



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

BOARD OF TRUSTEES MEETING AGENDA TUESDAY, NOVEMBER 2, 2021 7:00 p.m. MAPLE PARK CIVIC CENTER 302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL/QUORUM ESTABLISHED
4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*
5. PROCLAMATIONS
6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Board Minutes – 10/05/21
- Committee of the Whole Minutes – 10/19/21
- Special Board Minutes – 10/19/21

b) Acceptance of Cash and Investment Report as of September 30, 2021

c) Approval of Bills Payable and Manual Check Register #809

ACCOUNTS PAYABLE:	<u>\$63,684.41</u>
MANUAL CHECKS:	<u>\$1,355.27</u>
TOTAL:	<u><u>\$65,039.68</u></u>

d) Approval of Travel, Meals, Lodging for Elected Officials /Employees

- Metro West Board Meeting – Meal and Meeting on September 30, 2021 for Suzanne Fahnestock and Dawn Wucki-Rossbach, \$80 for Metro West (included on November 2, 2021 warrant list).
- Kane County Chiefs of Police Association Meeting – Meal and Meeting on October 21, 2021 for Chief Dean Stiegemeier, \$20 for reimbursement to Dean Stiegemeier (included on November 2, 2021 warrant list).

7. FINANCIAL REPORT

8. LEGAL REPORT

9. VILLAGE ADMINISTRATOR REPORT

10. POLICE DEPARTMENT REPORT

11. PUBLIC WORKS REPORT

12. ENGINEERING REPORT

13. OLD BUSINESS

14. NEW BUSINESS

A. CONSIDERATIONS

1. 2021 TAX LEVY DISCUSSION – FIRST READING

As required by statute, and as part of the tax levy public hearing and vote at a future Board meeting, the Village President will announce the tax levy amount at this meeting.

B. MOTIONS

1. MOTION TO WAIVE PENALTY FEE FOR ACCOUNT #0070008600 IN THE AMOUNT OF \$13.57.

15. RESOLUTIONS

16. ORDINANCES

17. VILLAGE PRESIDENT REPORT

18. TRUSTEE REPORT

19. EXECUTIVE SESSION

Purchase or Lease of Real Property 5ILCS 120/2 (C) 5

“The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired”

20. ADJOURNMENT



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BOARD OF TRUSTEES MEETING MINUTES TUESDAY, OCTOBER 5, 2021 7 p.m. MAPLE PARK CIVIC CENTER 302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

President Fahnestock called the regular meeting of the Board of Trustees to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

President Fahnestock led everyone in the Pledge of Allegiance.

3. ROLL CALL/QUORUM ESTABLISHED

President Fahnestock asked for a roll call to establish a quorum.

Members answering present were President Fahnestock, Trustee Groezinger, Trustee Peloso, Trustee Speare, and Trustee Ward. Trustee Rebene and Trustee Simon were absent.

Also present were Village Administrator Dawn Wucki-Rossbach, Village Attorney Kevin Buick, and Deputy Clerk Cheryl Aldridge.

Members of the public present are found on the meeting sign in sheet.

President Fahnestock confirmed a quorum was established.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

None

5. PROCLAMATIONS

None

6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Village Board – September 7, 2021
- COW Minutes – September 21, 2021
- Special Board Minutes – September 21, 2021

b) Receive and File Minutes

- Plan Commission – November 18, 2020

c) Acceptance of Cash and Investment Report as of August 31, 2021

d) Approval of Bills Payable and Manual Check Register #808

ACCOUNTS PAYABLE:	<u>\$74,749.45</u>
MANUAL CHECKS:	<u>\$2,616.48</u>
TOTAL:	<u><u>\$77,365.93</u></u>

e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

- Maple Park Police Officers – Food for Officers working during Fun Fest from September 4, 2021 – September 5, 2021 for a total of \$97.10 (will be included on American Bank & Trust Visa Payment on November 2, 2021 warrant list).

Motion by Trustee Speare with 2nd by Trustee Peloso to approve the Consent Agenda items a.) through e.) as presented. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Speare, and Trustee Ward voted yes. Trustee Rebone and Trustee Simon were absent. Motion carried.

7. FINANCIAL REPORT

President Fahnestock asked if there were any questions on the Financial Report submitted by Treasurer Aldridge. Hearing no additional questions, moved to the next agenda item.

8. LEGAL REPORT

President Fahnestock asked if there were any questions for Attorney Buick. Hearing no questions, moved to the next agenda item.

9. VILLAGE ADMINISTRATOR REPORT

Administrator Wucki-Rossbach updated the Board on the status of the speed study. This Thursday, October 7, 2021, she will be attending the DeKalb County Highway Committee Meeting. Once the requested speed reduction is approved by the Committee, it will then be moved on to the County Board.

Administrator Wucki-Rossbach also updated the Board on the Police Chief search process. The survey results will be distributed soon and the search process will continue.

10. POLICE DEPARTMENT REPORT

Chief Stiegemeier was not present at the meeting, but President Fahnestock asked if there were any questions for him. Hearing no questions, moved to the next agenda item.

11. PUBLIC WORKS REPORT

Director Larson was not present at the meeting, but President Fahnestock asked if there were any questions for him. Administrator Wucki-Rossbach updated the Board on the projects that Public Works is currently working on. Hearing no questions, President Fahnestock moved to the next agenda item.

12. ENGINEERING REPORT

President Fahnestock asked if there were any questions for Engineer Lin. Hearing no questions, moved to the next agenda item.

13. OLD BUSINESS

None

14. NEW BUSINESS

A. CONSIDERATIONS

- Acknowledge the Vendor and Project Cost Changes for TIF District GIAG 21-001 – 107 Main Street; Tony and Donna Harrington Applicants

President Fahnestock acknowledged the Vendor and Project Cost Changes for TIF District GIAG 21-001-107 Main Street; Tony and Donna Harrington Applicants. This change will be noted in the file.

B. MOTIONS

- Motion to Approve Trick-or-Treat Hours from 3:00 p.m. to 8:00 p.m. on Sunday, October 31, 2021

Motion by Trustee Speare with 2nd by Trustee Ward to approve Trick-or-Treat Hours from 3:00 p.m. to 8:00 p.m. on Sunday, October 31, 2021. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Speare, and Trustee Ward voted yes. Trustee Rebone and Trustee Simon were absent. Motion carried.

- Motion to Approve the Halloween Golf Cart Parade at 7:00 p.m. on Saturday, October 23, 2021

Motion by Trustee Peloso with 2nd by Trustee Speare to approve the Halloween Golf Cart Parade at 7:00 p.m. on Saturday, October 23, 2021. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Speare, and Trustee Ward voted yes. Trustee Rebone and Trustee Simon were absent. Motion carried.

15. RESOLUTIONS

A. RESOLUTION 2021-22 - A RESOLUTION REGARDING THE SALE OF REAL PROPERTY COMMONLY KNOWN AS 110 SUMMER STREET IN THE VILLAGE OF MAPLE PARK, ILLINOIS

This Resolution ratifies the sale of 110 Summer Street to Gary R. Bokamp II in the amount of \$7,600.00.

Motion by Trustee Speare with 2nd by Trustee Ward to approve Resolution 2021-22 – A resolution regarding the sale of real property commonly known as 110 Summer Street in the Village of Maple Park, Illinois. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Speare, and Trustee Ward voted yes. Trustee Rebone and Trustee Simon were absent. Motion carried.

B. RESOLUTION 2021-23 - A RESOLUTION AWARDED BID #2021-001 WELL #5 INSPECTION AND REPAIR IN AN AMOUNT NOT TO EXCEED \$97,085.00 AND AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO ENTER INTO AN AGREEMENT WITH WATER WELL SOLUTIONS ILLINOIS, LLC OF ELBURN, ILLINOIS

This Resolution awards the bid for Well #5 Inspection and Repair to Water Well Solutions Illinois, LLC of Elburn, Illinois and authorizes the Village President or her designee to enter into an Agreement with Water Well Solutions for this project.

Trustee Groezinger asked how long the inspection and repair will take once the agreement is approved, the project should take 60 days. If the project needs to move to the Spring, we will look to hold the price.

Motion by Trustee Speare with 2nd by Trustee Peloso to approve Resolution 2021-23 – A resolution awarding Bid #2021-001 Well #5 inspection and repair in an amount not to exceed \$97,085.00 and authorizing the Village President or her designee to enter into an agreement with Water Well Solutions Illinois, LLC of Elburn, Illinois. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Speare, and Trustee Ward voted yes. Trustee Rebone and Trustee Simon were absent. Motion carried.

16. ORDINANCES

None

17. VILLAGE PRESIDENT REPORT

President Fahnestock had no report.

18. TRUSTEE REPORTS

The Trustees mentioned that the Kaneland Homecoming Parade went well last week.

