



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

## BOARD OF TRUSTEES MEETING AGENDA

**TUESDAY, FEBRUARY 4, 2020**

**7:00 p.m.**

**MAPLE PARK CIVIC CENTER**

**302 WILLOW STREET, MAPLE PARK**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL/QUORUM ESTABLISHED**

**4. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

**5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS**

**CONSENT AGENDA – OMNIBUS VOTE**

*All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.*

**a) Approval of Board Minutes**

- Board Meeting – January 7, 2020

**b) Receive and File**

- Infrastructure Committee – December 10, 2019
- Personnel Committee – December 17, 2019
- Finance Committee – October 22, 2019/November 26, 2019/December 23, 2019

**c) Acceptance of Cash and Investment Report as of December 31, 2019**

**d) Approval of Bills Payable and Manual Check Register #788**

ACCOUNTS PAYABLE:	\$80,897.45
MANUAL CHECKS:	\$38,627.81
TOTAL:	<u>\$119,525.26</u>

**e) Approval of Travel, Meals, Lodging for Elected Officials /Employees**

- Metro West Board Meeting – Meal and Meeting on January 23, 2020 for Kathleen Curtis, \$40 for Metro West (included on February 4, 2020 warrant list).
- Metro West Board Meeting – Meal and Meeting on January 23, 2020 for Dawn Wucki-Rossbach, \$40 for Metro West (included on February 4, 2020 warrant list).

**6. FINANCIAL REPORT**

**7. LEGAL REPORT**

**8. VILLAGE ADMINISTRATOR REPORT**

**9. POLICE DEPARTMENT REPORT**

**10. PUBLIC WORKS REPORT**

**11. ENGINEERING REPORT**

**12. COMMITTEE REPORTS**

- Personnel & Communications – Suzanne Fahnestock, Chair
- Finance & Public Relations & Development – Chris Higgins, Chair
- Infrastructure – J.P. Dries, Chair

**13. OLD BUSINESS**

**14. NEW BUSINESS**

**A. RESOLUTIONS**

**1. RESOLUTION 2020-02 AMENDING RESOLUTION 2019-25**

A RESOLUTION TO AMEND RESOLUTION 2019-25 APPROVING A CONTRACT FOR THE STORM SEWER PROJECT AS PART OF THE CENTER STREET PAVING PROJECT

*This Resolution is to amend an incorrect amount identified in the original resolution.*

**2. RESOLUTION 2020-03 APPOINTMENT OF VILLAGE CLERK**

A RESOLUTION TO APPOINT THERESA D'AMATO AS VILLAGE CLERK

*This Resolution is to appoint a new Village Clerk per Municipal Code.*

**B. ORDINANCES**

**1. ORDINANCE 2020-03 AMENDING THE VILLAGE CODE REGARDING RAFFLES**

AN ORDINANCE AMENDING TITLE 4, CHAPTER 7, SECTION 4-7-1, "AUTHORIZED LICENSEES; EXEMPTIONS" AND TITLE 4, CHAPTER 7, SECTION 4-7-3 "REGULATIONS GOVERNING LICENDEES" OF THE VILLAGE CODE BY UPDATING THE DEFINITIONS AND EXEMPTIONS OF RAFFLES

*This Ordinance is to amend the village code regarding raffles to be in compliance with updated State Statutes.*

**C. MOTIONS**

1. Review and Approval of Surveyor Fees for Topographical Survey for Charles/Washington Streets
2. Review and Approval of Surveyor Fees for Topographical Survey for Pearl/Center Streets
3. Motion to add Theresa A. D'Amato as Signatory to Village Bank Accounts

**15. VILLAGE PRESIDENT REPORT**

**16. TRUSTEE REPORT**

**17. EXECUTIVE SESSION**

**18. ADJOURNMENT**



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

## **BOARD OF TRUSTEES MEETING MINUTES TUESDAY, JANUARY 7, 2020 7 p.m. MAPLE PARK CIVIC CENTER 302 WILLOW STREET, MAPLE PARK**

### **1. CALL TO ORDER**

Village President Kathy Curtis called the meeting to order at 7:00pm.

### **2. PLEDGE OF ALLEGIANCE**

President Curtis led everyone in the pledge of allegiance.

### **3. ROLL CALL/QUORUM ESTABLISHED**

Acting Village Clerk Terri D'Amato called the roll and the following board members were present: Village President Kathy Curtis, Trustee Dries, Trustee Fahnstock, Trustee Harris, Trustee Higgins, Trustee Rebone, and Trustee Ward.

Also present were Village Administrator Dawn Wucki-Rosbach, Village Engineer Jeremy Lin, Village Attorney Kevin Buick, Public Works Director Lou Larson, Police Chief Dean Stiegemeier, Village Accountant Cheryl Aldridge, and acting Village Clerk Terri D'Amato.

### **4. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

### **5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS**

#### **CONSENT AGENDA – OMNIBUS VOTE**

*All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.*

#### **a) Approval of Board Minutes**

- Board Meeting – December 3, 2019

#### **b) Receive and File**

- Infrastructure Committee – November 12, 2019
- Personnel Committee – November 19, 2019
- Planning Commission – October 17, 2019; November 21, 2019

c) Acceptance of Cash and Investment Report as of November 30, 2019

d) Approval of Bills Payable and Manual Check Register #776

ACCOUNTS PAYABLE:	<u>\$52,017.09</u>
MANUAL CHECKS:	<u>\$2,685.09</u>
TOTAL:	<u>\$54,702.18</u>

e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

None.

**Motion by Trustee Fahnestock with 2<sup>nd</sup> by Trustee Rebone to approve the Consent Agenda Items A-E as presented. On a roll call vote Trustees Dries, Fahnestock, Harris, Higgins, Rebone, Ward voted yes. Motion carried.**

## **6. FINANCIAL REPORT**

Village Accountant Cheryl Aldridge presented the financial reports for December, 2019. No questions.

## **7. LEGAL REPORT**

No questions.

## **8. VILLAGE ADMINISTRATOR REPORT**

Village Administrator Dawn Wucki-Rossbach is conducting interviews for the village clerk position this Wednesday and Thursday. Reminded all trustees and employees to fill out the forms and get their pictures taken for the village IDs.

## **9. POLICE DEPARTMENT REPORT**

Attended statewide agencies workshop regarding threats including cyber attacks. On December 3<sup>rd</sup>, there was an award presentation by the Illinois Security Professionals Association and Trustee Dries received the Security Professionals That Make a Difference Award. Chief Stiegemeier and all the board applauded Trustee Dries on this prestigious award.

## **10. PUBLIC WORKS REPORT**

Public Works Director Larson reported on the recent water main break that was promptly repaired at 11:00am. Second plow is on but the spreader has not been able to be mounted due to some missing parts.

## **11. ENGINEERING REPORT**

Engineer Jeremy Lin working with Administrator Wucki-Rossbach on infrastructure items, elevated tank study and water usage and water rates.

## **12. COMMITTEE REPORTS**

- Personnel & Communications – Suzanne Fahnestock, Chair
- Finance & Public Relations & Development – Chris Higgins, Chair
- Infrastructure – J.P. Dries, Chair

No report outside of committee meetings. Trustee Dries indicated that there has been discussion on the 5-year Capital Plan list and items are ongoing.

## **13. OLD BUSINESS**

None heard.

## **14. NEW BUSINESS**

### **A. MOTIONS**

- 1.Motion to Approve Updates to the Employee Handbook

**Motion by Trustee Dries with 2<sup>nd</sup> by Trustee Fahnestock to approve as presented. On a roll call vote Trustees Dries, Fahnestock, Harris, Higgins, Rebene, and Ward voted yes. Motion carried.**

- 2.Motion to Approve Cheryl Aldridge as Village Treasurer

**Motion by Trustee Dries with 2<sup>nd</sup> by Trustee Rebene to approve Cheryl Aldridge as Village Treasurer. On a roll call vote Trustees Dries, Fahnestock, Harris, Higgins, Rebene, and Ward voted yes. Motion carried.**

Trustee Fahnestock had a question regarding the description on the Organizational chart. Administrator Wucki-Rossbach will update the organizational chart to show title as Accountant/Treasurer in order to be congruent with the Municipal Code.

### **B. CONSIDERATIONS**

- 1.Village Board Discussion and Direction to Plan Commission

i. Outdoor Lighting (Dark Sky) Ordinance

ii. Swimming Pool Text Amendments

**C. RESOLUTIONS**

**1. RESOLUTION 2020-01**

AN ORDINANCE AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE A 5 YEAR LEASE AND SERVICE AGREEMENT WITH DE LAGE LANDEN PUBLIC FINANCE LLC FOR A 60-MONTH COPIER LEASE

*This resolution authorizes the Village President to enter into a lease agreement with De Lage Landen Public Finance LLC for the copier in Village Hall, and authorizes the Village President to enter into a service agreement with Impact Networking.*

**Motion by Trustee Fahnestock with 2<sup>nd</sup> by Trustee Ward to adopt Resolution 2020-01 as read. On a roll call vote Trustees Ward, Rebone, Higgins, Haris, Fahnestock, Dries voted yes. Motion carried.**

**D. ORDINANCES**

**1. ORDINANCE 2020-01 SMALL WIRELESS FACILITIES**

AN ORDINANCE AMENDING TITLE 9, "UTILITIES," BY AMENDING THE TEXT TO CHAPTER 4, "SMALL WIRELESS FACILITIES."

*This ordinance amends the Municipal Code establishing standards consistent with the Small Wireless Facilities Deployment Act for the design, permitting, location, construction, deployment, regulation, operation, maintenance, repair and removal of such small wireless facilities both within the public rights-of-way and in certain other locations within the Village.*

**Motion by Trustee Higgins with 2<sup>nd</sup> by Trustee Ward to approve Ordinance 2020-01 as read. On a roll call vote Trustees Dries, Fahnestock, Harris, Higgins, Rebone, Ward voted yes. Motion carried.**

**2. ORDINANCE 2020-02 PERMITTED USES IN B-1 AND B-2**

AN ORDINANCE AMENDING CHAPTER 7, SECTIONS 11-7-1B., "PERMITTED USES," AND, 11-7-1C. "SPECIAL USES," AND 11-7-2B, "PERMITTED USES" AND 11-7-2C, "SPECIAL USES,"

*This ordinance amends the text of the of the Municipal Code to address the type of business and special uses within the B-1 and B-2 Business Districts.*

**Motion by Trustee Harris with 2<sup>nd</sup> by Trustee Dries to approve Ordinance 2020-02 as read. On a roll call vote Trustees Ward, Rebone, Higgins, Harris, Fahnestock, Dries voted yes. Motion carried.**

## **15. VILLAGE PRESIDENT REPORT**

President Curtis attended the Kaneland District meeting and presented a copy of the Kaneland Knights 2020 Plan which includes stats on enrollment. Report will be kept in the village office for anyone that would like to review.

## **16. TRUSTEE REPORT**

Trustee Harris wanted to get it on the record that he felt he didn't make the right decision/vote at the last village board meeting regarding building permit fees. Expressed concern that higher fees may have a tendency to discourage new building in town. Trustee Ward echoed his sentiment.

Administrator Wucki-Rossbach will have the fee schedule reviewed in 6 months to see if permit applications have dropped off due to the fee schedule changes.

## **17. EXECUTIVE SESSION**

### **Litigation 5 ILCS 120/2 (c)11**

*"Litigation, when an action against, effecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for finding shall be recorded and entered into minutes."*

**Motion by Trustee Dries with 2<sup>nd</sup> by Trustee Rebone to move to Executive Session under 5 ILCS 120/2 (c) 11 Litigation. On a roll call vote Dries, Fahnestock, Harris, Higgins, Rebone, Ward voted yes. Motion carried.**

Meeting closed to the public at 7:46pm.

Meeting opened to the public at 8:12pm.

Acting Village Clerk Terri D'Amato called the roll and the following board members were present: Village President Kathy Curtis, Trustees Dries, Fahnestock, Harris, Higgins, Rebone, and Ward.



Others present were Village Administrator Dawn Wucki-Rossbach, Attorney Kevin Buick, and acting Village Clerk Terri D'Amato.

## **18. ADJOURNMENT**

Having no further business before the board, President Curtis asked for a motion to adjourn. Motion by Trustee Higgins with 2<sup>nd</sup> by Trustee Fahnstock to adjourn. Motion carried by voice vote.

Meeting adjourned at 8:12pm.

---

Terri D'Amato  
Acting Village Clerk



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309  
Fax: 815-827-4040  
Website: <http://www.villageofmaplepark.org>

**INFRASTRUCTURE COMMITTEE MEETING MINUTES  
TUESDAY, DECEMBER 10, 2019  
Maple Park Civic Center  
302 Willow Street, Maple Park, IL  
7:00 p.m.**

**1. CALL TO ORDER / ESTABLISHMENT OF QUORUM**

Chairman Dries called the meeting to order at 7:00pm.

Acting Village Clerk Terri D'Amato called roll and the following committee members were present: Trustee Harris, Trustee Higgins, Trustee Rebone, Chairman Dries.

Also present were Village Administrator Dawn Wucki-Rossbach, and Public Works Director Lou Larson.

**2. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the Rules of Public Comment and should register with the Village Clerk prior to the meeting.*

None heard.

**3. APPROVAL OF MEETING MINUTES**

- October 8, 2019
- November 12, 2019

**Motion by Trustee Higgins with 2<sup>nd</sup> by Trustee Rebone to approve the minutes from October 8, 2019 and the minutes from November 12, 2019. Motion carried by voice vote.**

**4. AREA MAP – REVIEW AND DISCUSS PROPOSED AREA DEFINITION MAP**

Village Administrator Wucki-Rossbach presented proposed map that breaks down the Village into five (5) infrastructure work areas that aids and assists in scheduling annual maintenance and capital improvement projects. Committee consensus was to move forward with the proposed map when scheduling capital improvements.

## **5. PROJECT LIST**

Administrator Wucki-Rossbach distributed an updated Infrastructure Project List to all committee members. Discussion regarding the specific items listed below:

- Status of Valve, Fire Hydrant and Water Heater Replacements  
New fire hydrant to be installed at Maple and Broadway hopefully by Monday, December 16<sup>th</sup>.
- Status of Well House Demolition  
PW Director Larson still hopeful that demolition will still be completed this year. All permits have been issued and ComEd and Nicor have also cleared demolition.
- Status of Village Hall HVAC  
PW Director Larson has yet to hear back from J and R Herra. Hopes to have a response by Friday, December 13<sup>th</sup>. Discussion about also possibly updating windows, bathrooms, and possibly electrical service.
- Review Dixon Engineering, Incorporated Inspection Report on Elevated Water Storage Tank  
Administrator Wucki-Rossbach listed all the recommendations, prioritized accordingly, and included them to the Capital Improvement Plan. Trustee Rebene also requested safety recommendations be included in project plan.

## **6. FIVE-YEAR CAPITAL IMPROVEMENT PLAN AND FY2021 BUDGET**

- Review List
- Discuss Five-Year Capital Items for FY2021
- Public Works Budget Needs for FY2021

Administrator Wucki-Rossbach reviewed the Capital Improvement Project list with the committee, and classified identified projects as annual and long-term projects.

Priority projects were identified as Water Tower repairs, Pearl Street repairs, and scoping the system in Zone 1.

