



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.org>

## **BOARD OF TRUSTEES MEETING AGENDA 302 WILLOW STREET, MAPLE PARK, IL TUESDAY, MAY 3, 2022 7:00 P.M.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL/QUORUM ESTABLISHED**
- 4. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to [villageclerk@villageofmaplepark.com](mailto:villageclerk@villageofmaplepark.com) in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*
- 5. PROGRESSIVE ENERGY PRESENTATION**
- 6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS**

### **CONSENT AGENDA – OMNIBUS VOTE**

*All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.*

#### **A. Approval of Board Minutes**

- Special Meeting Minutes of April 5, 2022
- Public Hearing Minutes of April 5, 2022
- Board Meeting Minutes of April 5, 2022
- COW Meeting Minutes of April 19, 2022
- Special Meeting Minutes of April 19, 2022

#### **B. Receive and File - None**

#### **C. Acceptance of Cash and Investment Report as of March 31, 2022**

**D. Approval of Bills Payable and Manual Check Register # 815**

ACCOUNTS PAYABLE:	<u>\$55,021.42</u>
MANUAL CHECKS:	<u>4,469.53</u>
TOTAL:	<u>\$59,490.95</u>

**E. Approval of Travel, Meals, Lodging for Elected Officials /Employees**

- Metro West Legislative Drive Down on March 23, 2022 and March 24, 2022 for Suzanne Fahnstock. Metro West Charge (including some meals) of \$100.00, Parking Fees of \$21.00, and Hotel of \$129.96; for a total cost of \$250.96. \$100.00 for Metro West and \$150.96 on a Visa Bill dated March 28, 2022 (All expenses are included on the May 3, 2022 warrant list).
- Metro West Legislative Drive Down on March 23, 2022 and March 24, 2022 for Dawn Wucki-Rossbach. Metro West Charge (including some meals) of \$100.00, Additional meal \$10.05, Hotel of \$129.96, Car Rental for \$163.30, and Fuel & Tolls for \$79.33; for a total cost of \$482.64. \$100.00 for Metro West, \$13.85 reimbursed to Dawn Wucki-Rossbach, and \$368.79 on a Visa Bill dated March 28, 2022 (All expenses are included on the May 3, 2022 warrant list).

**7. PROCLAMATIONS**

**A. PROCLAMATION 2022-01 PUBLIC WORKS WEEK**

**B. PROCLAMATION 2022-02 MUNICIPAL CLERKS WEEK**

**C. PROCLAMATION 2022-03 LAW ENFORCEMENT WEEK**

**8. FINANCIAL REPORT**

**9. LEGAL REPORT**

**10. VILLAGE ADMINISTRATOR REPORT**

**11. POLICE DEPARTMENT REPORT**

**12. PUBLIC WORKS REPORT**

**13. ENGINEERING REPORT**

**14. OLD BUSINESS**

**15. NEW BUSINESS**

**A. CONSIDERATIONS**

**1. DISCUSSION ON THE SPECIAL EVENTS ORDINANCE AND FACILITIES  
RENTAL APPLICATION**

## **16. RESOLUTIONS**

- A. RESOLUTION 2022-14 AUTHORIZING THE VILLAGE PRESIDENT TO ENTER INTO AN AGREEMENT WITH BLACKBOARD, INC. FOR THE RENEWAL OF THE AGREEMENT FOR GOVERNMENT UNLIMITED EMERGENCY AND OUTREACH MESSAGING SERVICES**

*This Resolution authorizes the renewal of the Blackboard Connect Program for the Village's Emergency and Outreach Message System.*

- B. RESOLUTION 2022-15 AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO APPROVE A CONTRACT WITH THE LOWEST COST ELECTRICITY PROVIDER FOR VILLAGE FACILITIES FOR A PERIOD OF 48 MONTHS**

*This Resolution authorizes the Village President to sign a contract with the lowest cost electric provider for electricity for Village facilities.*

## **17. ORDINANCES**

- A. ORDINANCE 2022- 11 AN ORDINANCE MODIFYING CERTAIN PROVISIONS OF TITLE 4, "LIQUOR CONTROL," SECTION 4-2-8: "CLASSIFICATION; FEES AND NUMBER OF LICENSES" PARAGRAPHS A, B, C, G, H, I OF THE VILLAGE CODE OF MAPLE PARK, ILLINOIS**

*This Ordinance re-inserts the language regarding liquor license fees back to into the Village code.*

## **18. VILLAGE PRESIDENT REPORT**

## **19. TRUSTEE REPORT**

## **20. EXECUTIVE SESSION**

- A. 5 ILCS 120/2 (c)**

*The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.*

**21. NEW BUSINESS CONTINUED**

**A. CONSIDERATIONS**

- 1. DIRECTION GIVEN REGARDING CONVERSION OF PART-TIME EMPLOYEES TO FULL-TIME EMPLOYEE FOR THE VILLAGE ACCOUNTANT/VILLAGE TREASURER AND VILLAGE CLERK POSITIONS**
- 2. VILLAGE ADMINISTRATION OFFICE HOURS**

**22. ADJOURNMENT**





**VILLAGE OF MAPLE PARK –  
ELECTRIC RENEWAL  
05/03/2022**

# Supplier “All In” Auction Results for a June 2022 Start Date



SUPPLIER QUOTES				
Supplier	12 Months	24 Months	36 Months	48 Months
<b>ComEd:</b>	<b>\$0.09019</b>	-	-	-
<b>AEP Energy:</b>	\$0.09876	\$0.08215	\$0.07472	\$0.07130
<b>MC Squared Energy:</b>	\$0.09900	\$0.08338	-	-
<b>Dynegy Energy:</b>	<b>\$0.09910</b>	<b>\$0.08143</b>	<b>\$0.07368</b>	<b>\$0.06951</b>
<b>Smartest Energy:</b>	\$0.10159	\$0.08369	\$0.07609	\$0.07201
<b>Direct Energy:</b>	\$0.10174	\$0.08356	\$0.07564	\$0.07172
<b>SFE Energy:</b>	\$0.11384	\$0.09936	\$0.09232	\$0.08873
<b>Energy Harbor:</b>	\$0.11700	\$0.09830	\$0.09020	\$0.08670
<b>Clean Sky Energy:</b>	\$0.12190	\$0.10480	\$0.09660	-

# Electric Recommendation

## Conducted Electric Auction with 11 Suppliers:

- Progressive Business Solutions recommends Village of Maple Park enter the following:
  - 48-month contract (beginning with the June 2022 meter readings)
  - Dynegy
    - Accounts will be billed on the ComEd Utility invoice
  - “All Inclusive” fixed rate of \$0.06951 (48 Months)
    - “All Inclusive” includes energy, transmission, ancillary, line loss, and capacity charges
  - Estimated cost savings vs. ComEd of \$6,668 when compared to the current rate
  - Continue to provide monthly budget certainty through June 2026
  - Wholesale pricing volatility is expected through 2023 with weather events, increased LNG exporting, world events, and domestic energy policies

**\*\* Additionally, the Village of Maple Park should also sign up with a Community Solar program that provides an additional guaranteed savings of 10-15% vs. the ComEd utility tariff rate. These programs are a first come first serve basis and the programs are the best savings option along with supplier procurement for ComEd accounts.**

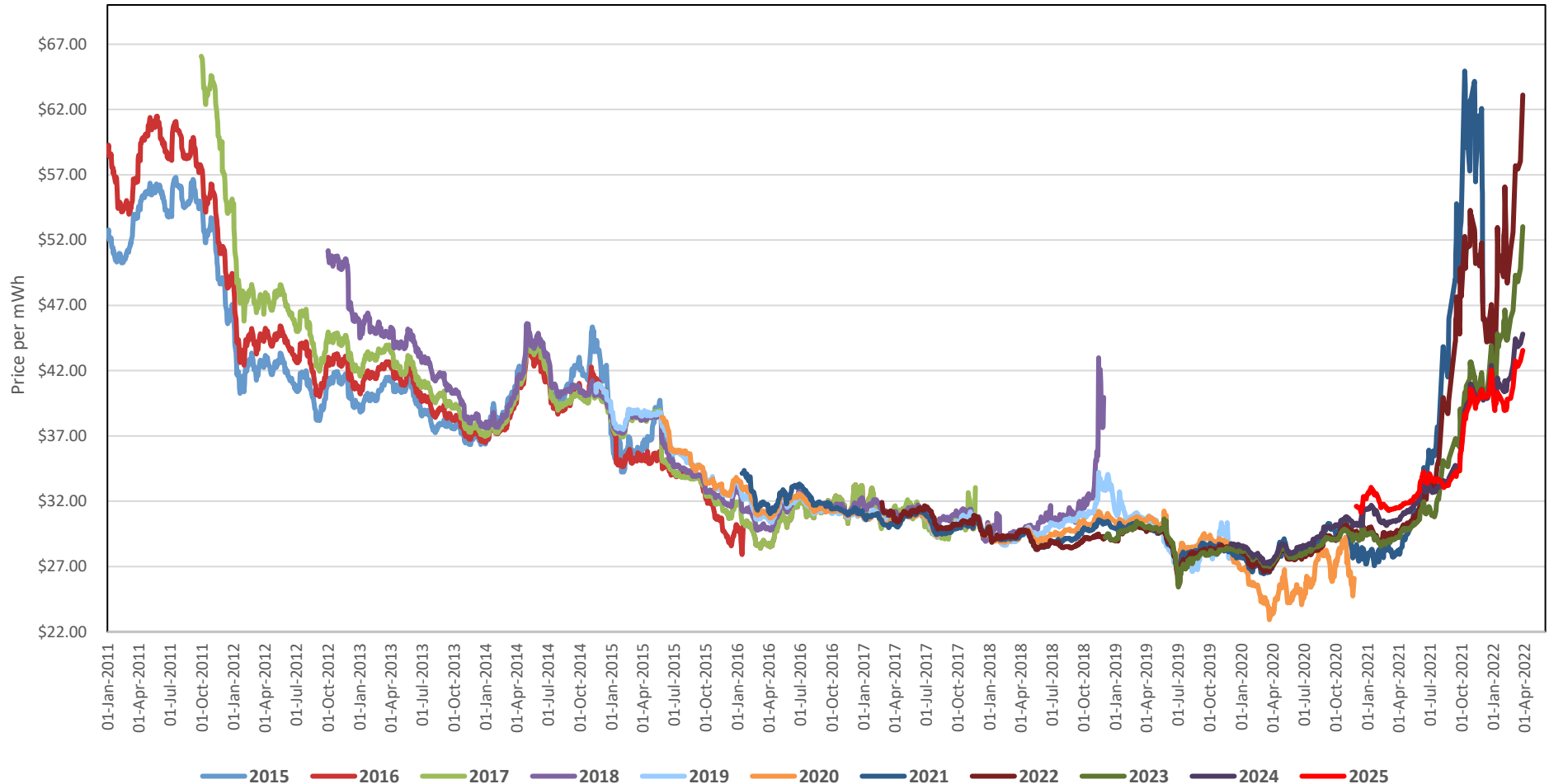
- Community Solar subscriptions can be signed now but will not begin until first quarter of 2023
- 2 bills monthly (One from ComEd with supplier and CS credit and one from CS provider)
- Capture annual savings of \$1,276 vs. ComEd tariff rate

## Next Steps:

- Secure Board Approval for the 48-month Dynegy agreement term
- Secure Board Approval for subscription to the Community Solar program for the guaranteed savings program
- Execute final contract terms

