



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.org>

PUBLIC HEARING

TUESDAY, FEBRUARY 1, 2022

7:00 P.M.

MAPLE PARK CIVIC CENTER

302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

2. ROLL CALL/QUORUM ESTABLISHED

3. HEARING OFFICER STATEMENT

- 4. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

5. ADJOURNMENT

BOARD OF TRUSTEES MEETING AGENDA IMMEDIATELY FOLLOWING THE PUBLIC HEARING TUESDAY, FEBRUARY 1, 2022

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

- 4. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

A. Approval of Board Minutes

- January 4, 2022 Village Board Minutes
- January 18, 2022 Special Village Board Minutes
- January 18, 2022 Committee of the Whole Minutes

B. Receive and File

- November 18, 2021 Business Round Table Minutes

C. Acceptance of Cash and Investment Report as of December 31, 2021

D. Approval of Bills Payable and Manual Check Register #812

ACCOUNTS PAYABLE:	<u>\$28,379.11</u>
MANUAL CHECKS:	<u>1,988.19</u>
TOTAL:	<u><u>\$30,367.30</u></u>

E. Approval of Travel, Meals, Lodging for Elected Officials /Employees

- ILCMA 2021 Holiday Lunch / Speed Coaching – Meal and Meeting on December 15, 2021 for Village Administrator Dawn Wucki-Rossbach, \$35.00 for ILCMA (included on American Bank & Trust Visa payment on February 1, 2022 warrant list manual checks).

6. FINANCIAL REPORT

7. LEGAL REPORT

8. VILLAGE ADMINISTRATOR REPORT

9. POLICE DEPARTMENT REPORT

10. PUBLIC WORKS REPORT

11. ENGINEERING REPORT

12. OLD BUSINESS

13. NEW BUSINESS

A. CONSIDERATIONS

- An e-mail was received inquiring if the Village of Maple Park would consider reducing impact and connection fees

B. MOTIONS

- Motion to approve the penalty write offs through May 2022 for Account #0020011000
- Motion to accept the close-out documentation for GIAG #21-001 General Improvements Assistance Grant Application for the HVAC System for 107 Main Street, Maple Park, Illinois and Reimburse the Harringtons \$5,000.00 per terms of the approved GIAG Grant

14. RESOLUTIONS

15. ORDINANCES

A. ORDINANCE 2022-03 AN ORDINANCE ADOPTING THE MAPLE PARK ZONING MAP

This Ordinance adopts Exhibit A as the Village's updated Zoning Map.

B. ORDINANCE 2022-04 AN ORDINANCE AMENDING TITLE 1, "ADMINISTRATION," BY ADDING CHAPTER 12, "SPECIAL EVENTS"

This Ordinance adds a Special Events section to the municipal code that governs a permit process that is to be followed by applicants seeking to hold special events in the Village of Maple Park.

C. ORDINANCE 2022-05 AN ORDINANCE AMENDING TITLE 7, "PUBLIC HEALTH AND SAFETY," CHAPTER 7, "NOISE CONTROL," SECTION 3, "HOURS RESTRICTED," OF THE MAPLE PARK VILLAGE CODE

This Ordinance decreases the night hours for Friday and Saturday from 11:00 p.m. to 10:30 p.m. and identifies specific hours on Sunday.

D. ORDINANCE 2022-06 AN ORDINANCE AMENDING TITLE 4, "BUSINESS AND LIQUOR LICENSE REGULATIONS," CHAPTER 2, "LIQUOR CONTROL," AND TITLE 8, "PUBLIC WAYS AND PROPERTY," CHAPTER 1, "STREETS, SIDEWALKS AND PUBLIC WAYS," OF THE MAPLE PARK VILLAGE CODE

This Ordinance amends the text to include a reference to the application of special events permits, expands insurance requirements and allows for the use of a public street for a private purpose if a Special Event Permit is issued.

16. VILLAGE PRESIDENT REPORT

17. TRUSTEE REPORT

18. EXECUTIVE SESSION

19. ADJOURNMENT



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

BOARD OF TRUSTEES MEETING MINUTES TUESDAY, JANUARY 4, 2022 7:00 P.M.

Join Zoom Meeting

<https://us02web.zoom.us/j/7771990978?pwd=bjVja1YrUWNMM1l0TjIQbTMwNFFQdz09>

Meeting ID: 777 199 0978

Passcode: 1990978

Dial by your location

+1 312 626 6799 US (Chicago)

1. CALL TO ORDER

President Fahnestock called the regular meeting of the Board of Trustees to order at 7:02 p.m.

President Fahnestock announces that it is necessary to hold a remote meeting due to illness. Per the December 10, 2021 Gubernatorial Disaster Proclamation, which extended the statewide declaration through Saturday, January 8, public meetings may continue to be held remotely, in accordance with Public Act (P.A.) 101-0640 – The Village has deemed it necessary to hold this Village Board meeting via Zoom. All Village Board members have confirmed that they can hear one another. Members of the public, at the meeting location, are able to hear all discussion and testimony. All votes will be roll call votes so that each member's vote may be recorded. The Village Administrator is at the Civic Center as required by the Act.

2. PLEDGE OF ALLEGIANCE

President Fahnestock led everyone in the Pledge of Allegiance.

3. ROLL CALL/QUORUM ESTABLISHED

President Fahnestock asked for a roll call to establish a quorum.

Members answering present were President Fahnestock, Trustee Groezinger, Trustee Peloso, Trustee Rebone, Trustee Simon, Trustee Speare, and Trustee Ward.

Also present were Village Administrator Dawn Wucki-Rossbach, Director of Public Works Lou Larson, Village Attorney Kevin Buick, and Deputy Clerk Cheryl Aldridge.

President Fahnestock confirmed a quorum was established.

4. **PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

None

5. **CERTIFICATE OF APPRECIATION – PRESENTED TO ROMP IN THE PARK FOR THEIR GENEROUS DONATION OF FUNDS USED TO PURCHASE THE VILLAGE’S NEW LIGHTED CHRISTMAS TREE**

Village President Fahnestock presented a certificate of appreciation to Romp in the Park representative, Linda Peterson, for their generous donation of funds that were used to purchase the Village’s new lighted Christmas Tree.

6. **APPOINTMENTS**

A. Police Chief - David Krull

Motion by Trustee Groezinger with 2nd by Trustee Speare to confirm the appointment of Police Chief David Krull. On a roll call vote Trustee Groezinger, Trustee Peloso Trustee Rebone, Trustee Simon, Trustee Speare, and Trustee Ward voted yes. Motion carried.

7. **SWEARING IN OF POLICE CHIEF DAVID KRULL**

Village President Fahnestock swore in Police Chief David Krull.

8. **MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS**

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

A. Approval of Board Minutes

- November 18, 2021 Special Village Board Minutes
- December 7, 2021 Public Hearing and Village Board Minutes
- December 11, 2021 Special Village Board Minutes
- December 21, 2021 Committee of the Whole Minutes
- December 21, 2021 Special Village Board Minutes

B. Receive and File

- March 25, 2021 Plan Commission / Public Hearing & Meeting Minutes
- June 3, 2021 Business Round Table Minutes
- August 19, 2021 Business Round Table Minutes
- September 22, 2021 Planning & Zoning Commission Minutes

C. Acceptance of Cash and Investment Report as of November 30, 2021

D. Approval of Bills Payable and Manual Check Register #811

ACCOUNTS PAYABLE:	<u>\$140,961.78</u>
MANUAL CHECKS:	<u>\$2,326.37</u>
TOTAL:	<u>\$143,288.15</u>

E. Approval of Travel, Meals, Lodging for Elected Officials /Employees

Motion by Trustee Speare with 2nd by Trustee Ward to approve the Consent Agenda items A.) through E.) as presented. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Rebone, Trustee Simon, Trustee Speare, and Trustee Ward voted yes. Motion carried.

9. FINANCIAL REPORT

President Fahnestock asked if there were any questions on the Financial Report submitted by Treasurer Aldridge. Hearing no questions, moved to the next agenda item.

10. LEGAL REPORT

Attorney Buick expressed his appreciation to everyone as we struggle through a meeting on Zoom. President Fahnestock asked if there were any questions on the Legal Report submitted by Attorney Buick. Hearing no questions, moved to the next agenda item.

11. VILLAGE ADMINISTRATOR REPORT

Administrator Wucki-Rossbach updated the Board on noise control, this will be discussed at a Business Round Table prior to the Committee of the Whole meeting on January 18, 2022. At the COW meeting, the bond issue ordinance will be approved. The Village has received a question regarding open gym during the winter months. She also updated the Board of the meeting between the Village and Dr. Glasgow.

12. POLICE DEPARTMENT REPORT

There was no Police Department report.

13. PUBLIC WORKS REPORT

Director Larson updated the Board on Public Works projects. Snow plowing has begun and the Police Department assisted having some cars moved. He is waiting on some quotes to be sent in for future projects. He also warned that wind is coming, so please be prepared. President Fahnestock asked if there were any questions for Director Larson. Hearing no questions, moved to the next agenda item.

14. ENGINEERING REPORT

Engineer Lin was not in attendance. No report was given.

15. OLD BUSINESS

None

16. NEW BUSINESS

A. CONSIDERATIONS

None

B. MOTIONS

None

17. RESOLUTIONS

A. RESOLUTION 2022-01 A RESOLUTION AUTHORIZING THE INSTALLATION OF HONORARY STREET NAME DESIGNATION SIGNS FOR ROSS DUERINGER

This Resolution Honorarily Designates Elm Street at Ross Dueringer Way.

Motion by Trustee Speare with 2nd by Trustee Ward to approve Resolution 2022-01 a resolution authorizing the installation of honorary street name designation signs for Ross Dueringer. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Rebone, Trustee Simon, Trustee Speare, and Trustee Ward voted yes. Motion carried.

18. ORDINANCES

A. ORDINANCE 2022-01 AN ORDINANCE AMENDING TITLE 5, "PUBLIC HEALTH AND SAFETY," AND 6, "POLICE REGULATIONS," OF THE MAPLE PARK VILLAGE CODE

This Ordinance corrects the section reference to the “Supplemental Review Standards” for Section 5-10-3A and amends section 6-7-3 to state that it shall be unlawful to grow cannabis unless authorized by the State and local laws and zoning regulations.

Motion by Trustee Rebone with 2nd by Trustee Speare to approve Ordinance 2022-01 an ordinance amending Title 5, “Public Health and Safety,” and 6, “Police Regulations,” of the Maple Park Village Code. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Rebone, Trustee Simon, Trustee Speare, and Trustee Ward voted yes. Motion carried.

19. VILLAGE PRESIDENT REPORT

President Fahnestock welcomed Chief Krull. She thanked the trustees for their support and willingness to meet on Zoom. She wants to meet in person for the Committee of the Whole.

20. TRUSTEE REPORT

Trustee Groezinger said it was difficult for her to attend the meetings in a Zoom format. For future meetings she would prefer to meet in person.

21. EXECUTIVE SESSION

None

22. ADJOURNMENT

Having no further business before the Board, motion by Trustee Rebone with 2nd by Trustee Peloso to adjourn. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Rebone, Trustee Simon, Trustee Speare, and Trustee Ward voted yes. Motion carried.

Meeting adjourned at 7:27 p.m.

Respectfully submitted,

Cheryl Aldridge
Deputy Clerk



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

**BOARD OF TRUSTEES
SPECIAL MEETING*/BUSINESS ROUND TABLE MINUTES
TUESDAY, JANUARY 18, 2022
6:00 P.M.
Maple Park Civic Center
302 Willow Street, Maple Park, IL**

1. CALL TO ORDER/ESTABLISHMENT OF QUORUM

President Fahnestock called the Special Meeting of the Board of Trustees and Business Round Table to order at 6:00 p.m.

President Fahnestock asked for a roll call to establish a quorum.

Members answering present were President Fahnestock, Trustee Groezinger, Trustee Peloso, Trustee Rebore, Trustee Simon, Trustee Speare, and Trustee Ward.

Also present were Village Administrator Dawn Wucki-Rossbach, Police Chief David Krull, and Deputy Clerk Cheryl Aldridge.

Members of the public present are found on the meeting sign in sheet.

President Fahnestock confirmed a quorum was established.

2. WELCOME – VILLAGE PRESIDENT SUZANNE FAHNESTOCK

President Fahnestock welcomed all business owners and thanked them for their attendance.

3. INTRODUCTIONS

There were two representatives from The Pub in attendance, Al Gibson and Gus Pagonis.

4. APPROVAL OF MINUTES

- Business Round Table Minutes of November 18, 2021

Motion by JT Peloso with 2nd by Jen Ward to approve Business Round Table Minutes of November 18, 2021. Motion carried by voice vote.

5. DISCUSSION ITEMS:

A. CHAPTER 7 - NOISE ORDINANCE

Review and Discuss Proposed Changes to Ordinance

Village President Fahnestock discussed the four (4) proposed changes to the noise ordinance:

1. The night hours changed from 11:00 p.m. to 10:30 p.m.
2. Quiet nights – The first Friday and third Saturday of the month
3. If complaints are received, the decibel level is taken at the property line closest to the noise generator and not at the property line of the complainant
4. Should the decibel levels change for day and night hours

The Board and the business owners had an open discussion regarding the noise ordinance.

Terry Keenan of Terry Sealcoating arrived during the noise discussion.

Moving forward there will be a sound study done to review the decibels that are in the current Village code as well as deciding what is needing moving forward.

6. BUSINESS ROUND TABLE COMMENTS AND OPEN FORUM

No additional discussion occurred.

7. NEXT ROUND TABLE MEETING DATE – FEBRUARY 17, 2022

8. ADJOURN BUSINESS ROUND TABLE MEETING

Having no further business before the Business Round Table, motion by Trustee Ward with 2nd by Trustee Rebene to adjourn. Motion carried by voice vote.

Meeting adjourned at 6:56 p.m.

9. RECESS SPECIAL VILLAGE BOARD MEETING UNTIL AFTER COMMITTEE OF THE WHOLE MEETING

Meeting was recessed until after the Committee of the Whole Meeting.

10. RECONVENE SPECIAL VILLAGE BOARD MEETING

Motion by Trustee Ward with 2nd by Trustee Speare to reconvene to the Special Village Board Meeting. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Rebene, Trustee Simon, Trustee Speare, and Trustee Ward voted yes. Motion carried.

11. ORDINANCES

A. ORDINANCE 2022-02 AN ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS (ALTERNATE REVENUE SOURCE), SERIES 2022, IN ONE OR MORE SERIES, OF THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES, ILLINOIS, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$2,250,000 FOR THE PURPOSE OF FINANCING THE COSTS OF CERTAIN CAPITAL PROJECTS WITHIN THE VILLAGE AND PAYING FOR THE COSTS RELATED THERETO

This Ordinance states that the Village intends to issue bonds and authorizes the Village to start the process of issuing the bonds. The bond amount will not exceed \$2,250,000.

Motion by Trustee Speare with 2nd by Trustee Simon to approve Ordinance 2022-02 an ordinance authorizing the issuance of General Obligation Bonds (Alternate Revenue Source), Series 2022, in one of more series, of the Village of Maple Park, Kane and DeKalb Counties, Illinois, in an aggregate principal amount not to exceed \$2,250,000 for the purpose of financing the costs of certain capital projects within the Village and paying for the costs related thereto. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Rebone, Trustee Simon, Trustee Speare, and Trustee Ward voted yes. Motion carried.

12. RESOLUTIONS

A. RESOLUTION 2022-02 A RESOLUTION AUTHORIZING APPROVAL OF A LETTER OF ENGAGEMENT FOR ENGAGING ROBERT W. BAIRD & CO, INCORPORATED, AN UNDERWRITER, FOR THE PROPOSED 2022 GENERAL OBLIGATION ALTERNATE REVENUE BONDS

This Resolution authorizes the Village President to sign a Letter of Engagement with the Underwriter/Bank selected to issue the proposed General Obligation Alternate Revenue Bonds in an amount not to exceed \$2,250,000.

Motion by Trustee Groezinger with 2nd by Trustee Speare to approve Resolution 2022-02 a resolution authoring approval of a letter of engagement for engaging Robert W. Baird & Co, Incorporated, an underwriter, for the proposed 2022 General Obligation Alternate Revenue Bonds. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Rebone, Trustee Simon, Trustee Speare, and Trustee Ward voted yes. Motion carried.

13. ADJOURNMENT

Having no further business before the Village Board, motion by Trustee Rebone with 2nd by Trustee Groezinger to adjourn. Motion carried by voice vote.

Meeting adjourned at 7:37 p.m.

Respectfully submitted,

Cheryl Aldridge
Deputy Clerk

*A Special Meeting of the Village Board is posted when the possibility of three or more Board Members may be in attendance.



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

**BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MINUTES
TUESDAY, JANUARY 18, 2022
7:00 p.m.
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK**

1. CALL TO ORDER

President Fahnestock called the Committee of the Whole Meeting of the Board of Trustees to order at 7:01 p.m.

2. PLEDGE OF ALLEGIANCE

President Fahnestock led everyone in the Pledge of Allegiance.

3. ROLL CALL/QUORUM ESTABLISHED

President Fahnestock asked for a roll call to establish a quorum.

Members answering present were President Fahnestock, Trustee Groezinger, Trustee Peloso, Trustee Rebone, Trustee Simon, Trustee Speare, and Trustee Ward.

Also present were Village Administrator Dawn Wucki-Rossbach, Police Chief David Krull, and Deputy Clerk Cheryl Aldridge.

Members of the public present are found on the meeting sign in sheet.

President Fahnestock confirmed a quorum was established.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an e-mail to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

Gus Pagonis – Asked if Kennebec was going to be addressed this winter.

Terry Keenan – Asked about the storm drain in front of his building at 204 Main Street. He was asking about the status of this drain.

5. INFRASTRUCTURE ITEMS

There was no infrastructure update.

6. PERSONNEL ITEMS

A. Village Administrator Performance Evaluation Process Discussion

President Fahnestock discussed the process of the Village Administrator performance evaluation. The Board agreed to proceed with the process that was discussed.

7. FINANCE ITEMS

A. GIAG #21-001 Bootlegger's Close-Out Request for AC/HVAC Reimbursement

Village Administrator Dawn Wucki-Rossbach updated the Board on the General Improvement Grant. Bootlegger's project has been completed and it is ready to close-out their payment request. If the Committee is in agreement, the payment request will be sent to the February Board Agenda for approval.

B. Water Tower Financing

1. Timetable
2. Ordinance 2022-02 General Obligation Bonds
3. Resolution 2022-02 Authorizing Approval of Letter of Engagement for proposed \$2.5 Million Dollar Bond Issue

Village Administrator Dawn Wucki-Rossbach updated the Committee on the process of the Water Tower financing. There will be an ordinance and a resolution that will need to be approved to move forward with this process. Ms. Gwen Crawford of The Economic Development Group, Ltd. discussed the various options and compared a private placement to a public offering. Village Administrator Wucki-Rossbach recommended private placement for the Village's bond issue. It was decided that Village will go with private placement, and move forward with Robert W. Baird & Co. as the underwriter.

8. VILLAGE ADMINISTRATOR REPORT

Village Administrator Dawn Wucki-Rossbach had no report for the Board.

9. VILLAGE PRESIDENT REPORT

Village President Suzanne Fahnestock had no report for the Board.

10. OTHER BUSINESS

A. The Maple Development Agreement – Status of the Concept Plan & Revisions to The Maples Development Agreement

Village Administrator Dawn Wucki-Rossbach updated the Committee on the concept plan that was received earlier today. Discussions with Dr. Glasgow will continue.

B. Special Events Ordinance

Village Administrator Dawn Wucki-Rossbach informed the Committee that the changes there were previously discussed for the Special Events Ordinance have been completed. The Committee did not wish to review the changes and will consider the ordinance at the February Board Meeting.

C. Chapter 7 - Noise Control

This had been discussed at the Business Round Table. There will be a motion brought to the Board at the February Board meeting to change night time hours. The proposed changes include:

- Day Hours –
 - Friday and Saturday 7:00 a.m. to 10:30 p.m, down from 11:00 p.m.
- Night Hours –
 - On Friday and Saturday 10:30 p.m. to 7:00 a.m., down from 11:00 p.m.
- Decreasing Sunday hours from 11:00 a.m. to 12:00 Noon

No other changes were proposed.

11. ADJOURNMENT

Having no further business before the Committee of the Whole, motion by Trustee Rebene with 2nd by Trustee Peloso to adjourn. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Rebene, Trustee Simon, Trustee Speare, and Trustee Ward voted yes. Motion carried.

Meeting adjourned at 7:34 p.m.

12. RECONVENE TO SPECIAL VILLAGE BOARD MEETING

Motion by Trustee Ward with 2nd by Trustee Speare to reconvene to the Special Village Board Meeting. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Rebene, Trustee Simon, Trustee Speare, and Trustee Ward voted yes. Motion carried.

Respectfully submitted,

Cheryl Aldridge
Deputy Clerk



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309
Fax: 815-827-4040
Website: <http://www.villageofmaplepark.com>

Approved by Business Round Table on
01/18/22.

BUSINESS ROUND TABLE MEETING MINUTES

THURSDAY, NOVEMBER 18, 2021

7:00 P.M.

**Maple Park Civic Center
302 Willow Street, Maple Park, IL**

1. CALL TO ORDER / ESTABLISHMENT OF A QUORUM

President Fahnestock called the regular meeting of the Board of Trustees to order at 7:05 p.m.

President Fahnestock asked for a roll call to establish a quorum. There was no quorum of the Village Board so the Business Round Table proceeded.

