



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

BOARD OF TRUSTEES MEETING AGENDA

TUESDAY, JULY 7, 2020

7 p.m.

MAPLE PARK CIVIC CENTER

302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL/QUORUM ESTABLISHED
4. PUBLIC COMMENTS – Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.
5. PROCLAMATIONS
6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

- a) Approval of Board Minutes
- b) Receive and File
 - Infrastructure Committee – May 12, 2020
 - Personnel Committee – April 21, 2020/May 19, 2020
 - Finance – April 28, 2020/May 26, 2020
- c) Acceptance of Cash and Investment Report as of May 31, 2020
- d) Approval of Bills Payable and Manual Check Register # 793

ACCOUNTS PAYABLE:	<u>\$32,158.72</u>
MANUAL CHECKS:	<u>\$1,835.60</u>
TOTAL:	<u>\$33,994.32</u>

- e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

7. FINANCIAL REPORT

8. LEGAL REPORT

9. VILLAGE ADMINISTRATOR REPORT

10. POLICE DEPARTMENT REPORT

11. PUBLIC WORKS REPORT

12. ENGINEERING REPORT

13. OLD BUSINESS

14. NEW BUSINESS

A. CONSIDERATIONS

B. MOTIONS

- 1) Adopting the Stormwater Management Infrastructure System Requirements for Homeowners Associations & Non-Residential Property Owners
- 2) Acceptance of Donation of Sidewalk from the Lions Club to the Village of Maple Park

C. RESOLUTIONS

RESOLUTION 2020-10 A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO APPROVE A CONTRACT WITH THE LOWEST COST ELECTRICITY PROVIDER

A RESOLUTION AUTHORIZING THE APPROVAL OF AN AGGREGATION CONTRACT.

This Resolution allows the Village President to enter into an electrical aggregation contract to provide the lowest cost electricity to the village.

RESOLUTION 2020-11 ACKNOWLEDGING A GRAND VICTORIA RIVERBOAT GRANT AWARD AND AUTHORIZING THE USE OF WATER IMPROVEMENT FUNDS IN THE AMOUNT OF \$2,500 TO FUND THE \$20,000 RISK AND RESILIENCE ASSESSMENT AND ENERGY RESPONSE PLAN PROJECT

A RESOLUTION ACKNOWLEDGING A GRAND VICTORIA RIVERBOAT GRANT AWARD AND AUTHORIZING THE USE OF WATER IMPROVEMENT FUNDS TO HELP FUND THE RISK AND RESILIENCE ASSESSMENT AND ENERGY RESPONSE PLAN PROJECT

This Resolution acknowledges the grant award and authorizes the village to transfer funds from the Water Improvement Fund to fund in its entirety the Risk and Resilience Assessment of the Energy Response Plan.

D. ORDINANCES

ORDINANCE 2020-13 AN ORDINANCE AMENDING TITLE 11, “ZONING REGULATIONS,” CHAPTER 10, “SIGNS,” BY REPLACING SECTION 11-10-11, “SIGNS PERMITTED IN RESIDENTIAL DISTRICTS.”

AN ORDINANCE TO AMEND THE VILLAGE CODE REGARDING SIGNS IN RESIDENTIAL DISTRICTS

This Ordinance establishes policies and regulations regarding signs in residential areas of the village.

ORDINANCE 2020-14 AN ORDINANCE AMENDING TITLE 11, “ZONING REGULATIONS,” OF THE MUNICIPAL CODE OF THE VILLAGE OF MAPLE PARK BY ADDING CHAPTER 14 “OUTDOOR LIGHTING”

AN ORDINANCE AMENDING TITLE 11, AND ADDING CHAPTER 14 “OUTDOOR LIGHTING”

This Ordinance creates a new Chapter in the village code to define, set requirements for, and to address outdoor lighting requirements in the village.

ORDINANCE 2020-15 AN ORDINANCE AMENDING TITLE 10, “BUILDING AND DEVELOPMENT REGULATIONS,” AND TITLE 11, “ZONING REGULATIONS,” OF THE MUNICIPAL CODE OF THE VILLAGE OF MAPLE PARK TO ADDRESS CERTAIN REGULATIONS REGARDING SWIMMING POOLS

AN ORDINANCE TO AMEND THE VILLAGE CODE REGARDING SWIMMING POOL REGULATIONS

This Ordinance amends the code to clarify permit fees for swimming pools as defined.

15. VILLAGE PRESIDENT REPORT

16. TRUSTEE REPORT

17. EXECUTIVE SESSION

18. ADJOURNMENT



Village of Maple Park

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Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

BOARD OF TRUSTEES MEETING MINUTES TUESDAY, JUNE 2, 2020 7:00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/87613696069?pwd=SkVsZ1hHOTQ2MDNtKzE1dTZSVko2Zz09>

Meeting ID: 876 1369 6069

Password: 022014

**Dial by your location
+1 312 626 6799 US (Chicago)**

1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:00pm.

2. PLEDGE OF ALLEGIANCE

President Curtis led everyone in the pledge of allegiance.

3. ROLL CALL/QUORUM ESTABLISHED

President Curtis asked for a roll call. Those answering present were Trustee Dries, Trustee Harris, Trustee Higgins, Trustee Rebore, Trustee Ward, and President Curtis. Trustee Fahnestock was absent.

Also present were Village Administrator Dawn Wucki-Rossbach, Village Accountant Cheryl Aldridge, Chief of Police Dean Stiegemeier, Public Works Superintendent Lou Larson, Village Engineer Jeremy Lin, Village Attorney Kevin Buick, and Village Clerk Terri D'Amato.

Special guest was Arnie Schramel from Progressive Energy.

1. **PUBLIC COMMENTS** – – *Any resident wishing to address the Board may also do so by submitting an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village will read such comments during the Public Comment portion of the meeting.*

Luke Goucher – Thanked the board for the consideration and opportunity of outdoor seating for his establishment and all the other restaurants in the village. They've suffered a loss of 75% in their sales since the shutdown due to COVID-19.

Kimberly Martin – Felt the outdoor seating was a good plan and should help the businesses. Indicated that the library would not be opening to the public until at least Phase 4.

2. PROCLAMATIONS

- Proclamation 2020-02/Honoring the Village of Maple Park Graduates
President Curtis read Proclamation 2020-02, honoring all the Village of Maple Park graduates in light of the cancellation of all gatherings due to COVID-19.
All Trustees voted Aye to accept the Proclamation 2020-02.

3. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

- a) Approval of Board Minutes
 - May 5, 2020
- b) Receive and File
Infrastructure Committee – April 14, 2020
- c) Acceptance of Cash and Investment Report as of April 30, 2020
- d) Approval of Bills Payable and Manual Check Register #792

ACCOUNTS PAYABLE:	<u>\$35,704.92</u>
MANUAL CHECKS:	<u>\$10,435.88</u>
TOTAL:	<u>\$46,140.80</u>

- e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

President Curtis wanted to make a correction to the Consent Agenda under Item d – “Approval of Bills Payable and Manual Check Register #792.” The corrected amounts should read:

Accounts Payable: \$35,704.92

Manual Checks: \$10,435.88

Total: \$46,140.80

Motion by Trustee Dries with 2nd by Trustee Rebone to approve the Consent Agenda as amended. On a roll call vote Trustees Dries, Trustee Harris, Trustee Higgins, Trustee Rebone, Trustee Ward voted yes. Motion carried.

4. FINANCIAL REPORT

Village Accountant Aldridge presented the board with the monthly financial reports for their review. President Curtis asked if there were any questions for Accountant Aldridge. Hearing none, moved to next item.

5. LEGAL REPORT

Village President Curtis asked if there were any questions for Village Attorney Buick. Hearing none, moved to next item.

6. VILLAGE ADMINISTRATOR REPORT

Village Administrator Wucki-Rossbach stated that so far Maple Park has had a 72.9% response rate to the Census. Indicated that MetroWest has generated a letter to Kane County regarding eligibility for reimbursement through the CARES act, equitable to all the municipalities in Kane County. DeKalb County has not yet enacted anything as they are going to wait until they actually have the funds in hand and then they will enact a plan for distribution and keep everyone informed on that process.

President Curtis added that Kane County has the funds, and will decide on how to distribute the funds. She encouraged all the trustees to follow up with their county representative to follow up. She will be sending out the letter to all the trustees to assist.

7. POLICE DEPARTMENT REPORT

Chief Stiegemeier indicated the department is doing well, handling things day by day. Trustee Ward asked if we have upped our manpower without having to rely on the County for backup. Chief Stiegemeier indicated they have not upped any manpower, but he did call in an additional officer for the weekend, and is monitoring daily the current situations and utilizing the part time officers as best they can with the concern for his officer's health and welfare being the most important. Trustee Ward thanked the Chief and the officers for their diligence, along with Trustee Harris.

8. PUBLIC WORKS REPORT

Public Works Superintendent Larson hoped that the water problems are all behind us now. Been trying to keep up with mowing, replaced the Wastewater Treatment plant motor, power washed the parks, issuing permits and continuing inspections, and the grate on the pond has been taken care of. Waiting on the parts for the aerator in Memorial Park.

9. ENGINEERING REPORT

Engineer Lin indicated that paving on Center Street is complete. Will be meeting with paver and landscaper later this week to discuss restoration. Engineering review site plan for 18669 County Line Road has come back to the village, and he will be working with staff. Working with Infrastructure committee on their projects.

Trustee Rebene asked if the CCR will be mailed or just posted online. Administrator Wucki-Rossbach indicated that it would be posted online only.

10. OLD BUSINESS

11. NEW BUSINESS

A. CONSIDERATIONS

- Progressive Energy Group/Arnie Schramel

President Curtis introduced Arnie Schramel from Progressive Energy. Mr. Schramel stated that the village has been involved in electrical aggregation since 2012. 2-year contracts have now been reduced to 1-year contracts to ensure savings for residents. Mr. Schramel reviewed Power Point presentation in meeting packet with the board. Recommended no changes in aggregation program, as current program contract expires in October.

If board was in favor, he suggested considering a formal ordinance at July board meeting to set the market price for the next contract. Asked for any questions from trustees. Board consensus was to move forward with aggregation contract and vote on it at July board meeting. President Curtis asked for any additional questions or concerns. Hearing none, President Curtis moved to next item.

B. MOTIONS

- Re-Opening Plan for the Village of Maple Park

President Curtis asked for a motion to approve the re-opening plan for the Village of Maple Park.

Motion by Trustee Higgins with 2nd by Trustee Ward to approve the re-opening plan as presented.

Discussion:

Trustee Higgins thanked the staff for putting this together. Questioned the parking areas on the street or grass way for the unfinished areas of Center Street and for the areas around the outdoor seating for the restaurants. President Curtis indicated that it is an issue to be resolved between the property owner and the business owners, and that private parking will be on the north side of the tracks, with any overflow to

possibly be on Center Street. Engineer Lin indicated that the pavement is complete and fine on Center Street, as full restoration should be next week. Costs for Port-o-lets will be covered by business owners until Labor Day.

On a roll call vote Trustee Rebone, Trustee Higgins, Trustee Dries voted yes. Trustees Ward and Harris abstained. President Curtis voted yes to break the tie. Motion carried.

C. RESOLUTIONS

RESOLUTION 2020-09 A RESOLUTION APPROVING THE TEMPORARY CLOSURE OF VILLAGE STREETS

A RESOLUTION TEMPORARILY CLOSING VILLAGE STREETS DURING THE PHASE III REOPENING OF ILLINOIS

This resolution temporarily closes some Village streets to allow outdoor seating for our bars and restaurants so that they comply with Phase III reopening protocols.

President Curtis asked for a motion to adopt Resolution 2020-09, a Resolution Approving the Temporary Closure of Village Streets During the Phase III Reopening of Illinois.

Motion by Trustee Higgins with 2nd by Trustee Dries to adopt as read. On a roll call vote Trustee Dries. On a roll call vote Trustee Rebone, Trustee Higgins, Trustee Dries voted yes, with Trustee Harris and Trustee Ward abstaining. President Curtis voted yes to break the tie. Motion carried.

D. ORDINANCES

ORDINANCE 2020-12 AN ORDINANCE AMENDING TITLE 12, CHAPTER 17, THAT EXTENDS THE SUSPENSION OF CASH CONTRIBUTIONS FOR PARK LANDS

AN ORDINANCE TO SUSPEND THE CASH CONTRIBUTIONS REGARDING PARK LANDS FOR NEW RESIDENTIAL BUILDINGS UNTIL APRIL 30, 2021

This Ordinance suspends the section of the Village code regarding cash contributions towards park land for any new residential buildings in the Village of Maple Park.

President Curtis asked for a motion to approve Ordinance 2020-12, An Ordinance Amending Title 12, Chapter 17, that Extends the Suspension of Cash Contributions for Park Lands.

Motion by Trustee Rebone with 2nd by Trustee Harris to approve as read. On a roll call vote Trustee Dries, Trustee Harris, Trustee Higgins, Trustee Rebone, Trustee Ward voted yes. Motion carried.

12. VILLAGE PRESIDENT REPORT

President Curtis thanked Chief Stiegemeier, Administrator Wucki-Rossbach, and the Maple Park business owners for working together to reopen Maple Park's restaurants. Felt Funfest may be cancelled, feels "nervous".

13. TRUSTEE REPORT

Trustee Rebone wanted to give a "hats off" to the Public Works department on their handling of all the issues they were presented with the last storm event.

14. EXECUTIVE SESSION

15. ADJOURNMENT

Having no further business before the board, President Curtis asked for a motion to adjourn. Motion by Trustee Dries with 2nd by Trustee Rebone. Motion carried by voice vote.

Meeting adjourned at 7:36p.m.

Respectfully submitted,

Terri D'Amato
Village Clerk



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Fax: 815-827-4040
Website: <http://www.villageofmaplepark.org>

Approved at Committee: 6-9-20
Received and Filed: 7-7-20

INFRASTRUCTURE COMMITTEE MEETING MINUTES

TUESDAY, MAY 12, 2020

7:00 P.M.

Maple Park Civic Center
302 Willow Street, Maple Park, IL

Join Zoom Meeting

<https://us02web.zoom.us/j/89510724473?pwd=UHdKWlUwMFNtVW5hb24vUVlTNHBTdz09>

Meeting ID: 895 1072 4473

Password: 328711

Dial by your location
+1 312 626 6799 US (Chicago)

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Chairman Dries called the meeting to order at 7:00pm and asked for a roll call. Trustees Chris Higgins, Christopher Rebone, and Chairman J.P.Dries answered present. Trustee Harris was absent.

Also present were Village Administrator Dawn Wucki-Rossbach, Public Works Superintendent Lou Larson, Village Engineer Jeremy Lin, and Village Clerk Terri D'Amato.

2. **PUBLIC COMMENTS** – *Any resident wishing to address the Committee may also do so by submitting an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Committee will read such comments during the Public Comment portion of the meeting.*

None heard.

3. APPROVAL OF MEETING MINUTES

- Infrastructure Minutes 4-14-2020

Motion by Trustee Higgins with 2nd by Trustee Rebone to approve minutes as read.
Motion carried with a voice vote.

4. STORMWATER MANAGEMENT INFRASTRUCTURE SYSTEM REQUIREMENTS PACKET

- Information Packet Review and Discussion

Administrator Wucki-Rossbach reviewed information packet with committee members that will be distributed to the HOAs. Further, the HOAs and non-residential property owners will have 30 days to comply with correcting any problems found during the

Infrastructure Minutes 5-12-2020

inspection, and a 30-day extension can be granted by the engineer if requested and deemed appropriate. After quarantine is lifted, a meeting will be planned with any HOA and existing non-residential property owners will be planned. Engineer Lin to set up timetable with inspections.

Concerns from the committee included:

- Are there any retention pond expectations?
Engineer Lin indicated that there are existing guidelines for village property, but those don't extend to HOA controlled properties.
- The need for due diligence with specifications and standards for HOAs
- Administrator Wucki-Rossbach to consult with Village Attorney for legal options.
- Consensus was to advance this item to the full board.

5. FY 2021 BUDGET

- Discussion on:
 - Prioritization of Projects – Bid/Quote Ready
 - Water Heater Installation at Village Hall
 - Clay Valves/Enterprise Fund
 - RRA ERP/IML Compliance
 - RFP – Televising Sanitary Storms
 - Pump #1 – Pull & Repair-Lift Station/Dawn to look into available grants

6. PROJECT LIST STATUS

- Review List
 - Water Heater – Police department side of building
 - Patches on streets throughout town
 - Plaster the common brick in gymnasium – 2K in the budget Supt. Larson feels he can get it done for only \$1200.

7. OTHER ITEMS FOR DISCUSSION

- Center Street Update
 - Engineer Lin had JULIE's done this weekend.
 - Concerns for pavement condition in certain spots – south side of Center Street
 - MFT project
 - Restoration discussion regarding:
 - Additional patching
 - Landscaping, i.e. seeding, regrading, cost

Engineer Lin to discuss additional patches and landscaping cost.

- Five-Year Capital Improvement Plan
 - Wastewater Treatment Plant Testing Sampler
Engineer Lin discussed memo presented to board. Sample grabs samples on a daily basis rather than monthly basis as is currently being handled. Felt this process was much more precise in sample testing. Has a sampler that is available to be donated to village.
Concerns about sampler:
 - Cannot be installed inside pump room as there isn't room
 - Not weather proof
 - Needs to be protected with a heater
 - Cost prohibitive to heat and house
- Engineer Lin to bring sampler over to Public Works, and Administrator Wucki-Rossbach to work with Engineer Lin to see if they can make it work.

- Annual CCR Report

Engineer Lin explained that we had an unusual 2019. Sample was collected on time but due to lab error/lost sample the village was docked with a violation. The CCR report will be sent to the village and posted on the website for publication.

8. ADJOURNMENT

Having no further business before the committee, motion by Trustee Higgins with 2nd by Trustee Rebore to adjourn meeting. Motion carried by voice vote.

Meeting adjourned at 8:36 p.m.

Respectfully submitted,

Terri D'Amato
Village Clerk



Village of Maple Park

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Approved at Committee: 6-16-20

Received and Filed: 7-7-20

PERSONNEL COMMITTEE MEETING MINUTES

Tuesday April 21, 2020

7:00 P.M.

Maple Park Civic Center

302 Willow Street, Maple Park, Illinois

Due to the ongoing concern regarding the COVID-19 virus, and in light of the Governor's Disaster Declaration of March 9, 2020, the Personnel Committee meeting has been cancelled.

Next scheduled meeting will be May 19, 2020 at 7:00p.m.

Committee Members:

Suzanne Fahnestock, Chair

Trustee JP Dries

Trustee Brandon Harris

Trustee Jen Ward



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Website: <http://www.villageofmaplepark.org>

Approved at Committee: 6-16-20

Received and Filed: 7-7-20

PERSONNEL COMMITTEE MINUTES

Tuesday, May 19, 2020

7:00 P.M.

Join Zoom Meeting

<https://us02web.zoom.us/j/82827749660?pwd=bEorMINHaE93MGdWYW82ZEhRVExUT09>

Meeting ID: 828 2774 9660

Password: 501723

Dial by your location

+1 312 626 6799 US (Chicago)

1. CALL TO ORDER / ESTABLISHMENT OF QUORUM

Committee Chair Fahnestock called the meeting to order at 7:14p.m. and asked for a roll call. Members answering present were Trustee Dries, and Trustee Fahnestock. Trustees Ward and Harris were absent. No quorum was established so the meeting was called.

1. **PUBLIC COMMENT** – *Any resident wishing to address the Committee may also do so by submitting an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Committee will read such comments during the Public Comment portion of the meeting.*

2. APPROVAL OF MEETING MINUTES

- April 21, 2020

3. STAFFING STUDY

4. OTHER ITEMS

- Blackboard Connect Communications

5. ADJOURNMENT

Meeting was called at 7:14p.m. Next meeting scheduled for Tuesday, June 16, 2020 at 7:00p.m.

AGENDA
Personnel Committee Meeting
May 19, 2020
Page 2 of 2

Committee Members:

Suzanne Fahnestock, Chair
Trustee JP Dries
Trustee Brandon Harris
Trustee Jen Ward



Village of Maple Park

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Website: <http://www.villageofmaplepark.com>

Approved at Committee: 6-23-20
Received and Filed: 7-7-20

FINANCE AND PR&D COMMITTEE MEETING MINUTES TUESDAY, APRIL 28, 2020

Join Zoom Video Conference Meeting:

<https://us02web.zoom.us/j/87954731242?pwd=WnhK1lGOWhjQ3NxNFplZDlldVJ5Zz09>

Meeting ID: 879-5473-1242

Password: 086545

Mobile Call in Option:

1-312-626-6799

1. CALL TO ORDER

Chairman Higgins called the meeting to order at 7:00pm.

2. ROLL CALL / ESTABLISHMENT OF QUORUM

Chairman Higgins asked for a roll call. Members answering present were Trustees Fahnestock, Trustee Rebone, Trustee Ward, and Chairman Higgins.

Also present were Public Works Superintendent Lou Larson, Fire Chief Kevin Peterson, Police Chief Dean Stiegemeier, Village President Kathleen Curtis, Village Administrator Dawn Wucki-Rossbach, Village Treasurer/Accountant Cheryl Aldridge, and Village Clerk Terri D'Amato.

Members of the public attending were Kim Martin (Maple Park Public Library Director), John Peloso, Tonia Groezinger, Rita and Tom Campbell.

3. PUBLIC COMMENTS - *Any resident wishing to address the Board may also do so by submitting an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village will read such comments during the Public Comment portion of the meeting.*

Tonia Groezinger – Written statement received from resident Tonia Groezinger was read before the committee and entered into the official record.

Police Chief Dean Stiegemeier - Submitted a written statement to the village clerk which will be entered into the official record, as well as spoke to the committee about the financial deficits in his department and his opposition to the extension of the Impact Fee moratorium.

Fire Chief Kevin Peterson – Submitted a written statement to the village clerk which will be entered into the official record, as well as spoke to the committee about his opposition to the extension of the Impact Fee moratorium, and the need for the funds from the

Impact Fees to offset the financial shortfalls within the Fire Department. Those included only 1 FTE currently employed, and the age of the vehicles they are currently utilizing. Maple Park Public Library Director – Spoke to the committee about the library's opposition to the moratorium extension, the financial shortfalls the library is facing, and the need for the funds from the Impact Fees collected.

4. APPROVAL OF MEETING MINUTES

5. FISCAL YEAR 2021 BUDGET

- **Budget Revisions**

Village Treasurer Aldridge presented the committee with a memo regarding Cash Flow with supporting financials, and a copy of the draft budget for discussion.

Concerns and discussion on the following items in the draft budget included:

- Treasurer Aldridge indicated that she will continue to set project priorities with Chief Stiegemeier, Administrator Wucki-Rossbach, and PW Superintendent Larson.
- Will not transfer funds from Utility Tax Fund if it is not needed.
- Clarification of funding for water department and sewer department projects with emphasis on sanitary and storm projects.
- Additional patrol officer is not in current budget.
- Employee raises have been factored in.
- Budget numbers are more conservative due to current COVID-19 pandemic.

Committee consensus was to send current copy of draft budget to full board for approval.

- **Deferral of Development Contributions (Impact Fees) from May 1 to July 1, 2020**

Taking into consideration the public comments made earlier, the committee discussed the following:

Builder was aware of the increase in fees beginning May 1, 2020.

Although not required by statute or ordinance, a letter to the builder regarding the expiration date of the fees was not sent. In spite of no official notice to the builder, it was confirmed they were aware of the expiration date of May 1, 2020.

Concern about creating slow growth due to fee implementation, but committee felt the village can't afford additional growth without impact fees.

The village has already received approximately 6 new home building applications, with approximately 12 additional homes being spec'd out.

Consensus of the committee was to not forward to the full board the draft ordinance for consideration.

- **Revisit Development Contributions (Impact Fees)**

6. OTHER ITEMS

7. ADJOURNMENT

Having no further business before the committee, motion by Trustee Fahnestock with 2nd by Trustee Ward to adjourn the meeting. Motion carried by voice vote.

Meeting adjourned at 8:25p.m.

Respectfully submitted,

Terri D'Amato/Village Clerk



Village of Maple Park

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FINANCE AND PR&D COMMITTEE AGENDA TUESDAY, MAY 26, 2020

Join Zoom Video Conference Meeting:

<https://us02web.zoom.us/j/89196046578?pwd=R0lNcUZhOFUxSEZ6UFFQTnZ5bEJ3dz09>

Meeting ID: 891 9604 6578

Password: 798730

Mobile Call in Option:

+13126266799 US (Chicago)

- 1. CALL TO ORDER**
- 2. ROLL CALL / ESTABLISHMENT OF QUORUM**
- 3. PUBLIC COMMENTS** - *Any resident wishing to address the Board may also do so by submitting an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village will read such comments during the Public Comment portion of the meeting.*
- 4. APPROVAL OF MEETING MINUTES**
 - April 28, 2020
- 5. FISCAL YEAR 2021 BUDGET**
- 6. OTHER ITEMS**
- 7. ADJOURNMENT**

VILLAGE OF MAPLE PARK, ILLINOIS
Schedule of Cash and Investments
May 31, 2020

Fund	Interest Rate	CDs	IPTIP Accounts	First Midwest	Old Second Checking	Total Cash & Investments
Operating Funds						
General Fund						
Old Second - Checking Acct	0.00%	-	-	-	30,406.45	30,406.45
Old Second - TIF Checking Acct	0.00%	-	-	-	-	-
Illinois Public Treasurer's Pool	0.99%	-	300,811.75	-	-	300,811.75
Total General Fund		-	300,811.75	-	30,406.45	331,218.20
Utility Tax Fund						
Old Second - Checking Acct	0.00%	-	-	-	9,813.23	9,813.23
First Midwest Bank	0.04%	-	-	336,048.64	-	336,048.64
Illinois Public Treasurer's Pool	0.99%	-	5,132.18	-	-	5,132.18
First Midwest Bank - CD (for vehicle loan)	0.50%	37,000.00	-	-	-	37,000.00
First Midwest Investment Account	0.01%	-	-	145,110.11	-	145,110.11
Total Utility Tax Fund		37,000.00	5,132.18	481,158.75	9,813.23	533,104.16
TIF District Fund						
Old Second - Checking Account	0.00%	-	-	-	-	-
Old Second - TIF Checking Acct	0.00%	-	-	-	187,627.91	187,627.91
Total Road & Bridge Fund		-	-	-	187,627.91	187,627.91
Road & Bridge Fund						
Old Second - Checking Account	0.00%	-	-	-	12,461.65	12,461.65
Illinois Public Treasurer's Pool	0.99%	-	52,011.56	-	-	52,011.56
Total Road & Bridge Fund		-	52,011.56	-	12,461.65	64,473.21
Motor Fuel Tax Fund						
Old Second - Checking Account	0.00%	-	-	-	-	-
Illinois Public Treasurer's Pool	0.99%	-	209,587.80	-	-	209,587.80
Total Motor Fuel Tax Fund		-	209,587.80	-	-	209,587.80
Water & Sewer Funds						
Operating Accounts						
Old Second - Checking Account	0.00%	-	-	-	30,148.72	30,148.72
Illinois Public Treasurer's Pool	0.99%	-	395,719.26	-	-	395,719.26
Total Operating Accounts		-	395,719.26	-	30,148.72	425,867.98
Water Improvement Account						
Old Second - Checking Account	0.00%	-	-	-	28,010.51	28,010.51
Illinois Public Treasurer's Pool	0.99%	-	242,936.19	-	-	242,936.19
First Midwest Investment Account		-	-	20,340.84	-	20,340.84
Total Water Improvement Accounts		-	242,936.19	20,340.84	28,010.51	291,287.54
Sewer Improvement Account						
Old Second - Checking Account	0.00%	-	-	-	24,843.38	24,843.38
Illinois Public Treasurer's Pool	0.99%	-	350,172.20	-	-	350,172.20
First Midwest Investment Account		-	-	93,066.15	-	93,066.15
Total Sewer Improvement Accounts		-	350,172.20	93,066.15	24,843.38	468,081.73
Total Water & Sewer Funds		-	988,827.65	113,406.99	83,002.61	1,185,237.25
Total Village Operating Funds		37,000.00	1,556,370.94	594,565.74	323,311.85	2,511,248.53
Escrow Funds						
School Land Cash						
Old Second - Checking Account	0.00%	-	-	-	2,200.00	2,200.00
Developer Escrow Fund						
Old Second - Checking Account	0.00%	-	-	-	48,381.32	48,381.32
Total Village Escrow Funds		-	-	-	50,581.32	50,581.32
Total Village Cash & Investments		37,000.00	1,556,370.94	594,565.74	373,893.17	2,561,829.85

DATE: 06/30/20

Tuesday June 30, 2020

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 AEP ENERGY			3152.64	
3010527038 0620	52-10-5730	WELL		1739.97
3010527049 0620	52-20-5730	WWTP		1240.15
3010527050 0620	52-20-5730	LIFT STATION		172.52
01 A&P CAR WASH, INC.			96.00	
128	01-30-5600	CAR WASH TOKENS		96.00
01 ANDREW BERKES			200.00	
06302020	01-00-2103	PARK RENTAL REFUND		100.00
06302020	01-00-4550	PARK RENTAL REFUND		100.00
01 CASEY'S BUSINESS MASTERCARD			264.36	
06082020	01-30-5250	GASOLINE		264.36
01 CASEY'S RETAIL COMPANY			500.00	
06302020	01-00-4350	LIQUOR LICENSE REBATE		500.00
01 CODE BLUE			300.00	
2896	01-10-5420.01	PLUMBING INSPECTIONS		100.00
2896	01-10-5420.02	PLUMBING INSPECTIONS		200.00
01 COMMONWEALTH EDISON			1272.15	
0147077192 0620	01-50-5730	STREET LIGHTING		228.26
4665155040 0620	01-50-5730	STREET LIGHTING		1018.19
5778015012 0520	01-20-5730	HERITAGE HILLS POND		25.70
01 CONSERV FS, INC.			282.68	
121013223	01-20-5250	GASOLINE		101.76
121013223	52-10-5250	GASOLINE		101.76
121013223	01-50-5250	GASOLINE		39.58
121013223	52-20-5250	GASOLINE		39.58
01 CORE & MAIN LP			1731.49	
M430038	52-10-5105	METERS		1731.49
01 DE LAGE LANDEN PUBLIC FINANCE			487.08	
68569030	01-10-5160	COPIER		199.82
68569030	01-10-5200	COPIER		287.26
01 DORNER COMPANY			2851.00	
153224-IN	52-10-5600	REPAIR CLAY VALVES		2851.00
01 FOSTER, BUICK, CONKLIN & LUNDG			2537.50	
33049	01-10-5330	GENERAL COUNSEL		2362.50
33049	01-10-5330	ORDINANCES&RESOLUTIONS		175.00
01 GOVTEMPS USA, LLC			6365.80	
3526828	01-10-5390	VILLAGE ADMINISTRATOR		2803.50
3533323	01-10-5390	VILLAGE ADMINISTRATOR		3562.30
01 SHAWN GRAY			1200.00	
06162020	01-50-5621	REMOVE DAMAGED TREE AT PARK		1200.00
01 FRONTIER			184.23	
8158273710 0620	52-10-5700	WELL HOUSE		65.15
8158275039 0620	52-20-5700	WWTP		54.57
8158275069 0620	52-20-5700	LIFT STATION		64.51
01 HAWKINS, INC.			205.21	
4731699	52-10-5110	CHEMICALS		205.21

DATE: 06/30/20

Tuesday June 30, 2020

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 HOLMGREN ELECTRIC INC. 7634	01-50-5600	POLE LIGHT REPAIR	1652.76	300.00
7676	52-20-5600	ELECTRICAL REPAIR		1352.76
01 AUTUMN HUNGNESS 05022020	01-00-2103	PARK DEPOSIT REFUND	100.00	100.00
01 JANCO SUPPLY INC. 281917	01-40-5100	SUPPLIES	105.00	105.00
01 JOSH JORDAN 06302020	01-10-5700	CELL PHONE STIPEND	25.00	25.00
01 LEXIPOL LLC INV3356	01-30-5550	06/01/20 - 05/31/21	1670.00	1670.00
01 BRAD MANNING FORD, INC. FOCS101984	01-30-5600	2017 FORD MAINTENANCE	52.69	52.69
01 MEDIACOM 06212020	01-10-5700	INTERNET SERVICE	156.90	156.90
01 LINTECH ENGINEERING, INC. 3856	52-10-5390	JUNE SERVICES	2500.00	1250.00
3856	52-20-5390	JUNE SERVICES		1250.00
01 NICOR 331314100040620	01-50-5730	GARAGE GAS	171.25	42.65
399087100050620	01-40-5730	CIVIC CENTER GAS		128.60
01 SHAW SUBURBAN MEDIA 1784418	01-10-5900	PLAN COMMISSION NOTICE	112.22	112.22
01 QUILL CORPORATION 7680857	01-10-5200	OFFICE SUPPLIES	113.79	22.98
7696982	01-30-5100	OFFICE SUPPLIES		15.06
7696982	01-10-5200	OFFICE SUPPLIES		75.75
01 ROSS ELECTRIC, INC. 26918	01-20-5600	AERATOR REPAIR	718.08	718.08
01 CURRAN CONTRACTING COMPANY 18919	01-50-5620	STREET MAINTENANCE	281.60	281.60
01 JANICE STOUT 06302020	01-00-2103	PARK RENTAL REFUND	200.00	100.00
06302020	01-00-4550	PARK RENTAL REFUND		100.00
01 SUBURBAN LABORATORIES, INC. 176907	52-10-5335	WATER TESTING	750.00	750.00
01 USIC LOCATING SERVICES, LLC 383473	01-50-5390	MARKING JULIES	1579.00	526.33
383473	52-10-5390	MARKING JULIES		526.33
383473	52-20-5390	MARKING JULIES		526.34
01 VERIZON WIRELESS 9857012002	01-10-5700	CELL PHONES	340.29	144.21
9857012002	01-30-5700	CELL PHONES		86.05
9857012002	01-30-5700	AIR CARDS		110.03
** TOTAL CHECKS TO BE ISSUED			32158.72	

SYS DATE:06/30/20

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 793

SYS TIME:11:44
[NW1]

DATE: 06/30/20

Tuesday June 30, 2020

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FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
=====				
01	GENERAL FUND		18237.38	
52	WATER & SEWER FUND		13921.34	
***	GRAND TOTAL ***		32158.72	
TOTAL FOR REGULAR CHECKS:			31,369.84	
TOTAL FOR DIRECT PAY VENDORS:			788.88	

DATE: 06/30/20

Tuesday June 30, 2020

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A/P MANUAL CHECK POSTING LIST					
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)					
PAYABLE TO REG# INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR	
01 USPS	06/12/20	22188	84.00		
73 06122020	01-10-5570	BOX RENT 07/01/20-06/30/21		84.00	
01 AMERICAN BANK & TRUST	06/12/20	22187	1751.60		
73 05282020I	01-20-5600	MAINTENANCE & REPAIR		23.71	
73 05282020I	52-10-5600	MAINTENANCE & REPAIR		99.98	
73 05282020I	52-20-5600	MAINTENANCE & REPAIR		21.56	
73 05282020J	01-10-5900	OTHER EXPENSES		53.11	
73 05282020J	01-20-5600	MAINTENANCE & REPAIR		640.73	
73 05282020J	01-50-5620	STREET MAINTENANCE		26.98	
73 05282020J	52-10-5100	GENERAL SUPPLIES		63.99	
73 05282020L	01-10-5390	OTHER PROFESSIONAL SERVICES		523.42	
73 05282020L	01-10-5700	TELEPHONE		161.14	
73 05282020L	01-30-5700	TELEPHONE		136.98	

** TOTAL MANUAL CHECKS REGISTERED 1835.60

REPORT SUMMARY			
CASH FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	32158.72	1835.60	33994.32
TOTAL CASH	32158.72	1835.60	33994.32

DISTR FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	18237.38	1650.07	19887.45
52	13921.34	185.53	14106.87
TOTAL DISTR	32158.72	1835.60	33994.32



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

FINANCE REPORT TUESDAY, JULY 7, 2020

- Budget Report – Enclosed in this month's Board Packet is the updated FY20 Budget Report. The auditors have been on site for 3 days this past week. There may be a few additional entries that need to be included once they have finished their review. Next month I will have the current fiscal year updated for your review. I wanted to give you an overview of some of the lowered revenues that the Village has seen due to COVID-19, this detail is attached.