# Wholesale Power Price

Midwest Pricing since Jan. 2011



# CEJA Annual Financial Impact

Financial Impact											
Climate and Equitable Jobs Act											
Annual kWh Used	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Ten Year Impact
10,000 Avg. House	\$ 62	\$ 71	\$ 91	\$ 105	\$ 116	\$ 111	\$ 122	\$ 134	\$ 146	\$ 159	\$ 1,117
50,000	\$ 309	\$ 354	\$ 454	\$ 525	\$ 582	\$ 556	\$ 612	\$ 669	\$ 730	\$ 793	\$ 5,583
100,000	\$ 618	\$ 708	\$ 908	\$ 1,050	\$ 1,163	\$ 1,112	\$ 1,224	\$ 1,338	\$ 1,460	\$ 1,585	\$ 11,166
300,000	\$ 1,854	\$ 2,124	\$ 2,724	\$ 3,150	\$ 3,489	\$ 3,336	\$ 3,672	\$ 4,014	\$ 4,380	\$ 4,755	\$ 33,498
500,000	\$ 3,090	\$ 3,540	\$ 4,540	\$ 5,250	\$ 5,815	\$ 5,560	\$ 6,120	\$ 6,690	\$ 7,300	\$ 7,925	\$ 55,830
1,000,000	\$ 6,180	\$ 7,080	\$ 9,080	\$ 10,500	\$ 11,630	\$ 11,120	\$ 12,240	\$ 13,380	\$ 14,600	\$ 15,850	\$ 111,660
2,500,000	\$ 15,450	\$ 17,700	\$ 22,700	\$ 26,250	\$ 29,075	\$ 27,800	\$ 30,600	\$ 33,450	\$ 36,500	\$ 39,625	\$ 279,150
5,300,000	\$ 32,754	\$ 37,524	\$ 48,124	\$ 55,650	\$ 61,639	\$ 58,936	\$ 64,872	\$ 70,914	\$ 77,380	\$ 84,005	\$ 591,798
7,500,000	\$ 46,350	\$ 53,100	\$ 68,100	\$ 78,750	\$ 87,225	\$ 83,400	\$ 91,800	\$ 100,350	\$ 109,500	\$ 118,875	\$ 837,450
10,000,000	\$ 61,800	\$ 70,800	\$ 90,800	\$ 105,000	\$ 116,300	\$ 111,200	\$ 122,400	\$ 133,800	\$ 146,000	\$ 158,500	\$ 1,116,600
15,000,000	\$ 92,700	\$ 106,200	\$ 136,200	\$ 157,500	\$ 174,450	\$ 166,800	\$ 183,600	\$ 200,700	\$ 219,000	\$ 237,750	\$ 1,674,900
20,000,000	\$ 123,600	\$ 141,600	\$ 181,600	\$ 210,000	\$ 232,600	\$ 222,400	\$ 244,800	\$ 267,600	\$ 292,000	\$ 317,000	\$ 2,233,200
25,000,000	\$ 154,500	\$ 177,000	\$ 227,000	\$ 262,500	\$ 290,750	\$ 278,000	\$ 306,000	\$ 334,500	\$ 365,000	\$ 396,250	\$ 2,791,500
30,000,000	\$ 185,400	\$ 212,400	\$ 272,400	\$ 315,000	\$ 348,900	\$ 333,600	\$ 367,200	\$ 401,400	\$ 438,000	\$ 475,500	\$ 3,349,800
Avg. Cost Impact Per mWh	\$ 6.18	\$ 7.08	\$ 9.08	\$ 10.50	\$ 11.63	\$ 11.12	\$ 12.24	\$ 13.38	\$ 14.60	\$ 15.85	\$ 112
Avg. Cost Impact Per kWh	\$ 0.00618	\$ 0.00708	\$ 0.00908	\$ 0.01050	\$ 0.01163	\$ 0.01112	\$ 0.01224	\$ 0.01338	\$ 0.01460	\$ 0.01585	\$ 0.112



# Why Solar Now?

## Is Solar cheaper? (incentives pay for 60-80% of installation cost)

- Illinois Power Agency (IPA) Incentives (competition high)
  - Future Energy Jobs Act (FEJA) Established Renewable Energy Fund
    - Round 1 funds 100% depleted
  - Climate and Equitable Jobs Act Passed
    - Designed to replenish the Solar Energy Fund
    - First come First Served until funds depleted
- ComEd Rebates for Solar
  - Inverter Rebates (\$250 per kW) from ComEd
  - Expected to sunset in 2023
- Federal Tax Credits (declining)
  - 26% in 2022, 22% in 2023, 10% in 2024
- Accelerated Depreciation
  - If 3<sup>rd</sup> party financed/sunsets in 2022

## There are 2 primary ways to get solar power projects:

1. Purchase the system
2. PPA (Power Purchase Agreement) 3<sup>rd</sup> party owns system
  - PPA is recommended solution for Non-Profits and Governmental Entities because these entities are not eligible for:
    - 26% Federal Income Tax Credit on Field Construction
  - First year Bonus Depreciation (21% rebate on cost of field)
  - No upfront money
  - Need to provide roof or land for 25-year time horizon

# Next Steps

- Discuss if the Village of Maple Park agrees to the existing filed placements or does there need to be adjustments made to each site.
- Discussion on the proposal received from GRNE Solar and details about the company
- Determine Village's interest on moving the project forward
  - Power Purchase Agreement Review
  - ComEd Interconnection Process and other required documents
  - Submission of the projects into the Adjustable Block Queue
  - Construction still targeting most likely in Early - Mid 2023

# Solar Projects Developed

Completed Projects	Size
City of Plano	1.3 MW
Kendall County	2.0 MW
Mooseheart	2.0 MW
Fox Metro	2.0 MW
Fox Valley Park District Greenhouse	0.15 MW
Rollomatic	0.85 MW
Toyoda	2.0 MW
NexAmp Community Solar	22.0 MW
US Solar Community Solar	6.0 MW

Pending Projects	Size
City of Yorkville	1.1 MW
Kane County	2.0 MW
Oak Lawn Park District	0.8 MW
Fox Metro (Phase 2)	1.6 MW
Kendall County Forest Preserve	0.3 MW
Marmion Academy	2.0 MW
Superior Beverage	0.5 MW
Wood Smoke Ranch	1.3 MW
Fox Valley Park District	0.9 MW
City of Aurora	5.0 MW
City of Sandwich	0.6 MW



# Local Projects Progressive has been Project Developer / Consultant



Kendall County, IL  
(Public Safety Building, Courthouse and Health Services)  
Annual Production = 3.3 million kWh/year  
Lifetime Production = 82.5 million kWh's



Mooseheart Child City & School  
Annual Production = 3.5 million kWh/year  
Lifetime Production = 84.5 million kWh's



# Local Projects Progressive has been Project Developer / Consultant



Water Treatment Facility City of Plano, Illinois  
Annual Production = 1.3 million kWh/year  
Lifetime Production = 32.5 million kwh's



Fox Metro Water Reclamation District  
Annual Production = 3.3 million kWh/year  
Lifetime Production = 82.5 million kwh's





# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.org>

## BOARD OF TRUSTEES SPECIAL MEETING AGENDA

TUESDAY, APRIL 5, 2022

**COUNTY LINE ROAD AND ELM STREET**

MAPLE PARK, IL

**5:30 P.M.**

### 1. CALL TO ORDER

Village President Susanne Fahnestock called the meeting to order at 5:30 p.m.

### 2. ROLL CALL/QUORUM ESTABLISHED

Acting Village Clerk Liz Peerboom called the roll call and the following were present: Village President Suzanne Fahnestock; Trustee Groezinger; Trustee Peloso; and Trustee Speare. Trustees Rebone, Simon, and Ward were absent.

Others present: Village Administrator Dawn Wucki-Rossbach; Police Chief Dave Krull; Public Works Director Lou Larson, and Acting Village Clerk Liz Peerboom.

### 3. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to [villageclerk@villageofmaplepark.com](mailto:villageclerk@villageofmaplepark.com) in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

Village President Suzanne Fahnestock said the following words:

“I would like to thank everyone for coming out today to join us for this special occasion to recognize Ross and his contributions to the Village of Maple Park as a resident and former Village President. As Village President, Ross was instrumental in the development of what we know as Maple Park. I want to thank Ross for his service and his years of advice and experience. Ross is always willing to provide his opinion in history of the Village. Ross is an advocate for Maple Park and protective of what we have and share. Congratulations, Ross and thank you for your service.”

Former Village President Kathy Curtis spoke about her history with former Village President Dueringer, and how proud she was to be friends with him. Former Trustee Roger Kahl spoke about the friendship that he has had with Mr. Dueringer over the years.

### 4. ADJOURNMENT

Trustee Speare made a motion to adjourn the meeting, seconded by Trustee Peloso. Motion carried by roll call vote. Meeting adjourned at 5:32 p.m.

**5. UNVEILING OF HONORARY STREET SIGN FOR FORMER VILLAGE PRESIDENT ROSS DUERINGER – ROSS DUERINGER WAY**

Public Works Director Lou Larson unveiled the street sign, and pictures were taken to commemorate the occasion. Former Village President Ross Dueringer received a round of applause.

Respectfully Submitted,

---

Liz Peerboom, Acting Village Clerk



# *Village of Maple Park*

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309  
Fax: 815-827-4040  
Website: <http://www.villageofmaplepark.org>

**PUBLIC HEARING  
TUESDAY, APRIL 5, 2022  
MAPLE PARK CIVIC CENTER  
302 WILLOW STREET, MAPLE PARK  
7:00 p.m.**

**1. CALL TO ORDER**

President Suzanne Fahnestock called the Public Hearing to Order at 7:00 p.m.

**2. ROLL CALL/ESTABLISH QUORUM**

Acting Village Clerk Liz Peerboom called the roll call and the following Board members were present: President Suzanne Fahnestock, Trustee Tonia Groezinger, Trustee JT Peloso, Trustee Chris Rebone, Trustee Chris Simon, Trustee Cliff Speare, and Trustee Jen Ward.

Others present: Village Accountant Cheryl Aldridge, Police Chief Dave Krull; Village Engineering Jeremy Lin; Public Works Director Lou Larson; Village Attorney Kevin Buick, and Acting Village Clerk Liz Peerboom.

**3. DISCUSSION OF APPROPRIATION ORDINANCE**

President Fahnestock asked if there were any questions. Hearing none, she asked for the public hearing to be adjourned.

**4. ADJOURNMENT**

Trustee Rebone made a motion to close the public hearing, seconded by Trustee Peloso. Motion carried by voice vote.

Public Hearing was closed at 7:01 p.m.

Respectfully Submitted,

---

Liz Peerboom, Acting Village Clerk



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.org>

## BOARD OF TRUSTEES MEETING MINUTES

TUESDAY, APRIL 5, 2022

302 Willow Street, Maple Park

**Immediately Following the Public Hearing**

### 1. CALL TO ORDER

Village President Suzanne Fahnestock called the meeting to order at 7:01 P.M.

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL/QUORUM ESTABLISHED

Acting Village Clerk Liz Peerboom called the roll call and the following Board members were present: Village President Suzanne Fahnestock; Trustee Tonia Groezinger; Trustee Cliff Speare; Trustee Chris Rebone; Trustee Chris Simon; Trustee JT Peloso; and Trustee Jen Ward.

Others present: Village Accountant Cheryl Aldridge, Police Chief Dave Krull; Village Engineering Jeremy Lin; Public Works Director Lou Larson; Village Attorney Kevin Buick, and Acting Village Clerk Liz Peerboom.

4. **PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to [villageclerk@villageofmaplepark.com](mailto:villageclerk@villageofmaplepark.com) in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

None.

### 5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

#### CONSENT AGENDA – OMNIBUS VOTE

*All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.*

#### A. Approval of Board Minutes

- Board Meeting Minutes March 1, 2022
- Committee of the Whole Meeting Minutes March 15, 2022

#### B. Receive and File

- None

C. Acceptance of Cash and Investment Report as of February 28, 2022

D. Approval of Bills Payable and Manual Check Register # 804.

ACCOUNTS PAYABLE:	<u>\$42,805.76</u>
MANUAL CHECKS:	<u>2,264.20</u>
TOTAL:	<u>\$45,069.96</u>

E. Approval of Travel, Meals, Lodging for Elected Officials /Employees

- Metro West Legislative Breakfast – Meal and Meeting on February 28, 2022 for Suzanne Fahnestock and Dawn Wucki-Rossbach, \$70 for Metro West (included on April 5, 2022 warrant list).
- Metro West Board Meeting – Meal and Meeting on March 10, 2022 for Dawn Wucki-Rossbach, \$40 for Metro West (included on April 5, 2022 warrant list).

Trustee Speare made a motion to approve the Consent Agenda, seconded by Trustee Rebone. Motion carried by roll call vote. Aye: Groezinger, Peloso, Rebone, Simon, Speare, Ward. Nay: None. Absent: None.

## 6. FINANCIAL REPORT

No questions.

## 7. LEGAL REPORT

No questions.

## 8. VILLAGE ADMINISTRATOR REPORT

Village Administrator Dawn Wucki-Rossbach distributed a document regarding the new Economic Interest Statement. She reported that there have been issues getting to the document online.

## 9. POLICE DEPARTMENT REPORT

Police Chief Dave Krull went over the Police Department Report for February and March. Trustee Chris Rebone advised that Chief Krull not over tax himself and make sure he lets the County Sheriff's Departments fill in for the department.

## 10. PUBLIC WORKS REPORT

Director Lou Larson discussed the sampler work that will begin next week. President Fahnestock asked if they had a quote for a new boiler. Lou said that he has one that is more than one-year old. The Village Administrator also discussed asbestos removal from around the boiler.

## 11. ENGINEERING REPORT

Village Engineer Jeremy Lin discussed the wastewater sampler, which is a more representative sample of the affluent quality leaving the plant. He advised that, in the past, the grab sample has not been a sample representative of the actual quality. He also said discussed the chlorine injector. He added that the Village of Maple Park is currently 60% capacity on flow basis.

## 12. OLD BUSINESS

None.

