCE

AN ORDINANCE FOR THE LEVY AND COLLECTION OF TAXES FOR THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES FOR 2019 TAX LEVY, PAYABLE IN 2020

This ordinance allows the Village to levy the village taxes.

5. ORDINANCE 2019-23 TITLE 12, CHAPTER 17 DEVELOPMENT CONTRIBUTIONS

AN ORDINANCE AMENDING TITLE 12, CHAPTER 17 OF THE MAPLE PARK VILLAGE CODE TO EXTEND SUSPENSION OF CERTAIN DEVELOPMENT CONTRIBUTIONS UNTIL APRIL 30, 2020 AND TO PROVIDE NEW PROVISIONS FOR SUCH CONTRIBUTIONS AFTER MAY 1, 2020

This ordinance extends the date for which certain development contributions will be suspended and reinstates certain development contributions on May 1, 2020.

B. ELECTING A PRESIDENT PRO TEM

15. VILLAGE PRESIDENT REPORT

16. TRUSTEE REPORTS

17. ADJOURNMENT



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BOARD OF TRUSTEES MEETING MINUTES

TUESDAY, NOVEMBER 5, 2019

7:00 p.m.

MAPLE PARK CIVIC CENTER

302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:00 am.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Acting Village Clerk Terri D'Amato called the roll and the following Board members were present: Village President Kathy Curtis, Trustee Dries, Trustee Fahnestock, Trustee Higgins, Trustee Rebone, and Trustee Ward. Trustee Harris was absent.

Others present were Village Accountant Cheryl Aldridge, Village Engineer Jeremy Lin, Village Attorney Kevin Buick, Public Works Director Lou Larson, Police Chief Dean Stiegemeier, and Acting Village Clerk Terri D'Amato.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

Chris Dalton – Addressed the board with concerns regarding leaf collection and her concern regarding leaves clogging the sewer drains.

5. RICH FERDINAND AND MEMORIAL FUND DONATION – PRESENTED BY TONY HARRINGTON, DENNIS LEXA AND RAY LYNCH

Presentation of AED defibrillator to the Police Department was accepted by Chief Steigemeier. Chief thanked all 3 gentlemen for their efforts and contribution.

6. PROCLAMATIONS

a) 2019-02 HONORING VILLAGE CLERK ELIZABETH PEERBOOM ON HER RETIREMENT

Proclamation was presented to retiring Village Clerk Liz Peerboom from Village President Kathy Curtis. President Curtis thanked Liz for her years of service and dedication to the village of Maple Park, and wished her well in her retirement.

b) **2019-03** ACKNOWLEDGING THE LIFE SAVING MEASURES OF GUS PAGONIS

Proclamation was presented to the family of Gus Pagonis for his life saving measures for Maple Park resident Mr. Oberhart, also known as Flower Tony.

7. MOTION TO APPROVE CONSENT AGENDA/ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Board Meeting – September 3, 2019
- Board Meeting – October 1, 2019
- Special Meeting – September 17, 2019

b) Receive and File

- Infrastructure Committee Minutes – August 20, 2019, September 10, 2019
- Planning Commission Minutes – June 27, 2019, July 18, 2019, August 15, 2019, August 22, 2019, September 19, 2019, October 3, 2019
- Personnel Committee Minutes – September 17, 2019
- Finance Minutes – August 27, 2019, September 24, 2019

c) Acceptance of Cash and Investment Report as of September 30, 2019

d) Approval of Bills Payable and Manual Check Register #785

ACCOUNTS PAYABLE:	<u>\$167,896.27</u>
MANUAL CHECKS:	<u>4,689.36</u>
TOTAL:	<u>\$172,585.63</u>

e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

- Maple Park Police Officers – Fun Fest Drinks & Food from August 31, 2019 – September 1, 2019 for all officers (included on Casey's invoice dated 09/08/19 on October 1, 2019 warrant list).
- Metro West September Board Meeting – Meal and Meeting on September 26, 2019 for Kathleen Curtis, \$35 for Metro West (included on November 5, 2019 warrant list).

- Metro West September Board Meeting – Meal and Meeting on September 26, 2019 for Dawn Wucki-Rossbach, \$35 for Metro West (included on November 5, 2019 warrant list).
- Picking up a new Public Works vehicle in Appleton, Wisconsin – Mileage and Tolls on October 2, 2019 for Lou Larson, \$245.08 for Lou Larson (shown as a manual check on November 5, 2019 warrant list).

Motion by Trustee Higgins with a 2nd by Trustee Fahnestock to approve consent agenda items 6a through 6e as presented. On a roll call vote Trustees Dries, Fahnestock, Higgins, Rebore, and Ward voted yes. Motion carried.

8. FINANCIAL REPORT

Monthly Financial reports were presented to the board by Village Accountant Cheryl Aldridge. President Curtis asked if there were any questions. Hearing none, moved to next agenda item.

9. LEGAL REPORT

No report.

10. VILLAGE ADMINISTRATOR'S REPORT

Upon approval of Ordinance 2019-14, appointment of President Pro Tem will be on next village board agenda. Plan Commission set to meet on November 21st to discuss business uses in B1 and B2 and updated version of small cell ordinance.

11. POLICE DEPARTMENT REPORT

No Report.

12. PUBLIC WORKS REPORT

Working on getting leaves out of the storm drains. Looking to possibly obtain a quote on outside agency to gather leaves in streets.

13. ENGINEERING REPORT

Center Street Update – Storm sewer work complete, paving pushed back to week of November 11th. Inspection on elevated tank completed on 11th. Preliminary report shows no major issues, pending footage from camera. Received survey from Heritage Hills detention pond, which contains some issues with the berm. Will review data and make recommendations to board at next village board meeting.

14. COMMITTEE REPORTS

- Personnel & Communications – Suzanne Fahnestock, Chair

- Finance & Public Relations & Development – Chris Higgins, Chair
- Infrastructure – JP Dries, Chair

15. OLD BUSINESS

None.

16. NEW BUSINESS

A. CONSIDERATIONS

1. 2019 TAX LEVY DISCUSSION *FIRST READING*

As required by statute, and as part of the tax levy public hearing and vote at a future Board meeting, the Village President will announce the tax levy amount at this meeting.

Report of Assessed Valuations, Tax Levy Limitations, Tax Levies and Tax Rates was passed out to all board members. Total amount of estimated Tax Levy to be \$226,450.00. Item will be on next village board agenda for approval.

B. ORDINANCES

1. ORDINANCE 2019-14 PRESIDENT PRO TEM

AN ORDINANCE AMENDING TITLE 1, “ADMINISTRATION,” CHAPTER 5, “VILLAGE PRESIDENT AND BOARD OF TRUSTEES,” SECTION 1, “VILLAGE PRESIDENT,” BY ADDING SUBSECTION I, “PRESIDENT PRO TEM”

This ordinance adds language to the code to allow the Village Board to elect from among themselves on a yearly basis a Trustee to serve as “President Pro Tem” in the President’s absence.

Motion by Fahnestock with 2nd by Rebone to approve Ordinance 2019-14, AN ORDINANCE AMENDING TITLE 1, “ADMINISTRATION,” CHAPTER 5, “VILLAGE PRESIDENT AND BOARD OF TRUSTEES,” SECTION 1, “VILLAGE PRESIDENT,” BY ADDING SUBSECTION I, “PRESIDENT PRO TEM”

Trustee Higgins had questions regarding when and how a President Pro Tem will be appointed, especially with regards to the Emergency Management Plan. Attorney Buick explained that this follows Illinois State Statutes to ensure continuity of government.

Hearing no further discussion, President Curtis called for a roll call vote. Trustee Dries, Trustee Fahnestock, Trustee Higgins, Trustee Rebone, Trustee Ward voted aye. Ayes: 5 Nays: 0 Absent: 1 Abstain: 0 Motion carried,.

2. ORDINANCE 2019-15 EMERGENCY MANAGEMENT AGENCY

AN ORDINANCE AMENDING TITLE 1, "ADMINISTRATION," BY ADDING CHAPTER 11, "EMERGENCY MANAGEMENT AGENCY"

This ordinance add language to the code that will create an Emergency Management Agency for the Village of Maple Park.

Motion by Trustee Fahnestock with 2nd by Trustee Rebone to approve Ordinance 2019-15 AN ORDINANCE AMENDING TITLE 1, "ADMINISTRATION," BY ADDING CHAPTER 11, "EMERGENCY MANAGEMENT AGENCY" as read.

Discussion regarding verbiage discrepancies within the ordinance was heard. Trustee Fahnestock amended her motion to include the changes. Trustee Ward seconded the amendment.

Section 11-5-5 (b) – "Police Chief" to now read "Director"

Section 11-5-6 (c) – adding "President Pro Tem" to verbiage in paragraph.

Hearing no further discussion, President Curtis asked for a roll call vote. Trustees Dries, Fahnestock, Higgins, Rebone, and Ward voted Aye. Ayes: 5 Nays: 0 Absent: 1 Abstain: 0 Motion carried.

3. ORDINANCE 2019-16 VILLAGE ADMINISTRATOR AND DEPARTMENT ORGANIZATION

AN ORDINANCE AMENDING TITLE 1, "ADMINISTRATION," CHAPTER 6, "VILLAGE OFFICERS AND EMPLOYEES," BY ADDING SECTION 1-6-14, "VILLAGE ADMINISTRATOR," AND SECTION 1-6-15, "DEPARTMENT ORGANIZATION."

This ordinance adds language to the code that will create the Village Administrator position and establishes an organizational structure for the Village of Maple Park.

Motion by Trustee Fahnestock with 2nd by Trustee Rebone to approve Ordinance 23019-16 AN ORDINANCE AMENDING TITLE 1, "ADMINISTRATION," CHAPTER 6, "VILLAGE OFFICERS AND EMPLOYEES," BY ADDING SECTION 1-6-14, "VILLAGE ADMINISTRATOR," AND SECTION 1-6-15, "DEPARTMENT ORGANIZATION." as read.

On a roll call vote Trustee Dries, Fahnestock, Higgins, Rebone, and Ward voted Aye. Ayes: 5 Nays: 0 Absent: 1 Abstain: 0 Motion carried.

C. RESOLUTIONS

2. RESOLUTION 2019-30 ESTABLISHING 2020 MEETING DATES

ESTABLISHING THE DATES AND TIMES FOR 2020 MEETINGS OF THE BOARD OF TRUSTEES AND COMMITTEES OF THE VILLAGE OF MAPLE PARK, COUNTIES OF KANE AND DEKALB, ILLINOIS

State law requires that municipalities post the meeting dates for all public meetings. This Resolution will satisfy that requirement.

Motion by Trustee Ward with 2nd by Trustee Higgins to approve. On a roll call vote Trustees Dries, Fahnestockm, Hggins, Rebone, and Ward voted Aye. Motion carried. Ayes: 5 Nays: 0 Absent: 1 Abstain: 0

3. RESOLUTION 2019-31 ACTING VILLAGE CLERK

A RESOLUTION PROVIDING FOR THE APPOINTMENT OF THERESA D'AMATO AS ACTING VILLAGE CLERK

This resolution appoints an individual to serve as the Acting Village Clerk until a permanent Village Clerk is appointed.

17. VILLAGE PRESIDENT REPORT

18. TRUSTEE REPORTS

19. ADJOURNMENT



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Approved by the Personnel
Committee – 11/19/19

PERSONNEL COMMITTEE MINUTES

Tuesday, October 15, 2019

7:00 P.M.

Maple Park Civic Center

302 Willow Street, Maple Park, Illinois

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Suzanne Fahnestock called the meeting to order at 7:02 p.m.

Village Clerk Liz Peerboom called the roll call and the following committee members were present: Trustee Suzanne Fahnestock (chair), Trustee JP Dries, and Trustee Brandon Harris. Absent: Trustee Jen Ward* (arrived late).

Others present: Village Administrator Dawn Wucki-Rossbach, and Village Clerk Liz Peerboom.

2. PUBLIC COMMENT – *Any resident wishing to address the Board may do so according to the guidelines set for in the “Rules for Public Comments at Public Meetings,” handout. Please complete a speaker request form and submit it to the Village Clerk.*

None.

3. APPROVAL OF MEETING MINUTES

- September 17, 2019

Trustee Harris made a motion to approve the minutes from the September 17, 2019 meeting, seconded by Trustee Ward. Motion carried by voice vote.

4. ORDINANCE 2019-14 PRESIDENT PRO TEM

AN ORDINANCE AMENDING TITLE 1, “ADMINISTRATION,” CHAPTER 5, “VILLAGE PRESIDENT AND BOARD OF TRUSTEES,” SECTION 1, “VILLAGE PRESIDENT,” BY ADDING SUBSECTION I, “PRESIDENT PRO TEM”

This ordinance adds language to the code to allow the Village Board to elect from amongst themselves on a yearly basis a Trustee to serve as “President Pro Tem” in the President’s absence.

Trustee Dries made a motion to send Ordinance 2019-14 to the Board for approval, seconded by Trustee Harris.

Trustee Jen Ward arrived at 7:03 p.m.

Trustee Fahnestock went over changes that she would like to see in the language of the ordinance. The Committee discussed the language change.

Motion carried by roll call vote.

5. ORDINANCE 2019-15 EMERGENCY MANAGEMENT AGENCY

AN ORDINANCE AMENDING TITLE 1, "ADMINISTRATION," BY ADDING CHAPTER 11, "EMERGENCY MANAGEMENT AGENCY"

This ordinance add language to the code that will create an Emergency Management Agency for the Village of Maple Park.

Trustee Dries made a motion to send Ordinance 2019-15 to the Board for approval, seconded by Trustee Ward.

Trustee Fahnestock went over a minor language change.

Motion carried by roll call vote.

6. ORDINANCE 2019-16 VILLAGE ADMINISTRATOR AND DEPARTMENT ORGANIZATION

AN ORDINANCE AMENDING TITLE 1, "ADMINISTRATION," CHAPTER 6, "VILLAGE OFFICERS AND EMPLOYEES," BY ADDING SECTION 1-6-14, "VILLAGE ADMINISTRATOR," AND SECTION 1-6-15, "DEPARTMENT ORGANIZATION."

This ordinance adds language to the code that will create the Village Administrator position and establishes an organizational structure for the Village of Maple Park.

Trustee Harris made a motion to send ordinance 2019-16 to the Board for approval, seconded by Trustee Dries.

Trustee Fahnestock advised that she had minor language changes.

Motion carried by roll call vote.

7. OTHER ITEMS

Trustee Dries advised that there are still many errors in the Emergency Management document, but he added that it is a good document and it needed to be approved. Dawn told the Committee that she and the Chief are working on updating the EM document as was discussed and requested during the last Board meeting. She also said that when the document is done being updated, she will be providing each Trustee with a new copy of it, and they will be asked to turn in their binders so the updated document can be inserted. Chair Fahnstock suggested to Trustee Dries that he forward to Dawn the discrepancies he found in the document.

Trustee Dries also discussed adding credentials. Trustee Harris asked what that meant and Trustee Dries explained that, during an emergency, it would be required to show an id to get into the village. The committee then discussed different types of ids.

Trustee Dries also discussed the upcoming budget season and gave some suggestions on what might be added.

Trustee Fahnstock asked about recording of meetings, and the space that it takes up on the server. Village Clerk Liz Peerboom advised that only closed session meetings are recorded; then once those minutes are 18 months old or more (once the minutes are approved), the recordings are destroyed through resolution. She added that she does not have very many recordings on the server at this time.

Trustee Dries advised that staffing needs to be looked at. He also discussed hiring long-term employees. The committee discussed the police department and the part-time officers. Trustee Ward advised that communities that surround Maple Park pay more for their part-time officers. Village Administrator Wucki-Rossbach discussed possibly doing a salary study, and then trying to find funding to cover these new wages. The committee also discussed reasons why it is hard to find part-time officers, and the liability of hiring officers that have police officer or security positions. Chair Fahnstock stated that this will be a topic for a future Committee meeting where we can discuss reviewing the staff needs of the village, conducting a salary study and the three year plan for the Board to consider.

Trustee Harris asked if the committee list on the wall could be updated. Clerk Peerboom said that she would replace it the next day.

The committee then briefly discussed FMLA and other possible changes to the employee handbook.

8. ADJOURNMENT

Trustee Dries made a motion to adjourn the meeting, seconded by Trustee Harris. Motion carried by voice vote.

Meeting adjourned at 7:37 p.m.

Liz Peerboom, CMC
Village Clerk

Committee Members:
Suzanne Fahnestock, Chair
Trustee JP Dries
Trustee Brandon Harris
Trustee Jen Ward



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Approved by the
Infrastructure
Committee 11/12/19

**INFRASTRUCTURE COMMITTEE MEETING MINUTES
TUESDAY, OCTOBER 8, 2019
Maple Park Civic Center
302 Willow Street, Maple Park, IL
7:00 p.m.**

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Dries called the meeting to order at 7:02pm.

Village Administrator Dawn Wucki-Rossbach called roll and the following Committee Members were present: Trustee Harris, Trustee Higgins, Trustee Rebone, Chairman Dries.

Also present were Village Administrator Dawn Wucki-Rossbach, Public Works Director Lou Larson, and Village Engineer Jeremy Lin.

2. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None heard.

3. APPROVAL OF MEETING MINUTES

- August 20, 2019
- September 10, 2019

Motion by Trustee Harris with a 2nd by Trustee Higgins to approve the minutes from August 20, 2019 and September 10, 2019. Motion carried by voice vote.

4. CENTER STREET STATUS UPDATE

Village Engineer Jeremy Lin gave the committee an update on his review and status of Center Street. He's identified an issue with the catch basin and estimated the necessary repairs to cost around \$4950.00.

Motion by Chairman Dries with a second by Trustee Higgins to forward the committee's suggestion to Village President Curtis for the additional \$4,950.00 necessary to make the repairs to the catch basin on Center Street be approved and placed on the next village board meeting agenda.

5. HERITAGE HILLS UPDATE

Survey is expected to be completed by October 16, with CAD file and any PDF's to follow upon completion. Jeremy will review with Dawn and make recommendations.

Chairman Dries addressed issue of cattails overtaking detention pond at DeKalb and County Line roads. Detention pond can be treated and then determine how it affects flows. Chairman Dries asked Director Larson to get a bid on knocking down the cattails.

Water tank inspection scheduled for October 11th at 8:00 am.

6. PROJECT LIST

In Flow Meter

- Electrician scheduled to install conduit and wiring on October 9th at Wastewater Treatment Plant to assist inflows meters.

Stormwater

- Beaver dams should be removed either this week or next.

Public Works Projects

- Old Well House on Main – Director Larson has been in contact with NICOR and is awaiting a response since the building does not have a meter or account number. Contractor is ready once approval from NICOR has been received.

Public Works – Property Maintenance

- County Line – Director Larson discussed sewer and water, demo permits, and application for demolition. House will remain and other structures will be taken down.
- Pheasant Street – House roof completed, garage repair discussed, grass cut and fence has been somewhat cleaned up.
- Shodeen – Village Engineer Jeremy Lin to follow up with them regarding the SWIF reports. Silt fences are spotty, and Jeremy will reach out to them regarding the maintenance of silt beds as well.

Village Hall

Heating – Chairman Dries and Director Larson met with heating contractor and engineering quote is expected regarding heat in building. Gas line has been installed in gymnasium, and furnace is scheduled to be installed on October 10th. A 10-inch pipe will be installed along the wall to help disperse the heat. Still awaiting receipt of Zone Plan from heating contractor, but expect to receive report in time for next village board meeting. Will be looking into electrical upgrade for gymnasium as well.

GIS Project

- Dawn met with the County to discuss technical questions and will meet with Trustees Harris and Higgins and then revisit with County to get their assessment. Will then bring a list of priority items back to the committee for further discussion.

7. 5-YEAR CAPITAL PLAN – DEVELOPMENT

Chairman Dries requested a list of scheduled inspections and yearly maintenance from Engineer Lin so they can be worked into the budget. Focus is to be on preventative maintenance.

8. DISCUSSION OF BUDGET ITEMS

- Pearl Street to North Broadway – engineering to begin next year.
- Pearl Street and Charles – Looking into pricing for repairs
- Maple from Walnut to end of cornfield – engineering 2021
- Kennebec, stormwater to HD Rockers to the Post Office - paving as well as stormwater retention to relieve occasional flooding. No current timeline.
- Divot in front of the dumpster on the NW corner of Kennebec and Main at light pole.
- Parking review for downtown – Currently reviewing options for additional parking. Administrator Wucki-Rossbach will look into possible grant funding for parking review.
- Ashton storm sewers – Residential work on easements has created some issues that need to be addressed.
- Crack sealing and pavement rejuvenation
- Sidewalk repairs – determine where pedestrian traffic is heaviest and concentrate on those areas.
- Road Projects – Chairman Dries to send list to Administrator Wucki-Rossbach
- Wastewater Treatment Plant land acquisition and design
- Blower replacement
- WWTP pump replacement cost
- Source Water Protection Plan
- Purchase and Installation of Emergency Power Generator

9. OTHER ITEMS FOR DISCUSSION

10. ADJOURNMENT

Trustee Rebone made a motion to adjourn, seconded by Trustee Higgins. Motion carried by voice vote.

Meeting adjourned at 9:21pm.

Committee Members:

Trustee Dries, Chair
Trustee Harris
Trustee Higgins
Trustee Rebore

Terri D'Amato
Terri D'Amato
Acting Village Clerk

VILLAGE OF MAPLE PARK, ILLINOIS
Schedule of Cash and Investments
October 31, 2019

Fund	Interest Rate	CDs	IPTIP Accounts	First Midwest Money Market	Old Second Checking	Total Cash & Investments
Operating Funds						
General Fund						
Old Second - Checking Acct	0.00%	-	-	-	(127.66)	(127.66)
Old Second - TIF Checking Acct	0.00%	-	-	-	-	-
Illinois Public Treasurer's Pool	2.12%	-	361,004.64	-	-	361,004.64
Total General Fund		-	361,004.64	-	(127.66)	360,876.98
Utility Tax Fund						
Old Second - Checking Acct	0.00%	-	-	-	(3,429.66)	(3,429.66)
First Midwest Bank	1.94%	-	-	334,146.03	-	334,146.03
Illinois Public Treasurer's Pool	2.12%	-	53,671.29	-	-	53,671.29
First Midwest Bank - CD (for vehicle loan)		37,000.00	-	-	-	37,000.00
Wells Fargo - CD (13 month 12/14/18)	2.75%	154,439.40	-	-	-	154,439.40
Total Utility Tax Fund		191,439.40	53,671.29	334,146.03	(3,429.66)	575,827.06
TIF District Fund						
Old Second - Checking Account	0.00%	-	-	-	-	-
Old Second - TIF Checking Acct	0.00%	-	-	-	172,576.75	172,576.75
Total Road & Bridge Fund		-	-	-	172,576.75	172,576.75
Road & Bridge Fund						
Old Second - Checking Account	0.00%	-	-	-	4,768.20	4,768.20
Illinois Public Treasurer's Pool	2.12%	-	58,709.16	-	-	58,709.16
Total Road & Bridge Fund		-	58,709.16	-	4,768.20	63,477.36
Motor Fuel Tax Fund						
Old Second - Checking Account	0.00%	-	-	-	-	-
Illinois Public Treasurer's Pool	2.12%	-	162,595.93	-	-	162,595.93
Total Motor Fuel Tax Fund		-	162,595.93	-	-	162,595.93
Water & Sewer Funds						
Operating Accounts						
Old Second - Checking Account	0.00%	-	-	-	(2,002.45)	(2,002.45)
Illinois Public Treasurer's Pool	2.12%	-	359,935.62	-	-	359,935.62
Total Operating Accounts		-	359,935.62	-	(2,002.45)	357,933.17
Water Improvement Account						
Old Second - Checking Account	0.00%	-	-	-	15,755.42	15,755.42
Illinois Public Treasurer's Pool	2.12%	-	199,078.10	-	-	199,078.10
Wells Fargo - CD (13 month 12/14/18)	2.75%	10,295.95	-	-	-	10,295.95
Total Water Improvement Accounts		10,295.95	199,078.10	-	15,755.42	225,129.47
Sewer Improvement Account						
Old Second - Checking Account	0.00%	-	-	-	4,362.62	4,362.62
Illinois Public Treasurer's Pool	2.12%	-	314,232.27	-	-	314,232.27
Wells Fargo - CD (13 month 12/14/18)	2.75%	92,663.63	-	-	-	92,663.63
Total Sewer Improvement Accounts		92,663.63	314,232.27	-	4,362.62	411,258.52
Total Water & Sewer Funds		102,959.58	873,245.99	-	18,115.59	994,321.16
Total Village Operating Funds		294,398.98	1,509,227.01	334,146.03	191,903.22	2,329,675.24
Escrow Funds						
School Land Cash						
Old Second - Checking Account	0.00%	-	-	-	7,600.00	7,600.00
Developer Escrow Fund						
Old Second - Checking Account	0.00%	-	-	-	49,947.90	49,947.90
Total Village Escrow Funds		-	-	-	57,547.90	57,547.90
Total Village Cash & Investments		294,398.98	1,509,227.01	334,146.03	249,451.12	2,387,223.14

DATE: 11/26/19

Tuesday November 26, 2019

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 AEP ENERGY			2452.66	
3010527038 1019	52-10-5730	WELL		1342.30
3010527049 1019	52-20-5730	WWTP		974.48
3010527050 1019	52-20-5730	LIFT STATION		135.88
01 ALL AROUND PUMPING SERVICE, IN			1075.00	
19892	01-50-5600	PUMP & CLEAN CATCH BASIN		425.00
20032	01-50-5600	STORM BASIN MAINTENANCE		650.00
01 CASEY'S BUSINESS MASTERCARD			605.09	
11082019	01-30-5250	GASOLINE		477.90
11082019	01-30-5900	WAITING FOR CREDIT		127.19
01 CMJ TECHNOLOGIES, INC.			1259.95	
12107	12-00-8413	WIRELESS ACCESS POINT		1259.95
01 COMMONWEALTH EDISON			1288.88	
0147077192 1019	01-50-5730	STREET LIGHTING		214.72
4665155040 1119	01-50-5730	STREET LIGHTING		963.10
5778015012 1019	01-20-5730	HERITAGE HILLS POND		111.06
01 CONSERV FS, INC.			468.33	
1029	52-10-5250	GASOLINE		168.60
1029	01-50-5250	GASOLINE		234.17
1029	52-20-5250	GASOLINE		65.56
01 C.S.R.BOB CAT, INC.			528.59	
140071	01-50-5600	BOBCAT REPAIR		528.59
01 FOSTER, BUICK, CONKLIN & LUNDG			2537.50	
30679	01-10-5330	ORDINANCES&RESOLUTIONS		831.25
30679	01-10-5330	GENERAL COUNSEL		1356.25
30679	01-10-5330	LOCAL PROSECUTIONS		350.00
01 GOODENOUGH INC.			300.00	
61798	01-10-5420.03	PLUMBING INSPECTION		50.00
61799	01-10-5420.02	PLUMBING INSPECTION		50.00
61802	01-10-5420.02	PLUMBING INSPECTION		50.00
61803	01-10-5420.02	PLUMBING INSPECTION		50.00
61810	01-10-5420.02	PLUMBING INSPECTION		50.00
61811	01-10-5420.02	PLUMBING INSPECTION		50.00
01 GOVTEMPS USA, LLC			3039.40	
2905268	01-10-5390	VILLAGE ADMINISTRATOR		3039.40
01 FRONTIER			405.18	
8158273286 1119	01-30-5700	POLICE TELEPHONE		217.58
8158273710 1119	52-10-5700	WELL HOUSE		65.87
8158275039 1119	52-20-5700	WWTP		55.86
8158275069 1119	52-20-5700	LIFT STATION		65.87
01 WILLIAM E. HANNA SURVEYORS			2400.00	
27628	01-50-5390	TOPOGRAPHIC SURVEY		2400.00
01 HAWKINS, INC.			230.66	
4608186	52-10-5110	CHEMICALS		230.66
01 HOLMGREN ELECTRIC INC.			550.86	
7274	52-20-5600	TROUBLESHOOT ELECTRICAL		250.00