Members present: President Fahnestock, Roger Kahl (Roger's Repair), Dennis Lexa (Honest Auto), and Janice Hill, AICP (Kane County Development & Community Services Department).

Also present was resident Roger Fahnestock.

2. WELCOME

President Fahnestock welcomed all business owners and Janice Hill from Kane County and thanked them for their attendance.

3. INTRODUCTIONS

All attendees introduced themselves, who they are and the business they own.

4. APPROVAL OF MINUTES

5. DISCUSSION ITEMS:

a. VILLAGE & COMMUNITY UPDATES

President Fahnestock gave an update was given on projects that are in the works within the Village.

b. SPEAKER

Ms. Janice Hill, Kane County Farmland Protection Manager – River to Field: A Concept of Local Food, Farm and Nature Passport Programs.

Ms. Hill went through a PowerPoint production on farming in Kane County. From school programs to kitchen equipment grant programs she shared the vision for growing a healthier county. She shared about farmers being connected to food banks and creating programs that helped the entire county.

President Fahnestock thanked Ms. Hill for her informative presentation.

c. TOPICS FOR NEXT MEETING

6. BUSINESS ROUND TABLE COMMENTS AND OPEN FORUM

7. ADJOURNMENT

There being no other business, the meeting adjourned at 8:15 p.m.

Respectfully Submitted,

Cheryl Aldridge
Deputy Clerk

VILLAGE OF MAPLE PARK, ILLINOIS
Schedule of Cash and Investments
December 31, 2021

Fund	Interest Rate	CDs	IPTIP Accounts	First Midwest	Old Second Checking	Total Cash & Investments
Operating Funds						
General Fund						
Old Second - Checking Acct	0.00%	-	-	-	15,378.02	15,378.02
Illinois Public Treasurer's Pool	0.02%	-	623,198.39	-	-	623,198.39
Total General Fund		-	623,198.39	-	15,378.02	638,576.41
Utility Tax Fund						
Old Second - Checking Acct	0.00%	-	-	-	6,309.92	6,309.92
First Midwest Bank	0.04%	-	-	335,597.96	-	335,597.96
Illinois Public Treasurer's Pool	0.02%	-	145,157.43	-	-	145,157.43
First Midwest Bank - CD (for vehicle loan)	0.50%	37,000.00	-	-	-	37,000.00
Total Utility Tax Fund		37,000.00	145,157.43	335,597.96	6,309.92	524,065.31
TIF District Fund						
Old Second - Checking Account	0.00%	-	-	-	-	-
Old Second - TIF Checking Acct	0.00%	-	-	-	670,747.50	670,747.50
Total Road & Bridge Fund		-	-	-	670,747.50	670,747.50
Road & Bridge Fund						
Old Second - Checking Account	0.00%	-	-	-	78,020.34	78,020.34
Illinois Public Treasurer's Pool	0.02%	-	63,890.42	-	-	63,890.42
Total Road & Bridge Fund		-	63,890.42	-	78,020.34	141,910.76
Motor Fuel Tax Fund						
Old Second - Checking Account	0.00%	-	-	-	-	-
Illinois Public Treasurer's Pool	0.02%	-	190,965.88	-	-	190,965.88
Total Motor Fuel Tax Fund		-	190,965.88	-	-	190,965.88
Water & Sewer Funds						
Operating Accounts						
Old Second - Checking Account	0.00%	-	-	-	(26,738.08)	(26,738.08)
Illinois Public Treasurer's Pool	0.02%	-	546,393.89	-	-	546,393.89
Total Operating Accounts		-	546,393.89	-	(26,738.08)	519,655.81
Water Improvement Account						
Old Second - Checking Account	0.00%	-	-	-	(9,512.48)	(9,512.48)
Illinois Public Treasurer's Pool	0.02%	-	293,395.58	-	-	293,395.58
Total Water Improvement Accounts		-	293,395.58	-	(9,512.48)	283,883.10
Sewer Improvement Account						
Old Second - Checking Account	0.00%	-	-	-	49,418.34	49,418.34
Illinois Public Treasurer's Pool	0.02%	-	510,898.60	-	-	510,898.60
Total Sewer Improvement Accounts		-	510,898.60	-	49,418.34	560,316.94
Total Water & Sewer Funds		-	1,350,688.07	-	13,167.78	1,363,855.85
Total Village Operating Funds		37,000.00	2,373,900.19	335,597.96	783,623.56	3,530,121.71
Escrow Funds						
School Land Cash						
Old Second - Checking Account	0.00%	-	-	-	-	-
Developer Escrow Fund						
Old Second - Checking Account	0.00%	-	-	-	47,890.40	47,890.40
Total Village Escrow Funds		-	-	-	47,890.40	47,890.40
Total Village Cash & Investments		37,000.00	2,373,900.19	335,597.96	831,513.96	3,578,012.11

DATE: 01/26/22

wednesday January 26, 2022

PAGE 1

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 AEP ENERGY			3282.42	
3010527038 1221	52-10-5730	WELL		2172.58
3010527049 1221	52-20-5730	WWTP		1024.66
3010527050 1221	52-20-5730	LIFT STATION		85.18
01 A&P CAR WASH, INC.			80.00	
137	01-30-5600	CAR WASH TOKENS		80.00
01 BANNER UP SIGNS			20.00	
76678	01-10-5200	NAMEPLATE		20.00
01 CASEY'S BUSINESS MASTERCARD			303.78	
01082022	01-30-5250	GASOLINE		303.78
01 COMMONWEALTH EDISON			991.35	
0147077192 0122	01-50-5730	STREET LIGHTING		209.80
4665155040 0122	01-50-5730	STREET LIGHTING		756.35
5778015012 1221	01-20-5730	HERITAGE HILLS POND		25.20
01 CONSERV FS, INC.			605.49	
121017283	01-50-5250	GASOLINE		302.75
121017283	52-10-5250	GASOLINE		217.98
121017283	52-20-5250	GASOLINE		84.76
01 C.O.P.S. INC.			224.28	
13037	01-30-5300	UNIFORMS		224.28
01 CORE & MAIN LP			810.00	
Q198971	52-10-5105	METERS		810.00
01 DE LAGE LANDEN PUBLIC FINANCE			487.08	
75099691	01-10-5160	COPIER		199.82
75099691	01-10-5200	COPIER		287.26
01 FOSTER, BUICK, CONKLIN & LUNDG			2100.00	
41879	01-10-5330	GENERAL COUNSEL		1356.25
41879	01-10-5330	ORDINANCES&RESOLUTIONS		743.75
01 FRONTIER			182.99	
8158273710 0122	52-10-5700	WELL HOUSE		64.30
8158275039 0122	52-20-5700	WWTP		54.39
8158275069 0122	52-20-5700	LIFT STATION		64.30
01 HARTCO CABLE			1406.62	
01242022	01-00-2103	HYDRANT FILL REFUND		1500.00
01242022	52-00-4170	HYDRANT FILL REFUND		93.38-
01 ILLINOIS ASSOC. OF CHIEFS OF P			130.00	
10295	01-30-5570	MEMBERSHIP		130.00
01 JANCO SUPPLY INC.			275.85	
286394	01-40-5600	ICE MELT		107.70
286502	01-40-5100	SUPPLIES		60.45
286502	01-40-5600	ICE MELT		107.70
01 JC CROSS CO.			135.50	
64838	52-20-5600	BELTS		135.50
01 JOSH JORDAN			25.00	
01312022	01-10-5700	CELL PHONE STIPEND		25.00
01 JULIE, INC.			395.76	

DATE: 01/26/22

wednesday January 26, 2022

PAGE 2

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
2022-1068	52-10-5740	ANNUAL ASSESSMENT		197.88
2022-1068	52-20-5740	ANNUAL ASSESSMENT		197.88
01 KANE COUNTY RECORDER MP121421	01-10-5900	BOKAMP RECORDINGS	184.00	184.00
01 KANE COUNTY CHIEFS OF POLICE A 1469	01-30-5570	MEMBERSHIP	50.00	50.00
01 LINTECH ENGINEERING, INC. 4524	28-00-2200.17	MAPLES ENGINEERING WORK	510.00	510.00
01 BRAD MANNING FORD, INC. 167563	01-50-5600	GAS CAP	78.65	20.09
FOCS117289	01-50-5600	TIRE REPAIR		58.56
01 MEDIACOM 01212022	01-10-5700	INTERNET SERVICE	189.90	189.90
01 LINTECH ENGINEERING, INC. 4523	52-10-5390	OPERATION SERVICES	2500.00	1250.00
4523	52-20-5390	OPERATION SERVICES		1250.00
01 PHYSICIANS IMMEDIATE CARE - CH 4243306	01-30-5900	PRE-EMPLOYMENT SCREENI	218.00	218.00
01 QUADIENT, INC. 59014605	01-10-5160	POSTAGE METER	83.85	83.85
01 QUILL CORPORATION 22207216	01-10-5200	OFFICE SUPPLIES	98.13	13.29
22232716	01-30-5100	OFFICE SUPPLIES		27.87
22317160	01-10-5200	OFFICE SUPPLIES		56.97
01 SALT XCHANGE, INC. 37586	01-50-5175	ROAD SALT	2210.75	2210.75
01 STERLING CODIFIERS / AMERICAN 14129	01-10-5390	2021 S-4 SUPPLEMENT	7221.00	7221.00
01 USA BLUE BOOK 812495	01-40-5600	SALT SPREADER	236.92	236.92
01 USIC LOCATING SERVICES, LLC 484016	01-50-5390	LOCATES	209.36	104.68
484016	52-10-5390	LOCATES		52.34
484016	52-20-5390	LOCATES		52.34
01 VERIZON WIRELESS 01192022	01-10-5700	CELL PHONES	308.05	121.83
01192022	01-30-5700	CELL PHONES		78.19
01192022	01-30-5700	AIR CARDS		108.03
01 WILTSE'S FARM PRODUCE, GREENHO 01252022	52-00-4170	HYDRANT FILL CORRECTION	2824.38	2824.38
** TOTAL CHECKS TO BE ISSUED			28379.11	

SYS DATE:01/26/22

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 812

SYS TIME:09:05
[NW1]

DATE: 01/26/22

wednesday January 26, 2022

PAGE 3

FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01	GENERAL FUND		17424.02	
28	DEVELOPERS ESCROW FUND		510.00	
52	WATER & SEWER FUND		10445.09	
***	GRAND TOTAL ***		28379.11	
	TOTAL FOR REGULAR CHECKS:		27,394.39	
	TOTAL FOR DIRECT PAY VENDORS:		984.72	

DATE: 01/26/22

wednesday January 26, 2022

PAGE 4

=====

A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

PAYABLE TO REG#	INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
01	AMERICAN BANK & TRUST	01/12/22	22885	1988.19	
95	12282021I	01-20-5900	OTHER EXPENSE		29.15
95	12282021J	01-20-5900	OTHER EXPENSE		17.15
95	12282021J	01-40-5100	GENERAL SUPPLIES		29.20
95	12282021J	01-40-5600	MAINTENANCE & REPAIR		12.33
95	12282021J	01-50-5620	STREET MAINTENANCE		71.84
95	12282021M	01-10-5200	OFFICE SUPPLIES		1284.42
95	12282021M	01-10-5390	OTHER PROFESSIONAL SERVICES		55.42
95	12282021M	01-10-5700	TELEPHONE		128.63
95	12282021M	01-10-5920	CONFERENCES		35.00
95	12282021M	01-30-5700	TELEPHONE		141.07
95	12282021M	01-30-5900	OTHER EXPENSE		54.95
95	12282021M	01-40-5100	GENERAL SUPPLIES		129.03

** TOTAL MANUAL CHECKS REGISTERED 1988.19

=====

REPORT SUMMARY

CASH FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	28379.11	1988.19	30367.30
TOTAL CASH	28379.11	1988.19	30367.30

DISTR FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	17424.02	1988.19	19412.21
28	510.00	.00	510.00
52	10445.09	.00	10445.09
TOTAL DISTR	28379.11	1988.19	30367.30



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.org>

FINANCE REPORT TUESDAY, FEBRUARY 1, 2022

- Budget Report – Attached is the January Budget Report. This is the report that will begin the budget process. Currently, the Village's revenues have been fairly strong. The budget process will begin with discussions at both the February and March Committee of the Whole meetings with the final budget being approved at the April Board meeting.

As you have concerns, please feel free to reach out and the information will be provided for further understanding.

- Escrow Accounts – There was a small amount of escrow activity in December. There was engineering work done for Dr. Glasgow this month.
- Cash Accounts – With your Board packet this month, there is an estimated cash balances report. The Village's current position is good and will be closely monitored.
- Water Dashboard – This past billing cycle the pumped to billed percentage was 113.89%. I believe this is due to several factors, one of which was reading dates. The October 31st readings were done a few days before the end of the month, while the December 31st readings were done a few days after the end of the month. The delay in readings was due to COVID issues. The delay in December combined with the early October has impacted the comparison. I would expect to see the February comparison to be much less.
- Warrant List
 - A/P Check run of \$28,379.11, manual checks of \$1,988.19 for a total of \$30,367.30.
 - Sterling Codifiers / American Legal, \$7,221.00 – This is for the work done to codify the Village's code and update it online.
- Please let me know if you have any questions or concerns.

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2021 - January 31, 2022

	FY 2021 Actuals	FY 2022 Budget	Budget May 21 - Jan 22	Actual Totals for May 21 - Jan 22	Variance to Budget
01 - GENERAL FUND					
TOTAL GENERAL FUND REVENUE	828,761	663,477	565,082	766,499	(201,417)
TOTAL ADMINISTRATION & FINANCE	272,455	279,748	219,470	229,699	(10,229)
TOTAL PARKS & GROUNDS	61,043	58,886	45,590	39,062	6,528
TOTAL POLICE DEPARTMENT	273,510	300,487	231,178	178,988	52,190
TOTAL CIVIC CENTER	47,911	28,000	21,000	13,224	7,776
TOTAL STREET DEPARTMENT	99,163	119,861	96,019	63,684	32,335
TOTAL EMERGENCY MANAGEMENT DEPARTMENT	1,342	7,340	6,755	961	5,794
TOTAL GENERAL FUND EXPENDITURES	755,424	794,322	620,012	525,618	94,394
GENERAL FUND NET INCOME/LOSS	73,337	(130,845)	(54,930)	240,880	(295,810)
12 - UTILITY TAX FUND					
TOTAL REVENUE	67,601	65,000	45,000	57,569	(12,569)
TOTAL EXPENDITURES	90,523	71,823	39,117	41,475	(2,358)
UTILITY TAX FUND NET INCOME/LOSS	(22,922)	(6,823)	5,883	16,094	(10,212)
13 - TIF DISTRICT FUND					
TOTAL REVENUE	223,935	223,000	223,000	288,969	(65,969)
TOTAL EXPENDITURES	8,678	304,166	302,291	3,146	299,146
ROAD & BRIDGE FUND NET INCOME/LOSS	215,257	(81,166)	(79,291)	285,823	(365,115)
15 - ROAD & BRIDGE FUND					
TOTAL REVENUE	67,087	56,000	55,875	59,916	(4,041)
TOTAL EXPENDITURES	40,441	41,100	40,500	800	39,700
ROAD & BRIDGE FUND NET INCOME/LOSS	26,646	14,900	15,375	59,116	(43,741)
19 - MOTOR FUEL TAX FUND					
TOTAL REVENUE	90,406	80,727	67,739	54,671	13,068
TOTAL EXPENDITURES	140,000	-	-	-	-
MOTOR FUEL TAX FUND NET INCOME/LOSS	(49,594)	80,727	67,739	54,671	13,068
28 - DEVELOPER ESCROW FUND					
TOTAL REVENUE	32,914	10,000	-	-	-
TOTAL EXPENDITURES	32,914	10,000	-	-	-
DEVELOPER ESCROW FUND NET INCOME/LOSS	-	-	-	-	-
52 - WATER & SEWER FUND					
TOTAL REVENUE	486,542	494,801	321,249	336,408	(15,159)
TOTAL WATER EXPENDITURES	277,002	277,157	202,767	188,506	14,261
TOTAL SEWER EXPENDITURES	172,272	172,662	130,515	91,848	38,667
TOTAL WATER & SEWER FUND EXPENDITURES	449,274	449,819	333,282	280,355	52,928
WATER & SEWER FUND NET INCOME/LOSS	37,269	44,982	(12,033)	56,054	(68,087)
54 - WATER IMPROVEMENT ACCOUNT					
TOTAL REVENUE	126,482	45,496	40,579	54,124	(13,545)
TOTAL EXPENDITURES	84,959	82,500	82,500	96,932	(14,432)
WATER IMPROVEMENT NET INCOME/LOSS	41,523	(37,004)	(41,921)	(42,808)	887
56 - SEWER IMPROVEMENT ACCOUNT					
TOTAL REVENUE	81,889	38,871	33,704	41,912	(8,208)
TOTAL EXPENDITURES	-	72,429	72,429	27,150	45,279
SEWER IMPROVEMENT NET INCOME/LOSS	81,889	(33,558)	(38,724)	14,762	(53,486)
70 - SCHOOL LAND CASH					
TOTAL REVENUE	-	-	14,000	19,400	(5,400)
TOTAL EXPENDITURES	-	-	-	19,400	(19,400)
SEWER IMPROVEMENT NET INCOME/LOSS	-	-	14,000	-	14,000
GRAND TOTAL REVENUE	2,005,618	1,677,371	1,366,229	1,679,469	(313,241)
GRAND TOTAL EXPENSES	1,602,213	1,826,159	1,490,131	994,876	495,256
GRAND TOTAL NET INCOME / LOSS	403,405	(148,788)	(123,903)	684,594	(808,496)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2021 - January 31, 2022

		FY 2021 Actuals	FY 2022 Budget	Budget May 21 - Jan 22	Actual Totals for May 21 - Jan 22	Variance to Budget
01 - GENERAL FUND						
REVENUES						
01-00-4110	REAL ESTATE TAX - DEKALB CO.	121,759	125,448	125,448	124,428	1,020
01-00-4120	REAL ESTATE TAX - KANE CO.	103,260	106,864	106,864	106,491	373
01-00-4220	STATE OF IL - INCOME TAX	150,175	130,751	98,063	138,673	(40,609)
01-00-4240	STATE OF IL-MUNICIPAL SALES TAX	149,882	120,000	90,000	189,054	(99,054)
01-00-4250	STATE OF IL-REPLACEMENT TAX	3,425	3,000	2,250	4,893	(2,643)
01-00-4270	STATE OF IL-USE TAX	58,933	58,295	43,721	36,532	7,189
01-00-4280	STATE OF IL-VIDEO GAMING TAX	20,490	12,000	9,000	35,961	(26,961)
01-00-4281	STATE OF IL-CANNABIS TAX	1,071	1,218	914	1,509	(595)
01-00-4310	GAME LICENSE	275	250	250	275	(25)
01-00-4325	GOLF CART LICENSE	390	400	400	675	(275)
01-00-4330	CIGARETTE LICENSE	20	20	20	20	-
01-00-4340	FRANCHISE FEE LICENSE	4,673	4,500	3,375	2,047	1,328
01-00-4341	RAFFLE LICENSE FEE	30	40	30	20	10
01-00-4350	LIQUOR LICENSE	7,875	10,500	10,500	10,500	-
01-00-4407	TEMPORARY OCCUPANCY PERMIT	2,200	-	-	1,200	(1,200)
01-00-4410	BUILDING PERMITS	10,825	8,000	6,000	9,259	(3,259)
01-00-4410.01	BUILDING PERMITS - SETTLEMENT	9,107	2,351	2,351	2,181	170
01-00-4410.02	BUILDING PERMITS - SQUIRE'S CROSSING	6,860	6,805	6,805	9,072	(2,267)
01-00-4410.03	BUILDING PERMITS - HERITAGE HILLS	15,883	2,266	2,266	4,669	(2,403)
01-00-4420	SOLICITOR PERMITS	-	-	-	100	(100)
01-00-4535.01	THE SETTLEMENT - ENGINEERING	1,360	340	340	340	-
01-00-4535.02	SQUIRE'S CROSSING - ENGINEERING	1,190	1,020	1,020	1,360	(340)
01-00-4535.03	HERITAGE HILLS - ENGINEERING	2,380	340	340	680	(340)
01-00-4550	PARK RENT	-	-	-	850	(850)
01-00-4550.04	RENT - GYM USE	-	-	-	3,495	(3,495)
01-00-4550.07	RENT - M.P. LIBRARY	4,800	4,800	3,600	4,800	(1,200)
01-00-4550.17	RENT - KITCHEN	-	-	-	75	(75)
01-00-4550.17	RENT - EXERCISE ROOM	-	-	-	100	(100)
01-00-4560	FUTURE LINK RENT	4,620	4,830	3,623	3,623	-
01-00-4575	WATER & SEWER ADMIN CHARGE	32,500	32,500	24,375	24,372	3
01-00-4610	DEKALB COUNTY FINES	1,703	1,000	750	977	(227)
01-00-4620	KANE COUNTY FINES	863	1,000	750	508	242
01-00-4625	ORDINANCE VIOLATION FINES	9,190	2,000	1,500	4,850	(3,350)
01-00-4654.01	POLICE DEVELOP CONTRIB - SETTLEMENT	1,056	1,056	1,056	1,056	-
01-00-4654.02	POLICE DEVELOP CONTRIB - SQUIRE'S CROSSING	3,167	3,167	3,167	4,222	(1,056)
01-00-4654.03	POLICE DEVELOP CONTRIB - HERITAGE HILLS	7,389	1,056	1,056	2,111	(1,056)
01-00-4656.01	FACILITY DEVELOP CONTRIB - SETTLEMENT	1,603	1,603	1,603	1,603	-
01-00-4656.02	FACILITY DEVELOP CONTRIB - SQUIRE'S CROSSING	4,809	4,809	4,809	6,412	(1,603)
01-00-4656.03	FACILITY DEVELOP CONTRIB - HERITAGE HILLS	11,221	1,603	1,603	3,206	(1,603)
01-00-4800	INTEREST INCOME	678	1,000	750	386	364
01-00-4900	OTHER INCOME	2,203	500	375	7,780	(7,405)
01-00-4910	REIMBURSEMENT INCOME	3,967	8,146	6,109	12,136	(6,027)
01-00-4910.10	DEKALB COUNTY CURE PROGRAM	26,319	-	-	-	-
01-00-4910.20	KANE COUNTY CARES PROGRAM	40,611	-	-	-	-
01-00-4910.30	AMERICAN RESCUE PLAN FUNDS	-	-	-	-	-
01-00-4940.02	PARK CONTRIBUTION - SQUIRE'S CROSSING	-	-	-	2,000	(2,000)
01-00-4940.03	PARK CONTRIBUTION - HERITAGE HILLS	-	-	-	2,000	(2,000)
** TOTAL GENERAL FUND REVENUE		828,761	663,477	565,082	766,499	(201,417)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2021 - January 31, 2022