## 13. NEW BUSINESS

### A. CONSIDERATIONS

#### 1) MOTIONS NAMING THE PARK ON MAPLE AVENUE AS "VETERANS PARK"

Trustee Simon made a motion to name the park on Maple Avenue as "Veterans Park," seconded by Trustee Ward. Motion carried by roll call vote. Aye: Peloso, Rebone, Simon, Speare, Ward, Groezinger. Nay: None. Absent: None.

## 14. RESOLUTIONS

### A. RESOLUTION 2022-07 A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO APPROVE AN AGREEMENT WITH LAUTERBACH & AMEN, LLP FOR VILLAGE ACCOUNTING AUDIT SERVICES.

*This Resolution allows for the authorization of the agreement with Lauterbach & Amen, LLP for providing audit services for the Village of Maple Park.*

Trustee Speare made a motion to approve Resolution 2022-07, "A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO APPROVE AN AGREEMENT WITH LAUTERBACH & AMEN, LLP FOR VILLAGE ACCOUNTING AUDIT SERVICES," seconded by Trustee Peloso. Motion carried by roll call vote. Aye: Rebone, Simon, Speare, Ward, Groezinger, Peloso. Nay: None. Absent: None.

### B. RESOLUTION 2022-08 A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO APPROVE AN AGREEMENT WITH LINTECH ENGINEERING, INC. FOR ENGINEERING SERVICES

*This Resolution allows for the authorization of an agreement with Lintech Engineering, Inc. for the purposes of providing engineering services for the Village of Maple Park.*



Trustee Speare made a motion to approve Resolution 2022-08, "A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO APPROVE AN AGREEMENT WITH LINTECH ENGINEERING, INC. FOR ENGINEERING SERVICES," seconded by Trustee Rebone. Motion carried by roll call vote. Aye: Rebone, Simon, Speare, Ward, Groezinger, Peloso. Nay: None. Absent: None.

**C. RESOLUTION 2022-09 A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE A SERVICE AGREEMENT AND AN IEPA CERTIFIED WATER SYSTEM OPERATOR CONTRACT WITH MGD WATER SOLUTIONS TO PROVIDE A LICENSED AND CERTIFIED WATER SYSTEM AND WASTEWATER TREATMENT PLANT OPERATOR TO THE VILLAGE OF MAPLE PARK**

*This Resolution allows for the authorization of an agreement with MGD Water Solutions for the purposes of providing a licensed water and wastewater treatment operator for the Village of Maple Park.*

Trustee Rebone made a motion to approve Resolution 2022-09, "A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE A SERVICE AGREEMENT AND AN IEPA CERTIFIED WATER SYSTEM OPERATOR CONTRACT WITH MGD WATER SOLUTIONS TO PROVIDE A LICENSED AND CERTIFIED WATER SYSTEM AND WASTEWATER TREATMENT PLANT OPERATOR TO THE VILLAGE OF MAPLE PARK," seconded by Trustee Groezinger. Motion carried by roll call vote. Aye: Speare, Ward, Groezinger, Peloso, Simon. Nay: None. Absent: None.

**D. RESOLUTION 2022-10 A RESOLUTION ADOPTING THE MISSIONSQUARE RETIREMENT GOVERNMENTAL MONEY PURCHASE PLAN ADOPTION AGREEMENT**

*This Resolution allows for the amendment and re-statement of the existing defined contribution Money Purchase Plan of the MissionSquare Agreement.*

Trustee Speare made a motion to approve Resolution 2022-10, "A RESOLUTION ADOPTING THE MISSIONSQUARE RETIREMENT GOVERNMENTAL MONEY PURCHASE PLAN ADOPTION AGREEMENT," seconded by Trustee Simon.

Trustee Rebone asked a question about the agreement, and Village Accountant Cheryl Aldridge advised that this agreement is to re-enroll in the program. MissionSquare is required to obtain an updated agreement every six (6) years.

Motion carried by roll call vote. Aye: Ward, Groezinger, Peloso, Rebone, Simon, Speare. Nay: None. Absent: None.

## 15. ORDINANCES

### **A. ORDINANCE 2022-09 AN ORDINANCE AMENDING THE FY22 APPROPRIATIONS ORDINANCE.**

*This Ordinance would amend Ordinance 2021-05, adopted April 6, 2021.*

Trustee Speare made a motion to approve Ordinance 2022-09, "AN ORDINANCE AMENDING THE FY22 APPROPRIATIONS ORDINANCE," seconded by Trustee Groezinger. Village Accountant Aldridge briefly went over the amendment. There were no questions.

Motion carried by roll call vote. Aye: Groezinger, Peloso, Rebone, Simon, Speare, Ward. Nay: None. Absent: None.

### **B. ORDINANCE 2022-10 ADOPTING THE ANNUAL APPROPRIATION FOR THE FISCAL YEAR BEGINNING MAY 1, 2022 AND ENDING APRIL 30, 2023 IN THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES, ILLINOIS.**

*This Ordinance would approve the adoption of the budget for FY2023 (beginning May 1, 2022, and ending April 30, 2023).*

Trustee Rebone made a motion to approve Ordinance 2022-10, "ADOPTING THE ANNUAL APPROPRIATION FOR THE FISCAL YEAR BEGINNING MAY 1, 2022 AND ENDING APRIL 30, 2023 IN THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES, ILLINOIS," seconded by Trustee Speare. Aye: Peloso, Rebone, Simon, Speare, Ward, Groezinger. Nay: None. Absent: None.

## 16. VILLAGE PRESIDENT REPORT

Village Administrator Dawn Wucki-Rossbach distributed a copy of letter from the Kane County Chair regarding RISE, which stands for Research in Illinois to Spur Economic Development requesting that the Village send a letter of support for the County to submit to the State of Illinois. The Board agreed that the Village will be sending a letter of support for this program.

## 17. TRUSTEE REPORT

Trustee Groezinger said she went to Springfield and visited her father at the Statehouse. She added that legislators complimented how Maple Park has handled business during COVID.

President Fahnstock discussed the trip down to IML Lobby Day and said that she met the House Speaker.

## **18. EXECUTIVE SESSION**

Trustee Rebone made a motion to go into Closed Session, seconded by Trustee Groezinger. Motion carried by roll call vote. Aye: Rebone, Simon, Speare, Ward, Groezinger, Peloso. Nay: None. Absent: None.  
The meeting was closed to the public at 7:21 p.m.

### **A. 5 ILCS 120/2 (c) 1 PERSONNEL**

*The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.*

### **B. 5 ILCS 120/2 (c) 21 CLOSED SESSION MEETING MINUTES**

*Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).*

Returned to open session at 7:49 p.m.

Acting Village Clerk Liz Peerboom called the roll call and the following were present: President Suzanne Fahnestock, Trustees Groezinger, Peloso, Rebone, Simon, Speare, and Ward.

Also present: Village Administrator Dawn Wucki-Rossbach, Village Attorney Kevin Buck and Acting Village Clerk Liz Peerboom.

### **C. ITEM(S) FROM CLOSED SESSION**

#### **1. APPROVAL OF CLOSED SESSION MEETING MINUTES**

*This Resolution allows for the destruction of closed session meeting minutes as provided by state statute.*

- March 1, 2022

Trustee Ward made a motion to approve the closed session meeting minutes from March 1, 2022, seconded by Trustee Rebone. Motion carried by roll call vote. Aye: Simon, Speare, Ward, Groezinger, Peloso, Rebone. Nay: None. Absent: None.

## **2. OPENING OF CLOSED SESSION MEETING MINUTES**

- Motion to approve the opening to the public of certain closed session meeting minutes.

Trustee Simon made a motion to approve the opening to the public of certain closed session meeting minutes from the list below, seconded by Trustee Speare. Motion carried by roll call vote. Aye: Speare, Ward, Groezinger Peloso, Rebone, Simon. Nay: None. Absent: None.

## **19. ADJOURNMENT**

Trustee Groezinger made a motion to adjourn the meeting, seconded by Trustee Speare. Motion carried by voice vote.

Meeting adjourned at 7:51 p.m.

Respectfully Submitted,

---

Liz Peerboom, Acting Village Clerk



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

**BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE MINUTES  
TUESDAY, APRIL 19, 2022  
MAPLE PARK CIVIC CENTER  
302 WILLOW STREET, MAPLE PARK  
7:00 P.M.**

## **1. CALL TO ORDER**

Village President called the meeting to order at 7:00 p.m.

## **2. PLEDGE OF ALLEGIANCE**

## **3. ROLL CALL/QUORUM ESTABLISHED**

Acting Village Clerk Liz Peerboom called the roll call and the following Board members were present: Village President Suzanne Fahnstock, Trustee JT Peloso, Trustee Cliff Speare, Trustee Tonia Groezinger, and Trustee Jen Ward. Board members absent: Trustee Rebone and Trustee Simon.

Others present: Village Administrator Dawn Wucki-Rossbach, Police Chief Dave Krull, Resident Chris Higgins, and Acting Village Clerk Liz Peerboom.

- 4. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an e-mail to [villageclerk@villageofmaplepark.com](mailto:villageclerk@villageofmaplepark.com) in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

None.

## **5. OTHER BUSINESS**

### **A. Discussion of Remote-Control Race Track Proposal**

The Village Administrator reviewed the request by Chris Higgins. The request proposes the installation of a dirt remote-control race track. Phase one would be the track, and phase two would be a viewing stand. This is proposed for Memorial Park. Estimated cost would be approximately \$8,000 including the viewing stand. Ms. Wucki-Rossbach advised that, although there are good things about the proposal, she said that it is a passive park.

Acting Village Clerk Liz Peerboom read a statement into the record from Trustee Chris Rebone, who was absent. Please see attached statement.

Mr. Chris Higgins spoke about his proposal. He said that he has verbal commitments for all of the cost for the race track and viewing stand. He also stated that if the group dissolves, the PVC pipe and dirt can be removed, and the area reseeded. He then went over the possible placement of the park and said that remote control cars teach kids lessons about repairing cars and keeping things nice. He also said that the track would be maintained by his group. He said that St. Charles has an indoor track for small cars and their outdoor parking lot track isn't really a kid-friendly track; the next closest track is in Peoria. The plan for this would be to install the track. He then asked for questions.

Trustee Groezinger asked about how many teams would be in the circuit. She advised that she is concerned about teens coming in and out of the neighborhood; adding that they are already having problems with speeding. Mr. Higgins said that there is plenty of demand and distributed a petition. Trustee Speare said that he had a Nitro-car when he was a kid and they are very loud. Mr. Higgins said that he does not have a Nitro-car and the Board can prohibit Nitro-cars.

Trustee Ward said that she had a Nitro-car and was visited by the police because it was very loud. Trustee Speare said that his main concerns were dust control, and that the park is supposed to be quiet and peaceful.

Trustee Ward said that the issues raised by Village Staff were viable. Trustee Groezinger said that a concern would be fire vehicles. Trustee Ward said suggested that a sidewalk may need to be added. She also said that she would like to hear what the residents of Maple Park think.

Trustee Peloso said that this would be something for kids to do. President Fahnestock asked if this was the right time for the Village to entertain this proposal. Trustee Ward said that she said that she does have enough information to make a decision and would like to hear from the residents first.

Ms. Wucki-Roszbach suggested a survey be put on the website or possibly mailed out.

Consensus was that the Board doesn't have enough information to make a decision now, but directed staff to survey the residents.

## **6. INFRASTRUCTURE ITEMS**

None.

## **7. PERSONNEL ITEMS**

None.

## **8. FINANCE ITEMS**

None.

## **9. VILLAGE ADMINISTRATOR REPORT**

Village Administrator Dawn Wucki-Rossbach informed the Board members that vehicle sticker and golf cart applications would be mailed out by the end of the month and reminded them about the Economic Interest Statements. She suggested that those that are having trouble logging in should contact the county.

Ms. Wucki-Rossbach also discussed an updated project list. She also discussed the project tracking sheet for FY2023.

## **10. VILLAGE PRESIDENT REPORT**

None.

## **11. ADJOURNMENT**

Trustee Speare made a motion to adjourn the meeting, seconded by Trustee Peloso. Motion carried by voice vote.

Meeting adjourned at 7:31 p.m.

Respectfully Submitted,

---

Elizabeth Peerboom, Acting Village Clerk



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Website: <http://www.villageofmaplepark.org>

## BOARD OF TRUSTEES SPECIAL MEETING MINUTES

TUESDAY, APRIL 19, 2022

302 WILLOW STREET

MAPLE PARK, IL

### IMMEDIATELY FOLLOWING THE COMMITTEE OF THE WHOLE

#### 1. CALL TO ORDER

Village President Suzanne Fahnestock called the meeting to order at 7:32 p.m.

#### 2. ROLL CALL/QUORUM ESTABLISHED

Acting Village Clerk Liz Peerboom called the roll call and the following Board members were present: Village President Suzanne Fahnestock, Trustee JT Peloso, Trustee Cliff Speare, Trustee Tonia Groezinger, and Trustee Jen Ward.