SYS DATE:11/26/19

VILLAGE OF MAPLE PARK
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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
7275	01-10-5900	REPAIR LIGHT FIXTURE		300.86
01 IMPACT NETWORKING, LLC 1623910	01-10-5200	COPY COSTS	398.16	398.16
01 JANCO SUPPLY INC. 280102	01-40-5100	SUPPLIES	103.80	103.80
01 JOSH JORDAN 11302019	01-10-5700	CELL PHONE STIPEND	25.00	25.00
01 LOWE'S 11172019	01-40-5100	GENERAL SUPPLIES	72.87	39.87
11172019	01-40-5600	MAINTENANCE & REPAIR		33.00
01 MEDIACOM 11212019	01-10-5700	INTERNET SERVICES	136.90	136.90
01 METRO WEST COUNCIL OF GOVERNME 4167	01-10-5920	2019 BUSINESS PARTNER DINNER	135.00	100.00
4183	01-10-5920	NOVEMBER BOARD MEETING		35.00
01 LINTECH ENGINEERING, INC. 3600	52-10-5390	OPERATION SERVICES	2500.00	1250.00
3600	52-20-5390	OPERATION SERVICES		1250.00
01 MIKE MILLER 11112019	01-50-5390	SNOW PLOWING	200.00	200.00
01 NICOR 331314100041119	01-50-5730	GARAGE GAS	1226.57	52.82
399087100051119	01-40-5730	CIVIC CENTER GAS		1173.75
01 SHAW SUBURBAN MEDIA 1712795	01-10-5900	TREASURER'S REPORT	546.22	546.22
01 ELIZABETH PEERBOOM 11282019	01-00-2103	RENTAL DEPOSIT REFUND	100.00	100.00
01 P. F. PETTIBONE & CO. 177841	01-30-5100	TICKETS	302.00	302.00
01 SUBURBAN LABORATORIES, INC. 170667	52-10-5335	WATER TESTING	219.00	219.00
01 VERIZON WIRELESS 9842520917	01-10-5700	CELL PHONES	274.56	93.43
9842520917	01-30-5700	CELL PHONES		71.10
9842520917	01-30-5700	AIR CARDS		110.03
01 WATER SOLUTIONS UNLIMITED, INC 33201	52-10-5110	CHEMICALS	792.00	792.00
** TOTAL CHECKS TO BE ISSUED			24174.18	

SYS DATE:11/26/19

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FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01	GENERAL FUND		16048.15	
12	UTILITY TAX		1259.95	
52	WATER & SEWER FUND		6866.08	
***	GRAND TOTAL ***		24174.18	
	TOTAL FOR REGULAR CHECKS:		22,816.48	
	TOTAL FOR DIRECT PAY VENDORS:		1,357.70	

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A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

PAYABLE TO REG# INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
01 THERESA A. D'AMATO 66 11192019	11/14/19 01-10-5390	21923 ACTING VILLAGE CLERK	663.36	663.36
01 THERESA A. D'AMATO 66 11232019	11/27/19 01-10-5390	21924 ACTING VILLAGE CLERK	723.66	723.66
01 AMERICAN BANK & TRUST 66 10282019F	11/06/19 01-10-5390	21922 OTHER PROFESSIONAL SERVICES	1024.70	534.42
66 10282019F	01-10-5700	TELEPHONE		187.22
66 10282019F	01-10-5900	OTHER EXPENSES		29.78
66 10282019H	01-30-5900	OTHER EXPENSE		34.25
66 10282019I	01-50-5600	MAINTENANCE & REPAIR		25.38
66 10282019J	01-20-5600	MAINTENANCE & REPAIR		68.86
66 10282019J	01-40-5600	MAINTENANCE & REPAIR		8.36
66 10282019J	01-50-5250	GASOLINE & FUEL		51.65
66 10282019J	01-50-5600	MAINTENANCE & REPAIR		84.78

** TOTAL MANUAL CHECKS REGISTERED 2411.72

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REPORT SUMMARY

CASH FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	24174.18	2411.72	26585.90
TOTAL CASH	24174.18	2411.72	26585.90

DISTR FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	16048.15	2411.72	18459.87
12	1259.95	.00	1259.95
52	6866.08	.00	6866.08
TOTAL DISTR	24174.18	2411.72	26585.90



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

FINANCE REPORT TUESDAY, DECEMBER 3, 2019

- Budget Report – Enclosed in this month's packet is the November Budget Report. Last month's utility billing was completed and is included in the figures this month. Please let me know if you have any specific questions on accounts.
- Escrow Accounts – There was no activity for the month of November.
- Warrant List
 - A/P Check run of \$24,174.18, manual checks of \$2,411.72 for a total of \$26,585.90.
 - There is nothing noteworthy this month.
- Please let me know if you have any questions or concerns.

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2019 - November 30, 2019

	FY 2019 Actuals	FY 2020 Budget	Budget May 19 - Oct 19	Actual Totals for May 19 - Oct 19	Variance to Budget
01 - GENERAL FUND					
TOTAL GENERAL FUND REVENUE	875,359	672,788	496,498	636,538	(140,040)
TOTAL ADMINISTRATION & FINANCE	375,700	286,918	194,830	265,670	(70,840)
TOTAL PARKS & GROUNDS	45,726	50,100	29,225	26,362	2,863
TOTAL POLICE DEPARTMENT	194,865	236,490	145,856	122,362	23,495
TOTAL CIVIC CENTER	20,272	72,234	42,137	5,535	36,601
TOTAL STREET DEPARTMENT	93,662	118,688	77,786	76,582	1,204
TOTAL GENERAL FUND EXPENDITURES	730,225	764,429	489,835	496,511	(6,676)
GENERAL FUND NET INCOME/LOSS	145,134	(91,642)	6,664	140,027	(133,363)
12 - UTILITY TAX FUND					
TOTAL REVENUE	104,863	86,500	56,708	89,588	(32,879)
TOTAL EXPENDITURES	61,994	114,160	62,671	67,979	(5,308)
UTILITY TAX FUND NET INCOME/LOSS	42,870	(27,660)	(5,963)	21,609	(27,571)
13 - TIF DISTRICT FUND					
TOTAL REVENUE	57,449	61,000	61,000	89,819	(28,819)
TOTAL EXPENDITURES	6,978	47,500	27,708	2,718	24,991
ROAD & BRIDGE FUND NET INCOME/LOSS	50,471	13,500	33,292	87,101	(53,810)
15 - ROAD & BRIDGE FUND					
TOTAL REVENUE	47,384	46,000	45,583	45,519	65
TOTAL EXPENDITURES	16,622	60,500	60,500	51,701	8,799
ROAD & BRIDGE FUND NET INCOME/LOSS	30,762	(14,500)	(14,917)	(6,182)	(8,734)
19 - MOTOR FUEL TAX FUND					
TOTAL REVENUE	35,955	35,340	20,615	26,141	(5,526)
TOTAL EXPENDITURES	-	140,000	140,000	-	140,000
MOTOR FUEL TAX FUND NET INCOME/LOSS	35,955	(104,661)	(119,385)	26,141	(145,526)
28 - DEVELOPER ESCROW FUND					
TOTAL REVENUE	34,125	10,000	-	-	-
TOTAL EXPENDITURES	34,125	10,000	-	-	-
DEVELOPER ESCROW FUND NET INCOME/LOSS	-	-	-	-	-
52 - WATER & SEWER FUND					
TOTAL REVENUE	399,294	463,379	233,733	235,602	(1,869)
TOTAL WATER EXPENDITURES	230,662	258,126	170,590	160,794	9,796
TOTAL SEWER EXPENDITURES	115,728	114,498	77,311	73,944	3,367
TOTAL WATER & SEWER FUND EXPENDITURES	346,390	372,624	247,901	234,738	13,163
WATER & SEWER FUND NET INCOME/LOSS	52,904	90,755	(14,168)	864	(15,032)
54 - WATER IMPROVEMENT ACCOUNT					
TOTAL REVENUE	85,384	56,687	37,261	43,285	(6,024)
TOTAL EXPENDITURES	52,851	22,237	10,353	13,512	(3,159)
WATER IMPROVEMENT NET INCOME/LOSS	32,533	34,449	26,908	29,773	(2,865)
56 -SEWER IMPROVEMENT ACCOUNT					
TOTAL REVENUE	84,932	39,574	31,199	25,834	5,365
TOTAL EXPENDITURES	-	-	-	-	-
SEWER IMPROVEMENT NET INCOME/LOSS	84,932	39,574	31,199	25,834	5,365
70 - SCHOOL LAND CASH					
TOTAL REVENUE	-	-	-	10,800	(10,800)
TOTAL EXPENDITURES	-	-	-	-	-
SEWER IMPROVEMENT NET INCOME/LOSS	-	-	-	10,800	(10,800)
GRAND TOTAL REVENUE	1,724,746	1,471,267	982,598	1,203,125	(220,528)
GRAND TOTAL EXPENSES	1,249,185	1,531,451	1,038,968	867,159	171,810
GRAND TOTAL NET INCOME / LOSS	475,561	(60,183)	(56,371)	335,967	(392,337)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2019 - November 30, 2019

		FY 2019 Actuals	FY 2020 Budget	Budget May 19 - Oct 19	Actual Totals for May 19 - Oct 19	Variance to Budget
01 - GENERAL FUND						
REVENUES						
01-00-4110	REAL ESTATE TAX - DEKALB CO.	114,254	117,148	117,148	112,729	4,418
01-00-4120	REAL ESTATE TAX - KANE CO.	101,319	104,476	104,476	103,279	1,197
01-00-4220	STATE OF IL - INCOME TAX	127,226	131,983	76,990	86,393	(9,403)
01-00-4240	STATE OF IL-MUNICIPAL SALES TAX	154,937	162,000	94,500	108,831	(14,331)
01-00-4250	STATE OF IL-REPLACEMENT TAX	2,168	2,500	1,458	2,188	(729)
01-00-4270	STATE OF IL-USE TAX	39,828	41,527	24,224	24,056	168
01-00-4280	STATE OF IL-VIDEO GAMING TAX	25,937	21,000	12,250	16,614	(4,364)
01-00-4310	GAME LICENSE	225	225	225	275	(50)
01-00-4325	GOLF CART LICENSE	525	500	500	430	70
01-00-4330	CIGARETTE LICENSE	20	20	20	20	-
01-00-4340	FRANCHISE FEE LICENSE	4,629	3,500	2,042	1,809	233
01-00-4341	RAFFLE LICENSE FEE	40	30	18	35	(18)
01-00-4350	LIQUOR LICENSE	10,010	10,000	10,000	10,000	-
01-00-4407	TEMPORARY OCCUPANCY PERMIT	1,000	-	-	400	(400)
01-00-4410	BUILDING PERMITS	9,457	7,500	5,417	6,145	(728)
01-00-4410.01	BUILDING PERMITS - SETTLEMENT	4,753	-	-	2,268	(2,268)
01-00-4410.02	BUILDING PERMITS - SQUIRE'S CROSSING	34,565	11,585	11,585	5,088	6,497
01-00-4410.03	BUILDING PERMITS - HERITAGE HILLS	-	-	-	2,239	(2,239)
01-00-4420	SOLICITOR PERMITS	-	-	-	100	(100)
01-00-4500	GARBAGE COLLECTION REVENUE	111,799	-	-	-	-
01-00-4505	GARBAGE PENALTIES	2,037	-	-	-	-
01-00-4535.01	THE SETTLEMENT - ENGINEERING	680	-	-	340	(340)
01-00-4535.02	SQUIRE'S CROSSING - ENGINEERING	5,100	1,700	1,700	850	850
01-00-4535.03	HERITAGE HILLS - ENGINEERING	-	-	-	340	(340)
01-00-4550	PARK RENT	1,170	1,500	1,500	1,100	400
01-00-4550.03	RENT - KANE COUNTY POLLING	-	40	40	-	40
01-00-4550.04	RENT - GYM USE	2,438	-	-	825	(825)
01-00-4550.07	RENT - M.P. LIBRARY	4,800	4,800	2,800	3,200	(400)
01-00-4550.11	RENT - KITCHEN	413	500	292	275	17
01-00-4550.17	RENT - EXERCISE ROOM	3,110	600	350	80	270
01-00-4560	FUTURE LINK RENT	4,200	4,410	2,573	2,573	-
01-00-4575	WATER & SEWER ADMIN CHARGE	32,500	32,500	18,958	18,956	2
01-00-4610	DEKALB COUNTY FINES	49	200	117	212	(96)
01-00-4620	KANE COUNTY FINES	1,141	500	292	661	(369)
01-00-4625	ORDINANCE VIOLATION FINES	1,300	1,500	875	1,355	(480)
01-00-4800	INTEREST INCOME	5,454	4,000	2,333	16,059	(13,725)
01-00-4900	OTHER INCOME	3,590	500	292	104	188
01-00-4910	REIMBURSEMENT INCOME	64,685	6,045	3,526	106,711	(103,185)
** TOTAL GENERAL FUND REVENUE		875,359	672,788	496,498	636,538	(140,040)
10 - ADMINISTRATION & FINANCE EXPENDITURES						
01-10-5010	WAGES - FINANCE	52,827	61,706	35,995	27,266	8,729
01-10-5010.01	WAGES - REIMBURSED (POLICE)	371	-	-	623	(623)
01-10-5010.02	WAGES - FUN FEST (POLICE)	2,807	3,000	3,000	3,000	-
01-10-5010.03	WAGES - FUN FEST (PUBLIC WORKS)	888	1,000	1,000	1,000	-
01-10-5011	SALARIES - VILLAGE BOARD	19,000	12,000	-	-	-
01-10-5012	STATE UNEMPLOYMENT TAX	727	1,000	500	273	227
01-10-5020	SOCIAL SECURITY EXPENSE	5,507	5,765	2,827	2,385	442
01-10-5020.01	SOCIAL SECURITY EXPENSE - REIMBURSED	24	-	-	48	(48)
01-10-5030	PENSION EXPENSE	278	787	459	483	(24)
01-10-5040	EMPLOYEE MEDICAL INSURANCE	618	1,650	963	940	23
01-10-5120	POSTAGE	1,993	2,500	1,458	601	857
01-10-5155	GOLF CART LICENSE EXPENSE	90	100	100	-	100
01-10-5160	COPIER & POSTAGE MACHINE LEASE	335	335	168	168	-
01-10-5200	OFFICE SUPPLIES	8,160	8,000	4,667	6,733	(2,066)
01-10-5320	ENGINEERING SERVICES	7,948	7,500	4,375	3,060	1,315
01-10-5330	LEGAL SERVICES	18,256	20,000	11,667	10,019	1,648
01-10-5350	AUDIT EXPENSE	12,860	13,110	13,110	13,110	-
01-10-5390	OTHER PROFESSIONAL SERVICES	12,296	64,665	37,721	29,386	8,336
01-10-5400	GARBAGE COLLECTION EXPENSE	100,577	-	-	-	-
01-10-5420	PERMIT EXPENSE	400	200	200	100	100
01-10-5420.01	PERMIT EXPENSE - SETTLEMENT	100	-	-	300	(300)
01-10-5420.02	PERMIT EXPENSE - SQUIRE'S CROSSING	3,100	1,000	1,000	800	200
01-10-5420.03	PERMIT EXPENSE - HERITAGE HILLS	-	-	-	100	(100)
01-10-5500	INSURANCE EXPENSE	44,582	46,000	46,000	44,531	1,469
01-10-5550	SOFTWARE EXPENSE	24	250	146	-	146
01-10-5570	DUES AND MEMBERSHIPS	4,836	5,000	2,917	4,070	(1,153)
01-10-5700	TELEPHONE	4,859	5,000	2,917	4,073	(1,156)
01-10-5900	OTHER EXPENSES	65,207	6,000	3,500	90,191	(86,691)
01-10-5900.01	FUN FEST EXPENSES	782	750	750	1,727	(977)
01-10-5910	EMERGENCY NOTIFICATION SYSTEM	858	900	900	858	42
01-10-5920	CONFERENCES	390	500	292	270	22
01-10-5999	TRANSFER TO OTHER FUNDS	5,000	5,000	5,000	5,000	-
01-10-8210	COMPUTERS	-	13,200	13,200	14,556	(1,356)
** TOTAL ADMINISTRATION & FINANCE		375,700	286,918	194,830	265,670	(70,840)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2019 - November 30, 2019

		FY 2019 Actuals	FY 2020 Budget	Budget May 19 - Oct 19	Actual Totals for May 19 - Oct 19	Variance to Budget
20 - PARKS & GROUNDS EXPENDITURES						
01-20-5010	WAGES	30,914	32,197	18,782	17,027	1,755
01-20-5020	SOCIAL SECURITY EXPENSE	2,673	2,756	1,608	1,606	1
01-20-5030	PENSION EXPENSE	1,397	1,369	799	840	(42)
01-20-5040	EMPLOYEE MEDICAL INSURANCE	3,892	3,828	2,233	2,179	54
01-20-5250	GASOLINE & FUEL	732	1,000	583	518	65
01-20-5390	OTHER PROFESSIONAL SERVICES	-	-	-	1,475	(1,475)
01-20-5600	MAINTENANCE & REPAIR	5,216	7,500	4,375	2,000	2,375
01-20-5730	UTILITIES	857	1,200	700	716	(16)
01-20-5900	OTHER EXPENSE	46	250	146	-	146
** TOTAL PARKS & GROUNDS		45,726	50,100	29,225	26,362	2,863
30 - POLICE DEPARTMENT EXPENDITURES						
01-30-5010	WAGES – CHIEF	53,625	53,560	31,243	29,963	1,281
01-30-5015	WAGES – PATROL OFFICERS	53,869	69,768	40,698	31,070	9,628
01-30-5016	WAGES – TRAINING	5,423	7,431	4,335	8,353	(4,018)
01-30-5018	WAGES – SERGEANT	27,416	33,057	19,283	15,486	3,797
01-30-5020	SOCIAL SECURITY EXPENSE	11,418	13,037	7,605	7,529	76
01-30-5030	PENSION EXPENSE	2,410	2,406	1,404	1,477	(73)
01-30-5040	EMPLOYEE MEDICAL INSURANCE	6,023	6,600	3,850	3,757	93
01-30-5100	GENERAL SUPPLIES	3,192	5,000	2,917	1,702	1,215
01-30-5250	GASOLINE & FUEL	5,402	7,000	4,083	3,009	1,074
01-30-5300	UNIFORM EXPENSE	2,516	4,000	2,333	890	1,443
01-30-5330	LEGAL SERVICES	175	500	292	-	292
01-30-5550	SOFTWARE EXPENSE	-	900	-	-	-
01-30-5560	TRAINING	2,402	2,000	2,000	1,541	459
01-30-5570	DUES & MEMBERSHIPS	1,110	1,000	1,000	170	830
01-30-5600	MAINTENANCE & REPAIR	1,928	6,000	3,500	1,147	2,353
01-30-5700	TELEPHONE	3,769	5,000	2,917	2,291	626
01-30-5750	COMMUNICATIONS	12,616	13,240	13,240	13,190	50
01-30-5900	OTHER EXPENSE	1,571	2,000	1,167	787	379
01-30-8200	EQUIPMENT	-	3,990	3,990	-	3,990
** TOTAL POLICE DEPARTMENT		194,865	236,490	145,856	122,362	23,495
40 - CIVIC CENTER EXPENDITURES						
01-40-5100	GENERAL SUPPLIES	614	1,000	583	867	(284)
01-40-5390	OTHER PROFESSIONAL SERVICES	-	-	-	50	(50)
01-40-5600	MAINTENANCE & REPAIR	9,772	60,734	35,428	3,020	32,408
01-40-5730	UTILITIES	9,576	10,000	5,833	1,599	4,235
01-40-5900	OTHER EXPENSE	310	500	292	-	292
** TOTAL CIVIC CENTER		20,272	72,234	42,137	5,535	36,601
50 - STREET DEPARTMENT EXPENDITURES						
01-50-5010	WAGES	35,708	30,397	17,732	17,027	705
01-50-5020	SOCIAL SECURITY EXPENSE	3,039	2,618	1,527	1,606	(79)
01-50-5030	PENSION EXPENSE	1,588	1,369	799	840	(42)
01-50-5040	EMPLOYEE MEDICAL INSURANCE	3,892	3,828	2,233	2,179	54
01-50-5175	ROAD SALT	6,514	10,000	2,500	-	2,500
01-50-5250	GASOLINE & FUEL	1,884	2,500	1,458	487	971
01-50-5320	ENGINEERING	-	-	-	255	(255)
01-50-5390	OTHER PROFESSIONAL SERVICES	125	725	725	13,163	(12,438)
01-50-5600	MAINTENANCE & REPAIR	22,961	12,000	7,000	5,440	1,560
01-50-5620	STREET MAINTENANCE	1,445	12,000	8,000	7,310	690
01-50-5621	TREE MAINTENANCE	2,100	5,000	3,333	4,950	(1,617)
01-50-5622	STREET SIGN INSTALLATION	750	2,000	1,333	-	1,333
01-50-5730	UTILITIES	13,390	12,000	7,000	7,229	(229)
01-50-5900	OTHER EXPENSE	266	250	146	403	(257)
01-50-8215	VEHICLE PURCHASE	-	24,000	24,000	15,693	8,307
** TOTAL STREET DEPARTMENT		93,662	118,688	77,786	76,582	1,204
TOTAL GENERAL FUND REVENUES		875,359	672,788	496,498	636,538	(140,040)
TOTAL GENERAL FUND EXPENDITURES		730,225	764,429	489,835	496,511	(6,676)
GENERAL FUND NET INCOME/LOSS		145,134	(91,642)	6,664	140,027	(133,363)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2019 - November 30, 2019

		FY 2019 Actuals	FY 2020 Budget	Budget May 19 - Oct 19	Actual Totals for May 19 - Oct 19	Variance to Budget
12 - UTILITY TAX FUND						
REVENUES						
12-00-4140.10	TELECOMMUNICATIONS TAX	21,216	17,000	9,917	12,409	(2,493)
12-00-4140.30	COM ED - UTILITY TAX	34,822	32,000	18,667	15,512	3,155
12-00-4140.40	NICOR GAS - UTILITY TAX	18,098	15,000	8,750	5,201	3,549
12-00-4746	POLICE GRANTS	3,960	-	-	8,557	(8,557)
12-00-4750	VEHICLE LOAN PROCEEDS	-	-	-	37,000	(37,000)
12-00-4751	DEKALB COUNTY COMMUNITY GRANT	10,500	10,000	10,000	-	10,000
12-00-4800	INTEREST INCOME	11,267	7,500	4,375	5,909	(1,534)
12-00-4992	TRANSFER FROM GENERAL FUND	5,000	5,000	5,000	5,000	-
** TOTAL REVENUE		104,863	86,500	56,708	89,588	(32,879)
EXPENDITURES						
12-00-5992	TRANSFER TO WATER & SEWER FUND	-	59,000	29,500	29,500	-
12-00-5993	TRANSFER TO WATER IMPROVEMENT	-	12,237	353	12,237	(11,884)
12-00-5999	TRANSFER TO OTHER FUNDS	-	-	-	-	-
12-00-8102	CIVIC CENTER IMPROVEMENTS	12,552	10,000	10,000	7,361	2,639
12-00-8401	POLICE VEHICLE	-	-	-	-	-
12-00-8411	COMPUTERS & ACCESSORIES	3,716	-	-	-	-
12-00-8413	POLICE GRANT PURCHASES	516	-	-	8,989	(8,989)
12-00-8418	GIS	-	-	-	-	-
12-00-8420	POLICE VEHICLE LOAN - PRINCIPAL	7,640	7,935	4,592	4,592	(0)
12-00-8421	POLICE VEHICLE LOAN - INTEREST	668	374	255	255	0
12-00-8422	PUBLIC WORKS VEHICLE	19,776	-	-	-	-
12-00-8423	POLICE RECORDS MANAGEMENT SYSTEM	4,250	-	-	-	-
12-00-8424	POLICE IN CAR VIDEO SYSTEMS	2,356	-	-	-	-
12-00-8425	DEKALB COUNTY COMMUNITY GRANT EXPENSES	10,519	10,000	10,000	-	10,000
12-00-8426	POLICE VEHICLE LOAN - PRINCIPAL	-	13,183	7,131	4,754	2,377
12-00-8427	POLICE VEHICLE LOAN - INTEREST	-	1,432	841	292	549
** TOTAL EXPENDITURES		61,994	114,160	62,671	67,979	(5,308)
UTILITY TAX FUND NET INCOME/LOSS		42,870	(27,660)	(5,963)	21,609	(27,571)
13 - TIF DISTRICT FUND						
REVENUES						
13-00-4110	TIF TAX - DEKALB CO.	10,928	11,000	11,000	12,153	(1,153)
13-00-4120	TIF TAX - KANE CO.	46,521	50,000	50,000	77,666	(27,666)
** TOTAL REVENUE		57,449	61,000	61,000	89,819	(28,819)
EXPENDITURES						
13-00-8417	TIF LEGAL FEES	6,978	7,500	4,375	2,718	1,658
13-00-8418	TIF IMPROVEMENTS	-	40,000	23,333	-	23,333
** TOTAL EXPENDITURES		6,978	47,500	27,708	2,718	24,991
TIF DISTRICT FUND NET INCOME/LOSS		50,471	13,500	33,292	87,101	(53,810)
15 - ROAD & BRIDGE FUND						
REVENUES						
15-00-4100	VEHICLE LICENSE FEES	20,625	20,000	20,000	19,845	155
15-00-4110	REAL ESTATE TAX-DEKALB COUNTY	5,060	5,000	5,000	4,562	438
15-00-4120	REAL ESTATE TAX-KANE COUNTY	20,094	20,000	20,000	20,904	(904)
15-00-4260	VIRGIL TWSP. REPLACE. TAX	390	250	146	208	(63)
15-00-4800	INTEREST INCOME	1,216	750	438	-	438
** TOTAL REVENUE		47,384	46,000	45,583	45,519	65
EXPENDITURES						
15-00-5100	GENERAL SUPPLIES	322	500	500	190	310
15-00-5320	ENGINEERING SERVICES	-	-	-	6,715	(6,715)
15-00-5620	STREET MAINTENANCE	16,300	60,000	60,000	44,700	15,300
15-00-5900	OTHER EXPENSES	-	-	-	96	(96)
** TOTAL EXPENDITURES		16,622	60,500	60,500	51,701	8,799
ROAD & BRIDGE FUND NET INCOME/LOSS		30,762	(14,500)	(14,917)	(6,182)	(8,734)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2019 - November 30, 2019

		FY 2019 Actuals	FY 2020 Budget	Budget May 19 - Oct 19	Actual Totals for May 19 - Oct 19	Variance to Budget
19 - MOTOR FUEL TAX FUND						
REVENUES						
19-00-4290	STATE OF IL-MOTOR FUEL TAX	33,254	33,340	19,448	24,437	(4,989)
19-00-4800	INTEREST INCOME	2,702	2,000	1,167	1,704	(537)
	** TOTAL REVENUE	35,955	35,340	20,615	26,141	(5,526)
EXPENDITURES						
19-00-5200	STREET IMPROVEMENTS	-	115,000	115,000	-	115,000
19-00-5320	ENGINEERING SERVICES	-	25,000	25,000	-	25,000
	** TOTAL EXPENDITURES	-	140,000	140,000	-	140,000
	MOTOR FUEL TAX FUND NET INCOME/LOSS	35,955	(104,661)	(119,385)	26,141	(145,526)