Illinois Gaming Revenue has dropped to zero. Last year, for March and April we were running between \$2,700 and \$3,000. Gaming began again on July 1st. It may take us some time to get back to our pre-pandemic gambling rates.

State Income Tax Revenue has not seen much of a decrease. Last year the May payment was increased, but I believe it was due to a correction from the state. I do anticipate that this line item will see a substantial hit, but there is a lag in the payment's timing.

Sales Tax Revenue is the area that we have seen a large decrease. The state is allowing for a delay in payments from certain businesses for February, March, and April. Those payments are scheduled to be received over a 4 month period ending in August 2020. The attached detail reviews February and March. Those are the periods that information is currently available for at this time. I will continue to keep you updated as information becomes available. March has a decrease of approximately 1/3 of our prior year's sales tax received.

Property Tax payments are due on 06/01 and 09/01. Both counties have allowed the first payments to be made late without penalty due to COVID-19. With payments received through the end of June, DeKalb County has sent 52% of our total tax levy and Kane County has sent 41%. As far as I understand currently, the second installment is to be made at the beginning of September without a grace period, that may change at a later time.

As you can see in the Estimated Cash Balances report within the packet, our available cash is enough to cover all of our current liabilities.

- Escrow Accounts – There was no activity for the month of June.
- Warrant List
 - A/P Check run of \$32,158.72, manual checks of \$1,835.60 for a total of \$33,994.32.
 - There was nothing noteworthy this month.
- Please let me know if you have any questions or concerns.

Village of Maple Park
Revenue changes due to COVID-19

Illinois Gaming Revenue			
	2019	2020	Change
March	2,777.34	1,371.30	(1,406.04)
April	2,907.26	-	(2,907.26)
State Income Tax Revenue			
March	7,873.53	9,184.36	1,310.83
April	12,646.54	13,489.54	843.00
May	26,306.62	13,207.49	(13,099.13)
June	8,215.46	8,180.86	(34.60)
Sales Tax Revenue			
February - MT	4,610.44	4,615.43	
February - NHMR	4,481.65	4,079.66	
February - est alloc - MT		927.12	
February - est alloc - NHMR		927.13	
Total February	9,092.09	10,549.34	1,457.25
March - MT	6,751.43	3,662.34	
March - NHMR	6,096.80	3,361.35	
March - est alloc - MT		554.85	
March - est alloc - NHMR		554.88	
Total March	12,848.23	8,133.42	(4,714.81)
Property Tax Revenues			
	Total Levy	Received to Date	% Received
DeKalb County	121,752.00	63,342.37	52%
Kane County	104,698.00	43,410.06	41%

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2019 - April 30, 2020

	FY 2019 Actuals	FY 2020 Budget	Budget May 19 - Apr 20	Actual Totals for May 19 - Apr 20	Variance to Budget
01 - GENERAL FUND					
TOTAL GENERAL FUND REVENUE	875,359	672,788	672,788	786,760	(113,973)
TOTAL ADMINISTRATION & FINANCE	375,700	378,918	378,918	378,241	677
TOTAL PARKS & GROUNDS	45,726	50,100	50,100	43,743	6,357
TOTAL POLICE DEPARTMENT	194,865	236,490	236,490	214,385	22,104
TOTAL CIVIC CENTER	20,272	72,234	72,234	19,469	52,765
TOTAL STREET DEPARTMENT	93,662	132,188	132,188	119,093	13,094
TOTAL GENERAL FUND EXPENDITURES	730,225	869,929	869,929	774,932	94,998
GENERAL FUND NET INCOME/LOSS	145,134	(197,142)	(197,142)	11,829	(208,970)
12 - UTILITY TAX FUND					
TOTAL REVENUE	104,863	86,500	86,500	126,845	(40,345)
TOTAL EXPENDITURES	61,994	158,160	158,160	150,482	7,678
UTILITY TAX FUND NET INCOME/LOSS	42,870	(71,660)	(71,660)	(23,637)	(48,023)
13 - TIF DISTRICT FUND					
TOTAL REVENUE	57,449	61,000	61,000	89,827	(28,827)
TOTAL EXPENDITURES	6,978	47,500	47,500	6,924	40,576
ROAD & BRIDGE FUND NET INCOME/LOSS	50,471	13,500	13,500	82,903	(69,403)
15 - ROAD & BRIDGE FUND					
TOTAL REVENUE	47,384	46,000	46,000	47,271	(1,271)
TOTAL EXPENDITURES	16,622	76,500	76,500	61,165	15,335
ROAD & BRIDGE FUND NET INCOME/LOSS	30,762	(30,500)	(30,500)	(13,894)	(16,606)
19 - MOTOR FUEL TAX FUND					
TOTAL REVENUE	35,955	35,340	35,340	51,379	(16,039)
TOTAL EXPENDITURES	-	140,000	140,000	-	140,000
MOTOR FUEL TAX FUND NET INCOME/LOSS	35,955	(104,661)	(104,661)	51,379	(156,039)
28 - DEVELOPER ESCROW FUND					
TOTAL REVENUE	34,125	10,000	10,000	26,118	(16,118)
TOTAL EXPENDITURES	34,125	10,000	10,000	26,118	(16,118)
DEVELOPER ESCROW FUND NET INCOME/LOSS	-	-	-	-	-
52 - WATER & SEWER FUND					
TOTAL REVENUE	399,294	463,379	463,379	463,550	(172)
TOTAL WATER EXPENDITURES	230,662	275,126	275,126	272,954	2,172
TOTAL SEWER EXPENDITURES	115,728	135,498	135,498	116,878	18,620
TOTAL WATER & SEWER FUND EXPENDITURES	346,390	410,624	410,624	389,832	20,792
WATER & SEWER FUND NET INCOME/LOSS	52,904	52,755	52,755	73,719	(20,964)
54 - WATER IMPROVEMENT ACCOUNT					
TOTAL REVENUE	85,384	56,687	56,687	100,648	(43,962)
TOTAL EXPENDITURES	52,851	22,237	22,237	16,487	5,750
WATER IMPROVEMENT NET INCOME/LOSS	32,533	34,449	34,449	84,161	(49,712)
56 - SEWER IMPROVEMENT ACCOUNT					
TOTAL REVENUE	84,932	39,574	39,574	73,827	(34,252)
TOTAL EXPENDITURES	-	-	-	-	-
SEWER IMPROVEMENT NET INCOME/LOSS	84,932	39,574	39,574	73,827	(34,252)
70 - SCHOOL LAND CASH					
TOTAL REVENUE	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
SEWER IMPROVEMENT NET INCOME/LOSS	-	-	-	-	-
GRAND TOTAL REVENUE	1,724,746	1,471,267	1,471,267	1,766,226	(294,959)
GRAND TOTAL EXPENSES	1,249,185	1,734,951	1,734,951	1,425,940	309,011
GRAND TOTAL NET INCOME / LOSS	475,561	(263,683)	(263,683)	340,287	(603,970)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2019 - April 30, 2020

		FY 2019 Actuals	FY 2020 Budget	Budget May 19 - Apr 20	Actual Totals for May 19 - Apr 20	Variance to Budget
01 - GENERAL FUND						
REVENUES						
01-00-4110	REAL ESTATE TAX - DEKALB CO.	114,254	117,148	117,148	117,431	(283)
01-00-4120	REAL ESTATE TAX - KANE CO.	101,319	104,476	104,476	103,279	1,197
01-00-4220	STATE OF IL - INCOME TAX	127,226	131,983	131,983	115,677	16,306
01-00-4240	STATE OF IL-MUNICIPAL SALES TAX	154,937	162,000	162,000	156,831	5,169
01-00-4250	STATE OF IL-REPLACEMENT TAX	2,168	2,500	2,500	3,632	(1,132)
01-00-4270	STATE OF IL-USE TAX	39,828	41,527	41,527	45,841	(4,314)
01-00-4280	STATE OF IL-VIDEO GAMING TAX	25,937	21,000	21,000	24,346	(3,346)
01-00-4281	STATE OF IL-CANNABIS TAX	-	-	-	214	(214)
01-00-4310	GAME LICENSE	225	225	225	275	(50)
01-00-4325	GOLF CART LICENSE	525	500	500	430	70
01-00-4330	CIGARETTE LICENSE	20	20	20	20	-
01-00-4340	FRANCHISE FEE LICENSE	4,629	3,500	3,500	4,446	(946)
01-00-4341	RAFFLE LICENSE FEE	40	30	30	60	(30)
01-00-4350	LIQUOR LICENSE	10,010	10,000	10,000	10,093	(93)
01-00-4407	TEMPORARY OCCUPANCY PERMIT	1,000	-	-	1,200	(1,200)
01-00-4410	BUILDING PERMITS	9,457	7,500	7,500	9,253	(1,753)
01-00-4410.01	BUILDING PERMITS - SETTLEMENT	4,753	-	-	4,474	(4,474)
01-00-4410.02	BUILDING PERMITS - SQUIRE'S CROSSING	34,565	11,585	11,585	21,809	(10,224)
01-00-4410.03	BUILDING PERMITS - HERITAGE HILLS	-	-	-	2,239	(2,239)
01-00-4420	SOLICITOR PERMITS	-	-	-	100	(100)
01-00-4500	GARBAGE COLLECTION REVENUE	111,799	-	-	-	-
01-00-4505	GARBAGE PENALTIES	2,037	-	-	-	-
01-00-4535.01	THE SETTLEMENT - ENGINEERING	680	-	-	680	(680)
01-00-4535.02	SQUIRE'S CROSSING - ENGINEERING	5,100	1,700	1,700	3,400	(1,700)
01-00-4535.03	HERITAGE HILLS - ENGINEERING	-	-	-	340	(340)
01-00-4550	PARK RENT	1,170	1,500	1,500	1,000	500
01-00-4550.03	RENT - KANE COUNTY POLLING	-	40	40	-	40
01-00-4550.04	RENT - GYM USE	2,438	-	-	1,255	(1,255)
01-00-4550.07	RENT - M.P. LIBRARY	4,800	4,800	4,800	4,800	-
01-00-4550.11	RENT - KITCHEN	413	500	500	425	75
01-00-4550.17	RENT - EXERCISE ROOM	3,110	600	600	80	520
01-00-4560	FUTURE LINK RENT	4,200	4,410	4,410	4,410	-
01-00-4575	WATER & SEWER ADMIN CHARGE	32,500	32,500	32,500	32,500	-
01-00-4610	DEKALB COUNTY FINES	49	200	200	2,167	(1,967)
01-00-4620	KANE COUNTY FINES	1,141	500	500	1,016	(516)
01-00-4625	ORDINANCE VIOLATION FINES	1,300	1,500	1,500	2,200	(700)
01-00-4800	INTEREST INCOME	5,454	4,000	4,000	7,093	(3,093)
01-00-4900	OTHER INCOME	3,590	500	500	591	(91)
01-00-4910	REIMBURSEMENT INCOME	64,685	6,045	6,045	103,153	(97,108)
** TOTAL GENERAL FUND REVENUE		875,359	672,788	672,788	786,760	(113,973)
10 - ADMINISTRATION & FINANCE EXPENDITURES						
01-10-5010	WAGES - FINANCE	52,827	61,706	61,706	47,265	14,441
01-10-5010.01	WAGES - REIMBURSED (POLICE)	371	-	-	623	(623)
01-10-5010.02	WAGES - FUN FEST (POLICE)	2,807	3,000	3,000	3,000	-
01-10-5010.03	WAGES - FUN FEST (PUBLIC WORKS)	888	1,000	1,000	1,000	-
01-10-5011	SALARIES - VILLAGE BOARD	19,000	12,000	12,000	11,958	42
01-10-5012	STATE UNEMPLOYMENT TAX	727	1,000	1,000	809	191
01-10-5020	SOCIAL SECURITY EXPENSE	5,507	5,765	5,765	4,808	956
01-10-5020.01	SOCIAL SECURITY EXPENSE - REIMBURSED	24	-	-	48	(48)
01-10-5030	PENSION EXPENSE	278	787	787	816	(29)
01-10-5040	EMPLOYEE MEDICAL INSURANCE	618	1,650	1,650	1,663	(13)
01-10-5120	POSTAGE	1,993	2,500	2,500	1,186	1,314
01-10-5155	GOLF CART LICENSE EXPENSE	90	100	100	95	5
01-10-5160	COPIER & POSTAGE MACHINE LEASE	335	335	335	1,135	(799)
01-10-5200	OFFICE SUPPLIES	8,160	8,000	8,000	9,660	(1,660)
01-10-5320	ENGINEERING SERVICES	7,948	7,500	7,500	7,055	445
01-10-5330	LEGAL SERVICES	18,256	20,000	20,000	20,431	(431)
01-10-5350	AUDIT EXPENSE	12,860	13,110	13,110	13,110	-
01-10-5390	OTHER PROFESSIONAL SERVICES	12,296	64,665	64,665	79,068	(14,403)
01-10-5400	GARBAGE COLLECTION EXPENSE	100,577	-	-	-	-
01-10-5420	PERMIT EXPENSE	400	200	200	220	(20)
01-10-5420.01	PERMIT EXPENSE - SETTLEMENT	100	-	-	550	(550)
01-10-5420.02	PERMIT EXPENSE - SQUIRE'S CROSSING	3,100	1,000	1,000	1,650	(650)
01-10-5420.03	PERMIT EXPENSE - HERITAGE HILLS	-	-	-	200	(200)
01-10-5500	INSURANCE EXPENSE	44,582	46,000	46,000	44,531	1,469
01-10-5550	SOFTWARE EXPENSE	24	250	250	24	226
01-10-5570	DUES AND MEMBERSHIPS	4,836	5,000	5,000	4,500	500
01-10-5700	TELEPHONE	4,859	5,000	5,000	6,516	(1,516)
01-10-5900	OTHER EXPENSES	65,207	98,000	98,000	93,582	4,418
01-10-5900.01	FUN FEST EXPENSES	782	750	750	1,727	(977)
01-10-5910	EMERGENCY NOTIFICATION SYSTEM	858	900	900	858	42
01-10-5920	CONFERENCES	390	500	500	597	(97)
01-10-5999	TRANSFER TO OTHER FUNDS	5,000	5,000	5,000	5,000	-
01-10-8210	COMPUTERS	-	13,200	13,200	14,556	(1,356)
** TOTAL ADMINISTRATION & FINANCE		375,700	378,918	378,918	378,241	677

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		FY 2019 Actuals	FY 2020 Budget	Budget May 19 - Apr 20	Actual Totals for May 19 - Apr 20	Variance to Budget
20 - PARKS & GROUNDS EXPENDITURES						
01-20-5010	WAGES	30,914	32,197	32,197	30,355	1,842
01-20-5020	SOCIAL SECURITY EXPENSE	2,673	2,756	2,756	2,714	42
01-20-5030	PENSION EXPENSE	1,397	1,369	1,369	1,419	(50)
01-20-5040	EMPLOYEE MEDICAL INSURANCE	3,892	3,828	3,828	3,858	(30)
01-20-5250	GASOLINE & FUEL	732	1,000	1,000	518	482
01-20-5390	OTHER PROFESSIONAL SERVICES	-	-	-	1,475	(1,475)
01-20-5600	MAINTENANCE & REPAIR	5,216	7,500	7,500	2,453	5,047
01-20-5730	UTILITIES	857	1,200	1,200	878	322
01-20-5900	OTHER EXPENSE	46	250	250	73	177
** TOTAL PARKS & GROUNDS		45,726	50,100	50,100	43,743	6,357
30 - POLICE DEPARTMENT EXPENDITURES						
01-30-5010	WAGES – CHIEF	53,625	53,560	53,560	53,447	113
01-30-5015	WAGES – PATROL OFFICERS	53,869	69,768	69,768	60,188	9,580
01-30-5016	WAGES – TRAINING	5,423	7,431	7,431	11,127	(3,696)
01-30-5018	WAGES – SERGEANT	27,416	33,057	33,057	28,278	4,779
01-30-5020	SOCIAL SECURITY EXPENSE	11,418	13,037	13,037	12,781	256
01-30-5030	PENSION EXPENSE	2,410	2,406	2,406	2,495	(88)
01-30-5040	EMPLOYEE MEDICAL INSURANCE	6,023	6,600	6,600	6,651	(51)
01-30-5100	GENERAL SUPPLIES	3,192	5,000	5,000	4,540	460
01-30-5250	GASOLINE & FUEL	5,402	7,000	7,000	5,427	1,573
01-30-5300	UNIFORM EXPENSE	2,516	4,000	4,000	1,365	2,635
01-30-5330	LEGAL SERVICES	175	500	500	-	500
01-30-5550	SOFTWARE EXPENSE	-	900	900	-	900
01-30-5560	TRAINING	2,402	2,000	2,000	1,354	646
01-30-5570	DUES & MEMBERSHIPS	1,110	1,000	1,000	1,360	(360)
01-30-5600	MAINTENANCE & REPAIR	1,928	6,000	6,000	2,971	3,029
01-30-5700	TELEPHONE	3,769	5,000	5,000	4,034	966
01-30-5750	COMMUNICATIONS	12,616	13,240	13,240	13,246	(6)
01-30-5900	OTHER EXPENSE	1,571	2,000	2,000	1,310	690
01-30-8200	EQUIPMENT	-	3,990	3,990	3,812	178
** TOTAL POLICE DEPARTMENT		194,865	236,490	236,490	214,385	22,104
40 - CIVIC CENTER EXPENDITURES						
01-40-5100	GENERAL SUPPLIES	614	1,000	1,000	1,232	(232)
01-40-5390	OTHER PROFESSIONAL SERVICES	-	-	-	50	(50)
01-40-5600	MAINTENANCE & REPAIR	9,772	60,734	60,734	11,452	49,282
01-40-5730	UTILITIES	9,576	10,000	10,000	6,283	3,717
01-40-5900	OTHER EXPENSE	310	500	500	453	48
** TOTAL CIVIC CENTER		20,272	72,234	72,234	19,469	52,765
50 - STREET DEPARTMENT EXPENDITURES						
01-50-5010	WAGES	35,708	30,397	30,397	30,355	42
01-50-5020	SOCIAL SECURITY EXPENSE	3,039	2,618	2,618	2,714	(95)
01-50-5030	PENSION EXPENSE	1,588	1,369	1,369	1,419	(50)
01-50-5040	EMPLOYEE MEDICAL INSURANCE	3,892	3,828	3,828	3,857	(29)
01-50-5175	ROAD SALT	6,514	10,000	10,000	4,849	5,151
01-50-5250	GASOLINE & FUEL	1,884	2,500	2,500	1,304	1,196
01-50-5320	ENGINEERING	-	-	-	397	(397)
01-50-5390	OTHER PROFESSIONAL SERVICES	125	14,225	14,225	14,281	(56)
01-50-5600	MAINTENANCE & REPAIR	22,961	12,000	12,000	7,397	4,603
01-50-5620	STREET MAINTENANCE	1,445	12,000	12,000	9,004	2,996
01-50-5621	TREE MAINTENANCE	2,100	5,000	5,000	5,400	(400)
01-50-5622	STREET SIGN INSTALLATION	750	2,000	2,000	-	2,000
01-50-5730	UTILITIES	13,390	12,000	12,000	14,940	(2,940)
01-50-5900	OTHER EXPENSE	266	250	250	699	(449)
01-50-8215	VEHICLE PURCHASE	-	24,000	24,000	22,477	1,523
** TOTAL STREET DEPARTMENT		93,662	132,188	132,188	119,093	13,094
TOTAL GENERAL FUND REVENUES		875,359	672,788	672,788	786,760	(113,973)
TOTAL GENERAL FUND EXPENDITURES		730,225	869,929	869,929	774,932	94,998
GENERAL FUND NET INCOME/LOSS		145,134	(197,142)	(197,142)	11,829	(208,970)

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12 - UTILITY TAX FUND						
REVENUES						
12-00-4140.10	TELECOMMUNICATIONS TAX	21,216	17,000	17,000	16,232	768
12-00-4140.30	COM ED - UTILITY TAX	34,822	32,000	32,000	33,440	(1,440)
12-00-4140.40	NICOR GAS - UTILITY TAX	18,098	15,000	15,000	17,053	(2,053)
12-00-4746	POLICE GRANTS	3,960	-	-	8,586	(8,586)
12-00-4750	VEHICLE LOAN PROCEEDS	-	-	-	37,000	(37,000)
12-00-4751	DEKALB COUNTY COMMUNITY GRANT	10,500	10,000	10,000	-	10,000
12-00-4800	INTEREST INCOME	11,267	7,500	7,500	9,533	(2,033)
12-00-4992	TRANSFER FROM GENERAL FUND	5,000	5,000	5,000	5,000	-
** TOTAL REVENUE		104,863	86,500	86,500	126,845	(40,345)
EXPENDITURES						
12-00-5992	TRANSFER TO WATER & SEWER FUND	-	59,000	59,000	59,000	-
12-00-5993	TRANSFER TO WATER IMPROVEMENT	-	12,237	12,237	12,237	-
12-00-8102	CIVIC CENTER IMPROVEMENTS	12,552	10,000	10,000	7,361	2,639
12-00-8401	POLICE VEHICLE	-	44,000	44,000	43,865	135
12-00-8411	COMPUTERS & ACCESSORIES	3,716	-	-	-	-
12-00-8413	POLICE GRANT PURCHASES	516	-	-	9,321	(9,321)
12-00-8420	POLICE VEHICLE LOAN - PRINCIPAL	7,640	7,935	7,935	7,936	(1)
12-00-8421	POLICE VEHICLE LOAN - INTEREST	668	374	374	373	1
12-00-8422	PUBLIC WORKS VEHICLE	19,776	-	-	-	-
12-00-8423	POLICE RECORDS MANAGEMENT SYSTEM	4,250	-	-	-	-
12-00-8424	POLICE IN CAR VIDEO SYSTEMS	2,356	-	-	-	-
12-00-8425	DEKALB COUNTY COMMUNITY GRANT EXPENSES	10,519	10,000	10,000	-	10,000
12-00-8426	POLICE VEHICLE LOAN - PRINCIPAL	-	13,183	13,183	9,777	3,406
12-00-8427	POLICE VEHICLE LOAN - INTEREST	-	1,432	1,432	611	821
** TOTAL EXPENDITURES		61,994	158,160	158,160	150,482	7,678
UTILITY TAX FUND NET INCOME/LOSS		42,870	(71,660)	(71,660)	(23,637)	(48,023)
13 - TIF DISTRICT FUND						
REVENUES						
13-00-4110	TIF TAX - DEKALB CO.	10,928	11,000	11,000	12,161	(1,161)
13-00-4120	TIF TAX - KANE CO.	46,521	50,000	50,000	77,666	(27,666)
** TOTAL REVENUE		57,449	61,000	61,000	89,827	(28,827)
EXPENDITURES						
13-00-8417	TIF LEGAL FEES	6,978	7,500	7,500	6,924	576
13-00-8418	TIF IMPROVEMENTS	-	40,000	40,000	-	40,000
** TOTAL EXPENDITURES		6,978	47,500	47,500	6,924	40,576
TIF DISTRICT FUND NET INCOME/LOSS		50,471	13,500	13,500	82,903	(69,403)
15 - ROAD & BRIDGE FUND						
REVENUES						
15-00-4100	VEHICLE LICENSE FEES	20,625	20,000	20,000	20,045	(45)
15-00-4110	REAL ESTATE TAX-DEKALB COUNTY	5,060	5,000	5,000	4,731	269
15-00-4120	REAL ESTATE TAX-KANE COUNTY	20,094	20,000	20,000	20,904	(904)
15-00-4260	VIRGIL TWSP. REPLACE. TAX	390	250	250	274	(24)
15-00-4800	INTEREST INCOME	1,216	750	750	1,317	(567)
** TOTAL REVENUE		47,384	46,000	46,000	47,271	(1,271)
EXPENDITURES						
15-00-5100	GENERAL SUPPLIES	322	500	500	554	(54)
15-00-5320	ENGINEERING SERVICES	-	16,000	16,000	15,815	185
15-00-5620	STREET MAINTENANCE	16,300	60,000	60,000	44,700	15,300
15-00-5900	OTHER EXPENSES	-	-	-	96	(96)
** TOTAL EXPENDITURES		16,622	76,500	76,500	61,165	15,335
ROAD & BRIDGE FUND NET INCOME/LOSS		30,762	(30,500)	(30,500)	(13,894)	(16,606)

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19 - MOTOR FUEL TAX FUND						
REVENUES						
19-00-4290	STATE OF IL-MOTOR FUEL TAX	33,254	33,340	33,340	48,341	(15,002)
19-00-4800	INTEREST INCOME	2,702	2,000	2,000	3,038	(1,038)
** TOTAL REVENUE		35,955	35,340	35,340	51,379	(16,039)
EXPENDITURES						
19-00-5200	STREET IMPROVEMENTS	-	115,000	115,000	-	115,000
19-00-5320	ENGINEERING SERVICES	-	25,000	25,000	-	25,000
** TOTAL EXPENDITURES		-	140,000	140,000	-	140,000
MOTOR FUEL TAX FUND NET INCOME/LOSS		35,955	(104,661)	(104,661)	51,379	(156,039)
28 - DEVELOPER ESCROW FUND						
REVENUES						
28-00-4940	DEVELOPER RECEIPTS	34,125	10,000	10,000	26,118	(16,118)
** TOTAL REVENUE		34,125	10,000	10,000	26,118	(16,118)
EXPENDITURES						
28-00-5320	DEVELOPER LEGAL EXPENDITURES	175	5,000	5,000	-	5,000
28-00-5330	DEVELOPER ENGINEERING & ADMIN	33,950	5,000	5,000	26,118	(21,118)
** TOTAL EXPENDITURES		34,125	10,000	10,000	26,118	(16,118)
DEVELOPER ESCROW FUND NET INCOME/LOSS		-	-	-	-	-
52 - WATER & SEWER FUND						
REVENUES						
52-00-4170	WATER REVENUE	201,342	207,558	207,558	205,447	2,111
52-00-4171	ALLOCATION OF WATER REVENUE	(13,506)	(13,000)	(13,000)	(13,537)	537
52-00-4180	SEWER REVENUE	199,175	207,901	207,901	205,183	2,718
52-00-4181	ALLOCATION OF SEWER REVENUE	(13,230)	(13,000)	(13,000)	(13,422)	422
52-00-4190	PENALTIES	6,756	6,000	6,000	5,405	595
52-00-4200	TURN ON/OFF REVENUE	425	500	500	450	50
52-00-4200.01	THE SETTLEMENT - TURN ON/OFF REVENUE	200	-	-	200	(200)
52-00-4200.02	SQUIRE'S CROSSING - TURN ON/OFF REVENUE	1,500	500	500	900	(400)
52-00-4200.03	HERITAGE HILLS - TURN ON/OFF REVENUE	-	-	-	100	(100)
52-00-4300.01	METER FEES - SETTLEMENT	688	-	-	688	(688)
52-00-4300.02	METER FEES - SQUIRE'S CROSSING	5,411	1,720	1,720	3,096	(1,376)
52-00-4300.03	METER FEES - HERITAGE HILLS	-	-	-	344	(344)
52-00-4460.01	SEWER INSPECT - SETTLEMENT	400	-	-	400	(400)
52-00-4460.02	SEWER INSPECT - SQUIRE'S CROSSING	3,000	1,000	1,000	1,800	(800)
52-00-4460.03	SEWER INSPECT - HERITAGE HILLS	-	-	-	200	(200)
52-00-4800	INTEREST INCOME	6,871	5,000	5,000	7,116	(2,116)
52-00-4900	OTHER REVENUE	262	200	200	180	20
52-00-4994	TRANSFER FROM UTILITY TAX	-	59,000	59,000	59,000	-
** TOTAL REVENUE		399,294	463,379	463,379	463,550	(172)

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10 - WATER DIVISION EXPENDITURES						
52-10-5010	WAGES	23,037	25,588	25,588	24,763	826
52-10-5020	SOCIAL SECURITY EXPENSE	1,910	2,119	2,119	2,125	(6)
52-10-5030	PENSION EXPENSE	743	772	772	800	(28)
52-10-5040	EMPLOYEE MEDICAL INSURANCE	2,057	2,112	2,112	2,128	(16)
52-10-5100	GENERAL SUPPLIES	179	400	400	149	251
52-10-5105	METERS	4,399	5,000	5,000	4,238	762
52-10-5110	CHEMICALS	14,900	15,000	15,000	18,301	(3,301)
52-10-5120	POSTAGE	868	2,000	2,000	1,010	990
52-10-5250	GASOLINE & FUEL	1,257	1,500	1,500	1,012	488
52-10-5320	ENGINEERING	-	-	-	312	(312)
52-10-5330	LEGAL EXPENSE	44	250	250	-	250
52-10-5335	TEST EXPENSE	2,221	3,000	3,000	2,283	717
52-10-5375	ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	16,250	16,250	-
52-10-5390	OTHER PROFESSIONAL SERVICES	15,125	16,000	16,000	16,010	(10)
52-10-5550	SOFTWARE EXPENSE	975	1,000	1,000	975	25
52-10-5600	MAINTENANCE & REPAIR	31,750	44,500	44,500	43,584	916
52-10-5700	TELEPHONE	726	700	700	778	(78)
52-10-5730	UTILITIES	18,194	18,000	18,000	19,251	(1,251)
52-10-5740	JULIE LOCATES	198	250	250	248	2
52-10-5870	IEPA LOAN - PRINCIPAL	52,076	53,478	53,478	53,478	-
52-10-5880	IEPA LOAN - INTEREST	6,815	5,602	5,602	5,602	-
52-10-5886	IEPA LOAN - WATERMAIN	26,501	27,112	27,112	27,112	-
52-10-5888	IEPA LOAN - WATERMAIN	10,328	9,992	9,992	9,992	-
52-10-5900	OTHER EXPENSE	112	500	500	75	425
52-10-8215	VEHICLE PURCHASE	-	24,000	24,000	22,477	1,523
** TOTAL WATER EXPENDITURES		230,662	275,126	275,126	272,954	2,172
20 - SEWER DIVISION EXPENDITURES						
52-20-5010	WAGES	21,597	21,983	21,983	21,163	820
52-20-5020	SOCIAL SECURITY EXPENSE	1,808	1,818	1,818	1,816	2
52-20-5030	PENSION EXPENSE	687	615	615	637	(23)
52-20-5040	EMPLOYEE MEDICAL INSURANCE	1,934	1,782	1,782	1,796	(14)
52-20-5100	GENERAL SUPPLIES	149	250	250	149	101
52-20-5110	CHEMICALS	-	250	250	-	250
52-20-5120	POSTAGE	630	900	900	810	90
52-20-5250	GASOLINE & FUEL	489	750	750	393	357
52-20-5320	ENGINEERING	510	-	-	142	(142)
52-20-5330	LEGAL EXPENSE	-	250	250	-	250
52-20-5335	TEST EXPENSE	243	1,600	1,600	-	1,600
52-20-5375	ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	16,250	16,250	-
52-20-5390	OTHER PROFESSIONAL SERVICES	15,000	15,500	15,500	15,622	(122)
52-20-5400	PERMIT EXPENSE	2,500	2,500	2,500	2,500	-
52-20-5550	SOFTWARE EXPENSE	975	1,000	1,000	975	25
52-20-5600	MAINTENANCE & REPAIR	9,043	33,000	33,000	16,023	16,977
52-20-5700	TELEPHONE	1,350	1,300	1,300	1,431	(131)
52-20-5730	UTILITIES	12,506	11,000	11,000	14,370	(3,370)
52-20-5740	JULIE LOCATES	198	250	250	248	2
52-20-5870	IEPA LOAN - PRINCIPAL	29,532	-	-	-	-
52-20-5880	IEPA LOAN - INTEREST	28	-	-	-	-
52-20-5900	OTHER EXPENSE	299	500	500	75	425
52-20-8215	VEHICLE PURCHASE	-	24,000	24,000	22,477	1,523
** TOTAL SEWER EXPENDITURES		115,728	135,498	135,498	116,878	18,620
TOTAL WATER & SEWER FUND EXPENDITURES		346,390	410,624	410,624	389,832	20,792
WATER & SEWER FUND NET INCOME/LOSS		52,904	52,755	52,755	73,719	(20,964)