Trustee Higgins expressed concern about additional road projects that also need to be included in the next budget talks. Administrator Wucki-Rossbach will obtain the list of streets to be scheduled for repair from Village Engineer Jeremy Lin. Pearl Street is next on the project list, but no deadline has been received. Trustee Dries requested deadline to be prior to next Infrastructure meeting, as well as ensuring that MFT funds are principally utilized for road projects.

## **7. REVIEW MUNICIPAL CODE:**

- 12-3-21 – Maintenance of Stormwater Management Systems – Homeowners Associations and Detention Pond Maintenance

Administrator Wucki-Rossbach reviewed memo prepared for committee regarding stormwater management systems, and reviewing the Stormwater Management Review Checklist.

## **8. OTHER ITEMS FOR DISCUSSION**

## **9. ADJOURNMENT**

Having no further business before the committee, Chairman Dries asked for a motion to adjourn. Motion by Trustee Higgins with 2<sup>nd</sup> by Trustee Rebone. Motion carried with a voice vote.

Meeting adjourned at 8:38 pm.

---

Terri D'Amato  
Acting Village Clerk

Committee Members:  
Trustee Dries, Chair  
Trustee Harris  
Trustee Higgins  
Trustee Rebone



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.org>

Approved by Committee: 1/21/2020

## PERSONNEL COMMITTEE MINUTES

Tuesday, December 17, 2019

7:00 P.M.

Maple Park Civic Center

302 Willow Street, Maple Park, Illinois

### 1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Fahnestock called the meeting to order at 7:00pm and asked for a roll call.

Acting Village Clerk Terri D'Amato called the roll and the following committee members were present: Trustee Fahnestock, Trustee Dries, and Trustee Ward. Trustee Harris was absent.

Also present were Village Administrator Dawn Wucki-Rossbach and acting Village Clerk Terri D'Amato.

### 2. PUBLIC COMMENT – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings,” handout. Please complete a speaker request form and submit it to the Village Clerk prior to the start of the meeting.*

None heard.

### 3. APPROVAL OF MEETING MINUTES

- November 19, 2019

Motion by Trustee Ward with 2<sup>nd</sup> by Trustee Dries to approve the minutes as read. Motion carried with voice vote.

### 4. OTHER ITEMS

#### a. Update to the Employee Handbook

##### i.) Drug Free Workplace

Administrator Wucki-Rossbach reviewed the proposed changes in the handbook regarding the upcoming changes to the state laws regarding cannabis use and possession regarding the employees as well as the police department officers.

##### ii.) Job Classification – Immediate Supervisor Reporting

Code Enforcement Officer – Question regarding which department CEO should report to – Public Works or Police Chief. After discussion, consensus was to have CEO report to both with dotted line to both Public Works and Police Chief.

iii.) ADA Language

With only 3 FTE, FMLA and ADA are eligible to those employees.

iv.) Appendix 1 – Reporting Structure

Suggested changes made to include Village Administrator position and update the reporting structure as such.

Additionally, Village Accountant will be titled as “Village Treasurer” per the Municipal Code.

Trustee Fahnestock asked for clarification between the definition of “Hourly FTE” vs “Continuous”. Administrator Wucki-Rossbach explained the difference is employees that work full time on a seasonal basis would be considered “Continuous.”

Page 4 Clarification – Village Clerk and Treasurer will be amended to read “appointed” rather than “elected.”

## 5. ADJOURNMENT

Having no further business to discuss, motion by Trustee Dries with 2<sup>nd</sup> by Trustee Ward to adjourn. Motion carried by voice vote.

Meeting adjourned at 7:32pm.

---

Terri D’Amato  
Acting Village Clerk

Committee Members:  
Suzanne Fahnestock, Chair  
Trustee JP Dries  
Trustee Brandon Harris  
Trustee Jen Ward



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

**FINANCE AND PR&D COMMITTEE MINUTES  
TUESDAY, OCTOBER 22, 2019  
MAPLE PARK CIVIC CENTER  
302 WILLOW STREET, MAPLE PARK 7:00 P.M.**

**1. CALL TO ORDER**

Chairman Chris Higgins called the meeting to order at 7:04 p.m.

**2. ROLL CALL / ESTABLISHMENT OF QUORUM**

Village Administrator Wucki-Rossbach called the roll call and the following committee members were present: Chairman Trustee Higgins, Trustee Rebone, Trustee Ward.

Absent: Trustee Fahnestock

Others present: Village Administrator Dawn Wucki-Rossbach.

**3. PUBLIC COMMENTS** - *Any resident wishing to address the Board may do so according to the guidelines set forth in the "Rules for Public Comments at Public Meetings" handout. Please complete a speaker request form and submit it to the Village Clerk.*

None.

**4. APPROVAL OF MEETING MINUTES**

- August 27, 2019
- September 24, 2019

Motion by Trustee Ward with 2<sup>nd</sup> by Trustee Rebone to approve and present to the board. Voice vote carried unanimously.

**5. DISCUSSION OF IMPACT FEES**

Administrator Wucki-Rossbach presented overview and comparison of Impact Fees in surrounding communities. Overview and discussion included information on:

Current Permit/School and Impact Fee Comparison  
Property Sale and Equalized Assessed Value (EAV)  
Fee Comparison – CPI Application & Options  
Fees and Penalties

Water Use and Service

Sewer Connection Permits and Charges

Fees per Title 12, Chapter 17

Water/Wastewater Service Charges and Water/Sewer Impact Fee 2018, 2019, 2020

Suggested options for action included:

**Option #1:**

- Continued collection of: Building permit and water/sewer connection fees
- Water/sewer impact fees are at the 2019 rate
- Continued suspension of impact fees for Library, Fire Protection District and Village
- Continued collection of impact fees for Kaneland Foundation Donation, School District Lane/Cash, Kaneland School Impact Fee

Anticipated Fees: \$18,679.16

**Option #2:**

- Continued collection of Building permit and Water/Sewer connection fees for Kaneland Foundation Donation, School District Lane/Cash, Kaneland School Impact Fee
- Reinstatement of Impact Fees for: Library and Fire Protection District at the 2007 rate and Village impact fees for roads and Police at the 2019 rate.
- Continued suspension of the Village's Community Development impact fee.

Anticipated Fees: \$24,244.59

**Option #3:**

- Continued collection of Building Permit and Water/Sewer connection fees, with 2019 rates.
- Continued collection of impact fees for Kaneland Foundation Donation, School District Lane/Cash, and Kaneland School Impact Fee.
- Continued suspension of Library and Fire Protection District and the Village's Community Development impact fees.
- Reinstatement of impact fees for the Village for Roads and Facilities at the 2019 rate and Police at the 2007 rate.

Anticipated Fees: \$23,091.84

**Option #4:**

- Continued collection of Building Permit and Water/Sewer connection fees at the 2019 rate
- Continued collection of impact fees for Kaneland Foundation Donation, School District Lane/Cash, Kaneland School Impact Fee
- Reinstatement of Impact Fee for the Library and Fire Protection District and Village for Roads, Police, Facilities, and Community Development at 2007 rate.

Anticipated Fees: \$24,532.16

Committee consensus was to suggest Option #2 but increase rates for Library and Fire Protection District to 2019 rates. Suggested rates to also be re-evaluated every 2 years, and have the rates be effective in coordination with Fiscal Year.



## MINUTES

Finance Committee Meeting

Tuesday, October 22, 2019

Page 3 of 3

Motion by Trustee Rebone with 2<sup>nd</sup> by Trustee Ward to suggest Option #2, extending the moratorium to May 1<sup>st</sup> with new fees beginning on May 1, 2020, and base any future increases on the CPI with a beginning on May 1, 2022. Motion carried with voice vote.

### 6. OTHER ITEMS

Plan Commission to address lighting, small cell, signs, and pools in future meetings.

Parking Stickers – Fees have not increased since 2007, so possible increase will be considered. Discussion regarding comparing vehicle registration with Secretary of State to vehicles that have already purchased vehicle stickers in the Village, and increasing adherence to the ordinance. Consensus was to bring item to the next Village Voard agenda for further discussion.

Golf Cart Fee Sticker – Review of fees based on personnel involvement with issuance.

### 7. ADJOURNMENT

Having no further business to conduct, Chairman Higgins asked for motion to adjourn. Motion by Trustee Rebone with 2<sup>nd</sup> by Trustee Ward. Motion carried by voice vote.

Meeting adjourned at 8:10pm.

---

Terri D'Amato  
Acting Village Clerk

Committee Members:  
Trustee Chris Higgins, Chair  
Trustee Suzanne Fahnestock  
Trustee Chris Rebone  
Trustee Jen Ward



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

**FINANCE AND PR&D COMMITTEE  
MEETING MINUTES  
TUESDAY, NOVEMBER 26, 2019  
MAPLE PARK CIVIC CENTER  
302 WILLOW STREET, MAPLE PARK  
7:00 P.M.**

## **1. CALL TO ORDER**

Chairman Higgins called the meeting to order at 7:02 and asked for a roll call.

## **2. ROLL CALL / ESTABLISHMENT OF QUORUM**

Acting Village Clerk Terri D'Amato called the roll and the following committee members were present: Chairman Higgins, Trustee Fahnestock, Trustee Ward. Trustee Rebene was absent.

Others present were Village Administrator Dawn Wucki-Rossbach, and Acting Village Clerk Terri D'Amato.

## **3. PUBLIC COMMENTS** - *Any resident wishing to address the Board may do so according to the guidelines set forth in the "Rules for Public Comments at Public Meetings" handout. Please complete a speaker request form and submit it to the Village Clerk.*

None heard.

## **4. APPROVAL OF MEETING MINUTES**

- October 22, 2019

Chairman Higgins asked for a motion to approve minutes. Motion by Fahnestock with 2<sup>nd</sup> by Trustee Ward.

Discussion regarding the minutes of the October 22, 2019 it was determined that the minutes were not completed for the meeting of October 22, 2019. Minutes tabled until the next Finance committee meeting. Motion did not carry.

## **5. DISCUSSION OF ORDINANCE 2019-22**

### **AN ORDINANCE FOR THE LEVY AND COLLECTION OF TAXES FOR THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES FOR 2019 TAX LEVY, PAYABLE IN 2020**

Village Administrator Wucki-Rossbach gave an overview of the levy and the amounts listed in the levy ordinance. Trustee Fahnestock questioned the percentage increase of the levy amounts and why the village isn't considering a larger percentage increase based on the needs of the village. Village Administrator Wucki-Rossbach indicated that the levy amounts will be reviewed when the village's Capital Plan is put together.

## **6. FISCAL YEAR 2020 BUDGET ITEMS**

### **a.) Upcoming Budget Meeting Dates**

February 25, 2020 – March 24, 2010

### **b.) Vehicle Sticker Fee**

A discussion regarding vehicle sticker fees included:

- No price increase in fees since 2005
- Better enforcement of adherence with small increase in fees
- Increase penalty fee but not late fee
- Enforcement will fall under the Community Enforcement Officer umbrella
- Better job of communicating to the residents via Blackboard Connect, Website, Facebook
- Increase cost of fee to \$30.00 from \$25.00

Motion by Trustee Fahnestock with 2<sup>nd</sup> by Trustee Higgins to send to budget discussions for consideration of raising the fee from \$25.00 to \$30.00. Trustee Ward was not in favor of the motion.

## **7. OTHER ITEMS**

## **8. ADJOURNMENT**

Having no further business to discuss, Chairman Higgins asked for a motion to adjourn. Motion by Trustee Fahnestock, with 2<sup>nd</sup> by Trustee Ward. Motion carried by voice vote.

Meeting adjourned at 7:37pm.

---

Terri D'Amato  
Acting Village Clerk



# *Village of Maple Park*

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

**FINANCE AND PR&D COMMITTEE  
MEETING MINUTES  
TUESDAY, DECEMBER 23, 2019  
MAPLE PARK CIVIC CENTER  
302 WILLOW STREET, MAPLE PARK  
7:00 P.M.**

Due to the holiday season, the Finance and PR&D committee meeting was cancelled and properly noticed.

Next meeting will be January 28, 2020 at 7:00p.m.

---

Terri D'Amato  
Acting Village Clerk

VILLAGE OF MAPLE PARK, ILLINOIS  
Schedule of Cash and Investments  
December 31, 2019

Fund	Interest Rate	CDs	IPTIP Accounts	First Midwest Money Market	Old Second Checking	Total Cash & Investments
<b>Operating Funds</b>						
General Fund						
Old Second - Checking Acct	0.00%	-	-	-	(65,447.79)	(65,447.79)
Old Second - TIF Checking Acct	0.00%	-	-	-	-	-
Illinois Public Treasurer's Pool	2.12%	-	418,129.34	-	-	418,129.34
Total General Fund		-	418,129.34	-	(65,447.79)	352,681.55
Utility Tax Fund						
Old Second - Checking Acct	0.00%	-	-	-	(1,126.47)	(1,126.47)
First Midwest Bank	1.80%	-	-	335,132.25	-	335,132.25
Illinois Public Treasurer's Pool	2.12%	-	56,130.54	-	-	56,130.54
First Midwest Bank - CD (for vehicle loan)		37,000.00	-	-	-	37,000.00
Wells Fargo - CD (13 month 12/14/18)	2.75%	154,439.40	-	-	-	154,439.40
Total Utility Tax Fund		191,439.40	56,130.54	335,132.25	(1,126.47)	581,575.72
TIF District Fund						
Old Second - Checking Account	0.00%	-	-	-	-	-
Old Second - TIF Checking Acct	0.00%	-	-	-	173,873.43	173,873.43
Total Road & Bridge Fund		-	-	-	173,873.43	173,873.43
Road & Bridge Fund						
Old Second - Checking Account	0.00%	-	-	-	5,270.47	5,270.47
Illinois Public Treasurer's Pool	2.12%	-	58,734.16	-	-	58,734.16
Total Road & Bridge Fund		-	58,734.16	-	5,270.47	64,004.63
Motor Fuel Tax Fund						
Old Second - Checking Account	0.00%	-	-	-	-	-
Illinois Public Treasurer's Pool	2.12%	-	172,318.08	-	-	172,318.08
Total Motor Fuel Tax Fund		-	172,318.08	-	-	172,318.08
Water & Sewer Funds						
Operating Accounts						
Old Second - Checking Account	0.00%	-	-	-	(1,626.86)	(1,626.86)
Illinois Public Treasurer's Pool	2.12%	-	374,663.13	-	-	374,663.13
Total Operating Accounts		-	374,663.13	-	(1,626.86)	373,036.27
Water Improvement Account						
Old Second - Checking Account	0.00%	-	-	-	29,421.05	29,421.05
Illinois Public Treasurer's Pool	2.12%	-	199,078.10	-	-	199,078.10
Wells Fargo - CD (13 month 12/14/18)	2.75%	10,295.95	-	-	-	10,295.95
Total Water Improvement Accounts		10,295.95	199,078.10	-	29,421.05	238,795.10
Sewer Improvement Account						
Old Second - Checking Account	0.00%	-	-	-	15,259.75	15,259.75
Illinois Public Treasurer's Pool	2.12%	-	314,232.27	-	-	314,232.27
Wells Fargo - CD (13 month 12/14/18)	2.75%	92,663.63	-	-	-	92,663.63
Total Sewer Improvement Accounts		92,663.63	314,232.27	-	15,259.75	422,155.65
Total Water & Sewer Funds		102,959.58	887,973.50	-	43,053.94	1,033,987.02
<b>Total Village Operating Funds</b>		294,398.98	1,593,285.62	335,132.25	155,623.58	2,378,440.43
<b>Escrow Funds</b>						
School Land Cash						
Old Second - Checking Account	0.00%	-	-	-	14,000.00	14,000.00
Developer Escrow Fund						
Old Second - Checking Account	0.00%	-	-	-	54,963.97	54,963.97
<b>Total Village Escrow Funds</b>		-	-	-	68,963.97	68,963.97
<b>Total Village Cash &amp; Investments</b>		294,398.98	1,593,285.62	335,132.25	224,587.55	2,447,404.40