28 - DEVELOPER ESCROW FUND						
REVENUES						
28-00-4940	DEVELOPER RECEIPTS	34,125	10,000	-	-	-
	** TOTAL REVENUE	34,125	10,000	-	-	-
EXPENDITURES						
28-00-5320	DEVELOPER LEGAL EXPENDITURES	175	5,000	-	-	-
28-00-5330	DEVELOPER ENGINEERING & ADMIN	33,950	5,000	-	-	-
	** TOTAL EXPENDITURES	34,125	10,000	-	-	-
	DEVELOPER ESCROW FUND NET INCOME/LOSS	-	-	-	-	-

52 - WATER & SEWER FUND						
REVENUES						
52-00-4170	WATER REVENUE	201,342	207,558	103,779	106,674	(2,895)
52-00-4171	ALLOCATION OF WATER REVENUE	(13,506)	(13,000)	(6,500)	(7,146)	646
52-00-4180	SEWER REVENUE	199,175	207,901	103,951	107,484	(3,534)
52-00-4181	ALLOCATION OF SEWER REVENUE	(13,230)	(13,000)	(6,500)	(7,090)	590
52-00-4190	PENALTIES	6,756	6,000	3,000	3,288	(288)
52-00-4200	TURN ON/OFF REVENUE	425	500	250	225	25
52-00-4200.01	THE SETTLEMENT - TURN ON/OFF REVENUE	200	-	-	100	(100)
52-00-4200.02	SQUIRE'S CROSSING - TURN ON/OFF REVENUE	1,500	500	500	200	300
52-00-4200.03	HERITAGE HILLS - TURN ON/OFF REVENUE	-	-	-	100	(100)
52-00-4300.01	METER FEES - SETTLEMENT	688	-	-	344	(344)
52-00-4300.02	METER FEES - SQUIRE'S CROSSING	5,411	1,720	1,720	688	1,032
52-00-4300.03	METER FEES - HERITAGE HILLS	-	-	-	344	(344)
52-00-4460.01	SEWER INSPECT - SETTLEMENT	400	-	-	200	(200)
52-00-4460.02	SEWER INSPECT - SQUIRE'S CROSSING	3,000	1,000	1,000	400	600
52-00-4460.03	SEWER INSPECT - HERITAGE HILLS	-	-	-	200	(200)
52-00-4800	INTEREST INCOME	6,871	5,000	2,917	-	2,917
52-00-4900	OTHER REVENUE	262	200	117	90	27
52-00-4994	TRANSFER FROM UTILITY TAX	-	59,000	29,500	29,500	-
	** TOTAL REVENUE	399,294	463,379	233,733	235,602	(1,869)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2019 - November 30, 2019

		FY 2019 Actuals	FY 2020 Budget	Budget May 19 - Oct 19	Actual Totals for May 19 - Oct 19	Variance to Budget
10 - WATER DIVISION EXPENDITURES						
52-10-5010	WAGES	23,037	25,588	14,926	13,817	1,109
52-10-5020	SOCIAL SECURITY EXPENSE	1,910	2,119	1,236	1,250	(14)
52-10-5030	PENSION EXPENSE	743	772	450	474	(23)
52-10-5040	EMPLOYEE MEDICAL INSURANCE	2,057	2,112	1,232	1,202	30
52-10-5100	GENERAL SUPPLIES	179	400	233	-	233
52-10-5105	METERS	4,399	5,000	2,917	1,838	1,079
52-10-5110	CHEMICALS	14,900	15,000	8,750	10,711	(1,961)
52-10-5120	POSTAGE	868	2,000	1,167	495	672
52-10-5250	GASOLINE & FUEL	1,257	1,500	875	687	189
52-10-5320	ENGINEERING	-	-	-	170	(170)
52-10-5330	LEGAL EXPENSE	44	250	146	-	146
52-10-5335	TEST EXPENSE	2,221	3,000	1,750	1,578	172
52-10-5375	ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	9,479	9,478	1
52-10-5390	OTHER PROFESSIONAL SERVICES	15,125	16,000	9,542	9,038	504
52-10-5550	SOFTWARE EXPENSE	975	1,000	-	-	-
52-10-5600	MAINTENANCE & REPAIR	31,750	27,500	16,042	19,065	(3,023)
52-10-5700	TELEPHONE	726	700	408	452	(44)
52-10-5730	UTILITIES	18,194	18,000	10,500	8,164	2,336
52-10-5740	JULIE LOCATES	198	250	-	-	-
52-10-5870	IEPA LOAN - PRINCIPAL	52,076	53,478	26,561	26,561	-
52-10-5880	IEPA LOAN - INTEREST	6,815	5,602	2,979	2,979	-
52-10-5886	IEPA LOAN - WATERMAIN	26,501	27,112	27,112	27,112	-
52-10-5888	IEPA LOAN - WATERMAIN	10,328	9,992	9,992	9,992	-
52-10-5900	OTHER EXPENSE	112	500	292	37	254
52-10-8215	VEHICLE PURCHASE	-	24,000	24,000	15,693	8,307
** TOTAL WATER EXPENDITURES		230,662	258,126	170,590	160,794	9,796
20 - SEWER DIVISION EXPENDITURES						
52-20-5010	WAGES	21,597	21,983	12,824	11,799	1,025
52-20-5020	SOCIAL SECURITY EXPENSE	1,808	1,818	1,061	1,068	(8)
52-20-5030	PENSION EXPENSE	687	615	359	377	(19)
52-20-5040	EMPLOYEE MEDICAL INSURANCE	1,934	1,782	1,040	1,014	25
52-20-5100	GENERAL SUPPLIES	149	250	146	-	146
52-20-5110	CHEMICALS	-	250	146	-	146
52-20-5120	POSTAGE	630	900	525	405	120
52-20-5250	GASOLINE & FUEL	489	750	438	267	171
52-20-5320	ENGINEERING	510	-	-	-	-
52-20-5330	LEGAL EXPENSE	-	250	146	-	146
52-20-5335	TEST EXPENSE	243	1,600	933	-	933
52-20-5375	ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	9,479	9,478	1
52-20-5390	OTHER PROFESSIONAL SERVICES	15,000	15,500	9,250	8,838	413
52-20-5400	PERMIT EXPENSE	2,500	2,500	2,500	2,500	-
52-20-5550	SOFTWARE EXPENSE	975	1,000	-	-	-
52-20-5600	MAINTENANCE & REPAIR	9,043	12,000	7,000	14,677	(7,677)
52-20-5700	TELEPHONE	1,350	1,300	758	831	(73)
52-20-5730	UTILITIES	12,506	11,000	6,417	6,959	(542)
52-20-5740	JULIE LOCATES	198	250	-	-	-
52-20-5870	IEPA LOAN - PRINCIPAL	29,532	-	-	-	-
52-20-5880	IEPA LOAN - INTEREST	28	-	-	-	-
52-20-5900	OTHER EXPENSE	299	500	292	37	254
52-20-8215	VEHICLE PURCHASE	-	24,000	24,000	15,693	8,307
** TOTAL SEWER EXPENDITURES		115,728	114,498	77,311	73,944	3,367
TOTAL WATER & SEWER FUND EXPENDITURES		346,390	372,624	247,901	234,738	13,163
WATER & SEWER FUND NET INCOME/LOSS		52,904	90,755	(14,168)	864	(15,032)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2019 - November 30, 2019

		FY 2019 Actuals	FY 2020 Budget	Budget May 19 - Oct 19	Actual Totals for May 19 - Oct 19	Variance to Budget
54 - WATER IMPROVEMENT ACCOUNT						
REVENUES						
54-00-4171	ALLOCATION OF WATER REVENUE	13,506	13,000	6,500	7,146	(646)
54-00-4430.01	WATER CONNECTION - THE SETTLEMENT	5,000	-	-	2,500	(2,500)
54-00-4430.02	WATER CONNECTION - SQUIRE'S CROSSING	7,500	12,500	12,500	5,000	7,500
54-00-4430.03	WATER CONNECTION - HERITAGE HILLS	-	-	-	2,500	(2,500)
54-00-4650.01	IMPACT FEES - THE SETTLEMENT	7,186	-	-	3,593	(3,593)
54-00-4650.02	IMPACT FEES - SQUIRE'S CROSSING	48,554	16,449	16,449	6,508	9,942
54-00-4650.03	IMPACT FEES - HERITAGE HILLS	-	-	-	3,665	(3,665)
54-00-4800	INTEREST INCOME	3,638	2,500	1,458	136	1,322
54-00-4994	TRANSFER FROM UTILITY TAX FUND	-	12,237	353	12,237	(11,884)
** TOTAL REVENUE		85,384	56,687	37,261	43,285	(6,024)
EXPENDITURES						
54-00-5320	ENGINEERING SERVICES	-	10,000	10,000	1,275	8,725
54-00-5600	WATER IMPROVEMENT REPAIRS & MAINTENANCE	40,846	-	-	-	-
54-00-5900	OTHER EXPENSE	57	-	-	-	-
54-00-8205	WATERMAIN LOAN PAYMENT - PRINCIPAL	11,050	11,531	-	11,531	(11,531)
54-00-8207	WATERMAIN LOAN PAYMENT - INTEREST	898	706	353	706	(353)
54-00-8211	WATER READER UPGRADE	-	-	-	-	-
** TOTAL EXPENDITURES		52,851	22,237	10,353	13,512	(3,159)
WATER IMPROVEMENT NET INCOME/LOSS		32,533	34,449	26,908	29,773	(2,865)
56 - SEWER IMPROVEMENT ACCOUNT						
REVENUES						
56-00-4181	ALLOCATION OF SEWER REVENUE	13,230	13,000	6,500	7,090	(590)
56-00-4420.01	SEWER TAP - SETTLEMENT	1,500	-	-	750	(750)
56-00-4420.02	SEWER TAP - SQUIRE'S CROSSING	2,250	3,750	3,750	1,500	2,250
56-00-4420.03	SEWER TAP - HERITAGE HILLS	-	-	-	750	(750)
56-00-4650.01	IMPACT FEES - THE SETTLEMENT	7,186	-	-	3,593	(3,593)
56-00-4650.02	IMPACT FEES - SQUIRE'S CROSSING	53,804	18,324	18,324	7,258	11,067
56-00-4650.03	IMPACT FEES - HERITAGE HILLS	-	-	-	3,665	(3,665)
56-00-4800	INTEREST INCOME	6,961	4,500	2,625	1,228	1,397
** TOTAL REVENUE		84,932	39,574	31,199	25,834	5,365
EXPENDITURES						
56-00-5600	MAINTENANCE & REPAIR	-	-	-	-	-
** TOTAL EXPENDITURES		-	-	-	-	-
SEWER IMPROVEMENT NET INCOME/LOSS		84,932	39,574	31,199	25,834	5,365
70 - SCHOOL LAND CASH FUND						
REVENUES						
70-00-4100.01	SCHOOL CONTRIBUTION - SETTLEMENT	4,400	-	-	2,200	(2,200)
70-00-4100.02	SCHOOL CONTRIBUTION - SQUIRE'S CROSSING	48,000	16,000	16,000	6,400	9,600
70-00-4100.03	SCHOOL CONTRIBUTION - HERITAGE HILLS	-	-	-	2,200	(2,200)
70-00-4100.99	SCHOOL CONTRIBUTIONS RECLASSIFIED	(52,400)	(16,000)	(16,000)	-	(16,000)
** TOTAL REVENUE		-	-	-	10,800	(10,800)
EXPENDITURES						
70-00-5930	PAYMENT TO SCHOOLS	-	-	-	-	-
** TOTAL EXPENDITURES		-	-	-	-	-
SCHOOL LAND CASH NET INCOME/LOSS		-	-	-	10,800	(10,800)
GRAND TOTALS						
GRAND TOTAL REVENUE		1,724,746	1,471,267	982,598	1,203,125	(220,528)
GRAND TOTAL EXPENSES		1,249,185	1,531,451	1,038,968	867,159	171,810
GRAND TOTAL NET INCOME / LOSS		475,561	(60,183)	(56,371)	335,967	(392,337)

Estimated Cash Balances for November 30, 2019

	11/01/19 Balance	Misc	Transfers & Deposits	Manual Checks and Tax Pymts	Payroll	11/30/19 Check Run	Estimated 11/30/19 Balance	
Old Second Checking	76,874.37	(17.72)	56,828.33	(13,738.99)	(18,158.74)	(24,174.18)	77,613.07	0.00%
First Midwest	334,146.03						334,146.03	1.94%
TIF Funds	172,576.75						172,576.75	0.00%
Illinois Funds	1,509,227.01		25,221.50				1,534,448.51	2.12%
First Midwest CD	37,000.00						37,000.00	0.50%
13 Month CD	257,398.98						257,398.98	2.75%
	2,387,223.14	(17.72)	82,049.83	(13,738.99)	(18,158.74)	(24,174.18)	2,413,183.34	

Estimated Fund Balance
through November 30, 2019

	Beginning Balance 05/01/19	Revenues FY20	Expenditures FY20	Ending Balance	Est Balance Budget as of 04/30/20	Better/(Worse)
General Fund	\$288,187	\$636,538	\$496,511	\$428,214	\$192,989	235,225
Other Funds:						
Utility Tax Fund	560,784	89,588	67,979	582,393	507,128	75,265
TIF District Fund	86,764	89,819	2,718	173,865	100,221	73,644
Road & Bridge Fund	70,070	45,519	51,701	63,888	55,461	8,427
Motor Fuel Tax Fund	143,696	26,141	-	169,837	39,058	130,779
Totals	861,314	251,067	122,398	989,983	701,868	288,115
Water & Sewer Funds						
Water & Sewer Operating Fund	411,570	235,602	234,738	412,434	491,168	(78,734)
Water Improvement Fund	200,882	43,285	13,512	230,655	223,325	7,330
Sewer Improvement Fund	389,839	25,834	-	415,673	419,766	(4,093)
Totals	1,002,291	304,721	248,250	1,058,762	1,134,259	(75,497)
Village Totals	\$2,151,792	\$1,192,326	\$867,159	\$2,476,959	\$2,029,116	447,843

Village of Maple Park
Water & Sewer Departments
As of October 31, 2019

Water Pumped to Billed Statistics

Months	Gallons Pumped	Gallons Billed	% Pumped to Billed	Target* % Pump to Billed	% Variance
September / October 2019 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up	4,840.80 (10.95) (218.40) (15.20) (10.50) 4,585.75	4,369.00	95.27%	90.00%	5.27%
July / August 2019 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Watermain break (07/27/19)	6,202.70 (13.73) (288.50) (15.20) (13.80) (100.00) 5,771.48	5,468.00	94.74%	90.00%	4.74%
May / June 2019 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Hydrant Flushing (06/13 & 06/14) -Hydrant Flushing (06/21)	5,569.40 (8.03) (314.60) (15.20) (6.60) (140.00) (35.00) 5,049.98	4,258.50	84.33%	90.00%	-5.67%
March / April 2019 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up	5,006.80 (9.08) (162.50) (15.20) (7.90) 4,812.13	4,099.73	85.20%	90.00%	-4.80%
January / February 2019 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Leak at 311 W. Ashton Dr. -Meter issue at 309 Pearl	5,532.90 (10.20) (144.00) (15.20) (7.80) (10.00) (5.00) 5,340.70	4,747.68	88.90%	90.00%	-1.10%
November / December 2018 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Leak at 311 W. Ashton Dr.	5,345.30 (11.03) (170.60) (15.20) (8.20) (20.00) 5,120.28	4,237.20	82.75%	90.00%	-7.25%
September / October 2018 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Hydrant Flushing -Resin Exchange -Fire	5,229.70 (10.04) (149.00) (15.20) (7.50) (3.00) (10.00) (10.00) 5,024.97	4,401.24	87.59%	90.00%	-2.41%
July / August 2018 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up	5,965.30 (6.99) (222.90) (15.20) (10.50) 5,709.71	5,323.96	93.24%	90.00%	3.24%
May / June 2018 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Water Leaks -Hydrant Flushing	5,799.30 (8.79) (200.80) (15.20) (9.50) (110.00) (120.00) 5,335.01	4,201.92	78.76%	90.00%	-11.24%

*Target of 90% - Illinois Water Association Goal to maintain

MEMORANDUM



TO: Village of Maple Park

FROM: Village Engineer Jeremy Lin, P.E. BCCE

DATE: November 20, 2019

SUBJECT: HERITAGE HILLS PHASE 1 DETENTION POND – RECOMMENDATION

Status of Project

The Heritage Hills Phase 1 Detention Pond located at Dekalb Drive and Elian Court was investigated and surveyed recently due to drainage concerns behind the townhomes on Dekalb Drive. Upon our initial field visit, we noticed that the detention pond is severely overgrown with nuisance trees and brush that are overtaken the pond. We have indicated to the Village that the situation needs to be remedied and that all of the overgrowth be removed.

Since the pond is severely overgrown, we recommended that a survey be prepared to determine the actual limits of the detention pond versus the engineering drawings as prepared by Wendler Engineering (attached). The survey prepared by Hanna Surveyors, dated 10/28/19 is also attached.

Issues

1. According to the survey, it appears that the detention pond berm is lower than the proposed top of berm elevation of 853.50 ft. The lowest point of the berm is 850.10 on the north side of the pond. Therefore, the pond does not retain the intended volume of water due to the low spots.
2. In addition, the south boundary of the detention pond does not appear to be constructed completely when compared to the engineering drawing and plat of survey. I have sketched where I believe the detention pond should be based on the available information. Unless the detention pond boundary changed during the review process or actual construction, this is the best assessment that we can provide is that the pond was not constructed properly. We have reached out to the original design engineer for any original calculations and they were unable to find any documentation.
3. Lot 144 appears to have encroachments into the 25' drainage and utility easement with landscape timbers and fencing within the actual detention pond outline, but since the detention pond is not constructed to the intended boundary, this is less of an issue at this time.

Recommendation

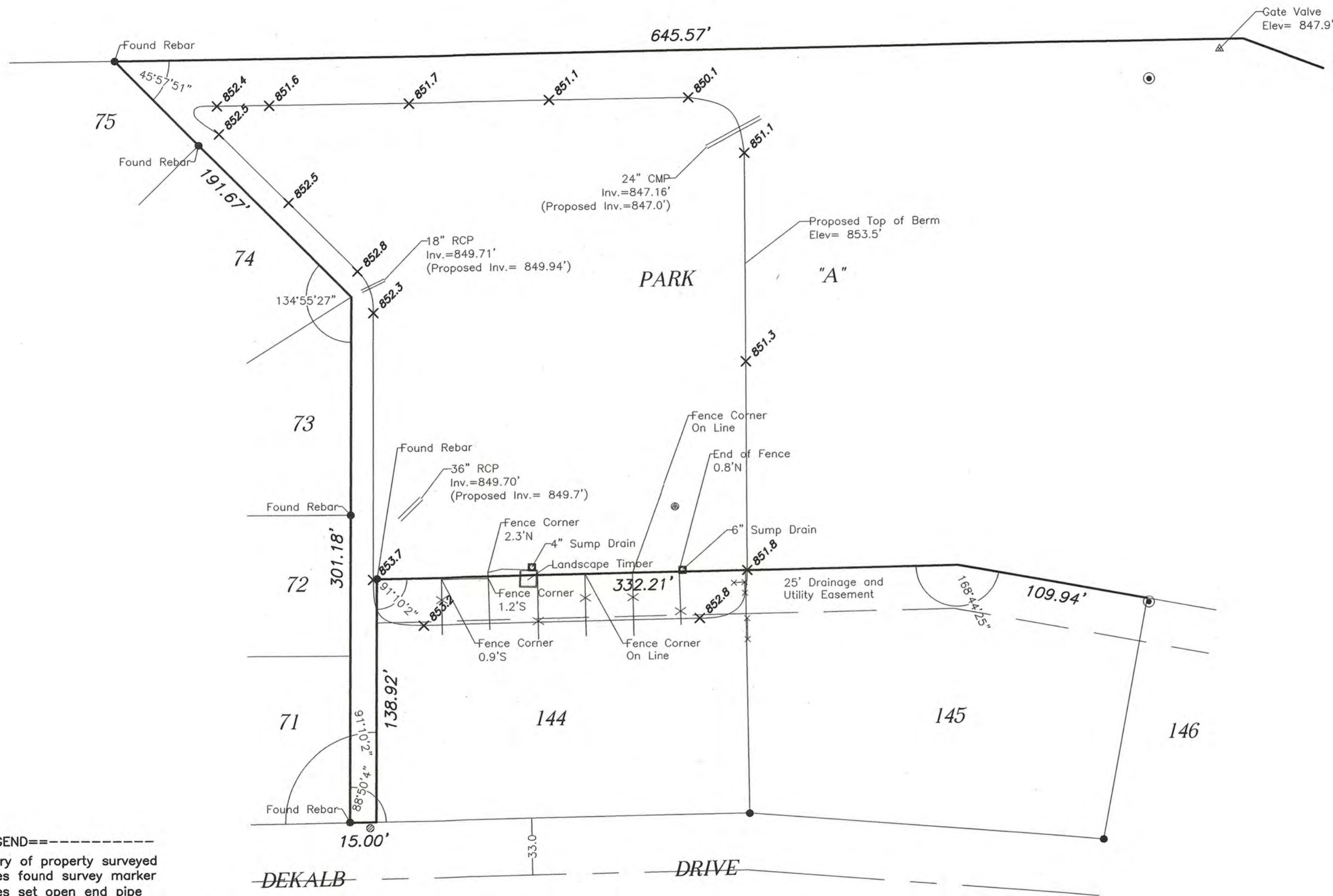
1. Our recommendation to correct the above issues is to prepare a detention pond rehabilitation plan to correct the low elevation issues, determine the correct detention pond boundary, and provide specifications for the removal and clearing of the overgrowth. The budget for this engineering work is \$4,500.
2. We also recommend that a wetland assessment be completed to ensure there are no wetland species that have developed in the pond. We feel this is important to confirm since the pond has gone without maintenance for several years, and we do not want to clear any wetland

species without proper approval or procedure. The budget for the wetland assessment is \$3,500.

Attachments

TOPOGRAPHICAL AND CERTIFICATE OF SURVEY

PART OF THE NORTH DETENTION POND OF HERITAGE HILLS ESTATE OF SECTION 36, TOWNSHIP 40 NORTH,
RANGE 5 EAST OF THE THIRD PRINCIPAL MERIDIAN, VILLAGE OF MAPLE PARK, DEKALB COUNTY, ILLINOIS.



- =====LEGEND=====
- Boundary of property surveyed
 - Indicates found survey marker
 - Indicates set open end pipe
 - Indicates fence line
 - Indicates bird house
 - Indicates sump
 - Indicates 24" flap gate
 - Indicates sanitary manhole
 - Indicates manhole
 - Indicates existing grade

STATE OF ILLINOIS)
COUNTY OF DEKALB)SS

THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS
MINIMUM STANDARDS FOR TOPOGRAPHIC SURVEYS.

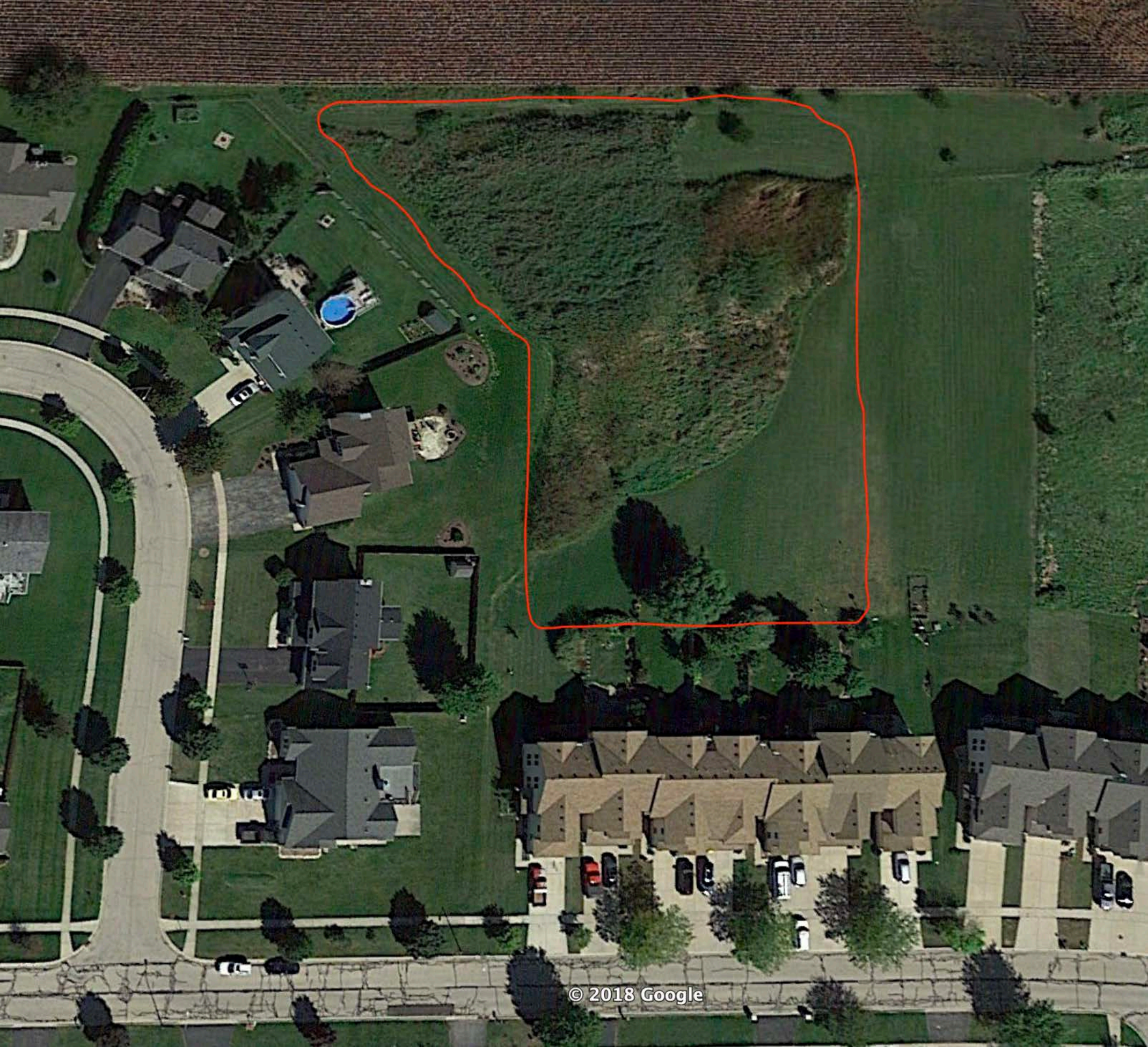
FIELD WORK COMPLETED ON OCTOBER 23RD, 2019, DATED AT DEKALB,
ILLINOIS THIS 28TH DAY OF OCTOBER, 2019.