Others present: Village Administrator Dawn Wucki-Rossbach, Police Chief Dave Krull, Resident Chris Higgins, and Acting Village Clerk Liz Peerboom.

#### 3. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to [villageclerk@villageofmaplepark.com](mailto:villageclerk@villageofmaplepark.com) in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

Village Fahnestock read a statement into the record from Trustee Rebone, who was absent (see attached statement).

President Fahnestock said that she would like to bring the Special Events Ordinance back to the Board in order for it to reconsidered.

#### 4. RESOLUTION 2022-11 A RESOLUTION AUTHORIZING THE APPROVAL OF AN AGREEMENT WITH T-MOBILE WIRELESS FOR CELL PHONES AND AIRCARDS

*This Resolution allows for the authorization of the agreement with T-Mobile Wireless for Cell Phones and Aircards for the Village of Maple Park.*

Trustee Peloso made a motion to approve Resolution 2022-11, A RESOLUTION AUTHORIZING THE APPROVAL OF AN AGREEMENT WITH T-MOBILE WIRELESS FOR CELL PHONES AND AIRCARDS, seconded by Trustee Speare.



Trustee Speare asked if aircards could be eliminated. Village Administrator Dawn Wucki-Rossbach advised that the air cards are needed for the squad cars.

Motion carried by roll call vote. Aye: Groezinger, Peloso, Speare, Ward. Nay: None. Absent: Trustees Rebene and Simon.

**5. RESOLUTION 2022-12 A RESOLUTION AUTHORIZING AND DIRECTING THE VILLAGE PRESIDENT TO ENTER INTO A WEALTH MANAGEMENT AGREEMENT WITH FIRST MIDWEST BANK**

*This Resolution allows for the authorization of a Wealth Management Agreement with First Midwest Bank for the Village of Maple Park.*

Trustee Speare made a motion to approve Resolution 2022-12, A RESOLUTION AUTHORIZING AND DIRECTING THE VILLAGE PRESIDENT TO ENTER INTO A WEALTH MANAGEMENT AGREEMENT WITH FIRST MIDWEST BANK, seconded by Trustee Groezinger. Motion carried by roll call vote. Aye: Peloso, Speare, Ward. Groezinger. Nay: None. Absent: Trustees Rebene and Simon.

**6. RESOLUTION 2022-13 A RESOLUTION ESTABLISHING A TEMPORARY POLICY ON THE POSTING OF SPORTS TEAM SPONSORSHIP BANNERS**

*This Resolution will allow the temporary placement of sports team sponsorship banners while the Village works on a text amendment to permanently allow the temporary placement of sports team sponsorship banners during the baseball/softball seasons.*

Trustee Speare made a motion to approve Resolution 2022-13, A RESOLUTION ESTABLISHING A TEMPORARY POLICY ON THE POSTING OF SPORTS TEAM SPONSORSHIP BANNERS, seconded by Trustee Peloso. Motion carried by roll call vote. Aye: Speare, Ward, Groezinger, Peloso. Nay: None. Absent: Trustees Rebene and Simon.

**7. ADJOURNMENT**

Trustee Groezinger made a motion to adjourn the meeting, seconded by Trustee Ward. Motion carried by voice vote.

Meeting adjourned at 7:40 p.m.

Respectfully Submitted,

---

Elizabeth Peerboom, Acting Village Clerk

VILLAGE OF MAPLE PARK, ILLINOIS  
Schedule of Cash and Investments  
March 31, 2022

Fund	Interest Rate	CDs	IPTIP Accounts	First Midwest	Old Second Checking	Total Cash & Investments
<b>Operating Funds</b>						
General Fund						
Old Second - Checking Acct	0.00%	-	-	-	135,843.97	135,843.97
Illinois Public Treasurer's Pool	0.02%	-	519,375.09	-	-	519,375.09
Total General Fund		-	519,375.09	-	135,843.97	655,219.06
Utility Tax Fund						
Old Second - Checking Acct	0.00%	-	-	-	(4,431.60)	(4,431.60)
First Midwest Bank	0.04%	-	-	335,631.06	-	335,631.06
Illinois Public Treasurer's Pool	0.02%	-	147,613.42	-	-	147,613.42
First Midwest Bank - CD (for vehicle loan)	0.50%	37,000.00	-	-	-	37,000.00
Total Utility Tax Fund		37,000.00	147,613.42	335,631.06	(4,431.60)	515,812.88
TIF District Fund						
Old Second - Checking Account	0.00%	-	-	-	-	-
Old Second - TIF Checking Acct	0.00%	-	-	-	2,872,770.77	2,872,770.77
Total Road & Bridge Fund		-	-	-	2,872,770.77	2,872,770.77
Road & Bridge Fund						
Old Second - Checking Account	0.00%	-	-	-	77,802.49	77,802.49
Illinois Public Treasurer's Pool	0.02%	-	63,997.00	-	-	63,997.00
Total Road & Bridge Fund		-	63,997.00	-	77,802.49	141,799.49
Motor Fuel Tax Fund						
Old Second - Checking Account	0.00%	-	-	-	-	-
Illinois Public Treasurer's Pool	0.02%	-	217,838.45	-	-	217,838.45
Total Motor Fuel Tax Fund		-	217,838.45	-	-	217,838.45
Water & Sewer Funds						
Operating Accounts						
Old Second - Checking Account	0.00%	-	-	-	(23,866.25)	(23,866.25)
Illinois Public Treasurer's Pool	0.02%	-	587,246.11	-	-	587,246.11
Total Operating Accounts		-	587,246.11	-	(23,866.25)	563,379.86
Water Improvement Account						
Old Second - Checking Account	0.00%	-	-	-	(7,533.12)	(7,533.12)
Illinois Public Treasurer's Pool	0.02%	-	293,472.04	-	-	293,472.04
Total Water Improvement Accounts		-	293,472.04	-	(7,533.12)	285,938.92
Sewer Improvement Account						
Old Second - Checking Account	0.00%	-	-	-	51,391.70	51,391.70
Illinois Public Treasurer's Pool	0.02%	-	511,031.74	-	-	511,031.74
Total Sewer Improvement Accounts		-	511,031.74	-	51,391.70	562,423.44
Total Water & Sewer Funds		-	1,391,749.89	-	19,992.33	1,411,742.22
<b>Total Village Operating Funds</b>		37,000.00	2,340,573.85	335,631.06	3,101,977.96	5,815,182.87
<b>Escrow Funds</b>						
School Land Cash						
Old Second - Checking Account	0.00%	-	-	-	-	-
Developer Escrow Fund						
Old Second - Checking Account	0.00%	-	-	-	47,380.40	47,380.40
<b>Total Village Escrow Funds</b>		-	-	-	47,380.40	47,380.40
<b>Total Village Cash &amp; Investments</b>		37,000.00	2,340,573.85	335,631.06	3,149,358.36	5,862,563.27

DATE: 04/27/22

wednesday April 27, 2022

PAGE 1

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
=====				
01 ABD CYCLE CLUB 04102022	01-00-2103	PARK DEPOSIT REFUND	100.00	100.00
01 AEP ENERGY 3010527038 0322 3010527049 0322 3010527050 0322	52-10-5730 52-20-5730 52-20-5730	WELL WWTP LIFT STATION	3174.74	2046.81 1031.11 96.82
01 APPLIED CONCEPTS, INC. 400142	01-30-8200	RADAR GUN	1915.00	1915.00
01 CASEY'S BUSINESS MASTERCARD 04082022	01-30-5250	GASOLINE	785.42	785.42
01 CODE BLUE 2930	01-10-5420	PLUMBING INSPECTIONS	350.00	350.00
01 COMMONWEALTH EDISON 0147077192 0422 4665155040 0422 5778015012 0322	01-50-5730 01-50-5730 01-20-5730	STREET LIGHTING STREET LIGHTING HERITAGE HILLS POND	1054.52	262.19 768.50 23.83
01 CORE & MAIN LP Q605849	52-10-5600	HYDRANT	4061.00	4061.00
01 DAHME MECHANICAL INDUSTRIES, I 20220132	52-10-5600	WATER TREATMENT REPAIR	4888.00	4888.00
01 DE LAGE LANDEN PUBLIC FINANCE 76043728 76043728	01-10-5160 01-10-5200	COPIER OFFICE SUPPLIES	487.08	199.82 287.26
01 DIXON BUILDERS, INC. 1325 1326 1327	01-40-5600 01-40-5600 01-50-5600	WINDOW OPENING REPAIRS WINDOW REPLACEMENT SIDING REPAIR ON SHOP	13205.64	9998.00 654.64 2553.00
01 FOSTER, BUICK, CONKLIN, LUNDGR 43408 43408 43408 43408	01-10-5330 01-30-5330 01-10-5330 01-10-5330	GENERAL COUNSEL GENERAL COUNSEL LIQUOR ORDINANCES & RESOLUTIONS	1575.00	1137.50 87.50 175.00 175.00
01 FRONTIER 8158273710 0422 8158275039 0422 8158275069 0422	52-10-5700 52-20-5700 52-20-5700	WELL HOUSE WWTP LIFT STATION	194.34	68.14 58.06 68.14
01 J & R HERRA, INC. 111554	01-40-5600	TOILET REPAIR	379.46	379.46
01 JOSH JORDAN 04302022	01-10-5700	CELL PHONE STIPEND	25.00	25.00
01 LINTECH ENGINEERING, INC. 4546 4546	01-10-5320 01-10-5320	MEETINGS PLAN REVIEWS	1020.00	170.00 850.00
01 BRAD MANNING FORD, INC. FOCS119974 FOCS120249	01-50-5600 01-30-5600	04 FORD TRUCK MAINTENANCE POLICE INTERCEPTER MAINTENANCE	2456.88	2398.59 58.29

DATE: 04/27/22

wednesday April 27, 2022

PAGE 2

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 MEDIACOM 04212022	01-10-5700	INTERNET SERVICES	219.90	219.90
01 METRO WEST COUNCIL OF GOVERNME 4661	01-10-5920	LEGISLATIVE DRIVEDOWN	200.00	200.00
01 METROPOLITAN INDUSTRIES INC. INV037766	52-20-5600	REPLACEMENT PUMP 7.5 HP	7488.00	7488.00
01 LINTECH ENGINEERING, INC. 4545	52-10-5390	OPERATION SERVICES	2500.00	1250.00
4545	52-20-5390	OPERATION SERVICES		1250.00
01 MUNICIPAL ELECTRONICS DIVISION 068862	01-30-5900	RADAR CERTIFICATION	112.50	112.50
01 NICOR 331314100040422	01-50-5730	GARAGE GAS	2075.78	150.54
399087100050422	01-40-5730	CIVIC CENTER GAS		1925.24
01 NORTH EAST MULTI-REGIONAL 302264	01-30-5560	TRAINING 07/01/22 - 07/01/23	665.00	665.00
01 SHAW SUBURBAN MEDIA 1971133	01-10-5900	PUBLIC HEARING NOTICE	200.88	63.86
1974448	13-00-8418	TELEVISIONING PUBLIC NOTICE		68.51
1974448	56-00-5600	TELEVISIONING PUBLIC NOTICE		68.51
01 PETTY CASH 04302022	01-00-1030	REPLENISH PETTY CASH	8.82	11.23
04302022	01-00-4900	COPIES		2.41-
01 QUADIANT, INC. 59224127	01-10-5160	POSTAGE METER	83.85	83.85
01 QUILL CORPORATION 24242249	01-10-5200	OFFICE SUPPLIES	494.58	54.82
24253884	01-10-5200	OFFICE SUPPLIES		66.49
24401739	01-10-5200	OFFICE SUPPLIES		73.98
24401739	01-20-5600	PARK MAINTENANCE		10.29
24641866	01-10-5200	OFFICE SUPPLIES		289.00
01 REINDERS, INC. 4068408-00	01-20-5600	AERATOR REPAIR	477.42	477.42
01 SHODEEN HOMES LLC MP21-20	01-00-2103	TEMP OCCUPANCY DEPOSIT REFUND	4000.00	1050.00
MP21-20	01-00-4410	ADD'L INSPECTION		50.00-
MP21-29	01-00-2103	TEMP OCCUPANCY DEPOSIT REFUND		1050.00
MP21-31	01-00-2103	TEMP OCCUPANCY DEPOSIT REFUND		1050.00
MP21-31	01-00-4410	ADD'L INSPECTION		50.00-
MP21-61	01-00-2103	TEMP OCCUPANCY DEPOSIT REFUND		1050.00
MP21-61	01-00-4410	108 E ASHTON INSPECTIONS		100.00-
01 SUBURBAN LABORATORIES, INC. 201454	52-10-5335	WATER TESTING	78.75	78.75
01 DAN SUCHY 03302022	01-00-2103	DEPOSIT REFUND	80.00	100.00
03302022	01-00-4550.04	RENT - GYM USE		20.00-