DATE: 01/29/20

wednesday January 29, 2020

PAGE 1

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
=====				
01 AEP ENERGY			3160.24	
3010527038 1219	52-10-5730	WELL		1870.00
3010527049 1219	52-20-5730	WWTP		1179.57
3010527050 1219	52-20-5730	LIFT STATION		110.67
01 BOB KYLER			2100.00	
9343	52-10-5600	DEMOLITION ON MAIN		2100.00
01 CASEY'S BUSINESS MASTERCARD			401.07	
01082020	01-30-5250	GASOLINE		519.04
01082020	01-30-5900	OTHER EXPENSE		117.97-
01 COMMONWEALTH EDISON			1643.14	
0147077192 0120	01-50-5730	STREET LIGHTING		193.34
4665155040 0120	01-50-5730	STREET LIGHTING		1420.33
5778015012 1219	01-20-5730	HERITAGE HILLS POND		29.47
01 CONSERV FS, INC.			325.06	
121012114	52-10-5250	GASOLINE		117.02
121012114	01-50-5250	GASOLINE		162.53
121012114	52-20-5250	GASOLINE		45.51
01 C.O.P.S. INC.			140.00	
9175	01-30-5300	SHOES		140.00
01 CORE & MAIN LP			1221.41	
L767993	52-10-5105	METERS		1590.00
L791265	52-10-5600	RETURN FROM HYDRANT		368.59-
01 DIXON BUILDERS, INC.			1736.46	
1071	01-40-5600	DOOR INSTALLATION		1736.46
01 THE ECONOMIC DEVELOPMENT GROUP			2556.30	
01242020	13-00-8417	PROFESSIONAL FEES		2556.30
01 FOSTER, BUICK, CONKLIN & LUNDG			1793.75	
31236	01-10-5330	PLAN COMMISSION		43.75
31236	01-10-5330	GENERAL COUNSEL		1400.00
31236	01-10-5330	LOCAL PROSECUTIONS		350.00
01 GOODENOUGH INC.			100.00	
61864	01-10-5420.02	PLUMBING INSPECTIONS		100.00
01 GOVTEMPS USA, LLC			5908.70	
2943293	01-10-5390	VILLAGE ADMINISTRATOR		2928.10
2952352	01-10-5390	VILLAGE ADMINISTRATOR		2980.60
01 GMJB INC.			2530.00	
11191	52-10-5600	REPAIR MAIN BREAK		2530.00
01 FRONTIER			185.14	
8158273710 0120	52-10-5700	WELL HOUSE		65.28
8158275039 0120	52-20-5700	WWTP		54.95
8158275069 0120	52-20-5700	LIFT STATION		64.91
01 HAWKINS, INC.			191.70	
4639867	52-10-5110	CHEMICALS		191.70
01 HOLMGREN ELECTRIC INC.			500.00	
7403	52-10-5600	TEST GENERATORS		250.00
7403	52-20-5600	TEST GENERATORS		250.00

SYS DATE:01/29/20

VILLAGE OF MAPLE PARK  
A / P W A R R A N T L I S T  
REGISTER # 788

SYS TIME:11:27  
[NW1]

DATE: 01/29/20

wednesday January 29, 2020

PAGE 2

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 ICMA-RC 43579	01-10-5390	PLAN FEE 01/01/20-03/31/20	250.00	250.00
01 ILLINOIS ENVIRONMENTAL PROTECT 01212020	52-10-5870	PROJECT L17-1438	29540.04	26916.58
01212020	52-10-5880	PROJECT L17-1438		2623.46
01 IMPACT NETWORKING, LLC 1662870	01-10-5200	TONER SHIPPING COST	452.79	19.50
1680804	01-10-5200	COPY COST		433.29
01 ILLINOIS PUBLIC WORKS MUTUAL A 708	01-10-5570	MEMBERSHIP 2020	100.00	100.00
01 JACOB & KLEIN, LTD. 01242020	13-00-8417	PROFESSIONAL FEES	271.75	271.75
01 JANCO SUPPLY INC. 280789	01-40-5600	SIDEWALK SALT	149.50	149.50
01 JOSH JORDAN 01312020	01-10-5700	CELL PHONE STIPEND	25.00	25.00
01 JULIE, INC. 2020-1144	52-10-5740	JULIE LOCATES	496.70	248.35
2020-1144	52-20-5740	JULIE LOCATES		248.35
01 KANE COUNTY CHIEFS OF POLICE A 01102020	01-30-5570	2020 MEMBERSHIP DUES	1000.00	250.00
1020	01-30-5570	TASK FORCE DUES		750.00
01 VULCAN MATERIALS COMPANY 32190269	01-50-5620	STONE	7.32	7.32
01 LOU LARSON 01062020	01-10-5920	8 WEEK CLASS REIMBURSEMENT	177.45	145.00
01192020	52-10-5600	FARM & FLEET REIMBURSEMENT		32.45
01 LINTECH ENGINEERING, INC. 3701	01-10-5320	ENGINEERING SERVICES	3570.00	595.00
3701	54-00-5320	WATER TANK PLANNING		2975.00
01 BRAD MANNING FORD, INC. FOCS98135	01-30-5600	2017 INTERCEPTOR MAINTENANCE	53.67	53.67
01 MARK'S MACHINE SHOP INC. 32075	01-50-8215	HYDRAULICS FOR NEW TRUCK	13409.40	4469.80
32075	52-10-8215	HYDRAULICS FOR NEW TRUCK		4469.80
32075	52-20-8215	HYDRAULICS FOR NEW TRUCK		4469.80
01 MEDIACOM 01212020	01-10-5700	INTERNET SERVICE	136.90	136.90
01 METRO WEST COUNCIL OF GOVERNME 4208	01-10-5920	01/23/20 BOARD MEETING	80.00	80.00
01 LINTECH ENGINEERING, INC. 3702	52-10-5390	JANUARY OPERATION SERVICES	2500.00	1250.00
3702	52-20-5390	JANUARY OPERATION SERVICES		1250.00
01 MIDWEST SALT P449740	52-10-5110	CHEMICALS	2861.95	2861.95
01 MIKE MILLER			50.00	

SYS DATE:01/29/20

VILLAGE OF MAPLE PARK  
A / P W A R R A N T L I S T  
REGISTER # 788

SYS TIME:11:27  
[NW1]

DATE: 01/29/20

wednesday January 29, 2020

PAGE 3

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01062020	52-10-5390	PUBLIC WORKS ASSISTANCE-WATER LEAK		50.00
01 NEOPOST USA INC 57313315	01-10-5160	POSTAGE METER	83.85	83.85
01 SHAW SUBURBAN MEDIA 1731595	01-10-5900	PLAN COMM PUBLIC HEARING NOTICE	197.16	102.30
1738313	01-10-5900	PLAN COMM PUBLIC HEARING NOTICE		94.86
01 P A CRIMSON FIRE RISK SERVICES 17178	01-10-5900	FIRE EXTINGUISHER MAINTENANCE	401.88	301.88
17283	01-10-5900	FIRE EXTINGUISHER TEST		100.00
01 PHYSICIANS IMMEDIATE CARE - CH 4136436	01-30-5900	PRE EMPLOYMENT EXAM / DRUG SCREEN	93.00	93.00
01 QUILL CORPORATION 3824071	01-10-5200	OFFICE SUPPLIES	160.53	51.84
3837404	01-10-5200	OFFICE SUPPLIES		45.42
3837404	01-30-5100	OFFICE SUPPLIES		63.27
01 SUBURBAN LABORATORIES, INC. 172371	52-10-5335	WATER TESTING	75.00	75.00
01 VERIZON WIRELESS 9846670781	01-10-5700	CELL PHONES	260.59	81.50
9846670781	01-30-5700	CELL PHONES		69.06
9846670781	01-30-5700	AIR CARDS		110.03
** TOTAL CHECKS TO BE ISSUED			80897.45	



SYS DATE:01/29/20

VILLAGE OF MAPLE PARK  
A / P W A R R A N T L I S T  
REGISTER # 788

SYS TIME:11:27  
[NW1]

DATE: 01/29/20

wednesday January 29, 2020

PAGE 4

FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01	GENERAL FUND		20547.64	
13	TIF DISTRICT		2828.05	
52	WATER & SEWER FUND		54546.76	
54	WATER IMPROVEMENT ACCT		2975.00	
***	GRAND TOTAL ***		80897.45	
	TOTAL FOR REGULAR CHECKS:		80,050.65	
	TOTAL FOR DIRECT PAY VENDORS:		846.80	

DATE: 01/29/20

wednesday January 29, 2020

PAGE 5

## A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

PAYABLE TO REG# INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
01 CURRIE MOTORS 68 E7565	01/17/20 12-00-8401	21992 2020 FORD UTILITY INTERCEPTOR	36229.00	36229.00
01 THERESA A. D'AMATO 68 01042020	01/09/20 01-10-5390	21990 ACTING VILLAGE CLERK	585.82	585.82
01 THERESA A. D'AMATO 68 01182020	01/23/20 01-10-5390	21993 ACTIVING VILLAGE CLERK	943.34	943.34
01 AMERICAN BANK & TRUST 68 12292019H	01/07/20 01-30-5250	21991 GASOLINE & FUEL	869.65	29.35
68 12292019H	01-30-5560	TRAINING		57.00
68 12292019I	01-40-5600	MAINTENANCE & REPAIR		20.90
68 12292019I	01-50-5900	OTHER EXPENSE		2.79
68 12292019J	01-50-5600	MAINTENANCE & REPAIR		8.23
68 12292019K	01-10-5390	OTHER PROFESSIONAL SERVICES		299.11
68 12292019K	01-10-5700	TELEPHONE		182.05
68 12292019K	01-30-5700	TELEPHONE		270.22

\*\* TOTAL MANUAL CHECKS REGISTERED 38627.81

## REPORT SUMMARY

CASH FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	80897.45	38627.81	119525.26
TOTAL CASH	80897.45	38627.81	119525.26

DISTR FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	20547.64	2398.81	22946.45
12	.00	36229.00	36229.00
13	2828.05	.00	2828.05
52	54546.76	.00	54546.76
54	2975.00	.00	2975.00
TOTAL DISTR	80897.45	38627.81	119525.26



# *Village of Maple Park*

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

## **FINANCE REPORT TUESDAY, FEBRUARY 4, 2020**

- Budget Report – Enclosed in this month's packet is the December Budget Report. The Finance meetings discussing the budget will begin in February. I will be using the January report to begin building next year's budget. Please let me know if you have any specific questions on accounts.
- Escrow Accounts – There was no activity for the month of January.
- Warrant List
  - A/P Check run of \$80,897.45, manual checks of \$38,627.81 for a total of \$119,525.26.
    - Bob Kyler - \$2,100.00 for the demolition of the siren house on Main Street.
    - IEPA - \$29,540.04 Water loan payment.
    - Mark's Machine Shop Inc. – \$13,409.40 for hydraulics on the new public works vehicle.
    - Currie Motors – Manual Check for \$36,229.00 for the Police Department vehicle.
- Please let me know if you have any questions or concerns.

**VILLAGE OF MAPLE PARK - BUDGET REPORT**  
**May 1, 2019 - January 31, 2020**

	FY 2019 Actuals	FY 2020 Budget	Budget May 19 - Jan 20	Actual Totals for May 19 - Jan 20	Variance to Budget
<b>01 - GENERAL FUND</b>					
TOTAL GENERAL FUND REVENUE	875,359	672,788	567,014	720,252	(153,238)
TOTAL ADMINISTRATION & FINANCE	375,700	286,918	226,565	301,734	(75,169)
TOTAL PARKS & GROUNDS	45,726	50,100	37,575	32,300	5,275
TOTAL POLICE DEPARTMENT	194,865	236,490	181,750	154,733	27,016
TOTAL CIVIC CENTER	20,272	72,234	54,176	8,906	45,270
TOTAL STREET DEPARTMENT	93,662	118,688	93,614	95,186	(1,572)
TOTAL GENERAL FUND EXPENDITURES	730,225	764,429	593,679	592,859	820
GENERAL FUND NET INCOME/LOSS	145,134	(91,642)	(26,665)	127,394	(154,058)
<b>12 - UTILITY TAX FUND</b>					
TOTAL REVENUE	104,863	86,500	68,625	104,426	(35,801)
TOTAL EXPENDITURES	61,994	114,160	78,597	137,230	(58,633)
UTILITY TAX FUND NET INCOME/LOSS	42,870	(27,660)	(9,972)	(32,804)	22,832
<b>13 - TIF DISTRICT FUND</b>					
TOTAL REVENUE	57,449	61,000	61,000	89,827	(28,827)
TOTAL EXPENDITURES	6,978	47,500	35,625	5,546	30,079
ROAD & BRIDGE FUND NET INCOME/LOSS	50,471	13,500	25,375	84,282	(58,907)
<b>15 - ROAD &amp; BRIDGE FUND</b>					
TOTAL REVENUE	47,384	46,000	45,750	45,838	(88)
TOTAL EXPENDITURES	16,622	60,500	60,500	51,701	8,799
ROAD & BRIDGE FUND NET INCOME/LOSS	30,762	(14,500)	(14,750)	(5,863)	(8,887)
<b>19 - MOTOR FUEL TAX FUND</b>					
TOTAL REVENUE	35,955	35,340	26,505	37,272	(10,767)
TOTAL EXPENDITURES	-	140,000	140,000	-	140,000
MOTOR FUEL TAX FUND NET INCOME/LOSS	35,955	(104,661)	(113,495)	37,272	(150,767)
<b>28 - DEVELOPER ESCROW FUND</b>					
TOTAL REVENUE	34,125	10,000	-	-	-
TOTAL EXPENDITURES	34,125	10,000	-	-	-
DEVELOPER ESCROW FUND NET INCOME/LOSS	-	-	-	-	-
<b>52 - WATER &amp; SEWER FUND</b>					
TOTAL REVENUE	399,294	463,379	300,593	327,255	(26,663)
TOTAL WATER EXPENDITURES	230,662	258,126	194,538	236,838	(42,299)
TOTAL SEWER EXPENDITURES	115,728	114,498	92,936	95,339	(2,403)
TOTAL WATER & SEWER FUND EXPENDITURES	346,390	372,624	287,474	332,177	(44,703)
WATER & SEWER FUND NET INCOME/LOSS	52,904	90,755	13,119	(4,921)	18,040
<b>54 - WATER IMPROVEMENT ACCOUNT</b>					
TOTAL REVENUE	85,384	56,687	51,728	51,161	567
TOTAL EXPENDITURES	52,851	22,237	22,237	16,487	5,750
WATER IMPROVEMENT NET INCOME/LOSS	32,533	34,449	29,491	34,674	(5,183)
<b>56 - SEWER IMPROVEMENT ACCOUNT</b>					
TOTAL REVENUE	84,932	39,574	34,116	32,317	1,800
TOTAL EXPENDITURES	-	-	-	-	-
SEWER IMPROVEMENT NET INCOME/LOSS	84,932	39,574	34,116	32,317	1,800
<b>70 - SCHOOL LAND CASH</b>					
TOTAL REVENUE	-	-	-	14,000	(14,000)
TOTAL EXPENDITURES	-	-	-	-	-
SEWER IMPROVEMENT NET INCOME/LOSS	-	-	-	14,000	(14,000)
<b>GRAND TOTAL REVENUE</b>	<b>1,724,746</b>	<b>1,471,267</b>	<b>1,155,331</b>	<b>1,422,348</b>	<b>(267,017)</b>
<b>GRAND TOTAL EXPENSES</b>	<b>1,249,185</b>	<b>1,531,451</b>	<b>1,218,112</b>	<b>1,135,999</b>	<b>82,113</b>
<b>GRAND TOTAL NET INCOME / LOSS</b>	<b>475,561</b>	<b>(60,183)</b>	<b>(62,781)</b>	<b>286,349</b>	<b>(349,130)</b>