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54 - WATER IMPROVEMENT ACCOUNT						
REVENUES						
54-00-4171	ALLOCATION OF WATER REVENUE	13,506	13,000	13,000	13,537	(537)
54-00-4430.01	WATER CONNECTION - THE SETTLEMENT	5,000	-	-	5,000	(5,000)
54-00-4430.02	WATER CONNECTION - SQUIRE'S CROSSING	7,500	12,500	12,500	22,500	(10,000)
54-00-4430.03	WATER CONNECTION - HERITAGE HILLS	-	-	-	2,500	(2,500)
54-00-4650.01	IMPACT FEES - THE SETTLEMENT	7,186	-	-	7,258	(7,258)
54-00-4650.02	IMPACT FEES - SQUIRE'S CROSSING	48,554	16,449	16,449	29,912	(13,463)
54-00-4650.03	IMPACT FEES - HERITAGE HILLS	-	-	-	3,665	(3,665)
54-00-4800	INTEREST INCOME	3,638	2,500	2,500	4,039	(1,539)
54-00-4994	TRANSFER FROM UTILITY TAX FUND	-	12,237	12,237	12,237	-
** TOTAL REVENUE		85,384	56,687	56,687	100,648	(43,962)
EXPENDITURES						
54-00-5320	ENGINEERING SERVICES	-	10,000	10,000	4,250	5,750
54-00-5600	WATER IMPROVEMENT REPAIRS & MAINTENANCE	40,846	-	-	-	-
54-00-5900	OTHER EXPENSE	57	-	-	-	-
54-00-8205	WATERMAIN LOAN PAYMENT - PRINCIPAL	11,050	11,531	11,531	11,531	-
54-00-8207	WATERMAIN LOAN PAYMENT - INTEREST	898	706	706	706	-
54-00-8211	WATER READER UPGRADE	-	-	-	-	-
** TOTAL EXPENDITURES		52,851	22,237	22,237	16,487	5,750
WATER IMPROVEMENT NET INCOME/LOSS		32,533	34,449	34,449	84,161	(49,712)
56 -SEWER IMPROVEMENT ACCOUNT						
REVENUES						
56-00-4181	ALLOCATION OF SEWER REVENUE	13,230	13,000	13,000	13,422	(422)
56-00-4420.01	SEWER TAP - SETTLEMENT	1,500	-	-	1,500	(1,500)
56-00-4420.02	SEWER TAP - SQUIRE'S CROSSING	2,250	3,750	3,750	6,750	(3,000)
56-00-4420.03	SEWER TAP - HERITAGE HILLS	-	-	-	750	(750)
56-00-4650.01	IMPACT FEES - THE SETTLEMENT	7,186	-	-	7,258	(7,258)
56-00-4650.02	IMPACT FEES - SQUIRE'S CROSSING	53,804	18,324	18,324	32,912	(14,588)
56-00-4650.03	IMPACT FEES - HERITAGE HILLS	-	-	-	3,665	(3,665)
56-00-4800	INTEREST INCOME	6,961	4,500	4,500	7,570	(3,070)
** TOTAL REVENUE		84,932	39,574	39,574	73,827	(34,252)
EXPENDITURES						
56-00-5600	MAINTENANCE & REPAIR	-	-	-	-	-
** TOTAL EXPENDITURES		-	-	-	-	-
SEWER IMPROVEMENT NET INCOME/LOSS		84,932	39,574	39,574	73,827	(34,252)
70 - SCHOOL LAND CASH FUND						
REVENUES						
70-00-4100.01	SCHOOL CONTRIBUTION - SETTLEMENT	4,400	-	-	4,400	(4,400)
70-00-4100.02	SCHOOL CONTRIBUTION - SQUIRE'S CROSSING	48,000	16,000	16,000	28,800	(12,800)
70-00-4100.03	SCHOOL CONTRIBUTION - HERITAGE HILLS	-	-	-	2,200	(2,200)
70-00-4100.99	SCHOOL CONTRIBUTIONS RECLASSIFIED	(52,400)	(16,000)	(16,000)	(35,400)	19,400
** TOTAL REVENUE		-	-	-	-	-
EXPENDITURES						
70-00-5930	PAYMENT TO SCHOOLS	-	-	-	-	-
** TOTAL EXPENDITURES		-	-	-	-	-
SCHOOL LAND CASH NET INCOME/LOSS		-	-	-	-	-
GRAND TOTAL REVENUE		1,724,746	1,471,267	1,471,267	1,766,226	(294,959)
GRAND TOTAL EXPENSES		1,249,185	1,734,951	1,734,951	1,425,940	309,011
GRAND TOTAL NET INCOME / LOSS		475,561	(263,683)	(263,683)	340,287	(603,970)

Estimated Fund Balance
through April 30, 2020

	Beginning Balance 05/01/19	Revenues FY20	Expenditures FY20	Ending Balance	Est Balance Budget as of 04/30/20	Better/(Worse)
General Fund	\$288,187	\$786,760	\$774,932	\$300,015	\$192,989	107,026
Other Funds:						
Utility Tax Fund	560,784	126,845	150,482	537,147	507,128	30,019
TIF District Fund	86,764	89,827	6,924	169,667	100,221	69,446
Road & Bridge Fund	70,070	47,271	61,165	56,176	55,461	715
Motor Fuel Tax Fund	143,696	51,379	-	195,075	39,058	156,017
Totals	861,314	315,322	218,571	958,065	701,868	256,197
Water & Sewer Funds						
Water & Sewer Operating Fund	411,570	463,550	389,832	485,288	491,168	(5,880)
Water Improvement Fund	200,882	100,648	16,487	285,043	223,325	61,718
Sewer Improvement Fund	389,839	73,827	-	463,666	419,766	43,900
Totals	1,002,291	638,025	406,319	1,233,997	1,134,259	99,738
Village Totals	\$2,151,792	\$1,740,107	\$1,399,822	\$2,492,077	\$2,029,116	462,961

Estimated Cash Balances for June 30, 2020

	06/01/20 Balance	Misc	Transfers & Deposits	Manual Checks and Tax Pymts	Payroll	06/30/20 Check Run	Estimated 06/30/20 Balance	
Old Second Checking	186,265.26	(10.00)	114,502.13	(14,686.58)	(18,105.98)	(32,158.72)	235,806.11	0.00%
First Midwest	336,048.64						336,048.64	0.04%
TIF Funds	187,627.91		86,571.67				274,199.58	0.00%
Illinois Funds	1,556,370.94		32,161.83				1,588,532.77	0.99%
First Midwest CD	37,000.00						37,000.00	0.50%
First Midwest LPL	258,517.10						258,517.10	0.01%
	2,561,829.85	(10.00)	233,235.63	(14,686.58)	(18,105.98)	(32,158.72)	2,730,104.20	

Village of Maple Park
Water & Sewer Departments
As of June 30, 2020

Water Pumped to Billed Statistics

Months	Gallons Pumped	Gallons Billed	% Pumped to Billed	Target* % Pump to Billed	% Variance
May / June 2020 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up	5,865.10 (6.17) (264.40) (15.20) (12.70) 5,566.63	5,223.00	93.83%	90.00%	3.83%
March / April 2020 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -B-Box Break (03/04/20-03/05/20)	5,085.70 (7.66) (227.80) (15.20) (10.90) (5.00) 4,819.14	4,475.75	92.87%	90.00%	2.87%
January / February 2020 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Main Break - South (01/06/20) -B-Box Break (01/15/20)	4,907.50 (9.45) (227.90) (15.20) (10.90) (20.00) (10.00) 4,614.05	4,135.25	89.62%	90.00%	-0.38%
November / December 2019 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Water Service Leak (11/19/19)	5,049.80 (9.08) (227.70) (15.20) (10.90) (20.00) 4,766.93	4,171.70	87.51%	90.00%	-2.49%
September / October 2019 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up	4,840.80 (10.95) (218.40) (15.20) (10.50) 4,585.75	4,369.00	95.27%	90.00%	5.27%
July / August 2019 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Watermain break (07/27/19)	6,202.70 (13.73) (288.50) (15.20) (13.80) (100.00) 5,771.48	5,468.00	94.74%	90.00%	4.74%
May / June 2019 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Hydrant Flushing (06/13 & 06/14) -Hydrant Flushing (06/21)	5,569.40 (8.03) (314.60) (15.20) (6.60) (140.00) (35.00) 5,049.98	4,258.50	84.33%	90.00%	-5.67%
March / April 2019 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up	5,006.80 (9.08) (162.50) (15.20) (7.90) 4,812.13	4,099.73	85.20%	90.00%	-4.80%
January / February 2019 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Leak at 311 W. Ashton Dr. -Meter issue at 309 Pearl	5,532.90 (10.20) (144.00) (15.20) (7.80) (10.00) (5.00) 5,340.70	4,747.68	88.90%	90.00%	-1.10%

*Target of 90% - Illinois Water Association Goal to maintain



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151


Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

MEMORANDUM

TO: Village President and Board of Trustees

FROM: Village Administrator Dawn Wucki-Rossbach 

DATE: July 1, 2020

SUBJECT: **STORMWATER MANAGEMENT INFRASTRUCTURE SYTEM REQUIREMENTS FOR HOMEOWNERS ASSOCIATIONS & NON-RESIDENTIAL PROPERTY OWNERS – REVISED INFORMATION PACKET**

BACKGROUND

At the May 12, 2020 and June 18, 2020, Infrastructure Committee Meetings, the Committee reviewed the HOA Stormwater Management Infrastructure System Requirements packet. The Committee advised that the subdivisions on Page 2 needed to be corrected and Staff stated that pictures illustrating a few checklist items should be added because they may assist HOAs in understanding what will be inspected.

The Committee agreed that the Village should invoice the HOAs for the engineering inspection completed on each pond and motioned to move the packet forward for Village Board review and approval. The packet states that inspections will be conducted annually between May 1 and July 30, that the cost of the inspection will be paid by the HOA or property owner; and that each inspection takes two (2) hours at a cost of \$85 an hour. The packet also contains a copy of the inspection checklist, along with pictures illustrating a few items that will be inspected. Finally, the packet includes a copy of the Ordinance 2011-10 that sets the requirements for this process.

Assuming the Village Board approves the packet, and now that we are in Phase IV, Staff will prepare the packet for distribution to the HOAs and non-residential property owners that are responsible for their detention pond maintenance. Staff will also schedule a meeting to review the packet with the HOAs and property owners prior to this year's inspection taking place. The Village Engineer will be at the meeting and will answer any additional detention pond inspection questions raised during packet review.

RECOMMENDATION

That the Village Board motion to approve the packet and direct Staff to invoice the HOAs and non-residential property owners for detention pond inspections.

Attachments

Attachment A – June 5, 2020 Memo to Infrastructure Committee Revised Packet

Attachment B - Stormwater Management Infrastructure System Requirements Packet



Village of Maple Park

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ATTACHMENT A

MEMORANDUM

TO: Infrastructure Committee

FROM: Village Administrator Dawn Wucki-Rossbach 

DATE: June 5, 2020

SUBJECT: **STORMWATER MANAGEMENT INFRASTRUCTURE SYTEM REQUIREMENTS FOR HOMEOWNERS ASSOCIATIONS & NON-RESIDENTIAL PROPERTY OWNERS – REVISED INFORMATION PACKET**

BACKGROUND

At the May 12, 2020 Infrastructure Committee Meeting, the Committee reviewed the HOA Packet that was presented. The Committee advised that the subdivisions on Page 2 needed to be corrected and Staff stated that pictures illustrating a few checklist items should be added because they may assist HOAs in understanding what will be inspected.

Staff has revised the packet to include the following, text changes are in red and deleted information is struckthrough:

1. The correct subdivisions have been identified on Page 2.
2. That the letter to the HOAs further explains the process by stating that that HOAs should review the checklist and prepare their detention pond(s) prior to the Village inspecting their ponds. Once work has been completed, the Village should be contacted and inspection scheduled.
3. HOAs are informed that each pond inspection takes approximately two (2) hours.
4. Pictures of a few checklist items have been added to the bottom of the checklist.

It should be noted that the Ordinance allows for the Village to seek reimbursement from the HOAs for the cost of implementing this ordinance and that includes inspections and it also includes an additional 15% for any work that the Village has to complete if the HOA does not correct the inspection deficiencies identified during the inspection. The last time the Village completed inspections, the HOA were not invoiced the cost of the inspections. If the Village were to seek reimbursement for each pond inspection at \$85.00 per hour, the total cost for inspection of one (1) detention pond is \$170.00. Any re-inspections would also be at \$85.00 per hour. These inspections are not specifically identified in the Village Engineer's contract, but could be paid for as part of the Village Engineer's monthly billable hours.

RECOMMENDATION

That the Infrastructure Committee recommend that the Committee motion to accept the packet and that it moves to the Village Board of approval.

Staff recommends that the Village seek reimbursement from the HOAs for the cost of the inspections and any possible reinspections. If the Committee agrees with the recommendation, the Committee should motion to move the reimbursement information will be forwarded to the Finance Committee for discussion and then possibly onto the Village Board if the Finance Committee concurs with the recommendation.

The Ordinance is also silent on whether or not the ponds should be inspected annually. Staff and the Village Engineer is recommending annual inspections based on the need to maintain the ponds in working order.

Attachments

Stormwater Management Infrastructure System Requirements Packet



Village of Maple Park

STORMWATER MANAGEMENT INFRASTRUCTURE SYSTEM REQUIREMENTS FOR HOMEOWNERS ASSOCIATIONS & NON-RESIDENTIAL PROPERTY OWNERS

July 7, 2020



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

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July 1, 2020

Dear Homeowners Associations and Non-Residential Development Owners:

The Village has worked to address the flooding issues that have frustrated property owners and taxed municipal streets and storm sewers over the course of several years. To address flooding, the Village has upsized storm sewers and cleaned detention areas, and soon will be televising, root cutting and jetting storm sewer mains in order clean them of any debris and to assess their condition so that their replacement can be added to the Village's Five-Year Capital Improvement Plan.

In order to further reduce the possibility of flooding all stormwater management infrastructure systems must be in proper working order. The need to have properly operating stormwater management systems led to a number of discussions regarding the possible implementation of the Best Management Practice (BMP) of having the stormwater detention areas contained in residential and non-residential developments inspected on a regular basis. In order to implement the BMP, the Village determined it would be best to adopt an ordinance text amendment that would establish the practice of stormwater management infrastructure system inspection, maintenance, abatement and enforcement.

On October 4, 2011, the Village of Maple Park approved Ordinance 2011-10, Exhibit A. Ordinance 2011-10, amended Title 12, Subdivisions Regulations. The ordinance amended Title 12 and:

1. Established definitions for stormwater management terminology.
2. Established that the responsibility for the maintenance of all stormwater management infrastructure for each residential development belongs to the Homeowners Association for each residential development.
3. Provided a checklist to be used when inspections are conducted.
4. Established the abatement process and collection fee for the correction of any violations not completed within 30 days of the inspection.

A copy of the Village Board Meeting Minutes of the meeting discussing the Ordinance can be found as Exhibit B. The discussion regarding the ordinance can be found on Page 5, Item d) Approval of Detention Pond Ordinance. It should be noted that Item d) says Ordinance 2011-09, but is in fact 2011-10.

By approving Ordinance 2011-10, the Village is ensuring that the stormwater management infrastructure systems in each subdivision are maintained so that the infrastructure is in proper working order, thus alleviating the possibility for overflow and flooding when a severe storm event occurs.

Homeowners Associations (HOA) should prepare for the Village's Detention Pond Maintenance Inspection by reviewing the checklist, Exhibit C and having work completed on the detention pond(s) prior to the Village's inspection. Pre-inspection correction of checklist items will prevent additional inspection costs and will decrease the possibility of a violation be identified in the Village's inspection.

Work may be completed by a landscape company or a contractor. The Village recommends obtaining several quotes on the work, that the company doing the work is insured and a reference check on similar type work is completed. Once the HOA feels the pond(s) are ready for inspection they should contact the Village. The inspection of the stormwater management infrastructure systems, which includes detention pond areas in residential and non-residential areas, shall be completed by the Village Engineer. Each pond inspection takes approximately two (2) hours to complete. The estimated cost per hour is \$85; therefore, one (1) pond inspection will cost \$170. The Village will invoice the HOA once the inspection has been completed. This does not include the cost of the HOA to maintain the pond, nor does it include the cost to repair the pond after the inspection has been completed. Every pond should be inspected annually between May 1 and July 30.

Any costs or expenses incurred by the Village to achieve compliance from this section of the Municipal code shall be reimbursement by the HOA or property owner. The Village's reimbursement request, including a additional fifteen (15%) above either the contractor's price or the Village's remedial expense to cover the Village's administrative cost of maintaining the stormwater management system.

Once the inspection has been completed, the Homeowners Association (HOA) or the property owner will be given a copy of the inspection results. Any maintenance items or violations, must be abated within 30 days of receiving the inspection results. If the abatement work cannot be completed within 30 days, the Village Engineer is authorized to grant a 30-day extension. If the maintenance items or violations are not corrected within the extended timeframe.

The Village has provided a copy of the drawings for the detention ponds contained in the following subdivisions: The Settlement and Squires Crossing.

The Village will provide the HOA or property owner with a schedule for when the annual inspection will be completed.

If you have any questions regarding the process please contact the following:

Public Works Director/Building Inspector Lou Larson at llarson@villageofmaplepark.com or
Village Administrator Dawn Wucki-Rossbach at dwrossbach@villageofmaplepark.com
Office phone is: (815) 827-3309

We thank you for your cooperation in achieving compliance with this ordinance and appreciate the effort in keeping our subdivisions and street flood free.

Sincerely,

Dawn Wucki-Rossbach
Village Administrator

STORMWATER MANAGEMENT INFRASTRUCTURE SYSTEM EXHIBITS

EXHIBIT A – Ordinance 2011-10

EXHIBIT B – Village Board Meeting Minutes – October 4, 2011

EXHIBIT C – Detention Pond Maintenance Requirements & Checklist

EXHIBIT D – As-Built Subdivision Exhibits

VILLAGE OF MAPLE PARK

ORDINANCE NO. 2011-10

**AN ORDINANCE AMENDING TITLE 12, SUBDIVISION REGULATIONS, TO
ESTABLISH RESPONSIBILITY FOR THE MAINTENANCE OF ALL STORM WATER
MANAGEMENT INFRASTRUCTURE, PROVIDING FOR AN ENFORCEMENT
PROCEDURE AND ADDING APPLICABLE DEFINITIONS**

ADOPTED BY
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK

**AN ORDINANCE AMENDING TITLE 12, SUBDIVISION REGULATIONS, TO
ESTABLISH RESPONSIBILITY FOR THE MAINTENANCE OF ALL STORM WATER
MANAGEMENT INFRASTRUCTURE, PROVIDING FOR AN ENFORCEMENT
PROCEDURE AND ADDING APPLICABLE DEFINITIONS**

WHEREAS, it is necessary to establish regulations for the maintenance of all storm water management infrastructure; and

WHEREAS, it is necessary to provide a procedure for enforcement of such regulations.

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees for the Village of Maple Park, that Title 12 of the Village Code of Maple Park, Illinois shall be amended as follows:

Section 1. That the Section 12-2-3 (Definitions) is hereby amended to add the following definitions:

"STORM WATER MANAGEMENT SYSTEM" All aspects of the system designed to effectively regulate and control storm water runoff emanating from one property or development to another, and which includes but is not limited to retention basins, detention basins, open waterways, and drainage easement areas.

"STORM WATER" Water that originates during precipitation events, snowmelt, or other runoff sources.

"STORM SEWER" A series of buried pipes, manholes, catch basins, or culvert pipes that are designed to drain excess rain and groundwater from paved streets, parking lots, sidewalks, and roofs, and convey to a drainage way.

"STORM WATER RUNOFF" Water from rain, snowmelt, or other sources, that flows over the land surface.

"DRAINAGE WAY" Use of the land to collect and transport storm water runoff in a swale, ditch, channel, or stream.

Further, that a new Section 12-3-21 shall be added to Title 12, SUBDIVISION REGULATIONS, as follows:

12-3-21. MAINTENANCE OF STORM WATER MANAGEMENT SYSTEMS

A. MAINTENANCE REQUIRED - The Homeowners Association for each residential development and/or the owner of each lot or parcel within the residential development, as well as the owner(s) of any non-residential development, shall be responsible for maintaining in good working order the

Storm Water Management System that has been provided to control the storm water runoff generated by such development. However, the Village of Maple Park shall be responsible for maintaining any Storm Water Management System that is located on Village owned property.

Minimum required maintenance of detention and/or retention basins shall include but not be limited to the control of vegetation within basin areas so as to not exceed a height of ten (10) inches unless otherwise explicitly approved by the Village Planning Commission and/or Village Board as part of a professional landscape plan. In addition, detention and/or retention basins shall not be permitted to accumulate with silt, soil, branches, trees, vegetation, debris, or any other obstructions, or to become damaged or compromised in any way so as to prevent the detention and/or retention basin from effectively operating in the manner in which it was designed and intended as determined by the Village Engineer.

Open drainage ways, or any portion thereof, located on any lot or parcel shall be maintained free from accumulations of silt, soil, branches, trees, vegetation, debris, or any other obstructions which impede the natural flow and/or course of the open waterway as determined by the Village Engineer.

B. INSPECTION – The Village will inspect each Homeowners Association Storm Water Management System according to the attached Inspection and Maintenance Checklist to ensure the system is being maintained in accordance with Village standards. If the Storm Water Management System is deemed unsatisfactory through the inspection, the Homeowners Association will be notified to the deficiencies. Upon notice, the Homeowners Association will have thirty (30) days to correct the deficiencies or be subject to Violation.

C. ABATEMENT OF VIOLATIONS - If the Homeowners Association for the residential development and/or the individual lot or parcel owners within the residential development, or the owner(s) of any non-residential development, after being given notice to comply with the requirements of this section, fail, neglect, or refuse, within thirty (30) days to comply with said order by the Village, the Village may take such action required by such order, either by force account or by contract, or the Village Prosecutor may institute legal proceedings to compel compliance with the order. The Village Engineer is authorized to grant an extension of the thirty-day compliance period if in his/her professional judgment additional time is reasonably required to correct the violation in question.

D. COLLECTION OF COSTS – Any cost or expense incurred by the Village pursuant to achieving compliance with the requirements of this Section, shall be reimbursed to the Village by the Homeowners Association and/or the individual lot or parcel owners within the residential development, or the owner(s) of any non-residential development, including an additional fifteen percent (15%) of either the contractors price or the Village's remedial expenses to cover the

Village's administrative cost of maintaining the Storm Water Management System.

Section 2. That all ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed.

Section 3. Should any provision of this ordinance be declared invalid by a court of competent jurisdiction, the remaining portions shall remain in full force and effect as if the invalid provision had not been a part of this ordinance.

Section 4: This Ordinance shall be in full force and effect upon its passage and approval as required by law.

AYES: 7

NAYS: 0

ABSENT: 0

APPROVED BY THE 4th DAY OF October, 2011.



Kathleen Curtis

Kathleen Curtis
Village President
Village of Maple Park, Kane and DeKalb
Counties, Illinois

ATTEST:

Elizabeth E. Peerboom

Elizabeth E. Peerboom
Village Clerk
Village of Maple Park



Village of Maple Park

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**Approved by the Board of Trustees
on November 1, 2011.**

MINUTES BOARD OF TRUSTEES MEETING TUESDAY, OCTOBER 4, 2011 7:00 P.M.

1. CALL TO ORDER

President Curtis called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Members in attendance: President Kathy Curtis, Trustee Greg Cutsinger, Trustee Pat Lunardon, Trustee Debra Armstrong, Trustee Steve Nowak, Trustee Suzanne Fahnestock, and Trustee Terry Borg.

Also in attendance: Village Attorney Kevin Buick, Village Engineer Jeremy Lin, Police Chief Mike Acosta, Public Works Manager Mike Miller, Village Accountant Cheryl Aldridge, and Village Clerk Liz Peerboom.

4. FINANCIAL REPORT

Village Accountant Cheryl Aldridge went over the Financial Report. She advised that the Village has received over 95% of the real estate tax revenue for the year. She added that the revenue for vehicle stickers has gone up due to the efforts of the Police Chief and the Village Clerk.

Mrs. Aldridge advised that the transfer to the water and sewer fund for the general obligation bond payment will be made in October. In the Road and Bridge Fund we have exceeded our budgeted revenue amount for Vehicle License Fees. This is due to the work that the Police Department and Village Clerk Liz Peerboom have put in on vehicle sticker enforcement. We currently have 23 people left that have not complied yet.

5. ACCEPTANCE OF STATEMENT OF CASH AND INVESTMENT REPORT FOR THE PERIOD OF AUGUST

Village Accountant Cheryl Aldridge went over the Cash and Investment Report for the period of August 2011.

6. APPROVAL OF BILLS PAYABLE and MANUAL CHECK REGISTER #686

ACCOUNTS PAYABLE:	\$38,828.78
MANUAL CHECKS:	<u>\$11,600.77</u>
TOTAL:	<u>\$50,429.55</u>

Trustee Lunardon made a motion to approve the bills payable and manual check register #686, seconded by Trustee Borg. Motion carried unanimously by roll call vote. Aye: Cutsinger, Lunardon, Armstrong, Nowak, Fahnestock, Borg. (6-0)

7. RECEIVE AND FILE – COMMITTEE MINUTES

None.

8. RECEIVE AND FILE – WATER REPORT (August 2011)

Trustee Borg made a motion to receive and file the August 2011 Water Report, seconded by Trustee Cutsinger. Motion carried unanimously by roll call vote. Aye: Cutsinger, Lunardon, Armstrong, Nowak, Fahnestock, Borg. (6-0)

9. APPROVAL OF MEETING MINUTES

- a. Regular Board Meeting Minutes – September 6, 2011
- b. Committee of the Whole Minutes – September 20, 2011
- c. Special Meeting – August 30, 2011, September 20, 2011
- d. Public Meeting – September 22, 2011

Trustee Borg advised that the minutes for the Special Meeting were not in the packet.

Trustee Fahnestock made a motion to approve the minutes as presented with the exception of the August 30, 2011 minutes, seconded by Trustee Nowak. Motion carried unanimously by roll call vote. Aye: Cutsinger, Lunardon, Armstrong, Nowak, Fahnestock, Borg. (6-0)

10. LEGAL REPORT

Village Attorney Kevin Buick went over his Legal Report. Mr. Buick advised the Trustees that Trustees will need to take the Open Meetings Act training. Trustee Fahnestock asked if that would be a one time thing. Mr. Buick advised that it will be a yearly training.

Mr. Buick also discussed the following items:

- Akrabawi/Heritage Hills III – a judgment of foreclosure was entered in April and the property sold at judicial sale on September 22, 2011.
- Akrabawi Litigation
- Village of Maple Park Prosecutions

11. POLICE DEPARTMENT REPORT

Chief Acosta went over his Police Department Report. He advised that the biggest cost last month was Fun Fest. Trustee Borg asked if there was a specific line item for Fun Fest. President Curtis advised that the Village Accountant moves that amount from the Police budget to the Fun Fest budget and it appears to be under budget.

Trustee Armstrong talked about the resignation of Officer Thime and if that officer would be replaced. Chief Acosta advised that at this time the position will not be filled.

12. PUBLIC WORKS REPORT

Public Works Manager Mike Miller went over his Public Works report. Trustee Lunardon asked about geese being trapped in the pond. Mr. Miller advised that he would be getting the geese out of the pond soon. Trustee Lunardon also asked about some expenses for repairs on the Civic Center due to vandalism. Trustee Borg asked about turning in the broken window to the baseball league. After some discussion, it was decided that the cost of the broken window would be invoiced to the baseball league.

13. ENGINEERING REPORT

Village Engineer Jeremy Lin went over his Engineering report. Mr. Lin discussed the paving project bid. He added that he is recommending the award of the bid to Curran Contracting Company from Crystal Lake. He added that he will provide the Village with an "as built" set. Trustee Lunardon asked about drainage for the project. Mr. Lin advised that they have designed something to take care of the drainage issue. He also added that the project should be started within the next couple of weeks.

Mr. Lin added that the Watermain Project is back on its feet. He added that some of the scope of the project was re-designed and the project should begin next week. He discussed some of the changes to the project. The Pearl Street section will be part of the IEPA loan.

Mr. Lin also discussed the proposed future elevated water tank.

Trustee Borg had some questions about the water main project and the Pearl Street portion of the project. Mr. Lin advised that the Pearl Street portion will probably be started next spring.

Mr. Lin discussed the Heritage Hills Phase III punch list. Trustee Lunardon asked how that would be addressed. President Curtis said that she will let the trustees know how it will be addressed once the list is finished.

Mr. Lin discussed storm water issues in Heritage Hills. He advised that the John Clare property is a major contributor to the storm water issues, adding that most of which will be alleviated when the John Clare property is developed. Mr. Lin advised that his

recommendation is to add a storm sewer in the farmer's field if the farmer agrees. He does not recommend tearing up the residents' properties on Ashton Drive. He added that this storm water drainage issue project is large in scope and will not be covered by the grant and the village will need to work with the developer of the property. Mr. Lin said that he will do a cost estimate and present it to the village. Trustee Lunardon asked if this is on the back burner, and Mr. Lin said that he will continue working on it but it won't be part of this **grant** project, it will be done as part of a future project.

President Curtis asked if this would be part of the project that was bid, and Mr. Lin advised that this will not be part of the project covered by the grant. President Curtis asked when the project would begin. Mr. Lin advised that when the contractor returns the project agreement, the project can be schedule. Trustee Borg asked what contractor hasn't returned an agreement. Mr. Lin advised that Elliott and Wood has not returned the contract agreement. President Curtis advised that Mike Wood asked for some documents and she responded to him that, on the advice of the Village Attorney, she would present the documents when he returned a signed contract.

Trustee Borg asked Mr. Lin to give a recommendation on what to do with Ashton Drive, Mr. Toms interrupted and Trustee Armstrong advised that she would like to hear from the engineer. Mr. Lin reiterated his earlier recommendation of not proceeding with any mitigation on Ashton Drive at this time.

14. OLD BUSINESS

a) Storm Water Mitigation

Storm water mitigation was discussed in the Engineer's report.

15. NEW BUSINESS

a) Fiscal 2010/2011 Audit Review and Acceptance

President Curtis advised that the auditor had a medical emergency and would not be attending the meeting, but questions would be answered by Village Accountant Cheryl Aldridge. Trustee Borg had some questions about the audit that were answered by the Village Accountant.

Trustee Borg made a motion to accept the audit review, seconded by Trustee Lunardon. Motion carried unanimously by roll call vote. Aye: Cutsinger, Lunardon, Armstrong, Nowak, Fahnestock, Borg. (6-0)

b) 2011 Street Project – Bid Award

Jeremy Lin presented the 2011 Paving Improvements Bid Results. The project was bid on October 2, 2011, and there were two bidders. The lowest responsible bidder was Curran Contracting Company, in the amount of \$107,009.80. Mr. Lin advised that Curran Contracting is a qualified bidder from Crystal Lake, IL, with a history of successful projects in the Chicagoland area for over 70 years. Curran Contracting is

one of the largest asphalt paving companies in Illinois and manages 5 asphalt plants to produce hot mix asphalt in Northwest Illinois. Mr. Lin recommended the award of the base bid contract to Curran Contracting Company.

Trustee Fahnestock made a motion to award the 2011 Paving Improvements contract to Curran Contracting Company in the amount of \$107,009.80, seconded by Trustee Cutsinger. Motion carried unanimously by roll call vote. Aye: Cutsinger, Lunardon, Armstrong, Nowak, Fahnestock, Borg. (6-0)

c) Approval of Storm water Ordinance 2011-10

Village Engineering Jeremy Lin advised the Board that this ordinance is not yet ready, and asked that it be deferred to a future meeting.

d) Approval of Detention Pond Ordinance 2011-09

“AMENDING TITLE 12, SUBDIVISION REGULATIONS, TO ESTABLISH RESPONSIBILITY FOR THE MAINTENANCE OF ALL STORM WATER MANAGEMENT INFRASTRUCTURE, PROVIDING FOR AN ENFORCEMENT PROCEDURE AND ADDING APPLICABLE DEFINITIONS.”