	FY 2021 Actuals	FY 2022 Budget	Budget May 21 - Jan 22	Actual Totals for May 21 - Jan 22	Variance to Budget
10 - ADMINISTRATION & FINANCE EXPENDITURES					
01-10-5010 WAGES – FINANCE	81,634	98,945	74,209	54,236	19,973
01-10-5010.01 WAGES – REIMBURSED (POLICE)	-	-	-	484	(484)
01-10-5010.02 WAGES – FUN FEST (POLICE)	-	3,000	3,000	3,000	-
01-10-5010.03 WAGES – FUN FEST (PUBLIC WORKS)	-	1,000	1,000	1,000	-
01-10-5011 SALARIES – VILLAGE BOARD	12,000	5,000	-	-	-
01-10-5012 STATE UNEMPLOYMENT TAX	1,130	1,000	750	489	261
01-10-5020 SOCIAL SECURITY EXPENSE	7,412	8,353	5,978	4,558	1,420
01-10-5020.01 SOCIAL SECURITY EXPENSE - REIMBURSED	-	-	-	37	(37)
01-10-5030 PENSION EXPENSE	1,897	2,314	1,735	1,715	21
01-10-5040 EMPLOYEE MEDICAL INSURANCE	3,865	5,250	3,938	3,736	202
01-10-5120 POSTAGE	1,035	1,500	1,125	847	278
01-10-5155 GOLF CART LICENSE EXPENSE	95	100	-	-	-
01-10-5160 COPIER & POSTAGE MACHINE LEASE	2,733	2,733	2,050	2,050	-
01-10-5200 OFFICE SUPPLIES	7,732	7,000	5,250	6,056	(807)
01-10-5320 ENGINEERING SERVICES	7,565	7,500	5,625	5,355	270
01-10-5330 LEGAL SERVICES	21,350	20,000	15,000	38,478	(23,478)
01-10-5350 AUDIT EXPENSE	13,210	13,560	13,560	13,560	-
01-10-5390 OTHER PROFESSIONAL SERVICES	36,494	22,467	16,850	20,613	(3,763)
01-10-5420 PERMIT EXPENSE	650	400	300	300	(0)
01-10-5420.01 PERMIT EXPENSE - SETTLEMENT	700	800	600	350	250
01-10-5420.02 PERMIT EXPENSE - SQUIRE'S CROSSING	1,350	800	600	550	50
01-10-5420.03 PERMIT EXPENSE - HERITAGE HILLS	1,000	800	600	750	(150)
01-10-5500 INSURANCE EXPENSE	45,037	46,000	46,000	44,977	1,023
01-10-5550 SOFTWARE EXPENSE	215	250	250	346	(96)
01-10-5570 DUES AND MEMBERSHIPS	5,297	6,000	4,500	5,273	(773)
01-10-5700 TELEPHONE	5,908	6,500	4,875	4,136	739
01-10-5900 OTHER EXPENSES	6,822	6,000	4,500	9,444	(4,944)
01-10-5900.01 FUN FEST EXPENSES	-	1,000	1,000	497	503
01-10-5910 EMERGENCY NOTIFICATION SYSTEM	884	900	900	927	(27)
01-10-5920 CONFERENCES	110	1,200	900	430	470
01-10-5999 TRANSFER TO OTHER FUNDS	6,331	5,000	-	-	-
01-10-8210 COMPUTERS	-	4,375	4,375	5,506	(1,131)
** TOTAL ADMINISTRATION & FINANCE	272,455	279,748	219,470	229,699	(10,229)
20 - PARKS & GROUNDS EXPENDITURES					
01-20-5010 WAGES	36,089	37,449	28,086	24,826	3,260
01-20-5020 SOCIAL SECURITY EXPENSE	3,043	3,175	2,382	2,141	241
01-20-5030 PENSION EXPENSE	1,581	1,452	1,089	1,077	12
01-20-5040 EMPLOYEE MEDICAL INSURANCE	3,843	4,060	3,045	2,889	156
01-20-5250 GASOLINE & FUEL	536	1,000	750	618	132
01-20-5390 OTHER PROFESSIONAL SERVICES	275	-	-	284	(284)
01-20-5600 MAINTENANCE & REPAIR	4,053	10,500	9,300	5,891	3,409
01-20-5730 UTILITIES	723	1,000	750	731	19
01-20-5900 OTHER EXPENSE	-	250	187	605	(417)
01-20-8200 EQUIPMENT	10,900	-	-	-	-
** TOTAL PARKS & GROUNDS	61,043	58,886	45,590	39,062	6,528
30 - POLICE DEPARTMENT EXPENDITURES					
01-30-5010 WAGES – CHIEF	61,870	56,822	42,616	39,935	2,681
01-30-5015 WAGES – PATROL OFFICERS	82,579	102,696	77,022	56,121	20,901
01-30-5016 WAGES – TRAINING	2,236	9,758	7,319	619	6,700
01-30-5018 WAGES – SERGEANT	26,516	35,077	26,308	20,769	5,539
01-30-5020 SOCIAL SECURITY EXPENSE	13,711	16,169	12,126	9,811	2,315
01-30-5030 PENSION EXPENSE	2,585	2,553	1,915	1,876	39
01-30-5040 EMPLOYEE MEDICAL INSURANCE	6,625	7,000	5,250	5,008	242
01-30-5100 GENERAL SUPPLIES	4,024	4,500	3,375	739	2,636
01-30-5250 GASOLINE & FUEL	5,209	6,000	4,500	4,588	(88)
01-30-5300 UNIFORM EXPENSE	193	2,000	1,500	736	764
01-30-5330 LEGAL SERVICES	88	7,000	5,250	88	5,162
01-30-5390 OTHER PROFESSIONAL SERVICES	-	-	-	825	(825)
01-30-5550 SOFTWARE EXPENSE	2,570	2,670	2,670	1,720	950
01-30-5560 TRAINING	2,154	2,500	2,500	1,709	791
01-30-5570 DUES & MEMBERSHIPS	1,910	1,500	1,125	370	755
01-30-5600 MAINTENANCE & REPAIR	3,092	3,600	2,700	1,072	1,628
01-30-5700 TELEPHONE	3,963	4,500	3,375	2,810	565
01-30-5750 COMMUNICATIONS	13,915	18,682	14,542	15,142	(600)
01-30-5900 OTHER EXPENSE	(118)	1,500	1,125	1,891	(766)
01-30-8200 EQUIPMENT	40,388	1,500	1,500	-	1,500
01-30-8210 COMPUTERS	-	14,460	14,460	13,160	1,300
** TOTAL POLICE DEPARTMENT	273,510	300,487	231,178	178,988	52,190

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2021 - January 31, 2022

		FY 2021 Actuals	FY 2022 Budget	Budget May 21 - Jan 22	Actual Totals for May 21 - Jan 22	Variance to Budget
40 - CIVIC CENTER EXPENDITURES						
01-40-5100	GENERAL SUPPLIES	622	1,500	1,125	2,266	(1,141)
01-40-5560	TRAINING	-	1,000	750	-	750
01-40-5600	MAINTENANCE & REPAIR	38,752	15,000	11,250	7,406	3,844
01-40-5730	UTILITIES	6,875	10,000	7,500	3,457	4,043
01-40-5900	OTHER EXPENSE	312	500	375	95	280
01-40-8200	EQUIPMENT	1,350	-	-	-	-
** TOTAL CIVIC CENTER		47,911	28,000	21,000	13,224	7,776
50 - STREET DEPARTMENT EXPENDITURES						
01-50-5010	WAGES	36,195	37,449	28,086	24,826	3,260
01-50-5020	SOCIAL SECURITY EXPENSE	3,051	3,175	2,382	2,141	241
01-50-5030	PENSION EXPENSE	1,581	1,452	1,089	1,077	12
01-50-5040	EMPLOYEE MEDICAL INSURANCE	3,843	4,060	3,045	2,889	156
01-50-5175	ROAD SALT	7,090	7,500	7,500	4,302	3,198
01-50-5250	GASOLINE & FUEL	1,188	1,500	1,125	543	582
01-50-5320	ENGINEERING	213	-	-	-	-
01-50-5390	OTHER PROFESSIONAL SERVICES	5,444	5,900	4,425	2,125	2,300
01-50-5560	TRAINING	-	1,000	750	-	750
01-50-5600	MAINTENANCE & REPAIR	9,078	10,000	7,500	7,061	439
01-50-5620	STREET MAINTENANCE	12,470	20,000	16,667	627	16,040
01-50-5621	TREE MAINTENANCE	3,550	10,000	10,000	9,150	850
01-50-5622	STREET SIGN INSTALLATION	443	2,000	1,500	-	1,500
01-50-5730	UTILITIES	14,908	15,000	11,250	8,354	2,896
01-50-5900	OTHER EXPENSE	109	500	375	589	(214)
01-50-8210	COMPUTERS	-	325	325	-	325
** TOTAL STREET DEPARTMENT		99,163	119,861	96,019	63,684	32,335
60 - EMERGENCY MANAGEMENT DEPARTMENT EXPENDITURES						
01-60-5010	WAGES	1,205	1,200	900	858	42
01-60-5020	SOCIAL SECURITY EXPENSE	90	92	69	67	1
01-60-5030	PENSION EXPENSE	47	48	36	35	1
01-60-5100	SUPPLIES	-	1,000	750	-	750
01-60-5600	MAINTENANCE & REPAIR	-	5,000	5,000	-	5,000
** TOTAL EMERGENCY MANAGEMENT DEPARTMENT		1,342	7,340	6,755	961	5,794
TOTAL GENERAL FUND REVENUES		828,761	663,477	565,082	766,499	(201,417)
TOTAL GENERAL FUND EXPENDITURES		755,424	794,322	620,012	525,618	94,394
GENERAL FUND NET INCOME/LOSS		73,337	(130,845)	(54,930)	240,880	(295,810)

12 - UTILITY TAX FUND

REVENUES

12-00-4140.10	TELECOMMUNICATIONS TAX	13,089	14,000	10,500	8,309	2,191
12-00-4140.30	COM ED - UTILITY TAX	34,393	30,000	22,500	21,002	1,498
12-00-4140.40	NICOR GAS - UTILITY TAX	18,978	15,000	11,250	12,399	(1,149)
12-00-4746	POLICE GRANTS	(5,811)	-	-	6,111	(6,111)
12-00-4751	DEKALB COUNTY COMMUNITY GRANT	-	-	-	10,000	(10,000)
12-00-4800	INTEREST INCOME	623	1,000	750	(252)	1,002
12-00-4992	TRANSFER FROM GENERAL FUND	6,331	5,000	-	-	-
** TOTAL REVENUE		67,601	65,000	45,000	57,569	(12,569)

EXPENDITURES

12-00-5992	TRANSFER TO WATER & SEWER FUND	59,000	59,000	29,500	29,500	-
12-00-5993	TRANSFER TO WATER IMPROVEMENT	12,426	-	-	-	-
12-00-8413	POLICE GRANT PURCHASES	764	-	-	2,358	(2,358)
12-00-8420	POLICE VEHICLE LOAN - PRINCIPAL	5,433	-	-	-	-
12-00-8421	POLICE VEHICLE LOAN - INTEREST	78	-	-	-	-
12-00-8425	DEKALB COUNTY COMMUNITY GRANT EXPENSES	-	-	-	-	-
12-00-8426	POLICE VEHICLE LOAN - PRINCIPAL	12,274	12,589	9,411	9,411	0
12-00-8427	POLICE VEHICLE LOAN - INTEREST	549	234	206	206	0
** TOTAL EXPENDITURES		90,523	71,823	39,117	41,475	(2,358)
UTILITY TAX FUND NET INCOME/LOSS		(22,922)	(6,823)	5,883	16,094	(10,212)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2021 - January 31, 2022

		FY 2021 Actuals	FY 2022 Budget	Budget May 21 - Jan 22	Actual Totals for May 21 - Jan 22	Variance to Budget
13 - TIF DISTRICT FUND						
REVENUES						
13-00-4110	TIF TAX - DEKALB CO.	13,573	13,000	13,000	15,558	(2,558)
13-00-4120	TIF TAX - KANE CO.	210,362	210,000	210,000	273,411	(63,411)
	** TOTAL REVENUE	223,935	223,000	223,000	288,969	(65,969)
EXPENDITURES						
13-00-5320	ENGINEERING SERVICES	-	50,000	50,000	-	50,000
13-00-5350	AUDIT EXPENSE	260	270	270	270	-
13-00-8417	TIF LEGAL FEES	7,418	7,500	5,625	2,876	2,750
13-00-8418	TIF IMPROVEMENTS	-	86,646	86,646	-	86,646
13-00-8430	PROPERTY ASSEMBLY	1,000	159,750	159,750	-	159,750
	** TOTAL EXPENDITURES	8,678	304,166	302,291	3,146	299,146
	TIF DISTRICT FUND NET INCOME/LOSS	215,257	(81,166)	(79,291)	285,823	(365,115)

15 - ROAD & BRIDGE FUND						
REVENUES						
15-00-4100	VEHICLE LICENSE FEES	24,875	24,000	24,000	22,985	1,015
15-00-4110	REAL ESTATE TAX-DEKALB COUNTY	3,921	4,000	4,000	3,919	81
15-00-4120	REAL ESTATE TAX-KANE COUNTY	21,394	20,000	20,000	22,038	(2,038)
15-00-4260	VIRGIL TWSP. REPLACE. TAX	303	250	187	475	(288)
15-00-4652.01	ROADS DEVELOPMENT CONTRIB - SETTLEMENT	1,500	1,500	1,500	1,500	-
15-00-4652.02	ROADS DEVELOPMENT CONTRIB - SQUIRE'S CROSS	4,500	4,500	4,500	6,000	(1,500)
15-00-4652.03	ROADS DEVELOPMENT CONTRIB - HERITAGE HILLS	10,500	1,500	1,500	3,000	(1,500)
15-00-4800	INTEREST INCOME	94	250	187	-	187
	** TOTAL REVENUE	67,087	56,000	55,875	59,916	(4,041)
EXPENDITURES						
15-00-5100	GENERAL SUPPLIES	364	600	-	-	-
15-00-5320	ENGINEERING SERVICES	-	40,000	40,000	800	39,200
15-00-5620	STREET MAINTENANCE	40,078	-	-	-	-
15-00-5900	OTHER EXPENSES	-	500	500	-	500
	** TOTAL EXPENDITURES	40,441	41,100	40,500	800	39,700
	ROAD & BRIDGE FUND NET INCOME/LOSS	26,646	14,900	15,375	59,116	(43,741)

19 - MOTOR FUEL TAX FUND						
REVENUES						
19-00-4290	STATE OF IL-MOTOR FUEL TAX	90,070	80,327	67,439	54,638	12,801
19-00-4800	INTEREST INCOME	336	400	300	33	267
	** TOTAL REVENUE	90,406	80,727	67,739	54,671	13,068
EXPENDITURES						
19-00-5200	STREET IMPROVEMENTS	140,000	-	-	-	-
	** TOTAL EXPENDITURES	140,000	-	-	-	-
	MOTOR FUEL TAX FUND NET INCOME/LOSS	(49,594)	80,727	67,739	54,671	13,068

28 - DEVELOPER ESCROW FUND						
REVENUES						
28-00-4940	DEVELOPER RECEIPTS	32,914	10,000	-	-	-
	** TOTAL REVENUE	32,914	10,000	-	-	-
EXPENDITURES						
28-00-5320	DEVELOPER LEGAL EXPENDITURES	-	5,000	-	-	-
28-00-5330	DEVELOPER ENGINEERING & ADMIN	32,914	5,000	-	-	-
	** TOTAL EXPENDITURES	32,914	10,000	-	-	-
	DEVELOPER ESCROW FUND NET INCOME/LOSS	-	-	-	-	-

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2021 - January 31, 2022

		FY 2021 Actuals	FY 2022 Budget	Budget May 21 - Jan 22	Actual Totals for May 21 - Jan 22	Variance to Budget
52 - WATER & SEWER FUND						
REVENUES						
52-00-4170	WATER REVENUE	218,451	224,400	149,600	156,405	(6,805)
52-00-4171	ALLOCATION OF WATER REVENUE	(14,001)	(14,000)	(9,333)	(9,994)	660
52-00-4180	SEWER REVENUE	220,332	228,480	152,320	159,774	(7,454)
52-00-4181	ALLOCATION OF SEWER REVENUE	(13,925)	(14,000)	(9,333)	(9,968)	634
52-00-4190	PENALTIES	6,807	6,000	4,000	4,788	(788)
52-00-4200	TURN ON/OFF REVENUE	-	-	-	200	(200)
52-00-4200.01	THE SETTLEMENT - TURN ON/OFF REVENUE	400	100	100	100	-
52-00-4200.02	SQUIRE'S CROSSING - TURN ON/OFF REVENUE	300	300	300	400	(100)
52-00-4200.03	HERITAGE HILLS - TURN ON/OFF REVENUE	700	100	100	200	(100)
52-00-4300	METER FEES	-	-	-	1,032	(1,032)
52-00-4300.01	METER FEES - SETTLEMENT	1,376	344	344	344	-
52-00-4300.02	METER FEES - SQUIRE'S CROSSING	1,032	1,032	1,032	1,376	(344)
52-00-4300.03	METER FEES - HERITAGE HILLS	2,409	344	344	688	(344)
52-00-4460.01	SEWER INSPECT - SETTLEMENT	800	200	200	200	-
52-00-4460.02	SEWER INSPECT - SQUIRE'S CROSSING	600	600	600	800	(200)
52-00-4460.03	SEWER INSPECT - HERITAGE HILLS	1,400	200	200	400	(200)
52-00-4800	INTEREST INCOME	740	1,500	1,125	1	1,124
52-00-4900	OTHER REVENUE	120	200	150	161	(11)
52-00-4994	TRANSFER FROM UTILITY TAX	59,000	59,000	29,500	29,500	-
** TOTAL REVENUE		486,542	494,801	321,249	336,408	(15,159)
10 - WATER DIVISION EXPENDITURES						
52-10-5010	WAGES	39,295	43,887	32,915	31,755	1,160
52-10-5020	SOCIAL SECURITY EXPENSE	3,216	3,663	2,747	2,701	46
52-10-5030	PENSION EXPENSE	1,365	1,559	1,169	1,152	17
52-10-5040	EMPLOYEE MEDICAL INSURANCE	3,224	3,990	2,993	2,839	153
52-10-5100	GENERAL SUPPLIES	459	400	300	633	(333)
52-10-5105	METERS	4,080	5,000	3,750	5,014	(1,264)
52-10-5110	CHEMICALS	18,613	18,000	13,500	8,885	4,615
52-10-5120	POSTAGE	758	2,000	1,500	570	930
52-10-5250	GASOLINE & FUEL	1,097	1,500	1,125	836	289
52-10-5320	ENGINEERING	-	250	187	-	187
52-10-5330	LEGAL EXPENSE	-	250	187	-	187
52-10-5335	TEST EXPENSE	2,134	3,000	2,250	1,365	885
52-10-5375	ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	12,188	12,186	2
52-10-5390	OTHER PROFESSIONAL SERVICES	24,803	18,200	13,650	12,533	1,117
52-10-5550	SOFTWARE EXPENSE	975	1,000	1,000	975	25
52-10-5600	MAINTENANCE & REPAIR	42,763	42,050	31,538	27,649	3,888
52-10-5700	TELEPHONE	792	900	675	598	77
52-10-5730	UTILITIES	21,191	18,000	13,500	11,861	1,639
52-10-5740	JULIE LOCATES	195	250	250	198	52
52-10-5870	IEPA LOAN - PRINCIPAL	54,918	56,397	28,011	28,011	(0)
52-10-5880	IEPA LOAN - INTEREST	3,963	2,683	1,529	1,529	0
52-10-5886	IEPA LOAN - WATERMAIN	27,738	28,378	28,378	28,379	(1)
52-10-5888	IEPA LOAN - WATERMAIN	9,078	8,726	8,726	8,726	(0)
52-10-5900	OTHER EXPENSE	95	500	375	110	265
52-10-8210	COMPUTERS	-	325	325	-	325
** TOTAL WATER EXPENDITURES		277,002	277,157	202,767	188,506	14,261
20 - SEWER DIVISION EXPENDITURES						
52-20-5010	WAGES	34,814	40,062	30,047	28,985	1,062
52-20-5020	SOCIAL SECURITY EXPENSE	2,851	3,343	2,507	2,462	46
52-20-5030	PENSION EXPENSE	1,174	1,392	1,044	1,027	16
52-20-5040	EMPLOYEE MEDICAL INSURANCE	2,893	3,640	2,730	2,590	140
52-20-5100	GENERAL SUPPLIES	148	250	187	88	99
52-20-5110	CHEMICALS	-	250	187	-	187
52-20-5120	POSTAGE	698	1,000	750	570	180
52-20-5250	GASOLINE & FUEL	426	750	563	325	237
52-20-5320	ENGINEERING	-	250	187	-	187
52-20-5330	LEGAL EXPENSE	613	250	187	-	187
52-20-5335	TEST EXPENSE	-	1,600	1,200	-	1,200
52-20-5375	ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	12,188	12,186	2
52-20-5390	OTHER PROFESSIONAL SERVICES	24,803	18,200	13,650	12,271	1,379
52-20-5400	PERMIT EXPENSE	2,500	2,500	2,500	2,500	-
52-20-5550	SOFTWARE EXPENSE	975	1,000	1,000	975	25
52-20-5600	MAINTENANCE & REPAIR	66,947	65,350	49,012	17,289	31,724
52-20-5700	TELEPHONE	1,461	1,500	1,125	1,111	14
52-20-5730	UTILITIES	15,429	14,000	10,500	9,133	1,367
52-20-5740	JULIE LOCATES	195	250	250	198	52
52-20-5900	OTHER EXPENSE	95	500	375	139	236
52-20-8210	COMPUTERS	-	325	325	-	325
** TOTAL SEWER EXPENDITURES		172,272	172,662	130,515	91,848	38,667
TOTAL WATER & SEWER FUND EXPENDITURES		449,274	449,819	333,282	280,355	52,928
WATER & SEWER FUND NET INCOME/LOSS		37,269	44,982	(12,033)	56,054	(68,087)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2021 - January 31, 2022

