



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.org>

BOARD OF TRUSTEES MEETING AGENDA

TUESDAY, MARCH 2, 2021

7 p.m.

MAPLE PARK CIVIC CENTER

302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

- 4. PUBLIC COMMENTS** – Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.

5. PROCLAMATIONS

6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Village Board Meeting – February 2, 2021
- Committee of the Whole Meeting – February 16, 2021

b) Acceptance of Cash and Investment Report as of January 31, 2021

c) Approval of Bills Payable and Manual Check Register #801

ACCOUNTS PAYABLE:	<u>\$26,085.58</u>
MANUAL CHECKS:	<u>\$812.27</u>
TOTAL:	<u>\$26,897.85</u>

e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

None

7. FINANCIAL REPORT

8. LEGAL REPORT

9. VILLAGE ADMINISTRATOR REPORT

10. POLICE DEPARTMENT REPORT

11. PUBLIC WORKS REPORT

12. ENGINEERING REPORT

13. OLD BUSINESS

14. NEW BUSINESS

A. CONSIDERATIONS

B. MOTIONS

15. RESOLUTIONS

**A. RESOLUTION 2021-06 A RESOLUTION APPROVING THE REVISED
MAPLE PARK TAX INCREMENT FINANCE (TIF) DISTRICT POLICY**

This Resolution adopts the revised TIF District Policy which reflects an update to the General Improvements Assistance Grant application process.

16. ORDINANCES

**A. ORDINANCE 2021-02 AN ORDINANCE EXTENDING SUSPENSION OF
CERTAIN DEVELOPMENT CONTRIBUTIONS (CASH CONTRIBUTIONS
FOR PARK LAND ACQUISITION) UNTIL JUNE 30, 2021**

This Ordinance extends the suspension of Park Land Impact Fees from April 30, 2021 until June 30, 2021

**B. ORDINANCE 2021-03 AN ORDINANCE APPROVING AND ADOPTING
THE MAPLE PARK TIF DISTRICT GENERAL IMPROVEMENTS
ASSISTANCE GRANT PROGRAM**

This Ordinance approves and incorporates the adoption of the TIF General Improvements Assistance Grant Program into the Village Policy.

17. VILLAGE PRESIDENT REPORT

18. TRUSTEE REPORT

19. EXECUTIVE SESSION

Purchase or Lease of Real Property 5ILCS 120/2 (C) 5

“The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired”

20. ADJOURNMENT



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

BOARD OF TRUSTEES MEETING MINUTES

TUESDAY, FEBRUARY 2, 2021

7:00 p.m.

MAPLE PARK CIVIC CENTER

302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

President Curtis called the meeting to order at 7:00p.m.

2. PLEDGE OF ALLEGIANCE

President Curtis led the board in the Pledge of Allegiance.

3. ROLL CALL/QUORUM ESTABLISHED

President Curtis asked for a roll call to establish a quorum. Those answering present were Village President Kathleen Curtis, Trustee Christian Rebone, Trustee Kristine Dalton, Trustee Jen Ward, Trustee Christopher Higgins, Trustee Suzanne Fahnestock. Trustee Brandon Harris arrived at 7:03 p.m.

Also present were Village Administrator Dawn Wucki-Rosbach, Public Works Director Lou Larson, Police Chief Dean Stiegemeier, Village Treasurer Cheryl Aldridge, Village Engineer Jeremy Lin, Village Attorney Kevin Buick, and Village Clerk Terri D'Amato.

4. **PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

None heard and none received.

5. CERTIFICATE OF APPRECIATION

On behalf of the Village of Maple Park Village Board, President Curtis made the presentation of a Certificate of Appreciation to Kane County Board member Drew Frasz for his assistance on the Kane County CARES Act Committee and continued support of the Business Community in the Village of Maple Park. Mr. Frasz assistance resulted in Bootleggers Pizza, Inc obtaining \$25,000.00, and Lodi Tap House, LLC in obtaining \$20,607.00. Trustee Rebone presented Mr. Frasz with a complimentary sweatshirt from Bootleggers Pizza, Inc. as a token of appreciation.

6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will

be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Village Board Meeting – January 5, 2021
- Committee of the Whole – January 19, 2021

b) Acceptance of Cash and Investment Report as of December 31, 2020

c) Approval of Bills Payable and Manual Check Register #800

ACCOUNTS PAYABLE:	<u>\$26,599.09</u>
MANUAL CHECKS:	<u>\$2,027.61</u>
TOTAL:	<u>\$28,626.70</u>

d) Approval of Travel, Meals, Lodging for Elected Officials /Employees

Motion by Trustee Rebone with 2nd by Trustee Higgins to approve the Consent Agenda items a.) through d.) On a roll call vote Trustee Dalton, Trustee Fahnstock, Trustee Harris, Trustee Higgins, Trustee Rebone, and Trustee Ward voted yes. Motion carried.

7. FINANCIAL REPORT

Village Treasurer Aldridge presented the monthly financial report to the board for review. President Curtis asked for any questions. Hearing none, moved to next agenda item.

8. LEGAL REPORT

Attorney Buick had no report. President Curtis asked for any questions for Mr. Buick. Hearing none, moved to next agenda item.

9. VILLAGE ADMINISTRATOR REPORT

Administrator Wucki-Rossbach reported the following:

- Website has been updated with the listing of Employee, Officer, Elected Officials Wages (for transparency purposes)
- Currently working with Engineer Lin for the HOA non-residential stormwater inspection process. Setting a completion goal of April 14th.
- Will be working with Chief Stiegemeier on the Emergency Management Plan. Update beginning early March.
- Kane County could possibly be moving to Phase 4 in a couple of days.

10. POLICE DEPARTMENT REPORT

Chief Stiegemeier reported that 4 officers, himself, and Director Larson have received the first round of COVID-19 vaccination, and will receive the 2nd round on February 19th. President Curtis asked for any questions for Chief Stiegemeier. Hearing none, moved to the next agenda item.

11. PUBLIC WORKS REPORT

Public Works Director Larson thanked Chief Stiegemeier and the Maple Park PD for their assistance in getting and keeping cars off the streets during the recent snow event, and Mike Miller for his assistance in plowing. Board members thanked Lou and his staff for the great job of clearing the streets.

12. ENGINEERING REPORT

Village Engineer Lin presented the board with the 2020 Water Pumpage report, and the Wastewater Treatment Plant Capacity Summary for their review. Reported that Well #4 is properly chlorinated and online.

Question regarding how maintenance for Well #4 is being recorded and documented. Administrator Wucki-Rossbach reported that staff is maintaining a list and adding it to the CDP, centralizing information on all the equipment and keeping Engineer Lin looped in. Well #5 maintenance is scheduled to be included in next fiscal year budget.

13. OLD BUSINESS

14. NEW BUSINESS

A. CONSIDERATIONS

B. MOTIONS

15. RESOLUTIONS

A. RESOLUTION 2021-03

APPROVING A MEMO OF UNDERSTANDING WITH DEKALB ESDA

This resolution authorizes the Village President or her designee to enter into an agreement with the DeKalb County Emergency Services Disaster Agency for intergovernmental agreements when dealing with disasters.

Motion by Trustee Fahnestock with 2nd by Trustee Rebone to adopt Resolution 2021-03/Approving a Memo of Understanding with DeKalb Emergency Services Disaster Agency.

President Curtis asked for discussion. Trustee Fahnestock inquired about a similar agreement with Kane County. Administrator Wucki-Rossbach indicated that it wouldn't be necessary as there is already crossover between counties regarding mutual aid, and that this was not like the Natural Hazard Mitigation plan. We have the ability to utilize an agreement with one county only.

On a roll call vote Trustee Dalton, trustee Fahnestock, Trustee Harris, Trustee Higgins, Trustee Rebone, and Trustee Ward voted yes. Motion carried.

B. RESOLUTION 2021-04 RATIFYING AND AUTHORIZING A TAX INCREMENT FINANCE DISTRICT EXPENDITURE WITH OVINGTON APPRAISAL SERVICE IN AN AMOUNT NOT TO EXCEED \$1,000.00 FOR THE APPRAISAL OF THE PROPOSED WASTEWATER TREATMENT FACILITY PROPERTY

This resolution authorizes the expenditure of TIF monies for an appraisal of property the Village wishes to purchase for the possible location of a new wastewater treatment facility and awards that appraisal to Ovington Appraisal Service in the amount of \$1,000.00.

Motion by Trustee Harris with 2nd by Trustee Higgins to adopt Resolution 2021-04/Ratifying and Authorizing a Tax Increment Finance District Expenditure with Ovington Appraisal Service in an Amount not to Exceed \$1,000.00 for the Appraisal of the Proposed Wastewater Treatment Facility Property. On a roll call vote Trustee Ward, Trustee Rebone, Trustee Higgins, Trustee Harris, Trustee Fahnestock, and Trustee Dalton voted yes. Motion carried.

C. RESOLUTION 2021-05 RATIFYING AND AUTHORIZING A WATER IMPROVEMENT FUND EXPENDITURE WITH WATER WELL SOLUTIONS ILLINOIS, LLC IN AN AMOUNT NOT TO EXCEED \$45,413.50 FOR THE REHABILITATION OF WELL #4

This resolution authorizes the expenditure of Water Improvement Funds/Maintenance and Repair to make the necessary repairs to Well #4 to ensure continuing water supply quality.

Attorney Buick explained that because this Resolution is authorizing an expenditure in excess of the \$25,000 statutory amount for a bid required under 5ILCS 8-9-1, the board would have to motion to waive the formal bidding process prior to adopting the resolution.

Motion to waive the statutory bidding process was made by Trustee Ward with a 2nd by Trustee Rebone. On a roll call vote Trustee Dalton, Trustee Fahnestock, Trustee Harris, Trustee Harris, Trustee Higgins, Trustee Rebone, Trustee Ward voted yes. Motion carried.

Motion by Trustee Higgins with 2nd by Trustee Harris to adopt Resolution 2021-05/Ratifying and Authorizing a Water Improvement Fund Expenditure with Water Well Solutions Illinois, LLC in an Amount not to Exceed \$45,413.50 for the Rehabilitation of Well #4. On a roll call vote Trustee Ward, Trustee Rebone, Trustee Higgins, Trustee Harris, Trustee Fahnestock, and Trustee Dalton voted yes. Motion carried.

16. ORDINANCES

A. ORDINANCE 2021-01 AMENDING TITLE 1, CHAPTER 5, SECTION 1, ARTICLE "C", AND CHAPTER 6, SECTION 15, ARTICLE B-2 "VILLAGE TREASURER-BOND REQUIRED," AND ADDING SECTION (A)(3) "VILLAGE ADMINISTRATOR-BOND REQUIRED" TO TITLE 1, CHAPTER 6, SECTION 14

This ordinance amends the bond amounts of the Village Treasurer to statutory requirements, and establishes a bond amount for the position of Village Administrator in the Village Code.

Trustee Higgins noted that the Ordinance number was incorrectly typed and requested as a motion by President Curtis as Ordinance 2020-01. President Curtis amended the motion to correctly state Ordinance 2021-01.

Motion by Trustee Rebone with 2nd by Trustee Harris to approve Ordinance 2021-01/Amending Title 1, Chapter 5, Section 1, Article "C", and Chapter 6, Section 15, Article B-2 "Village Treasurer-Bond Required," and Adding Section (A)(3) "Village Administrator-Bond Required" to Title 1, Chapter 6, Section 14.

On a roll call vote Trustee Dalton, Trustee Fahnestock, Trustee Harris, Trustee Higgins, Trustee Rebone, Trustee Ward voted yes. Motion carried.

17. VILLAGE PRESIDENT REPORT

President Curtis indicated that the only item on the February Committee of the Whole will be the budget, as staff is busy preparing information for the board members.

Candidate Night is scheduled for Wednesday, March 10th at 7:00p.m. President Curtis invited and encouraged all candidates to attend.

18. TRUSTEE REPORT

Trustee Ward requested clarification on properties already annexed into the village. Attorney Buick confirmed that although previous agreements to develop have expired, the annexations already completed are permanent unless they are de-annexed.

Trustee Harris thanked Public Works Director Lou Larson and Mike Miller for the great job of snow removal during the last snow event.

19. EXECUTIVE SESSION

Purchase or Lease of Real Property 5ILCS 120/2 (C) 5

"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired"

Employee Performance Review 5 ILCS 120/2 (C) 1

“The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body”

Motion by Trustee Rebone with 2nd by Trustee Higgins to move to Executive Session to Discuss Purchase or Lease of Real Property under 5 ILCS 120/2 (C) 5, and Employee Performance Review under 5 ILCS 120/2 (C) 1.

President Curtis clarified that the only Executive Session discussion that will be undertaken at tonight’s meeting will be for Employee Performance Review under 5 ILCS 120/3 (C) 1.

On a roll call vote Trustee Dalton, Trustee Fahnestock, Trustee Harris, Trustee Higgins, Trustee Rebone, and Trustee Ward voted yes. Motion carried.

Moved to Executive Session at 7:30p.m.

Motion by Trustee Rebone with 2nd by Trustee Ward to return to Regular Session. Motion carried by voice vote.

Returned to Regular Session at 8:04 p.m.

Upon return to regular session, President Curtis asked for a roll call. Those answering present were President Curtis, Trustee Dalton, Trustee Fahnestock, Trustee Harris, Trustee Higgins, Trustee Rebone, Trustee Ward. Also present were Village Attorney Kevin Buick and Village Clerk Terri D’Amato.

20. ADJOURNMENT

Having no further business before the board, motion by Trustee Rebone with 2nd by Trustee Dalton to adjourn. Motion carried by voice vote.

Meeting adjourned at 8:05p.m.

Respectfully submitted,

Terri D’Amato
Village Clerk



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.org>

**BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE
TUESDAY, FEBRUARY 16, 2021
7:00 p.m.
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK**

1. CALL TO ORDER

President Curtis called the meeting to order at 7:00p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

President Curtis asked for a roll call to establish quorum. Those answering present were Village President Kathleen Curtis, Trustee Kristine Dalton, Trustee Suzanne Fahnestock, Trustee Brandon Harris, Trustee Christopher Higgins, Trustee Christian Rebone, Trustee Jen Ward.

Also present were Village Administrator Dawn Wucki-Rossbach, Police Chief Dean Stiegemeier, Village Treasurer Cheryl Aldridge, and Village Clerk Terri D'Amato.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. . You may also send an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

None heard.

5. INFRASTRUCTURE ITEMS

6. PERSONNEL ITEMS

7. FINANCE ITEMS

A. Initial Fiscal Year 2021-2022 Budget Discussion

Treasurer Aldridge presented the President and the Board with a wrap of Fiscal Year 2021 which included reports on Revenues, reviewed and shared activity in the following Village accounts

General Fund, Utility Tax Fund, TIF Fund, Road & Bridge Fund, Motor Fuel Tax Fund, Developer Escrow Fund, Water & Sewer Operating Fund, Water Improvement Fund, Sewer Improvement Fund, School Land Cash Fund.

Confirmed that Capital Improvement Plan and Maintenance Plan items are included in the 2022 Fiscal Year budget.

TIF revenue will not be finalized until budget is finalized.

2nd new Police Car is in the budget for Fiscal Year 2023

Will be purchasing 4 Starcom Radios for the Police Department

Questions/Concerns included:

- Maintenance on Wells – Maintenance has been updated and included in Capital Improvement Plan, including Well #5.
- Pond Maintenance – Aerator may need to be repaired and second one maintained as well. Confirmed that one aerator has already been repaired and that the second aerator repair is already included in budget plan.
- Employee Reviews/Evaluations – Employees aware of expectations? Salary generated by reviews?

Items to review, consider, and determine for Fiscal Year 2022 budget:

- Health Care Stipend (Reviewed annually – currently \$6,000)
 - May 1, 2019 increased to \$6,600
- Pay Rates for Employees
- Water Service Connection Fee – Leave at 50% of original fee or reinstate full fee
- Sewer Treatment Charge – Leave at 50% of original fee or reinstate full fee
- Impact Fee/Park Land – Fee Moratorium of \$2,000.00 expires 4/30/21 – Continue or expire?

Board consensus:

- Health Care Stipend – Raise to \$7,000.00
- Water Service Connection Fee – Retain at 50% of original fee
- Sewer Treatment Charge – Retain at 50% of original fee
- Impact Fee/Park Land – Continue moratorium of \$2,000.00 until June 30, 2021
- Pay Rates for Employees – Department Heads to complete Employee Evaluations, forwarded to Village President and Personnel Committee Liaison for review at next budget meeting.

8. VILLAGE ADMINISTRATOR REPORT

9. VILLAGE PRESIDENT REPORT

Change to Village Hall office hours beginning in March, 2021. Tuesday hours will remain 3:00 p.m. to 7:00 p.m. on the First and Third Tuesdays of the month (to coincide with the current Village Board meetings and the Committee of the Whole meetings), but will change to 9:00 a.m. to Noon on the 2nd and 4th Tuesdays for subsequent Tuesdays.

10. OTHER BUSINESS

A. Possible Gym Reopening to the Public

Administrator Wucki-Rossbach presented to the Village President and Village Board the email received by Ms. Theresa Miller requesting permission to utilize the gym at the Civic Center in spite of the COVID shut down of all rental facilities.

Her request included the following guidelines and understandings:

- No water fountain use
- No bathroom uses
- Three (3) – five (5) children per one (1) to two (2) hour session
- Practice only, no games
- Follow COVID-19 Certification protocols similar to Kaneland School District
- Clean area after use
- Participants would complete a waiver

Guidelines recommended and to be considered by the Village:

- Complete the Village's Facility Rental Application
- Provide a Certificate of Liability Insurance naming the Village as an additional insured
- Pay the appropriate fee based on usage schedule
- Waivers must be signed by both the coaches as well as any minors under the age of 18
- Users would utilize one door for entry and exit
- Provide a gym usage schedule
- Provide documentation on which athlete used which basket and sat in which bleacher (to allow for contact tracing should an outbreak occur)
- No bathroom uses
- No water fountain use
- Must wear masks at all times, except during water breaks
- Users must bring in their own equipment
- Drop off and pick up of participants – no loitering in the gym before/after practice
- No spectators

Discussion by board members included the following:

- The Village did not budget for any potential overtime associated with the cleaning of the gym after use.
- Opening up the gym to the general public
- Possible liability to the Village (i.e., potential spread of virus)
- Enforcement of recommended guidelines

After discussion of the guidelines and concerns, board consensus, with the exception of Trustee Higgins, was to allow the use of the gym to Ms. Miller's group as a pilot basis, waive the rental fee, and open the gym for use by Maple Park children only in this group.

Trustees Ward, Rebore, and Fahnestock volunteered their services as monitors for the use of the gym by Ms. Miller's group. The Trustees will open the door to the building/gym, sign in the children utilizing the gym, collect the waivers for each individual entering, and monitor the activity during the time period they are in the gym.

11. GOALS LIST

12. ADJOURNMENT

Having no further business before the board, motion by Trustee Rebone with 2nd by Trustee Higgins to adjourn. Motion carried by voice vote. Meeting adjourned at 8:13 p.m.