**VILLAGE OF MAPLE PARK - BUDGET REPORT**  
**May 1, 2019 - January 31, 2020**

		FY 2019 Actuals	FY 2020 Budget	Budget May 19 - Jan 20	Actual Totals for May 19 - Jan 20	Variance to Budget
<b>01 - GENERAL FUND</b>						
<b>REVENUES</b>						
01-00-4110	REAL ESTATE TAX - DEKALB CO.	114,254	117,148	117,148	117,431	(283)
01-00-4120	REAL ESTATE TAX - KANE CO.	101,319	104,476	104,476	103,279	1,197
01-00-4220	STATE OF IL - INCOME TAX	127,226	131,983	98,987	106,958	(7,972)
01-00-4240	STATE OF IL-MUNICIPAL SALES TAX	154,937	162,000	121,500	136,644	(15,144)
01-00-4250	STATE OF IL-REPLACEMENT TAX	2,168	2,500	1,875	2,834	(959)
01-00-4270	STATE OF IL-USE TAX	39,828	41,527	31,145	32,100	(955)
01-00-4280	STATE OF IL-VIDEO GAMING TAX	25,937	21,000	15,750	21,709	(5,959)
01-00-4310	GAME LICENSE	225	225	225	275	(50)
01-00-4325	GOLF CART LICENSE	525	500	500	430	70
01-00-4330	CIGARETTE LICENSE	20	20	20	20	-
01-00-4340	FRANCHISE FEE LICENSE	4,629	3,500	2,625	1,809	816
01-00-4341	RAFFLE LICENSE FEE	40	30	23	40	(18)
01-00-4350	LIQUOR LICENSE	10,010	10,000	10,000	10,010	(10)
01-00-4407	TEMPORARY OCCUPANCY PERMIT	1,000	-	-	400	(400)
01-00-4410	BUILDING PERMITS	9,457	7,500	6,250	6,325	(75)
01-00-4410.01	BUILDING PERMITS - SETTLEMENT	4,753	-	-	2,268	(2,268)
01-00-4410.02	BUILDING PERMITS - SQUIRE'S CROSSING	34,565	11,585	11,585	7,910	3,675
01-00-4410.03	BUILDING PERMITS - HERITAGE HILLS	-	-	-	2,239	(2,239)
01-00-4420	SOLICITOR PERMITS	-	-	-	100	(100)
01-00-4500	GARBAGE COLLECTION REVENUE	111,799	-	-	-	-
01-00-4505	GARBAGE PENALTIES	2,037	-	-	-	-
01-00-4535.01	THE SETTLEMENT - ENGINEERING	680	-	-	340	(340)
01-00-4535.02	SQUIRE'S CROSSING - ENGINEERING	5,100	1,700	1,700	1,360	340
01-00-4535.03	HERITAGE HILLS - ENGINEERING	-	-	-	340	(340)
01-00-4550	PARK RENT	1,170	1,500	1,500	1,500	-
01-00-4550.03	RENT - KANE COUNTY POLLING	-	40	40	-	40
01-00-4550.04	RENT - GYM USE	2,438	-	-	1,140	(1,140)
01-00-4550.07	RENT - M.P. LIBRARY	4,800	4,800	3,600	3,200	400
01-00-4550.11	RENT - KITCHEN	413	500	375	350	25
01-00-4550.17	RENT - EXERCISE ROOM	3,110	600	450	80	370
01-00-4560	FUTURE LINK RENT	4,200	4,410	3,308	3,308	-
01-00-4575	WATER & SEWER ADMIN CHARGE	32,500	32,500	24,375	24,372	3
01-00-4610	DEKALB COUNTY FINES	49	200	150	1,218	(1,068)
01-00-4620	KANE COUNTY FINES	1,141	500	375	1,004	(629)
01-00-4625	ORDINANCE VIOLATION FINES	1,300	1,500	1,125	1,605	(480)
01-00-4800	INTEREST INCOME	5,454	4,000	3,000	20,094	(17,095)
01-00-4900	OTHER INCOME	3,590	500	375	114	261
01-00-4910	REIMBURSEMENT INCOME	64,685	6,045	4,534	107,447	(102,913)
<b>** TOTAL GENERAL FUND REVENUE</b>		<b>875,359</b>	<b>672,788</b>	<b>567,014</b>	<b>720,252</b>	<b>(153,238)</b>
<b>10 - ADMINISTRATION &amp; FINANCE EXPENDITURES</b>						
01-10-5010	WAGES - FINANCE	52,827	61,706	46,279	32,387	13,892
01-10-5010.01	WAGES - REIMBURSED (POLICE)	371	-	-	623	(623)
01-10-5010.02	WAGES - FUN FEST (POLICE)	2,807	3,000	3,000	3,000	-
01-10-5010.03	WAGES - FUN FEST (PUBLIC WORKS)	888	1,000	1,000	1,000	-
01-10-5011	SALARIES - VILLAGE BOARD	19,000	12,000	-	-	-
01-10-5012	STATE UNEMPLOYMENT TAX	727	1,000	750	381	369
01-10-5020	SOCIAL SECURITY EXPENSE	5,507	5,765	3,635	2,797	838
01-10-5020.01	SOCIAL SECURITY EXPENSE - REIMBURSED	24	-	-	48	(48)
01-10-5030	PENSION EXPENSE	278	787	590	604	(14)
01-10-5040	EMPLOYEE MEDICAL INSURANCE	618	1,650	1,238	1,193	44
01-10-5120	POSTAGE	1,993	2,500	1,875	991	884
01-10-5155	GOLF CART LICENSE EXPENSE	90	100	100	-	100
01-10-5160	COPIER & POSTAGE MACHINE LEASE	335	335	252	252	-
01-10-5200	OFFICE SUPPLIES	8,160	8,000	6,000	7,899	(1,899)
01-10-5320	ENGINEERING SERVICES	7,948	7,500	5,625	4,930	695
01-10-5330	LEGAL SERVICES	18,256	20,000	15,000	13,300	1,700
01-10-5350	AUDIT EXPENSE	12,860	13,110	13,110	13,110	-
01-10-5390	OTHER PROFESSIONAL SERVICES	12,296	64,665	48,499	48,682	(183)
01-10-5400	GARBAGE COLLECTION EXPENSE	100,577	-	-	-	-
01-10-5420	PERMIT EXPENSE	400	200	200	100	100
01-10-5420.01	PERMIT EXPENSE - SETTLEMENT	100	-	-	300	(300)
01-10-5420.02	PERMIT EXPENSE - SQUIRE'S CROSSING	3,100	1,000	1,000	950	50
01-10-5420.03	PERMIT EXPENSE - HERITAGE HILLS	-	-	-	150	(150)
01-10-5500	INSURANCE EXPENSE	44,582	46,000	46,000	44,531	1,469
01-10-5550	SOFTWARE EXPENSE	24	250	187	-	187
01-10-5570	DUES AND MEMBERSHIPS	4,836	5,000	3,750	4,170	(420)
01-10-5700	TELEPHONE	4,859	5,000	3,750	4,958	(1,208)
01-10-5900	OTHER EXPENSES	65,207	6,000	4,500	92,742	(88,242)
01-10-5900.01	FUN FEST EXPENSES	782	750	750	1,727	(977)
01-10-5910	EMERGENCY NOTIFICATION SYSTEM	858	900	900	858	42
01-10-5920	CONFERENCES	390	500	375	495	(120)
01-10-5999	TRANSFER TO OTHER FUNDS	5,000	5,000	5,000	5,000	-
01-10-8210	COMPUTERS	-	13,200	13,200	14,556	(1,356)
<b>** TOTAL ADMINISTRATION &amp; FINANCE</b>		<b>375,700</b>	<b>286,918</b>	<b>226,565</b>	<b>301,734</b>	<b>(75,169)</b>

**VILLAGE OF MAPLE PARK - BUDGET REPORT**  
**May 1, 2019 - January 31, 2020**

		FY 2019 Actuals	FY 2020 Budget	Budget May 19 - Jan 20	Actual Totals for May 19 - Jan 20	Variance to Budget
<b>20 - PARKS &amp; GROUNDS EXPENDITURES</b>						
01-20-5010	WAGES	30,914	32,197	24,148	21,703	2,445
01-20-5020	SOCIAL SECURITY EXPENSE	2,673	2,756	2,067	2,009	58
01-20-5030	PENSION EXPENSE	1,397	1,369	1,027	1,051	(24)
01-20-5040	EMPLOYEE MEDICAL INSURANCE	3,892	3,828	2,871	2,768	103
01-20-5250	GASOLINE & FUEL	732	1,000	750	518	232
01-20-5390	OTHER PROFESSIONAL SERVICES	-	-	-	1,475	(1,475)
01-20-5600	MAINTENANCE & REPAIR	5,216	7,500	5,625	2,000	3,625
01-20-5730	UTILITIES	857	1,200	900	775	125
01-20-5900	OTHER EXPENSE	46	250	187	-	187
<b>** TOTAL PARKS &amp; GROUNDS</b>		<b>45,726</b>	<b>50,100</b>	<b>37,575</b>	<b>32,300</b>	<b>5,275</b>
<b>30 - POLICE DEPARTMENT EXPENDITURES</b>						
01-30-5010	WAGES – CHIEF	53,625	53,560	40,170	38,203	1,967
01-30-5015	WAGES – PATROL OFFICERS	53,869	69,768	52,326	41,059	11,267
01-30-5016	WAGES – TRAINING	5,423	7,431	5,573	10,191	(4,617)
01-30-5018	WAGES – SERGEANT	27,416	33,057	24,793	20,499	4,294
01-30-5020	SOCIAL SECURITY EXPENSE	11,418	13,037	9,778	9,542	236
01-30-5030	PENSION EXPENSE	2,410	2,406	1,805	1,847	(42)
01-30-5040	EMPLOYEE MEDICAL INSURANCE	6,023	6,600	4,950	4,772	178
01-30-5100	GENERAL SUPPLIES	3,192	5,000	3,750	2,208	1,542
01-30-5250	GASOLINE & FUEL	5,402	7,000	5,250	4,091	1,159
01-30-5300	UNIFORM EXPENSE	2,516	4,000	3,000	1,154	1,846
01-30-5330	LEGAL SERVICES	175	500	375	-	375
01-30-5550	SOFTWARE EXPENSE	-	900	-	-	-
01-30-5560	TRAINING	2,402	2,000	2,000	1,866	135
01-30-5570	DUES & MEMBERSHIPS	1,110	1,000	1,000	1,170	(170)
01-30-5600	MAINTENANCE & REPAIR	1,928	6,000	4,500	1,251	3,249
01-30-5700	TELEPHONE	3,769	5,000	3,750	2,927	823
01-30-5750	COMMUNICATIONS	12,616	13,240	13,240	13,190	50
01-30-5900	OTHER EXPENSE	1,571	2,000	1,500	763	737
01-30-8200	EQUIPMENT	-	3,990	3,990	-	3,990
<b>** TOTAL POLICE DEPARTMENT</b>		<b>194,865</b>	<b>236,490</b>	<b>181,750</b>	<b>154,733</b>	<b>27,016</b>
<b>40 - CIVIC CENTER EXPENDITURES</b>						
01-40-5100	GENERAL SUPPLIES	614	1,000	750	892	(142)
01-40-5390	OTHER PROFESSIONAL SERVICES	-	-	-	50	(50)
01-40-5600	MAINTENANCE & REPAIR	9,772	60,734	45,551	5,302	40,249
01-40-5730	UTILITIES	9,576	10,000	7,500	2,662	4,838
01-40-5900	OTHER EXPENSE	310	500	375	-	375
<b>** TOTAL CIVIC CENTER</b>		<b>20,272</b>	<b>72,234</b>	<b>54,176</b>	<b>8,906</b>	<b>45,270</b>
<b>50 - STREET DEPARTMENT EXPENDITURES</b>						
01-50-5010	WAGES	35,708	30,397	22,798	21,703	1,095
01-50-5020	SOCIAL SECURITY EXPENSE	3,039	2,618	1,964	2,009	(45)
01-50-5030	PENSION EXPENSE	1,588	1,369	1,027	1,051	(24)
01-50-5040	EMPLOYEE MEDICAL INSURANCE	3,892	3,828	2,871	2,768	103
01-50-5175	ROAD SALT	6,514	10,000	7,500	-	7,500
01-50-5250	GASOLINE & FUEL	1,884	2,500	1,875	650	1,225
01-50-5320	ENGINEERING	-	-	-	255	(255)
01-50-5390	OTHER PROFESSIONAL SERVICES	125	725	725	13,163	(12,438)
01-50-5600	MAINTENANCE & REPAIR	22,961	12,000	9,000	6,163	2,837
01-50-5620	STREET MAINTENANCE	1,445	12,000	8,000	8,707	(707)
01-50-5621	TREE MAINTENANCE	2,100	5,000	3,333	5,400	(2,067)
01-50-5622	STREET SIGN INSTALLATION	750	2,000	1,333	-	1,333
01-50-5730	UTILITIES	13,390	12,000	9,000	10,141	(1,141)
01-50-5900	OTHER EXPENSE	266	250	187	699	(512)
01-50-8215	VEHICLE PURCHASE	-	24,000	24,000	22,477	1,523
<b>** TOTAL STREET DEPARTMENT</b>		<b>93,662</b>	<b>118,688</b>	<b>93,614</b>	<b>95,186</b>	<b>(1,572)</b>
<b>TOTAL GENERAL FUND REVENUES</b>		<b>875,359</b>	<b>672,788</b>	<b>567,014</b>	<b>720,252</b>	<b>(153,238)</b>
<b>TOTAL GENERAL FUND EXPENDITURES</b>		<b>730,225</b>	<b>764,429</b>	<b>593,679</b>	<b>592,859</b>	<b>820</b>
<b>GENERAL FUND NET INCOME/LOSS</b>		<b>145,134</b>	<b>(91,642)</b>	<b>(26,665)</b>	<b>127,394</b>	<b>(154,058)</b>