Village Attorney Kevin Buick distributed an updated ordinance to the trustees and discussed the changes made to the ordinance. Trustee Borg asked about penalties. Mr. Buick advised that he removed language that doesn't match up with Illinois law, but kept language for penalties. Trustee Lunardon asked about definitions. Mr. Buck advised that the definitions are addition to the definitions in Title 12 of the Village Code. Mr. Buick advised that he kept in the language for penalties, but took out what doesn't match up with IL law.

Trustee Lunardon made a motion to approve Ordinance 2011-09 as amended, seconded by Trustee Nowak. Motion carried unanimously by roll call vote. Aye: Cutsinger, Lunardon, Armstrong, Nowak, Fahnestock, Borg. (6-0)

e) Approval of Public Hearing Ordinance 2011-11

“ORDINANCE TO ESTABLISH DATE FOR PUBLIC HEARING FOR THE MAPLE PARK TAX INCREMENT FINANCING DISTRICT.”

President Curtis advised that this ordinance is required by law to set the date for the Public Hearing. The date will be November 22, 2011.

Trustee Armstrong made a motion to approve Ordinance 2011-11 as presented, seconded by Trustee Cutsinger. Motion carried unanimously by roll call vote. Aye: Cutsinger, Lunardon, Armstrong, Nowak, Fahnestock, Borg, Curtis. (7-0)

16. TRUSTEE REPORTS

Trustee Fahnestock advised that Village Accountant Cheryl Aldridge closed the River Boat grant in the amount of \$40,000 and is working on finalizing the GIS grant in the amount of \$5,000.

Trustee Lunardon advised that the Library and St. Vincent DePaul rental leases are due. She will forward the new leases to the Village Clerk to be finalized. Trustee Borg asked about energy usage and was advised that the energy usage issue is no longer a problem because St. Vincent DePaul got rid of their refrigerator.

Trustee Armstrong asked about trick or treat hours and the Halloween Parade. President Curtis said that the trick or treat hours are on the website as is the information about the parade. The 4-H will be using the gym on the day of the parade.

President Curtis asked Trustees Armstrong and Lunardon to check their calendars to schedule a property maintenance meeting.

Trustee Nowak commented on the gross misuse of easements. He said that he and Trustee Cutsinger went to Ashton Drive a few weeks ago to view the drainage issues themselves. He said they observed several occurrences where residents are misusing the easement, including a clear removal of a berm and modification of the swale. He said that he feels that the village needs to take a closer look at what the residents are doing to the easements and check on proper permitting of the items placed in the easements. Trustee Borg discussed issues with prior home inspections. Much discussion was held about misuse of the easements by the residents. President Curtis added that the village should look at the building inspector contract and resolve it all at once.

17. PUBLIC COMMENTS

PUBLIC COMMENTS ARE THE OPINION OF THE PERSON SPEAKING AND ARE IN NO WAY TO BE TAKEN AS THE OPIONION OF THE VILLAGE OF MAPLE PARK.

Mr. James Toms, 306 Ashton Drive, advised that he has spoken with IDOT and has gotten a resolution on the drainage issues. He advised that IDOT will be excavating in the next two or three weeks to alleviate the flooding. Trustee Fahnestock asked if they responded in writing. Mr. Toms said that they have not yet. Mr. Toms said that to his knowledge there has never been a berm on those properties. He said that he did not take down the berm, that it is a fairy tale that is being spread by the good folks in Maple Park. Mr. Toms talked about when he put up a fence he was told by the previous Village Clerk that he didn't need a permit for his fence. He added that he has a registered letter, received two days after the fence went in, in his files saying that he should have gotten a permit. Mr. Toms advised that the reason they put in fences is because of the sound from Route 38. Trustee Lunardon asked if Mr. Toms could give the IDOT information to the village engineer. Trustee Armstrong asked what IDOT's proposed project will do to the village's project.

Mr. Roger Kahl advised that he had heard that Curran's was shutting down the black top plant in two weeks if they have no more work, so it's a good time for them to get the paving project.

18. EXECUTIVE SESSION – Review of Closed Session Minutes 5 ILCS 120/2(21)

Trustee Borg made a motion to go into closed session "for the purpose of discussion of minutes of meetings lawfully closed under this Act, whether for purposes by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06" seconded by Trustee Cutsinger.

The Board went into closed session at 8:13 p.m.

The Board returned to open session at 8:22 p.m.

19. MATTERS REFERRED FROM EXECUTIVE SESSION

ADOPTING RESOLUTION 2011-04 "AUTHORIZING THE DESTRUCTION OF AUDIO RECORDING OF CLOSED MEETING SESSIONS."

Trustee Armstrong made a motion to adopt Resolution 2011-04, seconded by Trustee Lunardon. Motion carried unanimously by roll call vote. Aye: Cutsinger, Lunardon, Armstrong, Nowak, Fahnestock, Borg. (6-0)

20. ADJOURNMENT

Trustee Armstrong made a motion to adjourn the meeting, seconded by Trustee Cutsinger. Motion carried unanimously by voice vote.

Meeting adjourned at 8:24 p.m.

Village of Maple Park

Detention Pond Maintenance Requirements

Routine maintenance includes:

Regular Inspections: Yearly scheduled inspections with attached checklist, and inspections after major rainfall events, to check for obstructions/damage & to remove debris/ trash.

Vegetation Management: Mowing on a regular basis to prevent erosion or aesthetic problems. Cattails, and other indigenous wetland plants are encouraged along the pond perimeter for pollutant uptake and breakdown, but must be removed when they cover the entire pond surface. Limited use of fertilizers and pesticides in and around the ponds to minimize entry into pond and subsequent downstream waters. Excessive vegetation such as willows or other large trees and shrubs should be removed unless specifically planted as part of the treatment plan. Yearly inspection and treatment program for common regional aquatic weeds and algae.

Trash, debris and litter removal: Removal of any trash, etc. causing any obstructions at the inlet, outlet, orifice or trash rack during periodic inspections and especially after every runoff producing rainfall event. Side slopes and the collection system (i.e. catch basins, piping and grassed swales) also need litter and debris removal on a regular basis. General pickup of trash, etc. in and around the pond during all inspection.

Mechanical Equipment check: Inspection of any valves, pumps, fence gates, locks or mechanical components during periodic inspections and appropriate replacement/repair.

Storm Sewer System and Structural Component check: Inspection of the outlet works, inlet, orifice, trash rack, trickle channel on a regular basis for additions to the annual Nonroutine Maintenance list

Review by a licensed Professional Civil Engineer

Non-routine maintenance includes:

Bank erosion/stabilization: It is critical to keep effective ground cover on all vegetated areas in order to see the benefits of proper infiltration of runoff, and effective filtering of pollutants. All areas not vegetated should be re-vegetated and stabilized immediately. Grass should be mowed at a frequency where 9" to 12" of height can be maintained for adequate erosion protection. Excessive bank erosion may result in bank failures.

Sediment removal: Every six months or so, the accumulated sediment should be removed from the bottom of the outlet structure and the pond depths checked at several points. If the depth of the accumulated sediment is greater than 25% of the original design depth, sediment should be removed to the design depth to ensure adequate storage capacity. In general, sediment removal will be required every 5 to 15 years.

Structural Repair/Replacement: Eventually the outlet structure or other structural components like the trickle channel or trash rack will need repair or be replaced.

Maintenance Item	Satisfactory/ Unsatisfactory	Recommended Inspection Frequency	Comments
Inlet/Outlet Pipes			
Structural integrity of inlet/outlet (Any inlet pipes broken, crumbling, separated?) List Inlet Pipes Approximate Diameter and Type of Material Inlet Pipe 1 _____ Inlet Pipe 2 _____ Inlet Pipe 3 _____ Outlet Pipe Size/Type _____		A	
Riprap at inlet pipe (Is the riprap still present? Is it visible and not covered with sediment?)		A	Picture A
Stone around outlet pipe (Is the stone clogged with debris and/or sediment?)		A	Picture B
Trash or debris blocking inlet/outlet (Inspect to ensure no major obstructions hindering general functionality)		M	Picture C
Inspect/clean catch basin upstream of the BMP if accessible.		A	
Inspect inlets and outlet for erosion (Are there eroded areas around the pipes?)		A	Picture B
Inspect overflow spillway for signs of erosion.			
Pretreatment (if applicable) (Might include sediment forebay, upstream catch basin, bioswale, rain garden, swirl concentrator)			
Device functioning to trap/collect sediment		A	
Remove accumulated sediment as appropriate for the pretreatment device. forebay		A	
Detention Pond		A	
Inspect side slopes, berms and emergency overflow for erosion		A	
Reestablish permanent native vegetation on eroded slopes		As needed	
Inspect for excess sediment accumulation in pond if not pretreatment device is present		A	
Overall functionality			
Ensure pond is functioning properly (Professional Civil Engineer is recommended)		A	
Ensure the outlet is functioning properly (Professional Civil Engineer is recommended)		A	
Optional/Enhancements			
Maintain 15-20 feet “no mow and chemical free” zone		A	
Mow (or burn) the “no mow” zone		A	
Inspect basin and “no mow” zone for invasive species.		A	

Qualified professional applicator selectively herbicide invasive species		A	
Increase plant diversity by planting additional vegetation in and around pond.		A	

Detention Pond Inspection Checklist

Project Location: _____

Date/Time: _____

Inspector: _____



Picture A

Riprap is the stone below the inlet, it must not be full of sediment and will need to be replaced over time.



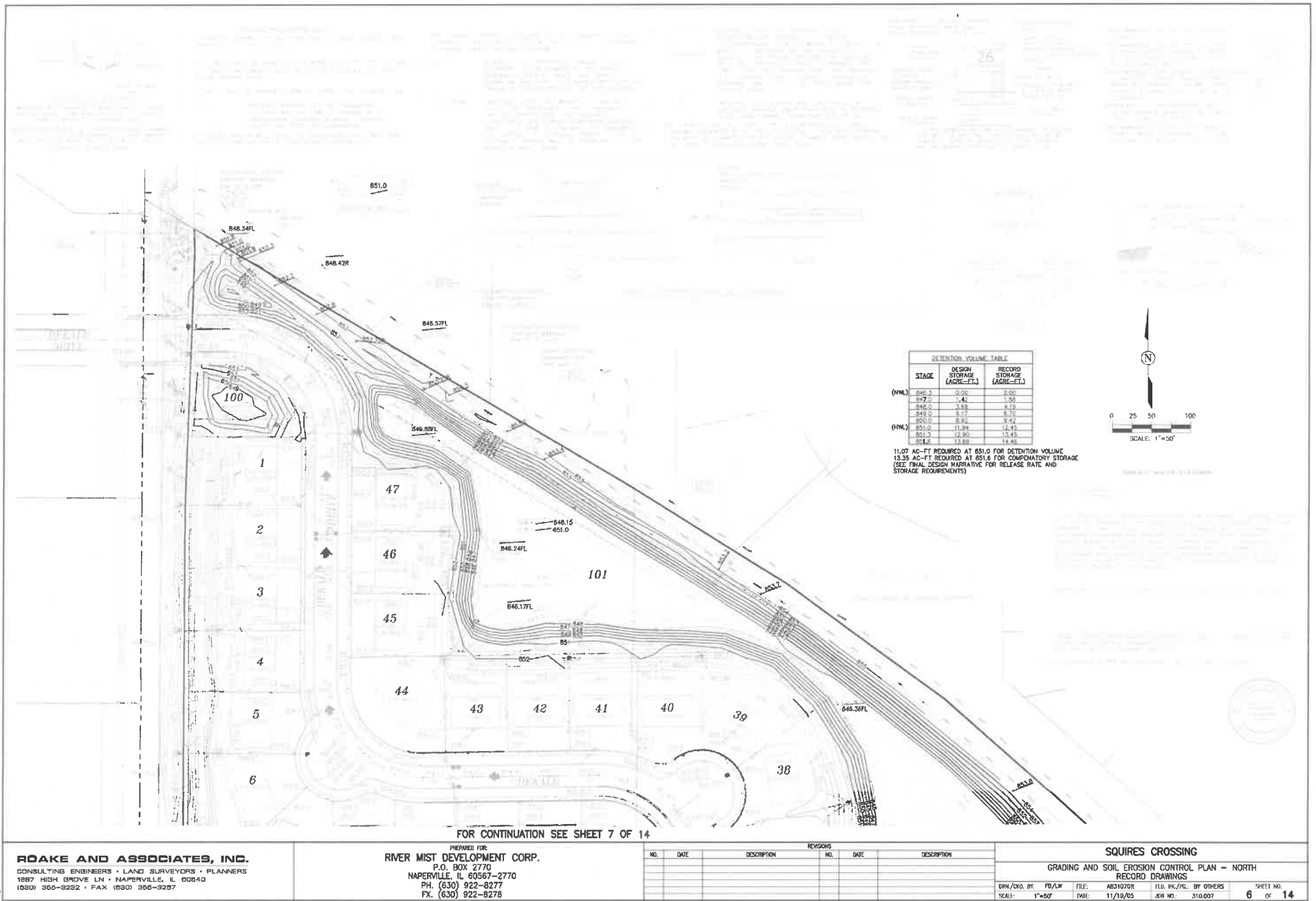
Picture B

Soil erosion around inlet and stone needs replacement.



Picture C

The debris on the grate and in front of the inlet needs to be removed.



QUADSTANDARD ABSTRACTING GRADING PLAN SOUTH 1/2011 12:55 PM 1/2011

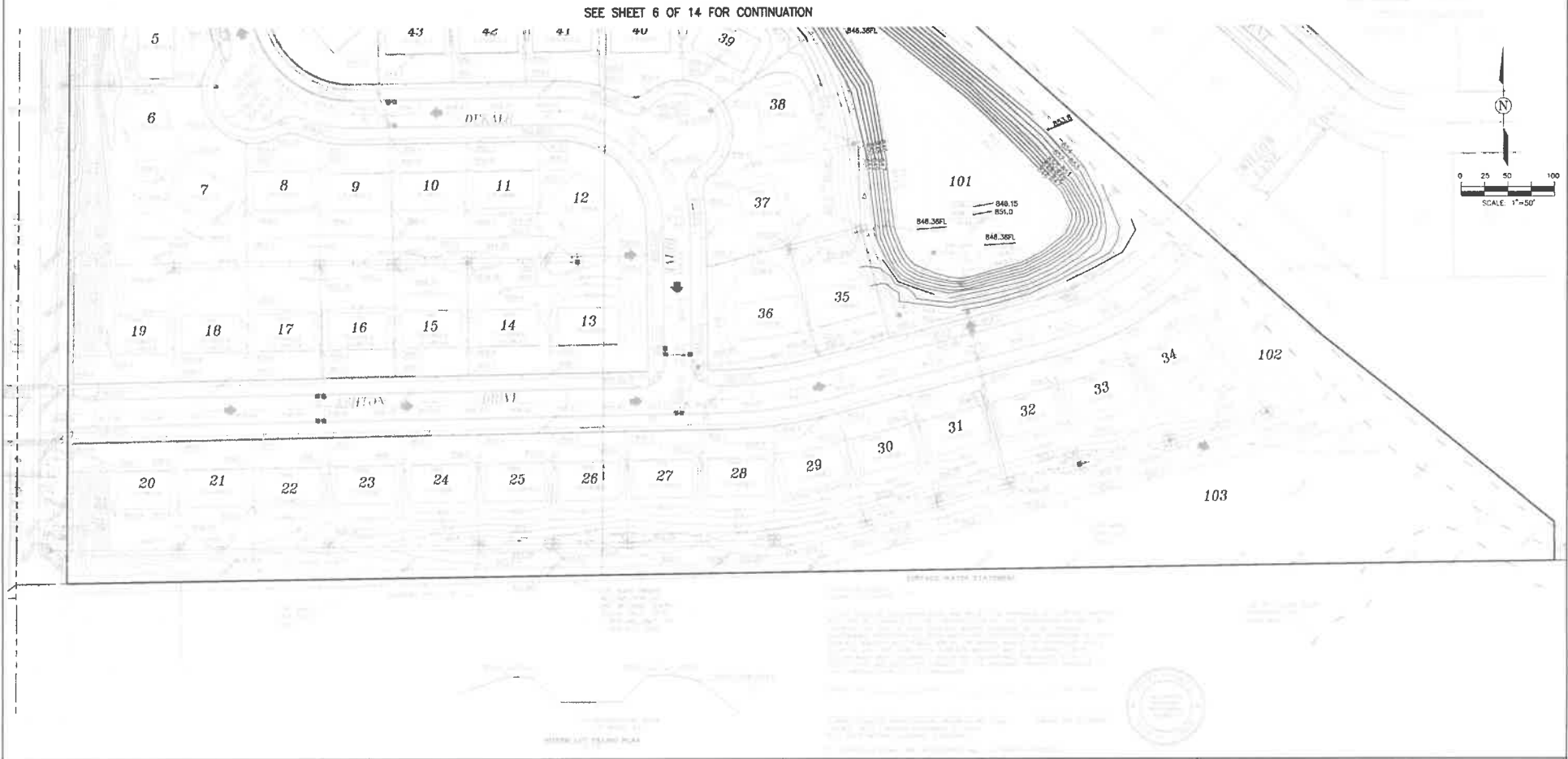
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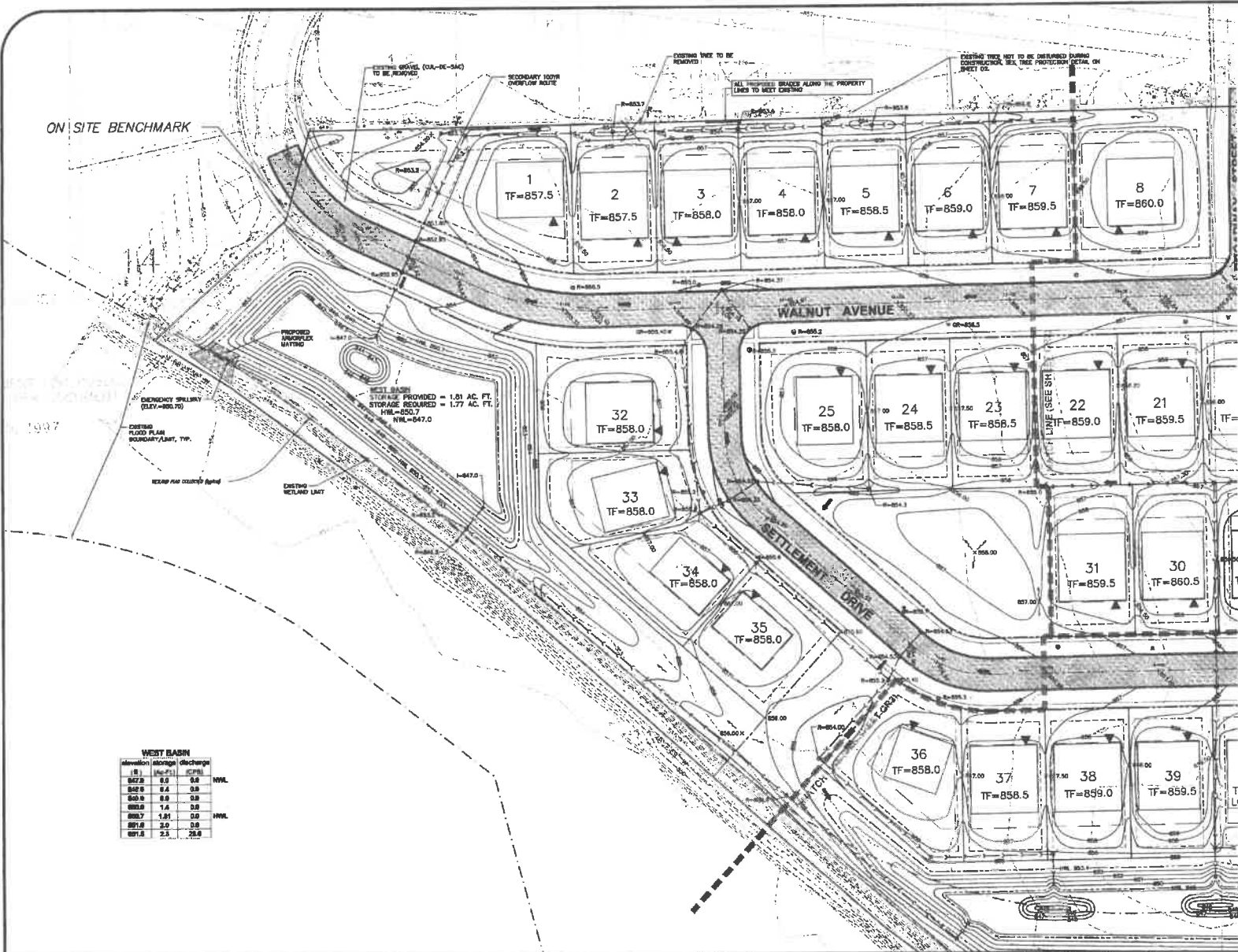
ROAKE AND ASSOCIATES, INC.
CONSULTING ENGINEERS • LAND SURVEYORS • PLANNERS
1897 HIGH GROVE LN • NAPERVILLE, IL 60540
(630) 555-3232 • FAX (630) 555-3257

PREPARED FOR:
RIVER MIST DEVELOPMENT CORP.
P.O. BOX 2770
NAPERVILLE, IL 60567-2770
PH. (630) 922-8277
FX. (630) 922-8278

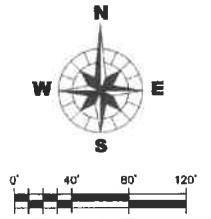
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NO.	DATE	DESCRIPTION	NO.	DATE	DESCRIPTION

SQUIRES CROSSING					
GRADING AND SOIL EROSION CONTROL PLAN - SOUTH					
RECORD DRAWINGS					
DRN./CRO. BY	FB/ALW	FILE	48310798	FILED BY OTHERS	
SCALE	1"=50'	DATE	11/19/05	JOB NO.	310.007



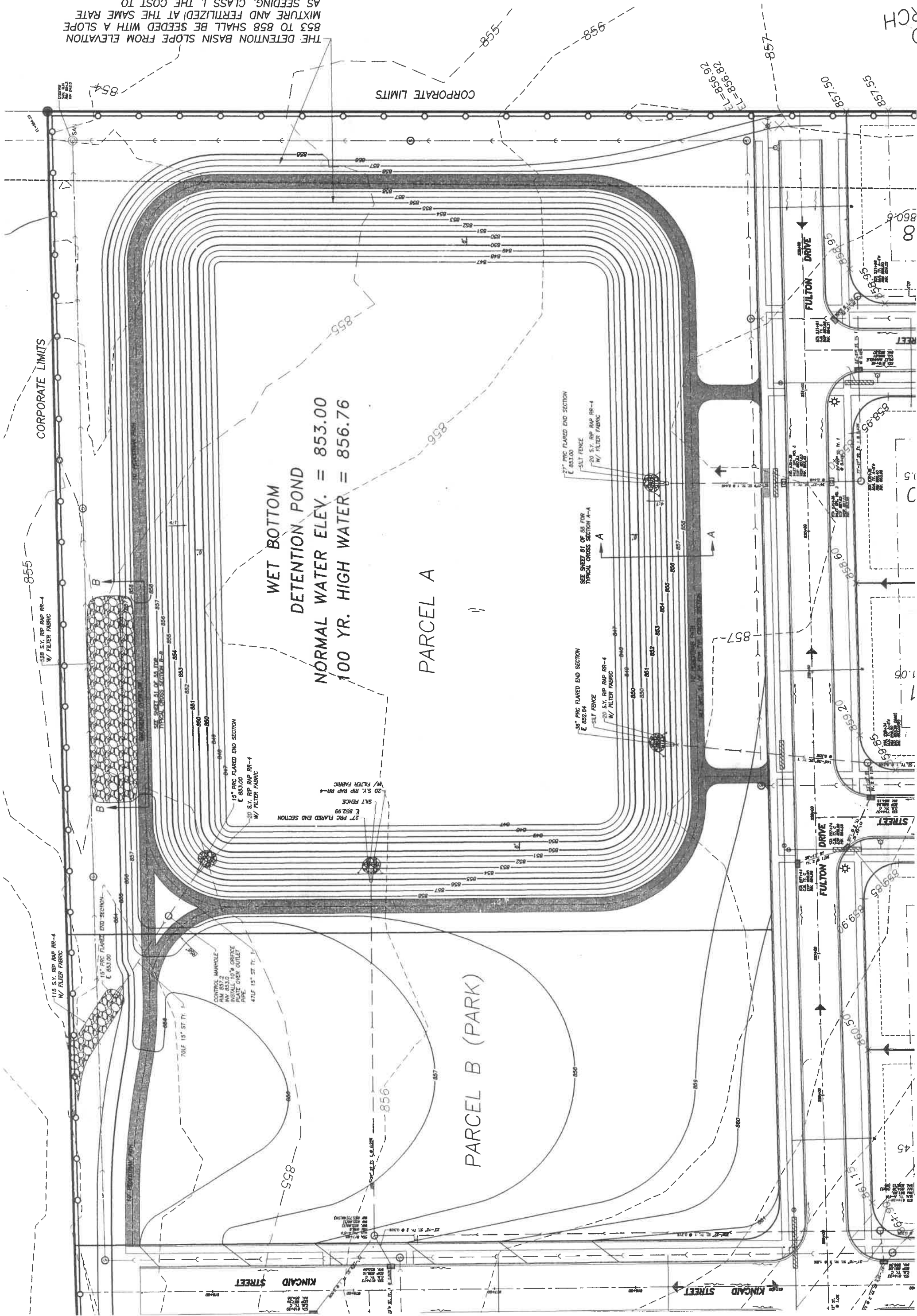


- NOTES:
1. ALL UNPAVED STREET RIGHT-OF-WAY SHALL BE SEEDED.
 2. REFER TO SHEET GR1 FOR TYPICAL PAVEMENT SECTION.
 3. MAXIMUM SIDE SLOPES OF DETENTION BASIN ARE 4:1.
 4. SEE SHEET SP01 FOR SPECIFICATIONS.
 5. OVERFLOW ROUTE
 6. FLOW DIRECTION
 7. ALL STORM SEWER PIPE 12" DIA. & LARGER SHALL BE REINFORCED CONCRETE CLASS IV AND ALL SEWER LESS THAN 12" DIA. INCLUDING SLUMP PUMP COLLECTOR PIPES, SHALL BE PVC FOR 30' UNLESS OTHERWISE NOTED. ALL LINED DRAIN SECTIONS SHALL BE REINFORCED CONCRETE.
 8. TF= PROPOSED TOP OF FOUNDATION ELEVATION
LO= PROPOSED LOOK-OUT ELEVATION
W= PROPOSED WALK-OUT ELEVATION
P= PROPOSED PARTIAL LOOK-OUT
 9. ALL EXISTING DRAIN TILES WITHIN TIES DEVELOPMENT SHALL BE REMOVED BY SUT TRENCHING.
 10. TRENCH BACKFILL SHALL BE USED IN ALL UTILITY TRENCHES UNDER & WITHIN 3' OF ALL PROPOSED PAVEMENT AREAS.
 11. FINISHED GRADE SHALL BE A MIN. OF 6" BELOW TF.
 12. 18-12 CURB & GUTTER SHALL BE CUT FOR DRIVEWAYS AT TIME OF HOUSE CONSTRUCTION.
 13. RESURF 12" TOPSOIL IN BOTTOM OF DETENTION BASIN 6" ALL OTHER DISTURBED AREAS.
 14. APPROXIMATE DRIVEWAY LOCATION



	CHRISTOPHER B. BURKE ENGINEERING WEST, LTD. 116 West Main Street, Suite 201 St. Charles, Illinois 60174 (630) 443-7755	CLIENT : B & B ENTERPRISES 40W320 LA FOX ROAD, SUITE E ST. CHARLES, ILLINOIS 60175 (630) 584-0042	DESIGN : JPH DWN : DJV CHD : JSB SCALE : 1" = 40' FILE NAME : 01-253A-GR1.dwg	TITLE : MAPLE PARK GRADING AND DRAINAGE PLAN	PROJECT NO. : 01-253A
					DATE : 11/22/02 SHEET : 6 OF 25 DRAWING NO. : GR1





THE DETENTION BASIN SLOPE FROM ELEVATION 853 TO 858 SHALL BE SEEDED WITH A SLOPE MIXTURE AND FERTILIZED AT THE SAME RATE AS SEEDING, CLASS I, THE COST TO COMPLETE THIS WORK SHALL BE INCLUDED IN THE PRICE OF "SEEDING, CLASS I".

WET BOTTOM
DETENTION POND
NORMAL WATER ELEV. = 853.00
100 YR. HIGH WATER = 856.76

PARCEL A

PARCEL B (PARK)

CORPORATE LIMITS

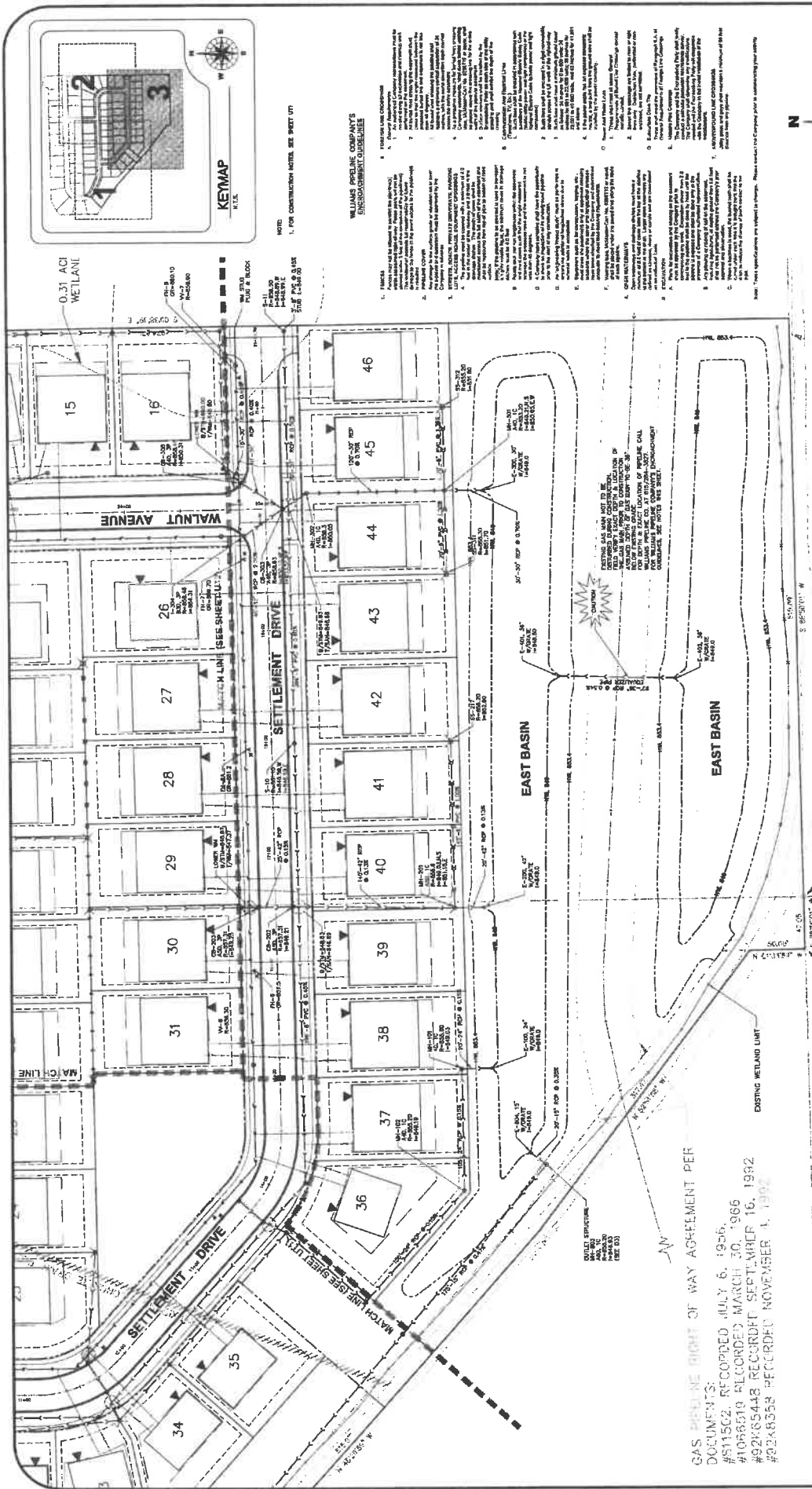
CORPORATE LIMITS

FULTON DRIVE

FULTON DRIVE

KINCAID STREET

KINCAID STREET



- WILLIAMS PIPELINE COMPANY'S
EMERGENCY RESPONSE GUIDELINES**
1. PURPOSE: The purpose of this document is to provide a clear and concise set of guidelines for the Williams Pipeline Company's emergency response procedures. These guidelines are intended to be used by all employees and contractors who are involved in the operation, maintenance, and repair of the Williams Pipeline System.
 2. SCOPE: These guidelines apply to all employees and contractors who are involved in the operation, maintenance, and repair of the Williams Pipeline System, regardless of their location or the type of work they are performing.
 3. DEFINITIONS: The following definitions apply to the terms used in these guidelines:
 - a. "Emergency" means any situation that requires immediate action to prevent or minimize damage to the Williams Pipeline System, the environment, or public safety.
 - b. "Incident" means any event that results in a release of gas or oil from the Williams Pipeline System.
 - c. "Leak" means any unintended escape of gas or oil from the Williams Pipeline System.
 - d. "Spill" means any unintended escape of gas or oil from the Williams Pipeline System that results in a release of gas or oil into the environment.
 4. RESPONSIBILITIES: The Williams Pipeline Company is responsible for the development, implementation, and maintenance of these guidelines. All employees and contractors are responsible for following these guidelines and reporting any incidents or leaks to the Williams Pipeline Company immediately.
 5. PROCEDURES: The following procedures should be followed in the event of an emergency:
 - a. Immediately shut down the Williams Pipeline System at the location of the incident or leak.
 - b. Notify the Williams Pipeline Company of the incident or leak as soon as possible.
 - c. Evacuate the area around the incident or leak, if necessary.
 - d. Provide first aid to any injured persons, if possible.
 - e. Contain the spill, if possible.
 - f. Investigate the cause of the incident or leak and take steps to prevent a recurrence.
 6. RECORDS: The Williams Pipeline Company should maintain records of all incidents and leaks, including the date, time, location, and details of the event.
 7. TRAINING: All employees and contractors should receive training on these guidelines and procedures on a regular basis.
 8. REVISIONS: These guidelines should be reviewed and revised as needed to reflect changes in the Williams Pipeline System or in the regulatory environment.