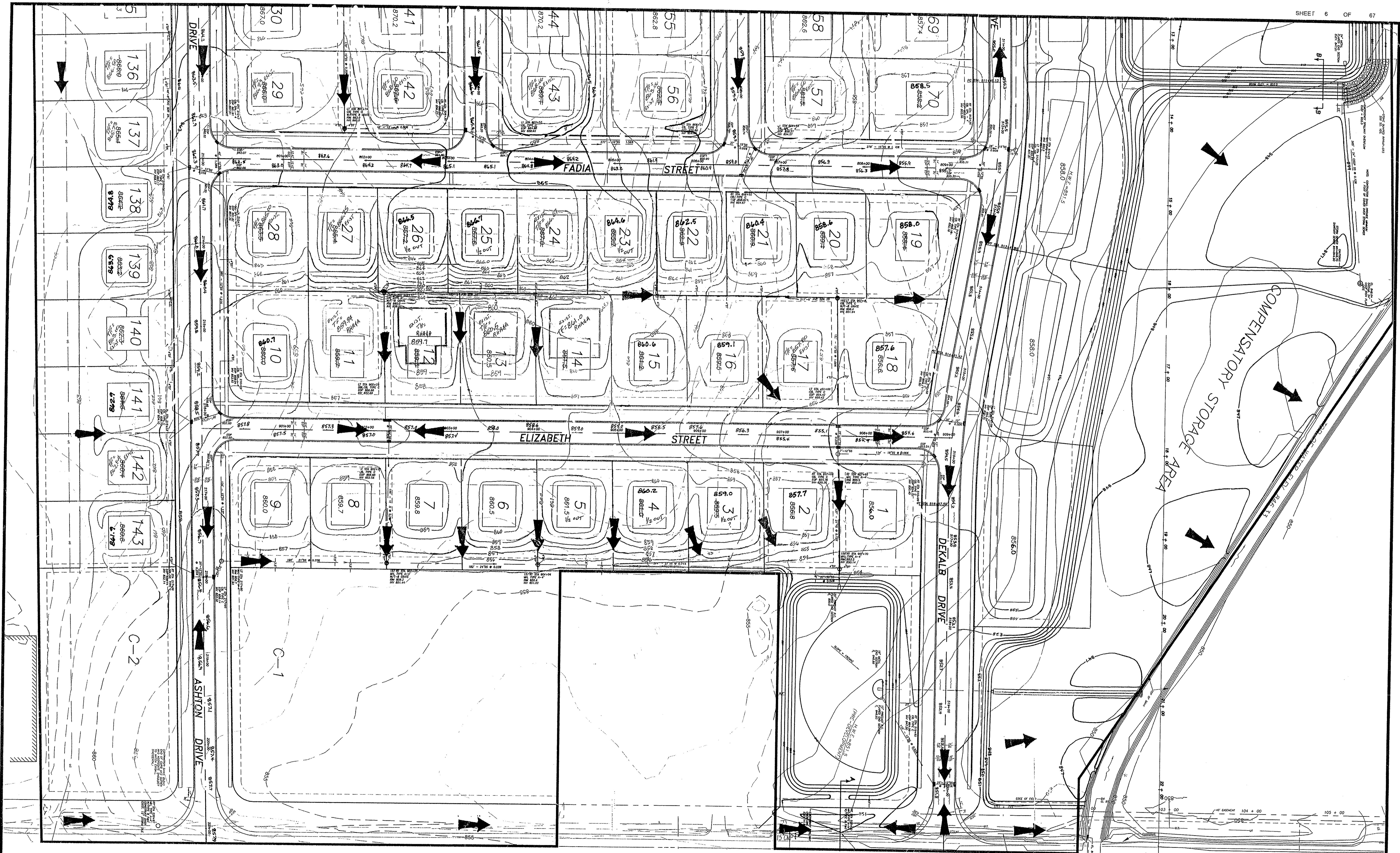
Shawn R. Van Kampen
SHAWN R. VANKAMPEN
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 2710
LICENSE EXPIRATION DATE: NOVEMBER 30TH, 2020



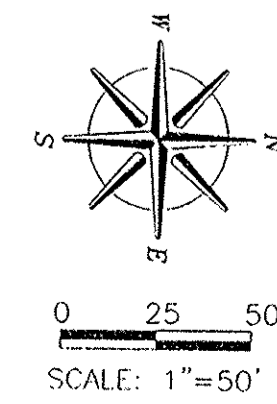
Prepared by:
W.E. Hanna Surveyors
License No. 184007413
508 Pine Street
DeKalb, Illinois 60115
(815) 756-2189
Fax 748-2532
info@hannasurveyors.com

FOR: VILLAGE OF MAPLE PARK
JOB NO. WES 15029

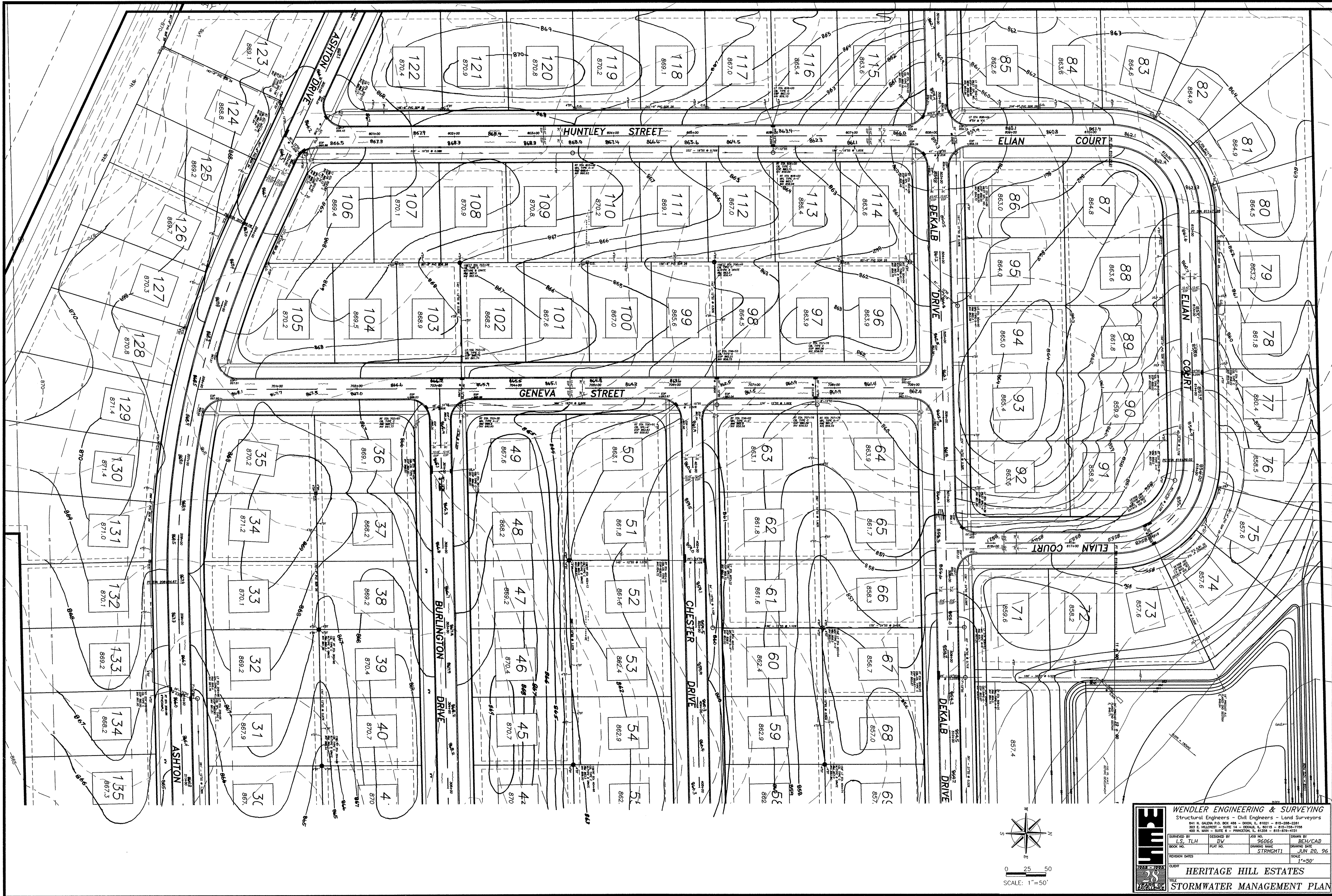





OVERLAND FLOW DIRECTION



WENDLER ENGINEERING & SURVEYING Structural Engineers - Civil Engineers - Land Surveyors 841 N. GALDIA P.O. BOX 489 - DIXON, IL 61021 - 815-248-2281 300 N. HALLOCK - SUITE 14 - DODD, IL 60115 - 815-258-7188 300 N. MAIN - SUITE 8 - PRINCETON, IL 61350 - 815-678-4731			
DESIGNED BY LS, TLH	DESIGNED BY DW	JOB NO. 96066	DRAWN BY REH/CAD
BOOK NO.	PLAT NO.	DRAWING NAME STORMWMT1	DRAWING DATE JUN 20, 96
REVISION DATES 8-2-96	SCALE 1"=50'		
TITLE HERITAGE HILL ESTATES STORMWATER MANAGEMENT PLAN			





WENDLER ENGINEERING & SURVEYING
Structural Engineers - Civil Engineers - Land Surveyors
301 N. GARDEN P.O. BOX 485 - DUBLIN, IL 61021 - 815-299-2281
303 E. HILLCREST - SUITE 14 - DUBLIN, IL 60115 - 815-756-7758
400 N. MAIN - SUITE 2 - PRINCETON, IL 61855 - 815-679-4321

DESIGNED BY LS, TLH	DW	JOB NO. 96066	DRAWN BY BEH/CAD
BOOK NO.	PLAT NO.	DRAWING DATE JUN 20, 96	SCALE 1"=50'
REVISION DATES		CLIENT HERITAGE HILL ESTATES	
		TITLE STORMWATER MANAGEMENT PLAN	

MEMORANDUM



TO: Village of Maple Park
FROM: Village Engineer Jeremy Lin, P.E. BCEE
DATE: November 20, 2019
SUBJECT: CENTER ST MFT PAVING IMPROVEMENTS – PROJECT STATUS

Status of Project

The project was divided into two separate contracts – the paving portion and the underground storm sewer improvements. Elliott & Wood has completed the storm sewer portion of the work and the work has been reviewed and approved.

Due to inclement weather and cold conditions, Curran Contracting has not been able to start the paving work as planned. They had originally given a start schedule in late October then it was further delayed to scheduling to the beginning of November. Currently, as it stands, they have indicated to the Village that they have an opening the first week in December to complete the paving improvements.

Recommendation

It is our recommendation that the paving project be delayed until Spring due to the current and projected weather conditions. The ideal temperature to place asphalt is around 50 degrees with the temperature rising. The projected 14-day weather forecast does not indicate a break in the current weather conditions, and delaying the paving until Spring will provide a better overall product and also allow the contractor to complete the restoration after paving.

We have requested and received commitment from Curran Contracting that the Center St project be one of the first projects on their schedule for 2020. In addition, they will make final walkthrough this week to clean up debris for this year.

Attachment



286 Memorial Court
Crystal Lake, IL 60014

PH: 815-455-5100 FAX: 815-455-7894

November 25, 2019

Jeremy C. Lin
Lintech Engineering
720 Industrial Dr, Suite 104
Cary, IL 60013
jlin@lintechengineering.com

Re: Contract No: 20-00000-01-GM
Route: Center St
Project: Maple Park - Paving Improvements
Kane County
Subject: 2020 Scheduling

Dear Jeremy,

Through this letter Curran Contracting Company confirms that the above project will be one of the first projects scheduled to take place in the 2020 constructions season.

No additional costs will be added due to the project being pushed to the 2020 constructions season.

Sincerely,

CURRAN CONTRACTING COMPANY

Zachary Theis

Zachary Theis, Estimator / Project Manager

ztheis@currancontracting.com



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

MEMORANDUM

TO: Village President and Board of Trustees

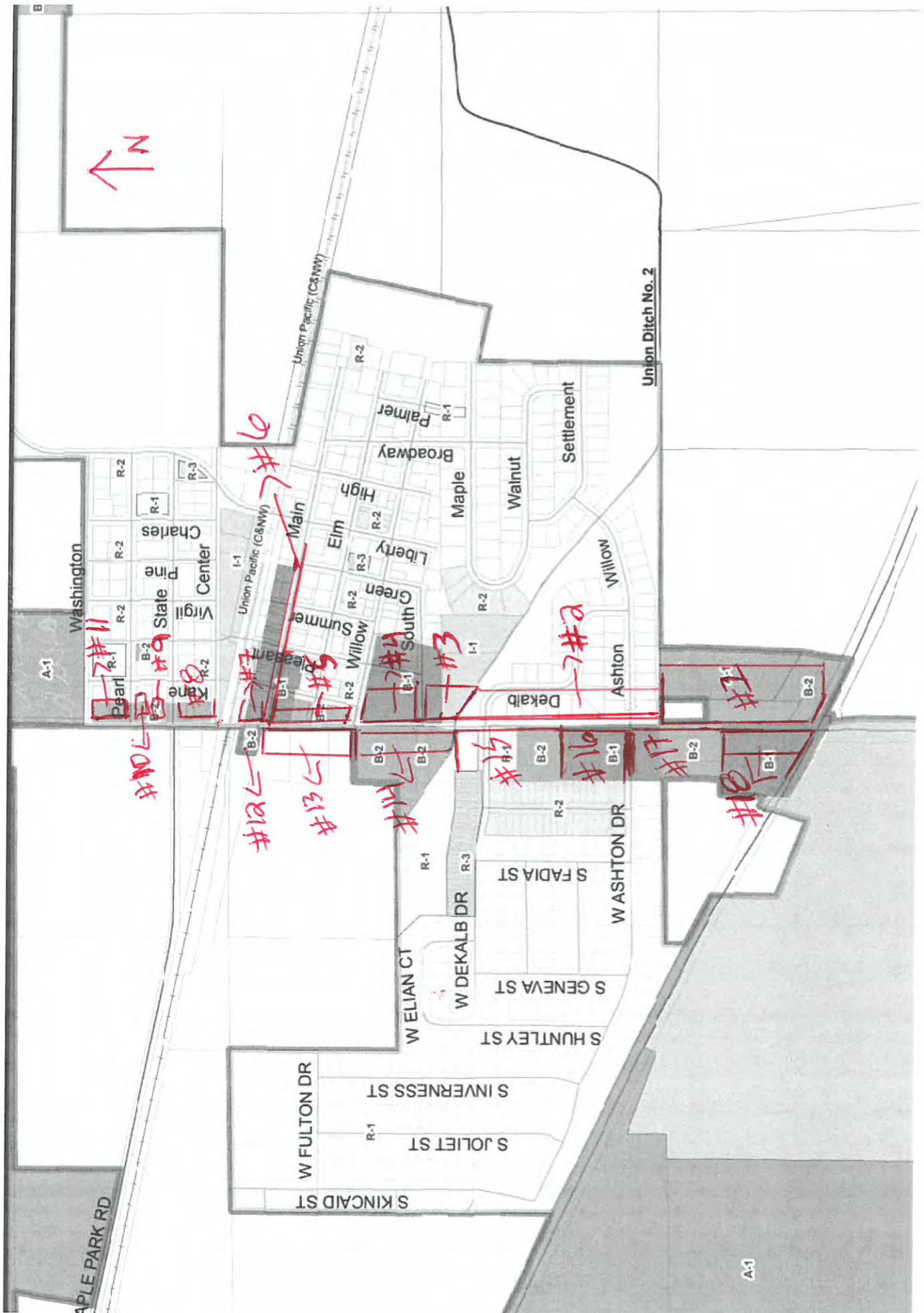
FROM: Village Administrator Dawn Wucki-Rossbach

DATE: November 24, 2019

**SUBJECT: SUBDIVISION REGULATIONS – SIDEWALK WIDTH IN
COMMERCIAL DISTRICTS**

BACKGROUND

At the August _____, 2019 Finance Committee meeting, the Committee discussed the



VILLAGE OF MAPLE PARK SIDEWALK SURVEY WITHIN COMMERCIAL (BUSINESS DISTRICTS)

Segment Number	Starting/Ending Points	Width of Sidewalk in Feet	Notes
1	On East side of County Line Road between Illinois Route 38 and VOMP Southern Border	0	No sidewalk - If text amendment for a 8' sidewalk would be required, any future sidewalk will have to be tapered down from an 8' sidewalk down to 5' sidewalk in Segment #2. Prior proposed Plats of Subdivision include a 10' utility easement; legality of placing a sidewalk in the easement will need to be answered.
2	On East side of County Line Road between VOMP Southern border to just south of I-1 Industrial Property	5	Sidewalk is located within a 7' easement contained on homeowner property. If increase were to increase there would be legal, land survey costs and possible land donation or acquisition costs.
3	On East side of County Line Road between East DeKalb to South side of bridge on County Line.	5	There is a 5' radius from the end of the residential sidewalk to the corner of South Street. If sidewalk were to be installed there would be legal, land survey costs and possible land donation or acquisition costs.
4	On East side of County Line Road from South Street to Willow Street	0	No sidewalk - If sidewalk were to be installed there would be legal, land survey costs and possible land donation or acquisition costs.
5	On East side of County Line Road from Willow to East Side of Main Street	0	No sidewalk - If sidewalk were to be installed there would be legal, land survey costs and possible land donation or acquisition costs.
6	On Main Street	8	
7	On East side of County Line Road from North of Main to railroad tracks	8	
8	On East side of County Line between Center Street and State Street	4'6"	
9	On East Side of County Line between North side of State Street to middle of B-2 subdivided property.	4'	Sidewalk is located only on the corner of County Line and State Street. County Line is 50' to east side of pavement, no ROW east of road edge and no easements. Would need to consult with County increase width of sidewalk.
10	On East side of County Line North half of B-2 subdivided property to North side of Pearl Street.	0	No sidewalk - Village would need to work with County and/or possibly acquire property from homeowner. Assume County Line has a 50' ROW, Village would need to consult with County on ability to install sidewalk.
11	On East side of County Line North of Pearl Street to Washington	4'	Sidewalk ends on County Line Road in the middle between Pearl Street and Washington Street. Assume County Line has a 50' ROW and if Village were to consider increasing the sidewalk width, the Village would need to consult with County and/or acquire or seek property donation from homeowner.
12	On West side of County Line between railroad tracks and southern border of B-2 property, in Maple Park	5'	Assume County Line has a 50' ROW and if Village were to consider increasing the sidewalk width, the Village would need to consult with County and/or acquire or seek property donation from homeowner.
13	On West side of County Line between southern border of B-2 property to northern boundary of B-2 property.	5'	Unincorporated DeKalb County - If Village were to seek an 8' sidewalk, Village would need to work with DeKalb County. Estimated cost increase for 500' @ \$8.25 s.f. = \$12,375.

Segment Number	Starting/Ending Points	Width of Sidewalk in Feet	Notes
14	On West side of County Line between southern border of B-2 property and just north of DeKalb Drive	5'	Assume County Line has a 50' ROW and if Village were to consider increasing the sidewalk width, the Village would need to consult with County and/or acquire or seek property donation from homeowner.
15	On West side of County Line between southern border of B-2 just north of DeKalb Drive and northern border of B-2 property south of DeKalb Drive	5'	Assume County Line has a 50' ROW and if Village were to consider increasing the sidewalk width, the Village would need to consult with County and/or acquire or seek property donation from homeowner.
16	On West side of County Line between northern border of B-2 Property and southern border of B-1 property on North side of Ashton Drive	5'	Assume County Line has a 50' ROW and if Village were to consider increasing the sidewalk width, the Village would need to consult with County and/or acquire or seek property donation from homeowner.
17	On West side of County Line between intersection of South Side of Ashton Drive to northern border of B-2 property.	2.5' to 8'	Sidewalk tapers between 2.5' at the northern end of the property to 8' at the southern end of the property. Property has 20' utility easement; legality of placing a sidewalk in the will need to be answered.
18	On West side of County Line between southern border of B-1 property to northwest corner of County Line and Route 38	0	No sidewalk between Casey's and northwest corner of County Line and Route 38.

VILLAGE OF MAPLE PARK

ORDINANCE NO. 2019-18

**AN ORDINANCE AMENDING TITLE 12, "SUBDIVISION
REGULATIONS," CHAPTER 3, "REQUIRED
IMPROVEMENTS AND DESIGN STANDARDS," SECTION
12-3-7, "STREETS," SUBSECTION O, "SIDEWALKS AND
PEDESTRIANWAYS REQUIREMENTS," SUBSECTION 2,
"CONSTRUCTION AND SPECIFICATIONS,"
SUBSECTION a., "MATERIAL."**

**ADOPTED BY
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK
KANE AND DEKALB COUNTIES, ILLINOIS**

Published in pamphlet form by authority of the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois, this __ day of _____.

ORDINANCE NO. 2019-18

AN ORDINANCE AMENDING TITLE 12, "SUBDIVISION REGULATIONS," CHAPTER 3, "REQUIRED IMPROVEMENTS AND DESIGN STANDARDS," SECTION 12-3-7, "STREETS," SUBSECTION O, "SIDEWALKS AND PEDESTRIANWAYS REQUIREMENTS," SUBSECTION 2, "CONSTRUCTION AND SPECIFICATIONS," SUBSECTION a., "MATERIAL."

WHEREAS, the Village of Maple Park, DeKalb and Kane Counties, Illinois is a duly organized and existing municipality created under the provisions of the laws of the State of Illinois; and,

WHEREAS, the President and Board of Trustees of the Village of Maple Park believe it is in the best interest of the health, safety, and welfare of its citizenry to amend the text of the Municipal Code of the Village to include wider sidewalks for pedestrian use within commercial (business) districts.

WHEREAS, wider sidewalks protect pedestrians by increasing their safety as they walk and promotes additional foot traffic between businesses and residential neighborhoods, which may lead to an increase the number of sales tax dollars received by the Village.

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Village of Maple Park as follows:

SECTION 1. Recitals. The facts and statements contained in the preamble to this Ordinance are hereby adopted as part of this Ordinance.

SECTION 2. That, Title 12, SUBDIVISION REGULATIONS, Chapter 3, REQUIRED IMPROVEMENTS AND DESIGN STANDARDS, Section 12-3-7, STREETS, Subsection O, SIDEWALKS AND PEDESTRIANWAYS REQUIREMENTS, Subsection 2, CONSTRUCTION AND SPECIFICATIONS, Subsection a., MATERIAL is hereby amended to read as follows:

12-3-7-O-2.a. Material

Material; Dimensions: Sidewalks shall be constructed of Portland cement concrete, have a minimum thickness of five inches (5"), and be at least five feet (5') in width in the Residential Subdivisions and the Industrial Districts. Sidewalks in the Commercial Districts shall also be constructed of Portland cement concrete, have a minimum thickness of five inches (5"), and be at least eight feet (8') in width.

SECTION 3. Severability. If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance.

SECTION 4. Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

ADOPTED THIS _____ day of _____, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this ____ day of _____, **2019.**

SEAL

Kathleen Curtis, Village President

ATTEST:

Theresa D'Amato, Acting Village Clerk



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151


Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

MEMORANDUM

TO: Village President and Board of Trustees

FROM: Village Administrator Dawn Wucki-Rossbach 

DATE: November 24, 2019

SUBJECT: TEXT AMENDMENT - SOLAR ORDINANCE

BACKGROUND

On January 2, 2019, a Public Hearing Notice was posted in the Daily Chronicle for a hearing to be held by the Planning Commission on January 24, 2019, Attachment A. A Public Hearing was to held to review the proposed text amendment to Title 11, Zoning Regulations, by Adding a New Chapter Entitled Chapter 14, Solar Energy Systems.

On January 24, 2019, the Planning Commission held a Public Hearing to review the proposed solar ordinance. There were no public comments received and the Planning Commission issued a Findings of Fact and Recommendation on supporting the proposed text amendment regarding Solar Energy Systems.

The ordinance addresses the use of roof mounted and solar garden systems. It also addresses setback and height requirements; further, it requires solar farms/gardens to provide the village with liability insurance and indemnification and decommissioning timelines.

The ordinance has been reviewed by the Village Attorney and the Public Works Director/Building Inspector.

RECOMMENDATION

That the Village Board approve the text amendment by adding Chapter 14, Solar Energy Systems to the Maple Park Village Code.

Attachments

Certificate of the Publisher

Daily Chronicle

Description: PLANNING COMMISS 1/24/19
1614615

VILLAGE OF MAPLE PARK
P.O. BOX 220
MAPLE PARK IL 60151

Shaw Media certifies that it is the publisher of the Daily Chronicle. The Daily Chronicle is a secular newspaper, has been continuously published daily for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of DeKalb, County of DeKalb, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 ILCS 5/5.

A notice, a true copy of which is attached, was published 1 time(s) in the Daily Chronicle, namely one time per week for one successive week(s). Publication of the notice was made in the newspaper, dated and published on 01/02/2019

This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

In witness, Shaw Media has signed this certificate by Laura Shaw, its publisher, at DeKalb, Illinois, on 2nd day of January, A.D. 2019

Shaw Media By:



Laura Shaw, Publisher

Account Number 10024917

Amount \$62.62

PUBLIC NOTICE

NOTICE OF PUBLIC HEARING

A public hearing before the Planning Commission of the Village of Maple Park, Kane and DeKalb Counties, Illinois, will be held on Thursday, January 24, 2019, at 7:00 p.m. at 302 Willow Street to consider the update of the Zoning Ordinance of the Village of Maple Park with regards to the following:

ORDINANCE 2019-XX
APPROVED SURFACES 7-4-3
ORDINANCE 2019-XX
APPROVED SURFACES 11-9-3
ORDINANCE 2019-XX
ADOPTING A SOLAR ENERGY ORD.

The proposed changes will be open for inspection at the Maple Park Village Hall, 302 Willow Street, Maple Park, Illinois, beginning on January 2, 2019. Persons wishing to appear at such hearing may do so in person or in writing. Communications in writing may be filed with the Village Clerk, or at the public hearing.

Elizabeth E. Peerboom
Village Clerk
Village of Maple Park, Illinois

(Published in the Daily Chronicle,
January 2, 2019.)1614615

**BEFORE THE PLANNING COMMISSION OF THE VILLAGE OF
MAPLE PARK, ILLINOIS JANUARY 24, 2019**

FINDINGS OF FACT AND RECOMMENDATION

This matter came before the Planning Commission of the Village of Maple Park at a public hearing on January 24, 2019, regarding changes to the Maple Park Village Zoning Code.

Publication of a notice in the Daily Chronicle as required by Section 11-11-11-4.A of the Maple Park Village Code occurred on January 2, 2019. At that time, the changes were also made available to all those that wanted to review such changes.

Chairman Chuck Miller opened the public hearing at 7:00 p.m. on January 24, 2019. There were no public comments made from the public, nor did any members of the public attend the public hearing.

Planning Commission members reviewed and discussed the proposed changes to the zoning ordinance.

Chairman Miller then closed the public hearing at 7:24 p.m., at which time there was a consensus to move the proposed changes to the Maple Park Board of Trustees for review and approval.

Chairman Miller asked the commissioners for a motion and a second to move the proposed changes forward.

Commissioner Sutherland made a motion to approve sending the Approved Surfaces Ordinance (7-4-3) to the Board of Trustees for approval, seconded by Trustee Davidson. Motion carried by voice vote.

Commissioner Sutherland made a motion to approve sending the Approved Surfaces Ordinance (11-9-3) to the Board of Trustees for approval, seconded by Trustee Catanag. Motion carried by voice vote.

Commissioner Catanag made a motion to approve sending the Solar Energy Ordinance to the Board of Trustees for approval, seconded by Trustee Davidson. Motion carried by voice vote.

Recommendation of APPROVAL of the proposed changes to the zoning ordinance shall be forwarded to the Village of Maple Park Board of Trustees for review and approval on Tuesday, February 5, 2019.