**VILLAGE OF MAPLE PARK - BUDGET REPORT**  
**May 1, 2019 - January 31, 2020**

		FY 2019 Actuals	FY 2020 Budget	Budget May 19 - Jan 20	Actual Totals for May 19 - Jan 20	Variance to Budget
<b>12 - UTILITY TAX FUND</b>						
<b>REVENUES</b>						
12-00-4140.10	TELECOMMUNICATIONS TAX	21,216	17,000	12,750	14,898	(2,148)
12-00-4140.30	COM ED - UTILITY TAX	34,822	32,000	24,000	23,229	771
12-00-4140.40	NICOR GAS - UTILITY TAX	18,098	15,000	11,250	8,848	2,402
12-00-4746	POLICE GRANTS	3,960	-	-	8,557	(8,557)
12-00-4750	VEHICLE LOAN PROCEEDS	-	-	-	37,000	(37,000)
12-00-4751	DEKALB COUNTY COMMUNITY GRANT	10,500	10,000	10,000	-	10,000
12-00-4800	INTEREST INCOME	11,267	7,500	5,625	6,895	(1,270)
12-00-4992	TRANSFER FROM GENERAL FUND	5,000	5,000	5,000	5,000	-
<b>** TOTAL REVENUE</b>		<b>104,863</b>	<b>86,500</b>	<b>68,625</b>	<b>104,426</b>	<b>(35,801)</b>
<b>EXPENDITURES</b>						
12-00-5992	TRANSFER TO WATER & SEWER FUND	-	59,000	29,500	59,000	(29,500)
12-00-5993	TRANSFER TO WATER IMPROVEMENT	-	12,237	12,237	12,237	-
12-00-5999	TRANSFER TO OTHER FUNDS	-	-	-	-	-
12-00-8102	CIVIC CENTER IMPROVEMENTS	12,552	10,000	10,000	7,361	2,639
12-00-8401	POLICE VEHICLE	-	-	-	36,229	(36,229)
12-00-8411	COMPUTERS & ACCESSORIES	3,716	-	-	-	-
12-00-8413	POLICE GRANT PURCHASES	516	-	-	8,989	(8,989)
12-00-8418	GIS	-	-	-	-	-
12-00-8420	POLICE VEHICLE LOAN - PRINCIPAL	7,640	7,935	5,923	5,923	(1)
12-00-8421	POLICE VEHICLE LOAN - INTEREST	668	374	309	308	1
12-00-8422	PUBLIC WORKS VEHICLE	19,776	-	-	-	-
12-00-8423	POLICE RECORDS MANAGEMENT SYSTEM	4,250	-	-	-	-
12-00-8424	POLICE IN CAR VIDEO SYSTEMS	2,356	-	-	-	-
12-00-8425	DEKALB COUNTY COMMUNITY GRANT EXPENSES	10,519	10,000	10,000	-	10,000
12-00-8426	POLICE VEHICLE LOAN - PRINCIPAL	-	13,183	9,539	6,756	2,783
12-00-8427	POLICE VEHICLE LOAN - INTEREST	-	1,432	1,089	426	663
<b>** TOTAL EXPENDITURES</b>		<b>61,994</b>	<b>114,160</b>	<b>78,597</b>	<b>137,230</b>	<b>(58,633)</b>
<b>UTILITY TAX FUND NET INCOME/LOSS</b>		<b>42,870</b>	<b>(27,660)</b>	<b>(9,972)</b>	<b>(32,804)</b>	<b>22,832</b>
<b>13 - TIF DISTRICT FUND</b>						
<b>REVENUES</b>						
13-00-4110	TIF TAX - DEKALB CO.	10,928	11,000	11,000	12,161	(1,161)
13-00-4120	TIF TAX - KANE CO.	46,521	50,000	50,000	77,666	(27,666)
<b>** TOTAL REVENUE</b>		<b>57,449</b>	<b>61,000</b>	<b>61,000</b>	<b>89,827</b>	<b>(28,827)</b>
<b>EXPENDITURES</b>						
13-00-8417	TIF LEGAL FEES	6,978	7,500	5,625	5,546	79
13-00-8418	TIF IMPROVEMENTS	-	40,000	30,000	-	30,000
<b>** TOTAL EXPENDITURES</b>		<b>6,978</b>	<b>47,500</b>	<b>35,625</b>	<b>5,546</b>	<b>30,079</b>
<b>TIF DISTRICT FUND NET INCOME/LOSS</b>		<b>50,471</b>	<b>13,500</b>	<b>25,375</b>	<b>84,282</b>	<b>(58,907)</b>
<b>15 - ROAD &amp; BRIDGE FUND</b>						
<b>REVENUES</b>						
15-00-4100	VEHICLE LICENSE FEES	20,625	20,000	20,000	19,995	5
15-00-4110	REAL ESTATE TAX-DEKALB COUNTY	5,060	5,000	5,000	4,731	269
15-00-4120	REAL ESTATE TAX-KANE COUNTY	20,094	20,000	20,000	20,904	(904)
15-00-4260	VIRGIL TWSP. REPLACE. TAX	390	250	187	208	(21)
15-00-4800	INTEREST INCOME	1,216	750	563	-	563
<b>** TOTAL REVENUE</b>		<b>47,384</b>	<b>46,000</b>	<b>45,750</b>	<b>45,838</b>	<b>(88)</b>
<b>EXPENDITURES</b>						
15-00-5100	GENERAL SUPPLIES	322	500	500	190	310
15-00-5320	ENGINEERING SERVICES	-	-	-	6,715	(6,715)
15-00-5620	STREET MAINTENANCE	16,300	60,000	60,000	44,700	15,300
15-00-5900	OTHER EXPENSES	-	-	-	96	(96)
<b>** TOTAL EXPENDITURES</b>		<b>16,622</b>	<b>60,500</b>	<b>60,500</b>	<b>51,701</b>	<b>8,799</b>
<b>ROAD &amp; BRIDGE FUND NET INCOME/LOSS</b>		<b>30,762</b>	<b>(14,500)</b>	<b>(14,750)</b>	<b>(5,863)</b>	<b>(8,887)</b>

**VILLAGE OF MAPLE PARK - BUDGET REPORT**  
**May 1, 2019 - January 31, 2020**

		FY 2019 Actuals	FY 2020 Budget	Budget May 19 - Jan 20	Actual Totals for May 19 - Jan 20	Variance to Budget
<b>19 - MOTOR FUEL TAX FUND</b>						
<b>REVENUES</b>						
19-00-4290	STATE OF IL-MOTOR FUEL TAX	33,254	33,340	25,005	35,077	(10,072)
19-00-4800	INTEREST INCOME	2,702	2,000	1,500	2,195	(695)
	<b>** TOTAL REVENUE</b>	<b>35,955</b>	<b>35,340</b>	<b>26,505</b>	<b>37,272</b>	<b>(10,767)</b>
<b>EXPENDITURES</b>						
19-00-5200	STREET IMPROVEMENTS	-	115,000	115,000	-	115,000
19-00-5320	ENGINEERING SERVICES	-	25,000	25,000	-	25,000
	<b>** TOTAL EXPENDITURES</b>	<b>-</b>	<b>140,000</b>	<b>140,000</b>	<b>-</b>	<b>140,000</b>
	<b>MOTOR FUEL TAX FUND NET INCOME/LOSS</b>	<b>35,955</b>	<b>(104,661)</b>	<b>(113,495)</b>	<b>37,272</b>	<b>(150,767)</b>

**28 - DEVELOPER ESCROW FUND**

<b>REVENUES</b>						
28-00-4940	DEVELOPER RECEIPTS	34,125	10,000	-	-	-
	<b>** TOTAL REVENUE</b>	<b>34,125</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES</b>						
28-00-5320	DEVELOPER LEGAL EXPENDITURES	175	5,000	-	-	-
28-00-5330	DEVELOPER ENGINEERING & ADMIN	33,950	5,000	-	-	-
	<b>** TOTAL EXPENDITURES</b>	<b>34,125</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>DEVELOPER ESCROW FUND NET INCOME/LOSS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**52 - WATER & SEWER FUND**

<b>REVENUES</b>						
52-00-4170	WATER REVENUE	201,342	207,558	138,372	139,156	(784)
52-00-4171	ALLOCATION OF WATER REVENUE	(13,506)	(13,000)	(8,667)	(9,232)	565
52-00-4180	SEWER REVENUE	199,175	207,901	138,601	139,499	(899)
52-00-4181	ALLOCATION OF SEWER REVENUE	(13,230)	(13,000)	(8,667)	(9,158)	491
52-00-4190	PENALTIES	6,756	6,000	4,000	4,369	(369)
52-00-4200	TURN ON/OFF REVENUE	425	500	333	250	83
52-00-4200.01	THE SETTLEMENT - TURN ON/OFF REVENUE	200	-	-	100	(100)
52-00-4200.02	SQUIRE'S CROSSING - TURN ON/OFF REVENUE	1,500	500	500	300	200
52-00-4200.03	HERITAGE HILLS - TURN ON/OFF REVENUE	-	-	-	100	(100)
52-00-4300.01	METER FEES - SETTLEMENT	688	-	-	344	(344)
52-00-4300.02	METER FEES - SQUIRE'S CROSSING	5,411	1,720	1,720	1,032	688
52-00-4300.03	METER FEES - HERITAGE HILLS	-	-	-	344	(344)
52-00-4460.01	SEWER INSPECT - SETTLEMENT	400	-	-	200	(200)
52-00-4460.02	SEWER INSPECT - SQUIRE'S CROSSING	3,000	1,000	1,000	600	400
52-00-4460.03	SEWER INSPECT - HERITAGE HILLS	-	-	-	200	(200)
52-00-4800	INTEREST INCOME	6,871	5,000	3,750	-	3,750
52-00-4900	OTHER REVENUE	262	200	150	150	0
52-00-4994	TRANSFER FROM UTILITY TAX	-	59,000	29,500	59,000	(29,500)
	<b>** TOTAL REVENUE</b>	<b>399,294</b>	<b>463,379</b>	<b>300,593</b>	<b>327,255</b>	<b>(26,663)</b>



**VILLAGE OF MAPLE PARK - BUDGET REPORT**  
**May 1, 2019 - January 31, 2020**

		FY 2019 Actuals	FY 2020 Budget	Budget May 19 - Jan 20	Actual Totals for May 19 - Jan 20	Variance to Budget
<b>10 - WATER DIVISION EXPENDITURES</b>						
52-10-5010	WAGES	23,037	25,588	19,191	17,636	1,556
52-10-5020	SOCIAL SECURITY EXPENSE	1,910	2,119	1,589	1,567	22
52-10-5030	PENSION EXPENSE	743	772	579	593	(13)
52-10-5040	EMPLOYEE MEDICAL INSURANCE	2,057	2,112	1,584	1,527	57
52-10-5100	GENERAL SUPPLIES	179	400	300	-	300
52-10-5105	METERS	4,399	5,000	3,750	3,428	322
52-10-5110	CHEMICALS	14,900	15,000	11,250	13,765	(2,515)
52-10-5120	POSTAGE	868	2,000	1,500	825	675
52-10-5250	GASOLINE & FUEL	1,257	1,500	1,125	804	321
52-10-5320	ENGINEERING	-	-	-	170	(170)
52-10-5330	LEGAL EXPENSE	44	250	187	-	187
52-10-5335	TEST EXPENSE	2,221	3,000	2,250	1,728	522
52-10-5375	ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	12,188	12,186	2
52-10-5390	OTHER PROFESSIONAL SERVICES	15,125	16,000	12,125	11,701	424
52-10-5550	SOFTWARE EXPENSE	975	1,000	1,000	975	25
52-10-5600	MAINTENANCE & REPAIR	31,750	27,500	20,625	38,703	(18,078)
52-10-5700	TELEPHONE	726	700	525	583	(58)
52-10-5730	UTILITIES	18,194	18,000	13,500	11,688	1,812
52-10-5740	JULIE LOCATES	198	250	250	248	2
52-10-5870	IEPA LOAN - PRINCIPAL	52,076	53,478	26,561	53,478	(26,917)
52-10-5880	IEPA LOAN - INTEREST	6,815	5,602	2,979	5,602	(2,623)
52-10-5886	IEPA LOAN - WATERMAIN	26,501	27,112	27,112	27,112	-
52-10-5888	IEPA LOAN - WATERMAIN	10,328	9,992	9,992	9,992	-
52-10-5900	OTHER EXPENSE	112	500	375	50	325
52-10-8215	VEHICLE PURCHASE	-	24,000	24,000	22,477	1,523
<b>** TOTAL WATER EXPENDITURES</b>		<b>230,662</b>	<b>258,126</b>	<b>194,538</b>	<b>236,838</b>	<b>(42,299)</b>
<b>20 - SEWER DIVISION EXPENDITURES</b>						
52-20-5010	WAGES	21,597	21,983	16,487	15,063	1,425
52-20-5020	SOCIAL SECURITY EXPENSE	1,808	1,818	1,364	1,339	24
52-20-5030	PENSION EXPENSE	687	615	461	472	(11)
52-20-5040	EMPLOYEE MEDICAL INSURANCE	1,934	1,782	1,337	1,288	48
52-20-5100	GENERAL SUPPLIES	149	250	187	-	187
52-20-5110	CHEMICALS	-	250	187	-	187
52-20-5120	POSTAGE	630	900	675	675	-
52-20-5250	GASOLINE & FUEL	489	750	563	312	250
52-20-5320	ENGINEERING	510	-	-	-	-
52-20-5330	LEGAL EXPENSE	-	250	187	-	187
52-20-5335	TEST EXPENSE	243	1,600	1,200	-	1,200
52-20-5375	ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	12,188	12,186	2
52-20-5390	OTHER PROFESSIONAL SERVICES	15,000	15,500	11,750	11,338	413
52-20-5400	PERMIT EXPENSE	2,500	2,500	2,500	2,500	-
52-20-5550	SOFTWARE EXPENSE	975	1,000	1,000	975	25
52-20-5600	MAINTENANCE & REPAIR	9,043	12,000	9,000	15,975	(6,975)
52-20-5700	TELEPHONE	1,350	1,300	975	1,073	(98)
52-20-5730	UTILITIES	12,506	11,000	8,250	9,368	(1,118)
52-20-5740	JULIE LOCATES	198	250	250	248	2
52-20-5870	IEPA LOAN - PRINCIPAL	29,532	-	-	-	-
52-20-5880	IEPA LOAN - INTEREST	28	-	-	-	-
52-20-5900	OTHER EXPENSE	299	500	375	50	325
52-20-8215	VEHICLE PURCHASE	-	24,000	24,000	22,477	1,523
<b>** TOTAL SEWER EXPENDITURES</b>		<b>115,728</b>	<b>114,498</b>	<b>92,936</b>	<b>95,339</b>	<b>(2,403)</b>
<b>TOTAL WATER &amp; SEWER FUND EXPENDITURES</b>		<b>346,390</b>	<b>372,624</b>	<b>287,474</b>	<b>332,177</b>	<b>(44,703)</b>
<b>WATER &amp; SEWER FUND NET INCOME/LOSS</b>		<b>52,904</b>	<b>90,755</b>	<b>13,119</b>	<b>(4,921)</b>	<b>18,040</b>