CLIENT: CHRISTOPHER B. BURKE ENGINEERING WEST, LTD. 116 West Main Street, Suite 201 St. Charles, Illinois 60174 (800) 443-7755		PROJECT NO.: 01-0304-07-00 DATE: 1/19/00 SHEET NO.: 14 OF 28 UT3	
TITLE: MAPLE PARK UTILITY PLAN		DESIGN: JBN DRAWN: DAV CHECKED: AJS SCALE: 1" = 40' DATE: 01-0304-07-00	

GAS RESERVE RIGHT OF WAY AGREEMENT PER
DOCUMENTS:
#811562, RECORDED JULY 6, 1956,
#1058510, RECORDED MARCH 30, 1966
#92855448, RECORDED SEPTEMBER 16, 1992
#9285558, RECORDED NOVEMBER 1, 1992

SECTION 31-40-5
SECTION 31-40-6
SECTION 31-40-7
SECTION 31-40-8
SECTION 31-40-9
SECTION 31-40-10
SECTION 31-40-11
SECTION 31-40-12
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SECTION 31-40-98
SECTION 31-40-99
SECTION 31-40-100

**FLAT TOP STORM MANHOLE
TYPE A - 4' - 5' DIA.**

GENERAL NOTES:

1. This manhole shall be constructed of concrete or steel pipe and shall be installed in accordance with the specifications.
2. The manhole shall be installed in accordance with the specifications.
3. The manhole shall be installed in accordance with the specifications.

REVISIONS:

NO.	DATE	REVISION
1	10/1/00	AS SHOWN

**FLAT TOP STORM MANHOLE
TYPE A - 6' DIA.**

GENERAL NOTES:

1. This manhole shall be constructed of concrete or steel pipe and shall be installed in accordance with the specifications.
2. The manhole shall be installed in accordance with the specifications.
3. The manhole shall be installed in accordance with the specifications.

REVISIONS:

NO.	DATE	REVISION
1	10/1/00	AS SHOWN

**CURB RAMPS ACCESSIBLE TO THE DISABLED
TYPE "B"**

GENERAL NOTES:

1. The curb ramp shall be constructed of concrete or steel pipe and shall be installed in accordance with the specifications.
2. The curb ramp shall be installed in accordance with the specifications.
3. The curb ramp shall be installed in accordance with the specifications.

REVISIONS:

NO.	DATE	REVISION
1	10/1/00	AS SHOWN

CATCH BASIN - TYPE A

GENERAL NOTES:

1. This catch basin shall be constructed of concrete or steel pipe and shall be installed in accordance with the specifications.
2. The catch basin shall be installed in accordance with the specifications.
3. The catch basin shall be installed in accordance with the specifications.

REVISIONS:

NO.	DATE	REVISION
1	10/1/00	AS SHOWN

**STORM MANHOLE TYPE A
4', 5' & 6' DIA.**

GENERAL NOTES:

1. This storm manhole shall be constructed of concrete or steel pipe and shall be installed in accordance with the specifications.
2. The storm manhole shall be installed in accordance with the specifications.
3. The storm manhole shall be installed in accordance with the specifications.

REVISIONS:

NO.	DATE	REVISION
1	10/1/00	AS SHOWN

GRATING FOR FLARED END SECTIONS

GENERAL NOTES:

1. The grating shall be constructed of steel pipe and shall be installed in accordance with the specifications.
2. The grating shall be installed in accordance with the specifications.
3. The grating shall be installed in accordance with the specifications.

REVISIONS:

NO.	DATE	REVISION
1	10/1/00	AS SHOWN

**DETENTION BASIN CONTROL STRUCTURE
NOT TO SCALE**

GENERAL NOTES:

1. This detention basin control structure shall be constructed of concrete or steel pipe and shall be installed in accordance with the specifications.
2. The detention basin control structure shall be installed in accordance with the specifications.
3. The detention basin control structure shall be installed in accordance with the specifications.

REVISIONS:

NO.	DATE	REVISION
1	10/1/00	AS SHOWN

**STORM MANHOLE TYPE A
4', 5' & 6' DIA.**

GENERAL NOTES:

1. This storm manhole shall be constructed of concrete or steel pipe and shall be installed in accordance with the specifications.
2. The storm manhole shall be installed in accordance with the specifications.
3. The storm manhole shall be installed in accordance with the specifications.

REVISIONS:

NO.	DATE	REVISION
1	10/1/00	AS SHOWN

GRATING FOR FLARED END SECTIONS

GENERAL NOTES:

1. The grating shall be constructed of steel pipe and shall be installed in accordance with the specifications.
2. The grating shall be installed in accordance with the specifications.
3. The grating shall be installed in accordance with the specifications.

REVISIONS:

NO.	DATE	REVISION
1	10/1/00	AS SHOWN

**THE SETTLEMENT
DETAILS**

CLIENT: B & B ENTERPRISES
40W920 LA FOX ROAD, SUITE E
ST. CHARLES, ILLINOIS 60175
(830) 584-0042

PROJECT NO. 10-0000

DATE: 10/1/00

SHEET NO. 25

DRAWING NO. D3

SCALE: NONE

FILE NAME: 10-0000.DWG

REVISIONS

NO.	DATE	REVISION
1	10/1/00	AS SHOWN

REVISIONS

NO.	DATE	REVISION
1	10/1/00	AS SHOWN

REVISIONS

NO.	DATE	REVISION
1	10/1/00	AS SHOWN



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151


Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

MEMORANDUM

TO: Village Board and Board of Trustees

FROM: Village Administrator Dawn Wucki-Rossbach 

DATE: July 1, 2020

SUBJECT: LIONS CLUB - WASHINGTON PARK SIDEWALK DONATION

BACKGROUND

On June 16, 2020, the Lions Club submitted a note to the Village stating that they would like to make a donation to the Village. The Lions' donation is to remove and replace the existing 2' sidewalk located on the east side of the park and add a 5' extension leading into the park. The 2' sidewalk located on the east side of the park would be replaced with a 5' x 40' wide sidewalk and the extension would also be built to that size as well. The increase in sidewalk width will make the park more accessible to a wheelchair.

The Public Works Director/Building Inspector has reviewed the proposal and concurs with how the sidewalk will be constructed.

Because the Lions wish to have their contractor complete the work, the Village will require that a permit application for the project be completed and that a Certificate of Insurance, with the proper endorsements be submitted to the Village. The Village will require the project to follow Village code. Because the work will be done on Village property, the Village Board should consider waiving any permit and inspection fees associated with this project.

RECOMMENDATION

That the Village Board motion to accept the sidewalk donation from the Lions Club and that the Lions Club contractor complete the required permit applications, provide a Certificate of Insurance naming the Village as an additional insured, with the proper endorsements; and to waive all permit and inspection fees associated with this project.

Attachments

Attachment A -June 16, 2020 Lions Club Donation Note and Project Drawing

THE MAPLE PARK LIONS CLUB WOULD LIKE TO TEAR OUT THE 2' SIDEWALK ON THE EAST SIDE OF THE BUILDING AND REPLACE IT WITH A 5' X 40' SIDEWALK. THEY WOULD THEN LIKE TO EXTEND A 5' X 60' SIDEWALK EAST TO ACCOMMODATE PEOPLE WITH DISABILITIES. THE MAPLE PARK LIONS CLUB WILL PAY FOR ALL LABOR AND MATERIAL, AND WILL OVERSEE THE PROJECT. CONCRETE WILL BE A 6 BAG MIX, 4" THICK, POURED OVER A BASE OF 4 INCHES OF COMPACTED STONE.

RECEIVED

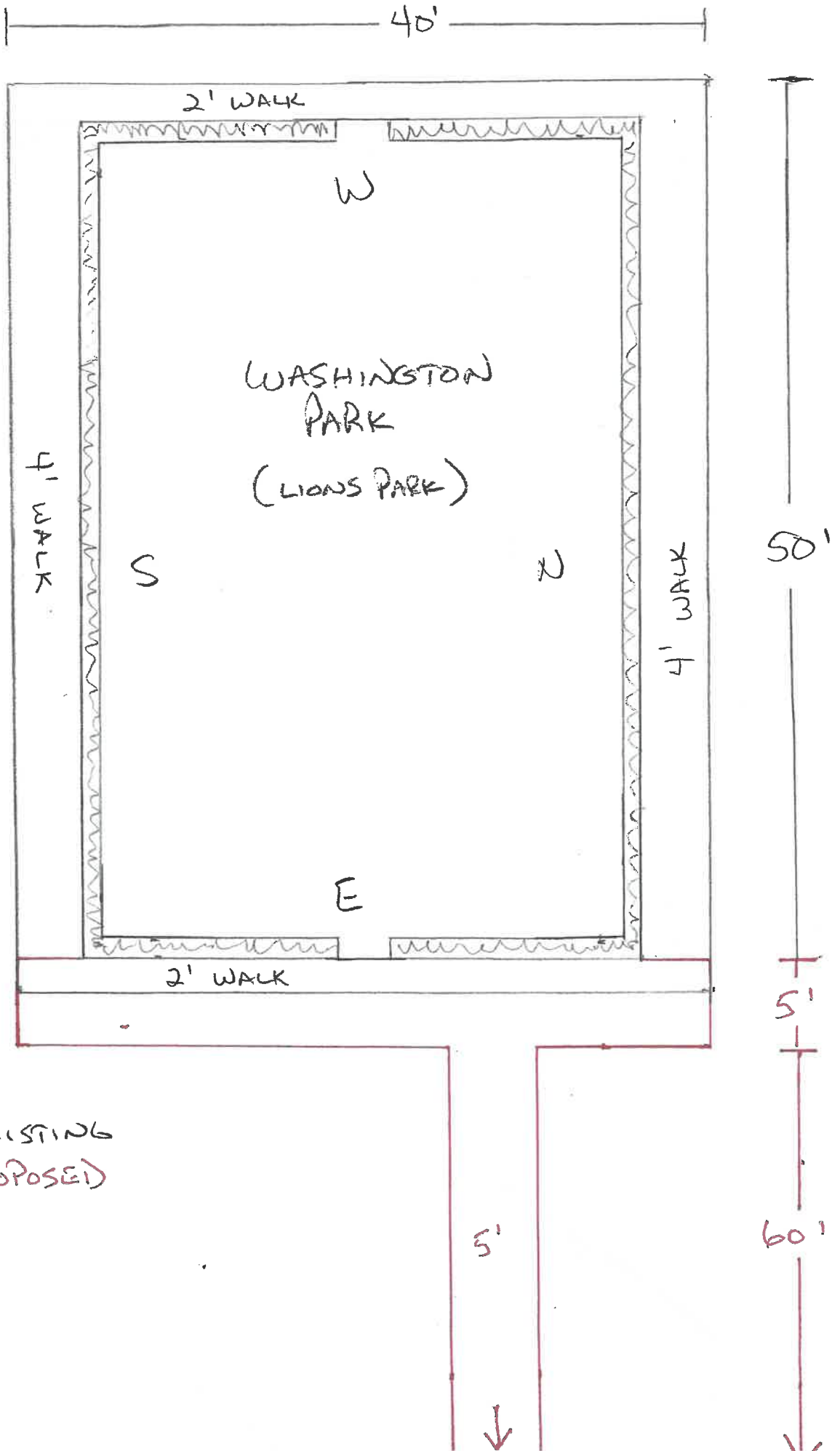
JUN 16 2020

VILLAGE OF MAPLE PARK

RECEIVED

JUN 16 2020

VILLAGE OF MAPLE PARK





Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151


Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

MEMORANDUM

TO: Village President and Board of Trustees

FROM: Village Administrator Dawn Wucki-Rossbach 

DATE: July 2, 2020

SUBJECT: **AUTHORIZATION TO ENTER INTO ELECTRIC AGGREGATION CONTRACT – RESOLUTION 2020-12 AUTHORIZING THE VILLAGE PRESIDENT TO APPROVE A CONTRACT WITH THE LOWEST COST ELECTRICITY PROVIDER**

BACKGROUND

At the June 2, 2020 Village Board Meeting, the Village Board reviewed the most recent electrical aggregation information for the Village of Maple Park. At that time, the Village anticipated that the bid would be awarded on July 15, 2020, with an anticipated start date with the next supplier in October 2020. Progressive Energy Group (PEG), our electric aggregation firm, is still on target for a July 15, 2020 award.

Because the bid award date is between Village Board Meetings, Resolution 2020-12 allows the Village President or designee to enter into a contract with an electric energy bidder as long as it meets the following requirements:

- A. A term no longer than twelve (12) months.
- B. Winning electric supplier must utilize ComEd as the billing/invoicing agent.
- C. The contract contains no early termination fees.
- D. Village is to be reimbursed for ComEd program fees and legal fees.
- E. That the contracted rate does not exceed ComEd's rate.

Therefore, approving Resolution 2020-12 is in the best interest of the Village otherwise the Village may lose the competitive pricing achieved through the bidding process.

RECOMMENDATION

That the Village Board approve Resolution 2020-12 Authorizing the Village President or Her Designee to Approve a Contract with the Lowest Cost Electricity Provider.

Attachments

Attachment A – Resolution 2020-12

RESOLUTION NO. 2020-12

**A RESOLUTION AUTHORIZING THE VILLAGE
PRESIDENT OR HER DESIGNEE TO APPROVE A
CONTRACT WITH THE LOWEST COST
ELECTRICITY PROVIDER**

WHEREAS the Village of Maple Park ("The Village") is a municipality in accordance with the Constitution of the State of Illinois of 1970; and,

WHEREAS, on January 2, 2007, the State of Illinois implemented a plan to deregulate Commonwealth Edison; and,

WHEREAS, as a result of this deregulation, electricity may be purchased based on market price and Commonwealth Edison, will no longer be the sole supplier of electricity in Northern Illinois, resulting in new electricity suppliers being able to compete against Commonwealth Edison, and competitive market forces dictating the price of electricity; and,

WHEREAS, municipalities across the State now look to enter the market to purchase electric power in order to mitigate some of the economic impact of rising rates, which, on a practical basis, can best be accomplished by using a third party who will serve as a broker for the municipalities and has the knowledge and experience to seek bids from the various electricity providers; and,

WHEREAS, the Village of Maple Park has selected the Progressive Energy Group (PEG) to serve as the Village's broker relative to the acquisition of electrical energy due to PEG municipal experience; and,

WHEREAS, there is no cost to join PEG and no fees will be paid to PEG. PEG acts as a broker by the supplier. The broker fee is embedded in the price that will be presented to/paid by the Village.

WHEREAS, the Village President or designee is given the specific authority to execute a contract with the following limitations:

- A. A term no longer than twelve (12) months.
- B. Winning electric supplier must utilize ComEd as the billing/invoicing agent.
- C. The contract contains no early termination fees.
- D. Village is to be reimbursed for ComEd program fees and legal fees.
- E. That the contracted rate does not exceed ComEd's rate.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE VILLAGE OF MAPLE PARK, WILL COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. That Progressive Energy Group (PEG) has been appointed the Village's broker for purposes of obtaining electricity supply for the Village's municipal needs.

Section 2. That the Village President or her designee is authorized to discuss and negotiate energy rates directly with suppliers in an effort to secure lower energy costs for the Village of Maple Park.

Section 3. That in light of the time constraints and procedures required, applicable to the acceptance of a competitive bid for a supply of electricity, once the bids are received by PEG, the Village President or her designee is hereby authorized to sign the contract with the lowest bidder, provided the bid is at a rate that is less than the rate available from Commonwealth Edison and that the contracts meets the terms listed above in the last “Whereas” stated in this Resolution.

Section 4: The Resolution shall be in full force and effect from and after its passage, approval, and publication in pamphlet form, as provided by law.

PASSED by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at its regular Board meeting held on _____, 2020.

Ayes: _____

Nays: _____

Absent: _____

(SEAL)

Kathleen Curtis, Village President

ATTEST:

Theresa D’Amato, Village Clerk



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151


Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

MEMORANDUM

TO: Village President and Board of Trustees

FROM: Village Administrator Dawn Wucki-Rossbach 

DATE: July 2, 2020

SUBJECT: **2020 KANE COUNTY GRAND VICTORIA RIVERBOAT FUND GRANT AWARD
ACKNOWLEDGEMENT AND GAP FUNDING REQUEST – RISK AND RESILIENCE
ASSESSMENT/EMERGENCY RESPONSE PLAN (RRA/ERP)**

BACKGROUND

On March 19, 2020 the Village of Maple Park applied for the above listed grant. On June 11, 2020, the Village received a letter stating that our funding request had been approved; however, the amount approved was only \$17,500 out of the \$20,000 requested. The letter further stated that the Riverboat Fund recognized that the \$2,500 gap between our request and the grant award could pose a challenge and asked that the Village complete the Kane County Riverboat Fund Program Post-Award Questionnaire. The questionnaire asks if the Village will fund the \$2,500 gap in order to complete the project. The Village's response to this is, yes, we will proceed and have identified the source of where the needed funds needed funds will come from.

In response to the funding gap challenge Staff has reviewed and determined that the Village would be able to fund the \$2,500 gap through the Water Improvement Fund. Staff has completed the questionnaire, see attached, and identified the Water Improvement Fund (54-00-5600 Maintenance and Repairs) as the source of the \$2,500 needed to complete the project.

The questionnaire also includes a timetable for completion of the project. We anticipate the first step of the grant process to take place at the August 4, 2020 Board Meeting where the Board will formally accept the grant award and authorize execution of the Grant Agreement.

At the June 23, 2020 Finance Committee, the Committee motioned to recommend that the Village Board approve expending \$2,500 out of the Water Improvement Fund (54-00-5600 Maintenance and Repairs) as the source of the \$2,500 needed to complete the project.

RECOMMENDATION

That the Village Board approve Resolution 2020-11 Acknowledging receipt of the 2020 Kane County Grand Victoria Riverboat Fund Grant Application and Gap Funding Expenditure.

Attachments

Attachment A – June 11, 2020 Kane County Riverboat Grant Letter and Post-Award Questionnaire

Attachment B – Resolution 2020-11

COUNTY OF KANE

OFFICE OF COMMUNITY REINVESTMENT

Scott Berger, Director



County Government Center

719 South Batavia Avenue

Geneva IL 60134

Fax: 630-232-3411

www.countyofkane.org/Pages/OCR.asp

June 11, 2020

Dawn Wucki-Rossbach
Village of Maple Park
302 Willow Street
Maple Park, IL 60151

Re: Application for Kane County Grand Victoria Riverboat Funds

Dear Ms. Wucki-Rossbach:

Congratulations! On behalf of Kane County, I am pleased to notify you that your application for 2020 Grand Victoria Riverboat funds has been partially approved. This decision was based on your project's eligibility under the Riverboat Program, and its responsiveness to the program's evaluation criteria.

Specifically, the county has approved funding in the amount of \$17,500 for your project involving the conduction of a Risk and Resilience Assessment and preparation of an Emergency Response Plan. Obviously, this amount is less than you had requested, making the Riverboat award from the county – in essence – a challenge grant to your organization. We recommend that you do not make any purchases until you are under agreement with the County. We are hopeful that you will be able to raise the balance of funding necessary to complete the project outlined in your original application, but we understand that may not be practical. In order to move forward, please complete and return the enclosed questionnaire so that we can determine whether you are ready to proceed. Please provide an updated summary of the funding commitments you have secured to date (including the above-mentioned Riverboat award), and answer the questions regarding how you plan to proceed with your project. Please return the completed form to dallchris@countyofkane.org no later than July 24, 2020.

Again, congratulations on being selected for funding! If you have any questions regarding the questionnaire, your options for moving forward, or the Grand Victoria Riverboat Fund Program in general, please don't hesitate to call Chris Dall, who will serve as your primary point of contact at Kane County. Chris can be reached at 630-444-3048. Thank you and best wishes!

Sincerely,


Scott Berger
Director

KANE COUNTY RIVERBOAT FUND PROGRAM

Post-Award Questionnaire

Please return to "dallchris@countyofkane.org" by July 24, 2020

SECTION 1: Grantee/Project Information

Grantee Name: Village of Maple Park

Project Name: Risk and Resilience Assessment and Emergency Response Plan (RRA/ERP)

Contact Name: Dawn Wucki-Rossbach

Phone No. : (815) 827-3309 Email: dwrossbach@villageofmaplepark.com

SECTION 2: Status of Project Funding

Uses

	Amount
Total Project Cost (<i>Amount should match your application</i>)	\$ 20,000.00

Committed Sources

Name of Committed Funding Source	Amount
2020 Grant Victoria Riverboat Fund	17,500.00
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
Kane County Riverboat Fund	\$
Total Committed Sources	\$

Funding Gap

	Amount
Amount Needed (<i>Difference between "Uses" and "Committed Sources"</i>)	\$ 2,500.00

SECTION 3: Intent to Proceed

1. Does your organization intend to raise the additional funding necessary to cover the "Funding Gap" identified above in order to complete the project described in your application?

☒ Yes. (*Please answer questions 2 & 3.*)

☐ No. We have decided to reduce our project's scope and expenses such that the "Committed Sources" identified above will cover all project expenses. We will submit a revised proposal by **August 21, 2020** describing the modified scope, budget, and

timeframe for completing the project for approval by the county. (*Please disregard questions 2 & 3.*)

- ☐ No. We have decided to decline the Riverboat Fund award. (*Please disregard questions 2 & 3.*)

2. If “yes” to question #1, please list the additional sources of funding you will pursue and the anticipated timeframe for securing funding commitments from those sources.

Name of Funding Source	Amount	Anticipated Commitment Date
Village of Maple Park – Water Improvement Fund	2,500.00	07/07/20
	\$	
	\$	
	\$	
	\$	
	\$	
Total (Should equal “Funding Gap” from above)	\$ 2,500.00	

3. Based on your anticipated timeframe for securing additional funding commitments, please provide an updated schedule for completing your project. Include key project tasks (or benchmarks) and an estimated completion date for those tasks.

Project Task	Estimated Completion Date
Release Request for Proposal (RFP) to Vendors	08/03/20
RFPs Due	08/21/20
Staff Presents RFPs and Recommended Vendor to Infrastructure Committee	09/08/20
Vendor Contract Presented to Finance Committee for Budget Review	09/22/20
Village Board Awards Contract	10/06/20
Works begins on RRA/ERP	10/15/20
Project Completion Date	01/15/21

SECTION 4: Grantee Certification

I, the undersigned representative of the above-named Grantee, certify that all information furnished in/with this questionnaire is true and complete to the best of the Grantee’s knowledge and belief. If any information provided herein changes following the submission of this questionnaire, the Grantee agrees to notify Kane County immediately. Further, the Grantee acknowledges that Kane County may verify any information contained in/with this questionnaire, and submission of this questionnaire constitutes the Grantee’s authorization for Kane County to complete such verification as it deems necessary.

Signature
Dawn Wucki-Rossbach
Name (Printed)

06/17/20
Date
Village Administrator
Title (Printed)

ATTACHMENT B

VILLAGE OF MAPLE PARK KANE AND DEKALB COUNTIES, ILLINOIS

RESOLUTION 2020-11

A RESOLUTION ACKNOWLEDGING RECEIPT OF A 2020 KANE COUNTY GRAND VICTORIA RIVERBOAT FUND GRANT APPLICATION AND GAP FUNDING EXPENDITURE

WHEREAS the Village of Maple Park ("The Village") is a municipality in accordance with the Constitution of the State of Illinois of 1970; and,

WHEREAS, the Village determined that it was in the best interest of the Village to submit a 2020 Kane County Grand Victoria Riverboat Fund Grant Application for \$20,000 toward the cost of having a Risk and Resilience Assessment and Emergency Response Plan (RRA/ERP) Project completed on the Village's water infrastructure facilities; and,

WHEREAS, the RRA/ERP will analyze and recommend the best way to protect one of the Village's most valuable resources, it's water supply; and,

WHEREAS, on June 11, 2020, the Village received notification that the Kane County Riverboat Fund Program had funded \$17,500 out of the \$20,000 requested, and that the Fund has requested if the Village was going to be able to fund the \$2,500 gap in order to have a full \$20,000 for the RRA/ERP Project.; and,

WHEREAS, the Village Staff has determined that funds are available in the Water Improvement Fund (54-00-5600 Maintenance and Repair); to which the Finance Committee at their June 13, 2020 Meeting confirmed and recommended to the Village Board that Water Improvement Funds be used to fund the \$2,500 needed to fund the gap between the \$17,500 received from the Riverboat Fund and the \$20,000 needed to pay for this project.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE VILLAGE OF MAPLE PARK, LOCATED IN DEKALB AND KANE COUNTIES, ILLINOIS, AS FOLLOWS:

- Section 1.** Acknowledge that the Village of Maple Park was notified that it received \$17,500 out of the \$20,000 requested, for its RRA/ERP Project from the Kane County Riverboat Fund Program.
- Section 2.** That the Village will expend \$2,500 from the Water Improvement Fund (54-00-5600) Maintenance and Repairs in order to fund the gap between the \$17,500 received from the Riverboat Fund Program and the \$20,000 requested.
- Section 3.** That the Village will approve an amendment to the annual Appropriation Ordinance to accept the \$17,500 Riverboat Fund Grant when the Grant Agreement is approved by the Village Board.
- Section 4:** This Resolution shall be in full force and effect from and after its passage, approval, and publication in pamphlet form, as provided by law.

PASSED by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties,
Illinois at its regular Board meeting held on _____, 2020.

Ayes: _____

Nays: _____

Absent: _____

(SEAL)

Kathleen Curtis, Village President

ATTEST:

Theresa D'Amato, Village Clerk



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151


Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

MEMORANDUM

TO: Village President and Board of Trustees

FROM: Village Administrator Dawn Wucki-Rossbach 

DATE: June 5, 2020

SUBJECT: TEXT AMENDMENT – TITLE 11 “ZONING REGULATIONS,” CHAPTER 11, “SIGNS”

BACKGROUND

Maple Park residents formed a Neighborhood Watch Group prior to the October 2019 Plan Commission Meeting. At the October 17, 2019 Plan Commission Meeting, Mrs. Tracy Spillman presented the idea of being able to place small Neighborhood Watch signs in the yards of the residents that participate in this public safety program. The Plan Commission agreed that the signs were a good idea and that Staff should draft a text amendment to permit the signs in residential districts. Staff drafted the language and discussed the best term to use for these types of signs. The Village Attorney reviewed the language and deemed the term “community purpose” as appropriate and that the additional language would be able to survive a court challenge, see Attachment A. This proposed text amendment requires a Public Hearing.

After numerous attempts to hold a Plan Commission Meeting and public hearings on this and other text amendments to the Zoning Ordinance, on June 18, 2020, the Plan Commission held a Public Hearing and a regular Plan Commission meeting. The Public Hearing was properly noticed in The Daily Chronical on May 30, 2020, see Attachment B.

There were no comments received at the Public Hearing. The Village Clerk reported that she did not receive any comments via e-mail or by phone prior to the Public Hearing and the hearing was then closed by Chair Chuck Miller. The Chair then called the regular meeting of the Plan Commission to order. The Commission discussed the proposed text amendment that adds to Chapter 10, Section 11-10-10 “Signs Permitted in Residential Districts,” Item C. “Community Purpose Signs,” and re-letters the remainder of the items in this section. The Plan Commission motioned in a 4 - 0 vote to accept the Findings of Fact for this text amendment and to forward the text amendment to the Village Board for review and approval, see Attachment C.

RECOMMENDATION

That the Village Board review and approve Ordinance 2020-13 Amending Title 11, Chapter 10 by Replacing Section 11-10-11, “Signs Permitted in Residential Districts.”

Attachments

Attachment A – Relined version showing proposed text amendment

Attachment B – Certificate of the Publisher for Public Hearing Notices for Section 11-10-11

Attachment C – Findings of Fact Issued by the Plan Commission on June 18, 2020

Attachment D - Ordinance 2020-13 Amending Title 11, Chapter 10, Section 11-10-11

ATTACHMENT A

11-10-11 : SIGNS PERMITTED IN RESIDENTIAL DISTRICTS.

Unless otherwise stated, signs listed in this section are permitted in all residential districts and shall not require a sign permit, and they shall not be counted when calculating the number of signs or square footage on a premises. However, such signs must conform to the general regulations, e.g., height, area, setback, clearance, etc., for signs enumerated in the remainder of this chapter.

- A. Name and address plates for buildings containing more than two (2) dwelling units, provided that such signs shall not be more than three (3) square feet in area.
- B. Identification signs for nonresidential uses, e.g., churches, cemeteries, golf course, private nonprofit recreational areas, provided that such signs are limited to one sign per building entrance, and provided that each such sign be limited to thirty two (32) square feet in area and six feet (6') in height if a ground sign.

—B.C. Community purpose signs (containing a message for noncommercial purposes) for dwelling units, provided that such signs shall not be more than 10 square feet in area.

—C.D. Permanent residential development signs at entrances to a residential development or a residential planned unit development and containing no commercial advertising, constructed of material which is the same or of a more permanent nature than the material used in the buildings and as approved by the plan commission.

—D.E. Temporary residential marketing signs at major entrances to planned unit development of residential subdivisions; not to exceed sixty four (64) square feet in area, ten feet (10') in height, containing the name of the overall development and the names of builders or units therein. The number and location of these signs shall be approved by the plan commission.

—E.F. Temporary residential marketing signs, off site, shall be allowed at not more than four

(4) off site locations within the village to call attention and give directions to the development. Each such sign shall not exceed thirty two (32) square feet in area and shall have a total height of not more than ten feet (10'). Such signs may be located in any zoning district, provided that there is one-fourth ($\frac{1}{4}$) mile separation between each sign, and that no such sign shall be closer to an existing residence than one hundred feet (100'). Location and construction shall be approved by the plan commission. (Ord. 2014-13, 7-1-2014)

Certificate of the Publisher

Daily Chronicle

Description: TITLE 11 SIGNS IN RESIDEN
1738313

VILLAGE OF MAPLE PARK
P.O. BOX 220
MAPLE PARK IL 60151

Shaw Media certifies that it is the publisher of the Daily Chronicle. The Daily Chronicle is a secular newspaper, has been continuously published daily for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of DeKalb, County of DeKalb, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 ILCS 5/5.

A notice, a true copy of which is attached, was published 1 time(s) in the Daily Chronicle, namely one time per week for one successive week(s). Publication of the notice was made in the newspaper, dated and published on 12/28/2019

This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

In witness, Shaw Media has signed this certificate by Laura Shaw, its publisher, at DeKalb, Illinois, on 28th day of December, A.D. 2019

Shaw Media By:



Laura Shaw, Publisher

Account Number 10024917

Amount \$94.86



PUBLIC NOTICE
NOTICE OF PUBLIC HEARING

A Public Hearing will be held before the Maple Park Planning Commission on January 18, 2020 at 7:00 p.m. in Board Room in the Village Hall, 302 Willow Street, Maple Park, Illinois 60151. The purpose of this public hearing is to hear testimony and receive evidence regarding amendments to the text of Title 11 of the Municipal Code, specifically adding a new section 11-10-11 (c) - "Community purpose signs (containing a message for noncommercial purposes)

for dwelling units, provided that such signs shall not be more than 10 square feet in area.", and then re-lettering the remainder of the text.

Documentation for this request is available for inspection in the Maple Park Village Hall, from 9:00 a.m. to 12:00 p.m., Monday, Wednesday, Thursdays and Fridays and from 3:00 p.m. to 7:00 p.m. on Tuesdays. The Village of Maple Park, in compliance with the Americans with Disabilities Act, requests that persons requiring accommodations contact the Village's ADA Coordinator, at (815) 827-3309, 24-hours before the meeting. All persons in attendance at the hearing shall have an opportunity to be heard regarding the proposed amendments. The public hearing may be adjourned to another date by the Planning Commission of the Village without further notice other than a notice entered upon the minutes of said meeting fixing the time and place of its adjournment and reconvening.