SYS DATE:04/27/22

VILLAGE OF MAPLE PARK  
A / P W A R R A N T L I S T  
REGISTER # 815

SYS TIME:11:04  
[NW1]

DATE: 04/27/22

wednesday April 27, 2022

PAGE 3

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
=====				
01 THOMPSON ELEVATOR INSPECTION S 22-0912	01-40-5900	WHEELCHAIR LIFT INSPECTION	235.00	235.00
01 USIC LOCATING SERVICES, LLC 500739	01-50-5390	UTILITY MARKING	101.84	50.92
500739	52-10-5390	UTILITY MARKING		25.46
500739	52-20-5390	UTILITY MARKING		25.46
01 VERIZON WIRELESS 9904566355	01-10-5700	CELL PHONES	313.17	126.67
9904566355	01-30-5700	CELL PHONES		78.39
9904566355	01-30-5700	AIR CARDS		108.11
01 DAWN WUCKI-ROSSBACH 03242022	01-10-5920	REIMBURSEMENT OF TOLLS	13.85	3.80
03242022A	01-10-5920	REIMBURSEMENT OF MEAL		10.05
** TOTAL CHECKS TO BE ISSUED			55021.42	

SYS DATE:04/27/22

VILLAGE OF MAPLE PARK  
A / P W A R R A N T L I S T  
REGISTER # 815  
wednesday April 27, 2022

SYS TIME:11:04  
[NW1]

DATE: 04/27/22

PAGE 4

FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01	GENERAL FUND		32448.65	
13	TIF DISTRICT		68.51	
52	WATER & SEWER FUND		22435.75	
56	SEWER IMPROVEMENT ACCT		68.51	
***	GRAND TOTAL ***		55021.42	
	TOTAL FOR REGULAR CHECKS:		53,508.59	
	TOTAL FOR DIRECT PAY VENDORS:		1,512.83	

DATE: 04/27/22

wednesday April 27, 2022

PAGE 5

## A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

PAYABLE TO REG# INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
01 GARY BOKAMP 100 04052022	04/05/22 01-10-5900	22983 REFUND PZC DEPOSIT	1000.00	1000.00
01 AMERICAN BANK & TRUST	04/05/22	22984	3469.53	
100 03282022I	01-10-5200	OFFICE SUPPLIES		40.97
100 03282022I	01-20-5560	TRAINING		22.50
100 03282022I	01-20-5900	OTHER EXPENSE		250.00
100 03282022I	01-40-5560	TRAINING		22.50
100 03282022I	01-50-5620	STREET MAINTENANCE		180.66
100 03282022I	52-10-5600	MAINTENANCE & REPAIR		78.48
100 03282022J	01-40-5600	MAINTENANCE & REPAIR		159.84
100 03282022J	01-50-5600	MAINTENANCE & REPAIR		12.70
100 03282022J	01-50-5622	STREET SIGN INSTALLATION		14.61
100 03282022M	01-10-5200	OFFICE SUPPLIES		291.28
100 03282022M	01-10-5390	OTHER PROFESSIONAL SERVICES		55.42
100 03282022M	01-10-5550	SOFTWARE EXPENSE		179.88
100 03282022M	01-10-5570	DUES AND MEMBERSHIPS		160.00
100 03282022M	01-10-5700	TELEPHONE		128.63
100 03282022M	01-10-5900	OTHER EXPENSES		274.16
100 03282022M	01-10-5920	CONFERENCES		519.75
100 03282022M	01-30-5700	TELEPHONE		139.03
100 03282022N	01-30-5100	GENERAL SUPPLIES		573.99
100 03282022N	01-30-5750	COMMUNICATIONS		72.00
100 03282022N	01-30-5900	OTHER EXPENSE		293.13

\*\* TOTAL MANUAL CHECKS REGISTERED 4469.53

## REPORT SUMMARY

CASH FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	55021.42	4469.53	59490.95
TOTAL CASH	55021.42	4469.53	59490.95

PAGE 6

A/P MANUAL CHECK POSTING LIST  
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

PAYABLE TO REG#	INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
DISTR FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL		
01	32448.65	4391.05	36839.70		
13	68.51	.00	68.51		
52	22435.75	78.48	22514.23		
56	68.51	.00	68.51		
TOTAL DISTR	55021.42	4469.53	59490.95		



# *Proclamation 2022-01*

## *National Public Works Week Proclamation*

*May 15 - 21, 2022*

### *“Ready and Resilient”*

*WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Village of Maple Park, Illinois, and,*

*WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,*

*WHEREAS, it is in the public interest for the citizens, civic leaders and children in Village of Maple Park to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,*

*WHEREAS, the year 2022 marks the 62<sup>nd</sup> annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association be it now,*

*NOW THEREFORE, BE IT RESOLVED, that I, Suzanne Fahnestock, Village President, do hereby designate the week May 15 - 21, 2022 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.*

*IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the State to be affixed, at the Village of Maple Park, Illinois this \_\_\_\_\_ day of \_\_\_\_\_, 2022.*

*Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2022.*

---

Suzanne Fahnestock, Village President

**ATTEST:**

---

Elizabeth Peerboom, Acting Village Clerk

# *Proclamation*

*53rd ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK*

*May 1 - May 7, 2022*

*Whereas, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and*

*Whereas, The Office of the Professional Municipal Clerk is the oldest among public servants, and*

*Whereas, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and*

*Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.*

*Whereas, The Professional Municipal Clerk serves as the information center on functions of local government and community.*

*Whereas, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.*

*Whereas, it is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.*

*Now, Therefore, I, Suzanne Fahnestock, Village President do hereby recognize the week of May 1 through May 7, 2022, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, Liz Peerboom, and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.*

*Dated this \_\_\_\_ day of \_\_\_\_\_, 2022.*

-----  
*Suzanne Fahnestock, Village President*

-----  
*Elizabeth Peerboom, Acting Village Clerk*

**PROCLAMATION**

**TO RECOGNIZE MAY 15 THROUGH MAY 21, 2022, AS POLICE WEEK IN MAPLE PARK, ILLINOIS  
AND TO HONOR THE SERVICE AND SACRIFICE OF LAW ENFORCEMENT OFFICERS  
KILLED IN THE LINE OF DUTY WHILE PROTECTING OUR COMMUNITIES  
AND SAFEGUARDING DEMOCRACY**

*Whereas, the members of the Village of Maple Park find it appropriate and proper to recognize May 15 through May 21, 2022, as Police Week in Maple Park, in conjunction with National Police Week, to honor the men and women who risk their lives to serve our communities and keep our citizens safe; and,*

*Whereas, in 1962, President John F. Kennedy proclaimed May 15 as National Peace Officers Memorial Day and the calendar week in which May 15 falls as National Police Week. Established by a joint resolution of Congress in 1962, National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others; and,*

*Whereas, there are more than 800,000 law enforcement officers now serving in communities across the United States, the highest figure ever; and,*

*Whereas, members of law enforcement deserve the appreciation and respect of the people of this great State for the merit, dignity, courage, and reliability they exhibit every day. We must also honor the sacrifices made by our police officers' families, who face constant concern as their loved ones work to protect us; and,*

*Whereas, in 2020 alone, 264 Federal, State, military, tribal, and local law enforcement officers died in the line of duty across the country, with 145 of the 264 deaths attributed to COVID-19. The names of these dedicated public servants who made the ultimate sacrifice are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.; and,*

*Whereas, fallen officers and their service to their respective communities will never be forgotten. By choosing to commit themselves to law enforcement, these brave individuals answered the call to service and willingly put their lives in jeopardy. We commend them for recognizing service as a noble career and for protecting the public safety, as we also recognize all those officers who are serving without incident to date; and,*

*Whereas, the citizens of Maple Park long have turned to members of law enforcement for assistance and support in times of distress, be it a personal crisis, civil disorder, or natural disaster. We in Maple Park are indeed blessed and grateful for this service and the take great pleasure in saluting our fine law enforcement officers, especially those who made the ultimate sacrifice in the line of duty.*

*Now, therefore, be it resolved by the Village of Maple Park Board of Trustees that May 15 through May 21, 2022, is Police Week in Maple Park and that we honor the service and sacrifice of law enforcement officers killed in the line of duty while protecting our communities and safeguarding democracy.*

*Be it further resolved that a copy of this resolution be presented to the Village of Maple Park Police Chief.*

*Dated this \_\_\_\_ day of \_\_\_\_\_, 2022.*

-----  
Suzanne Fahnestock, Village President

-----  
Elizabeth Peerboom, Acting Village Clerk



# *Village of Maple Park*

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.org>

## **FINANCE REPORT TUESDAY, MAY 3, 2022**

- Budget Report – With April being the end of the fiscal year, the budget report is not included in the packet. The April results will need to include many audit entries as the year is now finished. I will begin working with the auditors next week. Once the results are finalized, I will provide those results to you.

As you have concerns, please feel free to reach out and the information will be provided for further understanding.

- Escrow Accounts – There was no activity for the month of April.
- Cash Accounts – With your Board packet this month, there is an estimated cash balances report. The Village's current position is good and will be closely monitored.
- Warrant List
  - A/P Check run of \$55,021.42, manual checks of \$4,469.53 for a total of \$59,490.95.
    - Dixon Builders - \$13,205.64 – Working on wood repairs to siding and windows on the Civic Center and the Garage.
    - Metropolitan Industries - \$7,488.00 – The 7.5 HP replacement pump that we have ordered.
- Please let me know if you have any questions or concerns.

Estimated Cash Balances for April 30, 2022

	04/01/22 Balance	Misc	Transfers & Deposits	Manual Checks and Tax Pymts	Payroll	04/30/22 Check Run	Estimated 04/30/22 Balance	
Old Second Checking	276,587.59	(81.27)	19,544.36	(19,148.01)	(28,718.22)	(55,021.42)	193,163.03	0.00%
First Midwest	335,631.06						335,631.06	0.04%
TIF Funds	2,872,770.77		(68.51)				2,872,702.26	0.00%
Illinois Funds	2,340,573.85		57,090.02				2,397,663.87	0.02%
First Midwest CD	37,000.00						37,000.00	0.50%
	5,862,563.27	(81.27)	76,565.87	(19,148.01)	(28,718.22)	(55,021.42)	5,836,160.22	



# Village of Maple Park


302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

## MEMORANDUM

**TO:** Village President and Board of Trustees  
**FROM:** Village Administrator Dawn Wucki-Rossbach   
**DATE:** April 27, 2022  
**SUBJECT:** **DISCUSSION ON THE SPECIAL EVENTS ORDINANCE AND FACILITIES RENTAL APPLICATION**

### Background

At the February 2, 2022 Village Board Meeting, the Village Board approved three (3) ordinances. The ordinances are listed below:

1. Ordinance 2022-04 – An ordinance that created and added the Special Events Chapter to the Village Code. The ordinance establishes a process and permit procedure for special events. The ordinance requires that a nominal fee of \$25 be paid per application and that applications be submitted at least eight (8) weeks in advance of the event in order for Village Staff to work with applicants to ensure the Village can properly prepare and staff the event, if needed.
2. Ordinance 2022-05 – An Ordinance that decreases the definitions of night hours from 11:00 p.m. to 10:30 p.m. on Fridays and Saturdays and identifies specific hours on Sundays. This change was made in response to the number of complaints received regarding the amount of noise generated by businesses and special events.
3. Ordinance 2022-06 – An Ordinance that amends the text to permit the consumption of alcohol, for private purposes, on a Village street if a Special Events Permit has been issued. For example, if there is a block party request and a Special Event Permit is issued, the block party attendees are permitted to consume alcohol on a closed Village street for the duration of the block party; without a Special Event Permit the private consumption of alcohol on Village streets is not permitted.

A special event is an event whether indoors or outdoors that is held on public property or streets, nonprofit organization property, or private property that can reasonably be expected to cause a gathering that is not part of the normal intended use at the location or current zoning as may be determined by the Village Administrator, Chief of Police, Building Inspector, or their designees. An event that requests the use of public sidewalks, that requests a temporary street closure, closure of parking, use of Village-owned property and events that require the posting of "No Parking" signs are considered special events. Special events also may include an event sponsored by any person, entity, business or group including, but not limited to, a park district, school district, library district, fire protection district, event complex and at any event venue within the Village and open to the public.

A special event includes, but is not limited to: festivals, block parties, concerts, beer gardens, races, 1K/5K/10K races, bicycle time trials, bikeathons, fireworks, biathlons, parades, marches, fundraisers, circuses, carnivals, concerts, car shows, sidewalk sale, farmers' markets, food trucks, sales or promotional events, Christmas tree lots, ice screen/snow cone stands, and other special events in the Village, whether specifically permitted in another

chapter of this code or not. For uses involving the exercise of first amendment rights, the Village may waive application or permit fees if the applicant demonstrates that the cost of such fees is prohibitive. An applicant must request such a waiver in writing.