19. EXECUTIVE SESSION

None

20. ADJOURNMENT

Having no further business before the Board, motion by Trustee Speare with 2nd by Trustee Peloso to adjourn. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Speare, and Trustee Ward voted yes. Trustee Rebone and Trustee Simon were absent. Motion carried.

Meeting adjourned at 7:18 p.m.

Respectfully submitted,

Cheryl Aldridge
Deputy Clerk



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BOARD OF TRUSTEES COMMITTEE OF THE WHOLE MINUTES TUESDAY, OCTOBER 19, 2021, 7:00 p.m. MAPLE PARK CIVIC CENTER 302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

President Fahnestock called the committee of the whole meeting of the Board of Trustees to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

President Fahnestock led everyone in the Pledge of Allegiance.

3. ROLL CALL/QUORUM ESTABLISHED

President Fahnestock asked for a roll call to establish a quorum.

Members answering present were President Fahnestock, Trustee Peloso, Trustee Rebone, Trustee Simon, Trustee Speare, and Trustee Ward. Trustee Groezinger arrived late.

Also present were Village TIF Attorney Herb Klein, Village Administrator Dawn Wucki-Rossbach and Deputy Clerk Cheryl Aldridge.

Members of the public present are found on the meeting sign in sheet.

President Fahnestock confirmed a quorum was established.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

None

5. INFRASTRUCTURE ITEMS

A. PE Capacity

Village Administrator Dawn Wucki-Rossbach updated the Board on the status of the PE Capacity and how it was recalculated.

Trustee Groezinger arrived at 7:06 p.m.

6. PERSONNEL ITEMS

A. Temporary to Hire Village Clerk – Peleton, Inc.

Village Administrator Dawn Wucki-Rossbach updated the Board on the status of the Village Clerk position.

7. FINANCE ITEMS

A. Water Tower Financing – Discussion and Request for Proposal (RFP)

Village Administrator Dawn Wucki-Rossbach updated the Board on the financing options that the Village is looking at for the Water Tower. Village TIF Attorney Herb Klein walked the Board through the process to move forward with a Bond Issue to potentially finance the Water Tower. This proposal will give the Village more information and help to make the final financing decisions.

8. VILLAGE ADMINISTRATOR REPORT

Village Administrator Dawn Wucki-Rossbach informed the Board that she will be out of the office on Thursday and Friday, October 21, 2021 and October 22, 2021. She gave the Board an update on the Police Chief search as well.

9. VILLAGE PRESIDENT REPORT

No report at this time.

10. OTHER BUSINESS

A. Facilities Rental Application Process

Village Administrator Dawn Wucki-Rossbach walked the Board through the current rental application process and the Board discussed the current issues that the Village is experiencing. The Board discussed options of how to move forward and how to enforce the same process for all renters. The Board supported the use of the application process and would like to have the Staff host three (3) training sessions on how to complete the forms. One (1) session would be on a Saturday and two (2) sessions would be on a weeknight before a Village Board Meeting. A Trustee would sit in on each session.

B. Special Events, Block Parties and Street Closures

Village Administrator Dawn Wucki-Rossbach discussed how the Village should move forward with special events, block parties, and street closures. The plan is to add a Special Events section of the municipal code and have one (1) form that can be used for special events, block parties and street closures. Administrator Wucki-Rossbach will bring a draft of the municipal code and application form back to the Committee for review.

11. ADJOURNMENT

Having no further business before the Board, motion by Trustee Speare with 2nd by Trustee Peloso to adjourn. Motion carried by voice vote. Meeting adjourned at 8:08 p.m.

Respectfully submitted,
Cheryl Aldridge
Deputy Clerk



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BOARD OF TRUSTEES SPECIAL MEETING MINUTES
TUESDAY, OCTOBER 19, 2021
Immediately Following the Committee of the Whole Meeting
Maple Park Civic Center
302 Willow Street, Maple Park, IL

1. CALL TO ORDER/ESTABLISHMENT OF QUORUM

President Fahnestock called the Special Meeting of the Board of Trustees to order at 8:10 p.m.

President Fahnestock asked for a roll call to establish a quorum.

Members answering present were President Fahnestock, Trustee Groezinger, Trustee Peloso, Trustee Rebone, Trustee Simon, Trustee Speare, and Trustee Ward.

Also present were Village Administrator Dawn Wucki-Rossbach, and Deputy Clerk Cheryl Aldridge.

Members of the public present are found on the meeting sign in sheet.

President Fahnestock confirmed a quorum was established.

- 2. PUBLIC COMMENTS** - *Any resident wishing to address the Board may do so according to the guidelines set forth in the "Rules for Public Comments at Public Meetings" handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an e-mail to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

None

3. NEW BUSINESS

A. CONSIDERATIONS - None

B. MOTIONS

- Motion to Approve Soliciting the Request for Proposal Not to Exceed \$2,250,000 General Obligations Bonds (Alternative Revenue Source), Series 2022

Motion by Trustee Peloso with 2nd by Trustee Rebone to approve soliciting the Request for Proposal not to exceed \$2,250,000 General Obligations Bonds (Alternative Revenue Source), Series 2022. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Rebone, Trustee Simon, Trustee Speare, and Trustee Ward voted yes. Motion carried.

4. RESOLUTIONS

- A. RESOLUTION 2021-24 - A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT TO APPROVE AN AGREEMENT WITH PELOTON INC. FOR A TEMP-TO-PERM CONVERSION HIRE FOR A PART-TIME VILLAGE CLERK**

This Resolution approves an Agreement with Peloton Inc. for a temporary-to-permanent part-time Village Clerk.

Motion by Trustee Simon with 2nd by Trustee Peloso to approve Resolution 2021-24 a resolution authorizing the Village President to approve an agreement with Peloton Inc. for a temp-to-perm conversion hire for a part-time Village Clerk. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Rebone, Trustee Simon, Trustee Speare, and Trustee Ward voted yes. Motion carried.

4. EXECUTIVE SESSION

None

5. ADJOURNMENT

Having no further business before the Board, motion by Trustee Rebone with 2nd by Trustee Speare to adjourn. Motion carried by voice vote. Meeting adjourned at 8:12 p.m.

Respectfully submitted,

Cheryl Aldridge
Deputy Clerk

VILLAGE OF MAPLE PARK, ILLINOIS
Schedule of Cash and Investments
September 30, 2021

Fund	Interest Rate	CDs	IPTIP Accounts	First Midwest	Old Second Checking	Total Cash & Investments
Operating Funds						
General Fund						
Old Second - Checking Acct	0.00%	-	-	-	136,918.56	136,918.56
Illinois Public Treasurer's Pool	0.07%	-	497,117.19	-	-	497,117.19
Total General Fund		-	497,117.19	-	136,918.56	634,035.75
Utility Tax Fund						
Old Second - Checking Acct	0.00%	-	-	-	(2,476.77)	(2,476.77)
First Midwest Bank	0.04%	-	-	335,564.13	-	335,564.13
Illinois Public Treasurer's Pool	0.07%	-	142,413.61	-	-	142,413.61
First Midwest Bank - CD (for vehicle loan)	0.50%	37,000.00	-	-	-	37,000.00
Total Utility Tax Fund		37,000.00	142,413.61	335,564.13	(2,476.77)	512,500.97
TIF District Fund						
Old Second - Checking Account	0.00%	-	-	-	-	-
Old Second - TIF Checking Acct	0.00%	-	-	-	649,290.01	649,290.01
Total Road & Bridge Fund		-	-	-	649,290.01	649,290.01
Road & Bridge Fund						
Old Second - Checking Account	0.00%	-	-	-	70,514.28	70,514.28
Illinois Public Treasurer's Pool	0.07%	-	63,800.42	-	-	63,800.42
Total Road & Bridge Fund		-	63,800.42	-	70,514.28	134,314.70
Motor Fuel Tax Fund						
Old Second - Checking Account	0.00%	-	-	-	-	-
Illinois Public Treasurer's Pool	0.07%	-	177,650.19	-	-	177,650.19
Total Motor Fuel Tax Fund		-	177,650.19	-	-	177,650.19
Water & Sewer Funds						
Operating Accounts						
Old Second - Checking Account	0.00%	-	-	-	7,372.89	7,372.89
Illinois Public Treasurer's Pool	0.07%	-	516,169.39	-	-	516,169.39
Total Operating Accounts		-	516,169.39	-	7,372.89	523,542.28
Water Improvement Account						
Old Second - Checking Account	0.00%	-	-	-	62,191.23	62,191.23
Illinois Public Treasurer's Pool	0.07%	-	293,395.58	-	-	293,395.58
Total Water Improvement Accounts		-	293,395.58	-	62,191.23	355,586.81
Sewer Improvement Account						
Old Second - Checking Account	0.00%	-	-	-	31,079.97	31,079.97
Illinois Public Treasurer's Pool	0.07%	-	510,898.60	-	-	510,898.60
Total Sewer Improvement Accounts		-	510,898.60	-	31,079.97	541,978.57
Total Water & Sewer Funds		-	1,320,463.57	-	100,644.09	1,421,107.66
Total Village Operating Funds		37,000.00	2,201,444.98	335,564.13	954,890.17	3,528,899.28
Escrow Funds						
School Land Cash						
Old Second - Checking Account	0.00%	-	-	-	-	-
Developer Escrow Fund						
Old Second - Checking Account	0.00%	-	-	-	48,085.89	48,085.89
Total Village Escrow Funds		-	-	-	48,085.89	48,085.89
Total Village Cash & Investments		37,000.00	2,201,444.98	335,564.13	1,002,976.06	3,576,985.17