		FY 2021 Actuals	FY 2022 Budget	Budget May 21 - Jan 22	Actual Totals for May 21 - Jan 22	Variance to Budget
54 - WATER IMPROVEMENT ACCOUNT						
REVENUES						
54-00-4171	ALLOCATION OF WATER REVENUE	14,001	14,000	9,333	9,994	(660)
54-00-4430.01	WATER CONNECTION - THE SETTLEMENT	10,000	2,500	2,500	2,500	-
54-00-4430.02	WATER CONNECTION - SQUIRE'S CROSSING	7,500	7,500	7,500	10,000	(2,500)
54-00-4430.03	WATER CONNECTION - HERITAGE HILLS	17,500	2,500	2,500	5,000	(2,500)
54-00-4650.01	IMPACT FEES - THE SETTLEMENT	14,744	3,824	3,824	3,824	-
54-00-4650.02	IMPACT FEES - SQUIRE'S CROSSING	10,123	10,348	10,348	14,097	(3,749)
54-00-4650.03	IMPACT FEES - HERITAGE HILLS	26,244	3,824	3,824	7,648	(3,824)
54-00-4800	INTEREST INCOME	460	1,000	750	-	750
54-00-4880	RIVERBOAT GRANT FUNDS	13,484	-	-	1,062	(1,062)
54-00-4994	TRANSFER FROM UTILITY TAX FUND	12,426	-	-	-	-
** TOTAL REVENUE		126,482	45,496	40,579	54,124	(13,545)
EXPENDITURES						
54-00-5320	ENGINEERING SERVICES	2,975	-	-	680	(680)
54-00-5330	LEGAL EXPENSE	131	-	-	-	-
54-00-5600	WATER IMPROVEMENT REPAIRS & MAINTENANCE	69,432	82,500	82,500	96,133	(13,633)
54-00-5900	OTHER EXPENSE	135	-	-	120	(120)
54-00-8205	WATERMAIN LOAN PAYMENT - PRINCIPAL	12,056	-	-	-	-
54-00-8207	WATERMAIN LOAN PAYMENT - INTEREST	231	-	-	-	-
** TOTAL EXPENDITURES		84,959	82,500	82,500	96,932	(14,432)
WATER IMPROVEMENT NET INCOME/LOSS		41,523	(37,004)	(41,921)	(42,808)	887
56 - SEWER IMPROVEMENT ACCOUNT						
REVENUES						
56-00-4181	ALLOCATION OF SEWER REVENUE	13,925	14,000	9,333	9,968	(634)
56-00-4420	SEWER TAP	750	-	-	-	-
56-00-4420.01	SEWER TAP - SETTLEMENT	3,000	750	750	750	-
56-00-4420.02	SEWER TAP - SQUIRE'S CROSSING	2,250	2,250	2,250	3,000	(750)
56-00-4420.03	SEWER TAP - HERITAGE HILLS	5,250	750	750	1,500	(750)
56-00-4650	IMPACT FEES	3,749	-	-	-	-
56-00-4650.01	IMPACT FEES - THE SETTLEMENT	14,744	3,824	3,824	3,824	-
56-00-4650.02	IMPACT FEES - SQUIRE'S CROSSING	11,248	11,472	11,472	15,222	(3,749)
56-00-4650.03	IMPACT FEES - HERITAGE HILLS	26,244	3,824	3,824	7,648	(3,824)
56-00-4800	INTEREST INCOME	730	2,000	1,500	-	1,500
** TOTAL REVENUE		81,889	38,871	33,704	41,912	(8,208)
EXPENDITURES						
56-00-5600	MAINTENANCE & REPAIR	-	72,429	72,429	27,150	45,279
** TOTAL EXPENDITURES		-	72,429	72,429	27,150	45,279
SEWER IMPROVEMENT NET INCOME/LOSS		81,889	(33,558)	(38,724)	14,762	(53,486)
70 - SCHOOL LAND CASH FUND						
REVENUES						
70-00-4100.01	SCHOOL CONTRIBUTION - SETTLEMENT	8,800	2,200	2,200	2,200	-
70-00-4100.02	SCHOOL CONTRIBUTION - SQUIRE'S CROSSING	9,600	9,600	9,600	12,800	(3,200)
70-00-4100.03	SCHOOL CONTRIBUTION - HERITAGE HILLS	15,400	2,200	2,200	4,400	(2,200)
70-00-4100.99	SCHOOL CONTRIBUTIONS RECLASSIFIED	(33,800)	(14,000)	-	-	-
** TOTAL REVENUE		-	-	14,000	19,400	(5,400)
EXPENDITURES						
70-00-5930	PAYMENT TO SCHOOLS	-	-	-	19,400	(19,400)
** TOTAL EXPENDITURES		-	-	-	19,400	(19,400)
SCHOOL LAND CASH NET INCOME/LOSS		-	-	14,000	-	14,000
GRAND TOTALS						
GRAND TOTAL REVENUE		2,005,618	1,677,371	1,366,229	1,679,469	(313,241)
GRAND TOTAL EXPENSES		1,602,213	1,826,159	1,490,131	994,876	495,256
GRAND TOTAL NET INCOME / LOSS		403,405	(148,788)	(123,903)	684,594	(808,496)

Estimated Fund Balance
through January 31, 2022

	Beginning Balance 05/01/21	Revenues FY22	Expenditures FY22	Ending Balance	Ending Balance in Budget	Better/(Worse)
General Fund	\$373,353	\$766,499	\$525,618	\$614,234	\$200,381	413,853
Other Funds:						
Utility Tax Fund	514,226	57,569	41,475	530,320	507,599	22,721
TIF District Fund	384,924	288,969	3,146	670,747	303,752	366,995
Road & Bridge Fund	82,822	59,916	800	141,938	96,090	45,848
Motor Fuel Tax Fund	145,481	54,671	-	200,152	225,821	(25,669)
Totals	<u>1,127,453</u>	<u>461,125</u>	<u>45,421</u>	<u>1,543,157</u>	<u>1,133,262</u>	<u>409,895</u>
Water & Sewer Funds						
Water & Sewer Operating Fund	523,030	336,408	280,355	579,083	580,796	(1,713)
Water Improvement Fund	326,691	54,124	96,932	283,883	284,994	(1,111)
Sewer Improvement Fund	545,555	41,912	27,150	560,317	509,399	50,918
Totals	<u>1,395,276</u>	<u>432,444</u>	<u>404,437</u>	<u>1,423,283</u>	<u>1,375,189</u>	<u>48,094</u>
Village Totals	<u><u>\$2,896,082</u></u>	<u><u>\$1,660,068</u></u>	<u><u>\$975,476</u></u>	<u><u>\$3,580,674</u></u>	<u><u>\$2,708,832</u></u>	<u><u>871,842</u></u>

Estimated Cash Balances for January 31, 2022

	01/01/22 Balance	Misc	Transfers & Deposits	Manual Checks and Tax Pymts	Payroll	01/31/22 Check Run	Estimated 01/31/22 Balance	
Old Second Checking	160,766.46		26,556.53	(16,623.71)	(24,425.60)	(28,379.11)	117,894.57	0.00%
First Midwest	335,597.96						335,597.96	0.04%
TIF Funds	670,747.50						670,747.50	0.00%
Illinois Funds	2,373,900.19	(13.07)	61,921.00				2,435,808.12	0.02%
First Midwest CD	37,000.00						37,000.00	0.50%
	3,578,012.11	(13.07)	88,477.53	(16,623.71)	(24,425.60)	(28,379.11)	3,597,048.15	

VILLAGE OF MAPLE PARK
Escrow Accounts – 01/31/22

Developer	Date Established	Plan Stage	Account Number	Balance 12/31/21	-----Current Period-----		Balance 01/31/22	Balance to stay above	Minimum Required Balance	Amount Due	Spent to date		Notes
					Deposits	Charges					Engineering	Legal / Other	
Turnstone Group LLC (Squire's)	12/19/02	Under Construction	28-00-2200.02	21,992.44			21,992.44	10,000.00	25,000.00	-	132,037.36	13,799.24	-
Paydon (North Coast Dvlpt)	07/10/02	Preliminary Plat Submitted	28-00-2200.05	294.28			294.28	10,000.00	25,000.00	24,705.72	46,028.52	10,312.50	1
Maple Park Development, LLC	02/26/08		28-00-2200.17	7,285.00		(510.00)	6,775.00	2,500.00	7,500.00	-	5,025.00	22,114.50	-
Barsic Bros.	04/08/08		28-00-2200.18	3,318.68			3,318.68	2,500.00	7,500.00	-	3,761.32	420.00	-
REO Funding Solutions	07/01/14	Cash Deposit - Completion date 06/30/17	28-00-2200.21	15,000.00			15,000.00			-	0.00	101,875.00	-
Totals				\$ 47,890.40	\$ -	\$ (510.00)	\$ 47,380.40			\$ 24,705.72	\$ 186,852.20	\$ 148,521.24	

Notes:
1. On Red Light List as of 09/21/07

Balance Required by Ordinance	
\$7,500 - Preapplication	Replenish if under \$2,500
\$7,500 - Concept Review	Replenish if under \$2,500
\$25,000 - Prelim Plat	Replenish if under \$10,000
\$25,000 - Final Plat	Replenish if under \$10,000

Village of Maple Park
Water & Sewer Departments
As of December 31, 2021

Water Pumped to Billed Statistics

Months	Gallons Pumped	Gallons Billed	% Pumped to Billed	Target* % Pump to Billed	% Variance
November / December 2021 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Fire Department Usage	4,432.10 (9.50) (174.20) (15.20) (6.30) (0.50) 4,226.40	4,813.32	113.89%	90.00%	23.89%
September / October 2021 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Fire Department Usage	5,232.60 (11.36) (425.40) (15.20) (10.60) (13.50) 4,756.54	4,528.46	95.20%	90.00%	5.20%
July / August 2021 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Fire Department Usage -Water Main Break - Willow -Water Main Break - Liberty -Hydrant Testing	5,663.00 (6.08) (221.00) (15.20) (12.00) (16.50) (130.00) (10.00) (2.40) 5,249.82	5,159.52	98.28%	90.00%	8.28%
May / June 2021 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Hydrant Flushing - 06/23-06/24	6,745.30 (5.41) (278.10) (15.20) (14.50) (100.00) 6,332.09	5,826.09	92.01%	90.00%	2.01%
March / April 2021 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -House Fire - 03/20/21	5,055.00 (6.78) (205.90) (15.20) (10.90) (40.00) 4,776.22	4,456.98	93.32%	90.00%	3.32%
January / February 2021 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up	4,989.70 (7.23) (201.40) (15.20) (10.50) 4,755.37	4,213.82	88.61%	90.00%	-1.39%
November / December 2020 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Hydrant Flush - 11/09/20	4,541.30 (7.82) (192.20) (15.20) (9.80) (25.00) 4,291.28	4,162.69	97.00%	90.00%	7.00%
September / October 2020 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up	5,046.90 (5.48) (215.70) (15.20) (10.90) 4,799.63	4,732.06	98.59%	90.00%	8.59%
July / August 2020 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up	6,145.30 (4.82) (262.90) (15.20) (13.10) 5,849.28	5,213.68	89.13%	90.00%	-0.87%

*Target of 90% - Illinois Water Association Goal to maintain



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

MEMORANDUM

TO: Village President and Board of Trustees
FROM: Village Administrator Dawn Wucki-Rossbach
DATE: January 19, 2022
SUBJECT: **REQUEST TO CONSIDER A REDUCTION IN DEVELOPMENT CONTRIBUTIONS AND CONNECTION FEES**

BACKGROUND

President Fahnestock received an e-mail request from Mr. Dave Patzelt President of Shodeen Homes LLC. Shodeen is asking the Village to consider reducing the development contributions (Library and Fire Protection Districts and the Village for Roads, Facilities, Police, Community Development and Park Land Acquisition), the water and sewer connection fees and the water and sewer impact fee.

If the Board were to take into consideration the request for a reduction in development contributions and water and sewer connection/impact fees it would need to consider the following:

1. That homes on these lots would mean:
 - a. A decrease in code enforcement for overgrown grass/weeds
 - b. A decrease in Police calls for trespassing and illegal dumping on vacant parcels
 - c. Neighborhood aesthetics would improve because there would be homes and lawns rather than vacant parcels
 - d. The Village would know the actual PE contribution these homes generate
2. That if the parcels sit vacant, the Village will not receive a first-year tax increment gain of an estimated \$693.39 per home with a grand total of \$34,669.50 per year once all 50 homes are on the tax roll.
3. That if 50 homes are constructed, with an average of 2.8* persons in each home, the Village will gain 140 residents. These 140 residents would not be counted until 2030, unless the Village conducts a special census. Following the 2030 census the Village will experience a per capita increase in Motor Fuel Tax and our Transportation Renewal Dollars (using this year's dollars) from \$56,388.55 to \$61,897.55 which equals an increase of \$5,509.80 per year. Plus, the income tax, use tax and cannabis tax received will increase from \$217,667.50 to \$231,950.83 for an additional gain of \$20,463.53 per fiscal year; for a total gain of \$25,973.33, again keep in mind that is in 10 years after the next census. Grand total gain between Item #2 and 3 is \$60,642.83 per year.
4. If the Village did not receive any developer contributions and fees it would take 8.88 years before property taxes, see Table 2, would equal the development contributions received by the Village, see Table 1. Development contributions are meant to offset the cost of providing services and infrastructure generated by the "new development" until the tax increment begins to be received by the Village.
5. A reduction in fees will make Maple Park more competitive with the surrounding communities in terms of permit and development contribution and impact fees. If they do not build here, they may build elsewhere.

*Per 2020 CMAP Community Snapshot, Page 3, General Population Characteristics, 2020, Average Household Size

Attached is Table 1, it presents what the development contribution, connection and permit fees would be if a Shodeen home were constructed in the Heritage Hills subdivision. Water and sewer connection and impact fees were maintained in this table. Here is an explanation of the columns in the table:

1. Column #1 represents what the fees and contributions associated with a three (3) bedroom, 2,287 square foot home in Squire's Crossing
2. Column #2 represents the same home if it were constructed in Heritage Hills and includes all fees and contributions. It also includes what the total would be for the fees and contributions if 50 homes were constructed.
3. Column #3 represents the same home at 100% reduction of development contributions – No contributions paid to the Library and Fire Protection Districts and the Village for Roads, Facilities, Police, Community Development and Park Land Acquisition and the loss to the Village, Library and Fire Protection Districts
4. Column #4 represents the same home at a 50% reduction in development contributions and the loss to the Village, Library and Fire Protection Districts

Table #2, presents what a \$315,000 home, with an equalized assessed value of \$99,000 pays in property taxes. Here's an explanation of the columns:

1. Column #1 lists the taxing bodies
2. Column #2 represents the 2020 tax rate for each taxing body
3. Column #3 represents what an older home, with an equalized assessed value of \$76,132 pays in property taxes
4. Column #4 represents what a new three (3) bedroom, 2,287 square foot home with an equalized assessed value of \$99,000 pays in taxes to all taxing bodies. This home pays \$693.39 in taxes to the Village of Maple Park
5. Column #5 represents the property taxes collected on a vacant lot

RECOMMENDATIONS

That the Village Board consider the request to reduce development contributions and impact fees. If the Board believes:

1. That having homes constructed at a lower development contributions and impact fees rate is a long-term benefit to the Village, it should specify the percent of reduction that it would approve and Staff will work with the Village Attorney to prepare revisions to the municipal code for that reduction; or,
2. That it is in the best interest of the Village, at this time, not to reduce the development contributions and impact fees that are used to fund Village operations and infrastructure and that the developer be informed of the Board's decision regarding their request.

Attachments

January 20, 2022 E-Mail from Dave Patzelt

Table 1 – Development Contribution/Fee Information

Table 2 – Property Tax Comparison

From: Dave Patzelt
Sent: Thursday, January 20, 2022 8:57:35 AM
To: Suzanne Fahnestock <sfahnestock@villageofmaplepark.com>
Subject: Shodeen Home Building in Maple Park

Good morning.

I would like to have a discussion with you regarding a reduction in the impact and connection fees in Maple Park to continue economic development and re-ignite the construction of new homes. Rather than surprising you with a phone call, I thought I would give you a little background and then perhaps we can discuss it either in person or via the telephone. I have attached my contact information for your reference.

As you know, Shodeen Homes has been building in Maple Park for many years now on previously developed lots, that were developed by other developments, that have stood vacant since the real estate and economic crash in 2008. These lots were on completed roads and had completed utilities to them yet were not generating any increased assessment or any increased property taxes or sufficient revenue for the various taxing bodies in Maple Park. The Village was absorbing costs to maintain the lots and utilities in these areas and was not realizing sufficient property tax revenue. Prior to Shodeen beginning to build in Maple Park, Shodeen met with and then working collaboratively with the Village, Shodeen decided to partner with the Village, in essence to work together to help entice home building and to getting these vacant lots built on. At that time the Village Board approved a reduction in the home building impact fees to assist in providing the spark or enticement or in essence economic development in the Village. Shodeen then was able to come in to Maple Park, construct attractive, non-repetitive homes to almost fill out the Squires neighborhood while generating a large increase in assessed valuation for the respective taxing bodies. This proved to be successful in that home building once again came back to Maple Park and buyers returned. Buyers reaped the benefits of the price reductions. Maple Park benefited from the occupied streets, increased EAV, increased property taxes and increased population of residents spending money within the community. Over the years Maple Park has increased the building permit fees and impact fees. This cost was then added to the homes and the prices began to rise and sales were maintained.

The latest increase in impact fees came in mid-2021. Since that time, sales have slowed and Shodeen has not applied for home building permits. As it stands now Shodeen does not plan to build any more new homes due to the increased costs and slowed sales. We understand that the increased costs are not only related to the permit and impact fees but also due to the significant inflation. We understand that only 2 building permits have been applied for since that time by an independent builder yet, that independent builder has not started building the projects. Shodeen Homes is considering acquiring additional lots in the Heritage Hills Development and considering building more homes in Maple Park. However, we feel that we need the assistance and partnership of the Village once again to help reduce the building permit fees and impact fees to assist in getting the overall home prices down to continue to attract buyers to Maple Park. Thus, is Maple Park interested in partnering once again?

Ultimately this decision is that of yours and the Village Boards. You will need to ask yourselves if the benefit of building on the remaining vacant lots is worth the reduction if the fees. Shodeen has not yet contracted to purchase any additional lots. Therefore, I thought it best to have some preliminary discussion and if the answer is "no" then we simply drop the topic. However, if there "might be" interest in having further discussion, prior to any public discussion and prior to the final approval of the Village Board, Shodeen would try to get vacant lots under contract to purchase additional lots in Heritage Hills.

Thank you for reading the background and my thoughts.

I look forward to talking with you regarding this topic.

Dave

TABLE 1 - DEVELOPER CONTRIBUTION/FEE INFORMATION

Village of Maple Park

Squire's
Crossing

Building Permit Fees - E. Ashton Dr.