Dated: 01 February 2019

Respectfully Submitted,


Charles Miller, Chairman
Maple Park Planning Commission

PROPOSED CODE CHANGES

a. ORDINANCE 2019-XX APPROVED SURFACES DEFINITION 7-4-3

AN ORDINANCE AMENDING TITLE 7 OF THE MUNICIPAL CODE OF THE VILLAGE OF MAPLE PARK, "MOTOR VEHICLES", CHAPTER 4 "PARKING REGULATIONS," BY ADDING SECTION 3 "TRAILER PARKING," APPROVED SURFACES DEFINITION

Chairman Miller explained that this ordinance adds the definition of approved surface and unapproved surface, adding that it also adds a provision for a special use permit for semi permeable pavers designed for motor vehicle traffic. This would be added to Chapter 7-4-3 "Trailer Parking Prohibited."

b. ORDINANCE 2019-XX APPROVED SURFACES DEFINITION 11-9-3

AN ORDINANCE AMENDING TITLE 11, CHAPTER 9; SECTION 11-9-3 "ADDITIONAL PARKING REGULATIONS," OF THE MAPLE PARK VILLAGE CODE, BY UPDATING THE DEFINITION FOR APPROVED SURFACES

Chairman Miller advised that this ordinance adds the same definition as was in Chapter 7-4-3, to Chapter 11-9-3 "Additional Parking Regulations."

c. ORDINANCE 2019-XX SOLAR ENERGY

ADOPTING A SOLAR ENERGY SYSTEM ORDINANCE

Chairman Miller went over the proposed ordinance and Trustee Higgins went over the background of the ordinance. Trustee Higgins explained the difference between a "solar farm" and a "solar garden".

Chairman Miller had a concern about the paragraph on page 6, under Permitted/Special Use, #2, beginning with the word however and ending with the word inspector. He felt that the village would want to have control over where a solar garden is installed and would want to keep this as a special use. Consensus was to strike the paragraph.

Commissioner Foster asked had questions about why this was brought up and Trustee Higgins advised that recently there has been interest in installing solar gardens. Commissioner Foster asked where the fees came from on page 6, and Trustee Higgins advised that this was taken from the ordinance that was passed in DeKalb County.

After a brief discussion, Chairman Miller closed the public hearing at 7:24 p.m.

Commissioner Sutherland made a motion to approve sending the Approved Surfaces Ordinance (7-4-3) to the Board of Trustees for approval, seconded by Trustee Davidson. Motion carried by voice vote.

MINUTES

Planning Commission Public Hearing

January 24, 2019

Page 3 of 3

Commissioner Sutherland made a motion to approve sending the Approved Surfaces Ordinance (11-9-3) to the Board of Trustees for approval, seconded by Trustee Catanag. Motion carried by voice vote.

Commission Catanag made a motion to approve sending the Solar Energy Ordinance to the Board of Trustees for approval, seconded by Trustee Davidson. Motion carried by voice vote.

Chairman Miller advised that there was interest from the Village President to have the Planning Commission begin meeting every month to work on updating the zoning ordinance, and then the Comprehensive Plan. Clerk Peerboom advised that there was a possibility of a public hearing in the near future for a special use permit for the property located at 18663 County Line Road.

Clerk Peerboom will send the zoning ordinance to members of the Planning Commission, so they can begin the process of reviewing the ordinance. The Planning Commission will discuss possible changes at the February meeting.

5. ADJOURNMENT

Commissioner Davidson made a motion to adjourn the meeting, seconded by Commissioner Catanag. Motion carried by voice vote.

Meeting adjourned at 7:36 p.m.

Liz Peerboom, CMC
Village Clerk

Planning Commission Members:
Chuck Miller, Chair
Lorenzo Catanag
George (Nick) Davidson
Robert Rowlett
Jeff Ramirez
Kimberly Sutherland
Chris Higgins (ex-officio member)

VILLAGE OF MAPLE PARK

ORDINANCE NO. 2019-19

**AN ORDINANCE AMENDING TITLE 11, ZONING REGULATIONS, BY ADDING A
NEW CHAPTER ENTITLED CHAPTER 14, SOLAR ENERGY SYSTEMS, OF THE
MAPLE PARK VILLAGE CODE**

**ADOPTED BY
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK
KANE AND DEKALB COUNTIES, ILLINOIS**

Published in pamphlet form by authority of the Board of Trustees of the Village of Maple
Park, Kane and DeKalb Counties, Illinois, this ___ day of _____.

ORDINANCE 2019-19

**AN ORDINANCE AMENDING TITLE 11, ZONING REGULATIONS, BY ADDING A
NEW CHAPTER ENTITLED CHAPTER 14, SOLAR ENERGY SYSTEMS, OF THE
MAPLE PARK VILLAGE CODE**

WHEREAS, the Board of Trustees of the Village of Maple Park has determined the need for regulations governing the construction, installation, and operation of solar energy systems; and

WHEREAS, the Plan Commission of the Village of Maple Park Board has drafted a Solar Energy System Ordinance to address this need; and

WHEREAS, the Village of Maple Park Plan Commission under the direction of the Village of Maple Park Board of Trustees, has prepared and submitted a draft ordinance for a Zoning Text Amendment for the adoption of a Solar Energy System Ordinance; and

WHEREAS, a public hearing was held by the Plan Commission on the ____ day of _____, 2019, for which public notice was given as provided by law; and

WHEREAS, based on the testimony given at the public hearing, the Plan Commission has forwarded its Findings of Fact and Recommendation to the Board of Trustees that the requested Draft Solar Energy Systems Ordinance be approved; and

WHEREAS, the Village of Maple Park Board of Trustees has determined that it is in the best interests of the citizens of the village to amend the Maple Park village code to adopt the Solar Energy System Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Village of Maple Park Illinois, as follows:

SECTION ONE: That the Findings of Fact and Recommendation of the Plan Commission are hereby adopted as the findings and conclusions of the Board of Trustees of the Village of Maple Park.

SECTION TWO: The Village of Maple Park Solar Energy System Ordinance, Exhibit “A” appended hereto, as Title 11, Zoning Regulations, Chapter 14, Solar Energy System, is hereby adopted.

SECTION THREE: This Ordinance shall be in full force and effect upon its adoption by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois.

PASSED by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois this ____ day of _____, 2019, by a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by the Village President and attested by the Village Clerk this ____ day of _____, 2019.

Kathleen Curtis, Village President

ATTEST:

Theresa D'Amato
Acting Village Clerk

EXHIBIT “A”

CHAPTER 14

SOLAR ENERGY SYSTEM

SECTION:

- 11-14-1: Scope
- 11-14-2: Purpose
- 11-14-3: Definitions
- 11-14-4: Building Permit Requirements and Fees
- 11-14-5: Permitted/Special Use
- 11-14-6: Set Back Requirements
- 11-14-7: Height Requirements
- 11-14-8: Other Requirements
- 11-14-9: Design Standards
- 11-14-10: Coverage
- 11-14-11: Compliance
- 11-14-12: Principal Uses
- 11-14-13: Liability Insurance and Indemnification
- 11-14-14: Decommissioning

11-14-1: **SCOPE:** This article applies to all solar energy installations in the Village of Maple Park.

11-14-2: **PURPOSE:** The purpose of this ordinance is to promote and encourage economic development, while maintaining order in the construction, installation and operation of Solar Energy Systems (SES) in Village of Maple Park while ensuring protection of the health, safety and welfare of the residents of Village of Maple Park by promoting the safe, effective, and efficient use of solar energy to reduce on-site consumption of fossil fuels or utility-supplied electric energy. Also, to avoid adverse impact to important areas such as agricultural land, endangered species habitats, conservation land, and other sensitive lands. This ordinance shall not be deemed to nullify any provisions of local, state or federal law.

11-14-3: **DEFINITIONS:**

ACTIVE SOLAR
ENERGY SYSTEM:

A solar energy system whose primary purpose is to harvest energy by transforming solar energy into another form of energy or transferring heat from a collector to another medium using mechanical, electrical, or chemical means.

BUILDING-INTEGRATED
SOLAR ENERGY SYSTEMS:

An active solar energy system that is an integral part of a principal or accessory building, rather than a separate mechanical device, replacing or substituting for an architectural or structural component of the building. Building-integrated systems include but are not limited to photovoltaic or hot water solar energy systems that are contained within roofing materials, windows, skylights, and awnings.

**GRID-INTERTIE SOLAR
ENERGY SYSTEM:**

A photovoltaic solar energy system that is connected to an electric circuit served by an electric utility company.

GROUND MOUNT:

A solar energy system mounted on a rack or pole that rests on or is attached to the ground.

**OFF-GRID SOLAR ENERGY
SYSTEM:**

A photovoltaic solar energy system in which the circuits energized by the solar energy system are not electrically connected in any way to electric circuits that are served by an electric utility company.

**PASSIVE SOLAR ENERGY
SYSTEM:**

A solar energy system that captures solar light or heat without transforming it to another form of energy or transferring the energy via a heat exchanger.

PHOTOVOLTAIC SYSTEM:

An active solar energy system that converts solar energy directly into electricity.

**RENEWABLE ENERGY EASEMENT,
SOLAR ENERGY EASEMENT:**

An easement that limits the height or location, or both, of permissible development on the burdened land in terms of a structure or vegetation, or both, for the purpose of providing access for the benefited land to wind or sunlight passing over the burdened land.

ROOF MOUNT:

A solar energy system that is mounted on a rack that is fastened onto a building roof.

SOLAR ACCESS:

Unobstructed access to direct sunlight on a lot or building through the entire year, including access across adjacent parcel air rights, for the purpose of capturing direct sunlight to operate a solar energy system.

SOLAR COLLECTOR:

An assembly, structure, and the associated equipment and housing, designed for gathering, concentrating, or absorbing direct and indirect solar energy for which the primary purpose is to convert or transform solar radiant energy into thermal, mechanical, chemical or electrical energy.

SOLAR ENERGY:

Radiant energy received from the sun that can be collected in the form of heat or light by a solar collector.

**SOLAR ENERGY SYSTEM
(SES):**

All components required to become a complete assembly or structure that will convert solar energy into electricity for use.

**SOLAR ENERGY SYSTEM
ADDITION:**

A private solar energy system which is structurally attached to a building or structure on the zoning lot on which said system is located. Said system shall be considered part of the building and shall comply with all provisions of this ordinance pertaining thereto.

**SOLAR ENERGY SYSTEM,
PRIVATE:**

A collection of one (1) or more solar collectors designed for use by the occupant(s) of the zoning lot on which said system is located; excess power generation is limited to net metering or similar technology with regulations set by the local power utility, community, county, and state. Private solar energy system equipment shall conform to applicable industry standards, and applicants for building permits for private solar energy systems shall submit certificates from equipment manufacturers that the equipment is manufactured in compliance with industry standards.

SOLAR FARM:

A commercial facility that converts sunlight into electricity, whether by photovoltaics (PV), concentrating solar thermal devices (CST), or other conversion technology, for the primary purpose of wholesale sales of generated electricity. A solar farm is the permitted special use for the parcel on which it is located.

SOLAR GARDEN:

A commercial solar-electric (photovoltaic) array, of no more than 5 acres in size, that provides retail electric power (or a financial proxy for retail power) to multiple households or businesses residing in or located off-site from the location of the solar energy system. A solar garden may a permitted special use, when it is a primary use or accessory use.

SOLAR HEAT EXCHANGER:

A component of a solar energy device that is used to transfer heat from one substance to another, either liquid or gas.

SOLAR HOT AIR SYSTEM:

An active solar energy system (also referred to as Solar Air Heat or Solar Furnace) that includes a solar collector to provide direct supplemental space heating by heating and re-circulating conditioned building air.

SOLAR HOT WATER SYSTEM:

A system (also referred to as Solar Thermal) that includes a solar collector and a heat exchanger that heats or preheats water for building heating systems or other hot water needs, including residential domestic hot water and hot water for commercial processes.

SOLAR MOUNTING DEVICES:

Racking, frames, or other devices that allow the mounting of a solar collector onto a roof surface or the ground.

SOLAR STORAGE UNIT:

A component of a solar energy device that is used to store solar generated electricity or heat for later use.

11-14-4: **BUILDING PERMIT REQUIREMENTS AND FEES:** All Solar Energy Systems (SES) will be required to have a Village of Maple Park Building Permit before any work can be started. A written plan and a plat/drawing for the proposed Solar Energy System shall be provided with the Building Permit Application. The plat/drawing must show the location of the system on the building or on the property (for a ground-mount system show arrangement of panels), with all property lines and set back footages indicated. Fees for processing the applications for building permits shall be submitted to and collected by the Village of Maple Park Zoning Department as follows:

0-	10 kilowatts (kW)	\$ 150.00
11-	50 kilowatts (kW)	\$ 300.00
51-	100 kilowatts (kW)	\$ 600.00
101-	500 kilowatts (kW)	\$ 1,200.00
501-	1,000 kilowatts (kW)	\$ 2,750.00
1,001-	2,000 kilowatts (kW)	\$ 6,000.00
	Over 2,000 kilowatts (kW)	\$ 6,000.00
		+ 200.00 for each additional 0-100 kilowatts

Any SES that construction has started before a Building Permit has been applied and paid for will be charged double the permit fee.

11-14-5: **PERMITTED/SPECIAL USE:**

- A. A single ground mount, roof mount or building integrated private solar energy system for residential/business use is permitted as an accessory use in ALL Zoning Districts where there is a principal structure and shall be subject to the regulations for accessory uses.
- B. Solar Farms shall be a permitted special use in Zone A-1. Solar Gardens are permitted special use in General Commercial Districts B2 and new residential development. However, unless otherwise noted in this ordinance, solar gardens must comply with all required standards for structures in the district in which the system is located.
- C. Solar Farms in the A-1 Zoning Districts are a permitted special use. Solar Farms are not a permitted use in business or residential districts. Unless otherwise noted in this ordinance, solar farms must comply with all required standards for structures in the district in which the system is located.

11-14-6: **SET BACK REQUIREMENTS:**

- A. Set back requirements for all Solar Energy Systems (SES) shall meet the structure minimum set back requirements when the SES is oriented at any & all positions.
- B. The solar array and all components of the solar collector system in a Solar Farm and Solar Gardens shall be kept at least one hundred (100) feet from a property line or right-of-way.
- C. No solar energy system shall be allowed to be placed in the front yard of any residentially used or commercial zoned property.

- D. Roof mounted solar energy systems shall not extend beyond the exterior perimeter of the building or above the ridge line on the roof on which the system is mounted.
- E. On attached homes no part of the solar system shall be within 3 ft of the adjoining wall.

11-14-7: HEIGHT REQUIREMENTS:

- A. Building or roof mounted solar energy systems shall not exceed the maximum allowed height in any Zoning District, as stated in Section 11-5-5 of the Zoning Ordinance of the Village of Maple Park.
- B. Ground or pole mounted solar energy systems shall not exceed the maximum height, when oriented at maximum tilt, for the zoning district in which it is located.

11-14-8: OTHER REQUIREMENTS:

- A. Upon request from the Village of Maple Park an owner of a commercial Solar Energy System must provide documentation, within thirty days, that the Solar Energy System is still in use. If it is not, the owner of the System will have 180 days, after notification from the Zoning Department, to remove the Solar Energy System from the property.
- B. Upon request from the Village of Maple Park Zoning Official, the owner or operator of a Solar Farm or a Solar Garden must submit, within 14 days, a current operation and maintenance report to the Department.
- C. In all undeveloped areas, the Solar Energy developer will be required to complete a consultation with both the Illinois Historic Preservation Agency (IHPA) and the Illinois Department of Natural Resources (IDNR) through the Department's online EcoCat Program. The cost of this consultation shall be at the developer's expense. The final certificate from EcoCat shall be provided to the Village of Maple Park Zoning Department before a permit or Special Use Permit will be issued.
- D. No fencing is required however if installed on the property the fencing shall have a maximum height of eight (8) feet. The fence shall contain appropriate warning signage that is posted such that is clearly visible on the site.
- E. Any lighting for Solar Farms/Gardens shall be installed for security and safety purposes only. Except for lightening that is required by the FCC or FAA, all lighting shall be shielded so that no glare extends substantially beyond the boundaries of the facility.
- F. Any exterior lighting must be installed to have zero lumens at the property line of any adjacent residential properties.
- G. Reflection angles for solar collectors shall be oriented such that they do not project glare onto adjacent properties.
- H. Electric solar energy system components must have a UL listing and must be designed with anti-reflective coating(s).
- I. Solar Energy Systems must be in compliance with ALL State of Illinois Building, Electric, Plumbing and Energy Codes.

11-14-9: **DESIGN STANDARDS:** Active solar energy systems shall be designed to conform to Maple Park's Land Use Plan and to blend into the architecture of the building or may be required to be screened from routine view from public rights-of-way other than alleys. Screening may be required to the extent it does not affect the operation of the system. The color of the solar collector is not required to be consistent with other roofing materials.

- A. **Building Integrated Photovoltaic Systems.** Building integrated photovoltaic solar energy systems shall be allowed regardless of whether the system is visible from the public rights-of-way, provided the building component in which the system is integrated meets all required setback, land use or performance standards for the district in which the building is located.
- B. **Solar Energy Systems with Mounting Devices.** Solar energy systems using roof mounting devices or ground-mount solar energy systems shall not be restricted if the system is not visible from the closest edge of any public rights-of-way or immediately adjacent to a residential structure.
- C. **Reflectors.** All solar energy systems using a reflector to enhance solar production shall minimize glare from the reflector affecting adjacent or nearby properties. Measures to minimize glare include selective placement of the system, screening on the north side of the solar array, modifying the orientation of the system, reducing use of the reflector system, or other remedies that limit glare.
- D. **Aviation Protection.** For solar units located within 500 feet of an airport or within approach zones of an airport, the applicant must complete and provide the results of the Solar Glare Hazard Analysis Tool (SGHAT) for the Airport Traffic Control Tower cab and final approach paths, consistent with the Interim Policy, FAA Review of Solar Energy Projects on Federally Obligated Airports, or most recent version adopted by the FAA.

11-14-10: **COVERAGE:** Roof or building mounted solar energy systems, excluding building-integrated systems, shall allow for adequate roof access for fire-fighting purposes to the south-facing or flat roof upon which the panels are mounted. Ground-mount private solar energy systems shall be exempt from impervious surface calculations if the soil under the collector is not compacted and maintained in vegetation. Foundations, gravel, or compacted soils are considered impervious.

Plan Approval Required: All solar energy systems shall require administrative plan approval by the Village of Maple Park Zoning official via the review of the application for a building permit.

- A. **Plan Applications.** Plan applications for solar energy systems shall be accompanied by horizontal and vertical (elevation) drawings. The drawings must show the location of the system on the building or on the property for a ground-mount system, including the property lines.
 - 1. **Pitched Roof Mounted Solar Energy Systems.** For all roof-mounted systems other than a flat roof the elevation must show the highest finished slope of the solar collector and the slope of the finished roof surface on which it is mounted.
 - 2. **Flat Roof Mounted Solar Energy Systems.** For flat roof applications a drawing shall be submitted showing the distance to the roof edge and any parapets on the building and shall identify the height of the building on the street frontage side, the shortest distance of the system from the street frontage edge of the building, and the highest

finished height of the solar collector above the finished surface of the roof.

- B. Plan Approvals. Applications that meet the design requirements of this ordinance, and do not require an administrative variance, shall be granted administrative approval by the Maple Park Zoning Official and shall not require Planning and Zoning Committee review. Plan approval does not indicate compliance with Building Code or Electric Code.

11-14-11: **COMPLIANCE:**

- A. Approved Solar Components. Electric solar energy system components must have a UL listing or approved equivalent and solar hot water systems must have an SRCC rating.
- B. Compliance with Building Code. All active solar energy systems shall meet approval of village building code officials, consistent with the State of Illinois Building Code and solar thermal systems shall comply with HVAC-related requirements of the Energy Code. Any village adopted building codes will apply and take precedence where applicable.
- C. Compliance with National Electric Code. All photovoltaic systems shall comply with the National Electric Code.
- D. Compliance with State Plumbing Code. Solar thermal systems shall comply with applicable Illinois State Plumbing Code requirements.
- E. Compliance with State Energy Code. All photovoltaic systems and solar thermal systems shall comply with the Illinois State Energy Code.
- F. Utility Notification. All grid-intertie solar energy systems shall comply with the interconnection requirements of the electric utility. Off-grid systems are exempt from this requirement.

11-14-12: **PRINCIPAL USES:** Village of Maple Park encourages the development of commercial or utility scale solar energy systems where such systems present few land use conflicts with current and future development patterns. Ground-mounted solar energy systems that are the principal use on the zoning lot or lots are special uses in selected districts.

- A. Solar gardens: Village of Maple Park permits the development of solar gardens, subject to the following standards and requirements:
 - 1. Rooftop Gardens Permitted. Rooftop systems are permitted in all zoning districts where buildings are permitted.
 - 2. Ground-Mount Gardens. Ground-mount solar energy gardens must be less than twenty (20) acres in total size. Ground-mount solar developments covering more than twenty (20) acres shall be considered solar farms.
 - 3. Stormwater and National Pollutant Discharge Elimination System NPDES. Solar gardens are subject to Village of Maple Park's Stormwater Management regulations, erosion and sediment control provisions and NPDES permit requirements.
 - 4. Interconnection. An interconnection agreement must be completed with the electric utility in whose service territory the system is located.

5. If water and sewer are required they must be connected to municipal water and sewer system.

6. Aviation Protection. For solar gardens located within 500 feet of an airport or within approach zones of an airport, the applicant must complete and provide the results of the Solar Glare Hazard Analysis Tool (SGHAT) for the Airport Traffic Control Tower cab and final approach paths, consistent with the Interim Policy, FAA Review of Solar Energy Projects on Federally Obligated Airports, or most recent version adopted by the FAA.

7. Other Standards. Ground-mount systems must comply with all required standards for structures in the district in which the system is located. All solar gardens shall also be in compliance with all applicable local, state and federal regulatory codes, including the State of Illinois Uniform Building Code, as amended; and the National Electric Code, as amended.

8. Solar Garden shall be screened by placing in the set back a solid, sight proof fence or wall having a height not less than six feet (6'). Within this yard, there shall be a landscaped area planted with one 2 1/2-inch caliper tree for every thirty (30) linear feet of any common property line and shall be a minimum height of six feet (6') at the time of planting. The use of earthen berms may be allowed in place of fencing provided they are designed to provide the same screening effect.

B. Solar farms: Ground-mount solar energy systems that are the primary use on the lot, designed for providing energy to off-site uses or export to the wholesale market, are permitted under the following standards:

1. Stormwater and NPDES. Solar farms are subject to Village of Maple Park's Stormwater Management regulations, erosion and sediment control provisions and NPDES permit requirements.

2. Ground Cover and Buffer Areas. Top soils shall not be removed during development, unless part of a remediation effort. Soils shall be planted to and maintained in perennial vegetation to prevent erosion, manage run off and build soil. A plan must be approved by the village building inspector and village engineer and paid for by the developer. Due to potential village liability under the Illinois Endangered Species Protection Act (520 ILCS 10/11(b)) it is required that any crops planted be in compliance with all federal and state laws protecting endangered species. This will also include pollinators such as bees. A report showing demonstration of plan compliance shall be submitted annually, and paid for by the developer.

3. Foundations. A qualified engineer shall certify that the foundation and design of the solar panels racking and support is within accepted professional standards, given local soil and climate conditions.

4. Other Standards and Codes. All solar farms shall be in compliance with all applicable local, state and federal regulatory codes, including the State of Illinois Uniform Building Code, as amended; and the National Electric Code, as amended.

5. Power and Communication Lines. Power and communication lines running between banks of solar panels and to nearby electric substations or interconnections with buildings shall be buried underground. Exemptions may be granted by Village of

Maple Park IL in instances where shallow bedrock, water courses, or other elements of the natural landscape interfere with the ability to bury lines, or distance makes undergrounding infeasible, at the discretion of the Maple Park Zoning Official. In addition, the Illinois Department of Agriculture (IDOA) has established standards and policies in the Agricultural Impact Mitigation Agreements (AIMA) regarding the construction or burial of electric transmission lines which should be agreed to and adhered to between the landowner and the developer.

6. If water and sewer are required they must be connected to municipal water and sewer system.

7. Site Plan Required. A detailed site plan for both existing and proposed conditions must be submitted, showing location of all solar arrays, other structures, property lines, rights-of-way, service roads, floodplains, wetlands and other protected natural resources, topography, farm tile, electric equipment, fencing, and screening materials and all other characteristics requested by Village of Maple Park. The site plan should also show all zoning districts, and overlay districts.

8. Approach zones of an airport, the applicant must complete and provide the results of the Solar Glare Hazard Analysis Tool (SGHAT) for the Airport Traffic Control Tower cab and final approach paths, consistent with the Interim Policy, FAA Review of Solar Energy Projects on Federally Obligated Airports, or most recent version adopted by the FAA.

9. Endangered Species and Wetlands. Solar farm developers shall be required to initiate a natural resource review consultation with the Illinois Department of Natural Resources (IDNR) through the department's online, EcoCat program. Areas reviewed through this process will be endangered species and wetlands. The cost of the EcoCat consultation will be borne by the developer.

10. Solar Farm shall be screened by placing in the set back a solid, sight proof fence or wall having a height not less than six feet (6'). Within this yard, there shall be a landscaped area planted with one 2 1/2-inch caliper tree for every thirty (30) linear feet.

11-14-13: **LIABILITY INSURANCE AND INDEMNIFICATION:**

- A. For Solar Farms and Solar Gardens, commencing with the issuance of building permits, the Applicant, Owner, or Operator shall maintain a current general liability policy covering bodily injury and property damage with limits of at least \$3 million per occurrence and \$5 million in the aggregate. Such insurance may be provided pursuant to a plan of self-insurance, by a party with a net worth of \$20 million or more. The Village of Maple Park shall be named as an individual insured on the policy to the extent the village is entitled to indemnification.
- B. For Private/Individual SES(s), commencing with the issuance of building permits, the Applicant or Owner shall maintain a current liability policy covering bodily injuries and any damage that may occur, on their home owner's policy or other applicable policy as approved by the Maple Park Zoning Official.
- C. Any SES(s), Applicant, Owner, or Operator, whether individual or commercial, shall defend, indemnify, and hold harmless the village and its officials, employees, and agents (collectively and individually, the "Indemnified Parties") from and against any and all

claims, demands, losses, suits, causes of actions, damages, injuries, costs, expenses, and liabilities whatsoever, including reasonable attorney's fees, except to the extent arising in whole or part out of negligence or intentional acts of such Indemnified Parties (such liabilities together known as "liability") arising out of Applicant, Owner, or Operators selection, construction, operation, and removal of the SES(S) and affiliated equipment including, without limitation, liability for property damage or personal injury (including death), whether said liability is premised on contract or on tort (including without limitation strict liability or negligence). This general indemnification shall not be construed as limited or qualifying the villages other indemnification rights available under the law.

11-14-14: DECOMMISSIONING:

- A. A decommissioning plan shall be required to be submitted when applying for all Solar Farms and Solar Gardens, to ensure that facilities are properly removed after their useful life.
- B. Decommissioning of solar panels must occur in the event they are not in use for 90 consecutive days.
- C. The owner or operator will have 6 months to complete the decommissioning plan after operation of a Solar Farm or Solar Garden stops being operational.
- D. The decommissioning plan shall include provisions for removal of all structures and foundations, restoration of soil and vegetation and a plan ensuring financial resources will be available to fully decommission the site.
- E. The Village of Maple Park Board of Trustees may require the posting of a bond, letter of credit or the establishment of an escrow account to ensure the proper decommissioning. The posting of a bond may be required prior to the issuance of a building permit for the facility.
- F. In the event that the State of Illinois enacts a law with regards to the decommissioning of a Solar Farm, the strictest requirements shall prevail.



Village of Maple Park

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MEMORANDUM

TO: Village President and Board of Trustees

FROM: Village Administrator Dawn Wucki-Rossbach

A handwritten signature in black ink, appearing to read "DW" followed by a stylized flourish.

DATE: November 24, 2019

SUBJECT: TEXT AMENDMENT – NEW CHAPTER 7, CANNABIS

BACKGROUND

With the State of Illinois legalizing the use of cannabis for individuals over the age of 21, the Village needs to modify its Village Code to allow for said use.