Respectfully submitted,

Terri D'Amato
Village Clerk

VILLAGE OF MAPLE PARK, ILLINOIS
Schedule of Cash and Investments
January 31, 2021

Fund	Interest Rate	CDs	IPTIP Accounts	First Midwest	Old Second Checking	Total Cash & Investments
Operating Funds						
General Fund						
Old Second - Checking Acct	0.00%	-	-	-	8,185.54	8,185.54
Illinois Public Treasurer's Pool	0.09%	-	458,116.39	-	-	458,116.39
Total General Fund		-	458,116.39	-	8,185.54	466,301.93
Utility Tax Fund						
Old Second - Checking Acct	0.00%	-	-	-	29,325.02	29,325.02
First Midwest Bank	0.40%	-	-	335,474.41	-	335,474.41
Illinois Public Treasurer's Pool	0.09%	-	134,597.46	-	-	134,597.46
First Midwest Bank - CD (for vehicle loan)	0.50%	37,000.00	-	-	-	37,000.00
Total Utility Tax Fund		37,000.00	134,597.46	335,474.41	29,325.02	536,396.89
TIF District Fund						
Old Second - Checking Account	0.00%	-	-	-	-	-
Old Second - TIF Checking Acct	0.00%	-	-	-	389,516.64	389,516.64
Total Road & Bridge Fund		-	-	-	389,516.64	389,516.64
Road & Bridge Fund						
Old Second - Checking Account	0.00%	-	-	-	20,900.46	20,900.46
Illinois Public Treasurer's Pool	0.09%	-	57,461.56	-	-	57,461.56
Total Road & Bridge Fund		-	57,461.56	-	20,900.46	78,362.02
Motor Fuel Tax Fund						
Old Second - Checking Account	0.00%	-	-	-	-	-
Illinois Public Treasurer's Pool	0.09%	-	115,679.87	-	-	115,679.87
Total Motor Fuel Tax Fund		-	115,679.87	-	-	115,679.87
Water & Sewer Funds						
Operating Accounts						
Old Second - Checking Account	0.00%	-	-	-	1,847.75	1,847.75
Illinois Public Treasurer's Pool	0.09%	-	466,734.16	-	-	466,734.16
Total Operating Accounts		-	466,734.16	-	1,847.75	468,581.91
Water Improvement Account						
Old Second - Checking Account	0.00%	-	-	-	62,621.03	62,621.03
Illinois Public Treasurer's Pool	0.09%	-	292,936.19	-	-	292,936.19
Total Water Improvement Accounts		-	292,936.19	-	62,621.03	355,557.22
Sewer Improvement Account						
Old Second - Checking Account	0.00%	-	-	-	16,837.56	16,837.56
Illinois Public Treasurer's Pool	0.09%	-	510,172.20	-	-	510,172.20
Total Sewer Improvement Accounts		-	510,172.20	-	16,837.56	527,009.76
Total Water & Sewer Funds		-	1,269,842.55	-	81,306.34	1,351,148.89
Total Village Operating Funds		37,000.00	2,035,697.83	335,474.41	529,234.00	2,937,406.24
Escrow Funds						
School Land Cash						
Old Second - Checking Account	0.00%	-	-	-	-	-
Developer Escrow Fund						
Old Second - Checking Account	0.00%	-	-	-	48,085.89	48,085.89
Total Village Escrow Funds		-	-	-	48,085.89	48,085.89
Total Village Cash & Investments		37,000.00	2,035,697.83	335,474.41	577,319.89	2,985,492.13

DATE: 02/24/21

wednesday February 24, 2021

PAGE 1

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 AEP ENERGY			3141.27	
3010527038 0221	52-10-5730	WELL		2105.61
3010527049 0221	52-20-5730	WWTP		956.61
3010527050 0221	52-20-5730	LIFT STATION		79.05
01 CASEY'S BUSINESS	MASTERCARD		471.84	
02082021	01-30-5250	GASOLINE		471.84
01 CODE BLUE			200.00	
2905	01-10-5420.01	PLUMBING INSPECTION		50.00
2905	01-10-5420.02	PLUMBING INSPECTION		50.00
2905	01-10-5420.03	PLUMBING INSPECTIONS		100.00
01 COMMONWEALTH EDISON			1136.42	
0147077192 0221	01-50-5730	STREET LIGHTING		197.62
4665155040 0221	01-50-5730	STREET LIGHTING		913.77
5778015012 0121	01-20-5730	HERITAGE HILLS POND		25.03
01 CONSERV FS, INC.			726.68	
121014939	01-50-5250	GASOLINE		169.83
121014939	52-10-5250	GASOLINE		122.28
121014939	52-20-5250	GASOLINE		47.55
121015024	01-50-5250	GASOLINE		193.51
121015024	52-10-5250	GASOLINE		139.33
121015024	52-20-5250	GASOLINE		54.18
01 CORE & MAIN LP			1024.09	
N720532	52-10-5105	METERS		1024.09
01 DEKALB COUNTY TREASURER			500.00	
02022021	01-10-5570	2021 REGIONAL PLAN COMMISSION DUES		500.00
01 DE LAGE LANDEN PUBLIC FINANCE			487.08	
71411818	01-10-5160	COPIER		199.82
71411818	01-10-5200	COPIER		287.26
01 THE ECONOMIC DEVELOPMENT GROUP			2990.98	
01222021	13-00-8417	PROFESSIONAL FEES		2990.98
01 FOSTER, BUICK, CONKLIN & LUNDG			1925.00	
37425	01-10-5330	GENERAL COUNSEL		1400.00
37425	01-10-5330	ORDINANCES&RESOLUTIONS		87.50
37425	01-10-5330	DIEHL SUBDIVISION		437.50
01 FRONTIER			190.54	
8158273710 0221	52-10-5700	WELL HOUSE		66.85
8158275039 0221	52-20-5700	WWTP		56.84
8158275069 0221	52-20-5700	LIFT STATION		66.85
01 HAWKINS, INC.			124.20	
4873026	52-10-5110	CHEMICALS		124.20
01 HR GREEN, INC.			3386.00	
141091	54-00-5600	RRA/ERP		3386.00
01 ICMA-RC			250.00	
44929	01-10-5390	01/01/21-03/31/21 PLAN FEE		250.00
01 ILLINOIS MUNICIPAL LEAGUE RISK			455.00	
02082021	01-10-5500	PUBLIC OFFICIAL BONDS		455.00

SYS DATE:02/24/21

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 801

SYS TIME:08:51
[NW1]

DATE: 02/24/21

wednesday February 24, 2021

PAGE 2

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 ILLINOIS PUBLIC WORKS MUTUAL A 1111	01-10-5570	2021 MEMBERSHIP	100.00	100.00
01 INT'L ASSOC. OF CHIEFS OF POLI 0148093	01-30-5570	2021 DUES	190.00	190.00
01 JACOB & KLEIN, LTD. 01222021	13-00-8417	PROFESSIONAL FEES	275.70	275.70
01 JOSH JORDAN 02282021	01-10-5700	CELL PHONES STIPEND	25.00	25.00
01 KIESLER POLICE SUPPLY IN157904	01-30-5100	CLEANING KIT	84.71	84.71
01 LINTECH ENGINEERING, INC. 4416	01-10-5320	PLAN REVIEWS	637.50	510.00
4416	01-10-5320	BOARD MEETING		127.50
01 MATTHEW MACULAN 01302021	12-00-8413	VEST CARRIER REIMBURSEMENT	216.00	216.00
01 MEDIACOM 02212021	01-10-5700	INTERNET SERVICE/2 MOS.	313.80	313.80
01 LINTECH ENGINEERING, INC. 4415	52-10-5390	OPERATION SERVICES	2500.00	1250.00
4415	52-20-5390	OPERATION SERVICES		1250.00
01 MIKE MILLER 01262021	01-50-5390	SNOW REMOVAL	512.50	162.50
01312021	01-50-5390	SNOW REMOVAL		350.00
01 NICOR 399087100050221	01-40-5730	CIVIC CENTER GAS	1404.21	1404.21
01 OVINGTON APPRAISAL SERVICE 52698	13-00-8430	PROPERTY APPRAISAL	1000.00	1000.00
01 DAVID PEARSON 01312021	01-50-5600	F350 MAINTENANCE	75.00	75.00
01 QUILL CORPORATION 14596865	01-30-5100	OFFICE SUPPLIES	522.38	219.96
14604350	01-10-5200	OFFICE SUPPLIES		62.88
14604350	01-30-5100	OFFICE SUPPLIES		19.58
14677158	01-30-5100	OFFICE SUPPLIES		219.96
01 R.J. O'NEIL 00113463	01-40-5600	RADIATOR REPAIR	210.00	210.00
01 E. DEAN STIEGEMEIER 414799586	12-00-8413	REIMBURSEMENT	126.42	126.42
01 SUBURBAN LABORATORIES, INC. 184822	52-10-5335	WATER TESTING	85.00	85.00
01 USIC LOCATING SERVICES, LLC 416863	01-50-5390	DAMAGE INVESTIGATION	491.02	250.00
417408	01-50-5390	UTILITY MARKING		120.51
417408	52-10-5390	UTILITY MARKING		60.26
417408	52-20-5390	UTILITY MARKING		60.25
01 VERIZON WIRELESS			307.24	

SYS DATE:02/24/21

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 801

SYS TIME:08:51
[NW1]

DATE: 02/24/21

wednesday February 24, 2021

PAGE 3

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
987373902	01-10-5700	CELL PHONES		126.75
987373902	01-30-5700	CELL PHONES		70.42
987373902	01-30-5700	AIR CARDS		110.07
** TOTAL CHECKS TO BE ISSUED			26085.58	

SYS DATE:02/24/21

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 801

SYS TIME:08:51
[NW1]

DATE: 02/24/21

wednesday February 24, 2021

PAGE 4

FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01	GENERAL FUND		10541.53	
12	UTILITY TAX		342.42	
13	TIF DISTRICT		4266.68	
52	WATER & SEWER FUND		7548.95	
54	WATER IMPROVEMENT ACCT		3386.00	
***	GRAND TOTAL ***		26085.58	
	TOTAL FOR REGULAR CHECKS:		24,802.16	
	TOTAL FOR DIRECT PAY VENDORS:		1,283.42	

DATE: 02/24/21

wednesday February 24, 2021

PAGE 5

=====

A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

=====

PAYABLE TO REG# INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
01 AMERICAN BANK & TRUST	02/09/21	22466	812.27	
83 01282021H	01-30-5100	GENERAL SUPPLIES		363.06
83 01282021I	01-40-5600	MAINTENANCE & REPAIR		22.98
83 01282021I	01-50-5620	STREET MAINTENANCE		34.96
83 01282021J	01-50-5600	MAINTENANCE & REPAIR		16.48
83 01282021J	01-50-5900	OTHER EXPENSE		19.11
83 01282021L	01-10-5120	POSTAGE		6.50
83 01282021L	01-10-5390	OTHER PROFESSIONAL SERVICES		55.42
83 01282021L	01-10-5700	TELEPHONE		153.63
83 01282021L	01-30-5700	TELEPHONE		140.13

** TOTAL MANUAL CHECKS REGISTERED 812.27

=====

REPORT SUMMARY

=====

CASH FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	26085.58	812.27	26897.85
TOTAL CASH	26085.58	812.27	26897.85

=====

DISTR FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	10541.53	812.27	11353.80
12	342.42	.00	342.42
13	4266.68	.00	4266.68
52	7548.95	.00	7548.95
54	3386.00	.00	3386.00
TOTAL DISTR	26085.58	812.27	26897.85



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

FINANCE REPORT TUESDAY, MARCH 2, 2021

- Budget Report – Enclosed in this month's Board Packet is the February Budget Report. In the first ten (10) months of the fiscal year, we have issued eleven (11) new home build permits, four (4) in The Settlement, two (2) in Squire's Crossing, and five (5) in Heritage Hills. Of those eleven (11) permits, eight (8) have the new impact fees included (the other three (3) permit applications were received prior to May 1st). There is one (1) additional Squire's Crossing permit application that has been turned in and awaiting permitting.

The upcoming expenses for repairs to Well No. 4 will be \$45,413.50. This work has not been completed or invoiced yet, but will be expensed to the Water Improvement Fund (Account #54-00-5600).

Below is a comparison for the current fiscal year of some of the revenues that have been impacted by COVID-19. This shows what was budgeted (in our updated budget) vs. what has been received for the first ten (10) months of the fiscal year.

Fiscal Year 2021 Revenue

Tax Type	Budgeted	Actual	Number of Months
Income Tax	76,011.66	123,917.29	10
Sales Tax	57,272.73	76,081.47	7
PPRT	2,500.00	2,330.89	10
Use Tax	25,190.21	39,556.70	8
Video Gaming	17,250.00	8,847.34	9
MFT*	34,158.25	64,077.15	9

*Contains 2 payments of \$14,389.03 for Rebuild Illinois
(\$64,077.15 - \$14,389.03 (x2) = \$35,299.09)

As shown above, most of our revenue impacted by COVID-19 has not been as hard hit as we had anticipated. This being said, we had originally only factored in a loss of revenue for approximately three months. The situation we are now in appears that this impact will remain for an extended period of time. Areas that appear to not be impacted (such as Income Tax), will show the downturn over time. With the high unemployment rate in our State this figure will eventually catch up and we may see a significant decline in Income Tax receipts. Revenue will be closely monitored for the remainder of this fiscal year and into the new budget year.

Attached is an update to our annual cash flow to show our current cash position. The assumptions used in this model remove State revenues as a precaution in order to show our position conservatively. The Village's cash position will continue to be monitored closely.

As you have concerns, please feel free to reach out and the information will be provided for further understanding.

- Escrow Accounts – There was no escrow activity in February.
- Warrant List
 - A/P Check run of \$26,085.58, manual checks of \$812.27 for a total of \$26,897.85.
 - Nothing noteworthy this month.
- Please let me know if you have any questions or concerns.

Village of Maple Park

** Attachment A **

Annual Cash Flow

	2021	2022	2023	2024	2025
Estimated Beginning Cash Balance	2,416,237.49	2,010,767.12	1,589,077.94	1,150,521.18	694,422.16
Annual Cash Drain	(405,470.37)	(421,689.18)	(438,556.75)	(456,099.02)	(474,342.98)
- Increase based on 4%					
Estimated ending cash	2,010,767.12	1,589,077.94	1,150,521.18	694,422.16	220,079.18

VILLAGE OF MAPLE PARK
 ** Attachment B **
STATE INCOME TAX REVENUE
 01-00-4220
 FY2011/2012 - FY 2020/2021

-----Month----- Distributed (By State)	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	% Change
May	-9,037.07 *	11,113.25	11,630.24	12,205.67	13,759.30	12,189.61	12,012.22	11,222.33	.00	13,207.49	#DIV/0!
June	6,969.33	6,973.68	7,225.87	7,120.26	7,984.77	7,098.46	5,740.62	8,237.92	8,215.46	8,180.86	-0.42%
July	6,708.27	6,917.32	7,049.39	6,962.86	7,605.04	7,753.62	6,771.19	8,039.88	12,286.01	12,990.86	5.74%
August	6,388.88	10,891.86	12,298.82	12,423.80	13,366.18	11,457.76	10,309.54	12,495.46	8,806.99	17,761.30	101.67%
September	10,654.70	8,229.96	8,142.89	8,376.05	8,813.10	7,690.18	7,758.81	8,999.60	7,794.62	10,063.80	29.11%
October	6,785.55	6,791.87	6,499.54	6,298.26	6,892.43	6,967.11	6,830.76	7,459.43	13,907.03	14,573.25	4.79%
November	9,492.18	10,528.14	12,036.08	10,671.35	12,932.21	11,264.41	9,954.87	10,868.91	9,076.48	9,847.26	8.49%
December	10,943.97	12,427.98	12,773.36	15,921.67	14,151.87	13,027.83	14,409.68	13,076.17	8,576.89	8,718.13	1.65%
January	7,301.38	6,968.80	7,295.60	6,945.79	8,192.96	6,818.87	7,244.06	7,873.53	11,988.30	13,889.74	15.86%
February	11,336.68	12,100.84	12,757.92	14,193.83	12,677.22	13,150.01	11,123.49	12,646.54	12,351.24	14,684.60	18.89%
March	16,460.55	22,351.53	19,799.98	23,482.40	17,868.35	17,557.85	17,966.61	26,306.62	9,184.36		-100.00%
April	8,654.22	7,593.74	7,374.89	9,751.86	8,541.12	9,080.30	8,299.95	.00	13,489.54		-100.00%
	102,788.95	122,888.97	124,884.58	134,353.80	132,784.55	124,056.01	118,421.80	127,226.39	115,676.92	123,917.29	
	4.71%	19.55%	1.62%	9.33%	-1.17%	-6.57%	-4.54%	7.43%	-9.08%	7.12%	

*November 2010 included twice in FY 2010/2011

VILLAGE OF MAPLE PARK, ILLINOIS

Attachment C

SALES TAX REVENUE

01-00-4240

FY2011/2012 - FY2020/2021

Month Of Sale (Merchant)	Month Collected (By State)	Disbursed To (Maple Park)	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	NHMR New Tax 2018/2019	MT 2018/2019	NHMR 2019/2020	MT 2019/2020	NHMR 2020/2021	MT 2020/2021	% Change
May	June	Prior Year Adjustment August	2,704.18 7,760.92	7,348.47	8,530.24	333.08 10,508.80	(41.65) 6,101.97	5,888.07	6,570.70	-	6,710.37 8,187.28	2,158.44 7,548.60	10,959.87 9,965.48	1,426.16 4,433.68	1,909.70 5,202.82	-47.79%
June	July	September	7,016.24	8,398.82	9,678.74	17,654.25	6,161.01	6,747.49	7,556.89	-	7,559.35	7,489.21	7,945.94	5,847.31	7,831.81	-1.44%
July	August	October	7,287.93	7,429.07	9,423.06	15,967.42	6,430.25	6,350.32	7,626.89	6,800.89	7,628.05	6,727.71	9,889.66	5,074.53	6,861.12	-30.62%
August	September	November	9,345.01	12,512.47	8,809.25	12,683.33	5,686.82	5,364.37	6,151.68	11,795.80	13,038.98	6,517.76	7,686.51	5,576.54	6,231.14	-18.96%
September	October	December	7,057.40	9,324.50	7,834.73	10,459.85	7,633.27	4,860.98	6,062.54	7,085.00	8,179.04	6,336.32	7,391.60	5,233.93	6,336.41	-14.28%
October	November	January	6,381.40	9,931.44	6,754.70	6,763.13	7,126.05	5,312.35	7,349.78	6,607.45	7,149.08	6,219.92	7,865.90	4,678.39	5,478.26	-30.35%
November	December	February	7,040.60	7,631.09	6,223.98	5,530.27	5,319.01	5,189.95	7,224.72	5,329.25	5,637.48	5,300.60	5,774.23	3,485.65	3,809.88	-34.02%
December	January	March	7,360.91	6,034.93	7,073.39	4,760.75	3,776.85	4,053.27	7,456.93	5,419.31	6,088.22	5,484.68	5,927.96			-100.00%
January	February	April	5,773.01	4,826.31	4,775.03	7,241.75	4,062.11	5,236.82	7,125.27	4,728.75	5,053.33	4,819.78	5,101.42			-100.00%
February	March	May	5,217.53	5,478.30	5,163.88	4,100.73	5,010.37	4,356.23	5,922.28	4,481.65	4,610.44	4,079.66	4,615.43			-100.00%
March	April	June	6,383.58	7,995.97	7,944.50	4,740.13	3,937.20	5,178.37	5,890.30	6,096.80	6,751.43	3,361.35	3,662.34			-100.00%
April	May	July	7,271.53	6,711.58	6,500.00 e	5,000.00 e	5,205.49	5,258.23	7,320.83	5,000.00 e	5,000.00 e	2,000.00 e	2,000.00 e			-100.00%
Totals			86,610.24	93,622.95	88,711.50	105,733.49	66,410.75	63,797.10	82,258.71	63,343.90	91,593.05	68,044.03	88,787.34	35,756.19	43,661.14	
Annual % Increase			41.86%	8.10%	-5.25%	19.19%	-37.19%	-3.94%	28.94%		11.35%	7.42%	-3.06%	-47.46%	-50.83%	

VILLAGE OF MAPLE PARK
 Attachment D
PERSONAL PROPERTY REPLACEMENT TAX
 01-00-4250 (District #0452400048)
 FY2011/2012 - FY 2020/2021

Month Disbursed (By State)	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	% Change
May	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 813.17	\$ 445.68	-45.19%
June	390.12	531.81	574.89	511.58	532.05	534.25	517.83	459.66	-	-	#DIV/0!
July	97.65	64.26	60.30	55.03	71.71	62.19	23.88	46.45	480.51	463.05	-3.63%
August	-	-	-	-	-	-	-	-	57.64	342.17	493.63%
September	651.53	404.71	420.13	507.08	534.85	485.94	353.50	415.98	-	-	#DIV/0!
October	-	-	-	-	-	-	-	-	836.29	433.78	-48.13%
November	94.12	154.84	153.25	134.98	130.63	129.27	93.21	101.72	-	-	#DIV/0!
December	401.07	411.27	518.73	449.90	425.28	480.54	317.35	341.04	138.88	112.26	-19.17%
January	-	-	-	-	-	-	-	-	507.83	533.95	5.14%
February	112.11	128.71	153.94	128.44	170.81	308.68	281.53	134.53	-	-	#DIV/0!
March	615.92	652.10	688.00	786.05	608.27	786.33	578.71	668.85	100.95	-	-100.00%
April	411.52	588.36	507.77	647.64	491.45	506.40	589.91	-	697.11	-	-100.00%
Totals	2,774.04	2,936.06	3,077.01	3,220.70	2,965.05	3,293.60	2,755.92	2,168.23	3,632.38	2,330.89	
Annual % Increase	-11.80%	5.84%	4.80%	4.67%	-7.94%	11.08%	-16.32%	-21.32%	67.53%	-35.83%	