The Special Events Ordinance and process was written to address the existing inconsistency of how various events throughout the Village have been handled. Examples of events include: concerts, fireworks, block parties, Fun Fest, public sidewalk use, and other activities that have taken place throughout the year and for many years in the Village. The Special Events Ordinance seeks to consolidate and require all these types of events to proceed through the same application and permit procedure, ensuring that all applicants are treated equally and Staff has the ability to provide the proper staffing levels for each event, when applicable. These types of events often require Village Board approval for street closures and public sidewalk use. By obtaining permission to conduct the events the Village has the time to notify the Fire Department of a street closure and that a Police Officer on-duty the date of the event will be informed that alcohol is permitted on a closed street or ballfield in the case of a Facilities Rental Application. Event applicants and individuals (Special Event Applicants) are treated fairly and equally because they are all required to submit the permit application, the application fee and the required backup documentation. The eight (8) week minimum application filing deadline was established in order to address a timing issue between when the application has been received, Staff review of the permit and, in many cases, obtaining Village Board approval for such things as street closures or public sidewalk use.

The Facilities Rental Application is the application when someone wishes to rent a Village park, Civic Center meetings rooms, kitchen, gym and ballfields. The application requires that a rental fee and deposit be paid, that the renter submit a Certificate of Insurance or complete the Confirmation of Insurance Coverage Form, a temporary liquor license application if they wish to provide alcohol and finally, an adult and/or youth waiver form must be submitted depending on the facility and type of event. The Village also requires that Key Sign-Out Sheet be completed in order to receive a key to enter a Village facility. The application, fees (unless waived), insurance requirement and waivers must be submitted prior to the first event date or event taking place. After an event, if the venue is clean and there is no damage and the key is returned, the deposit is refunded.

Concerns have been raised that the Special Events Ordinance/Application and the Facilities Rental Application processes take too long and are not customer friendly. Staff has not yet had the chance to set up a date to review the Special events Ordinance and application with possible applicants. Having the review and discussion may resolve any concerns regarding these processes.

### **Recommendation**

The Board should review and discuss the Special Event Ordinance and Application and the Facilities Rental Application.

1. If the Board believes in continuing the use of the Special Events Ordinance Staff will schedule a meeting to review the ordinance and application with all possible groups that may wish to submit an application for a Special Event; or,
2. If the Board wishes to amend the Special Events Ordinance with any changes, Staff will have those changes drafted, including repealing the ordinance for the next meeting; and,
3. The Facilities Rental Application can again be modified if the Board feels additional changes should be made

### **Attachments**

Title 1, Chapter 12 Special Events and Special Events Application

Ordinance 2022-05 – An Ordinance Amending Title 7, “Public Health and Safety,” et. al.

Ordinance 2022-06 – An Ordinance Amending Title 4, “Business and Liquor Regulations,” et. al.

Facilities Rental Application

## CHAPTER 12

### SPECIAL EVENTS

#### SECTION:

##### 1-12-1: Permit Required

##### 1-12-2: Permit; Procedures, Fees

##### 1-12-3: Permit Issuance

##### 1-12-4: Emergency Revocation

##### 1-12-5: Permit Denial

##### 1-12-6: Revocation Of Event Permit

##### 1-12-7: Penalty

##### 1-12-1: PERMIT REQUIRED:

A. Application: The provisions of this chapter shall apply to all special events including, but not limited to, festivals, block parties, concerts, beer gardens, races, 1K/5K/10K races, bicycle time trials, bikeathons, fireworks, biathlons, parades, marches, fundraisers, circuses, carnivals, concerts, car shows, sidewalk sale, farmers' markets, food trucks, sales or promotional events, Christmas tree lots, ice screen/snow cone stands, and other special events in the Village, whether specifically permitted in another chapter of this code or not. For uses involving the exercise of first amendment rights, the Village may waive application or permit fees if the applicant demonstrates that the cost of such fees is prohibitive. An applicant must request such a waiver in writing.

B. Special Event: A "special event" is defined, for the purposes of this chapter, as an event, whether indoors or outdoors, that is held on public property or streets, nonprofit organization property, or private property that can reasonably be expected to cause a gathering that is not part of the normal intended use at the location or current zoning as may be determined by the village administrator, chief of police, building inspector, or their designees. An event that requests the use of public sidewalks, that requests a temporary street closure, closure of parking, use of Village-owned property and events that require the posting of "No Parking" signs are considered special events. Special events also may include an event sponsored by any person, entity, business or group including, but not limited to, a park district, school district, library district, fire protection district, event complex and at any event venue within the Village and open to the public:

1. Which is held in any public park and/or facility, nonprofit organization property, or any property and/or facility which is open to the public;
2. Which is held on private property that can reasonably be expected to cause a gathering that is not part of the normal intended use at the location as defined in subsection B above;
3. Which entertainment provided by or for any person, and/or made available to any person;
4. For profit entertainment activities of persons, entities and businesses who are currently licensed to regularly provide specified entertainment at fixed locations in the Village which will foreseeably result in extraordinary impacts on public safety, health, welfare, and police resources;
5. Requires street closures, closure of parking, use of Village-owned property, use of police to control traffic, and events that require the posting of "No Parking" signs.

C. First Amendment: "First Amendment" or "exercise of first amendment rights" for purposes of this chapter, shall include, without limitations, parades, marches, demonstrations, rallies, religious services, speeches, solicitation of votes, petition signatures or contributions, picketing and leafleting.

1. It shall be unlawful to collect, gather, or be a member of any disorderly crowd, or any crowd gathered together for any lawful purpose, or for any person to join in and stay with or near any such gathering.

D. Exclusions: "Special event," as defined in this section shall not include:

1. An event held in a members only or religious facility at which the only participants are the members and their invited nonpaying guests and no extraordinary police services are required. (Ord. 2022-04, 2-1-2022)

##### 1-12-2: PERMIT; PROCEDURES, FEES:

It shall be unlawful to conduct or operate any special event without having first secured a permit therefore; provided that the provisions of this section shall not be held to apply to those events which are specifically permitted by any other provision of this code. Permits issued for the operation of a special event shall apply to premises located on Village property as well as special events that may be subject to road closure permit requirements when the flow of traffic on Village or State roadways may be affected by the event or when the event is otherwise unduly burdensome on the Village.

Completed applications for special event permits not involving the exercise of first amendment rights must be received by the Village at least eight (8) weeks prior to the special event for which the permit is sought application for such permits shall be made to the village clerk or their designee and shall comply with all of the general provisions of this code relating to such application. Failure to submit within the eight (8) weeks may result in denial of the application and event. Applications for the exercise of first amendment rights must be received by the Village at least three (3) working days prior to the event requested.



A. The nonrefundable special event permit fee shall be twenty-five dollars (\$25.00) for each application processed. The application fee is separate from other fees or costs which may be incurred as a result of specific services provided by the Village. There shall be no fee for any village sponsored special event.

B. For uses involving the exercise of first amendment rights, the village may waive any application or permit fees or requirements for insurance if the applicant demonstrates that the cost of such fee is prohibitive. An applicant must request such a waiver in writing.

C. Applicants must be eighteen (18) years of age or older and the applicant shall be the individual who is directly responsible for organizing and/or conducting the event.

D. Private special event permit applications to be completed for events not open to the general public and shall include, but limited to, the following information:

1. Description, nature, purpose, date, hours and location of the event for which the permit is applied, an estimate of anticipated attendings and/or participants, and a reproducible diagram showing the proposed layout of the event or party including proposed, and if provided, restrooms, first aid facilities, emergency vehicle access, tents or temporary structures, stages, utility lines, lighting and area restriction devices (including barricades or screening);

2. Name, address, phone number and e-mail address of the contact person for the event;

3. Whether there will be street closures or the need for barricades, including the details of the accessibility (emergency and Americans with Disabilities Act compliance) plans for the event;

4. In addition to the special event permit, other permits and/or licenses may be necessary including, but not limited to, sign permits, banner permits, temporary structure permits and flame certificates;

5. Where there will be entertainment performances or music at the event;

6. No alcoholic beverages shall be sold at any private party or gathering other than as may be allowed under Title 4, Chapter 2, Liquor Control of this code.

7. The contact person shall be responsible for the removal of litter, refuse, or property deposited in the public right-of-way and compliance with village policies, code provisions and state law;

8. The contact personal shall be responsible for any costs incurred by the village for establishing detours, assigning of police officers, cleanup or repair of public right-of-way, or damage by the party or gathering;

9. A signed hold harmless agreement may be required naming the Village of Maple Park and any other organization as may be specified.

E. Public special event permit applications to be completed for events open to the public and shall include, but not limited to, the following information:

1. Description, nature, purpose, date, hours and location of the event for which the permit is applied and an estimate of anticipated attendees and/or participants;

2. Name, address and phone number of the sponsoring organization for the event and/or the name, address, phone number and e-mail address of the person responsible for conducting the event;

3. Whether there will be street closures of the need for barricades; including details of the accessibility (emergency access and Americans with Disabilities Act compliance) plans for the event;

4. Information regarding whether admission fees or charges are to be assess to attendings or participants;

5. Whether vehicle parking will be restricted and identify the parking areas for attendings, participants, sponsors, employees and volunteers;

6. Other permits and/or licenses may be necessary in addition to the special event permit, including, but not limited to, a temporary liquor license, raffle license, sign permit, banner permit, temporary structure permits;

7. Description of the type and nature of any entertainment, including, but not limited to, music acts, performances or carnival rides at the event;

8. Information regarding the consumption of alcohol is planned, and if so, the hours, location and type of alcohol to be served.

- a. A temporary liquor license approved by the Village and State of Illinois shall be required.

- b. The provisions of Title 4, Chapter 2, Liquor Control of the Maple Park Village Code shall be strictly followed concerning the number of permitted temporary licenses;

- c. Retail sale and consumption of alcohol shall be limited to the premises specified in the permit;

- d. In the event of outdoor sales, such premises shall be entirely enclosed by Village approved fencing and entrances and exits shall be monitored as required by the provisions of the Maple Park Village Code; and

- e. Any approval of a temporary liquor license for a special event shall be issued at the discretion of the Liquor Commissioner as governed by Title 4, Chapter 2, Liquor Control of the Maple Park Village Code.

9. Description of the provision for refuse needs for the event which shall be in compliance with village policies, codes provisions and state law;

10. A list of all vendors participating at the event;

11. Description and number of restrooms, portable facilities and sinks available for the event. An adequate number of restrooms shall be provided and an appropriate number of handicapped facilities must be available;

12. A certificate of insurance (COI), and endorsement Form CG 2026 0413, naming the Village of Maple Park and its officials, employees, and agents as an additional insured, must be received before the events can be permitted. The COI must have one million dollars (\$1,000,000.00) in general liability coverage and two million dollars (\$2,000,000.00) in aggregate liability coverage. The COI Acord Form in the Description of Operations/Locations Section must list the name and the date(s) of the event.

13. Food may be sold, if approved, and a temporary food permit must be obtained from the Kane or DeKalb County Departments of Health.

14. Public Safety;

a. Sufficient security shall be provided by the sponsoring organization, or person responsible for the special event. The village police department shall determine the appropriateness of any security and may require the sponsoring organization, or person responsible for the special event to hire police officers for the special event, if deemed necessary.

b. Sufficient fire and medical staff shall be provided by the sponsoring organization, or person responsible for the special event. The Maple Park and Countryside Fire Protection district shall determine the appropriateness of any fire or medical staff and may require the sponsoring organization, or person responsible for the special event to hire such staff for the special event, if deemed necessary.

15. A signed hold harmless agreement may be required naming the Village of Maple Park and any other organization as may be specified.

F. All Village ordinances and safety rules pertaining to noise, parking restrictions, fireworks, recreational fires, and outdoor electrical and weather conditions shall be followed.

1. Special Event Specific Restrictions Regarding Noise: The provisions of section 5-7-3 of the Maple Park Village Code shall apply in full force and effect except as may be otherwise modified for a particular special event in the sole discretion of the Village. Such conditions, which may include more stringent limitations on hours and applicable decibel standards for particular events than the general regulations as found in section 5-7-3, shall be depicted on the face of the permit if applicable.

2. Parking: There shall be no special exceptions for on-street parking. All vehicles must be legally parked in accordance with Village ordinances and Illinois State Statutes.

G. Permission for use of village public works services and/or equipment, including the use of fire hydrants shall be obtained from the village public works department.

H. Additional information and documentation may be required as outlined in the special event permit application. (Ord. 2022-04, 2-1-2022)

#### **1-12-3: PERMIT ISSUANCE:**

The village clerk, or their designee, shall issue the special event permit. The applicant shall be notified if any conditions or approval, or reasons for denial, at the time action the permit is taken.