Please see Police Chief Dean Stiegemeir's memorandum dated November 14, 2019. The memorandums reviews and outlines the language in the text amendment.

The Village Attorney drafted the ordinance and recommends the proposed language.

Attachments

MAPLE PARK POLICE DEPARTMENT



To: Concerned Parties

From: Chief Stiegemeier *[Signature]*

Date: November 14, 2019

Subject: New Cannabis Ordinance 6-7

With the new state of Illinois cannabis law commencing January 1, 2020 it is necessary for municipalities to update their current ordinances in an effort to better understand the prohibitions and regulate the potential use/possession of marijuana. This greatly deviates from the way we have conducted business in the past and there is still a great deal of conversation in the legislation over it. The Illinois Association of Chiefs of Police believes that once the law is officially enacted (01-01-20) the legislators will continue to better define the law.

The attached ordinance is fairly straightforward with its defined uses and prohibitions. This mirrors the intention of the law as it is now written. Below I bullet-pointed the gist of our ordinance.

Cannabis is not to be consumed:

- In public,
- In motor vehicles,
- By persons under the age of 21 (unless with the Compassionate Use of Medical Cannabis exemption),
- Any other place where smoking is prohibited by the *Smoke Free Illinois Act*.

Persons who hold a valid Compassionate Use of Medical Cannabis card are:

- Permitted to grow up to 5 cannabis sativa plants, barring they are not viewable from any public place or way.

Possession limits:

- For Illinois residents who are 21 years or older –
 - 30 grams of raw cannabis,
 - Cannabis-infused product or products containing a total of no more than 500 mg of THC,
 - 5 grams of cannabis product in concentrated form.
- Non-residents who are 21 year of age or older are limited to half of possession limit

VILLAGE OF MAPLE PARK

ORDINANCE NO. 2019-21

**AN ORDINANCE AMENDING TITLE 6, POLICE REGULATIONS, OF THE MAPLE
PARK VILLAGE CODE, BY ADDING A NEW CHAPTER 7 ENTITLED CANNABIS**

**ADOPTED BY
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK
KANE AND DEKALB COUNTIES, ILLINOIS**

Published in pamphlet form by authority of the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois, this __ day of _____.

ORDINANCE NO. 2019-21

AN ORDINANCE AMENDING TITLE 6, POLICE REGULATIONS, THE MAPLE PARK VILLAGE CODE, BY ADDING A NEW CHAPTER 7 ENTITLED CANNABIS

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs and that protect the public health, safety and welfare of its citizens; and

WHEREAS, the Village has determined that it must update its Municipal Code in order to reflect the new Illinois State law regarding cannabis use and possession.

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Village of Maple Park as follows:

SECTION 1. Recitals. The facts and statements contained in the preamble to this Ordinance are hereby adopted as part of this Ordinance.

SECTION 2. Cannabis Business Establishments Prohibited. Title 6 of the Municipal Code of the Village of Maple Park shall be amended by the addition of Chapter 7 that will read as follows:

6-7-1 DEFINITION:

For the purposes of this section, the term "cannabis" includes marijuana, hashish and other substances which are identified as including any parts of the Cannabis sativa, whether growing or not; the seeds; the resin extracted from any part of such plant; and any compound, manufacture, salt, derivative, mixture or preparation of such plant, its seeds or resin, including tetrahydrocannabinol (THC) and all other cannabinol derivatives, including its naturally occurring or synthetically produced ingredients, whether produced directly or indirectly by extraction, or independently by means of chemical synthesis or by a combination of extraction and chemical synthesis; but shall not include the mature stalks of such plant, fiber produced from such stalks, oil or cake made from the seeds of such plant, any other compound, manufacture, salt, derivative, mixture or preparation of such mature stalks (except the resin extracted therefrom), fiber, oil or cake or the sterilized seed of such plant which is incapable of germination.

6-7-2: USE:

- A. It shall be unlawful to possess or use cannabis on a school bus, grounds of any childcare, primary, or secondary school, unless used by a qualifying patient or caregiver pursuant to the Compassionate Use or Medical Cannabis Pilot Program Act.
- B. It shall be unlawful to possess or use cannabis in a private residence used at any time to provide licensed childcare.

- C. It shall be unlawful to use cannabis in any motor vehicle, in any public place, or in any place where smoking is prohibited under the Smoke Free Illinois Act.
- D. It shall be unlawful to knowingly use cannabis in close proximity to anyone under the age of twenty-one (21) who is not a registered medical cannabis patient under the Compassionate Use of Medical Cannabis Pilot Program Act.

6-7-3: GROWING:

It shall be unlawful to grow cannabis unless authorized by the Compassionate Use of Medical Cannabis Pilot Program Act.

6-7-4: POSSESSION:

- A. It shall be unlawful for a person who is twenty-one (21) years or older and a resident of Illinois to possess more than:
 - 1. Thirty grams (30 g) of cannabis flower;
 - 2. Five Hundred milligrams (500 mg) of THC contained in a cannabis-infused product; or
 - 3. Five grams (5 g) of cannabis concentrate.
- B. It shall be unlawful for a nonresident of Illinois to possess more than:
 - 1. Fifteen grams (15 g) of cannabis flower;
 - 2. Two Hundred Fifty milligrams (250 mg) of THC contained in a cannabis-infused product; or
 - 3. Two and one-half grams (2.5 g) of cannabis concentrate.

6-7-5: VEHICLES:

It shall be unlawful for a parent or guardian to knowingly permit his or her residence or any other private property under his or her control, or any vehicle under his or her control to permit the consumption of cannabis by a person under the age of twenty-one (21).

6-7-6: VIOLATIONS:

Violations of this Chapter 7 of Title 6 may be enforced in accordance with the provisions of Section 1-4-1 of this Code.

SECTION 3. Severability. If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance.

SECTION 4 . Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

ADOPTED THIS _____ day of _____, 2019.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED THIS _____ day of _____, 2019.

Kathy Curtis, Village President

ATTEST:

Terri D'Amato, Acting Village Clerk



Village of Maple Park

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Website: <http://www.villageofmaplepark.com>

MEMORANDUM

TO: Village President and Board of Trustees

FROM: Village Administrator Dawn Wucki-Rossbach

DATE: November 24, 2019

SUBJECT: 2019 TAX LEVY

BACKGROUND

The Village of Maple Park completed the first reading/review of the 2019 Tax Levy at its November 5, 2019 Board Meeting. The Finance Committee reviewed the proposed levy amounts at their November 26, 2019 Meeting. The Finance Committee recommended approval of the levy amount. At the December 2, 2019 meeting, the Board will conduct a Public Hearing and consider the 2019 Tax Levy.

Listed below is a comparison of the 2018 and 2019 Tax Levies.

Description	For DeKalb and Kane Counties		
	Amount Levied		% Increase/(Decrease) Over Prior Year
	2018	2019	
Corporate	116,623	121,450	4.14%
Police	75,000	75,000	0.00%
Audit	10,000	10,000	0.00%
Liability Insurance	20,000	20,000	0.00%
TOTAL	\$221,623	\$226,450	2.18%

The levied amount, for a home with an estimated assessed value of \$69,683 will result in an estimated increase of \$10.00 per year that will be paid by a homeowner for the Village of Maple Park.

The amount being levied in both counties is under the cap permitted per State Statute regarding property tax increases for non-home rule communities.

RECOMMENDATION

That the Village Board approve the 2019 Tax Levy in the amount of \$226,450 for DeKalb and Kane Counties.

Attachment

ORDINANCE NO. 2019-22

**AN ORDINANCE FOR THE LEVY AND COLLECTION OF TAXES FOR
THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES
FOR 2019 TAX LEVY, PAYABLE IN 2020**

**ADOPTED BY
THE PRESIDENT AND
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK, ILLINOIS**

**Published in pamphlet form by authority of the President and Board of Trustees of the
Village of Maple Park, Kane and DeKalb Counties, Illinois, this __ day of December, 2019.**

**VILLAGE OF MAPLE PARK, ILLINOIS
ORDINANCE 2019-22**

**AN ORDINANCE FOR THE LEVY AND COLLECTION OF
TAXES FOR THE VILLAGE OF MAPLE PARK, KANE AND
DEKALB COUNTIES FOR 2019 TAX LEVY, PAYABLE IN
2020**

WHEREAS, the President and the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois, have determined that it is in the best interests of said Village and its residents to authorize a levy of Village property taxes for \$226,450.

NOW THEREFORE, BE IT ORDAINED by the President and the Board of Trustees of the Village of Maple Park at a Regular Board Meeting assembled **December 3, 2019**.

SECTION 1. That there be, and is hereby levied upon all the taxable property within the corporate limits of the Village of Maple Park subject to tax, for \$226,450.

<u>FUND</u>	<u>AMOUNT LEVIED</u>
Corporate	\$121,450
Police	\$75,000
Audit	\$10,000
Liability Insurance	<u>\$20,000</u>
TOTAL	<u>\$226,450</u>

SECTION 2. That each of the aforesaid sums and the aggregate thereof are deemed necessary by the Board of Trustees of the Village of Maple Park to defray the expenses and liabilities of the said.

SECTION 3. That the Village Clerk of the Village of Maple Park be and is hereby directed to file a certified copy of this Ordinance with the County Clerk of Kane and DeKalb Counties, Illinois, as required by law.

SECTION 4. That, if any part of parts of this Ordinance shall be held to be unconstitutional or otherwise invalid, such unconstitutionality or invalidity shall not affect the validity of the remaining parts of this Ordinance. The Village Board of the Village of Maple Park hereby declares that it would have passed the remaining parts of this Ordinance if it had known that such part or parts would be declared unconstitutional or otherwise invalid.

SECTION 5. That this Ordinance shall be known as Ordinance No. 2019-22 Tax Levy, and shall be in full force and effect from and after its passage and publication in accordance with law.

PASSED this 3rd day of **December, 2019**, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED the ____ day of **December, 2019.**

Kathleen Curtis, President
Village of Maple Park
Kane and DeKalb Counties, Illinois

ATTEST:

Theresa D'Amato, Acting Village Clerk
Village of Maple Park
Kane and DeKalb Counties, Illinois

CERTIFICATION

STATE OF ILLINOIS
COUNTIES OF KANE AND DEKALB

I, Theresa D’Amato, do hereby certify that I am the Village Clerk of Maple Park, Illinois, and keeper of the records of said Village, and that the foregoing is a true and correct copy of Ordinance 2019-22 “AN ORDINANCE FOR THE LEVY AND COLLECTION OF TAXES FOR THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES FOR 2019 TAX LEVY, PAYABLE IN 2020,” as adopted by the President and Board of Trustees of the Village of Maple Park, Illinois, at their Regular Meeting commencing at 7:00 P.M. on **December 3, 2019**.

Dated this **3rd** day of **December, 2019**.

By: _____
Theresa D’Amato, Acting Village Clerk

**TRUTH IN TAXATION CERTIFICATE
VILLAGE OF MAPLE PARK**

I, the undersigned, hereby certify that I am the Chief Presiding officer of the Village of Maple Park, and as such Presiding Officer I hereby certify that the levy ordinance, a copy of which is appended hereto, was adopted pursuant to, and in all respects in compliance with, the provisions of Section 4 through 7 of the “Truth in Taxation act.”

The notice and hearing requirements of Section 7 of the Act are:

Applicable or Inapplicable

Circle One

The notice requirement of Section is:

Applicable or Inapplicable

Circle One

Kathleen Curtis, Village President

Date

Theresa D’Amato, Acting Village Clerk

Date

Village Seal



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MEMORANDUM

TO: Finance Committee

FROM: Village Administrator Dawn Wucki-Rossbach 

DATE: October 24, 2019

SUBJECT: TEXT AMENDMENT – DEVELOPMENT CONTRIBUTIONS (IMPACT FEES) – TITLE 12, CHAPTER 17

BACKGROUND

The Village of Maple Park suspended the application of Chapter 17, Fees and Penalties in Title 12 Subdivision Regulation for two (2) six-month periods. The suspensions were January 2, 2019 and July 1, 2019. The July 1, 2019 suspension is set to expire on December 31, 2019. The suspended fees include contributions to the Library District, Fire Protection District and for parkland acquisition; the suspension also included contributions to the Village of Maple Park for Roads, Police, Facilities and Community Development.

Development contributions (impact fees) are used to defray the effects that new development has on municipal facilities, water/sewer systems, roadways and staffing. It also includes the impact on such things as parks, schools and fire protection. Building permit fees and impact fees are paid by developer/builder at the time a building permit is issued.

Maple Park is not alone in requiring the payment of developer contributions, surrounding communities also require developers/builders to pay impact and permit fees when they submit their building permit application. The total cost of building permit and impact fees are taken into consideration for a developer/builder comes into a community, regardless if it's a new subdivision or fill-in development. See Attachment A for the Impact Fee analysis comparison.

The Finance Committee reviewed the Impact Fee analysis at their October 22, 2019 meeting. The Committee initially looked at four (4) options and how that placed Maple Park in the ranking of highest to lowest impact fees. They also took into consideration how the reinstatement of impact fees may impact lot sales of the lots that are currently vacant in the Heritage Hills and Squire's Crossing Subdivisions.

The Finance Committee's recommendation can be found in Attachment B, Table 3 – Maple Park Fee Comparison – CPI application and Options, the final column that is orange. The recommendations include:

1. Building Permit Fees – No change, the variable that adjusts the cost of the permit is the square footage of the building.

2. Water/Sewer Connections Fees – No change; a permit issued today would require that \$7,329.78 be paid.
3. Impact/School Fees – No change for Kaneland Foundation, School District Land/Cash and Kaneland School Impact Fees will continue to be paid at their existing rates.

Impact/School Fees - Reinstatement of the fees paid to the Library District and Fire Protection District. The Committee has recommended reinstatement at the 2019 rate, if the fees had been charged and the 2.5% annual increase had been applied since 2007. The fee shall be increased at a rate of 2.5% every May 1.

4. Village Only Impact Fees – Reinstatement of the fees paid for Roads, Police and Facility. The Committee recommended reinstatement at \$1,500 for Roads, this is \$92.90 above what the 2019 rate would be if the 5% annual increase has been applied since 2007. The Committee recommended reinstatement at the 2019 rate for Police at \$1,055.22 and Facility at \$1,603.00 if the fees had been charged and the 5% annual increase had been applied since 2007. The fee shall be increased at a rate of 5% beginning on May 1, 2022 and every year after.

Village Only Impact Fee – The Committee did not recommend reinstatement of the Community Development fee.

Finance Committee recommendation brings that total permit and impact fee total from \$18,160.44 to \$25,604.83. The total increase is \$7,444.39. The reinstatement of the fees is applicable to new development annexing into the Village.

The Village Attorney has drafted the ordinance that reflects the recommendations of the Finance Committee. The ordinance reflects the continuation of the suspension of certain impact fees until April 30, 2019 and reinstating certain impact fees on May 1 so that all impact fee changes occur on the same date. It also removes the Village Only Impact Fee for Community Development; the Village may reinstate this fee at any time by amending the Municipal Code.

RECOMMENDATION

Staff's recommendation is to concur with the Finance Committee's recommendation regarding the reinstatement of certain impact fees as reflected in Ordinance 2019-23.

Attachments

Attachment A – Impact Fees Memorandum Dated October 17, 2019

Attachment B – Tables 1 Current Permit/School and Impact Fee Comparison

Table 2 Lane, Property Sale and Equalized Assess Value (EAV)

Table 3 Maple Park Fee Comparison – CPI Application & Options and Finance Committee Recommendation

Attachment C - Chapter 17 Fees and Penalties

Chapter 1 Water Use and Service

Article B. Sewer Connection Permits and Charges

Fees Per Title 12 Chapter 17

Water/Wastewater Service Charges and Water/Sewer Impact Fee 2018, 2019 and 2020



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MEMORANDUM

TO: Finance Committee

FROM: Village Administrator Dawn Wucki-Rossbach *DWR*

DATE: October 17, 2019

SUBJECT: IMPACT FEES

The Village of Maple Park suspended the application of Chapter 17, Fees and Penalties in Title 12 Subdivision Regulation, in the Village Code for two (2) six-month periods. The fees suspended included the contributions to the Library, Fire Protection District and the contribution to the Village of Maple Park's Roads, Police, Facilities and Community Development funds. The fee suspension also includes not having to make a cash contribution toward parkland acquisition. The first suspension was effective on January 2, 2019. The second suspension was effective on July 1, 2019 and is due to expire on December 31, 2019.

Impact fees are used to defray the effects that new development has on municipal facilities, water/sewer systems, roadways and staffing. It also includes the impact on such things as parks, schools and fire protection. Building permit fees and impact fees are paid by developer/builder at the time a building permit is issued for construction on a piece of property. The impact fees cover the cost of municipal services provided until the full amount of property tax can be collected on the property. The lag in tax collection can be up to a year.

Maple Park is not alone in requiring the payment of impact fees, surrounding communities also require developers/builders to pay impact and permit fees when they submit their building permit application. The total cost of building permit and impact fees are taken into consideration for a developer/builder comes into a community, regardless if its a new subdivision or fill-in development.

In a building permit/impact fee comparison to our six (6) neighboring communities. It should be noted that this analysis focuses on the residential properties only and does not address multi-family or industrial or commercial permitting/impact fees. On a scale from highest to lowest fees, Maple Park ranks third highest. Please refer to Table 1, Current Permit/School and Impact Fee Comparison. Table 1 breaks down fees in three groups; the first is building permit fees, the second is water/sewer connections and the third is impact/school fees. Looking at total permit/impact fee cost Maple Park is \$2,319 over the average of \$15,841.26. It is also \$535.00 over the median of \$17,625.00.

The building permit/impact fees applied in Table 1 for Maple Park does not include the impact fees for the library and fire protection district, nor does it include Village impact fees for roads,

Police, facilities and Community Development. The fees that have been applied are at the 2007 Fee Ordinance rate. The water/sewer impact fee, per ordinance is at the May 1, 2018 rate.

If one looks at the total fee cost in the context of being third highest, the comfort level of the community with this ranking has to be taken into consideration when looking at the challenges that the Village is facing for its municipal infrastructure. There is a severe need to address the replacement of the existing wastewater treatment facility, the need to have an additional water supply and to address street conditions and that of the stormwater system. The impact fees currently applied to each building permit are necessary to maintain the existing service and to try and address the construction of new facilities and staffing needs.

In Table 2, Maple Park was again compared to our neighboring communities for home sale price and land EAV. It should be noted that in an effort to maintain a level playing field when obtaining properties for this comparison the following factors will be used. We tried to match as closely as possible these items on each property. Information on the properties was obtained from the Kane and DeKalb Counties Assessor's Offices.

1. A three bedroom, 2,719 s.f. home.
2. If possible, we used the property's constructed by the same builder in multiple communities. For example, if the same builder constructed a home in Maple Park and also constructed a similar home in Elburn, we used these properties in the comparison.

Maple Park ranked last in the land EAV value; and when building permit/impact fees were looked at as a percentage of the sale price of the property Maple Park ranked second, at 7.71% of the sale price of a home. This could have an impact on the sale of a home especially if a future homeowner has limited ability to pay for the home. The more dollars spent on permitting/impact fees, the less spent on the elements (e.g. granite counter tops, a finished basement) that increase the value and sale price of a home. However, Maple Park does have infrastructure and staffing needs based on the stress that a new home may place on the existing systems and the response for such things as police, community development and public works services. All factors to consider when making an informed decision to begin assessing impact fees on new.

As the Village considers reinstating impact fees there are a number of factors to consider. Table 3, Maple Park Fee Comparison – CPI Application and Options explores those factors. Factors include:

1. Column #1 contains:
 - a. Continued collection of: Building permit and water/sewer connection fees
 - b. Continued suspension of impact fees for: Library, Fire Protection District and Village.
 - c. Continued collection of impacts fees:
 - i. Kaneland Foundation Donation
 - ii. School District Lane/Cash
 - iii. Kaneland School Impact Fee
2. Column #2 contains:
 - a. Continued collection of: Building permit and water/sewer connection fees
 - b. Reinstatement of all impact fees at the 2007 rate, unless otherwise marked. Fees where the CPI was applied per Village code are in highlighted in green or yellow.
3. Column #3 contains:
 - a. Continued collection of: Building permit and water/sewer connection fees
 - b. Reinstatement of all impact fees at the 2019 rate based on the application of the CPI required per Village code and are highlighted in orange or blue.

Per Title 12, Chapter 17 of the Village Code, every year, either on May 1 or April 24, there is a cost escalator included in the fee chart. See Fees per Title 12 Chapter 17 spreadsheet for CPI calculation of fees.

Based on a physical count of the vacant lots in the Heritage Hills, Squire's Crossing and The Settlement subdivisions there is a total of 87 lots available for construction. These lots would be affected by the reinstatement of the impact fees. A calculation of the total dollar value of the fees collected for these 87 homes has been calculated based on the impact fees applied in Columns 1, 2 and 3. The box is labeled: Vacant Lot – All fees.

Looking at the impact fees that are applicable only to the Village, see box labeled: Vacant Lot – Village Only Permits/Water/Sewer/Impact Fees, notice the fees collected by the Village and that the Village receives between 15.73 and 20.06% of the total fees collected for the remaining vacant lots depending on the fees applied.

Final two components located in Table 3 are the four (4) options that are being presented for consideration by the Finance Committee and a Community Ranking. The Community Ranking lists where Maple Park falls in fees costs. Rankings are based on highest to lowest fee costs. The three (3) options are:

1. Option #1 includes:
 - a. Continued collection of: Building permit and water/sewer connection fees. Water/sewer impact fees are at the 2019 rate.
 - b. Continued suspension of impact fees for: Library, Fire Protection District and Village.
 - c. Continued collection of impacts fees:
 - i. Kaneland Foundation Donation
 - ii. School District Lane/Cash
 - iii. Kaneland School Impact Fee

Maple Park remains as the community with the third highest building permit/impact fees.

2. Option #2 includes:
 - a. Continued collection of: Building permit and water/sewer connection fees. Water/sewer impact fees are at the 2019 rate.
 - b. Continued collection of:
 - i. Kaneland Foundation Donation
 - ii. School District Lane/Cash
 - iii. Kaneland School Impact Fee
 - c. Reinstatement of impact fees for: Library and Fire Protection District at the 2007 rate and Village impact fees for roads and Police at the 2019 rate.
 - d. Continued suspension of the Village's Community Development impact fee.

Maple Park becomes the community with the highest building permit/impact fees.

3. Option #3 includes:
 - a. Continued collection of: Building permit and water/sewer connection fees. Water/sewer impact fees are at the 2019 rate.
 - b. Continued collection of impacts fees:
 - i. Kaneland Foundation Donation
 - ii. School District Lane/Cash
 - iii. Kaneland School Impact Fee

- c. Continued suspension of Library and Fire Protection District and the Village's Community Development impact fees
- d. Reinstatement of impact fees for: The Village for roads and facilities at the 2019 rate and Police at the 2007 rate.

Maple Park becomes the community with the highest building permit/impact fees.

- 4. Option #4 includes:
 - a. Continued collection of: Building permit and water/sewer connection fees. Water/sewer impact fees are at the 2019 rate.
 - b. Continued collection of impacts fees:
 - i. Kaneland Foundation Donation
 - ii. School District Lane/Cash
 - iii. Kaneland School Impact Fee
 - c. Reinstatement of impact fees for the Library and Fire Protection District and Village fees for roads, Police, facilities and Community Development. Fees are at the 2007 rate.

Maple Park becomes the community with the highest building permit/impact fees.

Understanding that the Village has many needs associated with its public works infrastructure, facilities improvements and staffing needs in Police, Public Works and Administration, Staff's recommendation is to implement Option #2. Although Option #2 makes Maple Park the community with the highest building permit/impact fees, the fees are not as high as they are in Option #3 and Option #4. The Ordinance could be drafted with setting the rates as the dollars identified in Option #2.

The Village would inform the current builder and any future builders and developers what the building permit, water/sewer connection fees and impact fees are when they inquire about development. This would be applicable to residential, commercial and industrial property.

Attachments

Table 1 Current Permit/School and Impact Fee Comparison

Table 2 Lane, Property Sale and Equalized Assess Value (EAV)

Table 3 Maple Park Fee Comparison – CPI Application & Options

Chapter 17 Fees and Penalties

Chapter 1 Water Use and Service

Article B. Sewer Connection Permits and Charges

Fees Per Title 12 Chapter 17

Water/Wastewater Service Charges and Water/Sewer Impact Fee 2018, 2019 and 2020

ATTACHMENT B

TABLE 1 - CURRENT PERMIT/SCHOOL AND IMPACT FEE COMPARISON

Building Permit Fees - Lot 24
2,719 Square Feet, 3 Bedroom Squire's Crossing
Value of \$280,000
Permit #MP19-12

Maple Park		Elburn		St. Charles		Cortland		South Elgin		Sugar Grove		Pingree Grove	
Building Fees													
Building Permit Fees (Inspection Fees)	1,178.80	\$28 per 100 square feet	761.32	Base Fee of \$130 \$0.29 per square foot	918.51	Certificate of Zoning Compliance Inspections	50.00 595.00	New Residential Unfinished Basement	2,719.00 625.00	Permit	2,024.50	Permit	1,575.00
Under 3,200 square feet						-\$595 plus \$.238/sq ft over 2,500	52.12	Garage Attached	200.00	Engineering Review Fee	460.00	Plan Review	500.00
\$635 + .20 per square foot						Plan Review	595.00	Consultant Plan Review	112.00	Occupancy Permit	100.00		
(2,719 square feet x \$0.20) + \$635.00						-\$595 plus \$.238/sq ft over 2,500	52.12	Plan Review	831.25				
Project Admin Fee -Includes completion of the certificate of occupancy	75.00	Certificate of Occupancy	30.00			Permit for Construction & Maint	25.00	Water Inspection	50.00				
						Site Grading Plan Review	100.00						
Plan Review	635.00	Plan Review	450.00			Admin Fee	35.00						
Engineering Drainage Lot Review & Inspections plus \$50.00 per each re-inspection	340.00	Engineering Review	500.00			Excavation Permit	25.00						
Sanitary Sewer Inspection Charge	200.00												
Public Sidewalk Inspection plus \$100.00 per each re-inspection	200.00			West Side WWTP									
Plumbing Inspections	200.00	Plumbing inspection fee for first 3 inspections	320.00					Plumbing Inspection (for 5)	275.00				
Additional Patio Fee: Patio Permit / Plan Review / Inspection	60.00	Lawn Permit Patio	25.00 50.00	Patio	110.00					Patio	125.00		
Water / Sewer Connections													
Water Service Connection Fee	2,500.00	Water Tap Fees	3,236.00	Water Connection Fee*	1,350.00	Water Permit \$1,000 per PE	3,500.00	Water / Sewer Village	4,800.00			Water Connection Water Meter	1,500.00 325.00
Sewer Treatment Charge	750.00	Sewer Tap Fees	5,623.00	Sewer Connection Fee	2,985.50	Sewer Permit \$1,000 per PE	3,500.00	Water Remote RTR	30.00				
Water / Sewer Impact Fee	7,186.06							Water Meter New	585.00	Water Meter - 3/4 inch meter	485.00		
Water Meter / Water Reader	344.00			Water Meter - 1"	560.00	Water Meter	300.00						
Village's Cost plus 15%	100.00												
Water Turn on Fee													
Less: Watermain Reimbursement Credit Per agreement (Resolution 2017-01)	(375.00)												
= Issued at 05/01/18 Rate													
Impact / School Fees		Impact Fees		Park Cash (\$6,972.10 per acre)	1,603.58	Park Development Fee	100.00	Village	724.75	Village HF ERF & CIP Debt	4,746.15	Park Contribution	1,933.00
Kaneland Foundation Donation	280.00	Developer	1,103.05			Town Services	350.00	Fire South Elgin	289.90	Village Road Impact	2,668.50	School Contribution	2,000.00
\$1.00 per thousand of permitted value		Police	421.68	School Cash (\$7,023.25 per acre)	1,615.35	Fire District	300.00	Library Gail Borden	289.90	Village Capital Improvement	2,891.57	School Transition Fee	3,000.00
		Public Works	316.26			Library	45.00	Park Development	913.19	Village Sewer Connection	64.16	Library District	150.00
School District Land / Cash	3,200.00	Fire / Ambulance	324.73					Park Site	3,605.56	Village Water Connection	2,464.96	Fire District	600.00
		Library	210.93					School Development U46	726.00	School District Land Cash	484.41	Police (per net acre)	2,000.00
Kaneland School Impact Fee	1,286.58	Kaneland School Impact Fee	1,286.58					School Site U46	3,818.07	School District Impact	484.41	Facility (per net acre)	7,500.00
										Park District Land Cash	491.21		
										Fire District Impact	103.26		
										Library District Impact	31.87		
per chart													
Permit Total	18,160.44		14,658.55		9,142.94		9,624.24		20,594.62		17,625.00		21,083.00
		Pedestrian Bridge Impact Fee has not been used and has been removed.				Community Ranking Fee Cost Highest to Lowest							

Comparison Description	Dollars
Average	15,841.26
Median	17,625.00

Maple Park Comparison Over/(Under)	Dollars
Maple Park compared to Average	2,319.18
Maple Park compared to Median	535.44

Community Ranking Fee Cost Highest to Lowest	
Pingree Grove	21,083.00
South Elgin	20,594.62
Maple Park	18,160.44
Sugar Grove	17,625.00
Elburn	14,658.55
Courtland	9,624.24
St. Charles	9,142.94

TABLE 2 - LAND, PROPERTY SALE AND EQUALIZED ASSESSED VALUE (EAV)

In order to level the playing field in property comparison, the same builder was used, when possible.