SYS DATE:10/27/21

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 809

SYS TIME:08:08
[NW1]

DATE: 10/27/21

wednesday October 27, 2021

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 AEP ENERGY			2117.83	
3010527038 0921	52-10-5730	WELL		1225.23
3010527049 0921	52-20-5730	WWTP		823.08
3010527050 0921	52-20-5730	LIFT STATION		69.52
01 A&P CAR WASH, INC.			64.00	
136	01-30-5600	CAR WASH TOKENS		64.00
01 BANNER UP SIGNS			298.00	
75918	01-10-5200	HALL SIGNS		38.00
75937	01-10-5200	NAME PLATES		130.00
76029	01-10-5200	NAME PLATES		130.00
01 BRIAN BEMIS AUTOMOTIVE GROUP			363.43	
5641829/2	01-50-5600	VEHICLE MAINTENANCE		301.55
5641847/1	01-50-5600	VEHICLE MAINTENANCE		61.88
01 CASEY'S BUSINESS MASTERCARD			580.48	
10082021	01-30-5250	GASOLINE		580.48
01 KAREN CLIFTON			6.48	
09302021	01-30-5100	MENARDS REIMBURSEMENT		6.48
01 CODE BLUE			250.00	
2921	01-10-5420.02	BUILDING INSPECTIONS		50.00
2921	01-10-5420.03	BUILDING INSPECTIONS		200.00
01 COMMONWEALTH EDISON			1611.07	
0147077192 0921	01-50-5730	STREET LIGHTING		212.27
4665155040 1021	01-50-5730	STREET LIGHTING		1272.89
5778015012 0921	01-20-5730	HERITAGE HILLS POND		125.91
01 CONSERV FS, INC.			656.06	
121016627	01-20-5250	GASOLINE		236.18
121016627	52-10-5250	GASOLINE		236.18
121016627	01-50-5250	GASOLINE		91.85
121016627	52-20-5250	GASOLINE		91.85
01 DE LAGE LANDEN PUBLIC FINANCE			487.08	
74125867	01-10-5160	COPIER		199.82
74125867	01-10-5200	COPIER		287.26
01 DIXON BUILDERS, INC.			1157.29	
1255	01-40-5600	REPAIR WINDOWS		1157.29
01 THE ECONOMIC DEVELOPMENT GROUP			1115.20	
10052021	13-00-8417	PROFESSIONAL FEES		1115.20
01 FOSTER, BUICK, CONKLIN & LUNDG			2318.75	
40750	01-10-5330	GENERAL COUNSEL		656.25
40750	01-10-5330	PZ COMMISSION		393.75
40750	01-10-5900	BOKAMP PZC		175.00
40750	01-10-5330	LIQUOR ISSUES		393.75
40750	01-10-5330	ORDINANCES&RESOLUTIONS		700.00
01 SHAWN GRAY			1950.00	
10042021	01-50-5621	REMOVE TREES		1950.00
01 FRONTIER			185.81	
8158273710 1021	52-10-5700	WELL HOUSE		65.25

SYS DATE:10/27/21

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 809

SYS TIME:08:08
[NW1]

DATE: 10/27/21

wednesday October 27, 2021

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PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
8158275039 1021	52-20-5700	WWTP		55.31
8158275069 1021	52-20-5700	LIFT STATION		65.25
01 HAWKINS, INC. 6030351	52-10-5110	CHEMICALS	283.96	283.96
01 HOLMGREN ELECTRIC INC. 9047	52-10-5600	BRINE PUMP REPAIR	270.00	270.00
01 ILLINOIS MUNICIPAL LEAGUE RISK 1012 10012021	01-10-5500	INSURANCE EXPENSE	45226.69	45431.00
1012 10012021	01-10-5500	1% EARLY PAY SAVINGS		454.31-
1012 10012021	01-10-5570	IML DUES		250.00
01 ILLINOIS ASSOC. OF CHIEFS OF P 9150	01-30-5570	MEMBERSHIP 2022	130.00	130.00
01 JACOB & KLEIN, LTD. 10052021	13-00-8417	PROFESSIONAL FEES	278.80	278.80
01 JOSH JORDAN 10312021	01-10-5700	CELL PHONES STIPEND	25.00	25.00
01 LOCIS 43236	01-10-5200	TAX FORMS	135.50	135.50
01 LOWE'S 10172021	01-10-5200	OFFICE SUPPLIES	26.56	26.56
01 MEDIACOM 10212021	01-10-5700	INTERNET SERVICE	189.90	189.90
01 METRO WEST COUNCIL OF GOVERNME 4528	01-10-5920	BOARD MEETING-09/30/21	80.00	80.00
01 JENNIFER MEYERS 10162021	01-00-2103	PARK DEPOSIT REFUND	100.00	100.00
01 LINTECH ENGINEERING, INC. 4484	52-10-5390	OPERATION SERVICES	2500.00	1250.00
4484	52-20-5390	OPERATION SERVICES		1250.00
01 NICOR 331314100041021	01-50-5730	GARAGE GAS	47.79	47.79
01 SHAW SUBURBAN MEDIA 1916429	54-00-5900	PUBLIC NOTICE-WELL 5	119.66	119.66
01 QUADIENT, INC. 16504517	01-10-5200	POSTAGE METER SUPPLIES	223.58	139.73
58811234	01-10-5160	COPIER&POSTAGE MACHINE LEASE		83.85
01 E. DEAN STIEGEMEIER 10212021	01-30-5560	LUNCHEON REIMBURSEMENT	20.00	20.00
01 SUBURBAN LABORATORIES, INC. 194808	52-10-5335	TEST EXPENSE	75.00	75.00
01 USIC LOCATING SERVICES, LLC 466810	01-50-5390	UTILITY LOCATES	464.53	232.27
466810	52-10-5390	UTILITY LOCATES		116.13
466810	52-20-5390	UTILITY LOCATES		116.13
01 VERIZON WIRELESS 9891014239	01-10-5700	CELL PHONES	325.96	116.79
9891014239	01-30-5700	CELL PHONES		99.06

SYS DATE:10/27/21

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 809

SYS TIME:08:08
[NW1]

DATE: 10/27/21

wednesday October 27, 2021

PAGE 3

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
9891014239	01-30-5700	AIR CARDS		110.11
** TOTAL CHECKS TO BE ISSUED			63684.41	

SYS DATE:10/27/21

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 809

SYS TIME:08:08
[NW1]

DATE: 10/27/21

wednesday October 27, 2021

PAGE 4

FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01	GENERAL FUND		56177.86	
13	TIF DISTRICT		1394.00	
52	WATER & SEWER FUND		5992.89	
54	WATER IMPROVEMENT ACCT		119.66	
***	GRAND TOTAL ***		63684.41	
	TOTAL FOR REGULAR CHECKS:		62,375.70	
	TOTAL FOR DIRECT PAY VENDORS:		1,308.71	

DATE: 10/27/21

wednesday October 27, 2021

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A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

PAYABLE TO REG# INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
01 DEKALB COUNTY CLERK	10/26/21	22773	5.00	
92 10152021	01-30-5900	NOTARY - CLIFTON		5.00
01 AMERICAN BANK & TRUST	10/05/21	22771	1350.27	
92 09272021H	01-10-5200	OFFICE SUPPLIES		37.93
92 09272021H	01-10-5900.01	FUN FEST EXPENSES		97.10
92 09272021H	01-30-5100	GENERAL SUPPLIES		37.93
92 09272021H	01-30-5900	OTHER EXPENSE		110.85
92 09272021J	01-10-5200	OFFICE SUPPLIES		31.87
92 09272021J	01-50-5600	MAINTENANCE & REPAIR		16.03
92 09272021M	01-10-5390	OTHER PROFESSIONAL SERVICES		295.42
92 09272021M	01-10-5550	SOFTWARE EXPENSE		346.18
92 09272021M	01-10-5700	TELEPHONE		128.63
92 09272021M	01-10-5900	OTHER EXPENSES		13.71
92 09272021M	01-20-5600	MAINTENANCE & REPAIR		172.81
92 09272021M	01-30-5700	TELEPHONE		139.86
92 09272021M	01-30-5900	OTHER EXPENSE		99.00
92 09272021M	01-40-5100	GENERAL SUPPLIES		29.15
92 09272021M	01-40-5600	MAINTENANCE & REPAIR		93.46
92 09272021M	52-20-5600	MAINTENANCE & REPAIR		45.96

** TOTAL MANUAL CHECKS REGISTERED 1355.27

REPORT SUMMARY

CASH FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	63684.41	1355.27	65039.68
TOTAL CASH	63684.41	1355.27	65039.68

DISTR FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	56177.86	1309.31	57487.17
13	1394.00	.00	1394.00
52	5992.89	45.96	6038.85
54	119.66	.00	119.66
TOTAL DISTR	63684.41	1355.27	65039.68



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

FINANCE REPORT TUESDAY, NOVEMBER 2, 2021

- Budget Report – Attached is the October Budget Report. At the time the budget report was finished, the October 31st Utility Bills had not been printed. The revenue will be included in next month's report.