Any permit granted by the Village shall contain lawful requirements to the issuing of the permit and restrictions on the permitted use including, but not limited to:

- A. Payment of a reasonable fee;
- B. Obtaining general liability coverage;
- C. Agreement to full indemnity and hold the village harmless from any liability or costs resulting from the use;
- D. Requirements that the person involved in the use observe all federal, state, local, and village laws, ordinances, rules, and regulations;
- E. Observing time, duration, and location restrictions;
- F. Any reasonable restriction necessary for the efficient and orderly administration of the use.
- G. A requirement that any temporary structures associated with the event shall be removed within a specific time frame as determined by the Village and reflected on the issued permit. (Ord. 2022-04, 2-1-2022)

#### **1-12-4: EMERGENCY REVOCATION:**

Notwithstanding any other provision in this code, if in the judgement of the village administrator, the chief of police or the Maple Park and Countryside Fire Protection District fire chief, or their designees, any emergency situation has been created such that the continued use of public or private property by a permittee will immediately threaten life, health or property, the village administrator, chief of police or the fire chief, or their designees, upon the issuance of an order stating the reason for such conclusion and without notice or hearing may immediately revoke or suspend the permit and require the use of the property to immediately cease. They may also require an immediate evacuation of the area. No person shall continue to use the property contrary to such order. (Ord. 2022-04, 2-1-2022)

#### **1-12-5: PERMIT DENIAL:**

Permits for special events will be granted at the discretion of the village administrator after a review of the application and comments from reviewing departments. A special event permit application may be denied upon evidence that:

A. The information contained in the application, or supplementary information requested from the applicant, is false in any material detail or the applicant has failed to provide a complete application after reasonable efforts to obtain the information, or the application

is in any way untimely or incomplete;

B. The proposed activity violates any federal, state, local, or village ordinance, rule, or regulation;

C. A prior application for a permit for the same date, time, and location has been or will be granted and the use authorized by that permit does not allow multiple occupancy of that particular location by more than one permittee;

D. The proposed use is of such a nature that it cannot reasonably be accommodated in the particular location applied for, considering, without limitation, the likelihood of such things as damage to village resources or facilities; damage to environmentally sensitive or protected area's ecosystem, unreasonable interference with village functions, buildings, facilities, operations, programs, or activities, or unreasonable interference with the use or purpose of the village property applied for;

E. The proposed use would substantially impair the operation or use of facilities or services of village contractors;

F. The proposed use would dominate the use of village property as to prevent other persons from using and enjoying the property;

G. The granting of the permit will result in substantial adverse impacts including, but not limited to, noise, litter, traffic and congestion upon the surrounding neighborhood or the community in general;

H. The time or size of the event will substantially interrupt the safe and orderly movement of pedestrian or vehicular traffic in the immediate vicinity of the vent, or disrupt the use of a street at a time when it is usually subject to great traffic congestions;

I. The size or duration of the event will require a great amount of village police services jeopardizing the level of police services to other areas of the village;

J. The size or duration of the event will requirement a great amount of fire district services jeopardizing the level of fire or emergency medical services to other areas of the village;

K. The event will interfere with construction or maintenance work scheduled to take place upon or along the village streets or a previously granted encroachment permit;

L. The granting of the permit is likely to result in substantial negative impacts upon the delivery of village-wide services and therefore pose a threat to the public health, safety, and order due to the likelihood of the special event resulting in a call for police emergency response. (Ord. 2022-04, 2-1-2022)

#### **1-12-6: REVOCATION OF EVENT PERMIT:**

Violation of the terms, restrictions, and conditions contained in the permit may result in the suspension or revocation of the permit. Permits may be revoked, including during the event, by the chief of police or their designees for:

A. Violation of any of the imposed permit conditions;

B. Failure to obtain and post any permit required by the liquor control commissioner;

C. The occurrence of any unlawful or criminal activity during the event;

D. Any grounds listed in this chapter for denying a special event permit application. (Ord. 2022-04, 2-1-2022)

#### **1-12-7: PENALTY:**

Any person found violating the provisions of this chapter shall be subjected to the General Penalty provisions of section1-4-1 of this Code, plus any administrative or judicial hearing costs as may be applicable. The Village police department may shut down any events deemed to be in violation of this code. Enforcement action specifically authorized by this section may be utilized in conjunction with, or in addition to, any other statutory, code, administrative, or regulatory procedure applicable to this chapter or under state or federal law. In addition, nothing in this section shall be interpreted to preclude or limit the village from seeking injunctive or other judicial relief as permitted by law. (Ord. 2022-04, 2-1-2022)



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

## APPLICATION FOR A SPECIAL EVENT PERMIT

To ensure the Village can plan adequately for the location and/or services you are requesting on this application, please adhere to the following requirements:

- Public Event Definition: Events open to the general public
- Block Party Definition: Events restricted to residents of a specific location and their invited guests
- Application must be completely filled out and received **EIGHT (8) WEEKS** prior to the proposed date of the event. Failure to submit within eight (8) weeks may result in the denial of the application and event. Exceptions cannot be made for certain types of events. If a question does not apply to your event, please mark the space "NA" for Not Applicable.
- Block parties will not be authorized during the annual Labor Day Weekend; Friday, through Monday, the first weekend in September).
- A non-refundable application fee of **\$25.00** will be due for all approved events (fee is waived for block parties). Payment will be due at the time the permit is issued. Check or money order should be made payable to the Village of Maple Park, P. O. Box 220, 302 Willow Street, Maple Park, Illinois 60151. Additional fees may apply and will be dependent upon specific services requested.
- Applicant will be contacted to clarify information; please provide contact information
- **All Public Events require a Village of Maple Park Special Events Permit, shall have a notice posted, in a conspicuous and accessible place that is in clear view of the public and the employees, pertaining to Human Trafficking, as required by Illinois Statute (775 ILCA 50/5(d)). The Act requires specific posting mandates, language requirements and penalties up to \$500 per violation for failure to post. A model copy of such notice is available from the Illinois Department of Human Services website at <http://www.dhs.state.il.us/page.aspx?item=82023>**
- If you are utilizing Village roads/streets/facilities for an event, a Certificate of Insurance (COI) of general liability must be received before the event can be permitted. The COI and endorsement Form CG 2026 0413, naming the Village of Maple Park and its officials, employees, and agents as an additional insured, must be received before the events can be permitted. The COI Accord Form in the Description of Operations/Locations Section shall include the following language (see below):

The Village of Maple Park, its officials, employees, and agents as additional insured for the (name of the event) and the location (buildings and/or streets being used) and dates of the event.

If you have any questions regarding the application or application process, please call the Village of Maple Park at (815) 827-3309.

FOR OFFICE USE ONLY	
Received By:	Received Date:
Permit No.:	Issue Date:
Application Fees Paid:	Date Paid:



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

## Event Information

Type of event(s): Please check all that apply

- |                                   |   |  |   |
|-----------------------------------|---|--|---|
| <input type="checkbox"/> Festival | <input type="checkbox"/> Sporting Event | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Farmers/Outdoor Market |
| <input type="checkbox"/> Parade   | <input type="checkbox"/> Race/Walk      | <input type="checkbox"/> Sale/Expo       | <input type="checkbox"/> Concert/Performance    |
| <input type="checkbox"/> Other    |   |  |   |

Event Name: \_\_\_\_\_

Event Location: \_\_\_\_\_

Event Dates: \_\_\_\_\_ Event Start Time: \_\_\_\_\_ Event End Time: \_\_\_\_\_

Is the event open to the public? ☐ Yes ☐ No Fee to Attend: ☐ No ☐ Yes, how much \$ \_\_\_\_\_

Estimated # Attending: \_\_\_\_\_ Estimated Cumulative Attendance: \_\_\_\_\_

Please check village calendars including park district, schools and churches for conflicting events. Having multiple events (or back-to-back events) can affect your event participation and attendance and also strain Village resources. The more time allotted for planning the better.

Date(s): \_\_\_\_\_ State Time: \_\_\_\_\_ End Time: \_\_\_\_\_

\_\_\_\_\_ State Time: \_\_\_\_\_ End Time: \_\_\_\_\_

\_\_\_\_\_ State Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Set-Up Date: \_\_\_\_\_ Set-Up Time: \_\_\_\_\_

Breakdown Date: \_\_\_\_\_ Breakdown Completion Time: \_\_\_\_\_

Number of times this event has taken place in the Village of Maple Park: \_\_\_\_\_ When: \_\_\_\_\_

Has this event been conducted in other villages/cities? ☐ Yes ☐ No Which villages/cities: \_\_\_\_\_

---

## Applicant/Sponsor Information

☐ For Profit ☐ Non-Profit (Proof Required) ☐ Other: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Principal Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Secondary Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ E-Mail: \_\_\_\_\_

---

**Equipment/Set-Up/Parking**

*A site map is required and should indicate any and all items used below:*

Will you require street closures: ☐Yes ☐No Which street(s): \_\_\_\_\_

Requested Time of Street Closures: \_\_\_\_\_ Re-open Time: \_\_\_\_\_

Where will the event attendees/participants park?

☐On Street ☐On Site ☐Other \_\_\_\_\_

Where will volunteers/workers park?

☐On Street ☐On Site ☐Other \_\_\_\_\_

Will the event be erecting any of the following?

	<u>How Many</u>	<u>Size/Dimension</u>
Tent <input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____
Stage <input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____
Fencing <input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____

Will you require temporary electric? ☐Yes ☐No

Will you be using a generator? ☐Yes ☐No

Will your event feature live music/DJ or use a PA System? ☐Yes ☐No

Will you have fireworks or a laser show? ☐Yes ☐No

*A Pyrotechnics Permit must be obtained from the Maple Park/Countryside Fire Protection district*

Will you have mechanical/amusement rides? ☐Yes ☐No

Will temporary signage be used? ☐Yes ☐No *A Temporary Signage Permit must be obtained.*

*Stages, tents, sound systems and other structures must pass inspection before the event opens. Electrical, generators, and amusement rides are also subject to an inspection. All inspections needed and conducted, as determined by the Village, on a weekend or holiday will be billed at an overtime rate of time and one-half of the employee working the event. The Event Organizer will be informed if this is applicable prior to the Special Event Permit being issued.*

Public Works can supply the following equipment (some charges may apply):

Barricades ☐Yes ☐No *A deposit of \$50 per barricade is needed, if barricades are returned undamaged, the deposit will be refunded.*

Sweeping (before and/or after) ☐Yes ☐No *The Village will schedule the sweeping, Event Organizer will be invoiced for the sweeping.*

Access to Water ☐Yes ☐No *Applicant/Vendor must obtain a hydrant meter and pay deposit. Any water use will be subtracted from the deposit. Any unused funds will be returned.*

---

### **Garbage/Restrooms**

Please note that the Village has an agreement with Waste Management to provide for dumpsters, portable restroom and handwash stations for the Labor Day weekend festival only; all other events will be required to obtain their own comfort facilities.

Is there garbage pick-up in the event area during the event days? ☐Yes ☐No

Have you contracted with a portable restroom company for portable restrooms and handwash stations?  
☐Yes ☐No

---

### **Raffle Licenses**

To conduct a raffle in the Village of Maple Park, you need a license from the Village Clerk's Office. Please complete the Application for the Raffle License. To view the Village's Raffle Ordinance, please visit <http://www.villageofmaplepark.org>.

---

### **Food/Alcohol/Vendors**

Will alcohol be served: ☐Yes ☐No

If yes, a Temporary Liquor License must be obtained from the Village's Liquor Commissioner Suzanne Fahnestock at (224) 575-1960 or [sfahnestock@villageofmaplepark.com](mailto:sfahnestock@villageofmaplepark.com). By village ordinance, liquor must be served in a restricted area (i.e. fenced, tented) with monitored entrance and exits.

Will non-food vendors be part of the event: ☐Yes ☐No

Will food be served: ☐Yes ☐No

Will food be sold: ☐Yes ☐No

If yes, all food vendors are required to seek a Temporary Food Service Permit from Kane and/or DeKalb County Health Departments. Applicant must provide proof from vendor that the health department issued a Temporary Food Permit.

### **Municipal/State Taxes Imposed**

All businesses, organizers and contracted vendors shall be subject to taxes imposed by the Village of Maple Park and the State of Illinois. Illinois sales tax must be paid whether this is a business or a hobby. This may include, but is not limited to:

- Retailers' Occupation Tax and Service Occupation Tax, per 2-3-2 of the municipal code requires that all businesses that sell tangible property at retail must collect and remit an additional 1% retailer occupation tax to the Department of Revenue for the State of Illinois.
- Please refer to <https://mytax.illinois.gov> for the tax rates for DeKalb and Kane Counties

The Event Organizer should complete the Village of Maple Park Special Event Sales Tax form. A copy of the completed form must be provided to the Village. The information must be submitted to the Special Events Unit, Illinois Department of Revenue, P. O. Box 19035, Springfield, IL 62794-9035. The vendor list must be submitted by the event organization within 20 days of the event or face a fine not to exceed \$250.00. Vendors are required to complete a Form ST-1 along with their payment.