Maple Park		Elburn		St. Charles		Cortland		South Elgin		Sugar Grove		Pingree Grove	
Parcel 1 - Kane Co.*		Parcel 2*		Parcel 3*		Parcel 4		Parcel 5		Parcel 6		Parcel 7	
Sale Price	235,516.00	Sale Price	404,650.00	Sale Price	421,121.00	Sale Price	115,012.00	Sale Price	256,000.00	Sale Price	1,179,077.00	Sale Price	299,990.00
Land EAV	10,946.00	Land EAV	13,093.00	Land EAV	28,693.00	Land EAV	12,173.00	Land EAV	24,405.00	Land EAV	34,382.00	Land EAV	21,186.00
Lot Sale Price^	17,292.00	Lot Sale Price	52,000.00	Lot Sale Price**	48,000.00	Lot Sale Price	21,000.00	Lot Sale Price	123,400.00	Lot Sale Price	70,000.00	Lot Sale Price	
Parcel Size^	0.28	Parcel Size	0.23	Parcel Size	0.21	Parcel Size	0.23	Parcel Size	0.26	Parcel Size	0.26	Parcel Size	
		Over VOMP		Over VOMP		Over VOMP		Over VOMP		Over VOMP		Over VOMP Lot	
		Lot Sale Price	34,708.00	Lot Sale Price	30,708.00	Lot Sale Price	3,708.00	Lot Sale Price	106,108.00	Lot Sale Price	52,708.00	Lot Sale Price	
Fees as a Percentage of Sale Price	7.71		3.62		2.17		8.37		1.64		1.49		7.03
Lot Sale Price^	17,292.00	Lot Sale Price	52,000.00	Lot Sale Price	48,000.00	Lot Sale Price	21,000.00	Lot Sale Price	24,405.00	Lot Sale Price	34,382.00	Lot Sale Price	21,186.00
Impact Fees	18,679.16	Impact Fees	18,679.16	Impact Fees	18,679.16	Impact Fees	18,679.16	Impact Fees	18,679.16	Impact Fees	18,679.16	Impact Fees	18,679.16
TOTAL	35,971.16		70,679.16		66,679.16		39,679.16		43,084.16		53,061.16		39,865.16

Lot Sale Price/Impact Fees Average	49,859.87
VOMP Difference	13,888.71

Lot Sale Price/Impact Fee Median	43,084.16
VOMP Difference	7,113.00

Lot Sale Price^	17,292.00	Lot Sale Price	52,000.00	Lot Sale Price	48,000.00	Lot Sale Price	21,000.00	Lot Sale Price	24,405.00	Lot Sale Price	34,382.00	Lot Sale Price	21,186.00
Impact Fees	18,679.16	Impact Fees	14,658.55	Impact Fees	9,142.94	Impact Fees	9,624.24	Impact Fees	20,594.62	Impact Fees	17,625.00	Impact Fees	21,083.00
TOTAL	35,971.16		66,658.55		57,142.94		30,624.24		44,999.62		52,007.00		42,269.00

Lot Sale Price/Impact Fees Average	47,096.07
VOMP Difference	11,124.91

Lot Sale Price/Impact Fee Median	44,999.62
VOMP Difference	9,028.46

*Same builder.

Sale Price Comparison	
Average Sale Price	415,909.43
Median Sale Price	299,990.00

**Price was cut by \$17,000 on August 13, 2019.

EAV Comparison	
Average EAV	20,696.86
Median EAV	21,186.00

Maple Park Comparison Over/(Under)	
Maple Park compared to Average	(180,393.43)
Maple Park compared to Median	(64,474.00)

Maple Park Comparison Over/(Under)	
Maple Park compared to Average EAV	(9,750.86)
Maple Park compared to Median	(10,240.00)

^Maple Park - Lot Sale Price*		
Lot	Sale Price	Acreage
Lot #1	15,000.00	0.30
Lot #2	20,188.00	0.30
Lot #3	16,688.00	0.23
Total	51,876.00	0.83
Average*	17,292.00	0.28

Ranking Per Sale Price		Ranking Per Land EAV	
Sugar Grove	1,179,077.00	Sugar Grove	34,382.00
St. Charles	421,121.00	St. Charles	28,693.00
Elburn	404,650.00	South Elgin	24,405.00
Pingree Grove	299,990.00	Pingree Grove	21,186.00
South Elgin	256,000.00	Elburn	13,093.00
Maple Park	235,516.00	Cortland	12,173.00
Cortland	115,012.00	Maple Park	10,946.00

Ranking Per Fees %	
Cortland	8.37
Maple Park	7.71
Pingree Grove	7.03
Elburn	3.62
St. Charles	2.17
South Elgin	1.64
Sugar Grove	1.49

Sale Price and Lot Sale Price are not for the same lot for Maple Park, Elburn, St. Charles, Cortland, South Elgin and Sugar Grove. Lot Sale Price reflects current property sales listed on Zillow as of October 21, 2019.

TABLE 3 - MAPLE PARK FEE COMPARISON - CPI APPLICATION & OPTIONS

Building Permit Fees - Lot 24
2,719 Square Feet, 3 Bedroom
Value of \$280,000
Permit #MP19-12

	Column 1	Column 2	Column 3						
	Fees Paid	Fees - CPI only if Ord Req.	All Fees at 2019 Rate	Option #1	Option #2	Option #3	Option #4		FINANCE COMMITTEE FINAL RECOMMENDATION
Building Permit Fees (Inspection Fees)	1,178.80	1,178.80	1,178.80	1,178.80	1,178.80	1,178.80	1,178.80	1,178.80	1,178.80
Under 3,200 square feet \$635 + .20 per square foot (2,719 square feet x \$0.20) + \$635.00									
Project Admin Fee -Includes completion of the certificate of occupancy	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00	75.00
Plan Review	635.00	635.00	635.00	635.00	635.00	635.00	635.00	635.00	635.00
Engineering Drainage Lot Review & Inspections plus \$50.00 per each re-inspection	340.00	340.00	340.00	340.00	340.00	340.00	340.00	340.00	340.00
Sanitary Sewer Inspection Charge	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00
Public Sidewalk Inspection plus \$100.00 per each re-inspection	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00
Plumbing Inspections	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00
Additional Patio Fee: Patio Permit / Plan Review / Inspection	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00	60.00
Building Permit Fee Total	2,888.80	2,888.80	2,888.80	2,888.80	2,888.80	2,888.80	2,888.80	2,888.80	2,888.80
Water /Sewer Connection Fees									
Water Service Connection Fee	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
Sewer Treatment Charge	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	1,500.00
Water / Sewer Impact Fee	7,186.06	7,186.06	7,329.78	7,329.78	7,329.78	7,329.78	7,329.78	7,329.78	7,329.78
Water Meter / Water Reader	344.00	344.00	344.00	344.00	344.00	344.00	344.00	344.00	344.00
Village's Cost plus 15% Water Turn on Fee	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
Less: Watermain Reimbursement Credit* Per agreement (Resolution 2017-01)	(375.00)	(375.00)							
Water/Sewer Connection Fees	10,505.06	10,505.06	11,023.78	11,023.78	11,023.78	11,023.78	11,023.78	11,023.78	11,773.78
= In Ordinance at 2018 Rate = In Ordinance at 2019 Rate =2019 Ordinance rate as of May 1, 2019									
Impact/School Fees									
Kaneland Foundation Donation \$1.00 per thousand of permitted value	280.00	280.00	280.00	280.00	280.00	280.00	280.00	280.00	280.00
School District Land/ash	3,200.00	3,200.00	3,200.00	3,200.00	3,200.00	3,200.00	3,200.00	3,200.00	3,200.00
Kaneland School Impact Fee	1,286.58	1,286.58	1,286.58	1,286.58	1,286.58	1,286.58	1,286.58	1,286.58	1,286.58
Library District		750.00	1,008.67		750.00		750.00		1,008.67
Fire Protection District - Residential		750.00	1,008.67		750.00		750.00		1,008.67
Impact/School Fees Total	4,766.58	6,266.58	6,783.92	4,766.58	6,266.58	4,766.58	6,266.58	6,266.58	6,783.92
Village Only Impact Fees									
Development Contribution - Roads		1,000.00	1,407.10		1,407.10	1,407.10	1,000.00		1,500.00
Development Contribution - Police		750.00	1,055.33		1,055.33	750.00	750.00		1,055.33
Development Contribution - Facility		1,603.00	2,255.58		1,603.00	2,255.58	1,603.00		1,603.00
Development Contribution - Community Development		1,000.00	1,407.10				1,000.00		-
Village Only Impact Fees Total		4,353.00	6,125.11	-	4,065.43	4,412.68	4,353.00		4,158.33
All Fees Total	18,160.44	24,013.44	26,821.61	18,679.16	24,244.59	23,091.84	24,532.16		25,604.83
Land Purchase Price	17,292.00	17,292.00	17,292.00	17,292.00	17,292.00	17,292.00	17,292.00		17,292.00
TOTAL	35,452.44	41,305.44	44,113.61	35,971.16	41,536.59	40,383.84	41,824.16		42,896.83

*Applicable only to Squire's Crossing.

= In Fee Ordinance, not currently collected, at 2007 rate.
=In Fee Ordinance, not currently collected, at 2019 rate.
=2019 Fee Ordinance rate

Vacant Lot - All Fees							
Heritage Hills - 61 Vacant Lots* No Impact Fees							
Squire's Crossing - 18 Vacant Lots	326,887.92	432,241.92	482,789.00	336,224.88	436,402.64	415,653.12	441,578.90
The Settlement - 8 Vacant Lots*	145,658.52	192,482.52	214,947.89	149,808.28	194,331.73	185,109.72	196,632.29
Total Fees Collected	472,546.44	624,724.44	697,736.89	486,033.16	630,734.37	600,762.84	638,211.19
*Includes \$375 because the Watermain Reimbursement Credit is not applicable for other subdivisions.							
Total Number of Vacant Lots Currently Available	87						

Vacant Lot - Village Only Permit/Water/Sewer/Impact Fees							
Heritage Hills - 61 Vacant Lots* No Impact Fees							
Squire's Crossing - 18 Vacant Lots		66,856.46	69,147.29	63,022.18	67,087.61	67,434.86	67,375.18
The Settlement - 8 Vacant Lots*		38,343.46	40,634.29	34,509.18	38,574.61	38,921.86	38,862.18
Village Only Impact/Permit Fees Collected		105,199.92	109,781.58	97,531.36	105,662.22	106,356.72	106,237.36
Percent of Total Fees Collected		16.84%	15.73%	20.06%	16.75%	17.70%	16.65%

*Includes \$375 because the Watermain Reimbursement Credit is not applicable for other subdivisions.

Community Ranking Fee Cost Highest to Lowest - Option Applied				FINANCE COMMITTEE WORKING CALCULATIONS
Option #1	Option #2	Option #3	Option #4	
Pingree Grove - \$21,083.00	Maple Park - \$24,244.59	Maple Park - \$23,091.84	Maple Park - \$24,532.16	Maple Park - \$
South Elgin - \$20,594.62	Pingree Grove - \$21,083.00	Pingree Grove - \$21,083.00	Pingree Grove - \$21,083.00	Pingree Grove - \$21,083.00
Maple Park - \$18,679.16	South Elgin - \$20,594.62	South Elgin - \$20,594.62	South Elgin - \$20,594.62	South Elgin - \$20,594.62
Sugar Grove - \$17,625.00	Sugar Grove - \$17,625.00	Sugar Grove - \$17,625.00	Sugar Grove - \$17,625.00	Sugar Grove - \$17,625.00
Elburn - \$14,658.55	Elburn - \$14,658.55	Elburn - \$14,658.55	Elburn - \$14,658.55	Elburn - \$14,658.55
Cortland - \$9,624.24	Cortland - \$9,624.24	Cortland - \$9,624.24	Cortland - \$9,624.24	Cortland - \$9,624.24
St. Charles - \$9,142.94	St. Charles - \$9,142.94	St. Charles - \$9,142.94	St. Charles - \$9,142.94	St. Charles - \$9,142.94

Chapter 17

FEES AND PENALTIES

12-17-1: FEES:**12-17-2: PENALTY FOR VIOLATION:****12-17-3: DEVELOPMENT CONTRIBUTIONS TO LIBRARY DISTRICT:****12-17-4: DEVELOPMENT CONTRIBUTIONS TO FIRE PROTECTION DISTRICT:****12-17-5: DEVELOPMENT CONTRIBUTIONS TO VILLAGE:****12-17-5-1: SCHOOL CAPITAL IMPACT AND TRANSITION FEES:****12-17-6: TEMPORARY OCCUPANCY PERMIT:****12-17-1: FEES¹:**  

Concurrently with the submission of request for preapplication review as provided herein, the applicant shall deposit with the Village Clerk, in escrow, a sum of money that shall be used by the Village to defray the cost and expense billed it by the Village staff, infrastructure mapping, modeling, GIS and database updates, court reporters for appearance and transcript fees, and such other consultants as are hired by the Village during the preapplication, concept, technical, preliminary, and final plat review process and through the Village's final acceptance of all public improvements. Said escrow shall also be used to pay the costs of all special Village Board meetings or portions thereof relating to the review process. The amount to be deposited by the applicant shall be not less than seven thousand five hundred dollars (\$7,500.00) for preapplication and concept review, and not less than twenty five thousand dollars (\$25,000.00) for preliminary and final plat reviews. Said escrow funds shall be deposited and held by the Village in an interest bearing account with the interest payable to the Village of Maple Park. The Village shall make disbursements from said escrow funds upon the receipt of billing statements from said consultants, provided said statements have been reviewed and approved by the Village Board. Notice to the applicant shall not be a prerequisite to the Village making said disbursements. If at any time after commencement of the review process the amount deposited has been reduced to a balance of two thousand five hundred dollars (\$2,500.00) or less for preapplication and concept review, and ten thousand dollars (\$10,000.00) or less for preliminary and final plat review, the applicant shall be required to deposit an additional amount with the Village so that the escrow balance is not less than the amount the applicant was originally required to deposit. Said additional amount shall be deposited with the Village Clerk within fifteen (15) days after the applicant has been so notified. Notice shall be deemed given as of the date that a written notice requesting an additional amount is deposited by certified U.S. mail addressed to the applicant. Any funds on deposit at the conclusion of the staff's involvement with the development, provided all disbursements have been made, shall be returned to the applicant. However, notwithstanding anything herein to the contrary, no final Village Board approval shall be granted until all of the aforesaid costs have been paid. (Ord. 2007-04, 4-24-2007)

12-17-2: PENALTY FOR VIOLATION:  

In addition to the sanctions imposed by section 12-10-1 of this title, whoever shall violate any of the provisions of this title shall be subject to a fine of not less than two hundred fifty dollars (\$250.00) nor more than seven hundred fifty dollars (\$750.00) for each violation thereof, and each day that a violation exists or continues shall constitute a separate offense. (Ord. 2005-03, 3-1-2005)

12-17-3: DEVELOPMENT CONTRIBUTIONS TO LIBRARY DISTRICT²:  

A. Policy: It is stated policy of the Village of Maple Park to exact Library District transition fees from owners and developers of residential developments to be annexed to the Village.

B. Criteria For Requiring Development Fees: All agreements for the annexation of lands to be developed for residential uses shall contain terms by which the entity seeking annexation shall agree to be bound by and comply with the terms of this section relating to the calculation, payment and collection of Maple Park Public Library District transition fees. (Ord. 2005-03, 3-1-2005)

1. Criteria: The following criteria shall govern the calculation of fees under this section:

Seven hundred fifty dollars (\$750.00) per residential dwelling unit.

These base year fees shall be increased at a simple rate of 2.5 percent every May 1, commencing May 1, 2008. (Ord. 2007-14, 7-3-2007)

C. Payment Of Fee: Any fee payable under this section shall be paid by the owner, developer or subdivider to the Village subsequent to final plat approval but prior to the Village President affixing his signature thereto.

D. Transfer Of Fees: The fees collected under this section shall be transferred to the Maple Park Public Library District within forty five (45) days of the Village Clerk's receipt of same.

E. Indemnification Agreement: As a condition precedent to the receipt of any funds by the Maple Park Public Library District from this section, said Maple Park Public Library District shall execute and deliver to the Village Clerk an indemnification and hold harmless agreement in a form acceptable to the Village Board. (Ord. 2005-03, 3-1-2005)

12-17-4: DEVELOPMENT CONTRIBUTIONS TO FIRE PROTECTION DISTRICT³:



A. Policy: It is the stated policy of the Village of Maple Park to exact Fire District transition fees from owners and developers of lands to be annexed to the Village.

B. Criteria For Requiring Development Fee: All agreements for the annexation of lands to be developed for residential, commercial and industrial uses shall contain the terms by which the entity seeking annexation shall agree to be bound by and comply with the terms of this section relating to the calculation, payment and collection of Maple Park and Countryside Fire Protection District transition fees. (Ord. 2005-03, 3-1-2005)

1. Criteria: The following criteria shall govern the calculation of fees under this section:

Seven hundred fifty dollars (\$750.00) per residential dwelling unit.

One thousand fifty dollars (\$1,050.00) per one thousand (1,000) square feet of commercial or

industrial space.

These base year fees shall be increased at a simple rate of 2.5 percent every May 1, commencing May 1, 2008. (Ord. 2007-14, 7-3-2007)

- C. Payment Of Fee: Any fee payable under this section shall be paid by the owner, developer or subdivider to the Village subsequent to final plat approval but prior to the Village President affixing his signature thereto.
- D. Transfer Of Fees: The fees collected under this section shall be transferred to the Maple Park and Countryside Fire Protection District within forty five (45) days of the Village Clerk's receipt of same.
- E. Indemnification Agreement: As a condition precedent to the receipt of any funds by the Maple Park and Countryside Fire Protection District from this section, said Maple Park and Countryside Fire Protection District shall execute and deliver to the Village Clerk an indemnification and hold harmless agreement in a form acceptable to the Village Board. (Ord. 2005-03, 3-1-2005)

12-17-5: DEVELOPMENT CONTRIBUTIONS TO VILLAGE⁴:

A. Fees: All the following contributions to the Village of Maple Park shall be assessed for residential, commercial and industrial uses for the purposes indicated to aid in offsetting the impact upon Village services and facilities resulting from the subdivision and development of land:

1. Roads: One thousand dollars (\$1,000.00) per unit.
2. Police: Seven hundred fifty dollars (\$750.00) per unit.
3. Facility: One thousand six hundred three dollars (\$1,603.00) per unit.
4. Community development: One thousand dollars (\$1,000.00) per unit.

Each of the above fees shall increase by five percent (5%) on April 24, 2013, and an additional five percent (5%) of the base amount on April 24 of each year thereafter.

B. Payment Of Fees: The fees provided for in this section shall be due and payable by the applicant for the building permit at the time of the issuance of the building permit. (Ord. 2007-14, 7-3-2007)

12-17-5-1: SCHOOL CAPITAL IMPACT AND TRANSITION FEES:

In addition to the cash contributions for school and park land acquisition required by chapter 6 of this title, the following fees shall be assessed for residential uses for the purposes to aid in offsetting the immediate effects upon local schools resulting from the subdivision and development of land:

- A. School Capital Impact Fee: A school capital impact fee of two thousand dollars (\$2,000.00) per residential unit shall be payable in accordance with a certain intergovernmental agreement

entered into by the village, which is appended to the ordinance codified herein as appendix 17-A, and is hereby incorporated by reference and made part of the Maple Park subdivision control ordinance, as if set fully forth.

- B. School Transition Fee: A school transition fee of one thousand dollars (\$1,000.00) per residential unit shall be payable to the village by the applicant of the occupancy permit therefor prior to the issuance of such permit. Such fees shall be paid over to the school district at the end of each quarter of the village's fiscal year. (Ord. 2007-14, 7-3-2007)

12-17-6: TEMPORARY OCCUPANCY PERMIT:

- A. A nonrefundable fee of two hundred dollars (\$200.00) shall be charged for a temporary occupancy certificate.
- B. A deposit of one thousand dollars (\$1,000.00) shall be paid to the village of Maple Park. Said deposit shall be refunded to the applicant provided all of the incomplete items itemized on said certificate are completed by the date specified in the temporary occupancy certificate, otherwise said deposit shall be forfeited to the village of Maple Park. Forfeiture of said deposit should not excuse the applicant from completing the unfinished items.
- C. A reinspection fee of one hundred dollars (\$100.00) shall be charged for the final occupancy certificate. (Ord. 2005-03, 3-1-2005)

Footnotes - Click any footnote link to go back to its reference.

Footnote 1: See also section 12-9-4 of this title.

Footnote 2: Pursuant to ordinance 2019-01, the contributions required to be paid shall be suspended until June 30, 2019.

Footnote 3: Pursuant to ordinance 2019-01, the contributions required to be paid shall be suspended until June 30, 2019.

Footnote 4: Pursuant to ordinance 2019-01, the contributions required to be paid shall be suspended until June 30, 2019.

Chapter 1

WATER USE AND SERVICE

9-1-1: DEFINITIONS:

Unless the context specifically indicates otherwise, the meaning of terms used in this chapter shall be as follows:

CLARIFICATION OF WORD USAGE: "Shall" is mandatory; "may" is permissible.

CURB COCK: A shutoff valve attached to a water service pipe from a water main to a building installed near the curb, which may be operated by a valve key to start or stop flow in the water supply lines of a building. Also called "curb stop" or "stop cock".

EASEMENT: An acquired legal right for the specific use of land owned by others.

FEDERAL GOVERNMENT:

Administrator: The administrator of the U.S. environmental protection agency.

Federal Act: The federal 1996 safe drinking water act and amendments.

LOCAL GOVERNMENT:

Approving Authority: The president and board of trustees of the village of Maple Park.

Village: The village of Maple Park.

PERSON: Any and all persons, natural or artificial including any individual, firm, company, municipal or private corporation, association, society, institution, enterprise, governmental agency or other entity.

SERVICE BOX: A valve box that connects to the curb cock. Also called the "stop box", "buffalo box", "b-box", or "shutoff box".

STATE GOVERNMENT:

Director: The director of the Illinois environmental protection agency.

State Act: The Illinois anti-pollution bond act of 1970.

State Loan: The state of Illinois participation in the financing of the construction of waterworks as provided for by the Illinois anti-pollution bond act and for making such loans as filed with the secretary of state of the state of Illinois.

TYPES OF CHARGES:

Basic User Charge: The basic assessment levied on all users of the public water system.

Capital Improvement Charge: A charge levied on users to improve, extend or reconstruct the

waterworks.

Debt Service Charge: The amount to be paid each billing period for payment of interest, principal and coverage of loan, bond, etc., outstanding.

Local Capital Cost Charge: Charges for costs other than the operation, maintenance and replacement costs, i.e., debt service and capital improvement costs.

Replacement: Expenditures for obtaining and installing equipment, accessories, or appurtenances which are necessary during the useful life of the works to maintain the capacity and performance for which such works were designed and constructed. The term "operation and maintenance" includes replacement.

Useful Life: The estimated period during which the waterworks will be operated.

User Charge: A charge levied on users of waterworks for the cost of operation, maintenance and replacement.

Water Fund: The principal accounting designation for all revenues received in the operation of the water system.

Water Service Charge: The charge per quarter or month levied on all users of the water facilities. The service charge shall be computed as outlined in this chapter and shall consist of the total of the basic user charge and the local capital cost, if applicable.

WATER AND ITS CHARACTERISTICS:

Milligrams Per Liter: A unit of the concentration of water constituent that is 0.001 g of the constituent in 1,000 ml of water. It has replaced the unit formerly used of parts per million, to which it is approximately equivalent, in reporting the results of water analysis.

pH: The logarithm (base 10) of the reciprocal of the hydrogen ion concentration expressed by one of the procedures outlined in the IEPA division of laboratories manual of laboratory methods.

ppm: Parts per million by weight. (Ord. 02-13, 5-7-2002; amd. 2004 Code)

9-1-2: MANDATORY WATER CONNECTIONS:

The owner, occupant or party or parties in possession of any house, structure, factory, industrial or commercial establishment or any other building or structure of any other character which uses water and is located on property within the corporate limits shall cause such house, structure, factory, industrial or commercial establishment or any other building or structure of any other character to be connected with the waterworks system within ninety (90) days from the date that water facilities become available to such property. (Ord. 02-13, 5-7-2002)

9-1-3: CONNECTION PERMITS; INSPECTION; CHARGES:

A. Permit Required; Supervision; Inspection: No connections with the waterworks system shall be made without a permit issued by the building inspector. All such connections shall be made by the village under the supervision of the building inspector. and no connections shall be backfilled until

the work has been inspected to the satisfaction of the building inspector. Whenever any premises shall hereafter be connected with the waterworks system, a charge shall be made.

- B. Nonresident Permits: No permit shall be granted for new hookups to the village water supply system for nonresidents of the village; provided, however, that this chapter shall in no way affect the rights of nonresidents of the village who are, as of the effective date hereof, already connected to the Village water supply. (Ord. 02-13, 5-7-2002)

9-1-4: BUSINESSES; CAR WASHES; RECYCLING AND CONSERVATION:

- A. Water Sufficiency; Review: Approval for business connections are contingent upon the Village Engineer determining that sufficient water storage capacity exists for the proposed business, and the property owner reimbursing the Village the costs of the Village Engineer to review.