2,287 Square Feet, 3 Bedroom

Value of \$315,000

Permit #MP

GL Coding	Description	COLUMN #1	COLUMN #2	COLUMN #3	COLUMN #4
		Amount after 05/01/21	Amount if in Heritage after 05/01/21	Amount if in Heritage if no Dev Contribution Fees	Amount if in Heritage if 50% Dev Contribution Fees
01-00-4410.02	Building Permit Fees (Inspection Fees) Under 3,200 square feet \$635 + .20 per square foot (2,287 square feet x \$0.20) + \$635.00 Over 3,200 square feet \$635 + .20 per square foot / .198 per square foot over 3,200 (3,200 square feet x \$0.20) + (_____ square feet x \$0.198) + \$635	1,092.40	1,092.40	1,092.40	1,092.40
01-00-4410.02	Project Admin Fee -Includes completion of the certificate of occupancy	75.00	75.00	75.00	75.00
01-00-4410.02	Plan Review	635.00	635.00	635.00	635.00
54-00-4430.02	Water Service Connection Fee	2,500.00	2,500.00	2,500.00	2,500.00
56-00-4420.02	Sewer Treatment Charge	750.00	750.00	750.00	750.00
70-00-4100.02	School District Land / Cash	3,200.00	2,200.00	2,200.00	2,200.00
52-00-4300.02	Water Meter / Water Reader **Village's Cost plus 15%**	344.11	344.11	344.11	344.11
52-00-4200.02	Water Turn on Fee	100.00	100.00	100.00	100.00
01-00-4535.02	Engineering Drainage Lot Review & Inspections plus \$50.00 per each re-inspection	340.00	340.00	340.00	340.00
52-00-4460.02	Sanitary Sewer Inspection Charge	200.00	200.00	200.00	200.00
01-00-4410.02	Public Sidewalk Inspection plus \$100.00 per each re-inspection	200.00	200.00	200.00	200.00
28-00-2200.90	Kaneland Foundation Donation \$1.00 per thousand of permitted value	315.00	-	-	-
54-00-4650.02	Water / Sewer Impact Fee	7,648.33	7,648.33	7,648.33	7,648.33
56-00-4650.02	*Updated as of 05/01/21				
28-00-2200.91	Kaneland School Impact Fee per chart	427.81	-	-	-
01-00-4410.02	Plumbing Inspections	200.00	200.00	200.00	200.00
54-00-4650.02	Less: Watermain Reimbursement Credit Per agreement (Resolution 2017-01) - Heritage Hills ineligible	(375.00)	-	-	-
28-00-2200.92	Development Contribution - Library District	1,033.89	1,033.89	-	516.95
28-00-2200.93	Development Contribution - Fire Protection District	1,033.89	1,033.89	-	516.95
15-00-4652.02	Development Contribution - Village Roads	1,500.00	1,500.00	-	750.00
01-00-4654.02	Development Contribution - Village Police	1,055.53	1,055.53	-	527.77
01-00-4656.02	Development Contribution - Village Facility	1,603.00	1,603.00	-	801.50
	Park Land Cash	2,000.00	2,000.00	-	1,000.00
01-00-4410	Patio Plan Review / Inspection	60.00	60.00	60.00	60.00
	100% Developer Contribution Reduction				
	Permit Total	\$ 25,938.96	\$ 24,571.15	\$ 16,344.84	\$ 20,458.00
	Village - Total Development Contribution received, no water/sewer or permits		\$ 6,158.53		
	For 50 Lots	\$ 1,296,948.00	\$ 1,228,557.50	\$ 817,242.00	\$ 1,022,899.75
	Loss to Village			\$ 307,926.50	\$ 153,963.25
	Loss to Fire Protection District			\$ 51,694.50	\$ 25,847.25
	Loss to Library			\$ 51,694.50	\$ 25,847.25
	Property Tax Comparison - New Build at \$315,000.00 Village receives property tax ~\$693.39 per year per home Number of years to achieve \$6,158.53 in Development Contributions*	\$ 693.39 8.88			
	FY2022 Budget \$1,826,159 - Per capita of 1,433 = \$1,274.36; per capita of 1,573 = \$1,160.94, not including any cost escalators in the budget				

Table 2 - Property Tax Comparison

Column #1	Column #2	Column #3	Column #4	Column #5
	2020 Tax Rate	Comparable	New Build	Vacant Lot
Value			315,000	
EAV		84,132	105,000	700
Less Exemptions		{8,000}	(6,000)	
Taxable EAV		76,132	99,000	700
School District 302	6.761230	5,147.46	6,693.62	47.33
County	1.062930	809.23	1,052.30	7.44
Village of MP	0.700390	533.22	693.39	4.90
Maple Park Fire	0.541760	412.45	536.34	3.79
Waubensee	0.441580	336.18	437.16	3.09
Cortland Road & Bridge	0.165460	125.97	163.81	1.16
Cortland Township	0.093980	71.55	93.04	0.66
Forest Preserve	0.073960	56.31	73.22	0.52
Maple Park Library	0.068570	52.20	67.88	0.48
Maple Park SSA #2				
	Total	7,544.57	9,810.76	69.37

Difference in tax increment between a vacant lot and a new build in Maple Park = 688.49
 Tax increment gain for 50 lots for the first year of taxes = 34,424.50



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

MEMORANDUM

TO: Village Board

FROM: Village Accountant Cheryl Aldridge

DATE: January 24, 2022

SUBJECT: UTILITY BILLING PENALTY WRITE OFFS

BACKGROUND

During the November / December 2021 billing cycle, a new meter reader (MXU) was installed on a property that the Village had been unable to read. It had been difficult to get the repair scheduled with the resident. The account had been estimated during this time. Once the repair was completed, a larger billing was then issued due to actual usage. The property owner is requesting the option to make payments. If approved the billing will be paid in three (3) installments. Their request was to make one (1) payment in January, one (1) payment along with the current amount of their next billing in March, and one (1) final payment along with the current amount of the April 30th billing in May. The estimated total penalty fees would be \$46.00. This payment plan will necessitate the waiving of penalty fees through May. The Village's billing system applies payments to the oldest billing, which would then show the current billing as outstanding, causing a penalty to be assessed.

With multiple penalties needing to be waived, this request must be approved by the Board to move forward.

DISCUSSION

As promised, the first of three (3) payments will be processed with the direct debit payments on January 31, 2022. The waiving of penalties would not apply if the resident does not continue to make the promised payments.

RECOMMENDATION

That the Village Board motion to approve the penalty write offs through May 2022 for Account #0020011000.



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151


Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

MEMORANDUM

TO: Village President and Board of Trustees

FROM: Village Administrator Dawn Wucki-Rossbach 

DATE: January 13, 2022

SUBJECT: **ACCEPTANCE OF GIAG #21-001 GENERAL IMPROVEMENTS ASSISTANCE GRANT APPLICATION CLOSE-OUT PACKAGE FOR THE HVAC SYSTEM – TONY AND DONNA HARRINGTON, OWNERS OF BOOTLEGGERS – 107 MAIN STREET, MAPLE PARK, ILLINOIS AND RELEASE REIMBUSREMENT OF \$5,000.00 PER TERMS OF THE GIAG GRANT PROGRAM**

Background

On July 6, 2021, the Village Board approved GIAG #21-001 General Improvements Assistance Grant Application for the HVAC System for 107 Main Street, Maple Park, Illinois submitted by Tony and Donna Harrington. The Grant accepted Estimate 1091 from Christensen Mechanical in the amount of \$10,500.00 as the dollar value of the proposed HVAC System. The \$10,500.00 serves as the basis for reimbursing the Harringtons \$5,000.00 in grant dollars after the work has been completed and the close-out documentation had been reviewed and recommended for approval by Staff.

On September 10, 2021, the Village received a note from Mrs. Harrington stating that Christensen Mechanical was no longer able to complete the work and a new proposal had been obtained. A proposal dated July 16, 2021 from DeKalb Mechanical was provided. DeKalb's quote is for \$10,750.00. The quote was \$250.00 over the original quote of \$10,500.00. The TIF Consultant confirmed that the vendor change and the change in the dollar value of the quote were not significant changes that required a full review of the application. The Board motioned to acknowledge the change in vendor and quote for the HVAC work.

The work has been completed and the Harrington's submitted their close-out information, including:

1. A letter stating that the project is now complete and the applicant is seeking reimbursement
2. Written documentation that all inspections have been passed – A final mechanical inspection was completed by Public Works Director/Building Inspector on December 20, 2021. The system passed inspection.
3. An itemized invoice for the purchase of goods/services for the HVAC System.
4. Invoice payment documentation – Date of transaction, check payment information that confirms that payment was made and the check was cashed by DeKalb Mechanical.
5. "After" photos of the work completed

The Harringtons also submitted an invoice and payment documentation for electrical work that was completed by Finney's Electric LLC. The work completed by Finney totaled \$3,230.89. The electrical work is ineligible for reimbursement; however, the work was necessary so that the new system could be installed.

Staff reviewed and confirms that all close-out documentation is present, and the project is eligible for reimbursement. The Village's Municipal Advisor has reviewed the close-out documentation and reviewed and completed the Verification of TIF Eligibility. The applicant is eligible to be reimbursed \$5,000.000 from TIF Account 13-00-8418 TIF Improvements.

On January 18, 2022, the Committee of the Whole reviewed the close-out documentation submitted by the Harringtons. The Committee of the Whole agreed that that the close-out documentation was complete and the request to reimburse the Harringtons the \$5,000.00 permitted by the GIAG Program should be submitted to the Village Board for final approval.

Recommendations

That the Village Board motion to accept the close-out documentation for GIAG #21-001 and that the Harringtons be reimbursed \$5,000.00 for the worked completed on their HVAC system per terms of the GIAG Program.

Attachments

GIAG #21-001 Close-Out Documentation

Verification of TIF Eligibility Requisition Form dated 01/13/22

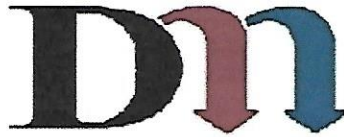
1-10-22

Enclosed is the documentation for
TIF grant reimbursement -

If there is anything else needed,
please contact me

Thank You

Donna Harrington
Bottleleggers



DeKalb Mechanical, Inc.

339 Wurlitzer Drive, DeKalb, IL 60115

(815) 756-6528 Fax (815) 756-6529

www.DeKalbMechanical.com

Invoice Date: 12/7/21	Invoice No: 120576	Job No: A18268	Customer No: BOOT02
Bill To: BOOTLEGGERS 19602 AIRPORT RD MAPLE PARK, IL 60151	Job Site: BOOTLEGGERS BAR & GRILLE 107 N MAIN ST MAPLE PARK, IL 60151		
Contract Date: 09/07/2021	Contract #:	P.O. #	Terms: UPON RECEIPT

Remarks: COST OF LABOR, EQUIPMENT AND MATERIALS TO FURNISH AND INSTALL NEW ROOF TOP UNIT PER PROPOSAL.

LABOR: 31 HOURS X \$125.00 = \$3,875.00

MATERIALS: = \$ 480.90

EQUIPMENT: = \$5,215.60

CRANE RENTAL: = \$ 945.00

TAXES: = \$ 233.50

Contract Amount:	\$10,750.00
Adjusted Amount:	\$10,750.00
Total Value Complete:	\$10,750.00
Less Prior Billing	\$0.00
Less Retainage:	\$0.00
Net Value Complete:	\$10,750.00
Job Deposit:	\$0.00
Amount Due:	\$10,750.00

PAYROLL

(For Contractor's Optional Use: See Instructions at www.dol.gov/esa/whd/forms/wh347instr.htm)
Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number

WHD

NAME OF CONTRACTOR DEKALB MECHANICAL, INC.

ADDRESS 339 WURLITZER DR
DEKALB, IL 60115

PAYROLL NO	FOR WEEK ENDING	PROJECT AND LOCATION	PROJECT OR CONTRACT NO
13044	10/24/2021	107 N MAIN ST	
	A18268	BOOTI EGGERS BAR & GRILL	MAPLE PARK, IL 80161

[illegible]

While completion of Form WH-347 is optional, it is mandatory for covered contractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.6(a). The Copeland Act (40 U.S.C. § 3143) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 3.5(a)(3)(vi) require contractors to submit weekly a copy of all payroll to the Federal agency contracting for financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits, and that the contractor is in compliance with the Davis-Bacon Act.

Public Burden Statement:

We estimate that it will take an average of 65 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W., Washington, D.C. 20210.

(over)

Date 10/24/2021
1. **CHERYL BROWN** OFFICE MANAGER
(Title)

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☐ -- Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below

do hereby state:
(1) That I pay or supervise the payment of the persons employed by
DEKALB MECHANICAL, INC.

on the

(C) EXCEPTIONS

(Contractor or Subcontractor)

BOOTLEGGERS BAR & GRILLE

(Building or Work)

10/18/2021 and ending the 10/24/2021
all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

DEKALB MECHANICAL, INC.

from the full

(Contractor or Subcontractor)

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3129 C.F.R. Subtitle A, issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967, 76 Stat. 357, 40 U.S.C. § 3145), and described below:

REMARKS

CHERYL BROWN
OFFICE MANAGER

Cheryl Brown

NAME AND TITLE

SIGNATURE

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

(4) That: (a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☒ -- in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete, that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract, that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

Finney's Electric LLC

437 Borden Ave.
Sycamore IL 60178

Invoice

12.22.21
C2 6737
\$ 3230.89

Date	Invoice #
12/10/2021	23995

Bill To
Bootlegger's 19602 Airport Rd. Maple Park IL 60151

Work Performed
107 Main St.,

Terms
Due on receipt

Quantity	Description	Rate	Amount
	Hook up new roof top unit and bring to code.		
1	Dave *Oct-20*	135.00	135.00
7.5	Brian *Dec-2*	135.00	1,012.50
5.5	Scott *Dec-2*	135.00	742.50
1	HOM120 Breaker	7.97	7.97
3	FKNR40 Fuse	13.57	40.71
5	1/2" Sealtight	2.48	12.40
2	1/2" Sealtight 90d Connector	6.04	12.08
2	1/2" Sealtight St. Connector	4.88	9.76
20	1/2" Rigid	5.55	111.00
1	1/2" Rigid Threadless Connector	3.46	3.46
4	1/2" Rigid 1H Strap	0.35	1.40
1	1/2" Rigid Minnie	0.77	0.77
2	1/2" Locknut	0.29	0.58
1	1/2" Bushing	0.29	0.29
3	1" Sealtight	6.09	18.27
2	1" Sealtight St. Connector	7.97	15.94
20	1" Rigid	9.07	181.40
1	1" Rigid Threadless Connector	4.99	4.99
3	1" Rigid 1H Strap	0.69	2.07
1	1" Rigid Chase Nipple	1.61	1.61
2	1" Locknut	0.54	1.08
2	1" Bushing	0.34	0.68
1	1G Weatherproof Box	8.69	8.69
1	1G Weatherproof Cover	5.62	5.62
1	20amp GFI Receptacle	25.99	25.99
2	1 5/8" Unistrut	5.36	10.72
13	Self Tapping Screw	0.38	4.94
		Total	

Phone #	Fax #	E-mail
815-895-4480	815-895-4098	dfinney@frontier.com

437 Borden Ave.
Sycamore IL 60178

Date	Invoice #
12/10/2021	23995

Bill To
Bootlegger's 19602 Airport Rd. Maple Park IL 60151

Work Performed
107 Main St.,

Terms
Due on receipt

[illegible]

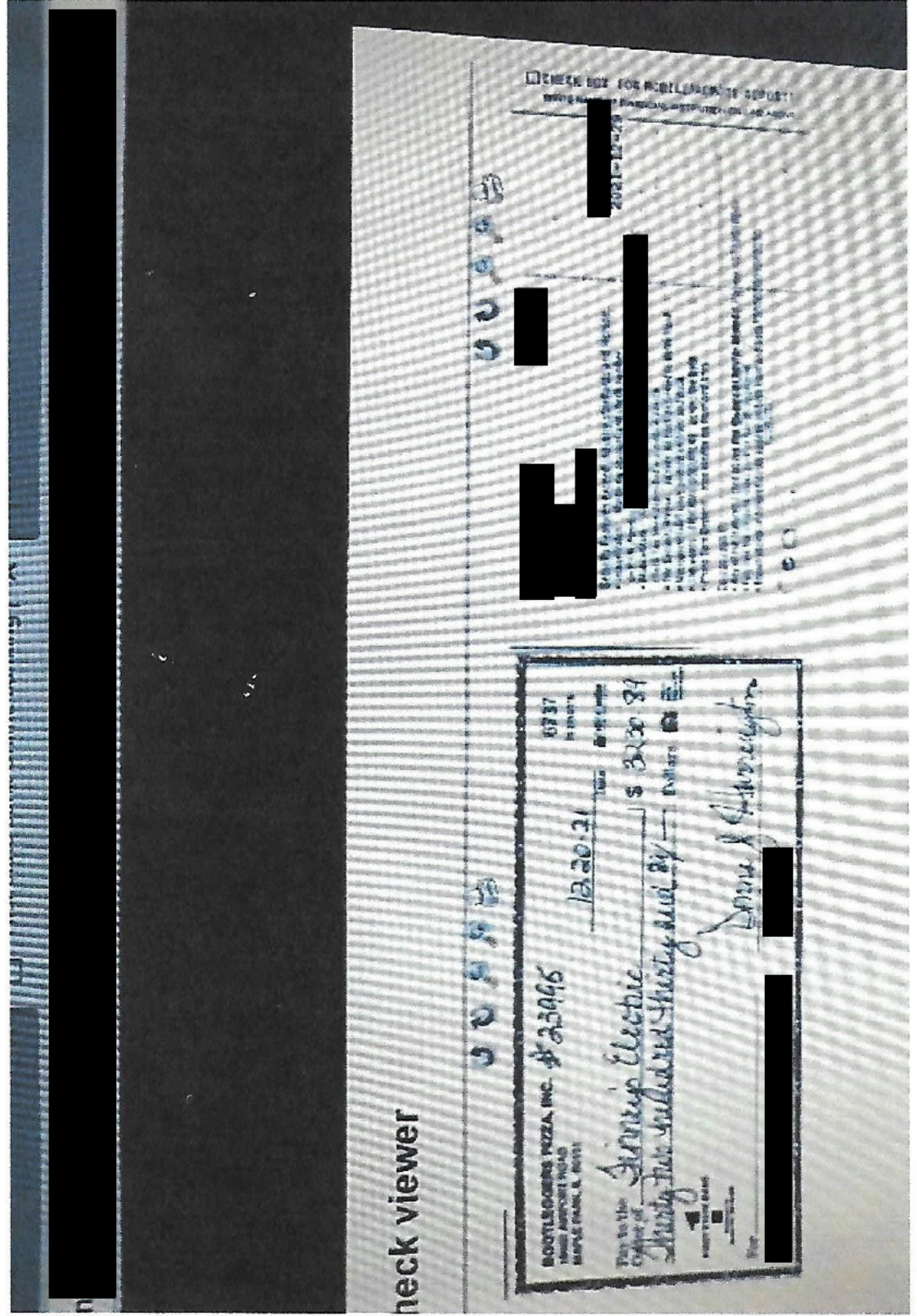
Phone #	Fax #	E-mail
815-895-4480	815-895-4098	dfinney@frontier.com

Date: Wednesday, January 12, 2022, 12:51 PM CST

Abstract

Donnell & Donnell

Date: Wednesday, January 12, 2022, 12:50 PM CST



GIAG #21-001

Project Completion Photos

New AC/HVAC Unit

Bootleggers

107 Main Street, Maple Park, Illinois

Tony and Donna Harrington



Requisition Series No 22-001

Date: 01/13/22

TIF District Name:

Maple Park TIF District I

**REQUEST FOR VERIFICATION OF TIF ELIGIBILITY
FOR PUBLIC IMPROVEMENT REDEVELOPMENT PROJECT COSTS
VILLAGE OF MAPLE PARK, ILLINOIS**

TO: Jacob & Klein, Ltd. (J&K)
The Economic Development Group, Ltd. (EDG)
1701 Clearwater Avenue, Bloomington, Illinois 61704

As the Village's TIF District Administrator, the Village of Maple Park hereby requests that you verify the following items as TIF Eligible Project Costs pursuant to the TIF Act and the Village's TIF Redevelopment Plan. Listed below are the names of the person(s), firm(s) or corporation(s) to whom payment by the Village currently is due, the appropriate Category, Account and Sub-Account related to the Village's TIF Fund Chart of Accounts, and the amounts to be paid. Related invoices are attached.

	Payee	Cost Category <i>(per Village's Chart of Accounts)</i>	Account <i>(per Village's Chart of Accounts)</i>	Sub-Account <i>(if applicable)</i>	Total Invoice Amount	Amount to be paid from TIF Fund
0	Example: Acme Excavation Co. 999 Washington St. Anytown, IL	Public Works	Sanitary Sewer		\$25,000.00	\$12,500.00
1	Tony & Donna Harrington (Bootleggers) - 107 Main St., Maple Park, IL 60151	TIF Improvements - General Improvements Assistance Grant #21-001	13-00-8418		\$10,750.00	\$5,000.00
2						
3						
4						
5						
6						
7						

Requestion Series No.	Date	TIF District Name	Maple Park TIF District I		
22-001	01/13/22				
Payee	Cost Category <small>(per Village's Chart of Accounts)</small>	Account <small>(per Village's Chart of Accounts)</small>	Sub-Account <small>(if applicable)</small>	Total Invoice Amount	Amount to be paid from TIF Fund
8					
9					
TOTALS				\$10,750.00	\$5,000.00

The undersigned Official of the Village of Maple Park, hereby certifies the following:

1. Reimbursement for each item listed above is due and has not been included in any prior disbursement requisition which has been paid.
2. There has not been filed with or served upon the Village notice of any lien, right to lien, or attachment upon or claim affecting the right to receive payment of any moneys payable to any named payee of the Village which has not been released or will not be released concurrently with the payment or such obligations.
3. All of the materials provided, work performed, or services rendered relate to this TIF District, Account and Sub-Account and are included in the TIF Plan and Projects.
4. The work, materials or equipment with respect to which payment is to be made has been performed to the satisfaction of the Village Officials.
5. If the expenditure relates to the acquisition of personal property, land or interests in land, then the Village Official represents that the Village has acquired free and clear title or perpetual easements to all real and personal property acquired by the Village free from all liens, charges and encumbrances which will not under any circumstances cause to disturb the Village's use and possession of the applicable property.