As you have concerns, please feel free to reach out and the information will be provided for further understanding.

- Escrow Accounts – There was no escrow activity in October.
- Cash Accounts – With your Board packet this month, there is an estimated cash balances report. Over the next several months, more cash forecasting will be prepared. The Village's current position is good and will be closely monitored.
- Warrant List
 - A/P Check run of \$63,684.41, manual checks of \$1,355.27 for a total of \$65,039.68.
 - Illinois Municipal League Risk - \$45,226.69 – Annual insurance premium, with a 1% discount for early payment. This is also including annual dues for IML for \$250.
- Please let me know if you have any questions or concerns.

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2021 - October 31, 2021

	FY 2021 Actuals	FY 2022 Budget	Budget May 21 - Oct 21	Actual Totals for May 21 - Oct 21	Variance to Budget
01 - GENERAL FUND					
TOTAL GENERAL FUND REVENUE	828,761	663,477	468,687	681,799	(213,112)
TOTAL ADMINISTRATION & FINANCE	272,455	279,748	169,675	178,491	(8,816)
TOTAL PARKS & GROUNDS	61,043	58,886	32,293	28,129	4,164
TOTAL POLICE DEPARTMENT	273,510	300,487	166,010	132,317	33,692
TOTAL CIVIC CENTER	47,911	28,000	14,000	5,601	8,399
TOTAL STREET DEPARTMENT	99,163	119,861	68,010	40,752	27,258
TOTAL EMERGENCY MANAGEMENT DEPARTMENT	1,342	7,340	6,170	647	5,523
TOTAL GENERAL FUND EXPENDITURES	755,424	794,322	456,158	385,937	70,221
GENERAL FUND NET INCOME/LOSS	73,337	(130,845)	12,529	295,862	(283,333)
12 - UTILITY TAX FUND					
TOTAL REVENUE	67,601	65,000	30,000	43,427	(13,427)
TOTAL EXPENDITURES	90,523	71,823	35,912	37,876	(1,965)
UTILITY TAX FUND NET INCOME/LOSS	(22,922)	(6,823)	(5,912)	5,551	(11,462)
13 - TIF DISTRICT FUND					
TOTAL REVENUE	223,935	223,000	223,000	287,940	(64,940)
TOTAL EXPENDITURES	8,678	304,166	250,416	2,788	247,628
ROAD & BRIDGE FUND NET INCOME/LOSS	215,257	(81,166)	(27,416)	285,152	(312,568)
15 - ROAD & BRIDGE FUND					
TOTAL REVENUE	67,087	56,000	55,750	54,607	1,143
TOTAL EXPENDITURES	40,441	41,100	40,500	-	40,500
ROAD & BRIDGE FUND NET INCOME/LOSS	26,646	14,900	15,250	54,607	(39,357)
19 - MOTOR FUEL TAX FUND					
TOTAL REVENUE	90,406	80,727	40,363	41,013	(650)
TOTAL EXPENDITURES	140,000	-	-	-	-
MOTOR FUEL TAX FUND NET INCOME/LOSS	(49,594)	80,727	40,363	41,013	(650)
28 - DEVELOPER ESCROW FUND					
TOTAL REVENUE	32,914	10,000	-	-	-
TOTAL EXPENDITURES	32,914	10,000	-	-	-
DEVELOPER ESCROW FUND NET INCOME/LOSS	-	-	-	-	-
52 - WATER & SEWER FUND					
TOTAL REVENUE	486,542	494,801	249,011	196,369	52,641
TOTAL WATER EXPENDITURES	277,002	277,157	138,116	131,382	6,733
TOTAL SEWER EXPENDITURES	172,272	172,662	87,118	57,984	29,134
TOTAL WATER & SEWER FUND EXPENDITURES	449,274	449,819	225,234	189,367	35,867
WATER & SEWER FUND NET INCOME/LOSS	37,269	44,982	23,776	7,002	16,774
54 - WATER IMPROVEMENT ACCOUNT					
TOTAL REVENUE	126,482	45,496	37,996	29,836	8,160
TOTAL EXPENDITURES	84,959	82,500	82,500	1,060	81,440
WATER IMPROVEMENT NET INCOME/LOSS	41,523	(37,004)	(44,504)	28,776	(73,280)
56 - SEWER IMPROVEMENT ACCOUNT					
TOTAL REVENUE	81,889	38,871	30,871	23,573	7,297
TOTAL EXPENDITURES	-	72,429	72,429	27,150	45,279
SEWER IMPROVEMENT NET INCOME/LOSS	81,889	(33,558)	(41,558)	(3,577)	(37,981)
70 - SCHOOL LAND CASH					
TOTAL REVENUE	-	-	14,000	10,800	3,200
TOTAL EXPENDITURES	-	-	-	10,800	(10,800)
SEWER IMPROVEMENT NET INCOME/LOSS	-	-	14,000	-	14,000
GRAND TOTAL REVENUE	2,005,618	1,677,371	1,149,677	1,369,366	(219,688)
GRAND TOTAL EXPENSES	1,602,213	1,826,159	1,163,148	654,978	508,170
GRAND TOTAL NET INCOME / LOSS	403,405	(148,788)	(13,471)	714,388	(727,858)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2021 - October 31, 2021