**VILLAGE OF MAPLE PARK - BUDGET REPORT**  
**May 1, 2019 - January 31, 2020**

		FY 2019 Actuals	FY 2020 Budget	Budget May 19 - Jan 20	Actual Totals for May 19 - Jan 20	Variance to Budget
<b>54 - WATER IMPROVEMENT ACCOUNT</b>						
<b>REVENUES</b>						
54-00-4171	ALLOCATION OF WATER REVENUE	13,506	13,000	8,667	9,232	(565)
54-00-4430.01	WATER CONNECTION - THE SETTLEMENT	5,000	-	-	2,500	(2,500)
54-00-4430.02	WATER CONNECTION - SQUIRE'S CROSSING	7,500	12,500	12,500	7,500	5,000
54-00-4430.03	WATER CONNECTION - HERITAGE HILLS	-	-	-	2,500	(2,500)
54-00-4650.01	IMPACT FEES - THE SETTLEMENT	7,186	-	-	3,593	(3,593)
54-00-4650.02	IMPACT FEES - SQUIRE'S CROSSING	48,554	16,449	16,449	9,798	6,652
54-00-4650.03	IMPACT FEES - HERITAGE HILLS	-	-	-	3,665	(3,665)
54-00-4800	INTEREST INCOME	3,638	2,500	1,875	136	1,739
54-00-4994	TRANSFER FROM UTILITY TAX FUND	-	12,237	12,237	12,237	-
	<b>** TOTAL REVENUE</b>	<b>85,384</b>	<b>56,687</b>	<b>51,728</b>	<b>51,161</b>	<b>567</b>
<b>EXPENDITURES</b>						
54-00-5320	ENGINEERING SERVICES	-	10,000	10,000	4,250	5,750
54-00-5600	WATER IMPROVEMENT REPAIRS & MAINTENANCE	40,846	-	-	-	-
54-00-5900	OTHER EXPENSE	57	-	-	-	-
54-00-8205	WATERMAIN LOAN PAYMENT - PRINCIPAL	11,050	11,531	11,531	11,531	-
54-00-8207	WATERMAIN LOAN PAYMENT - INTEREST	898	706	706	706	-
54-00-8211	WATER READER UPGRADE	-	-	-	-	-
	<b>** TOTAL EXPENDITURES</b>	<b>52,851</b>	<b>22,237</b>	<b>22,237</b>	<b>16,487</b>	<b>5,750</b>
	<b>WATER IMPROVEMENT NET INCOME/LOSS</b>	<b>32,533</b>	<b>34,449</b>	<b>29,491</b>	<b>34,674</b>	<b>(5,183)</b>
<b>56 -SEWER IMPROVEMENT ACCOUNT</b>						
<b>REVENUES</b>						
56-00-4181	ALLOCATION OF SEWER REVENUE	13,230	13,000	8,667	9,158	(491)
56-00-4420.01	SEWER TAP - SETTLEMENT	1,500	-	-	750	(750)
56-00-4420.02	SEWER TAP - SQUIRE'S CROSSING	2,250	3,750	3,750	2,250	1,500
56-00-4420.03	SEWER TAP - HERITAGE HILLS	-	-	-	750	(750)
56-00-4650.01	IMPACT FEES - THE SETTLEMENT	7,186	-	-	3,593	(3,593)
56-00-4650.02	IMPACT FEES - SQUIRE'S CROSSING	53,804	18,324	18,324	10,923	7,402
56-00-4650.03	IMPACT FEES - HERITAGE HILLS	-	-	-	3,665	(3,665)
56-00-4800	INTEREST INCOME	6,961	4,500	3,375	1,228	2,147
	<b>** TOTAL REVENUE</b>	<b>84,932</b>	<b>39,574</b>	<b>34,116</b>	<b>32,317</b>	<b>1,800</b>
<b>EXPENDITURES</b>						
56-00-5600	MAINTENANCE & REPAIR	-	-	-	-	-
	<b>** TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>SEWER IMPROVEMENT NET INCOME/LOSS</b>	<b>84,932</b>	<b>39,574</b>	<b>34,116</b>	<b>32,317</b>	<b>1,800</b>
<b>70 - SCHOOL LAND CASH FUND</b>						
<b>REVENUES</b>						
70-00-4100.01	SCHOOL CONTRIBUTION - SETTLEMENT	4,400	-	-	2,200	(2,200)
70-00-4100.02	SCHOOL CONTRIBUTION - SQUIRE'S CROSSING	48,000	16,000	16,000	9,600	6,400
70-00-4100.03	SCHOOL CONTRIBUTION - HERITAGE HILLS	-	-	-	2,200	(2,200)
70-00-4100.99	SCHOOL CONTRIBUTIONS RECLASSIFIED	(52,400)	(16,000)	(16,000)	-	(16,000)
	<b>** TOTAL REVENUE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,000</b>	<b>(14,000)</b>
<b>EXPENDITURES</b>						
70-00-5930	PAYMENT TO SCHOOLS	-	-	-	-	-
	<b>** TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>SCHOOL LAND CASH NET INCOME/LOSS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,000</b>	<b>(14,000)</b>
<b>GRAND TOTALS</b>						
	<b>GRAND TOTAL REVENUE</b>	<b>1,724,746</b>	<b>1,471,267</b>	<b>1,155,331</b>	<b>1,422,348</b>	<b>(267,017)</b>
	<b>GRAND TOTAL EXPENSES</b>	<b>1,249,185</b>	<b>1,531,451</b>	<b>1,218,112</b>	<b>1,135,999</b>	<b>82,113</b>
	<b>GRAND TOTAL NET INCOME / LOSS</b>	<b>475,561</b>	<b>(60,183)</b>	<b>(62,781)</b>	<b>286,349</b>	<b>(349,130)</b>

Estimated Fund Balance  
through January 31, 2020

	<b>Beginning Balance 05/01/19</b>	<b>Revenues FY20</b>	<b>Expenditures FY20</b>	<b>Ending Balance</b>	<b>Est Balance Budget as of 04/30/20</b>	<b>Better/(Worse)</b>
<b>General Fund</b>	\$288,187	\$720,252	\$592,859	\$415,580	\$192,989	222,591
<b>Other Funds:</b>						
Utility Tax Fund	560,784	104,426	137,230	527,980	507,128	20,852
TIF District Fund	86,764	89,827	5,546	171,045	100,221	70,824
Road & Bridge Fund	70,070	45,838	51,701	64,207	55,461	8,746
Motor Fuel Tax Fund	143,696	37,272	-	180,968	39,058	141,910
Totals	861,314	277,363	194,477	944,200	701,868	242,332
<b>Water &amp; Sewer Funds</b>						
Water & Sewer Operating Fund	411,570	327,255	332,177	406,648	491,168	(84,520)
Water Improvement Fund	200,882	51,161	16,487	235,556	223,325	12,231
Sewer Improvement Fund	389,839	32,317	-	422,156	419,766	2,390
Totals	1,002,291	410,733	348,664	1,064,360	1,134,259	(69,899)
<b>Village Totals</b>	<b>\$2,151,792</b>	<b>\$1,408,348</b>	<b>\$1,136,000</b>	<b>\$2,424,140</b>	<b>\$2,029,116</b>	<b>395,024</b>

Estimated Cash Balances for January 31, 2020

	01/01/20 Balance	Misc	Transfers & Deposits	Manual Checks and Tax Pymts	Payroll	01/31/20 Check Run	Estimated 01/31/20 Balance	
Old Second Checking	50,714.12	(85.97)	168,743.01	(50,484.74)	(17,959.55)	(80,897.45)	70,029.42	0.00%
First Midwest	335,132.25						335,132.25	1.94%
TIF Funds	173,873.43						173,873.43	0.00%
Illinois Funds	1,593,285.62		(80,564.28)				1,512,721.34	2.12%
First Midwest CD	37,000.00						37,000.00	0.50%
13 Month CD	257,398.98						257,398.98	2.75%
	2,447,404.40	(85.97)	88,178.73	(50,484.74)	(17,959.55)	(80,897.45)	2,386,155.42	

Village of Maple Park  
Water & Sewer Departments  
As of December 31, 2019

Water Pumped to Billed Statistics

Months	Gallons Pumped	Gallons Billed	% Pumped to Billed	Target* % Pump to Billed	% Variance
November / December 2019 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Water Service Leak (11/19/19)	5,049.80 (9.08) (227.70) (15.20) (10.90) (20.00) 4,766.93	4,171.70	87.51%	90.00%	-2.49%
September / October 2019 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up	4,840.80 (10.95) (218.40) (15.20) (10.50) 4,585.75	4,369.00	95.27%	90.00%	5.27%
July / August 2019 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Watermain break (07/27/19)	6,202.70 (13.73) (288.50) (15.20) (13.80) (100.00) 5,771.48	5,468.00	94.74%	90.00%	4.74%
May / June 2019 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Hydrant Flushing (06/13 & 06/14) -Hydrant Flushing (06/21)	5,569.40 (8.03) (314.60) (15.20) (6.60) (140.00) (35.00) 5,049.98	4,258.50	84.33%	90.00%	-5.67%
March / April 2019 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up	5,006.80 (9.08) (162.50) (15.20) (7.90) 4,812.13	4,099.73	85.20%	90.00%	-4.80%
January / February 2019 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Leak at 311 W. Ashton Dr. -Meter issue at 309 Pearl	5,532.90 (10.20) (144.00) (15.20) (7.80) (10.00) (5.00) 5,340.70	4,747.68	88.90%	90.00%	-1.10%
November / December 2018 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Leak at 311 W. Ashton Dr.	5,345.30 (11.03) (170.60) (15.20) (8.20) (20.00) 5,120.28	4,237.20	82.75%	90.00%	-7.25%
September / October 2018 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Hydrant Flushing -Resin Exchange -Fire	5,229.70 (10.04) (149.00) (15.20) (7.50) (3.00) (10.00) (10.00) 5,024.97	4,401.24	87.59%	90.00%	-2.41%
July / August 2018 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up	5,965.30 (6.99) (222.90) (15.20) (10.50) 5,709.71	5,323.96	93.24%	90.00%	3.24%

\*Target of 90% - Illinois Water Association Goal to maintain



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151


Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

## MEMORANDUM

**TO:** Village President and Board of Trustees

**FROM:** Village Administrator Dawn Wucki-Rossbach 

**DATE:** January 30, 2020

**SUBJECT: RESOLUTION 2020-02 – AMEND RESOLUTION 2019-25 TO CORRECT BID AWARD AMOUNT**

### **BACKGROUND**

At the September 17, 2019 Special Board Meeting, the Village Board approved a bid award for Elliott & Wood, Incorporated in the amount of \$39,750 for the storm sewer work that is part of the Center Street Paving Project. Upon reviewing the Village's account balances to determine if funds were available to pay for the topographical surveys for the projects identified as Items C.1. and C.2. on the February 4, 2020 Village Board Agenda, the error in Resolution 2019-25 was discovered. The error was in the dollar amount of the bid award. This error was also reflected in the Minutes of September 17, 2019. The error lists the bid award in the amount of \$600,000.

Resolution 2020-02 amends Resolution 2019-25 by correcting the bid award amount to \$39,750. A notation documenting the amendment to the bid award amount will also be attached to the September 17, 2019 Meeting Minutes.

### **RECOMMENDATION**

That the Village Board motion to approve Resolution 2020-02 Amending Resolution 2019-25 that corrects the Elliot & Wood, Incorporated bid award amount to \$39,750 for the storm sewer work that is part of the Center Street Paving Project.

### Attachments

Attachment A – Resolution 2019-25 A Resolution approving a Contract for the Storm Sewer Project as Part of the Center Street Paving Projects

Attachment B – Special Meeting Minutes 9-17-19

Resolution 2020-02 – A Resolution Amending Resolution 2019-25 Approving a Contract for the Storm Sewer Project as Part of the Center Street Paving Project

**VILLAGE OF MAPLE PARK**  
**Resolution 2019-25 Approved: September 17, 2019**

**RESOLUTION APPROVING A CONTRACT FOR THE  
STORM SEWER PROJECT AS PART OF THE CENTER  
STREET PAVING PROJECT**

**WHEREAS**, the Village has determined that it is necessary to provide for the maintenance of streets and storm sewers within the Village;

**WHEREAS**, the Village sought bids for the Storm Sewer Project as part of the Center Street Paving Project; and,

**WHEREAS**, the Village of Maple Park will require all contractors to meet the requirements of the Illinois Prevailing Wage Act; and,

**WHEREAS**, on Friday, September 13, 2019, sealed bids were opened and read aloud for the Village of Maple Park 2019 Storm Sewer Project as part of the Center Street Paving Project; and,

**WHEREAS**, the lowest responsible bidder was Elliott & Wood, Inc., in the amount of \$600,000.

**WHEREAS**, the Village of Maple Park has determined that it is in the best interest to authorize the bid award to Elliott & Wood, Inc., for the Village of Maple Park 2019 Storm Sewer Project as part of the Center Street Paving Project.

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Maple Park as follows:

**SECTION 1.** The Village of Maple Park approves the bid award to Elliott & Wood, Inc., in the amount of \$600,000, for the 2019 Stormsewer Project as part of the Center Street Paving Project.

**SECTION 2.** This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

**SECTION 3.** All Resolutions and parts of Resolutions in conflict herewith are hereby repealed.

**PASSED** by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at its regular Board meeting held on September 17, 2019.

Ayes: Fahnestock, Harris<sup>R</sup>, Higgins, Rebone, Ward

Nays: None

Absent: None

APPROVED this 25<sup>th</sup> day of September, 2019.



A handwritten signature in blue ink that reads "Kathleen Curtis".

---

Kathleen Curtis, Village President

ATTEST:

A handwritten signature in blue ink that reads "Elizabeth Peerboom".

---

Elizabeth Peerboom, Village Clerk





# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.org>

Approved by the Village  
Board 11-5-19

## SPECIAL BOARD OF TRUSTEES MEETING MINUTES SEPTEMBER 17, 2019 Maple Park Civic Center 302 Willow Street, Maple Park

### 1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Village President Kathy Curtis called the meeting to order at 7:00 p.m.

Village Clerk Liz Peerboom called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee Suzann Fahnestock, Trustee Chris Rebone, Trustee Jen Ward, Trustee JP Dries and Trustee Chris Higgins. Absent: Trustee Brandon Harris.<sup>R</sup>.

Others present: Village Administrator Dawn Wucki-Rossbach, Village Engineer Jeremy Lin, Police Chief Dean Stiegemeier, and Village Clerk Liz Peerboom.

### 2. MOTION TO ALLOW TRUSTEE BRANDON HARRIS TO CALL INTO THE MEETING.

Trustee Ward made a motion to allow Trustee Brandon Harris to call into the meeting, seconded by Trustee Dries. Motion carried by voice vote.

### 3. PUBLIC COMMENTS

None.

### 4. RESOLUTION 2019-24 APPROVAL OF MFT BID AWARD

RESOLUTION APPROVING A CONTRACT FOR THE 2019 MFT CENTER STREET PAVING PROJECT TO CURRAN CONTRACTING COMPANY OF CRYSTAL LAKE, ILLINOIS IN THE AMOUNT OF \$174,000

*This resolution would approve the bid award for the Center Street Paving Project.*

Trustee Dries made a motion to approve Resolution 2019-24, "APPROVING A CONTRACT FOR THE 2019 MFT CENTER STREET PAVING PROJECT TO CURRAN CONTRACTING COMPANY OF CRYSTAL LAKE, ILLINOIS IN THE AMOUNT OF \$174,000," seconded by Trustee Rebone. Motion carried by roll call vote. Aye: Dries, Fahnestock, Harris<sup>R</sup>, Higgins, Rebone, Ward. Nay: None. Absent: None. (6-0-0)

Village Engineer Jeremy Lin advised that the next steps would be to send this to IDOT for approval and then having a kickoff meeting.