Chuck Miller, Chairman
Planning Commission
Village of Maple Park
(Published in the Daily Chronicle on December 28, 2019.) 1738313

Certificate of the Publisher

Daily Chronicle

Description: PROPOSED AMMED TITLE 11
1756833
PRPSD AMMD TTL 11

VILLAGE OF MAPLE PARK
P.O. BOX 220
302 WILLOW ST
MAPLE PARK IL 60151

RECEIVED

MAR 1 1 2020

VILLAGE OF MAPLE PARK

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A notice, a true copy of which is attached, was published 1 time(s) in the Daily Chronicle, namely one time per week for one successive week(s). Publication of the notice was made in the newspaper, dated and published on 02/29/2020

This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

In witness, Shaw Media has signed this certificate by Laura Shaw, its publisher, at DeKalb, Illinois, on 29th day of February, A.D. 2020

Shaw Media By:



Laura Shaw, Publisher

Account Number 148422

Amount \$92.38

**PUBLIC NOTICE
NOTICE OF PUBLIC HEARING**

A public hearing before the Planning Commission of the Village of Maple Park, Kane and DeKalb Counties, Illinois, will be held on March 19, 2020, at 7:00 p.m., at 302 Willow Street to consider certain proposed amendments to Title 11, Zoning Regulations, in the Maple Park Village Code: Text amendment adding Chapter 14 Outdoor Lighting. Petitioner desires to regulate the amount of light pollution throughout the Village; and,

Text amendment by adding to 11-10-11 Signs Permitted in Residential District, "Community Purpose Signs." Petitioner desires to permit noncommercial Community purpose signs for swelling units; and,

Text amendment replacing Section 11-2-4 B.8. in its entirety. Petitioner desires to provide additional definition/descriptions for pool location, barriers, electrical and when permit applications are required.

The application and information regarding these proposed text amendments is open to inspection at the Maple Park Village Hall, 302 Willow Street, Maple Park, Illinois. Persons wishing to appear at such hearing may do so in person or by attorney or other representative. Communications in writing in relation thereto may be filed with the Village Clerk, or at such hearing and will be placed into the public record.

Tami D'Amato, Village Clerk
Village of Maple Park, Illinois
(Published in the Daily Chronicle February 29, 2020.) 1756833

ATTACHMENT B

Description:6/2020 PLAN COMMISSION ME
1784418

Amount \$112.22

A public hearing before the Planning Commission of the Village of Maple Park, Kane and DeKalb Counties, Illinois, will be held on June 18, 2020, at 7:00 p.m. to consider certain proposed amendments to Title 11, Zoning Regulations, in the Maple Park Village Code:

Text amendment adding Chapter 14 Outdoor Lighting. Petitioner desires to regulate the amount of light pollution throughout the Village; and

Text amendment by adding to 11-10-11 Signs Permitted in Residential Districts, "Community Purpose Signs." Petitioner desires to permit non-commercial Community purpose signs for dwelling units; and

Text amendment replacing Section 11-2-4 A.B. in its entirety. Petitioner desires to provide additional definition/descriptions for pool location, barriers, electric and when permit applications are required.

Pursuant to Governor Pritzker's Executive Order No. 2020-07(COVID-19 Executive Order No. 5), Governor Pritzker has suspended certain rules of the Open Meetings Act specifically the Executive Order that permits remote public meetings. In light of the Current COVID-19 public health emergency and the prohibition of public gatherings, the Planning & Zoning Commission will conduct the meeting remotely.

To submit questions or comments during the Public Comment portion of the meeting, please submit your questions prior to the start of the meeting to clerk@villageofmaplepark.org and your questions and/or comments will be read during the meeting and addressed, if appropriate, at that time.

Electronic Via Zoom
<https://us02web.zoom.us/j/86748478333?pwd=QWJZUjRlbnRpdzIySjVudDZkdz09>

NYLDattog
Meeting ID: 897 4847 9333
Password: 518414
Call In Number: 1-312-626-6799

Teri D'Amato, Village Clerk
Village of Maple Park, Illinois
(Published in the Daily Chronicle May 30, 2020.)
1784418

Certificate of the Publisher

ATTACHMENT B

Daily Chronicle

Description: TITLE 11 SIGNS IN RESIDEN
1738313

VILLAGE OF MAPLE PARK
P.O. BOX 220
MAPLE PARK IL 60151

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This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

In witness, Shaw Media has signed this certificate by Laura Shaw, its publisher, at DeKalb, Illinois, on 28th day of December, A.D. 2019

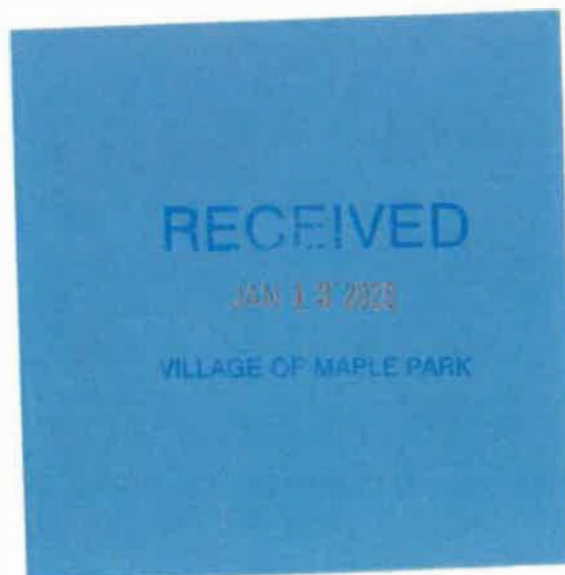
Shaw Media By:



Laura Shaw, Publisher

Account Number 10024917

Amount \$94.86



PUBLIC NOTICE
NOTICE OF PUBLIC HEARING

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Documentation for this request is available for inspection in the Maple Park Village Hall, from 9:00 a.m. to 12:00 p.m., Monday, Wednesday, Thursday and Friday and from 3:00 p.m. to 7:00 p.m. on Tuesdays. The Village of Maple Park, in compliance with the Americans with Disabilities Act, requests that persons requiring accommodations contact the Village's ADA Coordinator, at (815) 827-3309, 24-hours before the meeting. All persons in attendance at the hearing shall have an opportunity to be heard regarding the proposed amendments. The public hearing may be adjourned to another date by the Planning Commission at the Village without further notice other than a notice entered upon the minutes of said meeting fixing the time and place of its adjournment and reconvening.

Chuck Miller, Chairman
Planning Commission
Village of Maple Park
(Published in the Daily Chronicle on December 28, 2019.) 1738313

Certificate of the Publisher

Daily Chronicle

Description: PROPOSED AMMED TITLE 11
1756833
PRPSD AMMD TTL 11

VILLAGE OF MAPLE PARK
P.O. BOX 220
302 WILLOW ST
MAPLE PARK IL 60151

Shaw Media certifies that it is the publisher of the Daily Chronicle. The Daily Chronicle is a secular newspaper, has been continuously published daily for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of DeKalb, County of DeKalb, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 ILCS 5/5.

A notice, a true copy of which is attached, was published 1 time(s) in the Daily Chronicle, namely one time per week for one successive week(s). Publication of the notice was made in the newspaper, dated and published on 02/29/2020

This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

In witness, Shaw Media has signed this certificate by Laura Shaw, its publisher, at DeKalb, Illinois, on 29th day of February, A.D. 2020

Shaw Media By:



Laura Shaw, Publisher

Account Number 148422

Amount \$92.38

RECEIVED

MAR 1 1 2020

VILLAGE OF MAPLE PARK

PUBLIC NOTICE
NOTICE OF PUBLIC HEARING

A public hearing before the Planning Commission of the Village of Maple Park, Kane and DeKalb Counties, Illinois, will be held on March 19, 2020, at 7:00 p.m., at 302 Willow Street to consider certain proposed amendments to Title 11, Zoning Regulations, in the Maple Park Village Code: Text amendment adding Chapter 14 Outdoor Lighting. Petitioner desires to regulate the amount of light pollution throughout the Village; and,

Text amendment by adding to 11-10-11 Signs Permitted in Residential District, "Community Purpose Signs." Petitioner desires to permit noncommercial Community purpose signs for swelling units; and,

Text amendment replacing Section 11-2-4 B.8. in its entirety. Petitioner desires to provide additional definition/descriptions for pool location, barriers, electrical and when permit applications are required.

The application and information regarding these proposed text amendments is open to inspection at the Maple Park Village Hall, 302 Willow Street, Maple Park, Illinois. Persons wishing to appear at such hearing may do so in person or by attorney or other representative. Communications in writing in relation thereto may be filed with the Village Clerk, or at such hearing and will be placed into the public record.

Teri D'Amato, Village Clerk
Village of Maple Park, Illinois
(Published in the Daily Chronicle February 29, 2020.) 1756833

Certificate of the Publisher

Daily Chronicle

Description: 6/2020 PLAN COMMISSION ME
1784418

VILLAGE OF MAPLE PARK
P.O. BOX 220
MAPLE PARK IL 60151

Shaw Media certifies that it is the publisher of the Daily Chronicle. The Daily Chronicle is a secular newspaper, has been continuously published daily for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of DeKalb, County of DeKalb, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 ILCS 5/5.

A notice, a true copy of which is attached, was published 1 time(s) in the Daily Chronicle, namely one time per week for one successive week(s). Publication of the notice was made in the newspaper, dated and published on 05/30/2020

This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

In witness, Shaw Media has signed this certificate by Laura Shaw, its publisher, at DeKalb, Illinois, on 30th day of May, A.D. 2020

Shaw Media By:



Laura Shaw, Publisher

Account Number 10024917

Amount \$112.22

PUBLIC NOTICE
NOTICE OF PUBLIC
HEARING

A public hearing before the Planning Commission of the Village of Maple Park, Kane and DeKalb Counties, Illinois, will be held on June 18, 2020, at 7:00 p.m. to consider certain proposed amendments to Title 11, Zoning Regulations, in the Maple Park Village Code: Text amendment adding Chapter 14 Outdoor Lighting. Petitioner desires to regulate the amount of light pollution throughout the Village; and, Text amendment by adding to 11-10-11 Signs Permitted in Residential Districts, "Community Purpose Signs." Petitioner desires to permit non-commercial Community purpose signs for dwelling units; and, Text amendment replacing Section 11-2-4 A.B. in its entirety. Petitioner desires to provide additional definition/descriptions for pool location, barriers, electrical and when permit applications are required. Pursuant to Governor Pritzker's Executive Order No. 2020-07 (COVID-19 Executive Order No. 5), Governor Pritzker has suspended certain rules of the Open Meetings Act specifically the Executive Order that permits remote public meetings. In light of the current COVID-19 public health emergency and the prohibition of public gatherings, the Planning & Zoning Commission will conduct the meeting remotely. To submit questions or comments during the Public Comment portion of the meeting, please submit your questions prior to the start of the meeting to village clerk@villageofmaplepark.com and your questions and/or comments will be read during the meeting and addressed, if appropriate, at that time. Electronic Via Zoom <https://us02web.zoom.us/j/82748478333?pwd=QWJkZWU0aDZkdz09> Meeting ID: 897 4847 9333 Password: 518414 Call In Number: 1-312-826-6799 Terri D'Amato, Village Clerk Village of Maple Park, Illinois (Published in the Daily Chronicle May 30, 2020.) 1784418

**BEFORE THE PLAN COMMISSION OF
THE VILLAGE OF MAPLE PARK, ILLINOIS
JUNE 18, 2020**

FINDINGS OF FACT AND RECOMMENDATION

This matter came before the Plan Commission of Maple Park, at a Public Hearing, via Zoom, on June 18, 2020 at 7:00 p.m., for amending Chapter 10, Section 11-10-11 Signs Permitted in Residential Districts.

It should be noted that the Public Hearing Notice was originally published for this matter on December 28, 2019, for the Plan Commission Meeting scheduled on January 16, 2020; however, there was no quorum of the Plan Commission on January 16, 2020. Therefore, the matter was moved to the next scheduled meeting of the Plan Commission on February 20, 2020; however, there was no quorum of the Plan Commission and then to a Public Hearing notice was published on February 29, 2020 for the next scheduled meeting of the Plan Commission on March 29, 2020; however, there was no quorum of the Plan Commission. Finally, a Public Hearing Notice was published on May 30, 2020 for the next regularly schedule Plan Commission Meeting on June 18, 2020.

On June 18, 2020, the Village Clerk Theresa D'Amato advised the Plan Commission that the Public Hearing for this matter had been properly noticed in the Daily Chronicle, as required by Section 11-11-4. A of the Maple Park Municipal Code, on May 30, 2020. The Plan Commission had a quorum at the June 18, 2020 meeting.

Chairman Miller asked if there were any comments from the public. There were no public comments received in person via the Zoom meeting or by e-mail to the Village Clerk.

Chairman Miller closed the public hearing at 7:20 p.m.

The Plan Commission reviewed the matter at hand at the regular Plan Commission meeting and determined that the proposed text amendment adding community purpose signs to Section 11-10-11 were accepted; and, met the following objectives:

1. To protect and enhance the character and stability of existing residential, commercial and industrial areas, and to gradually eliminate nonconforming uses and structures. *That the proposed text amendment ensures that the recommended permitted signs does not regulate the content of the sign, but refers to a type of sign, such as a Neighborhood Watch sign, that will serve as a public announcement, that is not commercial in nature, to a residential area.*
2. To conserve and increase the value of taxable property throughout this municipality. *That by allowing this type of sign the Village will benefit from increased awareness that a public program exists.*
3. To ensure the provisions of adequate light, air and privacy for the occupants of all buildings. *That allowing a sign that is not more than 10 square feet in area shall not interfere with adequate light, air and privacy in a residential zoning district.*

4. To provide for efficient administration and fair enforcement of all regulations set forth in the Title 11 Zoning Regulations. *That by not regulating content, but regulating the size of the sign and that public program information to be conveyed shall allow for the ability to display such signs and allow for fair enforcement of the sign ordinance.*

Chairman Miller asked the Plan Commission members if they would like to vote on the proposed text amendment: Chapter 10 Signs, Section 11-10-11 "Signs Permitted in Residential Districts."

Commissioner Joy motioned to approve the proposed text amendment for: Chapter 7, Sections 11-7-1 B., "Permitted Uses," and, 11-7-1 C. Chapter 10 Signs, Section 11-10-11 "Signs Permitted in Residential Districts;" the motion was seconded by Commissioner Ramirez. The motion carried by roll call vote of 4 - 0.

Aye: Chuck Miller, Hilary Joy, Jeff Ramirez, Kyle Foster

Nay: None

Absent: Kimberly Sutherland, Lorenzo Catanag

Recommendation of **APPROVAL** of the proposed zoning ordinance change shall be forwarded to the Village of Maple Park Board of Trustees for approval on Tuesday, July 7, 2020.

Dated: _____

Respectfully submitted,

Chuck Miller, Chairman
Maple Park Planning Commission

VILLAGE OF MAPLE PARK

ORDINANCE NO. 2020-13

AN ORDINANCE AMENDING TITLE 11, “ZONING
REGULATIONS,” CHAPTER 10, “SIGNS,” BY
REPLACING SECTION 11-10-11, “SIGNS
PERMITTED IN RESIDENTIAL DISTRICTS.”

ADOPTED BY
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK
KANE AND DEKALB COUNTIES, ILLINOIS

Published in pamphlet form by authority of the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois, this __ day of _____, 2020.

ORDINANCE NO. 2020-13

AN ORDINANCE AMENDING TITLE 11, “ZONING REGULATIONS,” CHAPTER 10, “SIGNS,” BY REPLACING SECTION 11-10-11, “SIGNS PERMITTED IN RESIDENTIAL DISTRICTS.”

WHEREAS, the Village of Maple Park, DeKalb and Kane Counties, Illinois is a duly organized and existing municipality created under the provisions of the laws of the State of Illinois; and,

WHEREAS, the President and Board of Trustees of the Village of Maple Park believe it is in the best interest of the health, safety, and welfare of its citizenry to amend the text of the Municipal Code of the Village to modify the hours that noise may be generated throughout the Village.

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Village of Maple Park as follows:

SECTION 1. Recitals. The facts and statements contained in the preamble to this Ordinance are hereby adopted as part of this Ordinance.

SECTION 2. That Section 11-10-11 of the Maple Park Village Code shall be deleted in its entirety and replaced with the following:

11-10-11: SIGNS PERMITTED IN RESIDENTIAL DISTRICTS

Unless otherwise stated, signs listed in this section are permitted in all residential districts and shall not require a sign permit, and they shall not be counted when calculating the number of signs or square footage on a premise. However, such signs must conform to the general regulations, e.g., height, area, setback, clearance, etc., for signs enumerated in the remainder of this chapter.

- A. Name and address plates for buildings containing more than two (2) dwelling units, provided that such signs shall not be more than three (3) square feet in area.
- B. Identification signs for nonresidential uses, e.g., churches, cemeteries, golf course, private nonprofit recreational areas, provided that such signs are limited to one sign per building entrance, and provided that each such sign be limited to thirty two (32) square feet in area and six feet (6') in height if a ground sign.

- C. Community purpose signs (containing a message for noncommercial purposes) for dwelling units, provided that such signs shall not be more than 10 square feet in area.
- D. Permanent residential development signs at the entrances to residential development or a residential planned unit development and containing no commercial advertising, constructed of material which is the same or of a more permanent nature than the material used in the buildings and as approved by the plan commission.
- E. Temporary residential marketing signs at major entrances to planned unit development of residential subdivisions; not to exceed sixty-four (64) square feet in area, ten feet (10') in height, containing the name of the overall development and the names of builders or units therein. The number and location of these signs shall be approved by the plan commission.
- F. Temporary residential marketing signs, off site, shall not be allowed at not more than four (4) off site locations within the village to call attention and give directions to the development. Each such sign shall not exceed thirty-two (32) square feet in area and shall have a total height of not more than ten feet (10'). Such signs may be located in any zoning district, provided that there is one-fourth ($\frac{1}{4}$) mile separation between each sign, and that no such sign shall be closer to an existing residence than one hundred feet (100'). Location and construction shall be approved by the plan commission. (Ord. 2014-13, 7-1-2014)

SECTION 3. Severability. If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance.

SECTION 4. Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

APPROVED THIS _____ day of _____, 2020.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this _____ day of _____, 2020.

SEAL

Kathleen Curtis, Village President

ATTEST:

Terri D'Amato, Village Clerk

VILLAGE OF MAPLE PARK

ORDINANCE NO. 2020-13

AN ORDINANCE AMENDING TITLE 11, “ZONING
REGULATIONS,” CHAPTER 10, “SIGNS,” BY
REPLACING SECTION 11-10-11, “SIGNS
PERMITTED IN RESIDENTIAL DISTRICTS.”

ADOPTED BY
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK
KANE AND DEKALB COUNTIES, ILLINOIS

Published in pamphlet form by authority of the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois, this __ day of _____, 2020.

ORDINANCE NO. 2020-13

AN ORDINANCE AMENDING TITLE 11, “ZONING REGULATIONS,” CHAPTER 10, “SIGNS,” BY REPLACING SECTION 11-10-11, “SIGNS PERMITTED IN RESIDENTIAL DISTRICTS.”

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- B. Identification signs for nonresidential uses, e.g., churches, cemeteries, golf course, private nonprofit recreational areas, provided that such signs are limited to one sign per building entrance, and provided that each such sign be limited to thirty two (32) square feet in area and six feet (6') in height if a ground sign.

- C. Community purpose signs (containing a message for noncommercial purposes) for dwelling units, provided that such signs shall not be more than 10 square feet in area.
- D. Permanent residential development signs at the entrances to residential development or a residential planned unit development and containing no commercial advertising, constructed of material which is the same or of a more permanent nature than the material used in the buildings and as approved by the plan commission.
- E. Temporary residential marketing signs at major entrances to planned unit development of residential subdivisions; not to exceed sixty-four (64) square feet in area, ten feet (10') in height, containing the name of the overall development and the names of builders or units therein. The number and location of these signs shall be approved by the plan commission.
- F. Temporary residential marketing signs, off site, shall not be allowed at not more than four (4) off site locations within the village to call attention and give directions to the development. Each such sign shall not exceed thirty-two (32) square feet in area and shall have a total height of not more than ten feet (10'). Such signs may be located in any zoning district, provided that there is one-fourth ($\frac{1}{4}$) mile separation between each sign, and that no such sign shall be closer to an existing residence than one hundred feet (100'). Location and construction shall be approved by the plan commission. (Ord. 2014-13, 7-1-2014)

SECTION 3. Severability. If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance.

SECTION 4. Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

APPROVED THIS _____ day of _____, 2020.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this _____ day of _____, 2020.

SEAL

Kathleen Curtis, Village President

ATTEST:

Terri D'Amato, Village Clerk



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151


Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

MEMORANDUM

TO: Village President and Board of Trustees

FROM: Village Administrator Dawn Wucki-Rossbach 

DATE: June 30, 2020

SUBJECT: **ORDINANCE 2020-14 - AMENDING TITLE 11, "ZONING REGULATIONS," OF THE MUNICIPAL CODE OF THE VILLAGE OF MAPLE PARK BY ADDING CHAPTER 14 "OUTDOOR LIGHTING"**

BACKGROUND

As the Board may recall, back in January 2020, the Board directed the Plan Commission to proceed with reviewing new commercial lighting standards that incorporates "Dark Sky" lighting principles and standardizes the types of lighting fixtures located throughout the Village.

On the June 18, 2020 the Plan Commission conducted a Public Hearing and a Plan Commission Meeting on the above listed text amendment that adds Chapter 14, "Commercial Lighting" to the Village's Zoning Regulations. The Village Clerk stated that the Public Hearing was published in The Daily Chronicle on May 30, 2020. The Village Clerk also stated that no public comments were received prior to or during the Public Hearing or the Plan Commission Meeting regarding this agenda item.

The Plan Commission reviewed the text amendment and motioned that the text amendment be approved with the following changes:

1. That the text amendment take effect on January 1, 2021
2. That when there is new construction, change in use and as external lights are being replaced the owner/tenant must comply with the ordinance.
3. That the paragraph on amortization ("drop dead" date) for compliance be removed from the ordinance.

Included in that motion was that the Village Board direct the Plan Commission to begin revising the Sign Ordinance.

The Village Attorney has reviewed the above listed changes as presented.

As Staff was preparing the ordinance for the agenda, Staff has added the definition of lighting fixture otherwise known as a luminaire. We further discussed the replacement of existing lighting. As a result, Staff is recommending that the threshold for repair/replacement of lighting compliant fixtures be increased from 25 percent to 50 percent. These changes would affect 11-14-4.B.4. and 11-14-6.C.1. These items are highlighted in yellow, but have not been changed in the Ordinance because they are being presented as how the Plan Commission approved them. The Board, if it agrees with these changes, can amend ordinance language to approve the above listed changes.

RECOMMENDATION

That the Village Board:

1. Approve Ordinance 2020-14 Amending Title 11, "Zoning Regulations," of the Municipal Code of the Village of Maple Park by Adding Chapter 14 "Outdoor Lighting" as presented.
2. Consider the Plan Commission's proposal and direct the Plan Commission to begin working on making revisions to the Sign Ordinance. The direction maybe added to the Village Board's Goals list at its next Committee of the Whole Meeting.

OR

1. Amend Ordinance 2020-14 Amending Title 11, "Zoning Regulations," of the Municipal Code of the Village of Maple Park by Adding Chapter 14 "Outdoor Lighting" to include the following changes:

Light Fixture - Also known as a luminaire; the complete lighting unit (fixture), consisting of a lamp, or lamps and ballast(s) (when applicable), together with the parts designed to distribute the light (reflector, lens, diffuser), to position and protect the lamps, and to connect the lamps to the power supply.

11-14-4.B. 4. Repairs to existing luminaires not exceeding 50% of total installed luminaires.

11-14-6.C.1. Third paragraph should read: Single or cumulative additions, modification or replacement of 50 percent or more of installed outdoor lighting luminaires existing as of the effective date of this Ordinance.

2. Consider the Plan Commission's proposal and direct the Plan Commission to begin working on making revisions to the Sign Ordinance. The direction maybe added to the Village Board's Goals list at its next Committee of the Whole Meeting.

Attachments

Attachment A – June 15, 2020 Memorandum to Plan Commission Regarding Ordinance

Attachment B – Certificate of the Publisher for Public Hearing Notices for Section 11-14

Attachment C – Findings of Fact Issued by the Plan Commission on June 18, 2020

Attachment D – Ordinance 2020-14



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309


Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

ATTACHMENT A

MEMORANDUM

TO: Plan Commission

FROM: Village Administrator Dawn Wucki-Rossbach 

DATE: June 15, 2020

SUBJECT: Ordinance Amending title 11, “Zoning Regulations,” of the Municipal Code of the Village of Maple Park by Adding Chapter 14 “Outdoor Lighting”

BACKGROUND

At the January 7, 2020 Village Board Meeting, the Village Board discussed whether or not the Plan Commission should proceed on updating the Municipal Code to add a chapter on Outdoor Lighting. The Board agreed with the principal regarding the Outdoor Lighting Ordinance and preventing light pollution and standardizing the lighting used. The Board also agreed that Outdoor Lighting Ordinance should be applicable to the business, commercial and industrial zoning districts. Residential property, due to the difficulty in obtaining residential lighting fixtures that meet the requirements of the new ordinance, should not be included in the ordinance.

Staff worked with the Village Attorney and prepared the attached ordinance adding Chapter 14 “Outdoor Lighting” to the Municipal Code. Staff compared the ordinance to the draft ordinance reviewed by the Village Board, and prior to that the Plan Commission, and all prior elements of the ordinance have been included in the ordinance. The draft ordinance was also taken and placed in standard Village format and matches the existing chapter structure for the Village’s Municipal Code.

There are two (2) sections that must be identified to the Plan Commission.

1. Page 10 – 11-14-4.B.3. – Lighting solely for signs originally stated that lighting for signs will be regulated by the Sign Ordinance; however, the Sign Ordinance does not regulate sign lighting so at this time the reference was made to address lighting during the sign application process.
2. Page 15 – 11-14-6.B. Lighting installed 1. Amortization – Plan Commission should discuss the amortization of the existing lighting; December 31, 2025 is listed. This means that the business, commercial and industrial properties would be required to have their existing lighting changed out to meet the new requirements by December 31, 2025. Is five (5) year too soon or too far away of a date for compliance?

If this ordinance addition is approved by the Village Board, Staff will then draft a Frequently Asked Questions (FAQ) sheet on what is required and by when. The FAQ and copy of the ordinance would then be mailed out to businesses that have water accounts. Staff may also hold an informational session and walk owners through the new lighting requirements.

RECOMMENDATION

That the Plan Commission review and discuss the Outdoor Lighting Ordinance and address the following issues:

1. Recommend updating the Sign Ordinance to include lighting requirements for exterior signs as the next step in this process.
2. Recommend an amortization date for compliance with the new Outdoor Lighting requirements – December 31, 2025?

If the Plan Commission agrees with the ordinance, establishes an amortization date and determines the Sign Ordinance should be updated, it should motion to recommend approval of the ordinance with the previously listed items in this paragraph.

Attachments

Ordinance 2020 - An Ordinance Amending Title 11, "Zoning Regulations," of the Municipal Code of the Village of Maple Park by Adding Chapter 14 "Outdoor Lighting"

**BEFORE THE PLAN COMMISSION OF
THE VILLAGE OF MAPLE PARK, ILLINOIS
JUNE 18, 2020**

FINDINGS OF FACT AND RECOMMENDATION

This matter came before the Plan Commission of Maple Park, at a Public Hearing, via Zoom, on June 18, 2020 at 7:00 p.m., for amending Title 11 by adding Chapter 14, "Outdoor Lighting."

It should be noted that the Public Hearing Notice was originally published for this matter on December 28, 2019, for the Plan Commission Meeting scheduled on January 16, 2020; however, there was no quorum of the Plan Commission on January 16, 2020. Therefore, the matter was moved to the next scheduled meeting of the Plan Commission on February 20, 2020; however, there was no quorum of the Plan Commission and then to a Public Hearing notice was published on February 29, 2020 for the next scheduled meeting of the Plan Commission on March 29, 2020; however, there was no quorum of the Plan Commission. Finally, a Public Hearing Notice was published on May 30, 2020 for the next regularly schedule Plan Commission Meeting on June 18, 2020.

On June 18, 2020, the Village Clerk Theresa D'Amato advised the Plan Commission that the Public Hearing for this matter had been properly noticed in the Daily Chronicle, as required by Section 11-11-4. A of the Maple Park Municipal Code, on May 30, 2020. The Plan Commission had a quorum at the June 18, 2020 meeting.

Chairman Miller asked if there were any comments from the public. There were no public comments received in person via the Zoom meeting or by e-mail to the Village Clerk.

Chairman Miller closed the public hearing at 7:20 p.m.

The Plan Commission reviewed the matter at hand at the regular Plan Commission meeting and determined that the proposed text amendment adding Chapter 14, "Outdoor Lighting" was accepted; and, met the following objectives:

1. To encourage the development of buildings and uses on appropriate sites in order to maximum community wide social and economic benefits while accommodating the particular needs of all residents and to discourage development on inappropriate sites. *The by adding Chapter 14, the Plan Commission is acknowledging that the Village of Maple Park as a whole will benefit from the implementation of this ordinance because it will decrease the amount of light pollution and set a standard for lighting fixtures throughout the community.*
2. To protect and enhance the character and stability of existing residential, commercial and industrial areas, and to gradually eliminate nonconforming uses and structures. *That the proposed text amendment establishes a standardized lighting fixture that will create a cohesive look throughout the Village and will enhance the character of the community over the course of time.*
3. To conserve and increase the value of taxable property throughout this municipality. *That by allowing this type of lighting, the Village will enhance the character of the community, thereby increasing the value of the community.*

4. To ensure the provisions of adequate light, air and privacy for the occupants of all buildings. *That allowing lighting in the commercial districts that controls and decreases the overall amount of light pollution in the Village will also decrease the amount of light pollution that affects residential properties adjacent to said commercial districts.*
5. To provide for efficient administration and fair enforcement of all regulations set forth in the Title 11 Zoning Regulations. *That by requiring that new construction comply with these regulations beginning on January 1, 2021; and that existing commercial district businesses shall begin compliance with these regulations as they replace existing outdoor lighting beginning on January 1, 2021.*

Chairman Miller asked the Plan Commission members if they would like to vote on the proposed text amendment by adding: Title 11, Chapter 14, "Commercial Lighting," and that the Village Board direct the Plan Commission to begin working on revising the Sign Ordinance.

Commissioner Ramirez motioned to approve the proposed text amendment for: Chapter 7, Sections 11-7-1 B., "Permitted Uses," and, 11-7-1 C. Chapter 10 Signs, Section 11-10-11 "Signs Permitted in Residential Districts;" the motion was seconded by Commissioner Joy. The motion carried by roll call vote of 4 - 0.

Aye: Chuck Miller, Hilary Joy, Jeff Ramirez, Kyle Foster

Nay: None

Absent: Kimberly Sutherland, Lorenzo Catanag

Recommendation of **APPROVAL** of the proposed zoning ordinance change shall be forwarded to the Village of Maple Park Board of Trustees for approval on Tuesday, July 7, 2020.

Dated: _____

Respectfully submitted,

Chuck Miller, Chairman
Maple Park Planning Commission

ATTACHMENT D

VILLAGE OF MAPLE PARK

ORDINANCE NO. 2020-14

**AN ORDINANCE AMENDING TITLE 11, “ZONING REGULATIONS,” OF THE
MUNICIPAL CODE OF THE VILLAGE OF MAPLE PARK BY ADDING CHAPTER 14
“OUTDOOR LIGHTING”**

**ADOPTED BY
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK
KANE AND DEKALB COUNTIES, ILLINOIS**

Published in pamphlet form by authority of the Board of Trustees of the Village of Maple Park,
Kane and DeKalb Counties, Illinois, this __ day of _____, 2020.

ORDINANCE NO. 2020-14

AN ORDINANCE AMENDING TITLE 11, “ZONING REGULATIONS,” OF THE MUNICIPAL CODE OF THE VILLAGE OF MAPLE PARK BY ADDING CHAPTER 14 “OUTDOOR LIGHTING”

WHEREAS, the Village of Maple Park, DeKalb and Kane Counties, Illinois is a duly organized and existing municipality created under the provisions of the laws of the State of Illinois; and,

WHEREAS, a public hearing was held before the Plan Commission of the Village of Maple Park regarding this text amendment to the Zoning Regulations chapter to the Maple Park Village Code prior to the Village Board’s consideration of this ordinance; and

WHEREAS, the President and Board of Trustees of the Village of Maple Park believe it is in the best interest of the health, safety, and welfare of its citizenry to regulate the amount of light pollution throughout the Village and adoption of the standards set forth in this ordinance will further that goal.

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Village of Maple Park as follows:

SECTION 1. That **TITLE 11, ZONING REGULATIONS**, is hereby amended to add a new **CHAPTER 14**, entitled **OUTDOOR LIGHTING**, as follows:

CHAPTER 14 OUTDOOR LIGHTING

SECTION:

- 11-14-1: Purpose
- 11-14-2: Definitions
- 11-14-3: Lighting Zones
- 11-14-4: General Requirements
- 11-14-5: Non-residential Lighting
- 11-14-6: Lighting By Special Permit Only
- 11-14-7: Streetlight
- 11-14-8: Tables
- 11-14-9: Enforcement and Penalties

- 11-14-1: **PURPOSE:** The purpose of this Ordinance is to provide regulations for outdoor lighting that will:

- a. Permit the use of outdoor lighting that does not exceed the minimum levels specified in IES recommended practices for night-time safety, utility, security, productivity, enjoyment, and commerce.
- b. Minimize adverse offsite impacts of lighting such as light trespass and obtrusive light.
- c. Curtail light pollution, reduce skyglow, and maintain our rural community feel by preserving our dark skies.
- d. Promote driving safety by reducing light pollution that causes visibility issues while driving.
- e. Conserve energy and resources to the greatest extent possible.