		FY 2021 Actuals	FY 2022 Budget	Budget May 21 - Oct 21	Actual Totals for May 21 - Oct 21	Variance to Budget
01 - GENERAL FUND						
REVENUES						
01-00-4110	REAL ESTATE TAX - DEKALB CO.	121,759	125,448	125,448	123,060	2,388
01-00-4120	REAL ESTATE TAX - KANE CO.	103,260	106,864	106,864	104,430	2,434
01-00-4220	STATE OF IL - INCOME TAX	150,175	130,751	65,376	97,463	(32,088)
01-00-4240	STATE OF IL-MUNICIPAL SALES TAX	149,882	120,000	60,000	119,306	(59,306)
01-00-4250	STATE OF IL-REPLACEMENT TAX	3,425	3,000	1,500	3,526	(2,026)
01-00-4270	STATE OF IL-USE TAX	58,933	58,295	29,148	23,379	5,768
01-00-4280	STATE OF IL-VIDEO GAMING TAX	20,490	12,000	6,000	24,895	(18,895)
01-00-4281	STATE OF IL-CANNABIS TAX	1,071	1,218	609	972	(362)
01-00-4310	GAME LICENSE	275	250	250	275	(25)
01-00-4325	GOLF CART LICENSE	390	400	400	675	(275)
01-00-4330	CIGARETTE LICENSE	20	20	20	20	-
01-00-4340	FRANCHISE FEE LICENSE	4,673	4,500	2,250	848	1,402
01-00-4341	RAFFLE LICENSE FEE	30	40	20	15	5
01-00-4350	LIQUOR LICENSE	7,875	10,500	10,500	10,500	-
01-00-4407	TEMPORARY OCCUPANCY PERMIT	2,200	-	-	1,000	(1,000)
01-00-4410	BUILDING PERMITS	10,825	8,000	6,000	7,734	(1,734)
01-00-4410.01	BUILDING PERMITS - SETTLEMENT	9,107	2,351	2,351	2,181	170
01-00-4410.02	BUILDING PERMITS - SQUIRE'S CROSSING	6,860	6,805	6,805	4,472	2,333
01-00-4410.03	BUILDING PERMITS - HERITAGE HILLS	15,883	2,266	2,266	2,255	11
01-00-4420	SOLICITOR PERMITS	-	-	-	100	(100)
01-00-4535.01	THE SETTLEMENT - ENGINEERING	1,360	340	340	340	-
01-00-4535.02	SQUIRE'S CROSSING - ENGINEERING	1,190	1,020	1,020	680	340
01-00-4535.03	HERITAGE HILLS - ENGINEERING	2,380	340	340	340	-
01-00-4550	PARK RENT	-	-	-	850	(850)
01-00-4550.04	RENT - GYM USE	-	-	-	1,400	(1,400)
01-00-4550.07	RENT - M.P. LIBRARY	4,800	4,800	2,400	4,800	(2,400)
01-00-4550.11	RENT - KITCHEN	-	-	-	-	-
01-00-4550.17	RENT - EXERCISE ROOM	-	-	-	100	(100)
01-00-4560	FUTURE LINK RENT	4,620	4,830	2,415	2,415	-
01-00-4575	WATER & SEWER ADMIN CHARGE	32,500	32,500	16,250	16,248	2
01-00-4610	DEKALB COUNTY FINES	1,703	1,000	500	648	(148)
01-00-4620	KANE COUNTY FINES	863	1,000	500	90	410
01-00-4625	ORDINANCE VIOLATION FINES	9,190	2,000	1,000	3,800	(2,800)
01-00-4654.01	POLICE DEVELOP CONTRIB - SETTLEMENT	1,056	1,056	1,056	1,056	-
01-00-4654.02	POLICE DEVELOP CONTRIB - SQUIRE'S CROSSING	3,167	3,167	3,167	2,111	1,056
01-00-4654.03	POLICE DEVELOP CONTRIB - HERITAGE HILLS	7,389	1,056	1,056	1,056	-
01-00-4656.01	FACILITY DEVELOP CONTRIB - SETTLEMENT	1,603	1,603	1,603	1,603	-
01-00-4656.02	FACILITY DEVELOP CONTRIB - SQUIRE'S CROSSING	4,809	4,809	4,809	3,206	1,603
01-00-4656.03	FACILITY DEVELOP CONTRIB - HERITAGE HILLS	11,221	1,603	1,603	1,603	-
01-00-4800	INTEREST INCOME	678	1,000	500	189	311
01-00-4900	OTHER INCOME	2,203	500	250	7,780	(7,530)
01-00-4910	REIMBURSEMENT INCOME	3,967	8,146	4,073	11,596	(7,523)
01-00-4910.10	DEKALB COUNTY CURE PROGRAM	26,319	-	-	-	-
01-00-4910.20	KANE COUNTY CARES PROGRAM	40,611	-	-	-	-
01-00-4910.30	AMERICAN RESCUE PLAN FUNDS	-	-	-	92,782	(92,782)
** TOTAL GENERAL FUND REVENUE		828,761	663,477	468,687	681,799	(213,112)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2021 - October 31, 2021

	FY 2021 Actuals	FY 2022 Budget	Budget May 21 - Oct 21	Actual Totals for May 21 - Oct 21	Variance to Budget
10 - ADMINISTRATION & FINANCE EXPENDITURES					
01-10-5010 WAGES – FINANCE	81,634	98,945	49,473	36,849	12,624
01-10-5010.01 WAGES – REIMBURSED (POLICE)	-	-	-	-	-
01-10-5010.02 WAGES – FUN FEST (POLICE)	-	3,000	3,000	3,000	-
01-10-5010.03 WAGES – FUN FEST (PUBLIC WORKS)	-	1,000	1,000	1,000	-
01-10-5011 SALARIES – VILLAGE BOARD	12,000	5,000	-	-	-
01-10-5012 STATE UNEMPLOYMENT TAX	1,130	1,000	500	415	85
01-10-5020 SOCIAL SECURITY EXPENSE	7,412	8,353	3,986	3,135	850
01-10-5020.01 SOCIAL SECURITY EXPENSE - REIMBURSED	-	-	-	-	-
01-10-5030 PENSION EXPENSE	1,897	2,314	1,157	1,162	(5)
01-10-5040 EMPLOYEE MEDICAL INSURANCE	3,865	5,250	2,625	2,524	101
01-10-5120 POSTAGE	1,035	1,500	750	637	113
01-10-5155 GOLF CART LICENSE EXPENSE	95	100	-	-	-
01-10-5160 COPIER & POSTAGE MACHINE LEASE	2,733	2,733	1,367	1,367	-
01-10-5200 OFFICE SUPPLIES	7,732	7,000	3,500	3,366	134
01-10-5320 ENGINEERING SERVICES	7,565	7,500	3,750	3,443	308
01-10-5330 LEGAL SERVICES	21,350	20,000	10,000	34,453	(24,453)
01-10-5350 AUDIT EXPENSE	13,210	13,560	13,560	11,560	2,000
01-10-5390 OTHER PROFESSIONAL SERVICES	36,494	22,467	11,234	9,526	1,707
01-10-5420 PERMIT EXPENSE	650	400	200	300	(100)
01-10-5420.01 PERMIT EXPENSE - SETTLEMENT	700	800	400	350	50
01-10-5420.02 PERMIT EXPENSE - SQUIRE'S CROSSING	1,350	800	400	350	50
01-10-5420.03 PERMIT EXPENSE - HERITAGE HILLS	1,000	800	400	600	(200)
01-10-5500 INSURANCE EXPENSE	45,037	46,000	46,000	44,977	1,023
01-10-5550 SOFTWARE EXPENSE	215	250	250	346	(96)
01-10-5570 DUES AND MEMBERSHIPS	5,297	6,000	3,000	4,565	(1,565)
01-10-5700 TELEPHONE	5,908	6,500	3,250	2,750	500
01-10-5900 OTHER EXPENSES	6,822	6,000	3,000	4,614	(1,614)
01-10-5900.01 FUN FEST EXPENSES	-	1,000	1,000	497	503
01-10-5910 EMERGENCY NOTIFICATION SYSTEM	884	900	900	927	(27)
01-10-5920 CONFERENCES	110	1,200	600	275	325
01-10-5999 TRANSFER TO OTHER FUNDS	6,331	5,000	-	-	-
01-10-8210 COMPUTERS	-	4,375	4,375	5,506	(1,131)
** TOTAL ADMINISTRATION & FINANCE	272,455	279,748	169,675	178,491	(8,816)
20 - PARKS & GROUNDS EXPENDITURES					
01-20-5010 WAGES	36,089	37,449	18,724	16,413	2,311
01-20-5020 SOCIAL SECURITY EXPENSE	3,043	3,175	1,588	1,426	162
01-20-5030 PENSION EXPENSE	1,581	1,452	726	725	1
01-20-5040 EMPLOYEE MEDICAL INSURANCE	3,843	4,060	2,030	1,952	78
01-20-5250 GASOLINE & FUEL	536	1,000	500	618	(118)
01-20-5390 OTHER PROFESSIONAL SERVICES	275	-	-	284	(284)
01-20-5600 MAINTENANCE & REPAIR	4,053	10,500	8,100	5,538	2,562
01-20-5730 UTILITIES	723	1,000	500	614	(114)
01-20-5900 OTHER EXPENSE	-	250	125	559	(434)
01-20-8200 EQUIPMENT	10,900	-	-	-	-
** TOTAL PARKS & GROUNDS	61,043	58,886	32,293	28,129	4,164
30 - POLICE DEPARTMENT EXPENDITURES					
01-30-5010 WAGES – CHIEF	61,870	56,822	28,411	26,607	1,804
01-30-5015 WAGES – PATROL OFFICERS	82,579	102,696	51,348	40,638	10,710
01-30-5016 WAGES – TRAINING	2,236	9,758	4,879	619	4,260
01-30-5018 WAGES – SERGEANT	26,516	35,077	17,539	13,143	4,395
01-30-5020 SOCIAL SECURITY EXPENSE	13,711	16,169	8,084	6,899	1,186
01-30-5030 PENSION EXPENSE	2,585	2,553	1,276	1,275	2
01-30-5040 EMPLOYEE MEDICAL INSURANCE	6,625	7,000	3,500	3,365	135
01-30-5100 GENERAL SUPPLIES	4,024	4,500	2,250	311	1,939
01-30-5250 GASOLINE & FUEL	5,209	6,000	3,000	3,189	(189)
01-30-5300 UNIFORM EXPENSE	193	2,000	1,000	320	680
01-30-5330 LEGAL SERVICES	88	7,000	3,500	-	3,500
01-30-5390 OTHER PROFESSIONAL SERVICES	-	-	-	825	(825)
01-30-5550 SOFTWARE EXPENSE	2,570	2,670	2,670	1,720	950
01-30-5560 TRAINING	2,154	2,500	2,500	1,689	811
01-30-5570 DUES & MEMBERSHIPS	1,910	1,500	750	190	560
01-30-5600 MAINTENANCE & REPAIR	3,092	3,600	1,800	613	1,187
01-30-5700 TELEPHONE	3,963	4,500	2,250	1,824	426
01-30-5750 COMMUNICATIONS	13,915	18,682	14,542	15,142	(600)
01-30-5900 OTHER EXPENSE	(118)	1,500	750	788	(38)
01-30-8200 EQUIPMENT	40,388	1,500	1,500	-	1,500
01-30-8210 COMPUTERS	-	14,460	14,460	13,160	1,300
** TOTAL POLICE DEPARTMENT	273,510	300,487	166,010	132,317	33,692