**5. RESOLUTION 2019-25 APPROVAL OF STORM SEWER PROJECT BID AWARD**

**RESOLUTION APPROVING A CONTRACT FOR THE STORM SEWER PROJECT AS PART OF THE CENTER STREET PAVING PROJECT**

*This resolution allows the Village Engineer to go forward with the Storm Sewer Project on Center Street.*

Trustee Higgins made a motion to approve Resolution 2019-25, "APPROVING A CONTRACT WITH ELLIOTT & WOOD, INC., IN THE AMOUNT OF \$600,000 AS PART OF THE CENTER STREET PAVING PROJECT," seconded by Trustee Dries. Motion carried by roll vote. Aye: Fahnestock, Harris<sup>R</sup>, Higgins, Rebone, Ward, Dries. Nay: None. Absent: None. (6-0-0)

**6. RESOLUTION 2019-26 HERTIAGE HILLS PHASE I DETENTION POND**

AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO ACCEPT THE PROPOSAL FROM W. E. HANNA SURVEYORS, OF DEKALB, ILLINOIS, FOR THE COMPLETION OF A SURVEY, STAKING, AND THE CREATION OF A PLAT OF SURVEY FOR THE HERITAGE HILLS PHASE I DETENTION POND IN AN AMOUNT NOT TO EXCEED \$2,400.00

Trustee Dries made a motion to approve Resolution 2019-26, AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO ACCEPT THE PROPOSAL FROM W. E. HANNA SURVEYORS, OF DEKALB, ILLINOIS, FOR THE COMPLETION OF A SURVEY, STAKING, AND THE CREATION OF A PLAT OF SURVEY FOR THE HERITAGE HILLS PHASE I DETENTION POND IN AN AMOUNT NOT TO EXCEED \$2,400.00, seconded by Trustee Rebone. Motion carried by roll call vote. Aye: Harris<sup>R</sup>, Higgins, Rebone, Ward, Dries. Nay: None. Absent: None. (6-0-0)

**7. DISCUSSION REGARDING RECREATIONAL CANNABIS**

President Curtis advised that the resolution to prohibit recreational cannabis failed. She added that technically a non-home rule community would not be able to put a question on the ballot with just a resolution. However, she added, that Village Attorney Kevin Buick advised that he had conferred with a retired judge and a former chairman of the State of Illinois Elections Board, and he said that it is not likely that the Village would get challenged.

Trustee Harris said that he would like to see the village put it on the ballot and work with the planning commission in the meantime. During that time, it would be a special use. Trustee Higgins said he would like it to go to the planning commission public hearing only. Trustee Fahnestock said she would like it to go to referendum.

Consensus was to put the item on the ballot, but Trustee Higgins did not agree. Trustee Ward favored a petition.

Trustee Fahnestock made a motion to put a resolution for an advisory question on the ballot for March 2020, seconded by Trustee Rebone. Motion carried by roll call vote. Aye: Rebone, Ward, Dries, Fahnestock, Harris<sup>R</sup>. Nay: Higgins. Absent: None. (5-1-0)

## **8. REVIEW AND DISCUSSION OF THE EMERGENCY/DISASTER PLAN**

At 7:25 p.m., Trustee Curtis recessed the Special meeting to go into the Personnel Committee meeting.

Trustee Higgins left the meeting at 7:28 p.m.

The Special meeting was reconvened at 8:10 p.m.

## **9. OTHER ITEMS**

None.

## **10. ADJOURNMENT**

Trustee Dries made a motion to adjourn the meeting, seconded by Trustee Fahnestock. Motion carried by voice vote.

Meeting adjourned at 8:15 p.m.

*Liz Peerboom*

---

Liz Peerboom, CMC  
Village Clerk

**VILLAGE OF MAPLE PARK**

**Resolution 2020-02**

**A RESOLUTION AMENDING RESOLUTION 2019-25  
APPROVING A CONTRACT FOR THE STORM SEWER  
PROJECT AS PART OF THE CENTER STREET PAVING  
PROJECT**

**WHEREAS**, the Village has determined that it is necessary to provide for the maintenance of streets and storm sewers within the Village;

**WHEREAS**, the Village sought bids for the Storm Sewer Project as part of the Center Street Paving Project; and,

**WHEREAS**, the Village of Maple Park will require all contractors to meet the requirements of the Illinois Prevailing Wage Act; and,

**WHEREAS**, on Friday, September 13, 2019, sealed bids were opened and read aloud for the Village of Maple Park 2019 Storm Sewer Project as part of the Center Street Paving Project; and,

**WHEREAS**, the lowest responsible bidder was Elliott & Wood, Inc., in the amount of \$39,750.

**WHEREAS**, the Village of Maple Park has determined that it is in the best interest to authorize the bid award to Elliott & Wood, Inc., for the Village of Maple Park 2019 Storm Sewer Project as part of the Center Street Paving Project in the amount of \$39,750; however, the Resolution reflected \$600,000 so a correction is necessary.

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Maple Park as follows:

**SECTION 1.** The Village of Maple Park approves the bid award to Elliott & Wood, Inc., in the amount of \$39,750, for the 2019 Stormsewer Project as part of the Center Street Paving Project.

**SECTION 2.** This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

**SECTION 3.** All Resolutions and parts of Resolutions in conflict herewith are hereby repealed.

**PASSED** by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at its regular Board meeting held on February 4, 2020.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_ .

(SEAL)

---

Kathleen Curtis, Village President

**ATTEST:**

---

Theresa D'Amato, Village Clerk

## **RESOLUTION 2020-03**

### **A RESOLUTION PROVIDING FOR THE APPOINTMENT OF THERESA D'AMATO AS VILLAGE CLERK**

**WHEREAS**, the Village of Maple Park (hereinafter referred to as “Village”) is a municipal corporation established and existing under the laws of the State of Illinois pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1 *et seq.*; and

**WHEREAS**, Section 5/3.1-25-90 the Illinois Municipal Code permits any Village of fewer than 5,000 inhabitants to adopt a resolution permitting the Village President to appoint a Village Clerk with the concurrence of the Board of Trustees through the adoption of a resolution by the affirmative vote of two-thirds of the Board, for such term as shall be determined by the Village Board; and

**WHEREAS**, as the last official census taken of the Village, there are fewer than 5,000 inhabitants in the Village; and

**WHEREAS**, the Village Code, Title 1, Chapter 6, Article A, Section 1-6A-1 provides for appointment of a Village Clerk by the Village President, with concurrence of the Village Board of Trustees; and

**WHEREAS**, a vacancy exists in the Office of the Village Clerk as a result of the recent retirement of the former Village Clerk; and

**WHEREAS**, a notice of a resolution for appointment of Theresa D’Amato as Village Clerk has been given by placement of such on an agenda of the February 4, 2020 Village Board of Trustees meeting, posted and distributed in accordance with the Open Meetings Act, and

**WHEREAS**, the President has recommended that the Village board authorize the appointment of Theresa D’Amato as Village Clerk to fill the vacancy in the Office of the Village Clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the President and Board of Trustees of the Village of Maple Park, Illinois, in a regular session assembled:

**Section 1.** That the recitals set forth above are incorporated herein and made a part of this Resolution.

**Section 2.** That the President and Board of Trustees find that an agenda for the February 4, 2020 Village Board of Trustees meeting, giving notice of the President and Board of Trustees intention to act upon this Resolution at said meeting.

**Section 3.** That based upon the retirement of former Village Clerk Elizabeth Peerboom, the Village finds that Theresa D'Amato can ably exercise the powers and functions of that office as Village Clerk, and therefore, does appoint and designate her as Village Clerk to be effective immediately.

**Section 4.** That in accordance with Section 5/3.1-25-90 of the Illinois Municipal Code, Theresa D'Amato is appointed and authorized to Village Clerk for the Village of Maple Park, Illinois and authorized as Village Clerk and shall exercise all powers of the Office of Village Clerk.

**Section 5.** That in accordance with Section 5/3.1-25-90 of the Illinois Municipal Code, whenever signing a document said Theresa D'Amato shall sign as Village Clerk.

**Section 6.** That the Village President is authorized to sign this Resolution, and the Village Clerk to attest thereto.

**Section 7.** That all Resolutions or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.

**Section 8.** That this Resolution shall be in full force and effect from and after its passage and approval as provided by law.

**PASSED** by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at a regular Board meeting held February 4, 2020.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: Higgins \_\_\_\_\_

**APPROVED** by the Village Board on the \_\_\_\_ day of \_\_\_\_\_, 2020.

SEAL

\_\_\_\_\_  
Kathleen Curtis, President

**ATTEST:**

\_\_\_\_\_  
Theresa D'Amato, Village Clerk





# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151


Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

## MEMORANDUM

**TO:** Village President and Board of Trustees

**FROM:** Village Administrator Dawn Wucki-Rossbach 

**DATE:** January 30, 2020

**SUBJECT:** **ORDINANCE 2020-03 – ORDINANCE AMENDING TITLE 4, CHAPTER 7 - SECTIONS 4-7-1 AND 4-7-3**

### **BACKGROUND**

On July 19, 2019, the State of Illinois changed the State's Raffles and Poker Run Act. The change in Statute allows:

1. That raffles may now be conducted statewide (4-7-1, 4-7- and 4-7-3.)
2. For the expansion of the list of organizations eligible to conduct raffles to include: bona fide religious, charitable, labor, business, fraternal, educational or veterans (5-year continuous operation requirements now waivable for certain national or state organization.); other bona fide not-for-profit organization (newly eligible, but 5-year requirement not waivable); non-profit fundraising organization organized to provide certain financial assistance to an identified person or group; law enforcement agencies and their statewide association (4-7-1.)
3. And still requires a bond for the raffle manager and that the Village has the ability to waive the bond requirement as long as the waiver provision is contained in license (4-7-3-C2.)
4. That governing boards, in addition to or in place of members may report to its membership regarding the gross receipts, expenses, etc. from the proceeds from the raffle (4-7-3E.3.)

Optional changes include the ability not to require the following information in order to issue a raffle:

1. The location of the raffle ticket sales (4-7-2.)
2. The maximum retail value of each prize awarded in a single raffle and the maximum price of each ticket (4-7-2.) On the 2019 Raffle License Applications, the total retail value of all prized awarded has not exceeded \$6,000.00.
3. The sponsoring organization may now contract with a third party to conduct the raffle and may lease a location for the raffle (4-7-3.)

Please review Attachment A; Staff took the existing text in the Municipal Code and indicated in red text the language that is addressed in the Act. Staff also indicated where Act changes are reflected in Ordinance 2020-03. Optional changes are identified and Staff has recommended retention of specific ordinance language; however, the Board could amend the Code to remove the optional language.

**RECOMMENDATION**

That the Village Board motion to approve Ordinance 2020-03 Amending Title 4, Chapter 7, Sections 4-7-1 and 4-7-3.

Attachments

Attachment A – Village of Maple Park Municipal Code Chapter 4-7-1, 4-7-2 and 4-7-3

Attachment B – Raffle License Application

Resolution 2020-03

#### 4-7-1: AUTHORIZED LICENSEES; EXEMPTION:

## ATTACHMENT A

- A. A license to operate a raffle shall be issued only to bona fide religious, charitable, labor, fraternal, educational or veterans' organizations that operate without profit to their members and which have been in existence continuously for a period of at least five (5) years immediately before making application for a license, and which have had, during that entire five (5) year period, a bona fide membership engaged in carrying out their objects, or to a nonprofit fundraising organization that the licensing authority determines is organized for the sole purpose of providing financial assistance to an identified individual or group of individuals suffering extreme financial hardship as the result of an illness, disability, accident or disaster.

The 5-year continuous operation requirement now waivable for certain national or state organizations, and other bona fide not-for-profit organizations (newly eligible, but 5-year requirement, not waivable)

Also included in the list of eligible organizations now includes law enforcement agencies and their statewide associations.

(Ordinance 2020-03 reflects this new language.)

B. No license shall be issued to:

1. Any person who has been convicted of a felony;
2. Any person who is or has been a professional gambler or gambling promoter;
3. Any person who is not of good moral character;
4. Any firm or corporation in which a person defined in subsection B1, B2 or B3 of this section has a proprietary, equitable or credit interest, or in which such a person is active or employed;
5. Any organization in which a person defined in subsections B1, B2 and B3 of this section is an officer, director or employee, whether compensated or not;
6. Any organization in which a person defined in subsections B1, B2 and B3 of this section is to participate, in the management or operation of a raffle as defined by state law. (Ord. 04-08, 6-16-2004)

#### 4-7-2: LICENSE APPLICATION:

- A. Application forms shall be furnished by the raffle administrator of the village and shall be filed with the same. Said applications shall show the following:
1. The name and address of the applicant(s);
  2. The address or place for the raffle's drawing;

3. A sworn statement attesting to the nonprofit character of the applicant, and the length of time said applicant has been in existence, if applicable;
  4. The place and date of incorporation of the applicant, if applicable;
  5. The number of members in good standing of the organization, if applicable;
  6. The name, address, telephone number, and date of birth of the president or chairperson of the organization;
  7. The name, address, telephone number, and date of birth of the raffle's manager;
  8. Designation, by name, address, telephone number, and date of birth, of all member(s) who will be responsible for the conduct and operation of the raffle;
  9. The time period during which the raffle chances will be sold or issued;
  10. The location of raffle ticket sales; (This can continue to be included or removed, since the new amendments allow the raffles to be sold statewide, and no longer restricts the sale to the location where the locality is licensed. Staff recommends retention, can be listed as area or statewide on Raffle License Application.)
  11. The location at which winning chances will be determined;
  12. The time of the determination of winning chances;
  13. The total retail value of all prizes awarded in a single raffle;
  14. The maximum retail value of each prize awarded in a single raffle; (The Act previously required established certain limits on prize values, chance prizes, and duration of chance sales. These limits are now optional. Staff recommends retention.)
  15. The maximum price charged for each chance sold; and
  16. If the purpose of the raffle is to provide financial assistance to an identified individual or group of individuals suffering extreme financial hardship as the result of an illness, disability, accident or disaster, the name or names of the group of individuals to be benefited, and a brief description of the illness, disability, accident or disaster giving rise to the financial hardship.
- B. The license application shall contain a sworn statement attesting to the accuracy of the information provided and to the nonprofit character of the prospectively licensed organization. Said statement shall be signed by the presiding officer and the secretary of that organization, or by the raffle manager if the raffle provides financial assistance to an individual or group of individuals suffering extreme financial hardship. (Ord. 04-08, 6-16-2004)

#### 4-7-3: REGULATIONS GOVERNING LICENSEES:

##### A. Value Of Prizes:

1. The aggregate retail value of all prizes or merchandise awarded by licensee in a single raffle shall not exceed one hundred twenty thousand dollars (\$120,000.00). (Now optional to establish raffle limits. Staff recommends retention.)
2. The maximum retail value of each prize awarded by a licensee in a single raffle shall be fifty thousand dollars (\$50,000.00). (Now optional to establish raffle limits. Staff recommends retention.)
3. The maximum price which may be charged for each raffle chance issued or sold shall be five hundred dollars (\$500.00). (Now optional to establish raffle limits. Staff recommends retention.)

B. Duration Of Raffle: The maximum number of days during which chances may be issued or sold pursuant to a license under this chapter shall be one hundred eighty (180) days.