11-14-2: DEFINITIONS:

Terms shall have the following meanings. If a term is not defined below, the definition found in the latest edition of “Webster’s Unabridged Dictionary” shall be the acceptable meaning of the term:

Absolute Photometry	Photometric measurements (usually of a solid-state luminaire) that directly measures the footprint of the luminaire. Reference Standard IES LM-79.
Architectural Lighting	Lighting designed to reveal architectural beauty, shape and/or form, and for which lighting for any other purpose is incidental.
Authority	The adopting municipality, agency or other governing body.
Astronomic Time Switch	An automatic lighting control device that switches outdoor lighting relative to time of solar day with time of year correction.
Backlight	For an exterior luminaire, lumens emitted in the quarter sphere below horizontal and in the opposite direction of the intended orientation of the luminaire. For luminaires with symmetric distribution, backlight will be the same as front light.
BUG	A luminaire classification system that classifies backlight (B), uplight (U), and glare (G).

Canopy	A covered, unconditioned structure with at least one side open for pedestrian and/or vehicular access. (An unconditioned structure is one that may be open to the elements and has no heat or air conditioning.)
Common Outdoor Areas	One or more of the following: a parking lot, a parking structure or covered vehicular entrance, a common entrance, or public space shared by all occupants of the domiciles.
Curfew	A time defined by the authority when outdoor lighting is reduced or extinguished.
Emergency conditions	Generally, lighting that is only energized during an emergency, lighting fed from a backup power source, or lighting for illuminating the path of egress solely during a fire or other emergency situation, or, lighting for security purposes used solely during an alarm.
Foot candle	The unit of measure expressing the quantity of light received on a surface. One-foot candle is the illuminance produced by a candle on a surface one-foot square from a distance of one foot.
Forward Light	For an exterior luminaire, lumens emitted in the quarter sphere below horizontal and in the direction of the intended orientation of the luminaire.
Fully Shielded Luminaire	A luminaire constructed and installed in such a manner that all light emitted by the luminaire, either directly from the lamp or a diffusing element, or indirectly by reflection or re-refraction from any part of the luminaire, is projected below the horizontal plane through the luminaire's lowest light-emitting part.
Glare	Lighting entering the eye directly from luminaires or indirectly from reflective surfaces that causes visual discomfort or reduced visibility.
Hardscape	Permanent hardscape improvements to the site including parking lots, drives, entrances, curbs, ramps, stairs, steps, medians, walkways and non-vegetated landscaping that is 10 feet or less in width. Materials may include concrete, asphalt, stone, gravel, etc.

Hardscape Area	The area measured in square feet of all hard- scape. It is used to calculate the Total Site Lumen Limit in both the Prescriptive Method and Performance Methods. Refer to Hardscape definition.
Hardscape Perimeter	The perimeter measured in linear feet is used to calculate the Total Site Lumen Limit in the Performance Method. Refer to Hardscape definition.
IDA	International Dark-Sky Association.
IESNA	Illuminating Engineering Society of North America.
Impervious Material	Sealed to severely restrict water entry and movement.
Industry Standard Lighting Software	Lighting software that calculates point-by-point illuminance that includes reflected light using either ray-tracing or radiosity methods.
Lamp	A generic term for a source of optical radiation (i.e. “light”), often called a “bulb” or “tube.” Examples include incandescent, fluorescent, high-intensity discharge (HID) lamps, and low-pressure sodium (LPS) lamps, as well as light-emitting diode (LED) modules and arrays.
Landscape Lighting	Lighting of trees, shrubs, or other plant material as well as ponds and other landscape features.
LED	Light Emitting Diode.
Light Fixture	Also known as a luminaire; the complete lighting unit (fixture), consisting of a lamp, or lamps and ballast(s) (when applicable), together with the parts designed to distribute the light (reflector, lens, diffuser), to position and protect the lamps, and to connect the lamps to the power supply.
Light Pollution	Any adverse effect of artificial light including, but not limited to, glare, light trespass, sky-glow, energy waste, compromised safety and security, and impacts on the nocturnal environment.
Light Trespass	Light that falls beyond the property it is intended to illuminate.

Lighting	“Electric” or “man-made” or “artificial” lighting. See “lighting equipment.”
Lighting Equipment	Equipment specifically intended to provide gas or electric illumination, including but not limited to, lamp(s), luminaire(s), ballast(s), poles, posts, lens(s), and related structures, electrical wiring, and other necessary or auxiliary components.
Lighting Zone	An overlay zoning system establishing legal limits for lighting for particular parcels, areas, or districts in a community.
Lighting Equipment	Equipment specifically intended to provide gas or electric illumination, including but not limited to, lamp(s), luminaire(s), ballast(s), poles, posts, lens(s), and related structures, electrical wiring, and other necessary or auxiliary components.
Lumen	The unit of measure used to quantify the amount of light produced by a lamp or emitted from a luminaire (as distinct from “watt,” a measure of power consumption).
Luminaire	The complete lighting unit (fixture), consisting of a lamp, or lamps and ballast(s) (when applicable), together with the parts designed to distribute the light (reflector, lens, diffuser), to position and protect the lamps, and to connect the lamps to the power supply.
Low Voltage Landscape Lighting	Landscape lighting powered at less than 15 volts and limited to luminaires having a rated initial luminaire lumen output of 525 lumens or less.
Luminaire Lumens	For luminaires with relative photometry per IES, it is calculated as the sum of the initial lamp lumens for all lamps within an individual luminaire, multiplied by the luminaire efficiency. If the efficiency is not known for a residential luminaire, assume 70%. For luminaires with absolute photometry per IES LM-79, it is the total luminaire lumens. The lumen rating of a luminaire assumes the lamp or luminaire is new and has not depreciated in light output.

Lux	The SI unit of illuminance. One lux is one lumen per square meter. 1 Lux is a unit of incident illuminance approximately equal to 1/10-foot candle.
Mounting Height	The height of the photometric center of a luminaire above grade level.
New Lighting	Lighting for areas not previously illuminated, newly installed lighting of any type except for replacement lighting or lighting repairs.
Object	A permanent structure located on a site. Objects may include statues or artwork, garages or canopies, outbuildings, etc.
Object Height	The highest point of an entity, but shall not include antennas or similar structures.
Ornamental Lighting	Lighting that does not impact the function and safety of an area but is purely decorative, or used to illuminate architecture and/or landscaping, and installed for aesthetic effect.
Ornamental Street Lighting	<p>A luminaire intended for illuminating streets that serves a decorative function in addition to providing optics that effectively deliver street lighting. It has a historical period appearance or decorative appearance, and has the following design characteristics:</p> <ul style="list-style-type: none"> • designed to mount on a pole using an arm, pendant, or vertical tenon; • opaque or translucent top and/or sides; • an optical aperture that is either open or enclosed with a flat, sag or drop lens; • mounted in a fixed position; and • with its photometric output measured using Type C photometry per IESNA LM-75-01.
Outdoor Lighting	Lighting equipment installed within the property line and outside the building envelopes, whether attached to poles, building structures, the earth, or any other location, and any associated lighting control equipment.
Relative Photometry	Photometric measurements made of the lamp plus luminaire, and adjusted to allow for light loss due to

	reflection or absorption within the luminaire. Reference standard: IES LM-63.
Repair(s)	The reconstruction or renewal of any part of an existing luminaire for the purpose of its on-going operation, other than relamping or replacement of components including capacitor, ballast or photocell. Note that retrofitting a luminaire with new lamp and/or ballast technology is not considered a repair and for the purposes of this ordinance the luminaire shall be treated as if new. "Repair" does not include normal relamping or replacement of components including capacitor, ballast, or photocell.
Replacement Lighting	Lighting installed specifically to replace existing lighting that is sufficiently broken to be beyond repair.
Sales Area	Uncovered area used for sales of retail goods and materials, including but not limited to automobiles, boats, tractors and other farm equipment, building supplies, and gardening and nursery products.
Seasonal Lighting	Temporary lighting installed and operated in connection with holidays or traditions.
Shielded Directional Luminaire	A luminaire that includes an adjustable mounting device allowing aiming in any direction and contains a shield, louver, or baffle to reduce direct view of the lamp.
Sign	Advertising, directional or other outdoor promotional display of art, words and/or pictures.
Partly Shielded Luminaire	A luminaire with opaque top and translucent or perforated sides, designed to emit most light downward.
Pedestrian Hardscape	Stone, brick, concrete, asphalt or other similar finished surfaces intended primarily for walking, such as sidewalks and pathways.
Photoelectric Switch	A control device employing a photocell or photodiode to detect daylight and automatically switch lights off when sufficient daylight is available.

Property Line	The edges of the legally defined extent of privately owned property.
Sky Glow	The brightening of the nighttime sky that results from scattering and reflection of artificial light by moisture and dust particles in the atmosphere. Skyglow is caused by light directed or reflected upwards or sideways and reduces one's ability to view the night sky.
Temporary Lighting	Lighting installed and operated for periods not to exceed 60 days, completely removed and not operated again for at least 30 days.
Third Party	A party contracted to provide lighting, such as a utility company.
Time Switch	An automatic lighting control device that switches lights according to time of day.
Translucent	Allowing light to pass through, diffusing it so that objects beyond cannot be seen clearly (not transparent or clear).
Unshielded Luminaire	A luminaire capable of emitting light in any direction including downwards.
Upplight	For an exterior luminaire, flux radiated in the hemisphere at or above the horizontal plane.
Vertical Illuminance	Illuminance measured or calculated in a plane perpendicular to the site boundary or property line.

11-14-3: **LIGHTING ZONES:** The Lighting Zone shall determine the limitations for lighting as specified in this ordinance. The Lighting Zones shall be as follows:

A. LZ1: Low ambient lighting

Areas where lighting might adversely affect flora and fauna or disturb the character of the area. The vision of human residents and users is adapted to low light levels. Lighting may be used for safety and convenience but it is not necessarily uniform or continuous. After curfew, most lighting should be extinguished or reduced as activity levels decline.

Zoning: This shall include any parks, common areas or recreational areas.

B. LZ2: Moderate ambient lighting

Areas of human activity where the vision of human residents and users is adapted to moderate light levels. Lighting may typically be used for safety and convenience, but it is not necessarily uniform or continuous. After curfew, lighting may be extinguished or reduced as activity levels decline.

Zoning: This shall include any parcel zoned B-1 Central Business District, B-2 General Commercial District, I-1 Limited Industrial District, or I-2 General Industrial District that is adjacent to any residential districts.

C. LZ3: Moderately high ambient lighting

Areas of human activity where the vision of human residents and users is adapted to moderately high light levels. Lighting is generally desired for safety, security and/or convenience and it is often uniform and/or continuous. After curfew, lighting may be extinguished or reduced in most areas as activity levels decline.

Zoning: This shall include any parcel zoned B-1 Central Business District, B-2 General Commercial District, I-1 Limited Industrial District, or I-2 General Industrial District that is not adjacent to any residential districts.

11-14-4: GENERAL REQUIREMENTS:

- A. Conformance with All Applicable Codes. All outdoor lighting shall be installed in conformance with the provisions of this Ordinance, applicable Electrical and Energy Codes, and applicable sections of the Building Code.
- B. Applicability. Except as described below, all outdoor lighting installed after the date of effect of this Ordinance shall comply with these requirements. This includes, but is not limited to, new lighting, replacement lighting, or any other lighting whether attached to structures, poles, the earth, or any other location, including lighting installed by any third party.

Exemptions from 11-14-4: B. The following are not regulated by this Ordinance:

- 1. Lighting within the public right-of-way or easement for the principal purpose of illuminating roads and highways. No exemption shall apply to any street lighting and to any lighting within the public right of way or easement when the purpose of the luminaire is to illuminate areas outside of the public right of way or easement.
- 2. Lighting for public monuments and statuary.

3. Lighting solely for signs (lighting for signs is regulated by the **Sign Ordinance**).
4. Repairs to existing luminaires not exceeding **25%** of total installed luminaires.
5. Temporary lighting for theatrical, television, performance areas and construction sites.
6. Underwater lighting in swimming pools and other water features.
7. Temporary lighting and seasonal lighting provided that individual lamps are less than 10 watts and 70 lumens.
8. Lighting that is only used under emergency conditions.
9. In lighting zones 2, 3 and 4, low voltage landscape lighting controlled by an automatic device that is set to turn the lights off at one hour after the site is closed to the public or at a time established by the authority.

Exceptions to 11-14-4: B. All lighting shall follow provisions in this ordinance; however, any special requirements for lighting listed in 1. and 2. below shall take precedence:

1. Lighting specified or identified in a specific use permit.
2. Lighting required by federal, state, territorial, commonwealth or provincial laws or regulations.

C. Lighting Control Requirements.

1. Automatic Switching Requirements.

Controls shall be provided that automatically extinguish all outdoor lighting when sufficient daylight is available using a control device or system such as a photoelectric switch, astronomic time switch or equivalent functions from a programmable lighting controller, building automation system or lighting energy management system, all with battery or similar backup power or device.

Exceptions to 11-14-4: C. 1. Automatic lighting controls are not required for the following:

- a. Lighting under canopies.

- b. Lighting for tunnels, parking garages, garage entrances, and similar conditions.

2. Automatic Lighting Reduction Requirements.

The Authority shall establish curfew time(s) after which total outdoor lighting lumens shall be reduced by at least 30% or extinguished.

Exceptions to 11-14-4: C. 2. Lighting reductions are not required for any of the following:

- a. With the exception of landscape lighting, lighting for residential properties including multiple residential properties not having common areas.
- b. When the outdoor lighting consists of only one luminaire.
- c. Code required lighting for steps, stairs, walkways, and building entrances.
- d. When in the opinion of the Authority, lighting levels must be maintained.
- e. Motion activated lighting.
- f. Lighting governed by special use permit in which times of operation are specifically identified.

Businesses that operate on a 24-hour basis.

11-14-5: **NON-RESIDENTIAL LIGHTING:** For all non-residential properties, and for multiple residential properties of seven domiciles or more and having common outdoor areas, all outdoor lighting shall comply either with Part A or Part B of this section

A. Prescriptive Method. An outdoor lighting installation complies with this section if it meets the requirements of subsections 1 and 2, below.

1. Total Site Lumen Limit.

The total installed initial luminaire lumens of all outdoor lighting shall not exceed the total site lumen limit. The total site lumen limit shall be determined using either the Parking Space Method (Table A) or the Hardscape Area Method (Table B).

Only one method shall be used per permit application, and for sites with existing lighting, existing lighting shall be included in the calculation of total installed lumens.

The total installed initial luminaire lumens are calculated as the sum of the initial luminaire lumens for all luminaires.

2. Limits to Off Site Impacts.

All luminaires shall be rated and installed according to Table C.

3. Light Shielding for Parking Lot Illumination.

All parking lot lighting shall have no light emitted above 90 degrees.

Exception:

- a. Ornamental parking lighting shall be permitted by special permit only, and shall meet the requirements of Table C-1 for Backlight, Table C-2 for Upplight, and Table C-3 for Glare, without the need for external field-added modifications.

B. Performance Method.

1. Total Site Lumen Limit.

The total installed initial luminaire lumens of all lighting systems on the site shall not exceed the allowed total initial site lumens. The allowed total initial site lumens shall be determined using Tables D and E. For sites with existing lighting, existing lighting shall be included in the calculation of total installed lumens.

The total installed initial luminaire lumens of all is calculated as the sum of the initial luminaire lumens for all luminaires.

2. Limits to Off Site Impacts.

All luminaires shall be rated and installed using either Option A or Option B. Only one option may be used per permit application.

Option A: All luminaires shall be rated and installed according to Table C.

Option B: The entire outdoor lighting design shall be analyzed using industry standard lighting software including inter-reflections in the following manner:

- a. Input data shall describe the lighting system including luminaire locations, mounting heights, aiming directions, and employing

photometric data tested in accordance with IES guidelines. Buildings or other physical objects on the site within three object heights of the property line must be included in the calculations.

- b. Analysis shall utilize an enclosure comprised of calculation planes with zero reflectance values around the perimeter of the site. The top of the enclosure shall be no less than 33 feet (10 meters) above the tallest luminaire. Calculations shall include total lumens upon the inside surfaces of the box top and vertical sides and maximum vertical illuminance (foot candles and/or lux) on the sides of the enclosure.

The design complies if:

- a. The total lumens on the inside surfaces of the virtual enclosure are less than 15% of the total site lumen limit; and
- b. The maximum vertical illuminance on any vertical surface is less than the allowed maximum illuminance per Table F.

11-14-6: **LIGHTING BY SPECIAL PERMIT ONLY:**

A. High Intensity and Special Purpose Lighting.

The following lighting systems are prohibited from being installed or used except by special use permit:

- 1. Temporary lighting in which any single luminaire exceeds 20,000 initial luminaire lumens or the total lighting load exceeds 160,000 lumens.
- 2. Aerial Lasers.
- 3. Searchlights.
- 4. Other very intense lighting defined as having a light source exceeding 200,000 initial luminaire lumens or an intensity in any direction of more than 2,000,000 candelas.

B. Complex and Non-Conforming Uses.

Upon special permit issued by the Authority, lighting not complying with the technical requirements of this Ordinance but consistent with its intent may be installed for complex sites or uses or special uses including, but not limited to, the following applications:

1. Sports facilities, including but not limited to unconditioned rinks, open courts, fields, and stadiums.
2. Construction lighting.
3. Lighting for industrial sites having special requirements, such as petrochemical manufacturing or storage, shipping piers, etc.
4. Parking structures.
5. Urban parks.
6. Ornamental and architectural lighting of bridges, public monuments, statuary and public buildings.
7. Theme and amusement parks.
8. Correctional facilities.

To obtain such a permit, applicants shall demonstrate that the proposed lighting installation:

- a. Has sustained every reasonable effort to mitigate the effects of light on the environment and surrounding properties, supported by a signed statement describing the mitigation measures. Such statement shall be accompanied by the calculations required for the Performance Method. Employs lighting controls to reduce lighting at a Project Specific Curfew ("Curfew") time to be established in the Permit.
- b. Complies with the Performance Method after Curfew.

The Authority shall review each such application. A permit may be granted if, upon review, the Authority believes that the proposed lighting will not create unwarranted glare, sky glow, or light trespass.

Lighting installed prior to the effective date of this ordinance shall be subject to the following:

New Uses or Structures, or Change of Use

Whenever there is a new use of a property (zoning or variance change) or the use on the property is changed, all outdoor lighting on the property shall be brought into compliance with this Ordinance before the new or changed use commences.

C. Additions or Alterations.

1. Major Additions.

If a major addition occurs on a property, lighting for the entire property shall comply with the requirements of this Ordinance. For purposes of this section, the following are considered to be major additions.

Additions of 25 percent or more in terms of additional dwelling units, gross floor area, seating capacity, or parking spaces, either with a single addition or with cumulative additions after the effective date of this Ordinance.

Single or cumulative additions, modification or replacement of 25 percent or more of installed outdoor lighting luminaires existing as of the effective date of this Ordinance.

2. Minor Modifications, Additions, or New Lighting Fixtures for Non-residential and Multiple Dwellings.

For non-residential and multiple dwellings, all additions, modifications, or replacement of more than 25 percent of outdoor lighting fixtures existing as of the effective date of this Ordinance shall require the submission of a complete inventory and site plan detailing all existing and any proposed new outdoor lighting.

Any new lighting shall meet the requirements of this Ordinance.

3. Resumption of Use after Abandonment.

If a property with non-conforming lighting is abandoned for a period of six months or more, then all outdoor lighting shall be brought into compliance with this Ordinance before any further use of the property occurs.

11-14-7: **STREETLIGHT:**

A. Preamble.

The purpose of this Ordinance is to control the light pollution of street lighting, including all collectors, local streets, alleys, sidewalks and bike- ways, as defined by ANSI/IES RP-8 Standard Practice for Roadway and Street Lighting and in a manner consistent with the Lighting Ordinance.

B. Definitions.

Roadway or Highway Lighting is defined as lighting provided for freeways, expressways, limited access roadways, and roads on which pedestrians, cyclists, and parked vehicles are generally not present. The primary purpose of roadway or highway lighting is to help the motorist remain on the roadway and help with the detection of obstacles within and beyond the range of the vehicle's headlights.

Street Lighting is defined as lighting provided for major, collector, and local roads where pedestrians and cyclists are generally present. The primary purpose of street lighting is to help the motorist identify obstacles, provide adequate visibility of pedestrians and cyclists, and assist in visual search tasks, both on and adjacent to the roadway.

Ornamental Street Lighting is defined as a luminaire intended for illuminating streets that serves a decorative function in addition to providing optics that effectively deliver street lighting. It has a historical period appearance or decorative appearance, and has the following design characteristics:

1. designed to mount on a pole using an arm, pendant, or vertical tenon;
2. opaque or translucent top and/or sides;
3. an optical aperture that is either open or enclosed with a flat, sag or drop lens; mounted in a fixed position; and
4. with its photometric output measured using Type C photometry per IESNA LM-75-01.

C. Scope.

All street lighting not governed by regulations of federal, state or other superseding jurisdiction.

D. Street Light Design Requirements.

1. All streetlights must be black powder coated finish.
2. All streetlights must have an ornamental base and luminary.
3. All streetlights must be LED and have a color temperature of 4200 kelvin or less.
4. All streetlights must comply with all codes and village ordinances.

E. Warranting.

The Authority shall establish a warranting process to determine whether lighting is required. Such warranting process shall not assume the need for any lighting nor for continuous lighting unless conditions warrant the need. Lighting shall only be installed where warranted.

F. Light Shielding and Distribution.

All street lighting shall have no light emitted above 90 degrees.

Exception: Ornamental street lighting for specific districts or projects shall be permitted by special permit only, and shall meet the requirements of Table G below without the need for external field-added modifications.

11-14-8: TABLES:

Table A - Allowed Total Initial Luminaire Lumens per Site for Non-residential Outdoor Lighting, Per Parking Space Method. May only be applied to properties up to 10 parking spaces (including handicapped accessible spaces).

LZ-1	LZ-2	LZ-3	LZ-4
490 lms/space	630 lms/space	840 lms/space	1,050 lms/space

Table B - Allowed Total Initial Lumens per Site for Non- residential Outdoor Lighting, Hardscape Area Method

May be used for any project. When lighting intersections of site drives and public streets or road, a total of 600 square feet for each intersection may be added to the actual site hardscape area to provide for intersection lighting

LZ-1	LZ-2	LZ-3
• BASE ALLOWANCE		
1.25 LUMENS PER SF OF HARDSCAPE	2.5 LUMENS PER SF OF HARDSCAPE	5.0 LUMENS PER SF OF HARDSCAPE

	LZ-1	LZ-2	LZ-3
Additional allowances for sales and service facilities. No more than two additional allowances per site, Use it or Lose it.			
Outdoor Sales Lots. This allowance is lumens per square foot of un-covered sales lots used exclusively for the display of vehicles or other merchandise for sale, and may not include driveways, parking or other non-sales areas. To use this allowance, luminaires must be within 2 mounting heights of sales lot area.	4 lumens per square foot	8 lumens per square foot	16 lumens per square foot
Outdoor Sales Frontage. This allowance is for lineal feet of sales frontage immediately adjacent to the principal viewing location(s) and unobstructed for its viewing length. A corner sales lot may include two adjacent sides provided that a different principal viewing location exists for each side. In order to use this allowance, luminaires must be located between the principal viewing location and the frontage outdoor sales area	1,000 per LF	1,500 per LF	2,000 per LF
Drive Up Windows. In order to use this allowance, luminaires must be within 20 feet horizontal distance of the center of the window.	2,000 lumens per drive up window	4,000 lumens per drive up window	6,000 lumens per drive up window
Vehicle Service Station. This allowance is lumens per installed fuel pump.	4,000 lumens per pump	8,000 lumens per pump	16,000 lumens per pump

Table B - Lumen Allowances, in Addition to Base Allowance

Table C - Maximum Allowable Backlight, Uplight and Glare (BUG) Ratings

May be used for any project. A luminaire may be used if it is rated for the lighting zone of the site or lower in number for all ratings B, U and G. Luminaires equipped with adjustable mounting devices permitting alteration of luminaire aiming in the field shall not be permitted.

TABLE C-1	Lighting Zone 1	Lighting Zone 2	Lighting Zone 3
Allowed Backlight Rating*			
Greater than 2 mounting heights from property line	B3	B4	B5
1 to less than 2 mounting heights from property line and ideally oriented**	B2	B3	B4
0.5 to 1 mounting heights from property line and ideally oriented**	B1	B2	B3
Less than 0.5 mounting height to property line and properly oriented**	B0	B0	B1

*For property lines that abut public walkways, bikeways, plazas, and parking lots, the property line may be considered to be 5 feet beyond the actual property line for purpose of determining compliance with this section. For property lines that abut public roadways and public transit corridors, the property line may be considered to be the center-line of the public roadway or public transit corridor for the purpose of determining compliance with this section. NOTE: This adjustment is relative to Table C-1 and C-3 only and shall not be used to increase the lighting area of the site.

** To be considered “ideally oriented”, the luminaire must be mounted with the backlight portion of the light output oriented perpendicular and towards the property line of concern.

TABLE C-2	Lighting Zone 1	Lighting Zone 2	Lighting Zone 3
Allowed Upplight Rating	U1	U2	U3
Allowed % light emission above 90° for street or Area lighting	0%	0%	0%

Table C - 3 Maximum Allowable Glare (BUG) Ratings - Continued

TABLE C-3	Lighting Zone 1	Lighting Zone 2	Lighting Zone 3
Allowed Glare Rating	G1	G2	G3
Any luminaire not ideally oriented*** with 1 to less than 2 mounting heights to any property line of concern	G0	G1	G1
Any luminaire not ideally oriented*** with 0.5 to 1 mounting heights to any property line of concern	G0	G0	G1
Any luminaire not ideally oriented*** with less than 0.5 mounting heights to any property line of concern	G0	G0	G0

*** Any luminaire that cannot be mounted with its backlight perpendicular to any property line within 2X the mounting heights of the luminaire location shall meet the reduced Allowed Glare Rating in Table C-3.

Table D Performance Method Allowed Total Initial Site Lumens

May be used on any project.

Lighting Zone	LZ 1	LZ 2	LZ 3
Allowed Lumens Per SF	1.25	2.5	5.0
Allowed Base Lumens Per Site	3,500	7,000	14,000

Table E Performance Method Additional Initial Luminaire Lumen Allowances. All of the following are “use it or lose it” allowances.

All area and distance measurements in plain view unless otherwise noted.

Lighting Application	LZ 1	LZ 2	LZ 3
Building Entrances or Exits. This allowance is per door. In order to use this allowance, luminaires must be within 20 feet of the door.	1,000	2,000	4,000
Building Façades. This allowance is lumens per unit area of building façade that are illuminated. To use this allowance, luminaires must be aimed at the façade and capable of illuminating it without obstruction.	0	8/SF	16/SF

Lighting Application	LZ 1	LZ 2	LZ 3
Vehicle Service Station Canopies. This allowance is lumens per unit area for the total area within the drip line of the canopy. In order to use this allowance, luminaires must be located under the canopy.	8/SF	16/SF	32/SF
Additional Lumens Allowances for Outdoor Sales facilities only. Outdoor Sales facilities may not use any other additional allowances. NOTICE: lighting permitted by these allowances shall employ controls extinguishing this lighting after a curfew time to be determined by the Authority.			
Outdoor Sales Lots. This allowance is lumens per square foot of uncovered sales lots used exclusively for the display of vehicles or other merchandise for sale, and may not include driveways, parking or other non-sales areas and shall not exceed 25% of the total hardscape area. To use this allowance, Luminaires must be within 2 mounting heights of the sales lot area.	4/SF	8/SF	12/SF
Outdoor Sales Frontage. This allowance is for lineal feet of sales frontage immediately adjacent to the principal viewing location(s) and un- obstructed for its viewing length. A corner sales lot may include two adjacent sides provided that a different principal viewing location exists for each side. In order to use this allowance, luminaires must be located between the principal viewing location and the frontage outdoor sales area.	0	1,000/ LF	1,500/ LF

Table F Maximum Vertical Illuminance at any point in the plane of the property line

Lighting Zone 1	Lighting Zone 2	Lighting Zone 3
0.1 FC or 1.0 LUX	0.3 FC or 3.0 LUX	0.8 FC or 8.0 LUX

Table G - Upplight Control Requirements for Ornamental Street Lights - by Special Permit Only

Lighting Zone	Maximum Upplight Rating
LZ-1	U-1
LZ-2	U-2
LZ-3	U-3

Table H – Examples of Fully Shielded Lighting



Table I Examples of Ornamental Street lights



11-14-9: ENFORCEMENT AND PENALTIES:

Violations of this Chapter shall be subject to the general penalty of the Maple Park Municipal Code, Section 1-4-1.

SECTION 2. Severability. If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance.

SECTION 3. Repeal of Conflicting Regulations. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent that they conflict with this ordinance, or any part of this Ordinance.

SECTION 4. Effective Date. This Ordinance shall be in full force and effect on January 1, 2021.

ADOPTED THIS _____ day of _____, 2020.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this _____ day of _____, 2020.

SEAL

Kathleen Curtis, Village President

ATTEST:

Terri D'Amato, Village Clerk

CLERK'S CERTIFICATE

STATE OF ILLINOIS)
) SS
COUNTIES OF DEKALB AND KANE)

I, Terri D'Amato, certify that I am the duly appointed and acting municipal clerk of Maple Park, DeKalb and Kane County, Illinois.

I further certify that on the ____ day of _____, 2020, the Board of Trustees of the Village of Maple Park passed and approved **AN ORDINANCE AMENDING TITLE 11, “ZONING REGULATIONS,” OF THE MUNICIPAL CODE OF THE VILLAGE OF MAPLE PARK BY ADDING CHAPTER 14 “OUTDOOR LIGHTING.”**

Dated at Maple Park, Illinois, this _____, 2020.

(SEAL)

Terri D' Amato, Village Clerk



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151


Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

MEMORANDUM

TO: Village President and Board of Trustees

FROM: Village Administrator Dawn Wucki-Rossbach 

DATE: June 5, 2020

SUBJECT: **ORDINANCE 2020-15 – TEXT AMENDMENT – ORDINANCE AMENDING, TITLE 11, “ZONING REGULATIONS,” CHAPTER 2, “GENERAL PROVISIONS,” SECTION 11-2-4.B., “POOLS”**

BACKGROUND

As the Board will recall, at the January 7, 2020 Village Board Meeting, the Board discussed and the Plan Commission was presented with revisions to the Zoning Ordinance regarding swimming pools. The revision included the removal of a “Temporary Pool” definition and permitting requirements.

At the June 18, 2020 Plan Commission Meeting, the Plan Commission discussed the following factors when considering this ordinance change. The Plan Commission wanted to amend Title 11, Chapter 11-2-4.B. Pools to:

1. Move all zoning/permitting requirements for pools to one location in the Municipal Code.
2. Remove the definition of “Temporary Pools” from the code.
3. Remove the need for inflatable pools that are not up 180 days to obtain permits.
4. Allow the homeowner the **option** of having a “qualified person” complete the electrical work necessary to operate a pool system.

Staff explained during the discussion regarding the location of all the pool zoning/permitting requirements into location in the ordinance that there is a difference between what specifically should be included in the Municipal Code and what should be included in an information packet regarding pools. For example, at the very beginning of an information packet there would be a statement that says that the pool manufacturer’s specifications would dictate the need for any electrical work and that electrical work may need a permit and that the work be completed by a licensed electrician. This type of information would not be included in the Municipal Code. Staff stated that it would prepare an updated information packet for pools.

The Plan Commission also discussed what building codes the Village adopted and how that affects the need for a pool barrier. The Village adopted the International Building Code, 2006 Edition, published by the International Code Council (ICC). Attached is a copy of the barrier requirements adopted by the Village in 2006. Staff strongly believes that ICC Codes require a pool barrier for pools that are 24” in height or greater.

The Plan Commission discussed and recommended that the permit fees associated with pools in 10-1A-3. “Building Permit and Plan Review Fees,” not be changed, regardless of whether or not a pool has any electrical requirements.

RECOMMENDATION

Attachments -

Certificate of the Publisher

Daily Chronicle

Description: PROPOSED AMMED TITLE 11
1756833
PRPSD AMMD TTL 11

VILLAGE OF MAPLE PARK
P.O. BOX 220
302 WILLOW ST
MAPLE PARK IL 60151

Shaw Media certifies that it is the publisher of the Daily Chronicle. The Daily Chronicle is a secular newspaper, has been continuously published daily for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of DeKalb, County of DeKalb, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 ILCS 5/5.

A notice, a true copy of which is attached, was published 1 time(s) in the Daily Chronicle, namely one time per week for one successive week(s). Publication of the notice was made in the newspaper, dated and published on 02/29/2020

This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

In witness, Shaw Media has signed this certificate by Laura Shaw, its publisher, at DeKalb, Illinois, on 29th day of February, A.D. 2020

Shaw Media By:



Laura Shaw, Publisher

Account Number 148422

Amount \$92.38

RECEIVED

MAR 1 1 2020

VILLAGE OF MAPLE PARK

PUBLIC NOTICE
NOTICE OF PUBLIC HEARING

A public hearing before the Planning Commission of the Village of Maple Park, Kane and DeKalb Counties, Illinois, will be held on March 19, 2020, at 7:00 p.m., at 302 Willow Street to consider certain proposed amendments to Title 11, Zoning Regulations, in the Maple Park Village Code: Text amendment adding Chapter 14 Outdoor Lighting. Petitioner desires to regulate the amount of light pollution throughout the Village; and,

Text amendment by adding to 11-10-11 Signs Permitted in Residential District, "Community Purpose Signs." Petitioner desires to permit noncommercial Community purpose signs for swelling units; and,

Text amendment replacing Section 11-2-4 B.8. in its entirety. Petitioner desires to provide additional definition/descriptions for pool location, barriers, electrical and when permit applications are required.