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2021 - October 31, 2021

		FY 2021 Actuals	FY 2022 Budget	Budget May 21 - Oct 21	Actual Totals for May 21 - Oct 21	Variance to Budget
40 - CIVIC CENTER EXPENDITURES						
01-40-5100	GENERAL SUPPLIES	622	1,500	750	1,498	(748)
01-40-5560	TRAINING	-	1,000	500	-	500
01-40-5600	MAINTENANCE & REPAIR	38,752	15,000	7,500	3,470	4,030
01-40-5730	UTILITIES	6,875	10,000	5,000	538	4,462
01-40-5900	OTHER EXPENSE	312	500	250	95	155
01-40-8200	EQUIPMENT	1,350	-	-	-	-
** TOTAL CIVIC CENTER		47,911	28,000	14,000	5,601	8,399
50 - STREET DEPARTMENT EXPENDITURES						
01-50-5010	WAGES	36,195	37,449	18,724	16,413	2,311
01-50-5020	SOCIAL SECURITY EXPENSE	3,051	3,175	1,588	1,426	162
01-50-5030	PENSION EXPENSE	1,581	1,452	726	725	1
01-50-5040	EMPLOYEE MEDICAL INSURANCE	3,843	4,060	2,030	1,952	78
01-50-5175	ROAD SALT	7,090	7,500	-	-	-
01-50-5250	GASOLINE & FUEL	1,188	1,500	750	240	510
01-50-5320	ENGINEERING	213	-	-	-	-
01-50-5390	OTHER PROFESSIONAL SERVICES	5,444	5,900	2,950	1,625	1,325
01-50-5560	TRAINING	-	1,000	500	-	500
01-50-5600	MAINTENANCE & REPAIR	9,078	10,000	5,000	4,038	962
01-50-5620	STREET MAINTENANCE	12,470	20,000	16,667	528	16,139
01-50-5621	TREE MAINTENANCE	3,550	10,000	10,000	8,050	1,950
01-50-5622	STREET SIGN INSTALLATION	443	2,000	1,000	-	1,000
01-50-5730	UTILITIES	14,908	15,000	7,500	5,213	2,287
01-50-5900	OTHER EXPENSE	109	500	250	542	(292)
01-50-8210	COMPUTERS	-	325	325	-	325
** TOTAL STREET DEPARTMENT		99,163	119,861	68,010	40,752	27,258
60 - EMERGENCY MANAGEMENT DEPARTMENT EXPENDITURES						
01-60-5010	WAGES	1,205	1,200	600	577	23
01-60-5020	SOCIAL SECURITY EXPENSE	90	92	46	46	-
01-60-5030	PENSION EXPENSE	47	48	24	24	(0)
01-60-5100	SUPPLIES	-	1,000	500	-	500
01-60-5600	MAINTENANCE & REPAIR	-	5,000	5,000	-	5,000
** TOTAL EMERGENCY MANAGEMENT DEPARTMENT		1,342	7,340	6,170	647	5,523
TOTAL GENERAL FUND REVENUES		828,761	663,477	468,687	681,799	(213,112)
TOTAL GENERAL FUND EXPENDITURES		755,424	794,322	456,158	385,937	70,221
GENERAL FUND NET INCOME/LOSS		73,337	(130,845)	12,529	295,862	(283,333)

12 - UTILITY TAX FUND

REVENUES

12-00-4140.10	TELECOMMUNICATIONS TAX	13,089	14,000	7,000	5,586	1,414
12-00-4140.30	COM ED - UTILITY TAX	34,393	30,000	15,000	16,189	(1,189)
12-00-4140.40	NICOR GAS - UTILITY TAX	18,978	15,000	7,500	5,828	1,672
12-00-4746	POLICE GRANTS	(5,811)	-	-	6,111	(6,111)
12-00-4751	DEKALB COUNTY COMMUNITY GRANT	-	-	-	10,000	(10,000)
12-00-4800	INTEREST INCOME	623	1,000	500	(286)	786
12-00-4992	TRANSFER FROM GENERAL FUND	6,331	5,000	-	-	-
** TOTAL REVENUE		67,601	65,000	30,000	43,427	(13,427)

EXPENDITURES

12-00-5992	TRANSFER TO WATER & SEWER FUND	59,000	59,000	29,500	29,500	-
12-00-5993	TRANSFER TO WATER IMPROVEMENT	12,426	-	-	-	-
12-00-8413	POLICE GRANT PURCHASES	764	-	-	1,965	(1,965)
12-00-8420	POLICE VEHICLE LOAN - PRINCIPAL	5,433	-	-	-	-
12-00-8421	POLICE VEHICLE LOAN - INTEREST	78	-	-	-	-
12-00-8425	DEKALB COUNTY COMMUNITY GRANT EXPENSES	-	-	-	-	-
12-00-8426	POLICE VEHICLE LOAN - PRINCIPAL	12,274	12,589	6,255	6,254	0
12-00-8427	POLICE VEHICLE LOAN - INTEREST	549	234	157	157	(0)
** TOTAL EXPENDITURES		90,523	71,823	35,912	37,876	(1,965)
UTILITY TAX FUND NET INCOME/LOSS		(22,922)	(6,823)	(5,912)	5,551	(11,462)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2021 - October 31, 2021

		FY 2021 Actuals	FY 2022 Budget	Budget May 21 - Oct 21	Actual Totals for May 21 - Oct 21	Variance to Budget
13 - TIF DISTRICT FUND						
REVENUES						
13-00-4110	TIF TAX - DEKALB CO.	13,573	13,000	13,000	15,558	(2,558)
13-00-4120	TIF TAX - KANE CO.	210,362	210,000	210,000	272,383	(62,383)
	** TOTAL REVENUE	223,935	223,000	223,000	287,940	(64,940)
EXPENDITURES						
13-00-5320	ENGINEERING SERVICES	-	50,000	-	-	-
13-00-5350	AUDIT EXPENSE	260	270	270	-	270
13-00-8417	TIF LEGAL FEES	7,418	7,500	3,750	2,788	962
13-00-8418	TIF IMPROVEMENTS	-	86,646	86,646	-	86,646
13-00-8430	PROPERTY ASSEMBLY	1,000	159,750	159,750	-	159,750
	** TOTAL EXPENDITURES	8,678	304,166	250,416	2,788	247,628
	TIF DISTRICT FUND NET INCOME/LOSS	215,257	(81,166)	(27,416)	285,152	(312,568)

15 - ROAD & BRIDGE FUND						
REVENUES						
15-00-4100	VEHICLE LICENSE FEES	24,875	24,000	24,000	22,715	1,285
15-00-4110	REAL ESTATE TAX-DEKALB COUNTY	3,921	4,000	4,000	3,815	185
15-00-4120	REAL ESTATE TAX-KANE COUNTY	21,394	20,000	20,000	21,631	(1,631)
15-00-4260	VIRGIL TWSP. REPLACE. TAX	303	250	125	447	(322)
15-00-4652.01	ROADS DEVELOPMENT CONTRIB - SETTLEMENT	1,500	1,500	1,500	1,500	-
15-00-4652.02	ROADS DEVELOPMENT CONTRIB - SQUIRE'S CROSS	4,500	4,500	4,500	3,000	1,500
15-00-4652.03	ROADS DEVELOPMENT CONTRIB - HERITAGE HILLS	10,500	1,500	1,500	1,500	-
15-00-4800	INTEREST INCOME	94	250	125	-	125
	** TOTAL REVENUE	67,087	56,000	55,750	54,607	1,143
EXPENDITURES						
15-00-5100	GENERAL SUPPLIES	364	600	-	-	-
15-00-5320	ENGINEERING SERVICES	-	40,000	40,000	-	40,000
15-00-5620	STREET MAINTENANCE	40,078	-	-	-	-
15-00-5900	OTHER EXPENSES	-	500	500	-	500
	** TOTAL EXPENDITURES	40,441	41,100	40,500	-	40,500
	ROAD & BRIDGE FUND NET INCOME/LOSS	26,646	14,900	15,250	54,607	(39,357)