IN WITNESS WHEREOF, the undersigned is authorized to submit this Request for Verification of TIF Eligible Project Costs on behalf of the Village on the date set forth above.
The Village of Maple Park, Illinois

By: *Dawn W. Boshack* Title: **Village Administrator**

VERIFICATION OF TIF ELIGIBILITY: The undersigned representative of Jacob & Klein, Ltd. or The Economic Development Group, Ltd. has determined that this Request for TIF Eligibility is:

- ☒ APPROVED
☐ NOT APPROVED DUE TO:

Jacob & Klein, Ltd.
The Economic Development Group, Ltd.

By: *VP, EDCG* Title: *VP, EDCG*, Date: *1/13/22*

PAYMENT APPROVED BY: _____, President, Village of Maple Park, Illinois / Date: _____



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151


Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

MEMORANDUM

TO: Village President and Board of Trustees

FROM: Village Administrator Dawn Wucki-Rossbach 

DATE: January 5, 2022

SUBJECT: **ORDINANCE 2022-03 AN ORDINANCE ADOPTING THE MAPLE PARK ZONING MAP**

BACKGROUND

The Illinois Combined State Statutes (ILCS) requires that by March 31 of each year, that if the existing zoning uses, divisions, restrictions, regulations and classifications changed during the prior year, the Village must publish a new map.

The Village has had one (1) map amendment since 2017. This lone map amendment rezoned 505 Main Street, Maple Park, Illinois from B-1 Business District to R-1 Single-Family. The Village Board approved Ordinance 2021-18, which rezoned the property, on November 9, 2021.

The Village's zoning map has been updated to reflect the rezoning of 505 Main Street; no other changes have been made. The attached ordinance officially adopts this zoning map as the Village's Zoning District Map.

RECOMMENDATION

That the Village Board review and approve Ordinance 2022-03 An Ordinance Adopting the Maple Park Zoning Map.

Attachment

Ordinance 2022-03 An Ordinance Adopting the Maple Park Zoning Map

**VILLAGE OF MAPLE PARK
KANE AND DEKALB COUNTIES, ILLINOIS**

ORDINANCE NO. 2022-03

AN ORDINANCE ADOPTING THE MAPLE PARK ZONING MAP

**ADOPTED BY
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK, ILLINOIS**

**Published in pamphlet form by the authority of the Board of Trustees of the Village of
Maple Park, Kane and DeKalb Counties, Illinois this 1st day of February, 2022.**

ORDINANCE NO. 2022-03

AN ORDINANCE ADOPTING THE MAPLE PARK ZONING MAP

WHEREAS, the Board of Trustees of the Village of Maple Park, Illinois has determined that it is in the best interest and welfare of the citizens of the Village of Maple Park, to adopt the zoning map of the Village of Maple Park, Illinois, DeKalb and Kane Counties.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Maple Park, Illinois as follows:

Section 1. Pursuant to 65 ILCS 5/11-13-19, the Village of Maple Park shall annually publish the Official Zoning Map of the City. The Official Zoning Map of the Village of Maple Park, as of March 7, 2017, a copy of which is attached to this Ordinance and labeled Exhibit "A," is hereby published.

Section 2. The Official Zoning Map shall be filed and available for public purposes in the Office of the Village Clerk.

Section 3. This Ordinance shall be in full force and effect upon its passage and approval according to law.

PRESENTED to the Board of Trustees of the Village of Maple Park, DeKalb and Kane Counties, Illinois, this 1st day of February, 2022.

PASSED by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois, this 1st day of February, 2022.

SIGNED by the President of the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois, this 1st day of February, 2022.

AYES: _____

NAYS: _____

ABSENT: _____

SEAL

Suzanne Fahnestock, Village President
Village of Maple Park, Illinois

ATTEST:

Cheryl Aldridge, Deputy Village Clerk

STATE OF ILLINOIS)
) SS
COUNTIES OF KANE AND DEKALB)

PUBLICATION IN PAMPHLET FORM

I, Cheryl Aldridge, certify that I am the Deputy Village Clerk of the Village of Maple Park, Kane and DeKalb Counties, Illinois, and as such officer I am the keeper of the records, files and proceedings of the corporate authorities of said municipality.

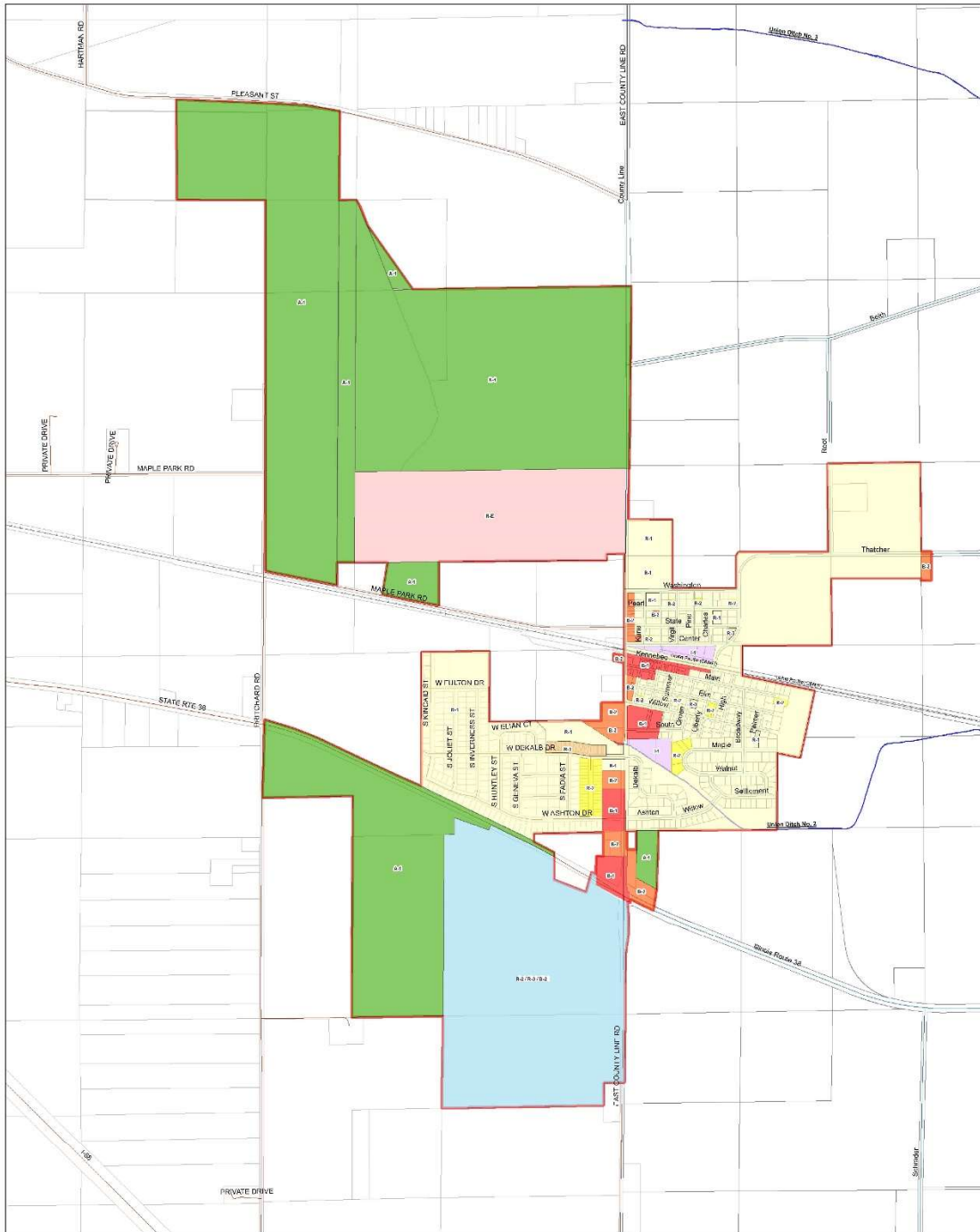
I further certify that, as of the date hereof, Ordinance No. 2022-03, adopted by the corporate authorities on February 1, 2022, entitled “AN ORDINANCE ADOPTING THE MAPLE PARK ZONING MAP,” has been duly published in pamphlet form in accordance with Section 1-2-4 of the Illinois Municipal Code.

IN WITNESS WHEREOF, I have hereunto affixed my official hand and the seal of the municipality this 1st day of February, 2022.

(SEAL)

Cheryl Aldridge, Deputy Village Clerk
Village of Maple Park
Kane and DeKalb Counties, IL

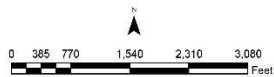
EXHIBIT A



Village of Maple Park, Illinois

Zoning District Map EXHIBIT A

Published by the Authority of
The Board of Trustees of Maple Park,
DeKalb and Kane County, Illinois
February 1, 2022



Legend	
	MAPLE PARK - CORPORATE LIMITS
	RAILROAD
Zoning Description	
	A-1 AGRICULTURAL
	B-1 CENTRAL BUSINESS DISTRICT
	B-2 GENERAL BUSINESS DISTRICT
	I-1 LIMITED INDUSTRIAL DISTRICT
	R-1 SINGLE FAMILY DISTRICT
	R-2 GENERAL RESIDENCE DISTRICT
	R-3 MULTIPLE FAMILY DISTRICT
	R-E RESIDENTIAL ESTATE DISTRICT
	R-2 / R-3 / B-2 PUD



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151


Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

MEMORANDUM

TO: Village President and Board of Trustees

FROM: Village Administrator Dawn Wucki-Rossbach 

DATE: January 25, 2022

SUBJECT: **ORDINANCE 2022-04 AN ORDINANCE AMENDING TITLE 1," ADMINISTRATION," BY ADDING CHAPTER 12, "SPECIAL EVENTS"**

ORDINANCE 2022-06 ORDINANCE AMENDING TITLE 4, "BUSINESS AND LICENSE REGULATIONS," CHAPTER 2, "LIQUOR CONTROL," AND TITLE 8, "PUBLIC WAYS AND PROPERTY," CHAPTER 1, "STREETS, SIDEWALKS AND PUBLIC WAYS"

Background

At the December 21, 2022 Committee of the Whole Meeting, the Special Events Ordinance was discussed. The information was then discussed with the Village Attorney and the ordinance revised based on the COW and Village Attorney discussion. Revisions include:

1. Whereas language in the beginning of the ordinance has been softened through the removal of language that declares special events a nuisance, and the Village may define, prevent or abate nuisances, and that the Village may regulate street use (which is understood.)
2. Whereas the language now that states that the proposed ordinance is set to regulate special events through a permitting process, rules and regulations.
3. 1-12-2.E.6. - Removed the reference stating that the Village would designate when temporary structures would be removed. The requirement for removal can be determined during the permit review process and listed directly on the Special Events permit.
4. 1-12-2.8.a. through e. – Refers directly to Title 4, Chapter 2, Liquor Control to address temporary liquor license requirements.
5. 1-12-2.F.i. – Removes the repeat of Chapter 7 Noise Control language and directly refers to Section 5-7-3 unless the Special Event permit modifies noise control provisions.

No changes were made to the Special Events Permit Application.

Based on adding the Special Events Chapter, the Village Board should consider the following text amendments to other sections to the municipal code, refer to the Proposed Ordinance Changes if Special Events Ordinance is Approved Handout.

The text amendments are in Ordinance 2022-06 an Ordinance Amending Title 4, “Business and License Regulations,” Chapter 2, “Liquor Control,” and Title 8, “Public Ways and Property,” Chapter 1, “Streets, Sidewalks and Public Ways,” of the Maple Park Village Code.

Recommendations

That the Board review and consider the proposed Special Events Ordinance. If the Board is in agreement with the ordinance, it should motion to approve Ordinance 2022-04 An Ordinance Amending Title 1,” Administration,” by Adding Chapter 12, “Special Events.”

If the Board approves Ordinance 2022-04, it should review and consider additional text amendments for Ordinance 2022-06 Ordinance Amending Title 4, “Business and License Regulations,” Chapter 2, “Liquor Control,” and Title 8, “Public Ways and Property,” Chapter 1, “Streets, Sidewalks and Public Ways.”

Attachments

Ordinance 2022-04 An Ordinance Amending Title 1, “Administration”

Special Events Application

Proposed Ordinance Changes if Special Events Ordinance is Approved Handout

Ordinance 2022-06 An Ordinance Amending Title 4, “Business and License Regulations”

ORDINANCE NO. 2022-04

**AN ORDINANCE AMENDING TITLE 1, “ADMINISTRATION,” BY
ADDING CHAPTER 12, “SPECIAL EVENTS”**

**ADOPTED BY
THE PRESIDENT AND
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK, ILLINOIS**

Published in pamphlet form by authority of the President and Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois, this 1st day of February, 2022.

ORDINANCE NO. 2022-04

AN ORDINANCE AMENDING TITLE 1, “ADMINISTRATION,” BY ADDING CHAPTER 12, “SPECIAL EVENTS”

WHEREAS, 65 ILCS 5/1-1-1 et seq. provides that the corporate authorities may pass and enforce all necessary police power ordinances to ensure the welfare of the residents of the Village of Maple Park; and,

WHEREAS, the Village hereby desires to regulate special events through the permitting process and rules and regulations set forth herein.

THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Maple Park, Illinois, as follows:

SECTION 1. That the following chapter, “Chapter 12, “Special Events,” shall be added to Title 1, “Administration,” in the Maple Park Village Code as follows:

TITLE 1, ADMINISTRATION

CHAPTER 12 SPECIAL EVENTS

SECTIONS:

1-12-1: PERMIT REQUIRED

1-12-2: PERMIT; PROCEDURES, FEES

1-12-3: PERMIT ISSUANCE

1-12-4: EMERGENCY REVOCATION

1-12-5: PERMIT DENIAL

1-12-6: REVOCATION OF EVENT PERMIT

1-12-7: PENALTY

1-12-1: PERMIT REQUIRED:

- A. Application: The provisions of this chapter shall apply to all special events including, but not limited to, festivals, block parties, concerts, beer gardens, races, 1K/5K/10K races, bicycle time trials, bikeathons, fireworks, biathlons, parades, marches, fundraisers, circuses, carnivals, concerts, car shows, sidewalk sale, farmers’ markets, food trucks, sales or promotional events, Christmas tree lots, ice screen/snow cone stands, and other special events in the Village, whether specifically permitted in another chapter of this code or not. For uses involving the exercise of first amendment rights, the Village may waive application or permit fees if the applicant demonstrates that the cost of such fees is prohibitive. An applicant must request such a waiver in writing.

B. Special Event: A "special event" is defined, for the purposes of this chapter, as an event whether indoors or outdoors that is held on public property or streets, nonprofit organization property, or private property that can reasonably be expected to cause a gathering that is not part of the normal intended use at the location or current zoning as may be determined by the village administrator, chief of police, building inspector, or their designees. An event that requests the use of public sidewalks, that requests a temporary street closure, closure of parking, use of Village-owned property and events that require the posting of "No Parking" signs are considered special events. Special events also may include an event sponsored by any person, entity, business or group including, but not limited to, a park district, school district, library district, fire protection district, event complex and at any event venue within the Village and open to the public:

1. Which is held in any public park and/or facility, nonprofit organization property, or any property and/or facility which is open to the public;
2. Which is held on private property that can reasonably be expected to cause a gathering that is not part of the normal intended use at the location as defined in B. above;
3. Which entertainment provided by or for any person, and/or made available to any person:
4. For profit entertainment activities of persons, entities and businesses who are currently licensed to regularly provide specified entertainment at fixed locations in the Village which will foreseeably result in extraordinary impacts on public safety, health, welfare, and police resources;
5. Requires street closures, closure of parking, use of Village-owned property, use of police to control traffic, and events that require the posting of "No Parking" signs.

C. First Amendment: "First Amendment" or "exercise of first amendment rights" for purposes of this chapter, shall include, without limitations, parades, marches, demonstrations, rallies, religious services, speeches, solicitation of votes, petition signatures or contributions, picketing and leafleting.

1. It shall be unlawful to collect, gather, or be a member of any disorderly crowd, or any crowd gathered together for any lawful purpose, or for any person to join in and stay with or near any such gathering.

D. Exclusions: "Special event," as defined in this section shall not include:

1. An event held in a members only or religious facility at which the only participants are the members and their invited nonpaying guests and no extraordinary police services are required.

1-12-2: PERMIT; PROCEDURES, FEES:

It shall be unlawful to conduct or operate any special event without having first secured a permit therefore; provided that the provisions of this section shall not be held to apply to those events which are specifically permitted by any other provision of this code. Permits issued for the operation of a special event shall apply to premises located on Village property as well as special events that may be subject to road closure permit requirements when the flow of traffic on Village or State roadways may be affected by the event or when the event is otherwise unduly burdensome on the Village.

Completed applications for special event permits not involving the exercise of first amendment rights must be received by the Village at least eight (8) weeks prior to the special event for which the permit is sought application for such permits shall be made to the village clerk or their designee and shall comply with all of the general provisions of this code relating to such application. Failure to submit within the eight (8) weeks may result in denial of the application and event. Applications for the exercise of first amendment rights must be received by the Village at least three (3) working days prior to the event requested.

- A. The nonrefundable special event permit fee shall be twenty-five (\$25.00) for each application processed. The application fee is separate from other fees or costs which may be incurred as a result of specific services provided by the Village. There shall be no fee for any village sponsored special event.
- B. For uses involving the exercise of first amendment rights, the village may waive any application or permit fees or requirements for insurance if the applicant demonstrates that the cost of such fee is prohibitive. An applicant must request such a waiver in writing.
- C. Applicants must be eighteen (18) years of age or older and the applicant shall be the individual who is directly responsible for organizing and/or conducting the event.
- D. Private special event permit applications to be completed for events not open to the general public and shall include, but limited to, the following information:
 1. Description, nature, purpose, date, hours and location of the event for which the permit is applied, an estimate of anticipated attendings and/or participants, and a reproducible diagram showing the proposed layout of the event or party including proposed, and if provided, restrooms, first aid facilities, emergency vehicle access, tents or temporary structures, stages, utility lines, lighting and area restriction devices (including barricades or screening);
 2. Name, address, phone number and e-mail address of the contact person for the event;
 3. Whether there will be street closures or the need for barricades, including the details of the accessibility (emergency and Americans with Disabilities Act compliance) plans for the event;
 4. In addition to the special event permit, other permits and/or licenses may be necessary including, but not limited to, sign permits, banner permits, temporary structure permits and flame certificates;
 5. Where there will be entertainment performances or music at the event;

6. No alcoholic beverages shall be sold at any private party or gathering other than as may be allowed under Title 4, Chapter 2, Liquor Control of this code.
 7. The contact person shall be responsible for the removal of litter, refuse, or property deposited in the public right-of-way and compliance with village policies, code provisions and state law;
 8. The contact person shall be responsible for any costs incurred by the village for establishing detours, assigning of police officers, cleanup or repair of public right-of-way, or damage by the party or gathering;
 9. A signed hold harmless agreement may be required naming the Village of Maple Park and any other organization as may be specified.
- E. Public special event permit applications to be completed for events open to the public and shall include, but not limited to, the following information:
1. Description, nature, purpose, date, hours and location of the event for which the permit is applied and an estimate of anticipated attendees and/or participants;
 2. Name, address and phone number of the sponsoring organization for the event and/or the name, address, phone number and e-mail address of the person responsible for conducting the event;
 3. Whether there will be street closures or the need for barricades; including details of the accessibility (emergency access and Americans with Disabilities Act compliance) plans for the event;
 4. Information regarding whether admission fees or charges are to be assessed to attendees or participants;
 5. Whether vehicle parking will be restricted and identify the parking areas for attendees, participants, sponsors, employees and volunteers;
 6. Other permits and/or licenses may be necessary in addition to the special event permit, including, but not limited to, a temporary liquor license, raffle license, sign permit, banner permit, temporary structure permits;
 7. Description of the type and nature of any entertainment, including, but not limited to, music acts, performances or carnival rides at the event;
 8. Information regarding the consumption of alcohol is planned, and if so, the hours, location and type of alcohol to be served.
 - a) A temporary liquor license approved by the Village and State of Illinois shall be required.

- b) The provisions of Title 4, Chapter 2, Liquor Control of the Maple Park Village Code shall be strictly followed concerning the number of permitted temporary licenses;
 - c) Retail sale and consumption of alcohol shall be limited to the premises specified in the permit;
 - d) In the event of outdoor sales, such premises shall be entirely enclosed by Village approved fencing and entrances and exits shall be monitored as required by the provisions of the Maple Park Village Code; and
 - e) Any approval of a temporary liquor license for a special event shall be issued at the discretion of the Liquor Commissioner as governed by Title 4, Chapter 2, Liquor Control of the Maple Park Village Code.
- 9. Description of the provision for refuse needs for the event which shall be in compliance with village policies, codes provisions and state law;
- 10. A list of all vendors participating at the event;
- 11. Description and number of restrooms, portable facilities and sinks available for the event. An adequate number of restrooms shall be provided and an appropriate number of handicapped facilities must be available;
- 12. A certificate of Insurance (COI), and endorsement Form CG 2026 0413, naming the Village of Maple Park and its officials, employees, and agents as an additional insured, must be received before the events can be permitted. The COI must have one million dollars (\$1,000,000.00) in general liability coverage and two million dollars (\$2,000,000.00) in aggregate liability coverage. The COI Acord Form in the Description of Operations/Locations Section must list the name and the date(s) of the event.
- 13. Food may be sold, if approved, and a temporary food permit must be obtained from the Kane or DeKalb County Departments of Health.
- 14. Public Safety;
 - A. Sufficient security shall be provided by the sponsoring organization, or person responsible for the special event. The village police department shall determine the appropriateness of any security and may require the sponsoring organization, or person responsible for the special event to hire police officers for the special event, if deemed necessary.
 - B. Sufficient fire and medical staff shall be provided by the sponsoring organization, or person responsible for the special event. The Maple Park and Countryside Fire Protection district shall determine the appropriateness of any

fire or medical staff and may require the sponsoring organization, or person responsible for the special event to hire such staff for the special event, if deemed necessary.