VILLAGE OF MAPLE PARK

Attachment E

STATE USE TAX

01-00-4270

FY2011/2012 - FY2020/2021

Month----- Collected (By State)	Month----- Disbursed To (Maple Park)	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	% Change
May	July	1,579.97	1,572.17	1,824.81	1,869.28	2,420.47	2,576.95	2,519.73	2,704.74	3,404.28	4,385.25	28.82%
June	August	1,539.36	1,643.89	1,611.43	1,986.06	2,305.54	2,507.56	2,538.72	2,949.32	3,418.99	4,876.95	42.64%
July	September	1,700.89	1,838.00	2,140.18	2,216.84	2,600.55	2,828.16	2,685.20	3,158.59	3,475.75	4,923.60	41.66%
August	October	1,361.34	1,518.88	1,841.16	1,890.33	2,411.08	2,250.82	2,570.73	3,064.09	3,573.24	4,978.73	39.33%
September	November	1,621.34	1,695.84	1,720.32	2,047.15	2,203.16	2,453.75	2,733.92	2,914.06	3,423.37	4,740.92	38.49%
October	December	1,229.66	1,737.45	1,856.00	2,484.01	2,533.13	2,522.36	2,881.17	3,342.86	3,834.13	4,946.11	29.00%
November	January	1,546.32	1,688.56	1,991.80	2,350.25	2,551.10	2,750.97	2,861.16	3,538.33	4,209.69	5,182.52	23.11%
December	February	1,557.01	1,778.82	1,875.14	2,234.39	2,514.05	2,670.84	3,314.33	3,915.05	3,943.85	5,522.62	40.03%
January	March	2,379.50	2,540.68	2,950.32	3,386.79	3,595.09	4,150.36	4,192.03	4,734.26	5,411.52		-100.00%
February	April	1,520.57	1,768.58	1,564.39	1,198.26	2,208.81	2,397.58	2,495.33	2,746.30	3,747.22		-100.00%
March	May	1,378.89	1,324.70	1,535.77	2,338.78	2,251.52	2,256.36	2,566.17	3,163.77	3,256.39		-100.00%
April	June	1,704.73	1,662.72	2,027.67	2,465.88	2,645.71	2,934.20	3,099.04	3,596.65	4,142.33		-100.00%
Totals		19,119.58	20,770.29	22,938.99	26,468.02	30,240.21	32,298.91	34,457.53	39,828.02	45,840.76	39,556.70	
Annual % Increase		1.51%	8.63%	10.44%	15.38%	14.25%	6.81%	6.68%	15.59%	15.10%	-13.71%	

VILLAGE OF MAPLE PARK, ILLINOIS

Attachment F

ILLINOIS GAMING REVENUE

01-00-4280

FY2013/2014 - FY2020/2021

Month		2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	% Change
Earned	Disbursed To (By State) (Maple Park)									
May	June	-	1,008.90	1,018.34	1,183.50	1,767.29	1,850.03	2,378.26	-	-100.00%
June	July	-	592.23	759.67	1,144.52	1,802.05	1,715.11	2,393.33	-	-100.00%
July	August	-	639.24	761.10	1,155.77	1,628.28	1,744.16	1,979.33	1,895.79	-4.22%
August	September	-	601.23	1,220.08	1,440.20	1,490.15	2,058.93	2,323.97	1,647.17	-29.12%
September	October	-	724.83	1,166.61	1,376.04	2,197.33	1,861.23	1,854.17	1,841.65	-0.68%
October	November	-	772.06	1,316.74	1,754.03	1,631.62	2,026.87	2,532.39	1,994.79	-21.23%
November	December	221.20	811.58	1,154.18	1,322.08	1,642.12	2,146.00	2,563.06	572.03	-77.68%
December	January	403.46	1,329.84	1,150.87	1,379.72	1,923.67	2,245.55	2,393.22	-	-100.00%
January	February	611.21	1,093.18	1,117.46	1,483.25	1,572.34	2,331.36	2,074.75	895.91	-56.82%
February	March	662.38	1,133.40	1,049.37	1,296.81	1,463.89	2,273.26	2,482.06	-	-100.00%
March	April	899.74	1,157.49	1,291.10	1,897.68	2,151.55	2,777.34	1,371.30	-	-100.00%
April	May	761.39	546.72	1,370.91	1,613.78	2,033.26	2,907.26	-	-	#DIV/0!
Totals		3,559.38	10,410.70	13,376.43	17,047.38	21,303.55	25,937.10	24,345.84	8,847.34	
Annual % Increase			192.49%	28.49%	27.44%	24.97%	21.75%	-6.14%	-63.66%	

*Video Gaming was shut down on 03/16/20

VILLAGE OF MAPLE PARK
 ** Attachment G**
 MOTOR FUEL TAX
 19-00-4280 / 19-00-4290
 FY 2011/2012 - FY 2020/2021

Month----- Allocated Disbursed To (By State) (Maple Park)	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	% Change
May June	2,761.89	2,664.61	2,832.96	3,331.21	9,105.88 *	2,860.73	2,960.89	2,908.08	2,760.88	2,657.33	17,465.32 xA	557.25%
June July	2,610.35	2,479.38	2,386.37	2,286.45	2,549.94	1,856.78	1,867.24	2,309.38	2,530.22	2,422.51	3,165.07 x	30.65%
July August	2,829.40	8,577.42 *	2,788.67	2,681.82	8,573.40 *	3,304.52	2,997.10	3,028.07	2,969.68	3,028.00	18,262.21 xA	503.11%
August September	2,752.02	2,810.89	2,795.12	3,149.23	1,940.96	3,183.88	2,846.26	2,860.15	2,863.62	4,356.26 x	4,519.64 x	3.75%
September October	3,168.18	2,518.28	8,142.07 *	2,227.72	2,638.74	2,143.94	2,512.41	2,528.17	2,392.10	4,731.80 x	4,198.15 x	-11.28%
October November	8,035.95 *	2,797.89	2,654.79	8,576.92 *	2,840.02	2,785.63	2,908.42	2,894.56	3,138.47	4,341.71 x	4,142.40 x	-4.59%
November December	2,960.42	2,955.85	2,830.17	2,468.65	2,878.64	3,226.24	2,963.32	2,949.99	2,954.87	4,888.92 x	4,185.05 x	-14.40%
December January	2,834.14	2,755.39	2,711.73	3,278.08	3,298.88	2,956.53	3,107.68	2,894.64	2,845.28	5,750.49 x	4,348.70 x	-24.38%
January February	3,066.06	2,649.55	2,631.84	2,888.64	3,100.33	2,855.63	2,954.18	2,963.57	2,842.14	4,074.82 x	3,790.61 x	-6.97%
February March	2,469.00	2,700.32	2,236.35	2,680.40	2,353.43	2,877.98	2,816.64	2,567.51	2,584.94	4,031.02 x		-100.00%
March April	2,803.92	2,626.53	2,646.54	2,091.86	1,207.32	2,475.19	2,401.55	2,545.18	2,472.00	4,173.02 x		-100.00%
April May	2,716.12	2,543.22	2,252.85	2,415.04	3,046.79	2,981.31	2,868.21	2,998.94	2,899.63	3,885.29 x		-100.00%
Totals	39,007.45	38,079.33	36,909.46	38,056.02	43,534.33	33,508.36	33,203.90	33,448.24	33,253.83	48,341.17	64,077.15	
Annual % Increase	17.45%	-2.38%	-3.07%	3.11%	14.40%	-23.03%	-0.91%	0.74%	-0.58%	45.37%	32.55%	

* - Includes Excess MFT Payment
 x - Includes MFT Renewal Fund
 A - Includes Rebuild Illinois Funds

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2020 - February 28, 2021

	FY 2020 Actuals	FY 2021 Budget	Budget May 20 - Feb 21	Actual Totals for May 20 - Feb 21	Variance to Budget
01 - GENERAL FUND					
TOTAL GENERAL FUND REVENUE	786,760	718,720	553,741	700,468	(146,727)
TOTAL ADMINISTRATION & FINANCE	378,241	282,133	238,696	211,566	27,130
TOTAL PARKS & GROUNDS	43,743	50,681	43,734	35,651	8,082
TOTAL POLICE DEPARTMENT	214,385	269,610	228,521	185,994	42,527
TOTAL CIVIC CENTER	19,469	75,000	62,500	11,872	50,628
TOTAL STREET DEPARTMENT	119,093	107,131	94,609	69,422	25,187
TOTAL EMERGENCY MANAGEMENT DEPARTMENT	-	7,343	7,120	1,062	6,058
TOTAL GENERAL FUND EXPENDITURES	774,932	791,898	675,179	515,567	159,612
GENERAL FUND NET INCOME/LOSS	11,829	(73,178)	(121,438)	184,901	(306,339)
12 - UTILITY TAX FUND					
TOTAL REVENUE	126,845	82,000	70,833	63,629	7,205
TOTAL EXPENDITURES	150,482	199,759	97,622	58,886	38,735
UTILITY TAX FUND NET INCOME/LOSS	(23,637)	(117,759)	(26,788)	4,743	(31,531)
13 - TIF DISTRICT FUND					
TOTAL REVENUE	89,827	92,000	92,000	223,935	(131,935)
TOTAL EXPENDITURES	6,924	23,690	21,815	7,284	14,531
ROAD & BRIDGE FUND NET INCOME/LOSS	82,903	68,310	70,185	216,651	(146,466)
15 - ROAD & BRIDGE FUND					
TOTAL REVENUE	47,271	61,750	61,542	62,442	(900)
TOTAL EXPENDITURES	61,165	80,285	80,285	40,078	40,208
ROAD & BRIDGE FUND NET INCOME/LOSS	(13,894)	(18,535)	(18,743)	22,364	(41,108)
19 - MOTOR FUEL TAX FUND					
TOTAL REVENUE	51,379	48,822	39,546	68,281	(28,735)
TOTAL EXPENDITURES	-	140,000	140,000	140,000	-
MOTOR FUEL TAX FUND NET INCOME/LOSS	51,379	(91,178)	(100,454)	(71,719)	(28,735)
28 - DEVELOPER ESCROW FUND					
TOTAL REVENUE	26,118	10,000	-	-	-
TOTAL EXPENDITURES	26,118	10,000	-	-	-
DEVELOPER ESCROW FUND NET INCOME/LOSS	-	-	-	-	-
52 - WATER & SEWER FUND					
TOTAL REVENUE	463,550	475,866	407,231	322,253	84,978
TOTAL WATER EXPENDITURES	272,480	280,821	250,225	213,256	36,969
TOTAL SEWER EXPENDITURES	116,878	124,872	104,654	129,912	(25,258)
TOTAL WATER & SEWER FUND EXPENDITURES	389,358	405,693	354,878	343,168	11,711
WATER & SEWER FUND NET INCOME/LOSS	74,193	70,174	52,352	(20,914)	73,267
54 - WATER IMPROVEMENT ACCOUNT					
TOTAL REVENUE	100,648	93,669	73,503	89,830	(16,328)
TOTAL EXPENDITURES	16,361	94,561	94,561	22,967	71,594
WATER IMPROVEMENT NET INCOME/LOSS	84,287	(892)	(21,058)	66,864	(87,922)
56 - SEWER IMPROVEMENT ACCOUNT					
TOTAL REVENUE	73,827	55,993	52,660	63,344	(10,684)
TOTAL EXPENDITURES	-	37,817	37,817	-	37,817
SEWER IMPROVEMENT NET INCOME/LOSS	73,827	18,177	14,844	63,344	(48,500)
70 - SCHOOL LAND CASH					
TOTAL REVENUE	-	-	-	26,200	(26,200)
TOTAL EXPENDITURES	-	-	-	29,400	(29,400)
SEWER IMPROVEMENT NET INCOME/LOSS	-	-	-	(3,200)	3,200
GRAND TOTAL REVENUE	1,766,226	1,638,821	1,351,056	1,620,381	(269,326)
GRAND TOTAL EXPENSES	1,425,340	1,783,702	1,502,157	1,157,349	344,808
GRAND TOTAL NET INCOME / LOSS	340,887	(144,881)	(151,101)	463,032	(614,133)

VILLAGE OF MAPLE PARK - BUDGET REPORT

May 1, 2020 - February 28, 2021

		FY 2020 Actuals	FY 2021 Budget	Budget May 20 - Feb 21	Actual Totals for May 20 - Feb 21	Variance to Budget
01 - GENERAL FUND						
REVENUES						
01-00-4110	REAL ESTATE TAX - DEKALB CO.	117,431	121,752	121,752	121,759	(8)
01-00-4120	REAL ESTATE TAX - KANE CO.	103,279	104,698	104,698	103,260	1,438
01-00-4220	STATE OF IL - INCOME TAX	115,677	97,729	76,012	123,917	(47,906)
01-00-4240	STATE OF IL-MUNICIPAL SALES TAX	156,831	105,000	85,909	99,136	(13,227)
01-00-4250	STATE OF IL-REPLACEMENT TAX	3,632	3,000	2,500	2,331	169
01-00-4270	STATE OF IL-USE TAX	45,841	40,692	32,941	46,955	(14,014)
01-00-4280	STATE OF IL-VIDEO GAMING TAX	24,346	24,150	19,550	9,323	10,227
01-00-4281	STATE OF IL-CANNABIS TAX	214	1,200	1,000	807	193
01-00-4310	GAME LICENSE	275	250	250	275	(25)
01-00-4325	GOLF CART LICENSE	430	450	450	390	60
01-00-4330	CIGARETTE LICENSE	20	20	20	20	-
01-00-4340	FRANCHISE FEE LICENSE	4,446	3,500	2,917	3,058	(141)
01-00-4341	RAFFLE LICENSE FEE	60	40	40	20	20
01-00-4350	LIQUOR LICENSE	10,093	7,875	7,875	10,375	(2,500)
01-00-4407	TEMPORARY OCCUPANCY PERMIT	1,200	-	-	2,000	(2,000)
01-00-4410	BUILDING PERMITS	9,253	7,500	6,667	8,140	(1,473)
01-00-4410.01	BUILDING PERMITS - SETTLEMENT	4,474	4,536	4,536	9,107	(4,570)
01-00-4410.02	BUILDING PERMITS - SQUIRE'S CROSSING	21,809	13,120	13,120	4,628	8,492
01-00-4410.03	BUILDING PERMITS - HERITAGE HILLS	2,239	-	-	11,415	(11,415)
01-00-4420	SOLICITOR PERMITS	100	-	-	-	-
01-00-4535.01	THE SETTLEMENT - ENGINEERING	680	680	680	1,360	(680)
01-00-4535.02	SQUIRE'S CROSSING - ENGINEERING	3,400	2,040	2,040	850	1,190
01-00-4535.03	HERITAGE HILLS - ENGINEERING	340	-	-	1,700	(1,700)
01-00-4550	PARK RENT	1,000	1,000	1,000	100	900
01-00-4550.04	RENT - GYM USE	1,255	1,000	833	-	833
01-00-4550.07	RENT - M.P. LIBRARY	4,800	4,800	4,000	3,200	800
01-00-4550.11	RENT - KITCHEN	425	300	250	-	250
01-00-4550.17	RENT - EXERCISE ROOM	80	-	-	-	-
01-00-4560	FUTURE LINK RENT	4,410	4,620	3,850	3,465	385
01-00-4575	WATER & SEWER ADMIN CHARGE	32,500	32,500	27,083	27,080	3
01-00-4610	DEKALB COUNTY FINES	2,167	1,000	833	1,017	(184)
01-00-4620	KANE COUNTY FINES	1,016	1,000	833	565	268
01-00-4625	ORDINANCE VIOLATION FINES	2,200	1,500	1,250	5,665	(4,415)
01-00-4654.01	POLICE DEVELOP CONTRIB - SETTLEMENT	-	2,111	2,111	1,056	1,056
01-00-4654.02	POLICE DEVELOP CONTRIB - SQUIRE'S CROSSING	-	6,333	6,333	2,111	4,222
01-00-4654.03	POLICE DEVELOP CONTRIB - HERITAGE HILLS	-	-	-	5,278	(5,278)
01-00-4656.01	FACILITY DEVELOP CONTRIB - SETTLEMENT	-	3,206	3,206	1,603	1,603
01-00-4656.02	FACILITY DEVELOP CONTRIB - SQUIRE'S CROSSING	-	9,618	9,618	3,206	6,412
01-00-4656.03	FACILITY DEVELOP CONTRIB - HERITAGE HILLS	-	-	-	8,015	(8,015)
01-00-4800	INTEREST INCOME	7,093	6,000	5,000	2,560	2,440
01-00-4900	OTHER INCOME	591	500	417	2,177	(1,761)
01-00-4910	REIMBURSEMENT INCOME	103,153	5,000	4,167	5,613	(1,447)
01-00-4910.10	DEKALB COUNTY CURE PROGRAM	-	-	-	26,319	(26,319)
01-00-4910.20	KANE COUNTY CARES PROGRAM	-	-	-	40,611	(40,611)
01-00-4999	TRANSFER FROM OTHER FUNDS	-	100,000	-	-	-
** TOTAL GENERAL FUND REVENUE		786,760	718,720	553,741	700,468	(146,727)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2020 - February 28, 2021