19 - MOTOR FUEL TAX FUND						
REVENUES						
19-00-4290	STATE OF IL-MOTOR FUEL TAX	90,070	80,327	40,163	40,997	(834)
19-00-4800	INTEREST INCOME	336	400	200	16	184
	** TOTAL REVENUE	90,406	80,727	40,363	41,013	(650)
EXPENDITURES						
19-00-5200	STREET IMPROVEMENTS	140,000	-	-	-	-
	** TOTAL EXPENDITURES	140,000	-	-	-	-
	MOTOR FUEL TAX FUND NET INCOME/LOSS	(49,594)	80,727	40,363	41,013	(650)

28 - DEVELOPER ESCROW FUND						
REVENUES						
28-00-4940	DEVELOPER RECEIPTS	32,914	10,000	-	-	-
	** TOTAL REVENUE	32,914	10,000	-	-	-
EXPENDITURES						
28-00-5320	DEVELOPER LEGAL EXPENDITURES	-	5,000	-	-	-
28-00-5330	DEVELOPER ENGINEERING & ADMIN	32,914	5,000	-	-	-
	** TOTAL EXPENDITURES	32,914	10,000	-	-	-
	DEVELOPER ESCROW FUND NET INCOME/LOSS	-	-	-	-	-

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2021 - October 31, 2021

		FY 2021 Actuals	FY 2022 Budget	Budget May 21 - Oct 21	Actual Totals for May 21 - Oct 21	Variance to Budget
52 - WATER & SEWER FUND						
REVENUES						
52-00-4170	WATER REVENUE	218,451	224,400	112,200	84,966	27,234
52-00-4171	ALLOCATION OF WATER REVENUE	(14,001)	(14,000)	(7,000)	(5,364)	(1,636)
52-00-4180	SEWER REVENUE	220,332	228,480	114,240	85,647	28,593
52-00-4181	ALLOCATION OF SEWER REVENUE	(13,925)	(14,000)	(7,000)	(5,352)	(1,648)
52-00-4190	PENALTIES	6,807	6,000	3,000	3,690	(690)
52-00-4200	TURN ON/OFF REVENUE	-	-	-	200	(200)
52-00-4200.01	THE SETTLEMENT - TURN ON/OFF REVENUE	400	100	100	100	-
52-00-4200.02	SQUIRE'S CROSSING - TURN ON/OFF REVENUE	300	300	300	200	100
52-00-4200.03	HERITAGE HILLS - TURN ON/OFF REVENUE	700	100	100	100	-
52-00-4300	METER FEES	-	-	-	344	(344)
52-00-4300.01	METER FEES - SETTLEMENT	1,376	344	344	344	-
52-00-4300.02	METER FEES - SQUIRE'S CROSSING	1,032	1,032	1,032	688	344
52-00-4300.03	METER FEES - HERITAGE HILLS	2,409	344	344	344	-
52-00-4460.01	SEWER INSPECT - SETTLEMENT	800	200	200	200	-
52-00-4460.02	SEWER INSPECT - SQUIRE'S CROSSING	600	600	600	400	200
52-00-4460.03	SEWER INSPECT - HERITAGE HILLS	1,400	200	200	200	-
52-00-4800	INTEREST INCOME	740	1,500	750	1	749
52-00-4900	OTHER REVENUE	120	200	100	161	(61)
52-00-4994	TRANSFER FROM UTILITY TAX	59,000	59,000	29,500	29,500	-
** TOTAL REVENUE		486,542	494,801	249,011	196,369	52,641
10 - WATER DIVISION EXPENDITURES						
52-10-5010	WAGES	39,295	43,887	21,943	21,164	780
52-10-5020	SOCIAL SECURITY EXPENSE	3,216	3,663	1,831	1,821	11
52-10-5030	PENSION EXPENSE	1,365	1,559	779	781	(2)
52-10-5040	EMPLOYEE MEDICAL INSURANCE	3,224	3,990	1,995	1,918	77
52-10-5100	GENERAL SUPPLIES	459	400	200	-	200
52-10-5105	METERS	4,080	5,000	2,500	4,204	(1,704)
52-10-5110	CHEMICALS	18,613	18,000	9,000	4,691	4,309
52-10-5120	POSTAGE	758	2,000	1,000	428	573
52-10-5250	GASOLINE & FUEL	1,097	1,500	750	618	132
52-10-5320	ENGINEERING	-	250	125	-	125
52-10-5330	LEGAL EXPENSE	-	250	125	-	125
52-10-5335	TEST EXPENSE	2,134	3,000	1,500	720	780
52-10-5375	ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	8,125	8,124	1
52-10-5390	OTHER PROFESSIONAL SERVICES	24,803	18,200	9,100	8,533	567
52-10-5550	SOFTWARE EXPENSE	975	1,000	-	-	-
52-10-5600	MAINTENANCE & REPAIR	42,763	42,050	21,025	22,481	(1,456)
52-10-5700	TELEPHONE	792	900	450	403	47
52-10-5730	UTILITIES	21,191	18,000	9,000	7,300	1,700
52-10-5740	JULIE LOCATES	195	250	-	-	-
52-10-5870	IEPA LOAN - PRINCIPAL	54,918	56,397	28,011	28,011	(0)
52-10-5880	IEPA LOAN - INTEREST	3,963	2,683	1,529	1,529	0
52-10-5886	IEPA LOAN - WATERMAIN	27,738	28,378	14,108	14,108	(0)
52-10-5888	IEPA LOAN - WATERMAIN	9,078	8,726	4,444	4,444	(0)
52-10-5900	OTHER EXPENSE	95	500	250	104	146
52-10-8210	COMPUTERS	-	325	325	-	325
** TOTAL WATER EXPENDITURES		277,002	277,157	138,116	131,382	6,733
20 - SEWER DIVISION EXPENDITURES						
52-20-5010	WAGES	34,814	40,062	20,031	19,357	674
52-20-5020	SOCIAL SECURITY EXPENSE	2,851	3,343	1,672	1,661	11
52-20-5030	PENSION EXPENSE	1,174	1,392	696	698	(2)
52-20-5040	EMPLOYEE MEDICAL INSURANCE	2,893	3,640	1,820	1,750	70
52-20-5100	GENERAL SUPPLIES	148	250	125	88	37
52-20-5110	CHEMICALS	-	250	125	-	125
52-20-5120	POSTAGE	698	1,000	500	428	72
52-20-5250	GASOLINE & FUEL	426	750	375	240	135
52-20-5320	ENGINEERING	-	250	125	-	125
52-20-5330	LEGAL EXPENSE	613	250	125	-	125
52-20-5335	TEST EXPENSE	-	1,600	800	-	800
52-20-5375	ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	8,125	8,124	1
52-20-5390	OTHER PROFESSIONAL SERVICES	24,803	18,200	9,100	8,271	829
52-20-5400	PERMIT EXPENSE	2,500	2,500	2,500	2,500	-
52-20-5550	SOFTWARE EXPENSE	975	1,000	-	-	-
52-20-5600	MAINTENANCE & REPAIR	66,947	65,350	32,675	8,235	24,440
52-20-5700	TELEPHONE	1,461	1,500	750	751	(1)
52-20-5730	UTILITIES	15,429	14,000	7,000	5,747	1,253
52-20-5740	JULIE LOCATES	195	250	-	-	-
52-20-5900	OTHER EXPENSE	95	500	250	134	116
52-20-8210	COMPUTERS	-	325	325	-	325
** TOTAL SEWER EXPENDITURES		172,272	172,662	87,118	57,984	29,134
TOTAL WATER & SEWER FUND EXPENDITURES		449,274	449,819	225,234	189,367	35,867
WATER & SEWER FUND NET INCOME/LOSS		37,269	44,982	23,776	7,002	16,774