15. A signed hold harmless agreement may be required naming the Village of Maple Park and any other organization as may be specified.
- F. All Village ordinances and safety rules pertaining to noise, parking restrictions, fireworks, recreational fires, and outdoor electrical and weather conditions shall be followed.
 - i. **SPECIAL EVENT SPECIFIC RESTRICTIONS REGARDING NOISE:**
The provisions of Section 5-7-3 of the Maple Park Village Code shall apply in full force and effect except as may be otherwise modified for a particular special event in the sole discretion of the Village. Such conditions, which may include more stringent limitations on hours and applicable decibel standards for particular events than the general regulations as found in Section 5-7-3, shall be depicted on the face of the permit if applicable.
 - ii. **PARKING:** There shall be no special exceptions for on-street parking. All vehicles must be legally parked in accordance with Village ordinances and Illinois State Statutes.
- G. Permission for use of village public works services and/or equipment, including the use of fire hydrants shall be obtained from the village public works department.
- H. Additional information and documentation may be required as outlined in the special event permit application.

1-12-3: PERMIT ISSUANCE:

The village clerk, or their designee, shall issue the special event permit. The applicant shall be notified if any conditions or approval, or reasons for denial, at the time action the permit is taken.

Any permit granted by the Village shall contain lawful requirements to the issuing of the permit and restrictions on the permitted use including, but not limited to:

- A. Payment of a reasonable fee;
- B. Obtaining general liability coverage;
- C. Agreement to full indemnity and hold the village harmless from any liability or costs resulting from the use;
- D. Requirements that the person involved in the use observe all federal, state, local, and village laws, ordinances, rules, and regulations;

- E. Observing time, duration, and location restrictions;
- F. Any reasonable restriction necessary for the efficient and orderly administration of the use.
- G. A requirement that any temporary structures associated with the event shall be removed within a specific time frame as determined by the Village and reflected on the issued permit.

1-12-4 EMERGENCY REVOCATION:

Notwithstanding any other provision in this code, if in the judgement of the village administrator, the chief of police or the Maple Park and Countryside Fire Protection District fire chief, or their designees, any emergency situation has been created such that the continues use of public or private property by a permittee will immediately threaten life, health or property, the village administrator, chief of police or the fire chief, or their designees, upon the issuance of an order stating the reason for such conclusion and without notice or hearing may immediately revoke or suspend the permit and require the use of the property to immediately cease. They may also require an immediate evacuation of the area. No person shall continue to use the property contrary to such order.

1-12-5 PERMIT DENIAL:

Permits for special events will be granted at the discretion of the village administrator after a review of the application and comments from reviewing departments. A special event permit application may be denied upon evidence that:

- A. The information contained in the application, or supplementary information requested from the applicant, is false in any material detail or the applicant has failed to provide a complete application after reasonable efforts to obtain the information, or the application is in any way untimely or incomplete;
- B. The proposed activity violates any federal, state, local, or village ordinance, rule, or regulation;
- C. A prior application for a permit for the same date, time, and location has been or will be granted and the use authorized by that permit does not allow multiple occupancy of that particular location by more than one permittee;
- D. The proposed use is of such a nature that it cannot reasonably be accommodated in the particular location applied for, considering, without limitation, the likelihood of such things as damage to village resources or facilities; damage to environmentally sensitive or protected area's ecosystem, unreasonable interference with village functions, buildings, facilities, operations, programs, or activities, or unreasonable interference with the use or purpose of the village property applied for;

- E. The proposed use would substantially impair the operation or use of facilities or services of village contractors;
- F. The proposed use would dominate the use of village property as to prevent other persons from using and enjoying the property;
- G. The granting of the permit will result in substantial adverse impacts including, but not limited to, noise, litter, traffic and congestion upon the surrounding neighborhood or the community in general;
- H. The time or size of the event will substantially interrupt the safe and orderly movement of pedestrian or vehicular traffic in the immediate vicinity of the vent, or disrupt the use of a street at a time when it is usually subject to great traffic congestions;
- I. The size or duration of the event will require a great amount of village police services jeopardizing the level of police services to other areas of the village;
- J. The size or duration of the event will requirement a great amount of fire district services jeopardizing the level of fire or emergency medical services to other areas of the village;
- K. The event will interfere with construction or maintenance work scheduled to take place upon or along the village streets or a previously granted encroachment permit;
- L. The granting of the permit is likely to result in substantial negative impacts upon the delivery of village-wide services and therefore pose a threat to the public health, safety, and order due to the likelihood of the special event resulting in a call for police emergency response.

1-12-6 REVOCATION OF EVENT PERMIT:

Violation of the terms, restrictions, and conditions contained in the permit may result in the suspension or revocation of the permit. Permits may be revoked, including during the event, by the chief of police or their designees for:

- A. Violation of any of the imposed permit conditions;
- B. Failure to obtain and post any permit required by the liquor control commissioner;
- C. The occurrence of any unlawful or criminal activity during the event;
- D. Any grounds listed in this chapter for denying a special event permit application

1-12-7 PENALTY:

Any person found violating the provisions of this chapter shall be subjected to the General Penalty provisions of Section 1-4-1 of the Maple Park Village Code, plus any administrative or judicial hearing costs as may be applicable. The Village police department may shut down any events deemed to be in violation of this code. Enforcement action specifically authorized by this section may be utilized in conjunction with, or in addition to, any other statutory, code, administrative, or regulatory procedure applicable to this chapter or under state or federal law. In addition, nothing in this section shall be interpreted to preclude or limit the village from seeking injunctive or other judicial relief as permitted by law.

SECTION 3: That all ordinances and parts of ordinances in conflict with or inconsistent with the provisions of this ordinance are hereby repealed to the extent of any conflict or inconsistency.

SECTION 4: That if any part or portion of this ordinance shall be declared invalid by a court of competent jurisdiction, such partial invalidity shall not affect the remainder of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as is hereby authorized to be done by the Village President and Board of Trustees.

PASSED this 1st day of February 2022, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 1st day of February 2022.

SEAL

Suzanne Fahnestock, Village President

ATTEST:

Cheryl Aldridge, Deputy Village Clerk

STATE OF ILLINOIS)
) SS
COUNTIES OF KANE AND DEKALB)

PUBLICATION IN PAMPHLET FORM

I, Cheryl Aldridge, certify that I am the Deputy Village Clerk of the Village of Maple Park, Kane and DeKalb Counties, Illinois, and as such officer I am the keeper of the records, files and proceedings of the corporate authorities of said municipality.

I further certify that, as of the date hereof, Ordinance No. 2022-02 adopted by the corporate authorities on February 1, 2022, entitled **AN ORDINANCE AMENDING TITLE 1, “ADMINISTRATION,” BY ADDING CHAPTER 12, “SPECIAL EVENTS”** has been duly published in pamphlet form in accordance with Section 1-2-4 of the Illinois Municipal Code.

IN WITNESS WHEREOF, I have hereunto affixed my official hand and the seal of the
municipality this 1st day of February, 2022.

(SEAL)

Cheryl Aldridge, Deputy Village Clerk
Village of Maple Park
Kane and DeKalb Counties, IL



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

APPLICATION FOR A SPECIAL EVENT PERMIT

To ensure the Village can plan adequately for the location and/or services you are requesting on this application, please adhere to the following requirements:

- Public Event Definition: Events open to the general public
- Block Party Definition: Events restricted to residents of a specific location and their invited guests
- Application must be completely filled out and received **EIGHT (8) WEEKS** prior to the proposed date of the event. Failure to submit within eight (8) weeks may result in the denial of the application and event. Exceptions cannot be made for certain types of events. If a question does not apply to your event, please mark the space "NA" for Not Applicable.
- Block parties will not be authorized during the annual Labor Day Weekend; Friday, through Monday, the first weekend in September).
- A non-refundable application fee of **\$25.00** will be due for all approved events (fee is waived for block parties). Payment will be due at the time the permit is issued. Check or money order should be made payable to the Village of Maple Park, P. O. Box 220, 302 Willow Street, Maple Park, Illinois 60151. Additional fees may apply and will be dependent upon specific services requested.
- Applicant will be contacted to clarify information; please provide contact information
- **All Public Events require a Village of Maple Park Special Events Permit, shall have a notice posted, in a conspicuous and accessible place that is in clear view of the public and the employees, pertaining to Human Trafficking, as required by Illinois Statute (775 ILCA 50/5(d)). The Act requires specific posting mandates, language requirements and penalties up to \$500 per violation for failure to post. A model copy of such notice is available from the Illinois Department of Human Services website at <http://www.dhs.state.il.us/page.aspx?item=82023>**
- If you are utilizing Village roads/streets/facilities for an event, a Certificate of Insurance (COI) of general liability must be received before the event can be permitted. The COI and endorsement Form CG 2026 0413, naming the Village of Maple Park and its officials, employees, and agents as an additional insured, must be received before the events can be permitted. The COI Accord Form in the Description of Operations/Locations Section shall include the following language (see below):

The Village of Maple Park, its officials, employees, and agents as additional insured for the (name of the event) and the location (buildings and/or streets being used) and dates of the event.

If you have any questions regarding the application or application process, please call the Village of Maple Park at (815) 827-3309.

FOR OFFICE USE ONLY	
Received By:	Received Date:
Permit No.:	Issue Date:
Application Fees Paid:	Date Paid:



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

Event Information

Type of event(s): Please check all that apply

- | | | | |
|-----------------------------------|---|--|---|
| <input type="checkbox"/> Festival | <input type="checkbox"/> Sporting Event | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Farmers/Outdoor Market |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Race/Walk | <input type="checkbox"/> Sale/Expo | <input type="checkbox"/> Concert/Performance |
| <input type="checkbox"/> Other | | | |

Event Name: _____

Event Location: _____

Event Dates: _____ Event Start Time: _____ Event End Time: _____

Is the event open to the public? ☐ Yes ☐ No Fee to Attend: ☐ No ☐ Yes, how much \$ _____

Estimated # Attending: _____ Estimated Cumulative Attendance: _____

Please check village calendars including park district, schools and churches for conflicting events. Having multiple events (or back-to-back events) can affect your event participation and attendance and also strain Village resources. The more time allotted for planning the better.

Date(s): _____ State Time: _____ End Time: _____

_____ State Time: _____ End Time: _____

_____ State Time: _____ End Time: _____

Set-Up Date: _____ Set-Up Time: _____

Breakdown Date: _____ Breakdown Completion Time: _____

Number of times this event has taken place in the Village of Maple Park: _____ When: _____

Has this event been conducted in other villages/cities? ☐ Yes ☐ No Which villages/cities: _____

Applicant/Sponsor Information

☐ For Profit ☐ Non-Profit (Proof Required) ☐ Other: _____

Organization: _____

Address: _____

Principal Contact: _____

Phone: _____ Cell: _____ E-Mail: _____

Secondary Contact: _____

Phone: _____ Cell: _____ E-Mail: _____

Equipment/Set-Up/Parking

A site map is required and should indicate any and all items used below:

Will you require street closures: ☐Yes ☐No Which street(s): _____

Requested Time of Street Closures: _____ Re-open Time: _____

Where will the event attendees/participants park?

☐On Street ☐On Site ☐Other _____

Where will volunteers/workers park?

☐On Street ☐On Site ☐Other _____

Will the event be erecting any of the following?

	<u>How Many</u>	<u>Size/Dimension</u>
Tent <input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____
Stage <input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____
Fencing <input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____

Will you require temporary electric? ☐Yes ☐No

Will you be using a generator? ☐Yes ☐No

Will your event feature live music/DJ or use a PA System? ☐Yes ☐No

Will you have fireworks or a laser show? ☐Yes ☐No

A Pyrotechnics Permit must be obtained from the Maple Park/Countryside Fire Protection district

Will you have mechanical/amusement rides? ☐Yes ☐No

Will temporary signage be used? ☐Yes ☐No *A Temporary Signage Permit must be obtained.*

Stages, tents, sound systems and other structures must pass inspection before the event opens. Electrical, generators, and amusement rides are also subject to an inspection. All inspections needed and conducted, as determined by the Village, on a weekend or holiday will be billed at an overtime rate of time and one-half of the employee working the event. The Event Organizer will be informed if this is applicable prior to the Special Event Permit being issued.

Public Works can supply the following equipment (some charges may apply):

Barricades ☐Yes ☐No *A deposit of \$50 per barricade is needed, if barricades are returned undamaged, the deposit will be refunded.*

Sweeping (before and/or after) ☐Yes ☐No *The Village will schedule the sweeping, Event Organizer will be invoiced for the sweeping.*

Access to Water ☐Yes ☐No *Applicant/Vendor must obtain a hydrant meter and pay deposit. Any water use will be subtracted from the deposit. Any unused funds will be returned.*

Garbage/Restrooms

Please note that the Village has an agreement with Waste Management to provide for dumpsters, portable restroom and handwash stations for the Labor Day weekend festival only; all other events will be required to obtain their own comfort facilities.

Is there garbage pick-up in the event area during the event days? ☐Yes ☐No

Have you contracted with a portable restroom company for portable restrooms and handwash stations?
☐Yes ☐No

Raffle Licenses

To conduct a raffle in the Village of Maple Park, you need a license from the Village Clerk's Office. Please complete the Application for the Raffle License. To view the Village's Raffle Ordinance, please visit <http://www.villageofmaplepark.org>.

Food/Alcohol/Vendors

Will alcohol be served: ☐Yes ☐No

If yes, a Temporary Liquor License must be obtained from the Village's Liquor Commissioner Suzanne Fahnestock at (224) 575-1960 or sfahnestock@villageofmaplepark.com. By village ordinance, liquor must be served in a restricted area (i.e. fenced, tented) with monitored entrance and exits.

Will non-food vendors be part of the event: ☐Yes ☐No

Will food be served: ☐Yes ☐No

Will food be sold: ☐Yes ☐No

If yes, all food vendors are required to seek a Temporary Food Service Permit from Kane and/or DeKalb County Health Departments. Applicant must provide proof from vendor that the health department issued a Temporary Food Permit.

Municipal/State Taxes Imposed

All businesses, organizers and contracted vendors shall be subject to taxes imposed by the Village of Maple Park and the State of Illinois. Illinois sales tax must be paid whether this is a business or a hobby. This may include, but is not limited to:

- Retailers' Occupation Tax and Service Occupation Tax, per 2-3-2 of the municipal code requires that all businesses that sell tangible property at retail must collect and remit an additional 1% retailer occupation tax to the Department of Revenue for the State of Illinois.
- Please refer to <https://mytax.illinois.gov> for the tax rates for DeKalb and Kane Counties

The Event Organizer should complete the Village of Maple Park Special Event Sales Tax form. A copy of the completed form must be provided to the Village. The information must be submitted to the Special Events Unit, Illinois Department of Revenue, P. O. Box 19035, Springfield, IL 62794-9035. The vendor list must be submitted by the event organization within 20 days of the event or face a fine not to exceed \$250.00. Vendors are required to complete a Form ST-1 along with their payment.

Neighbor Notification

As a courtesy to residents who may be impacted by the event, a written notification should be sent a minimum of two (2) weeks in advance of the event indicating the dates, times and street closures. Event Organizer must provide proof of notification to the Village no later than two (2) weeks before the event.

Block Party Applicant must provide a completed original(s) of the Village of Maple Park Block Party Signature Form proving neighbors have been notified of the upcoming event. Event Organization must provide the completed form no later than two (2) weeks before the event.

Security and Policing Services

Do you plan to provide your own private security for the event? ☐Yes ☐No If yes, who is providing the service (please list the contact, name, address and telephone number of the firm. _____

Do you plan to utilize Village of Maple Park Police Officers as security for the event? ☐Yes ☐No *Please note that the Village will charge time and one-half the hourly rate of the officer on duty at your event.*

Plans for Emergency Services

What are you plans for providing emergency services? _____

Note: All emergency services shall include the requirement to call 911.

“Notwithstanding any other provision in this code, if in the judgement of the village administrator, the chief of police or the Maple Park and Countryside Fire Protection District fire chief, or their designees, an emergency situation has been created such that the continued use of public or private property by a permittee will immediately threaten life, health or property, the village administrator, the chief of police or the fire chief, or their designees, upon the issuance of an order stating the reason for such conclusion and without notice or hearing may immediately revoke or suspend the permit and require that the use of the property to immediately cease. They may also require an immediate evacuation of the area. No person shall continue to use property contrary to such order.”

Penalty: Any person found liable/guilty by a preponderance of the evidence of a violation of the Village Code, relating to this licensing in an administrative/judicial hearing shall be subject to a fine per 8-1-16, plus applicable court fees or administrative/judicial hearing costs, as provided in subsection 8-1-16 in this code. The Village of Maple Park Police Department may shut down any event deemed to be in violation of this code.

VILLAGE OF MAPLE PARK

Block Party Signature Form

Resident signatures and addresses indicate acknowledgement of a block party taking place and there being no objection to their street being barricaded to all thru traffic on the date and time indicated. Limited access to/from individual residential properties is permissible. The form must be completed by an individual over the age of 18 years old.

If there is a vacant residence on the block, please indicate on the application next to the address in the signature area of the form.

Residents who will be on vacation or not home the date of the block party must indicate this next to their address.

One signature per household, by person 18 years or older.

Date of Block Party	Start Time:	End Time:
---------------------	-------------	-----------

[illegible]

Note: Please list additional addresses and signatures on a separate sheet of paper and attach to the application.

VILLAGE OF MAPLE PARK
Special Event
Waiver and Hold Harmless Agreement

As the Event Applicant, I will abide by the approved permit and/or permits and will make every effort to resolve any conflicts through appropriate communications. Furthermore, I understand that the Village of Maple Park, its officials, employees, and agents will not be responsible for any property left unattended at the event, and that I am responsible for reporting incidents of vandalism or illegal activity at the event by calling 911.

In addition, I declare that the information contained in this application is true and correct to the best of my knowledge. I hereby attest that I am at least 18 years of age and authorized to bind the event, sponsor(s), and/or its employees, agents or volunteers associated or to be associated with the activity for which approval is being sought to the terms of this Agreement. I agree to reimburse the Village of Maple Park for any and all loss incurred by it in repairing or replacing damage to the Village of Maple Park property proximately caused by the applicant, its officers, employees, agents, monitors, or any other persons attending or forming the specific event who were or should have been under my control. I further agree to defend without costs, indemnify, and hold harmless the Village of Maple Park, its officers, agents, and employees from any liability to any person, damages, losses, or injuries arising out of, or alleged to arise out of, the event which was proximately caused by the actions of the applicant, its officers, employees, agents, including monitors or persons attending or joining in the event who were responsible or should have been under the control of the applicant.

I have read and understand all special use regulations/requirements/agreements. I do hereby agree to abide by all federal, state, local and Village of Maple Park laws, ordinances, rules and regulations and agree to meet all requirements for documentation, certification, licensing, financial responsibility and other aspects of staging a special event on Village of Maple Park property. I understand that lack of meeting all requirements may result in the denial of the proposed special event. In the event that information provided on this form changes, or the event is cancelled, I will inform the Village of Maple Park, in writing, at least two (2) weeks prior to the event.

Date: _____

Applicant Signature

Print or Type Name Here

Daytime Phone Number

E-Mail Address

Thank you for taking the time to complete this application. Remember to include a site plan and sign the application. We look forward to working with you on a very successful event.



VILLAGE OF MAPLE PARK
Special Event Sales Tax (Food & Non-Food) Vendor Form

All vendors are subject to the taxes imposed by the State of Illinois and the Village of Maple Park, this includes the Retailers' Occupation Tax and Service Occupation Tax (sales tax), per 2-3-2 of the municipal code, which requires all businesses that sell tangible property at retail must collect and remit directly to the Special Event Unit at the Illinois Department of Revenue. Vendors must also collect taxes required by DeKalb and Kane Counties

Name of Business/Organization (Event Organizer): _____

Organizer Main Contact & Contact Address: _____

Contact Phone Number: _____

Name of Special Event: _____

Date(s) of Special Events: _____ Location of Special Event: _____

Any vendor participating in the Special Event state above must be listed:

Vendor Name	Vendor Address, City, State & Zip	Vendor Phone	IBN (Sales Tax Number)

Event Organizer Signature: _____ Date: _____

Victims of slavery and human trafficking are protected under United States and Illinois law

If you or someone you know:

- Is being forced to engage in any activity and cannot leave, whether it is:
- Commercial sex industry (street prostitution, strip clubs, massage parlors, escort services, brothels, internet),
- Private Homes (housework, nannies, servile marriages),
- Farm work, landscaping, construction,
- Factory (industrial, garment, meat-packing),
- Peddling rings, begging rings, or door-to-door sales crews
- Hotel, retail, bars, restaurant work or
- Any other activity
- Had their passport or identification taken away or
- Is being threatened with deportation if they won't work

National Human Trafficking Hotline

1-888-373-7888

Or, Text "HELP" or "INFO" to 233733
to access help and services.

The hotline is:

- Available 24 hours a day, 7 days a week.
- Toll-free.
- Operated by nonprofit nongovernmental organizations.
- Anonymous and confidential.
- Accessible in more than 160 languages.
- Able to provide help, referral to services, training, and general information.