		FY 2020 Actuals	FY 2021 Budget	Budget May 20 - Feb 21	Actual Totals for May 20 - Feb 21	Variance to Budget
10 - ADMINISTRATION & FINANCE EXPENDITURES						
01-10-5010	WAGES – FINANCE	47,265	85,231	71,026	59,631	11,394
01-10-5010.01	WAGES – REIMBURSED (POLICE)	623	-	-	-	-
01-10-5010.02	WAGES – FUN FEST (POLICE)	3,000	3,000	3,000	-	3,000
01-10-5010.03	WAGES – FUN FEST (PUBLIC WORKS)	1,000	1,000	1,000	-	1,000
01-10-5011	SALARIES – VILLAGE BOARD	11,958	12,000	-	333	(333)
01-10-5012	STATE UNEMPLOYMENT TAX	809	1,000	750	543	207
01-10-5020	SOCIAL SECURITY EXPENSE	4,808	7,733	5,679	4,880	799
01-10-5020.01	SOCIAL SECURITY EXPENSE - REIMBURSED	48	-	-	-	-
01-10-5030	PENSION EXPENSE	816	1,763	1,469	1,314	156
01-10-5040	EMPLOYEE MEDICAL INSURANCE	1,663	3,850	3,208	2,818	391
01-10-5120	POSTAGE	1,186	2,500	2,083	825	1,259
01-10-5155	GOLF CART LICENSE EXPENSE	95	100	100	-	100
01-10-5160	COPIER & POSTAGE MACHINE LEASE	1,135	2,733	2,278	2,250	28
01-10-5200	OFFICE SUPPLIES	9,660	10,000	8,333	5,714	2,620
01-10-5320	ENGINEERING SERVICES	7,055	7,500	6,250	6,375	(125)
01-10-5330	LEGAL SERVICES	20,431	20,000	16,667	16,581	85
01-10-5350	AUDIT EXPENSE	13,110	13,210	13,210	13,210	-
01-10-5390	OTHER PROFESSIONAL SERVICES	79,068	37,213	33,376	26,923	6,453
01-10-5420	PERMIT EXPENSE	220	100	100	250	(150)
01-10-5420.01	PERMIT EXPENSE - SETTLEMENT	550	600	600	650	(50)
01-10-5420.02	PERMIT EXPENSE - SQUIRE'S CROSSING	1,650	1,500	1,500	1,000	500
01-10-5420.03	PERMIT EXPENSE - HERITAGE HILLS	200	-	-	750	(750)
01-10-5500	INSURANCE EXPENSE	44,531	46,000	46,000	45,037	963
01-10-5550	SOFTWARE EXPENSE	24	500	417	191	226
01-10-5570	DUES AND MEMBERSHIPS	4,500	5,000	4,167	5,248	(1,081)
01-10-5700	TELEPHONE	6,516	5,700	4,750	4,856	(106)
01-10-5900	OTHER EXPENSES	93,582	6,000	5,000	4,934	66
01-10-5900.01	FUN FEST EXPENSES	1,727	1,000	1,000	-	1,000
01-10-5910	EMERGENCY NOTIFICATION SYSTEM	858	900	900	884	16
01-10-5920	CONFERENCES	597	1,000	833	40	793
01-10-5999	TRANSFER TO OTHER FUNDS	5,000	5,000	5,000	6,331	(1,331)
01-10-8210	COMPUTERS	14,556	-	-	-	-
** TOTAL ADMINISTRATION & FINANCE		378,241	282,133	238,696	211,566	27,130
20 - PARKS & GROUNDS EXPENDITURES						
01-20-5010	WAGES	30,355	31,309	26,091	24,807	1,284
01-20-5020	SOCIAL SECURITY EXPENSE	2,714	2,688	2,240	2,170	70
01-20-5030	PENSION EXPENSE	1,419	1,405	1,171	1,135	37
01-20-5040	EMPLOYEE MEDICAL INSURANCE	3,858	3,828	3,190	3,033	157
01-20-5250	GASOLINE & FUEL	518	1,000	833	536	297
01-20-5390	OTHER PROFESSIONAL SERVICES	1,475	-	-	-	-
01-20-5600	MAINTENANCE & REPAIR	2,453	9,000	9,000	3,323	5,677
01-20-5730	UTILITIES	878	1,200	1,000	648	352
01-20-5900	OTHER EXPENSE	73	250	208	-	208
** TOTAL PARKS & GROUNDS		43,743	50,681	43,734	35,651	8,082
30 - POLICE DEPARTMENT EXPENDITURES						
01-30-5010	WAGES – CHIEF	53,447	55,167	45,972	43,709	2,263
01-30-5015	WAGES – PATROL OFFICERS	60,188	89,335	74,445	66,716	7,729
01-30-5016	WAGES – TRAINING	11,127	9,334	7,779	2,166	5,613
01-30-5018	WAGES – SERGEANT	28,278	34,053	28,377	20,259	8,118
01-30-5020	SOCIAL SECURITY EXPENSE	12,781	14,878	12,399	10,719	1,679
01-30-5030	PENSION EXPENSE	2,495	2,471	2,059	1,994	64
01-30-5040	EMPLOYEE MEDICAL INSURANCE	6,651	6,600	5,500	5,229	271
01-30-5100	GENERAL SUPPLIES	4,540	6,200	5,167	2,928	2,239
01-30-5250	GASOLINE & FUEL	5,427	7,000	5,833	3,777	2,056
01-30-5300	UNIFORM EXPENSE	1,365	3,000	2,500	153	2,347
01-30-5330	LEGAL SERVICES	-	7,000	5,833	88	5,746
01-30-5550	SOFTWARE EXPENSE	-	2,670	2,670	1,670	1,000
01-30-5560	TRAINING	1,354	2,500	2,500	2,154	346
01-30-5570	DUES & MEMBERSHIPS	1,360	1,500	1,250	1,160	90
01-30-5600	MAINTENANCE & REPAIR	2,971	3,000	2,500	2,388	112
01-30-5700	TELEPHONE	4,034	5,000	4,167	3,171	996
01-30-5750	COMMUNICATIONS	13,246	13,903	13,903	13,849	54
01-30-5900	OTHER EXPENSE	1,310	2,000	1,667	50	1,617
01-30-8200	EQUIPMENT	3,812	4,000	4,000	3,812	188
** TOTAL POLICE DEPARTMENT		214,385	269,610	228,521	185,994	42,527
40 - CIVIC CENTER EXPENDITURES						
01-40-5100	GENERAL SUPPLIES	1,232	1,500	1,250	501	749
01-40-5390	OTHER PROFESSIONAL SERVICES	50	-	-	-	-
01-40-5600	MAINTENANCE & REPAIR	11,452	63,000	52,500	7,496	45,004
01-40-5730	UTILITIES	6,283	10,000	8,333	3,875	4,458
01-40-5900	OTHER EXPENSE	453	500	417	-	417
** TOTAL CIVIC CENTER		19,469	75,000	62,500	11,872	50,628

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2020 - February 28, 2021

		FY 2020 Actuals	FY 2021 Budget	Budget May 20 - Feb 21	Actual Totals for May 20 - Feb 21	Variance to Budget
50 - STREET DEPARTMENT EXPENDITURES						
01-50-5010	WAGES	30,355	31,309	26,091	24,807	1,284
01-50-5020	SOCIAL SECURITY EXPENSE	2,714	2,688	2,240	2,170	70
01-50-5030	PENSION EXPENSE	1,419	1,405	1,171	1,135	37
01-50-5040	EMPLOYEE MEDICAL INSURANCE	3,857	3,828	3,190	3,033	157
01-50-5175	ROAD SALT	4,849	10,000	10,000	2,314	7,686
01-50-5250	GASOLINE & FUEL	1,304	2,500	2,083	953	1,130
01-50-5320	ENGINEERING	397	-	-	-	-
01-50-5390	OTHER PROFESSIONAL SERVICES	14,281	5,900	4,917	4,504	413
01-50-5600	MAINTENANCE & REPAIR	7,397	10,000	8,333	3,885	4,448
01-50-5620	STREET MAINTENANCE	9,004	12,000	12,000	11,889	111
01-50-5621	TREE MAINTENANCE	5,400	10,000	10,000	3,550	6,450
01-50-5622	STREET SIGN INSTALLATION	-	2,000	1,667	-	1,667
01-50-5730	UTILITIES	14,940	15,000	12,500	11,124	1,376
01-50-5900	OTHER EXPENSE	699	500	417	59	358
01-50-8215	VEHICLE PURCHASE	22,477	-	-	-	-
** TOTAL STREET DEPARTMENT		119,093	107,131	94,609	69,422	25,187
60 - EMERGENCY MANAGEMENT DEPARTMENT EXPENDITURES						
01-60-5010	WAGES	-	1,200	1,000	951	49
01-60-5020	SOCIAL SECURITY EXPENSE	-	95	80	73	7
01-60-5030	PENSION EXPENSE	-	48	40	38	2
01-60-5100	SUPPLIES	-	1,000	1,000	-	1,000
01-60-5600	MAINTENANCE & REPAIR	-	5,000	5,000	-	5,000
** TOTAL EMERGENCY MANAGEMENT DEPARTMENT		-	7,343	7,120	1,062	6,058
TOTAL GENERAL FUND REVENUES		786,760	718,720	553,741	700,468	(146,727)
TOTAL GENERAL FUND EXPENDITURES		774,932	791,898	675,179	515,567	159,612
GENERAL FUND NET INCOME/LOSS		11,829	(73,178)	(121,438)	184,901	(306,339)

12 - UTILITY TAX FUND

REVENUES						
12-00-4140.10	TELECOMMUNICATIONS TAX	16,232	14,000	11,667	11,551	116
12-00-4140.30	COM ED - UTILITY TAX	33,440	30,000	25,000	24,219	781
12-00-4140.40	NICOR GAS - UTILITY TAX	17,053	15,000	12,500	11,323	1,177
12-00-4746	POLICE GRANTS	8,586	-	-	100	(100)
12-00-4750	VEHICLE LOAN PROCEEDS	37,000	-	-	-	-
12-00-4751	DEKALB COUNTY COMMUNITY GRANT	-	10,000	10,000	10,000	-
12-00-4800	INTEREST INCOME	9,533	8,000	6,667	106	6,561
12-00-4992	TRANSFER FROM GENERAL FUND	5,000	5,000	5,000	6,331	(1,331)
** TOTAL REVENUE		126,845	82,000	70,833	63,629	7,205
EXPENDITURES						
12-00-5992	TRANSFER TO WATER & SEWER FUND	59,000	59,000	59,000	29,500	29,500
12-00-5993	TRANSFER TO WATER IMPROVEMENT	12,237	12,426	12,426	12,426	0
12-00-5999	TRANSFER TO OTHER FUNDS	-	100,000	-	-	-
12-00-8102	CIVIC CENTER IMPROVEMENTS	7,361	-	-	-	-
12-00-8401	POLICE VEHICLE	43,865	-	-	-	-
12-00-8413	POLICE GRANT PURCHASES	9,321	-	-	764	(764)
12-00-8420	POLICE VEHICLE LOAN - PRINCIPAL	7,936	5,433	5,433	5,433	0
12-00-8421	POLICE VEHICLE LOAN - INTEREST	373	77	77	78	(1)
12-00-8425	DEKALB COUNTY COMMUNITY GRANT EXPENSES	-	10,000	10,000	-	10,000
12-00-8426	POLICE VEHICLE LOAN - PRINCIPAL	9,777	12,274	10,205	10,204	0
12-00-8427	POLICE VEHICLE LOAN - INTEREST	611	549	481	481	(0)
** TOTAL EXPENDITURES		150,482	199,759	97,622	58,886	38,735
UTILITY TAX FUND NET INCOME/LOSS		(23,637)	(117,759)	(26,788)	4,743	(31,531)

13 - TIF DISTRICT FUND

REVENUES						
13-00-4110	TIF TAX - DEKALB CO.	12,161	12,000	12,000	13,573	(1,573)
13-00-4120	TIF TAX - KANE CO.	77,666	80,000	80,000	210,362	(130,362)
** TOTAL REVENUE		89,827	92,000	92,000	223,935	(131,935)
EXPENDITURES						
13-00-5350	AUDIT EXPENSE	-	260	260	260	-
13-00-8417	TIF LEGAL FEES	6,924	7,500	5,625	6,024	(399)
13-00-8418	TIF IMPROVEMENTS	-	15,930	15,930	-	15,930
13-00-8430	PROPERTY ASSEMBLY	-	-	-	1,000	(1,000)
** TOTAL EXPENDITURES		6,924	23,690	21,815	7,284	14,531

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2020 - February 28, 2021

		FY 2020 Actuals	FY 2021 Budget	Budget May 20 - Feb 21	Actual Totals for May 20 - Feb 21	Variance to Budget
TIF DISTRICT FUND NET INCOME/LOSS		82,903	68,310	70,185	216,651	(146,466)
15 - ROAD & BRIDGE FUND						
REVENUES						
15-00-4100	VEHICLE LICENSE FEES	20,045	24,000	24,000	24,875	(875)
15-00-4110	REAL ESTATE TAX-DEKALB COUNTY	4,731	4,500	4,500	3,932	568
15-00-4120	REAL ESTATE TAX-KANE COUNTY	20,904	20,000	20,000	21,384	(1,384)
15-00-4260	VIRGIL TWSP. REPLACE. TAX	274	250	208	251	(43)
15-00-4652.01	ROADS DEVELOPMENT CONTRIB - SETTLEMENT	-	3,000	3,000	1,500	1,500
15-00-4652.02	ROADS DEVELOPMENT CONTRIB - SQUIRE'S CROSS	-	9,000	9,000	3,000	6,000
15-00-4652.03	ROADS DEVELOPMENT CONTRIB - HERITAGE HILLS	-	-	-	7,500	(7,500)
15-00-4800	INTEREST INCOME	1,317	1,000	833	-	833
** TOTAL REVENUE		47,271	61,750	61,542	62,442	(900)
EXPENDITURES						
15-00-5100	GENERAL SUPPLIES	554	500	500	-	500
15-00-5320	ENGINEERING SERVICES	15,815	41,285	41,285	-	41,285
15-00-5620	STREET MAINTENANCE	44,700	38,000	38,000	40,078	(2,078)
15-00-5900	OTHER EXPENSES	96	500	500	-	500
** TOTAL EXPENDITURES		61,165	80,285	80,285	40,078	40,208
ROAD & BRIDGE FUND NET INCOME/LOSS		(13,894)	(18,535)	(18,743)	22,364	(41,108)
19 - MOTOR FUEL TAX FUND						
REVENUES						
19-00-4290	STATE OF IL-MOTOR FUEL TAX	48,341	47,822	38,713	67,962	(29,250)
19-00-4800	INTEREST INCOME	3,038	1,000	833	318	515
** TOTAL REVENUE		51,379	48,822	39,546	68,281	(28,735)
EXPENDITURES						
19-00-5200	STREET IMPROVEMENTS	-	140,000	140,000	140,000	-
** TOTAL EXPENDITURES		-	140,000	140,000	140,000	-
MOTOR FUEL TAX FUND NET INCOME/LOSS		51,379	(91,178)	(100,454)	(71,719)	(28,735)
28 - DEVELOPER ESCROW FUND						
REVENUES						
28-00-4940	DEVELOPER RECEIPTS	26,118	10,000	-	-	-
** TOTAL REVENUE		26,118	10,000	-	-	-
EXPENDITURES						
28-00-5320	DEVELOPER LEGAL EXPENDITURES	-	5,000	-	-	-
28-00-5330	DEVELOPER ENGINEERING & ADMIN	26,118	5,000	-	-	-
** TOTAL EXPENDITURES		26,118	10,000	-	-	-
DEVELOPER ESCROW FUND NET INCOME/LOSS		-	-	-	-	-
52 - WATER & SEWER FUND						
REVENUES						
52-00-4170	WATER REVENUE	205,447	212,332	176,943	148,542	28,401
52-00-4171	ALLOCATION OF WATER REVENUE	(13,537)	(13,000)	(10,833)	(9,666)	(1,168)
52-00-4180	SEWER REVENUE	205,183	212,683	177,236	150,516	26,719
52-00-4181	ALLOCATION OF SEWER REVENUE	(13,422)	(13,000)	(10,833)	(9,603)	(1,230)
52-00-4190	PENALTIES	5,405	6,000	5,000	5,759	(759)
52-00-4200	TURN ON/OFF REVENUE	450	500	400	-	400
52-00-4200.01	THE SETTLEMENT - TURN ON/OFF REVENUE	200	200	200	400	(200)
52-00-4200.02	SQUIRE'S CROSSING - TURN ON/OFF REVENUE	900	600	600	200	400
52-00-4200.03	HERITAGE HILLS - TURN ON/OFF REVENUE	100	-	-	500	(500)
52-00-4300.01	METER FEES - SETTLEMENT	688	688	688	1,376	(688)
52-00-4300.02	METER FEES - SQUIRE'S CROSSING	3,096	2,064	2,064	688	1,376
52-00-4300.03	METER FEES - HERITAGE HILLS	344	-	-	1,721	(1,721)
52-00-4460.01	SEWER INSPECT - SETTLEMENT	400	400	400	800	(400)
52-00-4460.02	SEWER INSPECT - SQUIRE'S CROSSING	1,800	1,200	1,200	400	800
52-00-4460.03	SEWER INSPECT - HERITAGE HILLS	200	-	-	1,000	(1,000)
52-00-4800	INTEREST INCOME	7,116	6,000	5,000	-	5,000
52-00-4900	OTHER REVENUE	180	200	167	120	47
52-00-4994	TRANSFER FROM UTILITY TAX	59,000	59,000	59,000	29,500	29,500
** TOTAL REVENUE		463,550	475,866	407,231	322,253	84,978

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2020 - February 28, 2021

		FY 2020 Actuals	FY 2021 Budget	Budget May 20 - Feb 21	Actual Totals for May 20 - Feb 21	Variance to Budget
10 - WATER DIVISION EXPENDITURES						
52-10-5010	WAGES	24,763	37,192	30,090	27,620	2,469
52-10-5020	SOCIAL SECURITY EXPENSE	2,125	3,091	2,500	2,332	168
52-10-5030	PENSION EXPENSE	800	1,270	1,019	970	48
52-10-5040	EMPLOYEE MEDICAL INSURANCE	2,128	3,212	2,585	2,429	156
52-10-5100	GENERAL SUPPLIES	149	400	333	311	23
52-10-5105	METERS	4,238	5,000	4,167	4,080	87
52-10-5110	CHEMICALS	18,301	18,000	15,000	13,212	1,788
52-10-5120	POSTAGE	1,010	2,000	1,667	615	1,052
52-10-5250	GASOLINE & FUEL	1,012	1,500	1,250	928	322
52-10-5320	ENGINEERING	312	250	208	-	208
52-10-5330	LEGAL EXPENSE	-	250	208	-	208
52-10-5335	TEST EXPENSE	2,283	3,000	2,500	1,879	621
52-10-5375	ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	13,542	13,540	2
52-10-5390	OTHER PROFESSIONAL SERVICES	16,010	24,672	21,639	21,958	(320)
52-10-5550	SOFTWARE EXPENSE	975	1,000	1,000	975	25
52-10-5600	MAINTENANCE & REPAIR	43,584	47,900	39,917	40,066	(149)
52-10-5700	TELEPHONE	778	900	750	658	92
52-10-5730	UTILITIES	19,251	18,000	15,000	14,764	236
52-10-5740	JULIE LOCATES	248	250	250	195	55
52-10-5870	IEPA LOAN - PRINCIPAL	53,478	54,918	54,918	27,277	27,641
52-10-5880	IEPA LOAN - INTEREST	5,408	4,162	4,162	2,263	1,899
52-10-5886	IEPA LOAN - WATERMAIN	27,112	27,738	27,738	27,738	-
52-10-5888	IEPA LOAN - WATERMAIN	9,713	9,366	9,366	9,366	-
52-10-5900	OTHER EXPENSE	75	500	417	81	336
52-10-8215	VEHICLE PURCHASE	22,477	-	-	-	-
** TOTAL WATER EXPENDITURES		272,480	280,821	250,225	213,256	36,969
20 - SEWER DIVISION EXPENDITURES						
52-20-5010	WAGES	21,163	33,479	26,996	24,678	2,318
52-20-5020	SOCIAL SECURITY EXPENSE	1,816	2,782	2,242	2,083	159
52-20-5030	PENSION EXPENSE	637	1,108	884	840	44
52-20-5040	EMPLOYEE MEDICAL INSURANCE	1,796	2,882	2,310	2,167	143
52-20-5100	GENERAL SUPPLIES	149	250	208	-	208
52-20-5110	CHEMICALS	-	250	208	-	208
52-20-5120	POSTAGE	810	1,000	833	555	278
52-20-5250	GASOLINE & FUEL	393	750	625	361	264
52-20-5320	ENGINEERING	142	250	208	-	208
52-20-5330	LEGAL EXPENSE	-	250	208	613	(404)
52-20-5335	TEST EXPENSE	-	1,600	1,333	-	1,333
52-20-5375	ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	13,542	13,540	2
52-20-5390	OTHER PROFESSIONAL SERVICES	15,622	24,672	21,639	21,958	(320)
52-20-5400	PERMIT EXPENSE	2,500	2,500	2,500	2,500	-
52-20-5550	SOFTWARE EXPENSE	975	1,000	1,000	975	25
52-20-5600	MAINTENANCE & REPAIR	16,023	20,600	17,167	46,235	(29,068)
52-20-5700	TELEPHONE	1,431	1,500	1,250	1,213	37
52-20-5730	UTILITIES	14,370	13,000	10,833	11,918	(1,085)
52-20-5740	JULIE LOCATES	248	250	250	195	55
52-20-5900	OTHER EXPENSE	75	500	417	81	336
52-20-8215	VEHICLE PURCHASE	22,477	-	-	-	-
** TOTAL SEWER EXPENDITURES		116,878	124,872	104,654	129,912	(25,258)
TOTAL WATER & SEWER FUND EXPENDITURES		389,358	405,693	354,878	343,168	11,711
WATER & SEWER FUND NET INCOME/LOSS		74,193	70,174	52,352	(20,914)	73,267