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2021 - October 31, 2021

		FY 2021 Actuals	FY 2022 Budget	Budget May 21 - Oct 21	Actual Totals for May 21 - Oct 21	Variance to Budget
54 - WATER IMPROVEMENT ACCOUNT						
REVENUES						
54-00-4171	ALLOCATION OF WATER REVENUE	14,001	14,000	7,000	5,364	1,636
54-00-4430.01	WATER CONNECTION - THE SETTLEMENT	10,000	2,500	2,500	2,500	-
54-00-4430.02	WATER CONNECTION - SQUIRE'S CROSSING	7,500	7,500	7,500	5,000	2,500
54-00-4430.03	WATER CONNECTION - HERITAGE HILLS	17,500	2,500	2,500	2,500	-
54-00-4650.01	IMPACT FEES - THE SETTLEMENT	14,744	3,824	3,824	3,824	-
54-00-4650.02	IMPACT FEES - SQUIRE'S CROSSING	10,123	10,348	10,348	6,823	3,524
54-00-4650.03	IMPACT FEES - HERITAGE HILLS	26,244	3,824	3,824	3,824	-
54-00-4800	INTEREST INCOME	460	1,000	500	-	500
54-00-4880	RIVERBOAT GRANT FUNDS	13,484	-	-	-	-
54-00-4994	TRANSFER FROM UTILITY TAX FUND	12,426	-	-	-	-
** TOTAL REVENUE		126,482	45,496	37,996	29,836	8,160
EXPENDITURES						
54-00-5320	ENGINEERING SERVICES	2,975	-	-	680	(680)
54-00-5330	LEGAL EXPENSE	131	-	-	-	-
54-00-5600	WATER IMPROVEMENT REPAIRS & MAINTENANCE	69,432	82,500	82,500	260	82,240
54-00-5900	OTHER EXPENSE	135	-	-	120	(120)
54-00-8205	WATERMAIN LOAN PAYMENT - PRINCIPAL	12,056	-	-	-	-
54-00-8207	WATERMAIN LOAN PAYMENT - INTEREST	231	-	-	-	-
** TOTAL EXPENDITURES		84,959	82,500	82,500	1,060	81,440
WATER IMPROVEMENT NET INCOME/LOSS		41,523	(37,004)	(44,504)	28,776	(73,280)
56 - SEWER IMPROVEMENT ACCOUNT						
REVENUES						
56-00-4181	ALLOCATION OF SEWER REVENUE	13,925	14,000	7,000	5,352	1,648
56-00-4420	SEWER TAP	750	-	-	-	-
56-00-4420.01	SEWER TAP - SETTLEMENT	3,000	750	750	750	-
56-00-4420.02	SEWER TAP - SQUIRE'S CROSSING	2,250	2,250	2,250	1,500	750
56-00-4420.03	SEWER TAP - HERITAGE HILLS	5,250	750	750	750	-
56-00-4650	IMPACT FEES	3,749	-	-	-	-
56-00-4650.01	IMPACT FEES - THE SETTLEMENT	14,744	3,824	3,824	3,824	-
56-00-4650.02	IMPACT FEES - SQUIRE'S CROSSING	11,248	11,472	11,472	7,573	3,899
56-00-4650.03	IMPACT FEES - HERITAGE HILLS	26,244	3,824	3,824	3,824	-
56-00-4800	INTEREST INCOME	730	2,000	1,000	-	1,000
** TOTAL REVENUE		81,889	38,871	30,871	23,573	7,297
EXPENDITURES						
56-00-5600	MAINTENANCE & REPAIR	-	72,429	72,429	27,150	45,279
** TOTAL EXPENDITURES		-	72,429	72,429	27,150	45,279
SEWER IMPROVEMENT NET INCOME/LOSS		81,889	(33,558)	(41,558)	(3,577)	(37,981)
70 - SCHOOL LAND CASH FUND						
REVENUES						
70-00-4100.01	SCHOOL CONTRIBUTION - SETTLEMENT	8,800	2,200	2,200	2,200	-
70-00-4100.02	SCHOOL CONTRIBUTION - SQUIRE'S CROSSING	9,600	9,600	9,600	6,400	3,200
70-00-4100.03	SCHOOL CONTRIBUTION - HERITAGE HILLS	15,400	2,200	2,200	2,200	-
70-00-4100.99	SCHOOL CONTRIBUTIONS RECLASSIFIED	(33,800)	(14,000)	-	-	-
** TOTAL REVENUE		-	-	14,000	10,800	3,200
EXPENDITURES						
70-00-5930	PAYMENT TO SCHOOLS	-	-	-	10,800	(10,800)
** TOTAL EXPENDITURES		-	-	-	10,800	(10,800)
SCHOOL LAND CASH NET INCOME/LOSS		-	-	14,000	-	14,000
GRAND TOTALS						
GRAND TOTAL REVENUE		2,005,618	1,677,371	1,149,677	1,369,366	(219,688)
GRAND TOTAL EXPENSES		1,602,213	1,826,159	1,163,148	654,978	508,170
GRAND TOTAL NET INCOME / LOSS		403,405	(148,788)	(13,471)	714,388	(727,858)

Estimated Fund Balance
through October 31, 2021

	Beginning Balance 05/01/21	Revenues FY22	Expenditures FY22	Ending Balance	Ending Balance in Budget	Better/(Worse)
General Fund	\$373,353	\$681,799	\$385,937	\$669,215	\$200,381	468,834
Other Funds:						
Utility Tax Fund	514,226	43,427	37,876	519,777	507,599	12,178
TIF District Fund	384,924	287,940	2,788	670,076	303,752	366,324
Road & Bridge Fund	82,822	54,607	-	137,429	96,090	41,339
Motor Fuel Tax Fund	145,481	41,013	-	186,494	225,821	(39,327)
Totals	1,127,453	426,987	40,664	1,513,776	1,133,262	380,514
Water & Sewer Funds						
Water & Sewer Operating Fund	523,030	196,369	189,367	530,032	580,796	(50,764)
Water Improvement Fund	326,691	29,836	1,060	355,467	284,994	70,473
Sewer Improvement Fund	545,555	23,573	27,150	541,978	509,399	32,579
Totals	1,395,276	249,778	217,577	1,427,477	1,375,189	52,288
Village Totals	\$2,896,082	\$1,358,564	\$644,178	\$3,610,468	\$2,708,832	901,636

Estimated Cash Balances for October 31, 2021

	10/01/21 Balance	Misc	Transfers & Deposits	Manual Checks and Tax Pymts	Payroll	10/31/21 Check Run	Estimated 10/31/21 Balance	
Old Second Checking	353,686.05		37,184.60	(20,139.51)	(24,377.45)	(63,684.41)	282,669.28	0.00%
First Midwest	335,564.13						335,564.13	0.04%
TIF Funds	649,290.01		20,786.30				670,076.31	0.00%
Illinois Funds	2,201,444.98		58,241.83				2,259,686.81	0.02%
First Midwest CD	37,000.00						37,000.00	0.50%
	3,576,985.17	0.00	116,212.73	(20,139.51)	(24,377.45)	(63,684.41)	3,584,996.53	



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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MEMORANDUM

TO: Village Board
FROM: Village Accountant Cheryl Aldridge
DATE: October 22, 2021
SUBJECT: UTILITY BILLING PENALTY WRITE OFF – RESOLUTION 2013-05 –
ADOPTION OF A UTILITY BILLING PENALTY WRITE – OFF POLICY

BACKGROUND

Per our Utility Billing Penalty Write-Off Policy as referenced above, the Village Accountant is authorized to write-off one (1) penalty over a five (5) year period. The policy allows a request to be made to the Village Board past that scope. There is a resident that has been having health issues. The payment for July and August billing had been written, but not dropped off prior to entering rehab for several week. The payment was then dropped on October 5, 2021. The penalty for this billing was assessed on October 1, 2021.

DISCUSSION

The resident had a previous penalty written off in February 2018. This penalty write off is the reason the Village Accountant is unable to authorize the write off now. The resident has made a request for the Board to consider the write off of the penalty.

RECOMMENDATION

That the Village Board motion to approve the penalty write off in the amount of \$13.57.

VILLAGE OF MAPLE PARK

RESOLUTION NO. 2013-05 ADOPTION OF A UTILITY BILLING PENALTY WRITE-OFF POLICY

WHEREAS, the Village of Maple Park, Illinois, is a municipal corporation operating and existing under Illinois Municipal Code, 65 ILCS 1-1-1 *et seq.*; and

WHEREAS, the Village of Maple Park, Illinois, finds it to be in the interest of the residents of the Village to streamline the penalty write-off process for utility bills by giving the Village Accountant independent authority with respect to the waiving of water billing penalties;

NOW THEREFORE, the Board of Trustees of the Village of Maple Park, Illinois, does hereby adopt the following Utility Billing Penalty Write-Off Policy. This policy delegates the authority of utility billing penalty write-off decisions to the Village Accountant with certain defined parameters as set forth within this Resolution.

POLICY

1. When the Village receives a resident request or dispute regarding penalty, the request or dispute shall be first directed to the Village Accountant.
2. The Village Accountant shall consider the reasonability of the request.
3. The Village Accountant shall review the resident's historical payment history. If no previous penalty has been waived during the past five (5) years prior to the request, the resident may be eligible for penalty write-off consideration. The Village Accountant shall make a discretionary determination based upon the reasonability of the request and eligibility as set forth above.
4. A resident aggrieved by the determination of the Village Accountant regarding a penalty imposed may petition the Village Board for relief.

PASSED by the Village of Maple Park Board of Trustees on the 5th day of February, 2013.

AYES: Cutsinger, Lunardon, Armstrong, Nowak, Fahnestock, Borg
NAYS: None
ABSTAIN: None
ABSENT: None

APPROVED the 7th day of February, 2013.



Kathleen Curtis
Kathleen Curtis, President
Village of Maple Park
Kane and DeKalb Counties, Illinois

ATTEST:

Elizabeth Peerboom
Elizabeth Peerboom, Village Clerk