For more information: www.humantraffickinghotline.org



Las víctimas de esclavitud y trata de personas están protegidas bajo las leyes de Estados Unidos y de Illinois

Si usted o alguien que usted conoce:

- Es forzado a participar en cualquier actividad y no puede dejarla, ya sea de:
- La industria del sexo comercial (prostitución callejera, clubes, salas de masaje, servicios de acompañante, burdeles, Internet)
- Residencias privadas (trabajo doméstico, cuidado de niños, matrimonios serviles)
- Trabajo en fincas, jardinería, construcción.
- Fábricas (industrial, textil, empackado de carnes).
- Grupos de venta ambulante, limosneros o grupos de ventas callejeras
- Hoteles, tiendas, bares, trabajo en restaurantes o
- Cualquier otra actividad.
- Le quitaron su pasaporte u otra forma de identificación.
- Le amenazan con deportación si rehúsa trabajar.

Línea Nacional Contra La Trata de Personas

1-888-373-7888

O manda un texto con la palabra “ayuda”
o “info” al numero al 233733

La línea:

- Está disponible las 24 horas del día, los 7 días de la semana.
- Es gratis
- Está operada por organizaciones no gubernamentales sin fines de lucro.
- Es anónima y confidencial.
- Está disponible en más de 160 idiomas diferentes.
- Puede brindar ayuda, recomendar otros servicios, proveer adiestramiento e información general.

**PROPOSED ORDINANCE CHANGES IF SPECIAL EVENTS
ORDINANCE IS APPROVED HANDOUT**

Language to be removed has been struck through. Bold and underlined text indicates the new language that has been proposed for this portion of the Code.

Text Amendments to Title 4, Chapter 2 Liquor Control

4-2-14 : DRINKING LIQUOR ON VILLAGE PROPERTY: PERMIT:

A. Prohibition: No person, organization, association, partnership, corporation or other entity shall possess, consume, sell or transport liquor in any park or village owned property in the village.

B. Exceptions: Notwithstanding the foregoing, alcoholic beverages may be consumed and possessed in any park or village owned property (except the civic building ~~and village streets~~): 1) during the ~~village's annual festival and weekend street~~ during Labor Day weekend of each year from eight o'clock (8:00) A.M. to ten o'clock (10:00) P.M. on Saturday, Sunday and Monday; from twelve o'clock (12:00) noon until eleven o'clock (11:00) P.M. Saturday, Sunday on Kennebec Street north of Main Street; 2) **or a special event that has been permitted by the Village and.** 3) at family or group picnics or functions, provided a permit is first obtained from the village clerk.

C. Application For **Facility Rental Permit and a Temporary Liquor License Permit;** Conditions: No such permit shall be issued until the applicant for such permit has first presented a signed application and affidavit in a form prescribed by the village clerk, which application and affidavit shall set forth the following information:

1. That the applicant is at least twenty one (21) years of age.
2. A description of the function at which alcohol will be served.
3. A statement that liquor will not be served to any person under the age of twenty one (21).
4. A statement that liquor will not be served to anyone inebriated by the effects of alcohol or drugs.
5. The date and hours of the function, together with a statement that alcohol will only be served during daylight hours.
6. The park and location within the park at which liquor will be served.
7. A statement that no liquor will be sold or purchased in the park.
8. The applicant's name, address and telephone number.
9. A statement that the number of people participating in the function shall not exceed safe capacity.
10. A statement that no fee is to be charged to attend said picnic or function, and that no ticket, chance, raffle ticket is required to be purchased in order to attend said picnic or function.

11. A statement that the applicant, if representing an organization, association, partnership, corporation or other entity that he is an officer of same and that the organization, association, partnership, corporation, or entity has given him express approval to prepare, sign and submit said application and affidavit.

12. A statement that the applicant and the organization, association, partnership, corporation or other entity agree to indemnify and hold the village, its officers and employees harmless from all liability for damage to property of the village and others, and for injury to persons arising from said picnic or function, including dram shop liability.

D. Permit Denial: No permit shall be issued if, in the opinion of the village clerk, village president or board of trustees, it would be inappropriate, improper or illegal for such applicant to have liquor in the park and/or village owned property.

E. Limitation On Number: No person, organization, association, partnership, corporation or other entity shall be entitled to more than one such permit per calendar year.

F. Permit Fee: A nonrefundable permit fee of ten dollars (\$10.00) shall be paid with each application.

G. Insurance: The applicant shall submit with his application a general liability insurance policy insuring the applicant, and showing the village as additional insured with limits of not less than one million dollars (\$1,000,000.00). **and two million dollars (\$2,000,000.00) in aggregate liability coverage while naming the Village of Maple Park and its officials, employees, and agents as an additional insured and providing endorsement FormCG 2026 0413.** Said insurance shall insure the applicant and village from all manner of liability for property damage and injury or death to persons arising from or incident to said event. (Ord. 2000-13, 8-1-2000)

4-2-15 HOURS OF OPERATION:

A Hours Specified:

1. Licensees may conduct business operations in accordance with this chapter and laws of the State of Illinois on Monday through Thursday between the hours of six o'clock (6:00) AM. and one o'clock (1:00) AM., of the following day; and on Friday and Saturday between the hours of six o'clock (6:00) A.M. and two o'clock (2:00) AM., of the following day; and on Sunday between the hours of eleven o'clock (11:00) AM. and eleven o'clock (11:00) P.M. It shall be unlawful to sell or offer for sale, at retail, any alcoholic liquor in the Village of Maple Park between the hours of two o'clock (2:00) AM. and eleven o'clock (11:00) AM. on Sunday and between the hours of eleven o'clock (11:00) P.M. Sunday and six o'clock (6:00) AM. on Monday. (Ord. 2011-12, 11-1- 2011)

2. However, during the ~~Village's~~ annual festival ~~and Street Dance~~ during Labor Day weekend, licensees may conduct business from eleven o'clock (11:00) AM. on Sunday until twelve o'clock (12:00) midnight. (Ord. 2014-10, 4-1-2014)

3. Notwithstanding the specific day of the week, which may otherwise control hours of operation, licensees may conduct business on New Year's Eve until two o'clock (2:00) AM. of the following day. (Ord. 2017-28A, 12-5-2017)

B. Public Prohibited During Closing Hours: It shall be unlawful to sell or offer for sale, at retail or to give away any alcoholic liquor or to admit the public to or permit the public to

remain within, or to permit the consumption of alcoholic liquor in or upon, the licensed premises at times other than as above specified. Violation of this provision shall constitute cause for suspension or revocation of licenses issued pursuant to this chapter. (Ord. 2000-13, 8-1-2000)

Proposed Text Amendment to Title 8 Public Ways and Property

8-1-8: PRIVATE USE:

It shall be unlawful for any person, firm or corporation to use any street, sidewalk, or other public place, as space for the display of goods or merchandise for sale or to write or mark any signs or advertisements on any such pavement, unless authorized by the issuance of a Special Use Permit. (1982 Code 12-01)

VILLAGE OF MAPLE PARK

ORDINANCE NO. 2022-06

**AN ORDINANCE AMENDING TITLE 4, “BUSINESS AND
LICENSE REGULATIONS,” CHAPTER 2, “LIQUOR
CONTROL,” AND TITLE 8, “PUBLIC WAYS AND
PROPERTY,” CHAPTER 1, “STREETS, SIDEWALKS AND
PUBLIC WAYS,” OF THE MAPLE PARK VILLAGE CODE**

**ADOPTED BY
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK**

Published in pamphlet form by authority of the Board of Trustees of the Village of Maple Park,
Kane and DeKalb Counties, Illinois, this 1st day of February, 2022.

ORDINANCE NO. 2022-06

**AN ORDINANCE AMENDING TITLE 4, “BUSINESS AND
LICENSE REGULATIONS,” CHAPTER 2, “LIQUOR
CONTROL,” AND TITLE 8, “PUBLIC WAYS AND
PROPERTY,” CHAPTER 1, “STREETS, SIDEWALKS AND
PUBLIC WAYS,” OF THE MAPLE PARK VILLAGE CODE**

WHEREAS, the Village of Maple Park, DeKalb and Kane Counties, Illinois is a duly organized and existing municipality created under the provisions of the laws of the State of Illinois; and,

WHEREAS, the President and Board of Trustees of the Village of Maple Park believe it is in the best interest of the health, safety, and welfare of its citizenry to amend the text of the Municipal Code of the Village regarding festivals or special events within the Village of Maple Park.

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Village of Maple Park as follows:

SECTION 1. That Section 4-2-14: Drinking Liquor on Village Property; Permit of the Maple Park Village Code shall be deleted in its entirety and replaced with the following:

4-2-14: DRINKING LIQUOR ON VILLAGE PROPERTY; PERMIT:

A. Prohibition: No person, organization, association, partnership, corporation or other entity shall possess, consume, sell or transport liquor in any park or village owned property in the village.

B. Exceptions: Notwithstanding the foregoing, alcoholic beverages may be consumed and possessed in any park or village owned property (except the civic building): 1) during the annual festival during Labor Day weekend of each year from eight o'clock (8:00) A.M. to ten o'clock (10:00) P.M. on Saturday, Sunday and Monday; from twelve o'clock (12:00) noon until eleven o'clock (11:00) P.M. Saturday, Sunday on Kennebec Street north of Main Street; and 2) or a special event that has been permitted by the village and, 3) at family or group picnics or functions, provided a permit is first obtained from the village clerk.

C. Application For Facility Rental Permit and a Temporary Liquor License Permit; Conditions: No such permit shall be issued until the applicant for such permit has first presented a signed application and affidavit in a form prescribed by the village clerk, which application and affidavit shall set forth the following information:

1. That the applicant is at least twenty one (21) years of age.
2. A description of the function at which alcohol will be served.
3. A statement that liquor will not be served to any person under the age of twenty one (21).
4. A statement that liquor will not be served to anyone inebriated by the effects of alcohol or drugs.

5. The date and hours of the function, together with a statement that alcohol will only be served during daylight hours.

6. The park and location within the park at which liquor will be served.

7. A statement that no liquor will be sold or purchased in the park.

8. The applicant's name, address and telephone number.

9. A statement that the number of people participating in the function shall not exceed safe capacity.

10. A statement that no fee is to be charged to attend said picnic or function, and that no ticket, chance, raffle ticket is required to be purchased in order to attend said picnic or function.

11. A statement that the applicant, if representing an organization, association, partnership, corporation or other entity that he is an officer of same and that the organization, association, partnership, corporation, or entity has given him express approval to prepare, sign and submit said application and affidavit.

12. A statement that the applicant and the organization, association, partnership, corporation or other entity agree to indemnify and hold the village, its officers and employees harmless from all liability for damage to property of the village and others, and for injury to persons arising from said picnic or function, including dram shop liability.

D. Permit Denial: No permit shall be issued if, in the opinion of the village clerk, village president or board of trustees, it would be inappropriate, improper or illegal for such applicant to have liquor in the park and/or village owned property.

E. Limitation On Number: No person, organization, association, partnership, corporation or other entity shall be entitled to more than one such permit per calendar year.

F. Permit Fee: A nonrefundable permit fee of ten dollars (\$10.00) shall be paid with each application.

G. Insurance: The applicant shall submit with his application a general liability insurance policy insuring the applicant, and showing the village as additional insured with limits of not less than one million dollars (\$1,000,000.00), and two million dollars (\$2,000,000.00) in aggregate liability coverage; while naming the Village of Maple Park and its officials, employees, and agents as an additional insured and providing endorsement Form CG 2026 0413. Said insurance shall insure the applicant and village from all manner of liability for property damage and injury or death to persons arising from or incident to said event.

SECTION 2. That Section 4-2-16: Hours of Operation of the Maple Park Village Code shall be deleted in its entirety and replaced with the following:

4-2-16: HOURS OF OPERATION:

A. Hours Specified:

1. Licensees may conduct business operations in accordance with this chapter and laws of the State of Illinois on Monday through Thursday between the hours of six o'clock (6:00) A.M. and one o'clock (1:00) A.M., of the following day; and on Friday and Saturday between the hours of six o'clock (6:00) A.M. and two o'clock (2:00) A.M., of the following day; and on Sunday between the hours of eleven o'clock (11:00) A.M. and eleven o'clock (11:00) P.M. It shall be unlawful to

sell or offer for sale, at retail, any alcoholic liquor in the Village of Maple Park between the hours of two o'clock (2:00) A.M. and eleven o'clock (11:00) A.M. on Sunday and between the hours of eleven o'clock (11:00) P.M. Sunday and six o'clock (6:00) A.M. on Monday.

2. However, during the annual festival during Labor Day weekend, licensees may conduct business from eleven o'clock (11:00) A.M. on Sunday until twelve o'clock (12:00) midnight.

3. Notwithstanding the specific day of the week, which may otherwise control hours of operation, licensees may conduct business on New Year's Eve until two o'clock (2:00) A.M. of the following day.

B. Public Prohibited During Closing Hours: It shall be unlawful to sell or offer for sale, at retail or to give away any alcoholic liquor or to admit the public to or permit the public to remain within, or to permit the consumption of alcoholic liquor in or upon, the licensed premises at times other than as above specified. Violation of this provision shall constitute cause for suspension or revocation of licenses issued pursuant to this chapter.

SECTION 3. That Section 8-1-8: Private Use of the Maple Park Village Code shall be deleted in its entirety and replaced with the following:

8-1-8: PRIVATE USE:

It shall be unlawful for any person, firm or corporation to use any street, sidewalk or other public place, as space for the display of goods or merchandise for sale or to write or mark any signs or advertisements on any such pavement, unless authorized by the issuance of a Special Event Permit.

SECTION 4. Severability. If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance.

SECTION 5. Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

PASSED this 1st day of February, 2022, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 1st day of February, 2022.

SEAL

Suzanne Fahnestock, Village President

ATTEST:

Cheryl Aldridge, Deputy Village Clerk

CLERK'S CERTIFICATE

STATE OF ILLINOIS)
) SS
COUNTIES OF DEKALB AND KANE)

I, Cheryl Aldridge, certify that I am the duly appointed and acting municipal deputy clerk of Maple Park, DeKalb and Kane County, Illinois.

I further certify that on the 1st day of February, 2022, the Board of Trustees of the Village of Maple Park passed and approved **AN ORDINANCE AMENDING TITLE 4, “BUSINESS AND LICENSE REGULATIONS,” CHAPTER 2, “LIQUOR CONTROL,” AND TITLE 8, “PUBLIC WAYS AND PROPERTY,” CHAPTER 1, “STREETS, SIDEWALKS AND PUBLIC WAYS,” OF THE MAPLE PARK VILLAGE CODE**

Dated at Maple Park, Illinois, this 1st day of February, 2022.

(SEAL)

Cheryl Aldridge, Deputy Village Clerk



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151


Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

MEMORANDUM

TO: Village President and Board of Trustees

FROM: Village Administrator Dawn Wucki-Rossbach 

DATE: January 27, 2022

SUBJECT: **ORDINANCE 2022-05 AMENDING TITLE 7, “PUBLIC HEALTH AND SAFETY,” CHAPTER 7, “NOISE CONTROL,” SECTION 3, “HOURS RESTRICTED”**

Background

At the December 21, 2021 Committee of the Whole Meeting, the Committee discussed that the current Night Hours were a compromise. The Village had received a request for an 11:30 p.m. end time for Friday through Saturday and the Board compromised and changed the time to 10:30 p.m. The Committee also discussed the noise complaints received on loud music, the normal ambient noise level in the Village, train noise, the need for a noise study, changing the “night hours,” and having seasonal quiet days.

At the January 18, 2022 Business Round Table/Special Village Board Meeting, the Committee discussed, with business owners present, and determined that the following changes should be made to the municipal code and that the changes should be brought to the Village Board for review and approval.

Based on that discussion, the attached ordinance proposes the following changed to the code:

1. 5-7-3.A. Day Hours – Friday through Saturday 7:00 a.m. to 10:30 p.m.
2. 5-7-3.A. Day Hours – Sunday would be Noon to 10:00 p.m.; Monday through Thursday would be from 7:00 a.m. to 10:00 p.m. and Friday and Saturday would be from 7:00 a.m. to 10:30 p.m.
3. 5-7-3.B. Night Hours – Sunday would be before Noon and after 10:00 p.m.; Monday through Thursday: before 7:00 a.m. and after 10:00 p.m.; Friday and Saturday before 7:00 a.m. and after 10:30 p.m.

The “before” and “after” distinction is needed in order to address the hours. With the hour changes, the following needs to be taken into consideration:

1. Sunday Hours – The proposed modification would extend Sunday morning “quiet hours” (no more than 50 dBA, Night Hours) from the current 7:00 a.m. time until noon. This request was premised on the idea of keeping downtown bar noise restricted during this time period. However, the noise control ordinance currently applies to all territory within the Village and cannot be directed against only certain businesses. The Board may wish to consider whether an unintended consequence of this extension would be complaints by residents involving lawn maintenance on Sunday mornings or other such (otherwise reasonable) activity. A geographic zone for noise control restrictions is possible but must be uniformly applied across similar classifications.

2. How a complaint is addressed – The proposed ordinance is written to identify a violation as being measured from the noise source to any receiving residential land of a complainant. Enforcement therefore could only be initiated by a resident complaining about the noise, and proof of violation occurring through measurement at the land of the complaining party. This would preclude police enforcement apart from actually having a specific complainant (ie not the police officer who might be investigating), and then measuring the decibel level on the “complainant’s residential property” as the ordinance currently reads. Some other communities often fix an objective point of measurement, such as “property line of adjacent property” (since measuring on an alleged violator’s property doesn’t really get to the heart of the violation) or another point of reference which may, or may not, involve residential land or require a specific complainant beyond the investigating officer.

Recommendations

That the Village Board review and discuss Ordinance 2022-05 an Ordinance Amending Title 7, Public Health and Safety,” Chapter 7, “Noise Control, “Section 3, “Hours Restricted,” of the Maple Park Village Code and determine if:

1. If the proposed changed day and night hours are satisfactory for Night Hours for Friday and Saturday; Sunday Hours
2. The current “noise source” point of measurement and complainant language for enforcement is sufficient or if alternate language should be used in order to aid law enforcement when they are patrolling and come upon a noise violation.

Attachments

Ordinance 2022-05 Amending Title 7, “Public Health and Safety”

VILLAGE OF MAPLE PARK

ORDINANCE NO. 2022-05

**AN ORDINANCE AMENDING TITLE 7, “PUBLIC
HEALTH AND SAFETY,” CHAPTER 7, “NOISE
CONTROL,” SECTION 3, “HOURS RESTRICTED,” OF
THE MAPLE PARK VILLAGE CODE**

**ADOPTED BY
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK**

Published in pamphlet form by authority of the Board of Trustees of the Village of Maple Park,
Kane and DeKalb Counties, Illinois, this 1st day of February, 2022.

ORDINANCE NO. 2022-05

**AN ORDINANCE AMENDING TITLE 7, “PUBLIC
HEALTH AND SAFETY,” CHAPTER 7, “NOISE
CONTROL,” SECTION 3, “HOURS RESTRICTED,” OF
THE MAPLE PARK VILLAGE CODE**

WHEREAS, the Village of Maple Park, DeKalb and Kane Counties, Illinois is a duly organized and existing municipality created under the provisions of the laws of the State of Illinois; and,

WHEREAS, the President and Board of Trustees of the Village of Maple Park believe it is in the best interest of the health, safety, and welfare of its citizenry to amend the text of the Municipal Code of the Village regarding noise control and decibel levels within the Village of Maple Park.

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Village of Maple Park as follows:

SECTION 1. That Section 5-7-3: Hours Restricted of the Maple Park Village Code shall be deleted in its entirety and replaced with the following:

5-7-3: HOURS RESTRICTED:

A. Day Hours: No person shall cause or allow the emission of sound during the daytime hours upon the following days of the week:

Sunday: Noon to 10:00 P.M.

Monday through Thursday: 7:00 A.M. to 10:00 P.M.

Friday and Saturday: 7:00 A.M. to 10:30 P.M.

from any noise source to any receiving residential land which exceeds sixty-five (65) dBA when measured at any point within such receiving residential land of the complainant.

B. Night Hours: No person shall cause or allow the emission of sound during nighttime hours upon the following days of the week:

Sunday: Before Noon and after 10:00 P.M.

Monday through Thursday: Before 7:00 A.M. and after 10:00 P.M.

Friday and Saturday: Before 7:00 A.M. and after 10:30 P.M.

from any noise source to any receiving residential land which exceeds fifty (50) dBA when measured at any point within such receiving residential land of the complainant.

SECTION 2. Severability. If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance.

SECTION 3. Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

PASSED this 1st day of February, 2022, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 1st day of February, 2022.

SEAL

Suzanne Fahnestock, Village President

ATTEST:

Cheryl Aldridge, Deputy Village Clerk

CLERK'S CERTIFICATE

STATE OF ILLINOIS)
) SS
COUNTIES OF DEKALB AND KANE)

I, Cheryl Aldridge, certify that I am the duly appointed and acting municipal deputy clerk of Maple Park, DeKalb and Kane County, Illinois.

I further certify that on the 1st day of February 2022, the Board of Trustees of the Village of Maple Park passed and approved **AN ORDINANCE AMENDING TITLE 7, “PUBLIC HEALTH AND SAFETY,” CHAPTER 7, “NOISE CONTROL,” SECTION 3, “HOURS RESTRICTED,” OF THE MAPLE PARK VILLAGE CODE.**

Dated at Maple Park, Illinois, this 1st day of February, 2022.

(SEAL)

Cheryl Aldridge, Deputy Village Clerk