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2020 - February 28, 2021

		FY 2020 Actuals	FY 2021 Budget	Budget May 20 - Feb 21	Actual Totals for May 20 - Feb 21	Variance to Budget
54 - WATER IMPROVEMENT ACCOUNT						
REVENUES						
54-00-4171	ALLOCATION OF WATER REVENUE	13,537	13,000	10,833	9,666	1,168
54-00-4430.01	WATER CONNECTION - THE SETTLEMENT	5,000	5,000	5,000	10,000	(5,000)
54-00-4430.02	WATER CONNECTION - SQUIRE'S CROSSING	22,500	15,000	15,000	5,000	10,000
54-00-4430.03	WATER CONNECTION - HERITAGE HILLS	2,500	-	-	12,500	(12,500)
54-00-4650.01	IMPACT FEES - THE SETTLEMENT	7,258	7,498	7,498	14,744	(7,245)
54-00-4650.02	IMPACT FEES - SQUIRE'S CROSSING	29,912	20,245	20,245	6,748	13,497
54-00-4650.03	IMPACT FEES - HERITAGE HILLS	3,665	-	-	18,746	(18,746)
54-00-4800	INTEREST INCOME	4,039	3,000	2,500	1	2,499
54-00-4880	RIVERBOAT GRANT FUNDS	-	17,500	-	-	-
54-00-4994	TRANSFER FROM UTILITY TAX FUND	12,237	12,426	12,426	12,426	0
** TOTAL REVENUE		100,648	93,669	73,503	89,830	(16,328)
EXPENDITURES						
54-00-5320	ENGINEERING SERVICES	4,250	25,000	25,000	2,975	22,025
54-00-5330	LEGAL EXPENSE	-	-	-	131	(131)
54-00-5600	WATER IMPROVEMENT REPAIRS & MAINTENANCE	-	57,135	57,135	7,300	49,835
54-00-5900	OTHER EXPENSE	-	-	-	135	(135)
54-00-8205	WATERMAIN LOAN PAYMENT - PRINCIPAL	11,531	12,056	12,056	12,056	0
54-00-8207	WATERMAIN LOAN PAYMENT - INTEREST	580	370	370	370	(0)
** TOTAL EXPENDITURES		16,361	94,561	94,561	22,967	71,594
WATER IMPROVEMENT NET INCOME/LOSS		84,287	(892)	(21,058)	66,864	(87,922)
56 - SEWER IMPROVEMENT ACCOUNT						
REVENUES						
56-00-4181	ALLOCATION OF SEWER REVENUE	13,422	13,000	10,833	9,603	1,230
56-00-4420	SEWER TAP	-	-	-	750	(750)
56-00-4420.01	SEWER TAP - SETTLEMENT	1,500	1,500	1,500	3,000	(1,500)
56-00-4420.02	SEWER TAP - SQUIRE'S CROSSING	6,750	4,500	4,500	1,500	3,000
56-00-4420.03	SEWER TAP - HERITAGE HILLS	750	-	-	3,750	(3,750)
56-00-4650	IMPACT FEES	-	-	-	3,749	(3,749)
56-00-4650.01	IMPACT FEES - THE SETTLEMENT	7,258	7,498	7,498	14,744	(7,245)
56-00-4650.02	IMPACT FEES - SQUIRE'S CROSSING	32,912	22,495	22,495	7,498	14,997
56-00-4650.03	IMPACT FEES - HERITAGE HILLS	3,665	-	-	18,746	(18,746)
56-00-4800	INTEREST INCOME	7,570	7,000	5,833	3	5,830
** TOTAL REVENUE		73,827	55,993	52,660	63,344	(10,684)
EXPENDITURES						
56-00-5600	MAINTENANCE & REPAIR	-	37,817	37,817	-	37,817
** TOTAL EXPENDITURES		-	37,817	37,817	-	37,817
SEWER IMPROVEMENT NET INCOME/LOSS		73,827	18,177	14,844	63,344	(48,500)
70 - SCHOOL LAND CASH FUND						
REVENUES						
70-00-4100.01	SCHOOL CONTRIBUTION - SETTLEMENT	4,400	4,400	4,400	8,800	(4,400)
70-00-4100.02	SCHOOL CONTRIBUTION - SQUIRE'S CROSSING	28,800	19,200	19,200	6,400	12,800
70-00-4100.03	SCHOOL CONTRIBUTION - HERITAGE HILLS	2,200	-	-	11,000	(11,000)
70-00-4100.99	SCHOOL CONTRIBUTIONS RECLASSIFIED	(35,400)	(23,600)	(23,600)	-	(23,600)
** TOTAL REVENUE		-	-	-	26,200	(26,200)
EXPENDITURES						
70-00-5930	PAYMENT TO SCHOOLS	-	-	-	29,400	(29,400)
** TOTAL EXPENDITURES		-	-	-	29,400	(29,400)
SCHOOL LAND CASH NET INCOME/LOSS		-	-	-	(3,200)	3,200
GRAND TOTALS						
GRAND TOTAL REVENUE		1,766,226	1,638,821	1,351,056	1,620,381	(269,326)
GRAND TOTAL EXPENSES		1,425,340	1,783,702	1,502,157	1,157,349	344,808
GRAND TOTAL NET INCOME / LOSS		340,887	(144,881)	(151,101)	463,032	(614,133)

Estimated Fund Balance
through February 28, 2021

	Beginning Balance 05/01/20	Revenues FY21	Expenditures FY21	Ending Balance	Est Balance Budget as of 04/30/21	Better/(Worse)
General Fund	\$300,016	\$700,468	\$515,567	\$484,917	\$221,103	263,814
Other Funds:						
Utility Tax Fund	537,148	63,629	58,886	541,891	412,936	128,955
TIF District Fund	169,667	223,935	7,284	386,318	237,977	148,341
Road & Bridge Fund	56,176	62,442	40,078	78,540	37,650	40,890
Motor Fuel Tax Fund	195,075	68,281	140,000	123,356	100,116	23,240
Totals	958,066	418,287	246,248	1,130,105	788,679	341,426
Water & Sewer Funds						
Water & Sewer Operating Fund	485,762	322,253	343,168	464,847	541,714	(76,867)
Water Improvement Fund	285,168	89,830	22,967	352,031	248,864	103,167
Sewer Improvement Fund	463,666	63,344	-	527,010	468,112	58,898
Totals	1,234,596	475,427	366,135	1,343,888	1,258,690	85,198
Village Totals	\$2,492,678	\$1,594,182	\$1,127,950	\$2,958,910	\$2,268,472	690,438

Estimated Cash Balances for February 28, 2021

	02/01/21 Balance	Misc	Transfers & Deposits	Manual Checks and Tax Pymts	Payroll	02/28/21 Check Run	Estimated 02/28/21 Balance	
Old Second Checking	187,803.25		20,469.45	(14,843.53)	(23,256.37)	(26,085.58)	144,087.22	0.00%
First Midwest	335,474.41						335,474.41	0.40%
TIF Funds	389,516.64		(3,198.54)				386,318.10	0.00%
Illinois Funds	2,035,697.83		36,794.82				2,072,492.65	0.10%
First Midwest CD	37,000.00						37,000.00	0.50%
	2,985,492.13	0.00	54,065.73	(14,843.53)	(23,256.37)	(26,085.58)	2,975,372.38	



Village of Maple Park


302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

MEMORANDUM

TO: Village President and Board of Trustees
FROM: Village Administrator Dawn Wucki-Rossbach 
DATE: February 23, 2021
SUBJECT: **RESOLUTION 2021-06 - RESOLUTION APPROVING THE REVISED MAPLE PARK TAX INCREMENT FINANCE (TIF) DISTRICT POLICY**

ORDINANCE 2021-03 – ORDINANCE APPROVING AND ADOPTED THE MAPLE PARK TIF DISTRICT GENERAL IMPROVEMENTS ASSISTANCE GRANT PROGRAM

BACKGROUND

On August 4, 2020, the Village Board approved Resolution 2020-16, which approved the TIF District Policy for the Village of Maple Park. On November 3, 2021, the Board approved a revised TIF District Policy that included a change in the review process and moving implementation of the General Assistance Improvement Grant (GIAG) Program from Fiscal Year 2024 to Fiscal Year 2021.

As the Village moves forward with TIF District projects, Staff has discussed the GIAG Program and processing TIF District invoices with our TIF consultant. The TIF consultant recommended that an ordinance officially approve the General Improvements Assistance Grant (GIAG) Program so that the Village will not need to have an ordinance for each grant application that is approved by the Village. The GIAG Program narrative also required one (1) change, the addition of the statement that all projects must pay Prevailing Wages for grant projects. By approving Ordinance 2021-03, the Village Board is officially adopting the GIAG Program.

The consultant also recommended revising the GIAG Application to include a “Village Office Use Only” section and a “Project Acceptance” section. These sections assist the Village in tracking a GIAG Application through the application process, verification of project completion and when grant payments are made.

Because the GIAG Program narrative and Application have been revised it is necessary to include these revisions in the TIF District Policy. The TIF District Policy has been revised to reflect these changes. By approving Resolution 2021-06, the Board is approving the revised TIF District Policy.

RECOMMENDATION

That the Village Board review and approved Resolution 2021-06 Approving the Revised Maple Park TIF District Policy and Ordinance 2021-03 Approving and Adopting the General Improvements Assistance Grant Program.

Attachments

Resolution 2021-06 Approving the Revised Maple Park TIF District Policy

03-02-21 TIF District Policy

Ordinance 2021-03 Approving and Adopting the General Improvements Assistance Grant Program

RESOLUTION 2021-06

**A RESOLUTION APPROVING THE REVISED MAPLE PARK TAX
INCREMENT FINANCE (TIF) DISTRICT POLICY**

WHEREAS the Village of Maple Park ("The Village") adopted and approved a Tax Increment Allocation Financing and the Redevelopment Project Area for the Maple Park Tax Increment Financing ("TIF") District; and,

WHEREAS, the President and Board of Trustees of the Village of Maple Park believes it is in the best interest of the health, safety, and welfare of its citizenry to move the TIF District forward by approving a TIF District Policy that will assist in the implementation of this economic development tool; and,

WHEREAS, the TIF District Policy will serve as a guideline to the Village and to private development the types of redevelopment projects that may be eligible for TIF Funds and,

WHEREAS, the Village Board approved the Resolution 2020-16 approving the TIF District Policy on August 4, 2020 and a revised TIF District Policy that reflected a revised TIF District General Improvement Assistance Grant (GIAG) application process and that the GIAG Program begins in Fiscal Year 2021 on November 3, 2020; and,

WHEREAS, the TIF District Policy now reflects an update to the GIAG application process, which requires participants to pay Prevailing Wages for their projects and creates a "Village Office Use" section whereby the approval process for the application is tracked and the Village's TIF Administrator acknowledges "Project Acceptance."

NOW, THEREFORE, BE IT RESOLVED by the President and the Board of Trustees for the Village of Maple Park, DeKalb and Kane Counties, Illinois, as follows:

Section 1. The Village Board approves the revised Tax Increment Finance (TIF) District Policy

PASSED by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at its regular Board meeting held on March 2, 2021.

Ayes: _____

Nays: _____

Absent: _____

(SEAL)

Kathleen Curtis, Village President

ATTEST:

Theresa D'Amato, Village Clerk

Village of Maple Park



Tax Increment Finance (TIF) District Policy

Revised March 2, 2021

**VILLAGE OF MAPLE PARK
TAX INCREMENT FINANCE (TIF) DISTRICT POLICY
TABLE OF CONTENTS**

WHAT IS TIF?	1
TIF Authority	2
Purpose	2
“But For” TIF	2
TIF REDEVELOPMENT GOALS AND OBJECTIVES	2
WHAT REDEVELOPMENT IS TIF ELIGIBLE?	3
TYPES OF INCENTIVES	5
ATTACHMENT A – TIF District Map	Error! Bookmark not defined.0
ATTACHMENT B – TIF Infrastructure Project Priority List	11
ATTACHMENT C - General Improvements Assistance Grant Program	13
ATTACHMENT D – TIF Financing Application	19



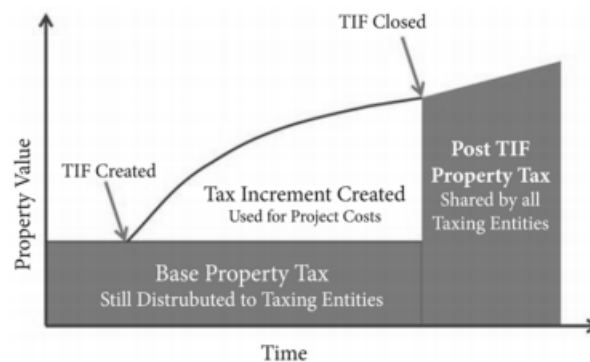
Village of Maple Park

TAX INCREMENTAL FINANCE POLICY

WHAT IS TIF?

A Tax Increment Finance (TIF) is an economic development funding tool used to stimulate redevelopment in the areas with blight where redevelopment would be unlikely without some form of government stimulus. TIF Districts can also be used to provide public improvements such as water and sanitary systems or street improvements. These public improvements, combined with expected private investment, work together to revitalize properties inside the district.

When a TIF District is created property owners within the district continue to pay the same property tax rates as those outside the district. The difference (increment) is the tax collected, over and above the “base value” and that increment is what is placed into a separate fund that is used to pay project costs. The TIF District does not generate the increment through additional taxes. Once all costs incurred by the creation of the TIF are recouped by the additional increment created, the TIF District is closed, any remaining property taxes will be returned to DeKalb and Kane Counties so that they can be distributed back to the other taxing bodies. Taxing bodies include: fire protection, library and school districts; townships and township road districts; colleges, counties and the State. A TIF District expires 23 years from the date the TIF was enacted through a municipal ordinance. The Village’s TIF District will expire on December 31, 2035, payable through December 31, 2026. From time-to-time the expiration date of a TIF District may be legislatively extended by the State Legislature, as it requires an Amendment to the TIF Act.



TIF funds can be used to finance public infrastructure projects such as a wastewater treatment plant and sanitary sewer system improvements; a new water tower and water system improvements; the construction of parking lots and/or decks and of course it can be used for street and storm sewer improvements. It can be used to assist existing business/property owners in rehabilitating their

buildings through façade or lighting improvement programs. It can also be used to assist the redevelopment of the land located within the TIF District. Redevelopment may include assistance to businesses looking to relocate and locate new commercial, light industrial, retail, residential, senior and elder assisting living facilities in Maple Park.

TIF Authority

The State of Illinois permits the formation of a TIF District pursuant to the Tax Increment Allocation Redevelopment Act, 65 ICL 5/11-74.4 *et seq.*

On January 3, 2012, the Village of Maple Park enacted the following ordinances establishing the TIF District. Ordinance 2012-01, that approved the Redevelopment Plans and Projects for the Maple Park Tax Increment Finance (TIF) District – Redevelopment Plans and Projects, see the Village’s website for the complete plan; Ordinance 2012-02 Designated the Redevelopment Project Area, see Attachment A; and Ordinance 2012-03 Adopts Tax Increment Finance for the Maple Park Tax Increment Financing District.

Purpose

The purpose of the Maple Park TIF District is to redevelop property that is currently underutilized for residential, commercial and light industrial development. The Redevelopment Plan allows the Village the ability to alleviate and/or remove blighted conditions such as the lack of public infrastructure or to repair/replace infrastructure that is in poor condition and it allows for public and private redevelopment projects that will benefit from tax increment financing.

“But For” TIF

The fundamental principle and one which the Village of Maple Park must determine based on the information submitted by the property owners/developers is that the project would not occur “but for” the assistance provided through Tax Incremental Financing. The burden is on the property owner/developer to make their case and not for the Village to make their case for owner/developer. Should the Village determination that the “but for” not be made, Tax Incremental Financing for the project cannot be approved.

TIF REDEVELOPMENT GOALS AND OBJECTIVES

The Maple Park TIF District Redevelopment Plan is expected to include, but is not limited to, the following general long-term goals and objectives:

1. Eliminate or reduce those conditions which qualify the Redevelopment Project Area as a Combination of Blighted and Conservation Areas.

2. Facilitate the completion of necessary public infrastructure to encourage residential, commercial and light industrial development within the Village of Maple Park.
3. Extend/upgrade storm drainage and sanitary sewer lines throughout the Area.
4. Improve and update antiquated and/or inadequate water lines, mains and distribution systems.
5. Improve and update streets, street lighting, landscaping, curbs, alleys, parks, public green space, recreational amenities, sidewalks, bike paths and other pedestrian walkways throughout the Redevelopment Project Area.
6. Leverages the maximum amount of non-Village funds into a development or redevelopment project back into the community.
7. Enhance the tax base for the Village and other taxing districts through coordinated, comprehensive planning efforts by either the public or private sectors which focus on efforts to improve infrastructure, property reuse, and the upgrade of existing buildings.
8. Attract new commercial development which complies with Village zoning and land use ordinances, increases assessed valuations and enhances the real estate tax base for the Village and creates additional employment opportunities within the community.
9. Attract tourism and retail/commercial businesses through the use of financial incentives offered by Tax Increment Financing and, thereby, increase retail business activity which will lead to an increase in municipal sales taxes for the Village.
10. Further improve the overall quality of life, health and well-being of the community.

WHAT REDEVELOPMENT IS TIF ELIGIBLE?

TIF eligible project costs are defined by Illinois State Statute, 65 ILCS 5/11-74.4-1 through 11-74.4-11. The Village believes that redevelopment within the TIF District Area would not occur without the use of tax increment financing; therefore, the Village plans to offer incentives to potential developers in order to encourage commitment and new private investment during the life of the TIF District. For specific incentive information, please refer to the Maple Park TIF District Redevelopment Plan dated January – 2012. Public and private projects that are in the Village's TIF Plan include, but are not limited to the following types of projects:

1. Public Infrastructure improvements that includes: Streets, sidewalks, curbs; water lines/mains and water treatment facility; sanitary sewer lines, lift stations and wastewater treatment facility; storm sewer and drainage facilities (retention ponds and detention basins); new municipal building, engineering, architectural, legal, administrative costs; other professional development, economic development staff, property assembly costs and marketing and capital costs of other taxing districts.

The Village Board shall establish a TIF Infrastructure Project Priority List (Attachment B.) The list shall be reviewed and may be modified from time-to-time based on project completion and a “pay-as-you-go,” strategy; however, that does not prevent the Village Board from issuing general obligation, revenue or other types of bonds to finance the work.

2. Commercial projects that consist of new building or rehabilitation or renovation of an existing commercial building.
3. Commercial General Merchandise projects that consist of new retail facilities requiring an investment between \$500,000 to \$3,000,000.
4. Commercial Convenience Store/Restaurant I project consists of a chain of convenience store/fast food facilities that employs at least three (3) supervisory personnel and 50 – 60 food service workers.
5. Commercial Restaurant II and III projects that construct or renovate an existing building and will employ at least two (2) supervisory personnel and 30 – 340 food service workers.
6. Commercial/Retail Strip Development project that requires a total investment that is projected to be \$5,000,000.
7. Commercial Hotel/Motel project that consists of 80 plus rooms, including a small meeting facility.
8. Commercial Storage/Mini-Warehouse projects that includes enclosed and/or outdoor miniature warehouse units.
9. Commercial Rehabilitation/Renovation for approximately ten (1) properties involving façade renovations, structural rehabilitation/expansion and other repairs to the existing buildings and facilities.
10. Light Industrial projects that consist of the construction of manufacturing facilities starting at 5,000 square feet to 100,000 square feet and employ between 10 and 75 employees or more.
11. Residential Townhome/Apartment Complex projects between 24 to 48 units with an average fair market value of \$150,000.
12. Residential Single-Family Housing Development between 100 to 400 homes phased in over a period between 10 and 15 years.
13. Residential Duplex projects that consist of 100 duplex units with a average fair market value of \$125,000.

14. Senior Living Facility project that consists of 65 senior housing units and facilities with an average fair market value of \$155,000.
15. Elder Assisted/Supportive Living Facility that consists of 10 private pay and 10 government subsidized housing units.
16. Residential Rehabilitation/Renovation projects that consist of approximately 24 residential buildings and includes work for such things as exterior siding, roof or other structural repairs.

Project must comply with the following:

- Land use as identified in the Zoning and Subdivision Ordinances.
- Certification of “No Displacement of Residential Units.”
- Commitment to fair employment.
- Will require a total investment of the developer of a certain dollar amount or higher, based on the type of project.
- Must generate an increase in real estate tax increment over the life of the TIF District.
- And, depending on the project, must generate a new municipal sales tax increment over the life of the TIF District.

TYPES OF INCENTIVES

The following is a list of potential incentives the Board may consider. Not all incentives will be appropriate for all projects and some projects may necessitate creative incentives that may not be listed below.