B. Water Recycling And Conservation System:

1. No permit shall be granted to any business which operates a car wash which may be constructed after the effective date hereof unless said car wash has a water recycling or conservation system installed.
2. Prior to construction of same, plans must be submitted and approved by the building inspector.
3. Said water recycling or conservation system must remain fully operational at all times.
4. Failure of any car wash subject to this section to adequately maintain said water recycling or conservation system in a state of good repair and working order will result in water service to said location being turned off. Water service may be turned back on only after reinspection by the building inspector indicating the water recycling or conservation system is fully operational. The owner or operator of the car wash shall be charged for turning on the water in accordance with the provisions of Village ordinances. (Ord. 02-13, 5-7-2002)

9-1-5: APPLICATION FOR WATER SERVICE, TURN ON AND CONNECTION FEES:

- A. Application; Agreement: No water from the waterworks system shall be turned on for service into any premises by any person except those authorized by the Village. Application to have water turned on shall be made in writing to the Village and shall contain an agreement by the applicant to abide by and accept all of the provisions of this chapter as conditions governing the use and service of the waterworks system by the applicant. Said application shall be submitted to the Village at least forty eight (48) hours in advance. (Ord. 02-13, 5-7-2002)

B. Turn On Fee:

1. A turn on fee of one hundred dollars (\$100.00) shall be paid prior to the turning on of the water in all cases including new construction and termination of service. No turn on fee will be required for repairs or emergencies. (Ord. 2016-03, 3-1-2016)
2. A one-time, per event, vacation turn on/turnoff fee of twenty five dollars (\$25.00) shall be

the minimum water, sewer and garbage charge.

3. The turn on fee must be paid prior to the turning on of the water in all cases. (Ord. 02-13, 5-7-2002)

C. Service Connection Fees:

1. Effective January 1, 2019, a service connection fee shall be paid to the Village Clerk prior to issuance of any permit and the service connection fee for such connection shall be as follows:

			Fee
Single-family residence			\$2,500.00 per unit
Multi-family residence			\$2,500.00 per unit
Commercial/industrial (non-residential):			
	Service connection fee determined by diameter of water service pipe:		
	1 inch		\$ 5,000.00
	1.5 inches		7,250.00
	2 inches		8,500.00
	3 inches		10,000.00
	4 inches		13,000.00
	6 inches		20,000.00
	8 inches		51,000.00

2. No service connection fee, nor water meter connection, shall be required for a fire sprinkler system. (Ord. 2018-18, 11-6-2018)

9-1-6: WATER SERVICE INSTALLATIONS:

- A. Responsibility For Costs; General Requirements: All service pipes and laterals and connections from the waterworks system (water mains) to the stop box shall be installed by, and at the expense of, the applicant. If such water service must cross a city or state road or alley that requires boring and casing, the cost of such boring and/or casing and/or road repair (e.g., surface repaving) shall be borne by the applicant for the service or the owner of the property being served. All such water services shall have a curb cock on the terrace with a stop box flush with the ground. All connections shall be made by or under the supervision of the appropriate village official.
- B. Water Service Pipe: All water services used or laid on village property shall be not less than one inch (1") K copper construction. At no time will plastic or galvanized pipe be used regardless of who is laying said pipe. Said line shall be at least five feet (5') underground. No installation shall be

- C. **Excavations For Connections¹:** Excavations for installing service pipes and laterals or repairing the same shall be made in compliance with the ordinance provisions relating to making excavations in streets; provided, that it shall be unlawful to place any service pipe in the same excavation with, or directly over, any drain pipe or sewer lateral.
- D. **Shut Off Boxes:** Shut off boxes, buffalo boxes or service boxes shall be placed on every service pipe, and shall be located between the curb line and the sidewalk line, located within one foot (1') of the sidewalk on the curb side of the sidewalk, where this is practicable. Such boxes shall be so located that they are easily accessible and shall be protected from frost. The village shall stock said boxes and the consumer shall pay the village the cost thereof. (Ord. 02-13, 5-7-2002)

9-1-7: REPAIRS TO SYSTEM:

- A. All repairs for service pipes and laterals from the waterworks system (water mains) to the stop box shall be made by and at the expense of the village.
- B. From the stop box to the property being served, all repairs and excavations shall be by and at the expense of the property owner.
- C. The village may, in the event of an emergency, repair any service pipes, and, if this is done, the cost of such repair work shall be repaid to the village by the owner of the premises served. (Ord. 02-13, 5-7-2002)

9-1-8: CROSS CONNECTIONS²:

A. Compliance With Illinois Plumbing Code:

1. If, in accordance with the Illinois plumbing code or in the judgment of the building inspector an approved backflow prevention device is necessary for the safety of the public water supply system, the building inspector will give notice to the water customer to install such an approved device immediately.
2. The water customer shall, at his own expense, install such an approved device at a location and in a manner in accordance with the Illinois plumbing code, all applicable local regulations and per manufacturer's instructions.
3. The water customer shall have inspections and tests made of such approved devices as required by the Illinois plumbing code, local regulations and per manufacturer recommendations, at the time of installation and, at minimum, on an annual basis. Records of test results shall be submitted to the village within seven (7) business days of test completion.
4. A maintenance log shall be maintained and shall include:
 - a. The date of each test.
 - b. The name and approval number of the person performing the test.

- c. The test results.
- d. The repairs or servicing required.
- e. The repairs and date completed.
- f. Service performed and the date completed.

B. Approval Of Private Water Supply: No person shall establish or permit to be established or maintain or permit to be maintained any connection whereby private, auxiliary or emergency water supply other than the regular public water supply of the village enters the supply or distribution system of the village, unless such private, auxiliary or emergency water supply and the method of connection and use of such supply shall have been approved by the building inspector and the Illinois environmental protection agency.

C. Surveys And Investigations Of Industrial Properties: It shall be the duty of the village to cause surveys and investigations to be made of industrial and other properties served by the public water supply to determine whether actual or potential hazards to the public water supply may exist. Such surveys and investigations shall be made a matter of public record and shall be repeated at least every two (2) years, or as often as the village shall deem necessary. Records of such surveys shall be maintained and available for review for a period of at least five (5) years.

D. Right Of Entry Of Inspector: The approved cross connection control device inspector shall have the right to enter at any reasonable time any property serviced by a connection to the public water supply or distribution system for the purpose of verifying the presence or absence of cross connections, and providing the building inspector any information which he may request regarding the piping system or systems or water use on such property. The refusal of such information, when demanded, shall, within the discretion of the building inspector, be deemed evidence of the presence of improper connections as provided in this section.

E. Violation; Discontinuance Of Water Service, Other Remedies:

1. The director of public works is hereby authorized and directed to discontinue, after reasonable notice to the occupant thereof, the water service to any property wherein any connection in violation of the provisions of this section is known to exist, and to take such other precautionary measures as he may deem necessary to eliminate any danger of contamination of the public water supply distribution mains.
2. Water service to such property shall not be restored until such conditions have been eliminated or corrected in compliance with the provisions of this section, and until a turn on fee is paid to the village.
3. Immediate disconnection with verbal notice can be effected when the village building inspector is assured that imminent danger of harmful contamination of the public water supply system exists. Such action shall be followed by written notification of the cause of disconnection.

F. Responsibility For Cost Of Cleanup: The consumer responsible for back siphoned material or contamination through backflow, if contamination of the potable water supply system occurs through an illegal cross connection or an improperly installed, maintained or repaired device, or a

device which has been bypassed, must bear the cost of cleanup of the potable water supply system.

G. Effect Of Other Provisions: Except where in conflict with this section, ordinance 1996-08 providing for cross connection control shall remain in full force and effect³. (Ord. 02-13, 5-7-2002)

9-1-9: COMPLIANCE WITH PLUMBING REGULATIONS:

No water shall be turned on for service in any premises in which the plumbing does not comply with the ordinances of the village; provided, that water may be turned on for construction work in unfinished buildings, subject to the provisions of this chapter. The current Illinois state plumbing code is hereby adopted as the plumbing code of the village. Three (3) copies of same shall be kept on file in the building inspector's office. (Ord. 02-13, 5-7-2002)

9-1-10: WATER SERVICE TO MULTIPLE PREMISES:

No owner or plumber shall be permitted to connect water pipes into any two (2) distinct premises or tenements unless separate and distinct stop cocks shall be placed on the outside of each such premises along the sidewalk opposite the same, nor shall any pipe be allowed to cross lots or buildings to adjoining premises. Duplex flats, double houses and apartment houses shall be considered as one "premises". A "premises" shall be construed to cover all buildings and divisions under one common roof, owned by one party, who will be charged for all services to such premises. (Ord. 02-13, 5-7-2002)

9-1-11: WATER METERS AND READERS:

A. Meters Required:

1. All premises using the village water supply must be equipped with an adequate cubic foot or gallon water meter. (Ord. 02-13, 5-7-2002)
2. All meters replaced in service on any premises using the village water supply shall be provided by the village, the cost of which shall be paid by the property owner. The cost of the meter shall be the village's cost plus fifteen percent (15%). (Ord. 2016-03, 3-1-2016)
3. New or replaced water meters shall measure in gallons.
4. Installation of a water meter in new construction shall be done by a licensed plumber at the expense of the builder/contractor.
5. The village retains the right to inspect, repair and replace water meters upon reasonable notice to the owner of the premises.
6. Maintenance will be done by authorized village personnel, unless it is determined that the malfunction was the result of negligence/an intentional act of the owner.
7. The village assumes the financial responsibility to repair or replace meters not measuring

ARTICLE B. SEWER CONNECTION PERMITS AND CHARGES

9-2B-1: CONNECTION PERMITS AND CHARGES:

A. Sewer Connection Permits:

1. Permit Required, Issuance:

- a. No service connection with the sanitary sewage system of the Village shall be made without a permit therefor being first obtained as hereinafter provided.
- b. Application for such permit shall be made and filed with the Village Clerk, on forms provided by the building inspector.
- c. The permits shall be issued and approved by the building inspector only after payment of the charges for such connections, respectively, as hereinafter set forth.

2. Record Of Permits Issued:

- a. The Village Clerk and building inspector shall keep in his/her office a complete record of all such permits issued hereunder and the exact location of such connections made.
- b. The building inspector shall furnish to the Village Board, as often as requested, a complete statement of all such permits issued since his last statement.

3. Furnish Plans And Information:

- a. The applicant shall furnish, in connection with the application for service connections, the plans of the building to be served and such other information that the Village building inspector may require for the purpose of determining the amount of charges for such connections in accordance with the schedule of charges hereinafter set forth.
- b. If the plans of the building to be served are such that the building inspector cannot reasonably determine, on its face, what the appropriate service connection charge should be, he/she shall have said plans reviewed by the Village Engineer.
- c. The applicant shall pay the Village Engineer's charges in reviewing said plans in addition to all other fees required by the Village.

B. Sewer Treatment Charges:

1. **Rates Imposed:** Effective January 1, 2019, prior to the connection of any building with any sanitary sewer which is part of the Village sanitary sewer system, the owner of the property for which service by said system is desired shall pay to the Village, through its building inspector, in addition to other sanitary connection service charges and before a building permit is issued, a sewer treatment charge as follows:

- a. **Single-family residential buildings:** Seven hundred fifty dollars (\$750.00) per unit.

- b. Multi-family residential buildings: Five hundred dollars (\$500.00) per unit.
- c. Restricted business, general business and industrial, per building based upon size of water meter installed in each building as follows:

Diameter Of Water Service Pipe	Estimated Water Use (Gallons Per Day)	Sanitary Sewer Service Charge
Up to 1 inch	1,250	\$ 1,500.00
1½ inches	2,000	2,400.00
2 inches	3,000	3,600.00
3 inches	6,250	7,250.00
4 inches	12,500	14,500.00
6 inches	20,000	23,000.00

- d. A separate charge shall be computed for each residential building, dwelling unit, restricted business, general business or industrial building.
2. Charges Where Schedule Inapplicable: In the case of any application for sanitary sewage service connection permit to which the application of the schedule of charges as above set forth are not definitely applicable, the Village Board shall determine the charges to be made in the particular situation.

C. Water/Sewer Impact Fee:

1. Charges Imposed: For the privilege of connection to the existing sanitary sewerage system, the following connection charges shall apply and shall be paid to the Village prior to the connection of either a building sanitary sewer service or a new sanitary sewer lateral extension.

Demand Classification	Charge
Single-family residential, per lot	\$6,866.63
Multi-family residential, per permissible dwelling unit	6,866.63
Restricted business or general business lot, per permissible 1,000 square feet of building area	\$1,425.00/100 gpd
Industrial lot or tract, per acre	\$2,150.00/100 gpd

2. Extending System: Payment of the proper sanitary sewer connection charges shall give the applicant the right to extend the Village sanitary sewerage system to serve the lot or lots set forth in the application after receipt of proper payment.

3. **Payment In Full Required:** All sewer charges are due at the time the permit is issued, and no permit will be issued until charges are paid in full.
4. **Annual Increase:** Said connection fees shall be increased annually on May 1 based upon the prior year's Consumer Price Index (Midwest) with a minimum increase of two percent (2%) and a maximum increase of four and one-half percent (4¹/₂%).

D. Inspection And Enforcement:

1. **Right Of Entry:** The Village Engineer, building inspector, and wastewater treatment operator shall have the right to enter upon the property for which a permit is issued for connection to the sanitary sewer system and inspect the connection to ensure that said connection conforms in all respects to the Sewer Use Ordinance and all other Building Codes and ordinances of the Village.
2. **Permission Refused; Search Warrant:** When inspections on private property are necessary for purposes of enforcing the provisions of this section, the building inspector, or his designee, shall attempt to secure the permission of the owner or legal occupant of the property. If permission is refused, or if the owner or occupant is unavailable, the building inspector, or his designee, with the assistance of the Village Attorney, shall apply to the appropriate court for the issuance of an administrative search warrant.

E. Sanitary Sewer Permit Inspection Charge: There shall be a charge of two hundred dollars (\$200.00) for inspecting the connection and installation of a sanitary sewer building service pipe from the sanitary sewer lateral or interceptor up to the building foundation.

F. Effect On Sewer Use Provisions: Nothing in this section shall be construed to overrule, revoke, or amend the Sewer Use Ordinance of the Village, and to the extent, if any, that this section conflicts with any of the phrases, provisions, paragraphs, or sections of the Sewer Use Ordinance, the phrases, provisions, paragraphs, or sections of the Sewer Use Ordinance shall control. (Ord. 2019-11, 6-4-2019)

9-2B-2: RECAPTURE FEES NOT LIMITED:

(Rep. by Ord. 2016-10, 9-6-2016)

9-2B-3: SEWER CONNECTION INSPECTION REQUIRED; CHARGES:

A. Inspection Required:

1. Prior to the issuance of any occupancy permit for any newly constructed or remodeled residence or other building within the corporate boundaries of the Village, there shall be an inspection of the sanitary sewer connection of said structure to the sanitary sewer system by the Village Engineer, building inspector, wastewater treatment operator, or any other person or entity whom the Board of Trustees may from time to time designate to make such inspection.
2. Said person shall inspect the connection and installation of any sanitary sewer building service

· compliance with the codes and ordinances of the Village.

3. No occupancy permit shall be issued until such time as the sewer connection is inspected and approved pursuant to this section. (Ord. 1997-07, 4-7-1997)

B. Sewer Permit Inspection Charge:

1. In the event that it is determined that there exists an improper or illegal connection to the sanitary sewer system, said problem shall immediately be remediated and the connection reinspected.
2. There shall be a separate charge for each inspection, regardless of the number of inspections.
3. The property owner shall pay the cost of said inspection, which must be paid prior to the issuance of an occupancy permit.
4. The Board of Trustees, in its sole discretion, upon written application by any affected property owner, may waive or reduce said fees on a case by case basis as it may determine to be just and equitable. (Ord. 1997-07, 4-7-1997; amd. 2004 Code)

Fees per Title 12 Chapter 17

Library District

2007	750.00
05/01/08	768.75
05/01/09	787.97
05/01/10	807.67
05/01/11	827.86
05/01/12	848.56
05/01/13	869.77
05/01/14	891.51
05/01/15	913.80
05/01/16	936.65
05/01/17	960.06
05/01/18	984.06
05/01/19	1,008.67

Fire Protection District

Residential Dwelling Unit

2007	750.00
05/01/08	768.75
05/01/09	787.97
05/01/10	807.67
05/01/11	827.86
05/01/12	848.56
05/01/13	869.77
05/01/14	891.51
05/01/15	913.80
05/01/16	936.65
05/01/17	960.06
05/01/18	984.06
05/01/19	1,008.67

Commerical / Industrial Space per 1,000 square feet

2007	1,050.00
05/01/08	1,076.25
05/01/09	1,103.16
05/01/10	1,130.74
05/01/11	1,159.00
05/01/12	1,187.98
05/01/13	1,217.68
05/01/14	1,248.12
05/01/15	1,279.32
05/01/16	1,311.31
05/01/17	1,344.09
05/01/18	1,377.69
05/01/19	1,412.13

Development Contributions to Village

Roads

2007	1,000.00
04/24/13	1,050.00
04/24/14	1,102.50
04/24/15	1,157.63
04/24/16	1,215.51
04/24/17	1,276.28
04/24/18	1,340.10
04/24/19	1,407.10

Police

2007	750.00
04/24/13	787.50
04/24/14	826.88
04/24/15	868.22
04/24/16	911.63
04/24/17	957.21
04/24/18	1,005.07
04/24/19	1,055.33

Facility

2007	1,603.00
04/24/13	1,683.15
04/24/14	1,767.31
04/24/15	1,855.67
04/24/16	1,948.46
04/24/17	2,045.88
04/24/18	2,148.17
04/24/19	2,255.58

Community Development

2007	1,000.00
04/24/13	1,050.00
04/24/14	1,102.50
04/24/15	1,157.63
04/24/16	1,215.51
04/24/17	1,276.28
04/24/18	1,340.10
04/24/19	1,407.10

Village of Maple Park
Water / Wastewater Service Charges and Water / Sewer Impact Fee
Fiscal Year 2018

Water Rates	Monthly Rates	2 Month Billing Currently	2% Increase	Current plus 2%	Rates As of 05/01/17
Minimum	11.06	22.12	0.4424	22.5624	22.56
Add'l 1,000 Gallons	5.53	5.53	0.1106	5.6406	5.64
Minimum - Out of Town	16.59	33.18	0.6636	33.8436	33.84
Add'l 1,000 Gallons - Out of Town	8.30	8.30	0.166	8.466	8.46
Sewer Rates					
Minimum	13.74	27.48	0.5496	28.0296	28.03
Add'l 1,000 Gallons	6.87	6.87	0.1374	7.0074	7.01
Water / Sewer Impact Fee	Currently 6,866.63		2% Increase 137.3326	Current plus 2% 7003.9626	Rates As of 05/01/17 7,003.96

Village of Maple Park
Water / Wastewater Service Charges and Water / Sewer Impact Fee
Fiscal Year 2019

CPI - Midwest region - Class D		12/16	12/17	Change	% of Change	Change to Rates
		223.039	228.85	5.811	2.6%	2.6%
Water Rates	Monthly Rates	2 Month Billing Currently	2.6% Increase	Current plus 2%	Rates As of 05/01/18	
Minimum	11.28	22.56	0.58656	23.14656	23.16	
Add'l 1,000 Gallons	5.64	5.64	0.14664	5.78664	5.79	
Minimum - Out of Town	16.92	33.84	0.87984	34.71984	34.72	
Add'l 1,000 Gallons - Out of Town	8.46	8.46	0.21996	8.67996	8.68	
Sewer Rates						
Minimum	14.01	28.02	0.72852	28.74852	28.76	
Add'l 1,000 Gallons	7.01	7.01	0.18226	7.19226	7.19	
Water / Sewer Impact Fee	Currently	7,003.96	2.6% Increase	7186.06296	7,186.06	

Village of Maple Park
Water / Wastewater Service Charges and Water / Sewer Impact Fee
Fiscal Year 2020

CPI - Midwest region - Class D	12/17 230,548	12/18 233,458	Change 2.91	% of Change 1.3%	Change to Rates 2.0%
**Using Midwest Region - can not find Class D					
Water Rates	Monthly Rates	2 Month Billing Currently	2% Increase	Current plus 2%	Rates As of 05/01/19
Minimum	11.58	23.16	0.4632	23.6232	23.62
Add'l 1,000 Gallons	5.79	5.79	0.1158	5.9058	5.91
Minimum - Out of Town	17.36	34.72	0.6944	35.4144	35.41
Add'l 1,000 Gallons - Out of Town	8.68	8.68	0.1736	8.8536	8.85
Sewer Rates					
Minimum	14.38	28.76	0.5752	29.3352	29.34
Add'l 1,000 Gallons	7.19	7.19	0.1438	7.3338	7.33
Water / Sewer Impact Fee	Currently 7,186.06		2% Increase 143,7212	Current plus 2% 7329.7812	Rates As of 05/01/19 7,329.78

VILLAGE OF MAPLE PARK

ORDINANCE NO. 2019-23

**AN ORDINANCE AMENDING TITLE 12, CHAPTER 17 OF THE MAPLE PARK
VILLAGE CODE TO EXTEND SUSPENSION OF CERTAIN DEVELOPMENT
CONTRIBUTIONS UNTIL APRIL 30, 2020 AND TO PROVIDE NEW PROVISIONS
FOR SUCH CONTRIBUTIONS AFTER MAY 1, 2020**

**ADOPTED BY
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK**

**Published in pamphlet form by authority of the Board of Trustees of the Village of Maple
Park, Kane and DeKalb Counties, Illinois, this ____ day of December, 2019.**

ORDINANCE NO. 2019-23

AN ORDINANCE AMENDING TITLE 12, CHAPTER 17 OF THE MAPLE PARK VILLAGE CODE TO EXTEND SUSPENSION OF CERTAIN DEVELOPMENT CONTRIBUTIONS UNTIL APRIL 30, 2020 AND TO PROVIDE NEW PROVISIONS FOR SUCH CONTRIBUTIONS AFTER MAY 1, 2020

WHEREAS, the Village of Maple Park has undertaken a review of existing Development Contribution fees required in the Village; and

WHEREAS, the Village Board passed Ordinance 2019-07 on May 8, 2019, which allowed for the temporary suspension of certain fees associated with the development of real estate within the Village of Maple Park until December 31, 2019; and

WHEREAS, the Village Board believes that a continuation of the temporary suspension of the fees until April 30, 2020, is appropriate and in the best interest of the citizens of the Village of Maple Park; and

WHEREAS, the Village Board believes that it is in the best interest of the citizens of the Village of Maple Park to reinstate certain Development Contribution fees effective May 1, 2020, subject to subsequent annual increases as reflected in this Ordinance.

BE IT THEREFORE HEREBY ORDAINED by the President and Board of Trustees of the Village of Maple Park, Illinois, as follows:

SECTION ONE: That the following Development Contributions suspended until December 31, 2019, pursuant to Ordinance 2019-07 shall remain suspended until April 30, 2020:

- 1) 12-17-3: DEVELOPMENT CONTRIBUTIONS TO LIBRARY DISTRICT**
- 2) 12-17-4: DEVELOPMENT CONTRIBUTIONS TO FIRE PROTECTION DISTRICT**
- 3) 12-17-5: DEVELOPMENT CONTRIBUTIONS TO VILLAGE** for Roads, Police, Facilities, and Community Development
- 4) 12-6-1: CASH CONTRIBUTIONS FOR PARK LAND ACQUISITION**

SECTION TWO: That Section 12-17-3 of the Maple Park Village Code shall be deleted in its entirety and replaced with the following:

12-17-3: DEVELOPMENT CONTRIBUTIONS TO LIBRARY DISTRICT:

- A. Policy: It is stated policy of the Village of Maple Park to exact Library District transition fees from owners and developers of residential developments to be annexed to the Village.
- B. Criteria For Requiring Development Fees: All agreements for the annexation of lands to be developed for residential uses shall contain terms by which the entity seeking annexation shall agree to be bound by and comply with the terms of this section relating to the calculation, payment and collection of Maple Park Public Library District transition fees.

Beginning May 1, 2020, such Development Contribution for the Library District shall be re-established as a base year fee of One thousand eight and 67/100 dollars (\$1,008.67) per residential dwelling unit. This base year fee shall be increased at a simple rate of 2.5 percent every May 1 thereafter.

- C. Payment Of Fee: Any fee payable under this section shall be paid by the owner, developer or subdivider to the Village subsequent to final plat approval but prior to the Village President affixing his signature thereto.
- D. Transfer Of Fees: The fees collected under this section shall be transferred to the Maple Park Public Library District within forty five (45) days of the Village Clerk's receipt of same.
- E. Indemnification Agreement: As a condition precedent to the receipt of any funds by the Maple Park Public Library District from this section, said Maple Park Public Library District shall execute and deliver to the Village Clerk an indemnification and hold harmless agreement in a form acceptable to the Village Board.

SECTION THREE: That Section 12-17-4 of the Maple Park Village Code shall be deleted in its entirety and replaced with the following:

12-17-4: DEVELOPMENT CONTRIBUTIONS TO FIRE PROTECTION DISTRICT:

- A. Policy: It is the stated policy of the Village of Maple Park to exact Fire District transition fees from owners and developers of lands to be annexed to the Village.
- B. Criteria For Requiring Development Fee: All agreements for the annexation of lands to be developed for residential, commercial and industrial uses shall contain the terms by which the entity seeking annexation shall agree to be bound by and comply with the terms of this section relating to the calculation, payment and collection of Maple Park and Countryside Fire Protection District transition fees.

Beginning May 1, 2020, such Development Contribution to the Fire Protection District shall be re-established as a base year fee of One thousand eight and 67/100 dollars (\$1,008.67) per residential dwelling unit, or One thousand four hundred twelve and 13/100 dollars (\$1,412.13) per one thousand (1,000) square feet of commercial or industrial space, as may be applicable. This base year fee shall be increased at a simple rate of 2.5 percent every May 1 thereafter.

- C. Payment Of Fee: Any fee payable under this section shall be paid by the owner, developer or subdivider to the Village subsequent to final plat approval but prior to the Village President affixing his signature thereto.
- D. Transfer Of Fees: The fees collected under this section shall be transferred to the Maple Park and Countryside Fire Protection District within forty five (45) days of the Village Clerk's receipt of same.
- E. Indemnification Agreement: As a condition precedent to the receipt of any funds by the Maple Park and Countryside Fire Protection District from this section, said Maple Park and Countryside Fire Protection District shall execute and deliver to the Village Clerk an indemnification and hold harmless agreement in a form acceptable to the Village Board.

SECTION FOUR: That Section 12-17-5 of the Maple Park Village Code shall be deleted in its entirety and replaced with the following, which in accordance with Section One of this Ordinance, shall become **effective on May 1, 2020**:

12-17-5: DEVELOPMENT CONTRIBUTIONS TO VILLAGE:

A. Fees: All of the following contributions to the Village of Maple Park shall be assessed for residential, commercial and industrial uses for the purposes indicated to aid in offsetting the impact upon Village services and facilities resulting from the subdivision and development of land:

1. Roads: One thousand five hundred dollars (\$1,500.00) per unit.

2. Police: One thousand fifty-five and 33/100 dollars (\$1,055.53) per unit.

3. Facility: One thousand six hundred three dollars (\$1,603.00) per unit.

Each of the above fees shall increase by five percent (5%) on May 1, 2022. And an additional five percent (5%) of the base amount on May 1 of each year thereafter.

B. Payment Of Fees: The fees provided for in this section shall be due and payable by the applicant for the building permit at the time of the issuance of the building permit.

SECTION FIVE: That all ordinances or parts of ordinances in conflict with this Ordinance are hereby expressly repealed.

SECTION SIX: Except as to the Code amendments set forth above in this Ordinance, all Chapters and Sections of the Maple Park Village Code, as amended, shall remain in full force and effect.

SECTION SEVEN: That each section, paragraph, clause and provision of this Ordinance is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, or any part thereof, other than that part affected by such decision.

SECTION EIGHT: This Ordinance shall be in full force and effect after its passage, approval, and publication in pamphlet form as provided by law.

PASSED this _____ day of December, 2019, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this _____ day of December, 2019.

(SEAL)

Kathleen Curtis, Village President

ATTEST:

Terri D'Amato, Acting Village Clerk

DRAFT