##### C. Conduct Of Raffles: The conducting of raffles shall be subject to the following restrictions:

1. The entire net proceeds of any raffle must be exclusively devoted to the lawful purposes of the organization permitted to conduct the raffle.
2. No person, except a bona fide member of the licensed organization may participate in the management or operation of the raffle. (The Act now provides that directors, officers, employees, and members of the sponsoring organization may manage the raffle. Ordinance 2020-03 reflects this new language.)
3. No person may receive any remuneration or profit for participating in the management or operation of the raffle. (Deleted and included in 4-7-3-C2.)
4. A licensee may rent a premises on which to determine the winning chance or chances in a raffle only from an organization which is licensed under this chapter. (The sponsoring organization may contract with third parties to provide services in connection with the raffle. The Act now also allows a sponsoring organization to rent a premise for the raffle, subject to restrictions on rent. Staff recommends retention, Village application allows Raffle Applicant to identify who is responsible for conducting and operating the raffle. Remaining items will be renumbered.)
5. Raffle chances may be sold or issued only within the area or areas specified on the license. (These restrictions have also been lifted, allowing sales of raffle tickets to be sold beyond the borders of the area specified on the license, and also statewide. Staff recommends retention, can be listed as area or statewide on Raffle License Application.)
6. Winning chances may be determined only at those locations specified on the license.
7. A person under the age of eighteen (18) years may participate in the conducting of raffles or chances only with the permission of a parent or guardian. A person under the age of eighteen

(18) years may be within the area where winning chances are being determined only when accompanied by his or her parent or guardian.

#### D. Raffles Manager and Bond:

1. All operations of, and the conduct of, raffles shall be under the supervision of a single raffles manager as designated on the license application by the licensed organization. (The Act now provides that directors, officers, employees, and members of the sponsoring organization may manage the raffle. Ordinance 2020-03 reflects this new language.)

2. A manager shall give a fidelity bond in the amount of the aggregate retail value of the prizes as set out on the application, in favor of the organization and conditioned upon his or her honesty in the performance of his or her duties. Said bond shall provide that notice shall be given in writing to the licensing authority not less than thirty (30) days prior to its cancellation. Said bond may be waived by the raffle administrator by including a waiver provision in the license. (This section is expanded to include a provision for granting a waiver by the affirmative vote of the members of the licensed organization - The governing body of a local unit of government may waive this bond requirement by including a waiver provision in the license issued to an organization under this Act, provided that a license containing such waiver provision shall be granted only by the affirmative unanimous vote of the requisite number of members of the licensed organization or, if the licensed organization does not have members, of members of the governing board of the organization, to constitute an affirmative action of the licensed organization. Ordinance 2020-03 reflects this new language.)

#### E. Records:

1. Each licensee shall keep records of gross receipts, expenses and net proceeds for each single gathering or occasion at which winning chances are determined. All deductions for gross receipts for each single gathering or occasion shall be documented with receipts or other records, indicating the amount, a description of the purchased item or service or other reason for the deduction, and the recipient. The distribution of net proceeds shall be itemized as to payee, purpose, amount and date of payment.

2. Gross receipts from the operation of raffles programs shall be segregated from other revenues of the organization including bingo gross receipts, if bingo games are also conducted by the same nonprofit organization pursuant to a license issued by the department of revenue of the state of Illinois, and shall be placed in a separate account. Each organization shall have separate records of its raffles. The person who accounts for gross receipts, expenses and net proceeds from the operation of raffles shall not be the same person who accounts for other revenues of the organization.

3. Each organization licensed to conduct raffles shall, within thirty (30) days of the raffle drawing, report to its membership, and to the village, disclosing its gross receipts, expenses and net proceeds from raffles, and the distribution of net proceeds itemized as required above. (Amended to now include "governing board" in addition/or in place of "members." Ordinance 2020-03 reflects this new language.)

4. Records required by this section shall be preserved for three (3) years, and the licensed organization shall make available said records relating to the operation of raffles for public inspection at reasonable times and places.

F. Unauthorized Gambling: Nothing in this chapter shall be construed to authorize the conducting or operation of any gambling scheme, enterprise, activity or service, other than raffles as herein provided. (Ord. 04-08, 6-16-2004)

#### **4-7-4: LICENSE FEES:**

The fee for the license provided for herein shall be five dollars (\$5.00). (Ord. 04-08, 6-16-2004)

#### **4-7-5: ADMINISTRATION; AUTHORITY OF ADMINISTRATOR:**

- A. The clerk of the village shall be the raffles administrator of the village and shall be charged with the administration of this chapter.
- B. After the receipt by the raffles administrator of an application filed under this chapter, he or she shall take action within thirty (30) days from the date of said filing. (Ord. 04-08, 6-16-2004)



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309  
Fax: 815-827-4040  
Website: <http://www.villageofmaplepark.com>

☐ Approved  
☐ Denied  
Raffle License #: \_\_\_\_\_

ATTACHMENT B

**LICENSE FEE: \$5.00**

## RAFFLE LICENSE APPLICATION

Please print or type

**TYPE OF ORGANIZATION (check one):**

☐ CHARITABLE ☐ RELIGIOUS ☐ VETERAN ☐ SCHOOL ☐ SCOUTS  
☐ 4-H ☐ FRATERNAL ☐ OTHER (specify): \_\_\_\_\_

Applicant Name:

Name of Organization:

Mailing Address:

City, State, Zip Code:

City

State

Zip Code

Contact Phone: ( )

Area Code

Phone Number

Place of Incorporation:

Year:

President of Organization:

Date of Birth:

**DESIGNATE THE PERSON(S) WHO WILL BE RESPONSIBLE FOR THE CONDUCT AND OPERATION OF THE RAFFLE:**

Name:

Date of Birth:

Name:

Date of Birth:

Name:

Date of Birth:

Number of Members in Good Standing:

Dates raffle tickets will begin to be sold:

Location for ticket sales:

Date of raffle drawing:

Location of Drawing:

Purpose of Raffle:

Total retail value of all prizes to be awarded:

Maximum price charged for each chance/ticket sold (limit \$500):

Maximum retail value of each prize awarded (limit \$50,000):



**ATTESTATION:**

“The undersigned attest(s) that the aforementioned Organization is registered as a Not-for-profit organization under the laws of the State of Illinois, and has been continuously in existence for a minimum of five (5) years, preceding the date of this application. And that during this entire five (5) year period preceding the application, the organization has maintained a bona fide membership actively engaged in carrying out its objectives. The undersigned do hereby State(s) under penalties of perjury, that all statements in the foregoing application are true and correct; that the officers, operators, and workers of the games are bona fide members of the sponsoring organization; and all are of good moral character, and have not been convicted of a felony; that if the Raffle Permit is granted hereunder, the undersigned will be responsible for the conduct of the games in accordance with the provisions of the laws of the State of Illinois, and this Jurisdiction, which governs the conduct of such games.

**FIDELITY BOND:**

A fidelity bond shall be given by the Raffle Chairman in the amount of the aggregate retail value of the prizes as set out on the application, in favor of the organization and conditioned upon his or her honesty in the performance of his or her duties. Said bond shall provide that notice shall be given in writing to the licensing authority not less than thirty days prior to its cancellation. Said bond may be waived at the discretion of the Village Raffle Administrator provided that the applicant provides proof that the membership of the organization has waived the requirement of said bond.

Signature of Applicant		Date:	
Signature of Organization President:		Date:	
Signature of Raffles Chairman:		Date:	

**For Village Use Only:**

Approved by:		Date Approved:		
Amount Due:		Paid By:		
		Check #	Cash	
Staff Initials:				

**Please complete and return this form to:**

Village of Maple Park  
P.O. Box 220  
Maple Park, IL 60151

If you should have any questions please call (815) 827-3309.

**VILLAGE OF MAPLE PARK**

---

**ORDINANCE NO. 2020-03**

**AN ORDINANCE AMENDING  
TITLE 4, CHAPTER 7, SECTION 4-7-1, “AUTHORIZED LICENSEES;  
EXEMPTIONS”  
AND  
TITLE 4, CHAPTER 7, SECTION 4-7-3 “REGULATIONS GOVERNING  
LICENSEES”  
OF THE MAPLE PARK VILLAGE CODE  
BY UPDATING THE DEFINITIONS AND EXEMPTIONS OF RAFFLES**

---

**ADOPTED BY  
THE BOARD OF TRUSTEES  
OF THE  
VILLAGE OF MAPLE PARK**

## **ORDINANCE NO. 2020-**

### **AN ORDINANCE AMENDING**

#### **TITLE 4, CHAPTER 7, SECTION 4-7-1, “AUTHORIZED LICENSEES; EXEMPTIONS” AND TITLE 4, CHAPTER 7, SECTION 4-7-2, “LICENSE APPLICATION” AND TITLE 4, CHAPTER 7, SECTION 4-7-3 “REGULATIONS GOVERNING LICENSEES” OF THE MAPLE PARK VILLAGE CODE BY UPDATING THE DEFINITIONS AND EXEMPTIONS OF RAFFLES**

**WHEREAS**, the Board of Trustees of the Village of Maple Park, Illinois has determined that it is in the best interest and welfare of the citizens of the Village of Maple Park to authorize and regulate the operation of raffles; and

**WHEREAS**, the Board of Trustees of the Village of Maple Park, Illinois has determined that its definitions and exemptions shall be amended; and

**NOW THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Maple Park Kane and DeKalb Counties, Illinois, in a regular session duly assembled, as follows:

**SECTION 1.** That Title 4, “BUSINESS AND LICENSE REGULATIONS”, Chapter 7, “RAFFLES” Section 1 “AUTHORIZED LICENSEES; EXEMPTION” is hereby amended as follows:

#### **4-7-1 AUTHORIZED LICENSEES; EXEMPTION**

- A. A license to operate a raffle shall be issued only to bona fide religious, charitable, labor, fraternal, educational ~~or~~ veterans’, or other bona fide not-for-profit organizations that operate without profit to their members and which have been in existence continuously for a period of five (5) years immediately before making application for a raffle license and which have ~~had~~ during that entire 5-year period been a bona fide membership engaged in carrying out their objects, or to a non-profit fundraising organization that the licensing authority determines is organized for the sole purpose of providing financial assistance to an identified group of individuals suffering extreme financial hardship as the result of an illness, disability, accident or disaster, or to any law enforcement agencies and statewide associations that represent law enforcement officials.

#### **4-7-3 REGULATIONS GOVERNING LICENSEES**

- C. 2) No person except a bona fide ~~member~~ director, officer, employee or member of the licensed organization or member of the sponsoring organization may manage or participate in the management ~~or operation~~ of the raffle. No person may receive any remuneration or profit for managing or participating in the management ~~or operation~~ of the raffle.

3) Deleted

- 3) A licensee may rent a premises on which to determine the winning chance or chances in a raffle provided that the rent is not determined as a percentage of

the receipts or profits from the raffle. ~~only from an organization which is licensed under this chapter.~~

4) Raffle chances may be sold throughout the State, including beyond the borders of the licensing municipality or county. ~~or issued only within the area specified on the license.~~

D. Raffles Manager and Bond

1) All management, operation, ~~of~~ and ~~the~~ conduct of raffles shall be under the supervision of a single manager designated by the organization.

2) A manager shall give a fidelity bond in the amount of the aggregate retail value of the prizes as set out on the application, in favor of the organization and conditioned upon his or her honesty in the performance of his or her duties, said bond shall provide that notice shall be given in writing to the licensing authority not less than thirty (30) days prior to its cancellation. Said bond may be waived by the raffle administrator by including a waiver provision in the license.

E. 3. Each organization licensed to conduct raffles shall, within thirty (30) days of the raffle drawing, report to its governing board and/or membership, and to the village, disclosing its gross receipts, expenses and net proceeds from raffles, and the distribution of net proceeds itemized as required above.

**PASSED** this \_\_\_ day of \_\_\_\_\_ pursuant to roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED** this \_\_\_ day of \_\_\_\_\_.

SEAL

\_\_\_\_\_  
Kathleen Curtis, Village President

ATTEST:

\_\_\_\_\_  
Theresa A. D'Amato, Village Clerk



## WORK ORDER

Client: Village of Maple Park  
Date: January 8, 2020  
Project Name: 2020 Stormwater Improvements (Washington-Pearl-Charles)

Services	Description	Fee
Engineering	Prepare a design for storm sewer/stormwater improvements in the area of Washington Street, Pearl Street and Charles Street to improve drainage from this area. Analyze the topography and existing storm sewer infrastructure along with any televising reports. Prepare plans and specifications for recommended stormwater improvements.	Standard hourly rates not to exceed \$15,000.

Accepted by:

---

Village of Maple Park



## WORK ORDER

Client: Village of Maple Park  
Date: January 8, 2020  
Project Name: Pearl Street and Center Street Paving Improvements

Services	Description	Fee
Engineering	Prepare a design for a pavement overlay along with any associated drainage improvements related to the pavement improvements. Work includes coordination of topographic survey, analysis of site conditions, preparation of plans and specifications. Scope includes Pearl St from County Line Rd to Broadway St, and Center St east of Broadway St.	Standard hourly rates not to exceed \$25,000.

Accepted by:

---

Village of Maple Park

# W. E. Hanna Surveyors

508 Pine Street, DeKalb, IL 60115  
Phone: 815-756-2189 Fax: 815-748-2532  
Email: [info@hannasurveyors.com](mailto:info@hannasurveyors.com)

L. Aaron Doogs  
IPLS No. 3833

January 9<sup>th</sup>, 2020

LinTech Engineering  
Jeremy Lin, President  
720 Industrial Dr. Suite 104  
Cary, IL 60013  
Phone: 847-809-2590  
Email: [jlin@litechengineering.com](mailto:jlin@litechengineering.com)

RE: Topography for 800 lineal feet of Charles Street and 420 lineal feet of Washington Street, Maple Park, Illinois.

Dear Jeremy,

Thank you for the opportunity to provide a proposal for professional land surveying services. W.E. Surveyors can provide a Topographic Survey for a fee of **\$3,700**.

We will provide Topography within the Right of Way, with 50' cross-sections, spot grades, 1' contours, all visible utilities and improvements. All sewer and water structures will be dipped for invert or top of pipe grade, according to the highlighted map you provided.

The surveys can be delivered in signed/sealed hard copies and digital autoCAD or pdf files. Surveys can be completed within 6 weeks of authorization.

Should this proposal be acceptable, please sign and email one copy as authorization to proceed.

Respectfully Submitted,



Leslie Aaron Doogs, P.L.S.  
W.E. Hanna Surveyors

Authorized by: \_\_\_\_\_

Date

# W. E. Hanna Surveyors

508 Pine Street, DeKalb, IL 60115  
Phone: 815-756-2189 Fax: 815-748-2532  
Email: [info@hannasurveyors.com](mailto:info@hannasurveyors.com)

L. Aaron Doogs  
IPLS No. 3833

January 9<sup>th</sup>, 2020

LinTech Engineering  
Jeremy Lin, President  
720 Industrial Dr. Suite 104  
Cary, IL 60013  
Phone: 847-809-2590  
Email: [jlin@lntechengineering.com](mailto:jlin@lntechengineering.com)

RE: Topography for 1,640 lineal feet of Pearl Street and 175 lineal feet of Center Street,  
Maple Park, Illinois.

Dear Jeremy,

Thank you for the opportunity to provide a proposal for professional land surveying services. W.E. Surveyors can provide a Topographic Survey for a fee of **\$5,400**.

We will provide Topography within the Right of Way, with 50' cross-sections, spot grades, 1' contours, all visible utilities and improvements. All sewer and water structures will be dipped for invert or top of pipe grade, according to the highlighted map you provided.

The surveys can be delivered in signed/sealed hard copies and digital autoCAD or pdf files. Surveys can be completed within 6 weeks of authorization.

Should this proposal be acceptable, please sign and email one copy as authorization to proceed.

Respectfully Submitted,



Leslie Aaron Doogs, P.L.S.  
W.E. Hanna Surveyors

Authorized by: \_\_\_\_\_

Date