- Tax Increment Financing
- General Improvements Assistance Grant Program, see Attachment C – For existing commercial establishments located in the Village of Maple Park
- Other –
 - Use of Village property and/or right-of-way for development at a reduced or no cost, excluding previously vacated right-of-way.
 - Contribution toward public improvements or infrastructure
 - Fee waivers for zoning, permits, etc.
 - Cooperative provision of municipal services

The Village reserves the right to deny any request for TIF assistance. There many important criteria and considerations that must be taken into account when evaluating possible TIF projects. The following a list of criteria a developer, business owner or resident, should take into account when developing a request for TIF assistance and the Village Board should consider when determining when TIF assistance is warranted:

- Village incentives shall be limited to the minimum amount necessary to make the project feasible. Assistance will not be provided solely to increase the developer or business

owner's profit margin. It is up to the Village's discretion to determine how many, if any assistance is necessary to make the project feasible;

- The applicant shall demonstrate that the project would not otherwise take place "but for" the incentive;
- A maximum dollar amount and term will be determined. The level of assistance should be awarded at the lowest possible level in the least amount of time by maximizing the use of private debt and equity financing first;
- All projects shall be reviewed on a case-by-case basis. Meeting all the criteria for TIF assistance does not guarantee that assistance will be awarded, nor does the approval or denial of one (1) project set a precedent for approval or denial of another;
- Assistance will be provided by a "pay-as-you-go" method. Up-front financing requests will be considered on a case-by-case basis provided there is sufficient increment generation to meet initial financing and debt service costs;
- Assistance for land/property purchases will not exceed the fair market value of the property. The Village will hire an independent appraiser and the appraisal cost will be reimbursed by the developer;
- Assistance shall not be provided for projects that would result in extraordinary demands on Village infrastructure or services;
- The developer is responsible for providing any additional information, such as market and feasibility studies, and appraisals, which the Village deems necessary to review the need for TIF assistance;
- The developer owner must provide adequate financial guarantees and enter into a TIF Assistance/Developer Agreement with performance measures that ensure completion of the project, and are not limited to letters of credit, cash escrow and personal guarantees. The developer must also demonstrate to the Village's satisfaction, the ability to construct, operate and maintain the proposed project;
- All projects must demonstrate the probability of economic success. The developer shall submit to the Village preliminary sales, data projections, and/or pro forma analyses concerning the subject site. The Village will hire an independent consultant to verify the developer's submissions and the resulting cost will be reimbursed by the developer through an escrow;
- The developer must retain ownership of the overall project until final completion. For projects intended as for-sale developments, individual condominium units may be sold as they are completed. For all other projects, the developer must retain ownership at least long enough to complete the project (as evidenced by the issuance of a final certificate of occupancy), stabilize its occupancy, establish project management and initiate property tax payments based on the increased project value;
- The Village will not provide mortgage guarantees.

Exceptions to TIF Policy. Village reserves the right to amend, modify, or withdraw these policies or require additional statements or information as deemed necessary. Any party requesting waiver from the guidelines found herein or on any other forms provided for TIF assistance may do so on forms provided by the Village with the burden being on the requestor to demonstrate that the exception to these policies is in the best interests of the Village.

TIF SUBMITTAL GUIDELINES

The Village requires certain information from every applicant requesting TIF Funds. The information the Village requests is critical in order to allow the Village to make proper informed decisions. Existing commercial businesses that are interested in making improvements to their interior and exterior façade shall complete the Village of Maple Park General Improvements Assistance Grant Program Application, Attachment C. All General Improvement Assistance Grant Program applications for TIF Funding are on a first come, first serve basis and shall follow the review process identified in Attachment D.

New redevelopment applications for TIF Funding that do not qualify for the General Improvement Assistance Grant Program are also on a first come, first serve basis and shall follow the process listed below.

1. Pre-application meeting is held between developer and the Village;
2. A Tax Increment Financing Application, see Attachment D, is submitted by the developer to the Village;
3. Village Management, and it chosen consultant(s) will conduct a review of the submitted documentation –
 - A. Calculate potential sales tax, property tax, utility tax, water revenue, miscellaneous one-time fees (building permits, fee-in-lieu charges, water and sanitary sewer connection fees, etc.)
 - B. Determine if there are any State or County incentives available to coordinate a joint incentive package;
4. Presentation of request, management and analysis and recommendation to the Committee of the Whole;
5. Village Management prepares draft TIF Assistance/Developer Agreement as recommended by the Committee of the Whole; if applicable;
6. The Committee of the Whole recommendation, management recommendation, and draft TIF Assistant/Developer Agreement is forwarded to the Village Board, if applicable; and
7. Village Board Meeting for final consideration of TIF assistance request.
8. Execution of the TIF Assistance/Developer Agreement between the Village and Developer.
9. TIF Assistance/Developer Agreements shall include the following provisions:
 - A. Reimbursement for Failure: The TIF Assistance/Developer Agreement will contain a claw-back provision to the Village for reimbursement of a pro-rates share of the assistance based on specific time periods should a developer associated with the assistance cease to operate during the terms of the agreement or another specified period of time;

- B. Look-Back Provision: The look back mandates a developer to provide the Village or its Financial/Municipal Advisor with evidence of its annualized cumulative internal rate of return on the investment (IRRI) at specified periods of time after project completion. The IRRI shall be calculated with equity, revenues, and expenses in accord with generally accepted accounting principles.

When the developer owns the subject property and rents space to tenants, supporting documentation shall include certified records of project costs and revenues including lease agreements and sales on a per square foot basis. If the records indicate that the developer has received a higher return on equity, a higher return on cost, or a higher internal rate of return than originally proposed to the Village at the time of development agreement, the developer and the Village shall split, on a 50/50 basis, the increase above the originally projected rates of return.

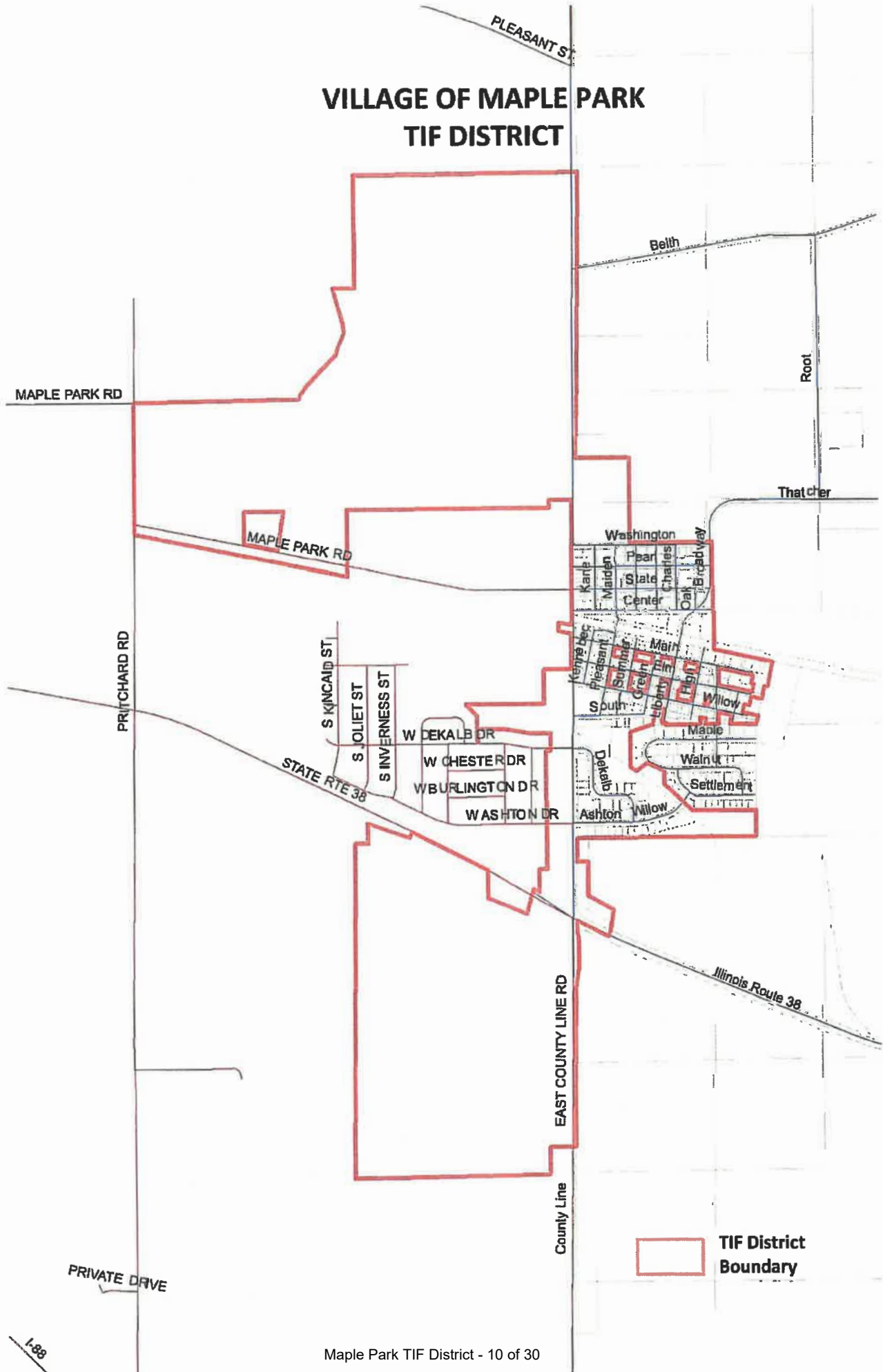
When the subject property is a for-sale development and the IRRI cannot be completed, the developer is to provide financial data after the project is completed. This shall include a calculation of profit on total development costs minus the TIF assistance. If the financial records indicate that the developer has received a higher return on equity, a higher return on cost, or a higher internal rate of return than originally contemplated at the time of development agreement approval, the developer and the Village shall split, on a 50/50 basis, any increase at or above original projected rates of return.

The Village Board has the final authority to negotiate the terms of any economic incentive or to deny approval of an incentive proposal. The proceeding guidelines do not limit Village Board action.



VILLAGE OF MAPLE PARK
ATTACHMENT A – TIF DISTRICT MAP

VILLAGE OF MAPLE PARK TIF DISTRICT





VILLAGE OF MAPLE PARK

ATTACHMENT B – TIF INFRASTRUCTURE PROJECT PRIORITY LIST

VILLAGE OF MAPLE PARK TIF DISTRICT - PUBLIC INFRASTRUCTURE PRIORITY LIST

TIF Priority #	Work Area	Category	Fund/Dept. Number	CIP ID #	Description	Manufacturer/ Work To Be Done	Make/Model	Past Fiscal Year - FY2020	Current Fiscal Year - FY2021	Year 2 FY2022	Year 3 FY2023	Year 4 FY2024	Year 5 FY2025
1	WA4	Streets	13-00	TIF-003	Televise, Root Cut, Jet Storm Sewer - Pearl Street				15,930				
2	WA6	WWTP	56-10	WWTP-0002	WWTP Facility (New) - 3.23 Acre Land Purchase, Appraisal, Legal/Closing							275,000	
3	WA1	Water Improv.	54-00	W-0015	Water Tower - Engineering				25,000				
4	WA6	WWTP	56-10	WWTP-0003	WWTP Facility (New) - Engineering/Design/Permitting							125,000	
5	WA1	Water Improv.	54-00	W-0022	Water Tower - Construction							1,825,000	
6	WA6	WWTP	56-10	WWTP-0004	WWTP Facility (New) Construction							5,500,000	
7	WA6	WWTP	56-10	WWTP-0010	Demolish/Remove WWTP Bldg.								
8	WA1	Water	52-10	W-0033	150,000 gallon waterspheroid** - Item #1 Blast Clean/Repaint/Containment; Item #6 Coat Foundation; Item #8 Ring Couplings; Items #11, 12 # 13								193,000
9	WA6	WWTP	56-10	WWTP-0011	Decommission/Remove Cesspools at WWTP							275,000	
10	WA1	Water	52-10	W-0034	150,000 gallon waterspheroid - Items #2 Abrasive Blast Clean; Item #3 Install Clips/Pressure Fitting for Cathodic Protection								22,600
11	WA6	WWTP	56-10	WWTP-0008	WWTP - Generator, ATS, electric, pad, natural gas piping							175,000	
12	WA1	Water	52-10	W-0035	150,000 gallon waterspheroid - Item #4 Blast Clean Pit Pipe/Repaint; Item #5 Repair Spalling Concrete Foundation								5,300
13	WA1	Water	52-10	W-0036	150,000 gallon waterspheroid - Item #7 Install Handrail/Painter's Railing on Roof; Item #9 Replace Globe/Cage for Light Fixture; Item #10 Install Ladder Extension on Condensate Plat.								14,300
14	WA1	Water	52-10	W-0037	150,000 gallon waterspheroid - Item #14 Remove Glandular Expansion Joint Repl. w/Bellows; Item #15 Install AL Cover over Fill/Draw Pipe Insulation.								18,900
15	WA1	Water	52-10	W-0038	150,000 gallon waterspheroid - Item #16 Install Mud Valve; Item #17 Replace Condensate Drain Line								6,600
16	WA4	Admin	01-10	A-0016	Civic Center - Space Needs Study								
17	WA4	Admin	01-10	A-0031	Civic Center - Generator, Pad and ATS						250,000		
18	WA4	Admin	01-10	A-0034	Public Works Garage						120,000		
19	WA4	MFT	19-00	MFT-0005	Maple - Walnut to end of street at corn field	Construction - Pavement							
20	WA3	TIF	13-00	TIF-0002	Wayside Horns	Horn Installation							
21	WA1	Road & Bridge	15-00	RB-0008	Main to Kennebec - Downtown	Parking Study			5,000				
22	WA4	TIF		13-00	TIF-0004 through TIF-0008	General Improvements Assistance Grants - 5 @ \$3,000 ea.			15,000	20,000	15,000	15,000	15,000
									0	55,930	20,000	385,000	275,700



VILLAGE OF MAPLE PARK

ATTACHMENT C – GENERAL IMPROVEMENTS ASSISTANCE GRANT PROGRAM



Village of Maple Park

TIF District General Improvements Assistance Grant Program

Maple Park Tax Increment Financing (TIF) District

In 2012, the Village of Maple Park established its first Tax Increment Financing (TIF) District an effort to stimulate new private investment, encourage economic development and improve public infrastructure. As a result, the Village now offers various ways of helping property owners and/or tenants located within the Maple Park TIF District area to reduce the costs of residential, commercial and industrial redevelopment projects. The *Maple Park General Improvements Assistance Grant Program* is one method of helping existing businesses.

Maple Park General Improvements Assistance Grant Program

PURPOSE:

The primary goal of the Village of Maple Park's *General Improvements Assistance Grant Program* is to visibly enhance, preserve and rehabilitate the commercial properties within Maple Park's Tax Increment Financing (TIF) District, an area which encompasses the historic downtown business district and includes commercial properties located along County Line Road. TIF District was established in 2012 to stimulate private, economic development and while also improving, updating and maintaining our public infrastructure. The Village utilizes TIF resources to annually fund the *Maple Park General Improvements Assistance Grant Program*, hereinafter "Program", which is outlined in this application.

FUNDING:

This grant covers up to 50% of the TIF Eligible Costs and are awarded on a first come, first served basis. Business and property owners within the Maple Park TIF District may be eligible for a maximum \$5,000.00 reimbursement grant. The Applicant is required to match or exceed any awarded program funding through an investment of their own capital toward the project's total cost.

PROPERTY ELIGIBILITY:

To be eligible for reimbursement of project costs under this Program, the following requirements and conditions shall be met:

- The property must be a commercial establishment that is located within Maple Park's TIF District (see TIF boundary map on Village's website www.VillageofMaplePark.org; and Properties must not be in arrears of property assessments, municipal utilities, or taxes; and
- The total project cost must not exceed \$10,000.00; and
- The Applicant must be either (1) the owner of a building within Maple Park's TIF District, or (2) the owner of a business within Maple Park's TIF District, who has a valid lease of at least a 1-year term and has written permission documentation from the property owner allowing them to make changes to the building; and
- The improvement project must be for one or more of the items listed as eligible for reimbursement below; and

- Repair, renovation, or installation projects started prior to the submission of a grant application are ineligible for reimbursement of project costs under this Program; and
- The Property must not have received a grant under this program within the immediately preceding three (3) years.

ELIGIBLE COSTS FOR REIMBURSEMENT:

Grants are issued in the form of reimbursements for eligible expenses once the work has been completed. This program allows for the reimbursement of the following exterior and interior work:

- Driveway/parking lot paving replacement (excluding new lot driveway patching, Sealcoating) must be replacement or resurfacing the entire lot, if less than 2,000 sq. ft., or a minimum of 2,000 sq. ft. if not entire lot.
- Sidewalk replacement (excluding crack repair, maintenance) connecting to adjacent property sidewalks, commercial properties along Main, County Line Road, and Route 38 must be a minimum of 8 ft. wide and extend to the curb and comply with all other Village requirements.
- HVAC Replacement
- Structural Repairs that have framed property unsafe
- Exterior Windows
- Exterior Doors
- Exterior Siding
- Interior ADA Compliance Upgrades
- Major Interior Remodeling, that includes a removal, additions or moving of walls to make space more usable.
- Interior Electrical Upgrade to Bring to Code
- Interior Installation or Fire Suppressions System

INELIGIBLE REIMBURSEMENT COSTS:

- Maintenance
- Painting
- Signage

PROGRAM REVIEW AND APPROVAL PROCESS:

All Applicants are on a first come, first serve basis. Applications are limited to one (1) grant per parcel, per fiscal year (Village of Maple Park's fiscal year is May 1st - April 30th.) The Village has established an initial annual program allocation of \$15,000.00 per fiscal year so Applicants are encouraged to file by December 31 and if approved, execute the improvements as soon as possible. The Village encourages you to employ or purchase services, products and materials available within the Village whenever possible. The Program process is as follows:

1. Application submitted along with required supportive documentation and photographs.
2. Attend Committee of the Whole Meeting, under Finance Items to discuss/answer questions about your application and subject property.
3. At the same meeting, the Committee of the Whole will review your application and either a) ask for clarification and re-submittal, or b) make a decision as to whether to grant or deny "preliminary approval" and recommend to the Village Board that the application is eligible to proceed.
4. Notice to Proceed letter from the Village Clerk. (*Steps 3 & 4 confirm your application's place in line for funding as long as the following steps are completed.*)

5. Applicant will execute improvements within 5-months and be completed within 11-months of Village's notice to proceed. Extension requests must be made in writing. However, the Applicant may risk a depletion of funds within the fiscal year. The Village may modify this timeline on a case-by-case basis based on the project's specific factors.
6. After project is completed, submit "close-out" items to Village Clerk and Committee of the Whole for review and final approval and the next scheduled Committee of the Whole Meeting.
7. "Close-out" items include:
 - Letter stating that the project is now complete and the applicant is seeking reimbursement for a specific dollar amount
 - Written documentation that all inspections have been passed – List the following:
 - Date of Inspection
 - Type of Inspection
 - If the inspection passed or failed (will be validated by the Village)
 - Invoices for purchases of goods/services for project costs – Invoices should be itemized
 - Invoice payment documentation – List the following:
 - Date of Transaction
 - Check # or credit card payment information
 - Bank or credit card statements that confirm payment
 - "After" photos of the completed work – Digital and hard copy should be provided with packet.
8. Applicant is responsible for compliance with the Prevailing Wage Act, if applicable, and holds the Village harmless for the same.
9. Upon recommendation from the Committee of the Whole, the Village Board shall approve the final disbursement of grant reimbursement funds at the following, monthly Village Board Meeting.
10. If the Applicant has not met one or any of these requirements, the Committee of the Whole will re-evaluate the status of the project and may unilaterally rescind or modify the amount of the grant.

For more information and applications relating to the *Maple Park General Improvements Assistance Grant Program* please contact:

Maple Park Village Hall, 302 Willow Street, PO Box 220, Maple Park, IL 60151-0220; Phone (815) 827-3309



TIF District General Improvements Assistance Grant Program Application

Business owners within the Maple Park TIF District may be eligible for a *Maple Park TIF District General Improvements Assistance Grant* to improve deteriorated, structures within the Maple Park TIF District Redevelopment Area. General Improvements Grants for 50% of eligible costs up to \$5,000.00 are awarded on a first come, first served basis and are limited to one grant per property within the immediately preceding three (3) years. The *Maple Park TIF District General Improvements Assistance Grant* program is funded annually by the Village of Maple Park and the Village encourages you to buy within the Village whenever possible.

Name of Business Owner(s): _____ Address: _____
Name of Property Owner(s): _____ Address: _____
Applicant/Contact Person: _____ Address: _____
Applicant Daytime Telephone: _____ E-mail: _____

Property Owner Contact Information, if different from Applicant:

Property Owner Telephone: _____ E-mail: _____

Project Description: _____

Project Street Address: _____ Within TIF District? ☐ YES ☐ NO
Property Tax PIN #: _____ **Tax Bill** Attached? ☐ YES ☐ NO

Required Items to Include with Your Initial Application:

- ✓ Copy of the most recent, paid property tax bill with PIN Number.
- ✓ "Before" photos* of the proposed area(s) of improvement; exterior wall(s), roofs, doorways, etc.
- ✓ On a separate sheet of 8.5" x 11" paper, provide a simple, hand drawn diagram of the building's footprint dimensions. Below each footprint dimension, indicate that respective wall's height (to the best of your ability). Include your name and address on this diagram.
- ✓ Attend TIF Committee Meeting when your project application is an agenda item.

Required Close-Out Items for Final Reimbursement (see General Improvement Assistance Grant Program for full list):

- ✓ All invoices and receipts supporting project costs and accounting records validating payment.
- ✓ "After" photos* of the completed work.
- ✓ If requested, attend TIF Committee Meeting to review and approve project (close-out).