The application and information regarding these proposed text amendments is open to inspection at the Maple Park Village Hall, 302 Willow Street, Maple Park, Illinois. Persons wishing to appear at such hearing may do so in person or by attorney or other representative. Communications in writing in relation thereto may be filed with the Village Clerk, or at such hearing and will be placed into the public record.

Teri D'Amato, Village Clerk
Village of Maple Park, Illinois
(Published in the Daily Chronicle February 29, 2020.) 1756833

Certificate of the Publisher

Daily Chronicle

Description: 6/2020 PLAN COMMISSION ME
1784418

VILLAGE OF MAPLE PARK
P.O. BOX 220
MAPLE PARK IL 60151

Shaw Media certifies that it is the publisher of the Daily Chronicle. The Daily Chronicle is a secular newspaper, has been continuously published daily for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of DeKalb, County of DeKalb, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 ILCS 5/5.

A notice, a true copy of which is attached, was published 1 time(s) in the Daily Chronicle, namely one time per week for one successive week(s). Publication of the notice was made in the newspaper, dated and published on 05/30/2020

This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

In witness, Shaw Media has signed this certificate by Laura Shaw, its publisher, at DeKalb, Illinois, on 30th day of May, A.D. 2020

Shaw Media By:



Laura Shaw, Publisher

Account Number 10024917

Amount \$112.22

PUBLIC NOTICE
NOTICE OF PUBLIC
HEARING

A public hearing before the Planning Commission of the Village of Maple Park, Kane and DeKalb Counties, Illinois, will be held on June 18, 2020, at 7:00 p.m. to consider certain proposed amendments to Title 11, Zoning Regulations, in the Maple Park Village Code: Text amendment adding Chapter 14 Outdoor Lighting. Petitioner desires to regulate the amount of light pollution throughout the Village; and, Text amendment by adding to 11-10-11 Signs Permitted in Residential Districts, "Community Purpose Signs." Petitioner desires to permit non-commercial Community purpose signs for dwelling units; and, Text amendment replacing Section 11-2-4 A.B. in its entirety. Petitioner desires to provide additional definition/descriptions for pool location, barriers, electrical and when permit applications are required. Pursuant to Governor Pritzker's Executive Order No. 2020-07 (COVID-19 Executive Order No. 5), Governor Pritzker has suspended certain rules of the Open Meetings Act specifically the Executive Order that permits remote public meetings. In light of the current COVID-19 public health emergency and the prohibition of public gatherings, the Planning & Zoning Commission will conduct the meeting remotely. To submit questions or comments during the Public Comment portion of the meeting, please submit your questions prior to the start of the meeting to village clerk@villageofmaplepark.com and your questions and/or comments will be read during the meeting and addressed, if appropriate, at that time. Electronic Via Zoom <https://us02web.zoom.us/j/82748478333?pwd=QWJkZWUyLjY3SUU1> Meeting ID: 897 4847 9333 Password: 518414 Call In Number: 1-312-826-6799 Terri D'Amato, Village Clerk Village of Maple Park, Illinois (Published in the Daily Chronicle May 30, 2020.) 1784418

**BEFORE THE PLAN COMMISSION OF
THE VILLAGE OF MAPLE PARK, ILLINOIS
JUNE 18, 2020**

FINDINGS OF FACT AND RECOMMENDATION

This matter came before the Plan Commission of Maple Park, at a Public Hearing, via Zoom, on June 18, 2020 at 7:00 p.m., for amending Chapter 11, Section 11-2-4 by replacing Section 11-2-4A.8. with Section 11-2-4B. "Pools."

It should be noted that the Public Hearing Notice was originally published for this matter on February 29, 2020 for the next scheduled meeting of the Plan Commission on March 19, 2020; however, there was no quorum of the Plan Commission. Finally, a Public Hearing Notice was published on May 30, 2020 for the next regularly schedule Plan Commission Meeting on June 18, 2020.

On June 18, 2020, the Village Clerk Theresa D'Amato advised the Plan Commission that the Public Hearing for this matter had been properly noticed in the Daily Chronicle, as required by Section 11-11-4. A of the Maple Park Municipal Code, on May 30, 2020. The Plan Commission had a quorum at the June 18, 2020 meeting.

Chairman Miller asked if there were any comments from the public. There were no public comments received in person via the Zoom meeting or by e-mail to the Village Clerk.

Chairman Miller closed the public hearing at 7:20 p.m.

The Plan Commission reviewed the matter at hand at the regular Plan Commission meeting and determined that the proposed text amendment removing Section 11-2-4.A.8. and replacing it with Section 11-2-4.B. Pools is acceptable; and, met the following objectives:

1. To protect and enhance the character and stability of existing residential, commercial and industrial areas, and to gradually eliminate nonconforming uses and structures. *That the proposed text amendment ensures that it is clear that pools under 24" in height that are not up more than 180 days per year do not require a permit. Pools 24" or greater in height will require a permit and must meet setback and barrier requirements.*
2. To conserve and increase the value of taxable property throughout this municipality. *That by allowing pools 24" in height up more than 180 days per year and meet permit and barrier requirements may increase property value.*
3. To ensure the provisions of adequate light, air and privacy for the occupants of all buildings. *That by requiring that pools be constructed within the required setbacks and with proper barrier will not affect the light, air and privacy of the homeowner or adjacent property owners.*

4. To provide for efficient administration and fair enforcement of all regulations set forth in the Title 11 Zoning Regulations. *That by not requiring permits for pools that are no greater than 24" in height that are up more than 180 days ensures compliance with the code and will assist in easing the burden of the permit process and code enforcement activities.*
5. To clearly and concisely explain the procedures for obtaining variances, special use permits, amendments, and the like. *That by removing 11-2-4.A.8. and replacing it with 11-2-4.B., will provide potential pool owners the information needed to determine whether or not they need a permit. Further, the new language explains setback requirements for pool location, barrier and electrical requirements and minimum permit application requirements.*

Chairman Miller asked the Plan Commission members if they would like to vote on the proposed text amendment: Chapter 11, Section 11-2-4.B., "Pools."

Commissioner Joy motioned to approve the proposed text amendment for: Chapter 11, Sections 11-2-4.B., "Pools;" the motion was seconded by Commissioner Ramirez. The motion carried by roll call vote of 4 - 0.

Aye: Chuck Miller, Hilary Joy, Jeff Ramirez, Kyle Foster

Nay: None

Absent: Kimberly Sutherland, Lorenzo Catanag

Recommendation of **APPROVAL** of the proposed zoning ordinance change shall be forwarded to the Village of Maple Park Board of Trustees for approval on Tuesday, July 7, 2020.

Dated: _____

Respectfully submitted,

Chuck Miller, Chairman
Maple Park Planning Commission

APPENDIX G

SWIMMING POOLS, SPAS AND HOT TUBS

SECTION AG101
GENERAL

AG101.1 General. The provisions of this appendix shall control the design and construction of swimming pools, spas and hot tubs installed in or on the lot of a one- or two-family dwelling.

SECTION AG102
DEFINITIONS

AG102.1 General. For the purposes of these requirements, the terms used shall be defined as follows and as set forth in Chapter 2.

ABOVE-GROUND/ON-GROUND POOL. See "Swimming pool."

BARRIER. A fence, wall, building wall or combination thereof which completely surrounds the swimming pool and obstructs access to the swimming pool.

HOT TUB. See "Swimming pool."

IN-GROUND POOL. See "Swimming pool."

RESIDENTIAL. That which is situated on the premises of a detached one- or two-family dwelling or a one-family townhouse not more than three stories in height.

SPA, NONPORTABLE. See "Swimming pool."

SPA, PORTABLE. A nonpermanent structure intended for recreational bathing, in which all controls, water-heating and water-circulating equipment are an integral part of the product.

SWIMMING POOL. Any structure intended for swimming or recreational bathing that contains water over 24 inches (610 mm) deep. This includes in-ground, above-ground and on-ground swimming pools, hot tubs and spas.

SWIMMING POOL, INDOOR. A swimming pool which is totally contained within a structure and surrounded on all four sides by the walls of the enclosing structure.

SWIMMING POOL, OUTDOOR. Any swimming pool which is not an indoor pool.

SECTION AG103
SWIMMING POOLS

AG103.1 In-ground pools. In-ground pools shall be designed and constructed in conformance with ANSI/NSPI-5 as listed in Section AG108.

AG103.2 Above-ground and on-ground pools. Above-ground and on-ground pools shall be designed and constructed in conformance with ANSI/NSPI-4 as listed in Section AG108.

SECTION AG104
SPAS AND HOT TUBS

AG104.1 Permanently installed spas and hot tubs. Permanently installed spas and hot tubs shall be designed and constructed in conformance with ANSI/NSPI-3 as listed in Section AG108.

AG104.2 Portable spas and hot tubs. Portable spas and hot tubs shall be designed and constructed in conformance with ANSI/NSPI-6 as listed in Section AG108.

SECTION AG105
BARRIER REQUIREMENTS

AG105.1 Application. The provisions of this chapter shall control the design of barriers for residential swimming pools, spas and hot tubs. These design controls are intended to provide protection against potential drownings and near-drownings by restricting access to swimming pools, spas and hot tubs.

AG105.2 Outdoor swimming pool. An outdoor swimming pool, including an in-ground, above-ground or on-ground pool, hot tub or spa shall be surrounded by a barrier which shall comply with the following:

1. The top of the barrier shall be at least 48 inches (1219 mm) above grade measured on the side of the barrier which faces away from the swimming pool. The maximum vertical clearance between grade and the bottom of the barrier shall be 2 inches (51 mm) measured on the side of the barrier which faces away from the swimming pool. Where the top of the pool structure is above grade, such as an above-ground pool, the barrier may be at ground level, such as the pool structure, or mounted on top of the pool structure. Where the barrier is mounted on top of the pool structure, the maximum vertical clearance between the top of the pool structure and the bottom of the barrier shall be 4 inches (102 mm).
2. Openings in the barrier shall not allow passage of a 4-inch-diameter (102 mm) sphere.
3. Solid barriers which do not have openings, such as a masonry or stone wall, shall not contain indentations or protrusions except for normal construction tolerances and tooled masonry joints.
4. Where the barrier is composed of horizontal and vertical members and the distance between the tops of the horizontal members is less than 45 inches (1143 mm), the horizontal members shall be located on the swimming pool side of the fence. Spacing between vertical members shall not exceed $1\frac{3}{4}$ inches (44 mm) in width. Where there are decorative cutouts within vertical members, spacing within the cutouts shall not exceed $1\frac{3}{4}$ inches (44 mm) in width.

5. Where the barrier is composed of horizontal and vertical members and the distance between the tops of the horizontal members is 45 inches (1143 mm) or more, spacing between vertical members shall not exceed 4 inches (102 mm). Where there are decorative cutouts within vertical members, spacing within the cutouts shall not exceed $1\frac{3}{4}$ inches (44 mm) in width.
6. Maximum mesh size for chain link fences shall be a $2\frac{1}{4}$ -inch (57 mm) square unless the fence has slats fastened at the top or the bottom which reduce the openings to not more than $1\frac{3}{4}$ inches (44 mm).
7. Where the barrier is composed of diagonal members, such as a lattice fence, the maximum opening formed by the diagonal members shall not be more than $1\frac{3}{4}$ inches (44 mm).
8. Access gates shall comply with the requirements of Section AG105.2, Items 1 through 7, and shall be equipped to accommodate a locking device. Pedestrian access gates shall open outward away from the pool and shall be self-closing and have a self-latching device. Gates other than pedestrian access gates shall have a self-latching device. Where the release mechanism of the self-latching device is located less than 54 inches (1372 mm) from the bottom of the gate, the release mechanism and openings shall comply with the following:
 - 8.1. The release mechanism shall be located on the pool side of the gate at least 3 inches (76 mm) below the top of the gate; and
 - 8.2. The gate and barrier shall have no opening larger than $\frac{1}{2}$ inch (13 mm) within 18 inches (457 mm) of the release mechanism.
9. Where a wall of a dwelling serves as part of the barrier, one of the following conditions shall be met:
 - 9.1. The pool shall be equipped with a powered safety cover in compliance with ASTM F 1346; or
 - 9.2. Doors with direct access to the pool through that wall shall be equipped with an alarm which produces an audible warning when the door and/or its screen, if present, are opened. The alarm shall be listed in accordance with UL 2017. The audible alarm shall activate within 7 seconds and sound continuously for a minimum of 30 seconds after the door and/or its screen, if present, are opened and be capable of being heard throughout the house during normal household activities. The alarm shall automatically reset under all conditions. The alarm system shall be equipped with a manual means, such as touch pad or switch, to temporarily deactivate the alarm for a single opening. Deactivation shall last for not more than 15 seconds. The deactivation switch(es) shall be located at least 54 inches (1372 mm) above the threshold of the door; or
 - 9.3. Other means of protection, such as self-closing doors with self-latching devices, which are approved by the governing body, shall be acceptable so long as the degree of protection afforded

is not less than the protection afforded by Item 9.1 or 9.2 described above.

10. Where an above-ground pool structure is used as a barrier or where the barrier is mounted on top of the pool structure, and the means of access is a ladder or steps:
 - 10.1. The ladder or steps shall be capable of being secured, locked or removed to prevent access; or
 - 10.2. The ladder or steps shall be surrounded by a barrier which meets the requirements of Section AG105.2, Items 1 through 9. When the ladder or steps are secured, locked or removed, any opening created shall not allow the passage of a 4-inch-diameter (102 mm) sphere.

AG105.3 Indoor swimming pool. Walls surrounding an indoor swimming pool shall comply with Section AG105.2, Item 9.

AG105.4 Prohibited locations. Barriers shall be located to prohibit permanent structures, equipment or similar objects from being used to climb them.

AG105.5 Barrier exceptions. Spas or hot tubs with a safety cover which complies with ASTM F 1346, as listed in Section AG107, shall be exempt from the provisions of this appendix.

SECTION AG106 ENTRAPMENT PROTECTION FOR SWIMMING POOL AND SPA SUCTION OUTLETS

AG106.1 General. Suction outlets shall be designed to produce circulation throughout the pool or spa. Single-outlet systems, such as automatic vacuum cleaner systems, or multiple suction outlets, whether isolated by valves or otherwise, shall be protected against user entrapment.

AG106.2 Suction fittings. Pool and spa suction outlets shall have a cover that conforms to ANSI/ASME A112.19.8M, or an 18 inch \times 23 inch (457 mm by 584 mm) drain grate or larger, or an approved channel drain system.

Exception: Surface skimmers

AG106.3 Atmospheric vacuum relief system required. Pool and spa single- or multiple-outlet circulation systems shall be equipped with atmospheric vacuum relief should grate covers located therein become missing or broken. This vacuum relief system shall include at least one approved or engineered method of the type specified herein, as follows:

1. Safety vacuum release system conforming to ASME A112.19.17; or
2. An approved gravity drainage system.

AG106.4 Dual drain separation. Single or multiple pump circulation systems have a minimum of two suction outlets of the approved type. A minimum horizontal or vertical distance of 3 feet (914 mm) shall separate the outlets. These suction outlets shall be piped so that water is drawn through them simultaneously through a vacuum-relief-protected line to the pump or pumps.

AG106.5 Pool cleaner fittings. Where provided, vacuum or pressure cleaner fitting(s) shall be located in an accessible posi-

tion(s) at least 6 inches (152 mm) and not more than 12 inches (305 mm) below the minimum operational water level or as an attachment to the skimmer(s).

UL

UL2017-2000 Standard for General-purpose
Signaling Devices and Systems—with Revisions
through June 2004. AG105.2

SECTION AG107 ABBREVIATIONS

AG107.1 General.

ANSI—American National Standards Institute
11 West 42nd Street, New York, NY 10036

ASME—American Society of Mechanical Engineers
Three Park Avenue
New York, NY 10016-5990

ASTM—ASTM International
100 Barr Harbor Drive, West Conshohocken, PA 19428

NSPI—National Spa and Pool Institute
2111 Eisenhower Avenue, Alexandria, VA 22314

UL—Underwriters Laboratories, Inc.
333 Pfingsten Road
Northbrook, Illinois 60062-2096

SECTION AG108 STANDARDS

AG108.1 General.

ANSI/NSPI

ANSI/NSPI-3-99 Standard for Permanently Installed
Residential Spas. AG104.1

ANSI/NSPI-4-99 Standard for Above-ground/On-ground
Residential Swimming Pools AG103.2

ANSI/NSPI-5-99 Standard for Residential In-ground
Swimming Pools AG103.1

ANSI/NSPI-6-99 Standard for Residential
Portable Spas AG104.2

ANSI/NSPI-5-2003 Standard for Residential
In-ground Swimming Pools AG103.1

ANSI/ASME A112.19.8M-1987 (R1996) Suction
Fittings for Use in Swimming Pools,
Wading Pools, Spas, Hot Tubs and
Whirlpool Bathing Appliances AG106.2

ASTM

ASTM F 1346-91 (2003) Performance Specification
for Safety Covers and Labeling Requirements for
All Covers for Swimming Pools, Spas and
Hot Tubs AG105.2, AG105.5

ASME

ASME A112.19.17 Manufacturers Safety Vacuum
Release Systems (SVRS) for Residential and
Commercial Swimming Pool, Spa, Hot Tub and
Wading Pool. AG106.3

APPENDIX B

VILLAGE OF MAPLE PARK

ORDINANCE NO. 2020-15

**AN ORDINANCE AMENDING TITLE 10, “BUILDING AND DEVELOPMENT
REGULATIONS,” AND TITLE 11, “ZONING REGULATIONS,” OF THE MUNICIPAL
CODE OF THE VILLAGE OF MAPLE PARK TO ADDRESS CERTAIN
REGULATIONS REGARDING SWIMMING POOLS**

**ADOPTED BY
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK
KANE AND DEKALB COUNTIES, ILLINOIS**

Published in pamphlet form by authority of the Board of Trustees of the Village of Maple Park,
Kane and DeKalb Counties, Illinois, this ___ day of _____, 2020.

ORDINANCE NO. 2020-15

AN ORDINANCE AMENDING TITLE 10, “BUILDING AND DEVELOPMENT REGULATIONS,” AND TITLE 11, “ZONING REGULATIONS,” OF THE MUNICIPAL CODE OF THE VILLAGE OF MAPLE PARK TO ADDRESS CERTAIN REGULATIONS REGARDING SWIMMING POOLS

WHEREAS, the Village of Maple Park, DeKalb and Kane Counties, Illinois is a duly organized and existing municipality created under the provisions of the laws of the State of Illinois; and,

WHEREAS, a public hearing was held before the Plan Commission of the Village of Maple Park regarding necessary text amendments to Chapter 11, Zoning Regulations, of the Maple Park Village Code.

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Village of Maple Park as follows:

SECTION 1. That TITLE 10, CHAPTER 1, ARTICLE A, Section 3, Paragraph A, Subsection 1 is hereby amended to provide as follows:

10-1A-3: BUILDING PERMIT AND PLAN REVIEW FEES:

A. Building Permit Fees

1. One-Family, Two-Family, And Multiple Single-Family (Townhouses) Residential Use Groups:

New construction (per unit for two-family and multiple single-family dwellings)	\$635.00 plus \$0.20 per square foot, \$0.198 per square foot over 3,200 square feet
Additions (per unit for two-family and multiple single-family dwellings)	\$0.198 per square foot, minimum \$200.00 fee
Alteration (replacing remodeling)	\$35.00 per required inspection
Temporary to start construction	10 percent of full permit fee, not to be applied to the full permit fee
Moving of existing one- or two-family structure	\$650.00
Inground swimming pools	\$140.00
Detached garage up to 600 square feet with electrical	\$140.00

Detached garage over 600 square feet with electrical	\$175.00
Demolition	\$60.00
Above ground swimming pools	\$140.00
Conditional certificate of occupancy when requested by the builder when circumstances do not warrant	\$95.00 (nonrefundable)

SECTION 2. That TITLE 10, CHAPTER 1, ARTICLE F, Section 10-1F-1.B is hereby amended to delete the provision stricken out below:

Section 105.2 Work Exempt From Permit. Exemptions from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction. Permits shall not be required for the following:

Building:

1. Oil derricks.
2. Retaining walls that are not over 4 feet (1219 mm) in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge or impounding class I, II or IIIA liquids.
3. Water tanks supported directly on grade if the capacity does not exceed 5,000 gallons (18,925 L) and the ratio of height to diameter or width does not exceed 2:1.
4. Sidewalks and driveways not more than 30 inches (762 mm) above adjacent grade, and not over any basement or story below and are not part of an accessible route and not in the parkway area.
- 5 .Painting, papering, tiling, carpeting, cabinets, counter tops, and similar finish work.
6. Temporary motion picture, television and theater stage sets and scenery.
7. Prefabricated swimming pools accessory to a group R-3 occupancy that are less than 24 inches (610 mm) deep **and/or inflatable, temporary swimming pools of any water depth**, do not exceed 5,000 gallons (18,925 L), and are installed entirely above ground.
8. Shade cloth structures constructed for nursery or agricultural purposes, not including service systems.
9. Swings and other playground equipment accessory to detached one- and two-family dwellings.
10. Window awnings supported by an exterior wall that do not project more than 54 inches (1372 mm) from the exterior wall and do not require additional support of group R-3 and U occupancies.

11. Nonfixed and moveable fixtures, cases, racks, counters, and partitions not over 5 feet 9 inches (1753 mm) in height.

Rest of section remains the same.

SECTION 3. That **TITLE 11, ZONING REGULATIONS, CHAPTER 2, GENERAL PROVISIONS, SECTION 11-2-4** is hereby amended to repeal and replace the same in its entirety as follows:

**TITLE 11 ZONING REGULATIONS
CHAPTER 2, GENERAL PROVISIONS**

11-2-4: ADDITIONAL REGULATIONS FOR UNIQUE USES:

A. Fences, Walls, And Hedges:

1. Except as provided elsewhere in this title, a fence or wall may be erected, placed or maintained along a lot line on residentially zoned property except that no such fence or wall which is located in a required front yard shall exceed a height of three feet (3').

A corner lot shall be considered to have two (2) front yards; example, the yards that face the public roadway. A fence installed on a corner lot may only be three feet (3') solid board or four feet (4') with fifty percent (50%) open slotting in the front yards.

A six-foot (6') fence is not to exceed past the most exterior wall of the house on either yard.

Where such lot line is adjacent to non-residentially zoned property, there shall be an eight foot (8') limit on the height of a fence or wall along such lot lines, except that no such fence or wall which is located in a required front yard shall exceed a height of three feet (3').

2. No fence or wall shall be erected, placed or maintained along a lot line on any non-residentially owned property, adjacent to residentially owned property, to a height exceeding eight feet (8') except that no such fence or wall which is located in a required front yard shall exceed a height of three feet (3').
3. In any district, no fence, wall, hedge, or shrubbery shall be erected, constructed, maintained, or grown to height exceeding three feet (3') above the street curb nearest thereto, within twenty-five feet (25') of the intersection of any street lines or of street lines projected.

4. Unless a written agreement signed by the adjacent owner of record is filed with the Village Clerk, a fence or wall must be erected, placed, or maintained at least six inches (6") inside the lot line.
5. No fence equipped with or having barbed wire, spikes, or any similar device, or any electrically charged fence sufficient to cause shock, shall be erected, placed, or maintained within six feet (6') of ground level. However, no such fence shall be allowed in residentially zoned districts.
6. Screening for daycare centers and nursery schools: The outdoor play area shall be completely screened from view from adjacent uses by solid wood fencing to a height of six feet (6') or by landscaping six feet (6') high by three feet (3') deep. All State regulations concerning outdoor play areas shall apply.
7. Fence poles and stakes shall be placed on the interior side of the fence so that the more attractive side of the fence faces the exterior of the yard.

B. Pools:

1. Definitions:

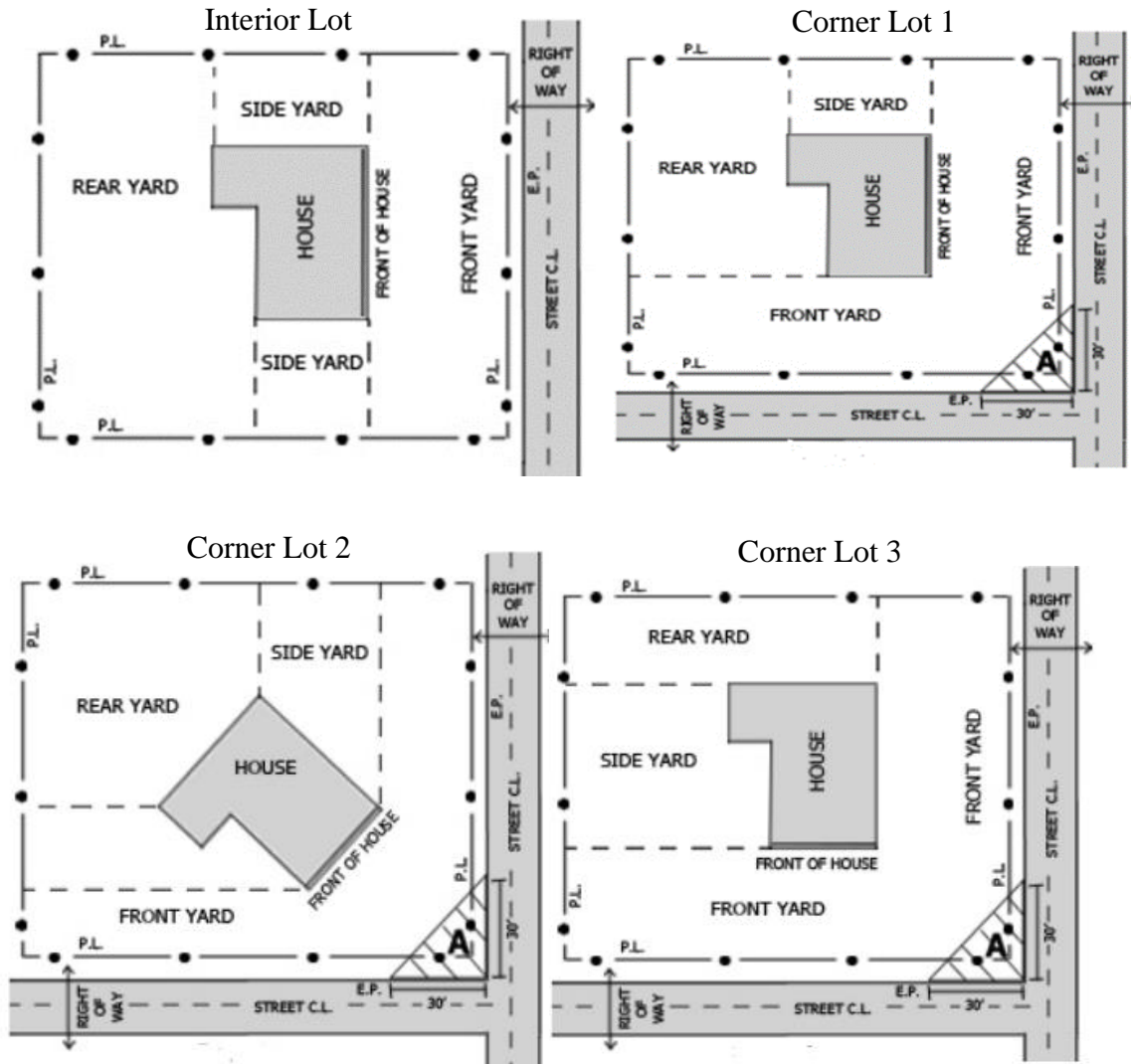
Swimming Pool - Any structure intended for swimming or recreational bathing that contains water over 24 inches (24") deep and up over 180 days.

Spa – an above ground self-contained heated or jetted pool. Also known as Jacuzzi or hot tub.

Barrier – Barriers include a fence or wall, pool mounted systems and or a power safety cover over the pool. Barriers are not childproof but can provide one layer of protection from entry to pool while unattended.

2. Location

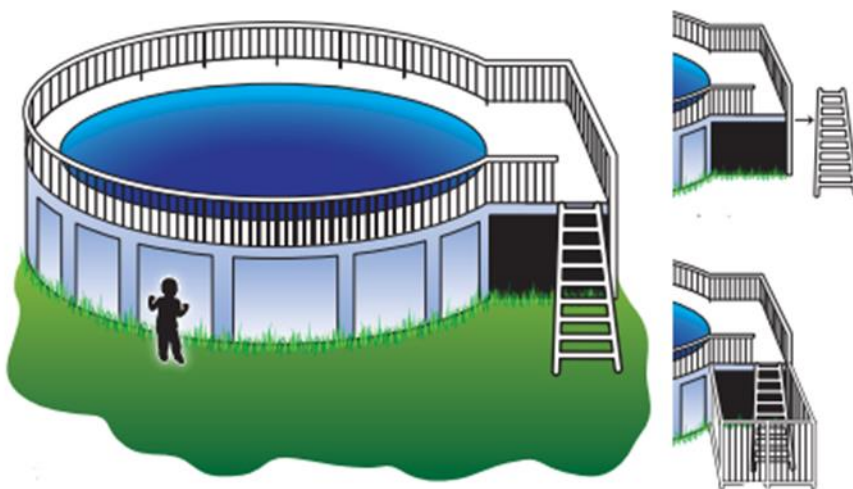
Swimming pools or spas, are not allowed in the front or side yard. If you are on a corner lot both street sides are considered front yards, see Interior and Corner Lot diagrams.



- i. Swimming pools and temporary pools shall be located a minimum of 10 feet from the primary structure, measured from the wall of the swimming pool. Spa shall be located a minimum of 5 feet from the primary building.
- ii. Swimming pools, temporary pools and spas shall be located a minimum of 10 feet from any property line, including any decking or platform.
- iii. Swimming pools, temporary pools and spas shall not be located under any overhead utility wires.
- iv. Swimming pools, temporary pools and spas shall be located from septic tank/field or sewer line at least twenty-five feet (25') for an inground pool; at least ten feet (10') for an above ground pool.
- v. Swimming pools, temporary pools and spas may not be installed in any easement.

3. Barrier

- i. Pools that have a depth of 24" or less and left up for no more than ~~30~~ 180 days do not require an enclosure or barrier. Pools of 24" or greater that are up for ~~30~~ **181** days or more shall comply with all ordinance requirements.
- ii. Above ground swimming pools with the top of the wall less than 48 inches above the surrounding grade must be enclosed with an approved barrier at least 48 inches in height and have a gate as an entry point with a latch that either locks 3 inches below the inside of the top of the gate or latch is over 54 inches above the ground, this is per International Code Council Outdoor Swimming Pool Barrier Requirements.
- iii. Above ground swimming pools, which have walls or a wall mounted barrier system that meet the height requirement, shall have steps or a ladder capable of being secured, locked or removed to prevent access.



- iv. In-ground pools must have a barrier around the pool area that is a minimum of 48 inches.
 - v. Spa – may have a locking cover in lieu of a 48" tall barrier
 - vi. If the barrier connects to the primary structure
 - a. Above ground ladder capable of being secured, locked or removed to prevent access and secured when not in use.
 - b. In ground pools may either have an additional fixed or movable barrier around the pool and or an audible alarm on the door exiting out to the pool area.
4. Electrical – all pools with electronic pump or filter must be protected by ground fault circuit interrupters, which shall be GFCI receptacle outlets or GFCI circuit breakers.
- i. Swimming Pool or spa – must have underground outdoor electrical outlet.

- a. All electric shall be in approved conduit and buried underground that meets all electrical code requirements.
 - b. All underground electric shall be inspected prior to burial.
 - c. All receptacles shall have a weatherproof enclosure whether or not the receptacle is being used.
 - d. All swimming pool equipment shall be properly grounded
 - e. Underground wiring shall be a minimum of 5 feet from the swimming pool walls.
 - f. For in-ground swimming pools all metal parts on or in the ground within 5 feet of the swimming pool walls shall be bonded.
 - g. Receptacles, not serving swimming pool equipment, shall be located a minimum of 10 feet from the swimming pool wall.
 - h. All electrical work must be installed per the National Electric Code (NEC) and installed by a ~~licensed electrician~~ or qualified person.
5. Permit
- i. Permit application must include:
 - a. Plat of Survey indicating the location of the pool and barrier, with setbacks marked for each.
 - b. Location of electrical if required.
 - c. Pool permit of any kind does not include the permit for the barrier. If you require a fence (barrier) permit a separate permit application must be completed.

SECTION 4. Severability. If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance.

SECTION 5. Repeal of conflicting regulations. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent that they conflict with this ordinance, or any part of this Ordinance.

SECTION 6. Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

ADOPTED THIS _____ day of _____, 2020.

AYES: _____

NAYS: _____

ABSENT:

APPROVED this day of , 2020.

SEAL

Kathleen Curtis, Village President

ATTEST:

Terri D'Amato, Village Clerk

CLERK'S CERTIFICATE

STATE OF ILLINOIS)
)
) SS
COUNTIES OF DEKALB AND KANE)

I, Terri D'Amato, certify that I am the duly appointed and acting municipal clerk of Maple Park, DeKalb and Kane County, Illinois.

I further certify that on the ____ day of _____, 2020, the Board of Trustees of the Village of Maple Park passed and approved **AN ORDINANCE AMENDING TITLE 11, “ZONING REGULATIONS,” CHAPTER 2, “GENERAL PROVISIONS,” SECTION 4, “ADDITIONAL REGULATIONS FOR UNIQUE USES” OF THE MUNICIPAL CODE OF THE VILLAGE OF MAPLE PARK.**

Dated at Maple Park, Illinois, this _____, 2020.

(SEAL)

Terri D' Amato, Village Clerk