**All photo submissions can be: hard copy prints on regular 8.5 x 11 paper or photographs (3.5x5 or 4x6) The Village reserves the right to request digital files of photographs as well as field verify all submitted dimensions. Net Grant Amount:*

Grant Amount not to exceed \$5,000.00.....\$ _____
Less Application Fee — 5.00
Less Project Inspection Fee _____
Plus Project Inspection Fee Waiver+ _____
Net Grant Amount.....\$ _____

NOTE: Applicant must provide itemized copy of receipts and a copy of most recently paid property tax bill prior to receiving *Maple Park TIF District General Improvement Assistance Grant Funds*. Village will measure the project and require before-and-after photos of the project prior to disbursement of funds.

Business Owner's Signature Date: _____ Village of Maple Park Date: _____

Property Owner's Signature if not the same as above. Date: _____ Maple Park TIF District - 17 of 30

ELIGIBLE ITEMS INCLUDE:

Exterior:

- Driveway/parking lot paving replacement (excluding new lot/driveway patching, Sealcoating) must be replacement or resurfacing the entire lot, if less than 2,000 sq. ft., or a minimum of 2,000 sq. ft. if not entire lot.
- Sidewalk replacement (excluding crack repair, maintenance) connecting to adjacent property sidewalks, commercial properties along Main, County Line Road, and Route 38 must be a minimum of 8 ft. wide and extend to the curb and comply with all other Village requirements.
- HVAC Replacement.
- Structural Repairs that have framed property unsafe.
- Exterior Windows.
- Exterior Doors.
- Exterior Siding (not on the front facade)

Interior:

- ADA Compliance Upgrades.
- Major Interior Remodeling, that includes a removal, additions or moving of walls to make space more usable.
- Electrical Upgrade to Bring to Code.
- Installation or Fire Suppression System.

NON-ELIGIBLE ITEMS:

- Maintenance
- Painting
- Signage

For Village Office Use Only

APPLICATION NO. _____

Date Application Received: ____/____/20____

Signature: _____

Committee of the Whole Recommendation: ☐ YES ☐ NO on ____/____/20____

If Application is not recommended, a written explanation is attached and will be provided to the Applicant. The Applicant may revise and resubmit the Application one (1) time for a second review within ten (10) days, or by ____/____/20____

Completion of the Project inspected and verified on: ____/____/20____

Signature: _____

PROJECT ACCEPTANCE

Pursuant to Ordinance No. 2021-03, the Village of Maple Park, DeKalb and Kane Counties, Illinois, accepts the attached *Maple Park TIF District General Improvements Assistance Grant Program Application* and agrees to pay to the Applicant, _____ Dollars and No Cents (\$_____) upon verified completion of the project from the Maple Park TIF District Special Tax Allocation Fund for TIF Eligible Project Costs incurred as a result of the Project.

The terms and conditions for the Grant shall be as follows:

1. The full Grant amount of \$_____ shall be paid to Applicant/Borrower upon verification of program eligible costs and following approval by the Village's Special TIF Counsel.

Grant Approved by Village Board of Trustees: ☐ Yes or ☐ No on ____/____/20____

APPROVED: _____

ATTEST: _____

Village President - Date: ____/____/20____

Village Clerk – Date: ____/____/20____

Check issued to applicant on ____/____/20____ Check # _____

Signature: _____

☐ File Copy of Application sent to: Jacob & Klein, Ltd. and The Economic Development Group, Ltd., 1701 Clearwater Avenue, Bloomington, IL 61704



VILLAGE OF MAPLE PARK
ATTACHMENT D – TIF FINANCING APPLICATION



TAX INCREMENTAL FINANCING APPLICATION

Please complete and submit the following information to the Village of Maple Park for a more detailed review of the feasibility of your request for Tax Incremental Financing (TIF) assistance. The application is comprised of four parts: 1) Applicant Information, 2) Project/Property Information, 4) Project Budget/Financial Information, and 4) Attachments.

Where there is not enough space for your response or additional information is requested, please use an attachment. Use attachments only when necessary and to provide clarifying or additional information.

The Committee of the Whole reviews all applications for TIF assistance. Failure to provide all required information in a complete and accurate manner could delay processing of your application and the Committee of the Whole reserves the right to reject or halt processing the application for incomplete submittals.

For further information please refer to the "Village of Maple Park Tax Incremental Financing Policy" document.

Applicant Information

Legal Name: _____

Mailing Address: _____

Phone: _____

Email: _____

Legal Entity (check one):
☐ Individual(s) ☐ Joint Tenants ☐ Tenants in Common
☐ Corporation ☐ LLC ☐ Partnership
☐ Other: _____

If not a Illinois corporation / partnership / LLC, state where organized: _____

Will a new entity be created for ownership (check one)? ☐ Yes ☐ No

Principals of existing or proposed corporation / partnership / LLC and extent of ownership interests:

Name	Address	Title	Interest

Is any owner, member, stockholder, partner, officer, or director of any previously identified entities, or any member of the immediate family of any such person, an employee of the Village of Maple Park (check one)? ☐ Yes ☐ No

If yes, give the name and relationship of the employee: _____

Have any of the applicants (including the principals of the corporation / partnership / LLC) ever been charged or convicted of a misdemeanor or felony? ☐ Yes ☐ No

If yes, please furnish details: _____

Project / Property Information

Project Narrative

Overall Project Summary and Objectives: _____

Property Summary:	
Parcel / Land Area:	_____ SF
Building Area:	_____ SF
# of Dwelling Units:	_____
# of Stories:	_____
# of Parking Spaces:	_____

Current and Proposed Uses: _____

Description of End Users: _____

Describe any zoning changes that will be needed: _____

Identify any other approvals, permits, or licenses (i.e. Liquor License, Health Department, etc.): _____

Describe briefly what the project will do for the property and neighborhood: _____

Project Timeline	
Step	Date
Final Plan / Specification Preparation	
Bidding and Contracting	
Firm Financing Approval	
Construction / Rehabilitation	
Landscaping / Site Work	
Occupancy / Lease Up	

Development Team

Developer: _____ Architect: _____

Surveyor: _____ Contractor: _____

Other Members: _____

Describe Development Team expertise and experience in developing similar projects: _____

Other current Development Team projects in development: _____

Financial ability of the applicant to complete the project: _____

Full and part-time jobs to be created by the proposed project including estimated salary: _____

Professional Studies

Market Studies: Applications for commercial and residential projects must include a comprehensive market study. The market study must identify target markets, analysis of competition, demographics, market rents, letters of intent/interest from prospective tenants, or for housing developments, sale prices or rental rates of comparable properties.

Appraisal: All projects that involve the transfer of land must include a recent appraisal. Projects that include land as a form of equity or collateral must also submit a recent appraisal. The appraisal must value the property "as is", and the impact on value must be considered for such items as demolition, environmental remediation, relocation of utilities, lease buy-outs, and other work necessary to make the site developable. The property must be valued assuming that the highest and best use is the proposed use.

Project Budget / Financial Information

Identify the sources of funds used to finance the project. Typical sources include equity, lender financing, mezzanine financing, government financing, other anticipated types of public assistance, and any other types or methods of financing.

Use of Funds	Amount (\$)	\$ per SF of Building Area
Land Acquisition		
Demolition		
Environmental Remediation		
Site Clearance and Preparation		
Soft Costs / Fees		
Soft Cost Contingency		
Hard Construction Costs		
Total Projected Costs		

Sources of Funds	Amount (\$)	% of total project costs	
Equity			_____ %
Developer Equity			_____ %
Other: _____			_____ %
Total Equity			_____ %
Loans	Rate	Term	
Construction Financing	_____ %	_____ mos.	
Permanent Financing	_____ %	_____ yrs.	_____ %
TIF Assistance			_____ %
Other: _____			_____ %
Total Sources of Funds			100%

Source Amount	Terms: Years / Interest	Contact Information
Equity: _____		
Loans:		
1.		
2.		
3.		
4.		

Detailed Pro Forma (must correspond to line items for Use of Funds on previous page)	
Land Acquisition	\$
Demolition	\$
Site Clearance	
Infrastructure	\$
Utilities / Removal	\$
Utilities / Relocation	\$
Utilities / Installation	\$
Hazardous Materials Removal	\$
Other: _____	\$
Total Site Clearance and Preparation	\$
Soft Costs / Fees	
Project Management (_____ %)	\$
General Contractor (_____ %)	\$
Architect / Engineer (_____ %)	\$
Developer Fee (_____ %)	\$
Appraisal	\$
Soil Testing	\$
Market Study	\$
Legal / Accounting	\$
Insurance	\$
Title / Recording / Transfer	\$
Building Permit	\$
Mortgage Fees	\$
Construction Interest	\$
Commissions	\$
Marketing	\$
Real Estate Taxes	\$
Other Taxes	\$
Other: _____	\$
Other: _____	\$
Sub-Total Soft Costs / Fees	\$
Soft Cost Contingency	\$

Pro Forma Income and Expense Schedule

Applicants whose projects involve the rental of commercial, retail, industrial, or living units must submit project pro formas that identify income and expense projections on an annual basis for a minimum five-year to a maximum eleven-year period. If you expect a reversion of the asset after a holding period please include that in your pro forma as well. Please check with Village staff to determine the time period needed for the pro forma. Identify all assumptions (such as absorption, vacancies, debt service, operational costs, etc.) that serve as the basis for the pro formas. **Two sets of pro formas are to be submitted. The first set should show the project without TIF assistance and the second set with TIF assistance.**

For owner-occupied industrial and commercial projects, detailed financial information must be presented that supports the need for financial assistance (see below).

Analysis of Financial Need

Each application must include financial analyses that demonstrate the need for TIF assistance. **Two analyses must be submitted: one WITHOUT TIF assistance and one WITH TIF assistance.** The applicant must indicate the minimum return or profit the applicant needs to proceed with the project and rationale for this minimum return or profit. The analyses will necessarily differ according to the type of project that is being developed.

Rental Property: For projects involving rental of space by the developer to tenants (tenants include offices, retail stores, industrial companies, and households), an internal rate of return on equity must be computed with and without TIF assistance based on the pro forma of income and expense prepared for the **Income and Expense Schedule** below. The reversion at the end of the ten-year holding period must be based on the capitalized 11th year net operating income. The reversionary value is then added to the 10th year cash flow before discounting to present value. State all assumptions to the analyses.

For Sale Residential: Show profit as a percent of project cost (minus developer fee and overhead and minus sales commissions and closing costs, which should be subtracted from gross sales revenue). Other measure of profitability may be submitted, such as profit as a percent of sales revenue.

Mixed Use Commercial / For-Sale Residential: Provide either separate analyses for each component of the project or include in the revenue sources for the for-sale portion, the sale value of the commercial component based on the net operating income of the commercial space at stabilization. Indicate how the sale value was derived.

Owner-Occupied Commercial: For projects, such as “big-box” retail projects, provide copies of the analyses that the company needs to meet or exceed the company’s minimum investment threshold(s) for proceeding with the project.

Competitive Projects: In instances where the Village is competing with other jurisdictions for the project (e.g., corporate headquarters, new manufacturing plant), present detailed analyses that demonstrate the capital and operating cost differential between the proposed location(s) in Maple Park and locations that are seriously being considered by the applicant.

Revenue Projections – Rental Project			
	Year 1	Year 2	>>Year 11
Income rent per sf (or avg.)	\$	\$	\$
Commercial Rent	\$	\$	\$
Commercial Expense Recoveries	\$	\$	\$
Residential Rent	\$	\$	\$
Other Revenue: _____	\$	\$	\$
Gross Potential Income	\$	\$	\$
Commercial Vacancy _____%	\$	\$	\$
Residential Vacancy _____%	\$	\$	\$
Effective Gross Income (EGI)	\$	\$	\$
Expenses			
Maintenance & Repairs	\$	\$	\$
Real Estate Taxes	\$	\$	\$
Insurance	\$	\$	\$
Management Fee	\$	\$	\$
Professional Fees	\$	\$	\$
Other Expense: _____	\$	\$	\$
Other Expense: _____	\$	\$	\$
Total Expenses	\$	\$	\$
Net Operating Income (NOI)	\$	\$	\$
Capital Expenses (reserves, tenant improvements, commissions)	\$	\$	\$
Debt Service	\$	\$	\$
Net Cash Flow (before depreciation)	\$	\$	\$
Reversion in Year 10			
Year 11 NOI before Debt & Capital Expenses	\$		
Capitalization Rate		%	
Gross Reversion	\$		

Revenue Projections – For-Sale Project			
Gross Sales Revenue Housing Units	Unit Type*	Number	Price / Unit
			\$
			\$
			\$
			\$
			\$
			\$
Total Housing Sales: *affordable units if any			\$
Housing Unit Upgrades:			\$
Commercial Space	Unit Type	Size (SF)	Price per SF
			\$
			\$
			\$
Total Commercial Sales			\$
Total Gross Sales Revenue			\$
Cost of Sales			
Commissions	%	\$	
Marketing	%	\$	
Closing	%	\$	
Other Costs: _____	%	\$	
Total Costs of Sales			\$
Net Sales Revenue			\$

Attachments

Summary Letter

Provide a summary of the project in the form of a letter addressed to the Village Administrator. The letter should not exceed two (2) pages in length and should include only the following essential information about the project:

- Description of site or building
- Description of end users
- Profitability
- Overview of private-sector financing
- Summary of increment projections
- Total development costs
- Current and proposed uses
- Project start and end dates
- Description of public benefits, including job creation
- Amount of TIF assistance requested
- Name of developer and owner
- Statement regarding why TIF is essential and why the “but for” provision will be met

Note: In the “but for” discussion, you must clearly describe why TIF is needed to help this project and why the project will not / cannot proceed without such support. Failure to clearly provide the “but for” explanation will delay action on your application.

Project Narrative

Provide an in-depth overview of the project in narrative format. The narrative must include a description of the following aspects of the project:

- Current condition of the site and historical overview that includes the size and condition of any existing structures, environmental conditions, and past uses of the site.
- Proposed use(s) of project (e.g. industrial, commercial, retail, office, residential for sale or rental, senior/assisted housing, etc.).
- Construction information about the project including: size of any existing structure to be demolished or rehabbed; size of any new construction: types of construction materials (structural and finish); delineation of square foot allocation by use; total number and individual square footage of residential units; type of residential units (e.g. for-sale, rental, condominium, single-family, etc.); number of affordable residential units; number and type of parking spaces; and construction phasing.
- A summary of the proposed “green” features to be included in the project. All projects that receive TIF assistance are encouraged to include environmentally friendly features.

Filing Requirements

You must provide all of the following items with your signed application:

- **Fee:** An application fee of 1% for projects with assistance up to \$100,000, 2% for projects with assistance between \$100,000 to \$499,999, or 3% for projects with assistance at \$500,000 or greater. This fee is to cover Village costs associated with evaluating the TIF application. Make your check payable to the Village of Maple Park.
- **Site Maps:** Provide a map that shows the location of the site. Also provide a map that focuses on the project and its immediate surroundings. Both maps should be no larger than 11x17 inches. Larger maps may be required for projects presented to the Plan Commission, Committee of the Whole, or Village Board.

- **Project Renderings:** Provide preliminary architectural drawings, plans, and renderings for the project. These drawings should be no larger than 11x17 inches. Larger drawings may be required for projects presented to the Plan Commission, Committee of the Whole, or Village Board.

Notes

- If the project requires planning and zoning approvals, you must make these applications concurrent with this request.

Agreement

I, by signing this application, agree to the following:

- I have read and will abide by all the requirements of the Village for Tax Incremental Financing.
- The information submitted is correct.
- I agree to pay all costs involved in the legal and fiscal review of this project. These costs may include, but not be limited to, bond counsel, outside legal assistance, and outside financial assistance, and all costs involved in the issuance of the bonds or loans to finance the project.
- I understand that the Village reserves the right to deny final approval, regardless of preliminary approval or the degree of construction completed before application for final approval.
- The undersigned authorizes the Village of Maple Park to check credit references and verify financial and other information.
- The undersigned also agrees to provide any additional information as may be requested by the Village after filing of this application.

Applicant Printed Name/Title

Applicant Signature

Date



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151


Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

MEMORANDUM

TO: Village President and Board of Trustees

FROM: Village Administrator Dawn Wucki-Rossbach 

DATE: February 17, 2021

SUBJECT: ORDINANCE 2021-02 – AMENDING TITLE 12, CHAPTER 17, BY SUSPENDING THE CASH CONTRIBUTION FOR PARK LANDS

BACKGROUND

Ordinance 2019-23 was passed on December 3, 2019, and subsequently Ordinance 2020-12 was passed on June 2, 2020 extending the suspension of park land contributions until April 30, 2021. It was decided that after passage of Ordinance 2020-12 it would be reviewed by the Finance Committee and Village Board prior to the start of the FY 2022 Budget process to determine if this deadline needed to be extended or the fees reinstated.

At the February 16, 2021 Committee of the Whole Meeting, the Board discussed extending the moratorium beyond the current April 30, 2021 expiration date to June 30, 2021. This extension would allow the new Village Board to review the parkland contribution fees. At that time the new Board could consider the extension of the moratorium further. It also means that, in the future, the Village may consider reinstating this type of contribution when it considers new land development proposals for existing and future property annexations.

RECOMMENDATION

That the Village Board review and approve Ordinance 2021-02, Extending the Suspension of Cash Contributions for Park Land Acquisition until June 30, 2021.

Attachments
Ordinance 2020-12
Ordinance 2021-02

VILLAGE OF MAPLE PARK

ORDINANCE NO. 2020-12

**AN ORDINANCE EXTENDING SUSPENSION OF CASH CONTRIBUTIONS
FOR PARK LAND ACQUISITION UNTIL APRIL 30, 2021**

**ADOPTED BY
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK**

Published in pamphlet form by authority of the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois, this 2nd day of June, 2020.

ORDINANCE NO. 2020-12

**AN ORDINANCE EXTENDING SUSPENSION OF CASH CONTRIBUTIONS
FOR PARK LAND ACQUISITION UNTIL APRIL 30, 2021**

WHEREAS, the Village of Maple Park has undertaken a review of existing Development Contribution fees required in the Village; and

WHEREAS, the Village Board passed Ordinance 2019-23 on December 3, 2019, which allowed for the temporary suspension of certain fees associated with the development of real estate within the Village of Maple Park until April 30, 2020; and

WHEREAS, the Village Board believes that a continuation until April 30, 2021 of the temporary suspension of cash contribution fees for park land acquisition required in accordance with Section 12-6-1 of the Village Code, is appropriate and in the best interest of the citizens of the Village of Maple Park.

BE IT THEREFORE HEREBY ORDAINED by the President and Board of Trustees of the Village of Maple Park, Illinois, as follows:

SECTION ONE: That the Development Contribution, suspended until April 30, 2020, pursuant to Ordinance 2019-23, shall remain suspended until April 30, 2021:

12-6-1: CASH CONTRIBUTIONS FOR SCHOOL AND PARK LAND ACQUISITION

Parks: Two thousand dollars (\$2,000.00) per residential unit, payable by the applicant for a building permit at the time of issuance of the permit.

SECTION TWO: That this ongoing temporary suspension of contributions for park land acquisition shall not operate to suspend or otherwise affect any other required development contributions, including but not limited to the requirement set forth in Section 12-6-1 for contributions for school land acquisition.

SECTION THREE: Except as to the Code amendments set forth above in this Ordinance, all Chapters and Sections of the Maple Park Village Code, as amended, shall remain in full force and effect.

SECTION FOUR: That all ordinances or parts of ordinances in conflict with this Ordinance are hereby expressly repealed.

SECTION FIVE: That each section, paragraph, clause and provision of this Ordinance is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, or any part thereof, other than that part affected by such decision.

SECTION SIX: This Ordinance shall be in full force and effect after its passage, approval, and publication in pamphlet form as provided by law.

PASSED this 2nd day of June, 2020, pursuant to roll call vote as follows:

AYES: Harris, Dries, Ward, Rebone, Higgins

NAYS: _____

ABSENT: Fahnestock

ADOPTED this 2nd day of June, 2020.



Kathleen Curtis

Kathleen Curtis, Village President

ATTEST:

Terri D'Amato

Terri D'Amato, Village Clerk

CLERK'S CERTIFICATE

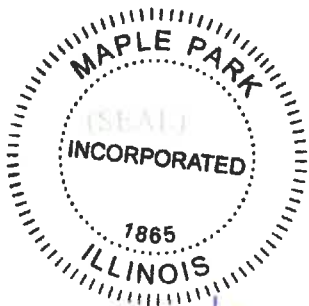
STATE OF ILLINOIS)
) SS
COUNTIES OF DEKALB AND KANE)

I, Theresa D'Amato, certify that I am the duly appointed and acting Village Clerk of Maple Park, DeKalb and Kane Counties, Illinois.

I further certify that on the 2nd day of June, 2020, the Board of Trustees of the Village of Maple Park passed and approved Ordinance 2020-12, entitled “AN ORDINANCE EXTENDING SUSPENSION OF CASH CONTRIBUTIONS FOR PARK LAND ACQUISITION UNTIL APRIL 30, 2021.”

The pamphlet form of Ordinance 2020-12 was posted in the Village Hall, commencing on June 3rd, 2020. Copies of the Ordinance were also available for public inspection upon request in the office of the Village Clerk.

-Dated at Maple Park, Illinois, this 3rd day of June, 2020.




Theresa D'Amato, Village Clerk

VILLAGE OF MAPLE PARK

ORDINANCE NO. 2021-02

**AN ORDINANCE EXTENDING SUSPENSION OF CERTAIN
DEVELOPMENT CONTRIBUTIONS (CASH CONTRIBUTIONS
FOR PARK LAND ACQUISITION) UNTIL JUNE 30, 2021**

**ADOPTED BY
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK**

**Published in pamphlet form by authority of the Board of Trustees of the Village of Maple
Park, Kane and DeKalb Counties, Illinois, this 2nd day of March, 2021.**

ORDINANCE NO. 2021-02

**AN ORDINANCE EXTENDING SUSPENSION OF CERTAIN
DEVELOPMENT CONTRIBUTIONS (CASH CONTRIBUTIONS
FOR PARK LAND) UNTIL JUNE 30, 2021**

WHEREAS, the Village of Maple Park has undertaken a review of existing Development Contribution fees required in the Village; and

WHEREAS, the Village Board passed Ordinance 2020-12 on June 2, 2020, which allowed for the temporary suspension of certain fees associated with the development of real estate within the Village of Maple Park until April 30, 2021; and

WHEREAS, the Village Board believes that a continuation of the temporary suspension of the fees until June 30, 2021, is appropriate and in the best interest of the citizens of the Village of Maple Park.

BE IT THEREFORE HEREBY ORDAINED by the President and Board of Trustees of the Village of Maple Park, Illinois, as follows:

Section 1: That the following Development Contributions suspended until April 30, 2021, pursuant to Ordinance 2020-12 shall remain suspended until June 30, 2021:

**1) 12-6-1: CASH CONTRIBUTIONS FOR SCHOOL PARK LAND
ACQUISITION**

Parks: Two thousand dollars (\$2,000.00) per residential unit, payable by the applicant for a building permit at the time of issuance of the permit.

Section 2: That this ongoing temporary suspension of contributions for park land acquisition shall not operate to suspend or otherwise affect any other required development contributions, including but not limited to the requirement set forth in Section 12-6-1 for contributions for school land acquisition.

Section 3: That all ordinances or parts of ordinances in conflict with this Ordinance are hereby expressly repealed.

Section 4: Except as to the Code amendments set forth above in this Ordinance, all Chapters and Sections of the Maple Park Village Code, as amended, shall remain in full force and effect.

Section 5: That each section, paragraph, clause and provision of this Ordinance is separable, and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance, or any part thereof, other than that part affected by such decision.

Section 6: This Ordinance shall be in full force and effect after its passage, approval, and publication in pamphlet form as provided by law.

PASSED this 2nd day of March, 2021, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

ADOPTED this 2nd day of March, 2021.

(SEAL)

Kathleen Curtis, Village President

ATTEST:

Terri D'Amato, Village Clerk

VILLAGE OF MAPLE PARK

ORDINANCE NO. 2021-03

**APPROVING AND ADOPTING THE
MAPLE PARK TIF DISTRICT GENERAL IMPROVEMENTS
ASSISTANCE GRANT PROGRAM**

**ADOPTED BY
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK,
DEKALB AND KANE COUNTIES, ILLINOIS**

Published in pamphlet form by authority of the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois, this 2nd day of March, 2021

ORDINANCE NO. 2021-03

APPROVING AND ADOPTING THE MAPLE PARK TIF DISTRICT GENERAL IMPROVEMENTS ASSISTANCE GRANT PROGRAM

WHEREAS, the statutes of the State of Illinois by the “Tax Increment Allocation Redevelopment Act,” 65 ILCS 5/11-74.4-1 *et seq.*, as amended, hereinafter referred to as the “TIF Act,” provides that municipalities may create within their corporate boundaries Tax Increment Financing (“TIF”) District Redevelopment Project Areas, Plans and Projects and to amend them from time to time; and

WHEREAS, on January 3, 2012, the Village of Maple Park, DeKalb and Kane Counties, Illinois (“Village”) by its duly elected President and Board of Trustees heretofore adopted a Redevelopment Plan and Projects; designated a Redevelopment Project Area; and adopted Tax Increment Financing pursuant to the TIF Act for the Maple Park Tax Increment Financing District (“**TIF District**”); and

WHEREAS, pursuant to Illinois Statute 65 ILCS 5/8-1-2.5 the Village has the authority to appropriate and expend funds for economic development purposes; and

WHEREAS, in furtherance of the goals and objectives of the Maple Park TIF District Redevelopment Plan and Projects, on August 4, 2020, the Village approved by Resolution a “*Tax Increment Finance (TIF) District Policy*” and on November 3, 2020, the Village approved by Resolution a “*Revised Tax Increment Finance (TIF) District Policy*” to assist in the implementation of the TIF Plan to promote improvements to property located within the Maple Park TIF District; and

WHEREAS, in furtherance of the goals and objectives of the Maple Park TIF District Redevelopment Plan and Projects, the Village now desires to approve a grant program called the “*Maple Park TIF District General Improvements Assistance Grant Program*” (the “Program” and hereto attached as ***Exhibit I***) to promote improvements to help property owners and/or tenants to visibly enhance, preserve and rehabilitate commercial properties within the TIF District; and

WHEREAS, the Village proposes to annually allocate an amount not to exceed **Fifteen Thousand Dollars (\$15,000.00)** in total from the Maple Park TIF District Special Tax Allocation Fund for the purpose of providing grants to property owners and/or business owners undertaking TIF eligible redevelopment projects as allowed under the Program; and

WHEREAS, the Village’s Committee of the Whole shall review applications and make recommendations for approval or disapproval to the Village Board for funds to be awarded by the Village pursuant to the terms of the Program. The Village Board will then make a final determination of application approval or disapproval; and

WHEREAS, said grants provided under the Program shall be issued and/or expended for verified TIF eligible project costs on or before April 30th of each fiscal year; and

WHEREAS, the Village Board has determined that the “*Maple Park TIF District General Improvements Assistance Grant Program*” will eliminate blight as set forth in this Program and is in the best interests of the citizens of the Village of Maple Park.

NOW, THEREFORE, BE IT ORDAINED BY THE CORPORATE AUTHORITIES OF THE VILLAGE OF MAPLE PARK, ILLINOIS, THAT:

1. The “*Maple Park TIF District General Improvements Assistance Grant Program*” attached hereto as ***Exhibit 1*** is hereby approved and shall continue until the expiration of the TIF District or until such time funding is no longer available, whichever occurs first.
2. The Village of Maple Park is hereby authorized and directed during Fiscal Year 2021 and each following fiscal year, if it so chooses, for the remaining life of the TIF District to set aside and allocate a sum of up to **Fifteen Thousand Dollars (\$15,000)** from the TIF District Special Tax Allocation Fund for the purpose of financing grants awarded to Program applicants.
3. The Village’s Committee of the Whole shall review applications and recommend approval or disapproval of such applications to the Village Board for funds to be awarded by the Village pursuant to the terms of the Program. The Village Board shall then make the final determination for application approval or disapproval.
4. The “*Maple Park TIF District General Improvements Assistance Grant Program*” description, requirements, target area and program application and form as included in ***Exhibit 1*** are hereby approved and the Village of Maple Park Board of Trustees (with oversight by the Village’s Special Counsel to the TIF District) is hereby authorized and directed to approve and execute on behalf of the Village said Program Applications and Grants relating to the “*Maple Park TIF District General Improvements Assistance Grant Program*”, provided such financial assistance is compliant with the statutory requirements of the Tax Increment Allocation Redevelopment Act (65 ILCS 5/11-74.4 *et. seq.*).
5. All grants provided under the “*Maple Park TIF District General Improvements Assistance Grant Program*” for Fiscal Year 2021 must be issued and/or expended for verified eligible project costs on or before **April 30, 2021** and April 30th of each subsequent fiscal year.
6. All ordinances and parts of ordinances in conflict herewith are hereby repealed.
7. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED, APPROVED AND ADOPTED by the Corporate Authorities of the Village of Maple Park, Illinois, on the 2nd day of March, A.D., 2021, and deposited and filed in the Office of the Village Clerk of said Village on that date.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED:

Kathleen Curtis
Village President

Date: _____

ATTEST:

Theresa D'Amato
Village Clerk

Date: _____

ATTACHMENT:

EXHIBIT 1. *MAPLE PARK TIF DISTRICT GENERAL IMPROVEMENTS ASSISTANCE
GRANT PROGRAM*

EXHIBIT 1



Village of Maple Park

TIF District General Improvements Assistance Grant Program

Maple Park Tax Increment Financing (TIF) District

In 2012, the Village of Maple Park established its first Tax Increment Financing (TIF) District an effort to stimulate new private investment, encourage economic development and improve public infrastructure. As a result, the Village now offers various ways of helping property owners and/or tenants located within the Maple Park TIF District area to reduce the costs of residential, commercial and industrial redevelopment projects. The *Maple Park General Improvements Assistance Grant Program* is one method of helping existing businesses.

Maple Park General Improvements Assistance Grant Program

PURPOSE:

The primary goal of the Village of Maple Park's *General Improvements Assistance Grant Program* is to visibly enhance, preserve and rehabilitate the commercial properties within Maple Park's Tax Increment Financing (TIF) District, an area which encompasses the historic downtown business district and includes commercial properties located along County Line Road. TIF District was established in 2012 to stimulate private, economic development and while also improving, updating and maintaining our public infrastructure. The Village utilizes TIF resources to annually fund the *Maple Park General Improvements Assistance Grant Program*, hereinafter "Program", which is outlined in this application.

FUNDING:

This grant covers up to 50% of the TIF Eligible Costs and are awarded on a first come, first served basis. Business and property owners within the Maple Park TIF District may be eligible for a maximum \$5,000.00 reimbursement grant. The Applicant is required to match or exceed any awarded program funding through an investment of their own capital toward the project's total cost.

PROPERTY ELIGIBILITY:

To be eligible for reimbursement of project costs under this Program, the following requirements and conditions shall be met:

- The property must be a commercial establishment that is located within Maple Park's TIF District (see TIF boundary map on Village's website www.VillageofMaplePark.org; and Properties must not be in arrears of property assessments, municipal utilities, or taxes; and
- The total project cost must not exceed \$10,000.00; and
- The Applicant must be either (1) the owner of a building within Maple Park's TIF District, or (2) the owner of a business within Maple Park's TIF District, who has a valid lease of at least a 1-year term and has written permission documentation from the property owner allowing them to make changes to the building; and
- The improvement project must be for one or more of the items listed as eligible for reimbursement below; and

- Repair, renovation, or installation projects started prior to the submission of a grant application are ineligible for reimbursement of project costs under this Program; and
- The Property must not have received a grant under this program within the immediately preceding three (3) years.

ELIGIBLE COSTS FOR REIMBURSEMENT:

Grants are issued in the form of reimbursements for eligible expenses once the work has been completed. This program allows for the reimbursement of the following exterior and interior work:

- Driveway/parking lot paving replacement (excluding new lot driveway patching, Sealcoating) must be replacement or resurfacing the entire lot, if less than 2,000 sq. ft., or a minimum of 2,000 sq. ft. if not entire lot.
- Sidewalk replacement (excluding crack repair, maintenance) connecting to adjacent property sidewalks, commercial properties along Main, County Line Road, and Route 38 must be a minimum of 8 ft. wide and extend to the curb and comply with all other Village requirements.
- HVAC Replacement
- Structural Repairs that have framed property unsafe
- Exterior Windows
- Exterior Doors
- Exterior Siding
- Interior ADA Compliance Upgrades
- Major Interior Remodeling, that includes a removal, additions or moving of walls to make space more usable.
- Interior Electrical Upgrade to Bring to Code
- Interior Installation or Fire Suppressions System

INELIGIBLE REIMBURSEMENT COSTS:

- Maintenance
- Painting
- Signage

PROGRAM REVIEW AND APPROVAL PROCESS:

All Applicants are on a first come, first serve basis. Applications are limited to one (1) grant per parcel, per fiscal year (Village of Maple Park's fiscal year is May 1st - April 30th.) The Village has established an initial annual program allocation of \$15,000.00 per fiscal year so Applicants are encouraged to file by December 31 and if approved, execute the improvements as soon as possible. The Village encourages you to employ or purchase services, products and materials available within the Village whenever possible. The Program process is as follows:

1. Application submitted along with required supportive documentation and photographs.
2. Attend Committee of the Whole Meeting, under Finance Items to discuss/answer questions about your application and subject property.
3. At the same meeting, the Committee of the Whole will review your application and either a) ask for clarification and re-submittal, or b) make a decision as to whether to grant or deny "preliminary approval" and recommend to the Village Board that the application is eligible to proceed.
4. Notice to Proceed letter from the Village Clerk. (*Steps 3 & 4 confirm your application's place in line for funding as long as the following steps are completed.*)

5. Applicant will execute improvements within 5-months and be completed within 11-months of Village's notice to proceed. Extension requests must be made in writing. However, the Applicant may risk a depletion of funds within the fiscal year. The Village may modify this timeline on a case-by-case basis based on the project's specific factors.
6. After project is completed, submit "close-out" items to Village Clerk and Committee of the Whole for review and final approval and the next scheduled Committee of the Whole Meeting.
7. "Close-out" items include:
 - Letter stating that the project is now complete and the applicant is seeking reimbursement for a specific dollar amount
 - Written documentation that all inspections have been passed – List the following:
 - Date of Inspection
 - Type of Inspection
 - If the inspection passed or failed (will be validated by the Village)
 - Invoices for purchases of goods/services for project costs – Invoices should be itemized
 - Invoice payment documentation – List the following:
 - Date of Transaction
 - Check # or credit card payment information
 - Bank or credit card statements that confirm payment
 - "After" photos of the completed work – Digital and hard copy should be provided with packet.
8. Applicant is responsible for compliance with the Prevailing Wage Act, if applicable, and holds the Village harmless for the same.
9. Upon recommendation from the Committee of the Whole, the Village Board shall approve the final disbursement of grant reimbursement funds at the following, monthly Village Board Meeting.
10. If the Applicant has not met one or any of these requirements, the Committee of the Whole will re-evaluate the status of the project and may unilaterally rescind or modify the amount of the grant.

For more information and applications relating to the *Maple Park General Improvements Assistance Grant Program* please contact:

Maple Park Village Hall, 302 Willow Street, PO Box 220, Maple Park, IL 60151-0220; Phone (815) 827-3309



Village of Maple Park

TIF District General Improvements Assistance Grant Program Application

Business owners within the Maple Park TIF District may be eligible for a *Maple Park TIF District General Improvements Assistance Grant* to improve deteriorated structures within the Maple Park TIF District Redevelopment Area. General Improvements Grants for 50% of eligible costs up to \$5,000.00 are awarded on a first come, first served basis and are limited to one grant per property within the immediately preceding three (3) years. The *Maple Park TIF District General Improvements Assistance Grant* program is funded annually by the Village of Maple Park and the Village encourages you to buy within the Village whenever possible.

Name of Business Owner(s): _____ Address: _____
 Name of Property Owner(s): _____ Address: _____
 Applicant/Contact Person: _____ Address: _____
 Applicant Daytime Telephone: _____ E-mail: _____

Property Owner Contact Information, if different from Applicant:

Property Owner Telephone: _____ E-mail: _____

Project Description: _____

Project Street Address: _____ Within TIF District? ☐ YES ☐ NO

Property Tax PIN #: _____ Tax Bill Attached? ☐ YES ☐ NO

Required Items to Include with Your Initial Application:

- ✓ Copy of the most recent, paid property tax bill with PIN Number.
- ✓ "Before" photos* of the proposed area(s) of improvement; exterior wall(s), roofs, doorways, etc.
- ✓ On a separate sheet of 8.5" x 11" paper, provide a simple, hand drawn diagram of the building's footprint dimensions. Below each footprint dimension, indicate that respective wall's height (to the best of your ability). Include your name and address on this diagram.
- ✓ Attend TIF Committee Meeting when your project application is an agenda item.

Required Close-Out Items for Final Reimbursement (see General Improvement Assistance Grant Program for full list):

- ✓ All invoices and receipts supporting project costs and accounting records validating payment.
- ✓ "After" photos* of the completed work.
- ✓ If requested, attend TIF Committee Meeting to review and approve project (close-out).

*All photo submissions can be: hard copy prints on regular 8.5 x 11 paper or photographs (3.5x5 or 4x6) The Village reserves the right to request digital files of photographs as well as field verify all submitted dimensions. Net Grant Amount:

Grant Amount not to exceed \$5,000.00.....	\$	_____
Less Application Fee	-	5.00
Less Project Inspection Fee		_____
Plus Project Inspection Fee Waiver	+	_____
Net Grant Amount	\$	_____

NOTE: Applicant must provide itemized copy of receipts and a copy of most recently paid property tax bill prior to receiving *Maple Park TIF District General Improvement Assistance Grant Funds*. Village will measure the project and require before-and-after photos of the project prior to disbursement of funds.

 Business Owner's Signature

 Village of Maple Park

 Date:
 Property Owner's Signature if not the same as above.

ELIGIBLE ITEMS INCLUDE:

Exterior:

- Driveway/parking lot paving replacement (excluding new lot/driveway patching, Sealcoating) must be replacement or resurfacing the entire lot, if less than 2,000 sq. ft., or a minimum of 2,000 sq. ft. if not entire lot.
- Sidewalk replacement (excluding crack repair, maintenance) connecting to adjacent property sidewalks, commercial properties along Main, County Line Road, and Route 38 must be a minimum of 8 ft. wide and extend to the curb and comply with all other Village requirements.
- HVAC Replacement.
- Structural Repairs that have framed property unsafe.
- Exterior Windows.
- Exterior Doors.
- Exterior Siding (not on the front facade)

Interior:

- ADA Compliance Upgrades.
- Major Interior Remodeling, that includes a removal, additions or moving of walls to make space more usable.
- Electrical Upgrade to Bring to Code.
- Installation of Fire Suppression System.

NON-ELIGIBLE ITEMS:

- Maintenance
- Painting
- Signage

For Village Office Use Only

APPLICATION NO. _____

Date Application Received: ____/____/20____

Signature: _____

Committee of the Whole Recommendation: ☐ YES ☐ NO on ____/____/20____

If Application is not recommended, a written explanation is attached and will be provided to the Applicant. The Applicant may revise and resubmit the Application one (1) time for a second review within ten (10) days, or by ____/____/20____

Completion of the Project inspected and verified on: ____/____/20____

Signature: _____

PROJECT ACCEPTANCE

Pursuant to Ordinance No. 2021-03, the Village of Maple Park, DeKalb and Kane Counties, Illinois, accepts the attached *Maple Park TIF District General Improvements Assistance Grant Program Application* and agrees to pay to the Applicant, _____ Dollars and No Cents (\$_____) upon verified completion of the project from the Maple Park TIF District Special Tax Allocation Fund for TIF Eligible Project Costs incurred as a result of the Project.

The terms and conditions for the Grant shall be as follows:

1. The full Grant amount of \$_____ shall be paid to Applicant/Borrower upon verification of program eligible costs and following approval by the Village's Special TIF Counsel.

Grant Approved by Village Board of Trustees: ☐ Yes or ☐ No on ____/____/20____

APPROVED: _____

ATTEST: _____

Village President - Date: ____/____/20____ Village Clerk - Date: ____/____/20____

Check issued to applicant on ____/____/20____ Check # _____

Signature: _____

☐ File Copy of Application sent to: Jacob & Klein, Ltd. and The Economic Development Group, Ltd., 1701 Clearwater Avenue, Bloomington, IL 61704