### **Neighbor Notification**

As a courtesy to residents who may be impacted by the event, a written notification should be sent a minimum of two (2) weeks in advance of the event indicating the dates, times and street closures. Event Organizer must provide proof of notification to the Village no later than two (2) weeks before the event.

Block Party Applicant must provide a completed original(s) of the Village of Maple Park Block Party Signature Form proving neighbors have been notified of the upcoming event. Event Organization must provide the completed form no later than two (2) weeks before the event.

---

### **Security and Policing Services**

Do you plan to provide your own private security for the event? ☐Yes ☐No If yes, who is providing the service (please list the contact, name, address and telephone number of the firm. \_\_\_\_\_

Do you plan to utilize Village of Maple Park Police Officers as security for the event? ☐Yes ☐No *Please note that the Village will charge time and one-half the hourly rate of the officer on duty at your event.*

---

### **Plans for Emergency Services**

What are you plans for providing emergency services? \_\_\_\_\_



**Note: All emergency services shall include the requirement to call 911.**

“Notwithstanding any other provision in this code, if in the judgement of the village administrator, the chief of police or the Maple Park and Countryside Fire Protection District fire chief, or their designees, an emergency situation has been created such that the continued use of public or private property by a permittee will immediately threaten life, health or property, the village administrator, the chief of police or the fire chief, or their designees, upon the issuance of an order stating the reason for such conclusion and without notice or hearing may immediately revoke or suspend the permit and require that the use of the property to immediately cease. They may also require an immediate evacuation of the area. No person shall continue to use property contrary to such order.”

**Penalty:** Any person found liable/guilty by a preponderance of the evidence of a violation of the Village Code, relating to this licensing in an administrative/judicial hearing shall be subject to a fine per 8-1-16, plus applicable court fees or administrative/judicial hearing costs, as provided in subsection 8-1-16 in this code. The Village of Maple Park Police Department may shut down any event deemed to be in violation of this code.

# VILLAGE OF MAPLE PARK

## Block Party Signature Form

Resident signatures and addresses indicate acknowledgement of a block party taking place and there being no objection to their street being barricaded to all thru traffic on the date and time indicated. Limited access to/from individual residential properties is permissible. The form must be completed by an individual over the age of 18 years old.

If there is a vacant residence on the block, please indicate on the application next to the address in the signature area of the form.

Residents who will be on vacation or not home the date of the block party must indicate this next to their address.

**One signature per household, by person 18 years or older.**

Date of Block Party	Start Time:	End Time:
---------------------	-------------	-----------

[illegible]

**Note: Please list additional addresses and signatures on a separate sheet of paper and attach to the application.**

**VILLAGE OF MAPLE PARK**  
**Special Event**  
**Waiver and Hold Harmless Agreement**

As the Event Applicant, I will abide by the approved permit and/or permits and will make every effort to resolve any conflicts through appropriate communications. Furthermore, I understand that the Village of Maple Park, its officials, employees, and agents will not be responsible for any property left unattended at the event, and that I am responsible for reporting incidents of vandalism or illegal activity at the event by calling 911.

In addition, I declare that the information contained in this application is true and correct to the best of my knowledge. I hereby attest that I am at least 18 years of age and authorized to bind the event, sponsor(s), and/or its employees, agents or volunteers associated or to be associated with the activity for which approval is being sought to the terms of this Agreement. I agree to reimburse the Village of Maple Park for any and all loss incurred by it in repairing or replacing damage to the Village of Maple Park property proximately caused by the applicant, its officers, employees, agents, monitors, or any other persons attending or forming the specific event who were or should have been under my control. I further agree to defend without costs, indemnify, and hold harmless the Village of Maple Park, its officers, agents, and employees from any liability to any person, damages, losses, or injuries arising out of, or alleged to arise out of, the event which was proximately caused by the actions of the applicant, its officers, employees, agents, including monitors or persons attending or joining in the event who were responsible or should have been under the control of the applicant.

I have read and understand all special use regulations/requirements/agreements. I do hereby agree to abide by all federal, state, local and Village of Maple Park laws, ordinances, rules and regulations and agree to meet all requirements for documentation, certification, licensing, financial responsibility and other aspects of staging a special event on Village of Maple Park property. I understand that lack of meeting all requirements may result in the denial of the proposed special event. In the event that information provided on this form changes, or the event is cancelled, I will inform the Village of Maple Park, in writing, at least two (2) weeks prior to the event.

Date: \_\_\_\_\_

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Print or Type Name Here

\_\_\_\_\_  
Daytime Phone Number

\_\_\_\_\_  
E-Mail Address

Thank you for taking the time to complete this application. Remember to include a site plan and sign the application. We look forward to working with you on a very successful event.



**VILLAGE OF MAPLE PARK**  
**Special Event Sales Tax (Food & Non-Food) Vendor Form**

All vendors are subject to the taxes imposed by the State of Illinois and the Village of Maple Park, this includes the Retailers' Occupation Tax and Service Occupation Tax (sales tax), per 2-3-2 of the municipal code, which requires all businesses that sell tangible property at retail must collect and remit directly to the Special Event Unit at the Illinois Department of Revenue. Vendors must also collect taxes required by DeKalb and Kane Counties

Name of Business/Organization (Event Organizer): \_\_\_\_\_

Organizer Main Contact & Contact Address: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Name of Special Event: \_\_\_\_\_

Date(s) of Special Events: \_\_\_\_\_ Location of Special Event: \_\_\_\_\_

**Any vendor participating in the Special Event state above must be listed:**

Vendor Name	Vendor Address, City, State & Zip	Vendor Phone	IBN (Sales Tax Number)

Event Organizer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**VILLAGE OF MAPLE PARK**

---

**ORDINANCE NO. 2022-05**

**AN ORDINANCE AMENDING TITLE 7, "PUBLIC  
HEALTH AND SAFETY," CHAPTER 7, "NOISE  
CONTROL," SECTION 3, "HOURS RESTRICTED," OF  
THE MAPLE PARK VILLAGE CODE**

---

**ADOPTED BY  
THE BOARD OF TRUSTEES  
OF THE  
VILLAGE OF MAPLE PARK**

---

Published in pamphlet form by authority of the Board of Trustees of the Village of Maple Park,  
Kane and DeKalb Counties, Illinois, this 1st day of February, 2022.

**ORDINANCE NO. 2022-05**

**AN ORDINANCE AMENDING TITLE 7, "PUBLIC  
HEALTH AND SAFETY," CHAPTER 7, "NOISE  
CONTROL," SECTION 3, "HOURS RESTRICTED," OF  
THE MAPLE PARK VILLAGE CODE**

**WHEREAS**, the Village of Maple Park, DeKalb and Kane Counties, Illinois is a duly organized and existing municipality created under the provisions of the laws of the State of Illinois; and,

**WHEREAS**, the President and Board of Trustees of the Village of Maple Park believe it is in the best interest of the health, safety, and welfare of its citizenry to amend the text of the Municipal Code of the Village regarding noise control and decibel levels within the Village of Maple Park.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Trustees of the Village of Maple Park as follows:

**SECTION 1.** That Section 5-7-3: Hours Restricted of the Maple Park Village Code shall be deleted in its entirety and replaced with the following:

**5-7-3: HOURS RESTRICTED:**

**A.** Day Hours: No person shall cause or allow the emission of sound during the daytime hours upon the following days of the week:

Sunday: Noon to 10:00 P.M.

Monday through Thursday: 7:00 A.M. to 10:00 P.M.

Friday and Saturday: 7:00 A.M. to 10:30 P.M.

from any noise source to any receiving residential land which exceeds sixty-five (65) dBA when measured at any point within such receiving residential land of the complainant.

**B.** Night Hours: No person shall cause or allow the emission of sound during nighttime hours upon the following days of the week:

Sunday: Before Noon and after 10:00 P.M.

Monday through Thursday: Before 7:00 A.M. and after 10:00 P.M.

Friday and Saturday: Before 7:00 A.M. and after 10:30 P.M.

from any noise source to any receiving residential land which exceeds fifty (50) dBA when measured at any point within such receiving residential land of the complainant.

**SECTION 2. Severability.** If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance.

**SECTION 3. Effective Date.** This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

**PASSED** this 1st day of February, 2022, pursuant to roll call vote as follows:

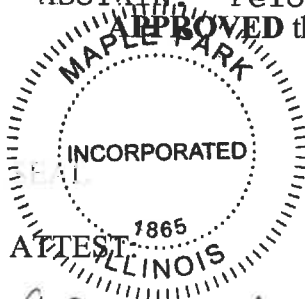
AYES: Groezienger, Rebone, Simon, Speare, and Ward


NAYS: N/A

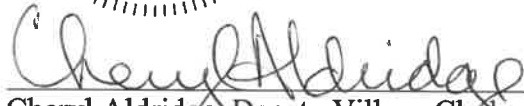
ABSENT: N/A

ABSTAIN: Peloso

**APPROVED** this 1st day of February, 2022.




  
Suzanne Fahnestock, Village President

  
Cheryl Aldridge, Deputy Village Clerk


STATE OF ILLINOIS )  
 )  
 ) SS  
COUNTIES OF DEKALB AND KANE )

I further certify that on the 1st day of February 2022, the Board of Trustees of the Village of Maple Park passed and approved **AN ORDINANCE AMENDING TITLE 7, “PUBLIC HEALTH AND SAFETY,” CHAPTER 7, “NOISE CONTROL,” SECTION 3, “HOURS RESTRICTED,” OF THE MAPLE PARK VILLAGE CODE.**

(SEAL)



MAPLE PARK  
INCORPORATED  
1865  
ILLINOIS

  
Cheryl Aldridge, Deputy Village Clerk



**VILLAGE OF MAPLE PARK**

---

**ORDINANCE NO. 2022-06**

**AN ORDINANCE AMENDING TITLE 4, "BUSINESS AND  
LICENSE REGULATIONS," CHAPTER 2, "LIQUOR  
CONTROL," AND TITLE 8, "PUBLIC WAYS AND  
PROPERTY," CHAPTER 1, "STREETS, SIDEWALKS AND  
PUBLIC WAYS," OF THE MAPLE PARK VILLAGE CODE**

---

**ADOPTED BY  
THE BOARD OF TRUSTEES  
OF THE  
VILLAGE OF MAPLE PARK**

---

Published in pamphlet form by authority of the Board of Trustees of the Village of Maple Park,  
Kane and DeKalb Counties, Illinois, this 1st day of February, 2022.

**ORDINANCE NO. 2022-06**

**AN ORDINANCE AMENDING TITLE 4, "BUSINESS AND  
LICENSE REGULATIONS," CHAPTER 2, "LIQUOR  
CONTROL," AND TITLE 8, "PUBLIC WAYS AND  
PROPERTY," CHAPTER 1, "STREETS, SIDEWALKS AND  
PUBLIC WAYS," OF THE MAPLE PARK VILLAGE CODE**

**WHEREAS**, the Village of Maple Park, DeKalb and Kane Counties, Illinois is a duly organized and existing municipality created under the provisions of the laws of the State of Illinois; and,

**WHEREAS**, the President and Board of Trustees of the Village of Maple Park believe it is in the best interest of the health, safety, and welfare of its citizenry to amend the text of the Municipal Code of the Village regarding festivals or special events within the Village of Maple Park.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Trustees of the Village of Maple Park as follows:

**SECTION 1.** That Section 4-2-14: Drinking Liquor on Village Property; Permit of the Maple Park Village Code shall be deleted in its entirety and replaced with the following:

**4-2-14: DRINKING LIQUOR ON VILLAGE PROPERTY; PERMIT:**

A. Prohibition: No person, organization, association, partnership, corporation or other entity shall possess, consume, sell or transport liquor in any park or village owned property in the village.

B. Exceptions: Notwithstanding the foregoing, alcoholic beverages may be consumed and possessed in any park or village owned property (except the civic building): 1) during the annual festival during Labor Day weekend of each year from eight o'clock (8:00) A.M. to ten o'clock (10:00) P.M. on Saturday, Sunday and Monday; from twelve o'clock (12:00) noon until eleven o'clock (11:00) P.M. Saturday, Sunday on Kennebec Street north of Main Street; and 2) or a special event that has been permitted by the village and, 3) at family or group picnics or functions, provided a permit is first obtained from the village clerk.

C. Application For Facility Rental Permit and a Temporary Liquor License Permit; Conditions: No such permit shall be issued until the applicant for such permit has first presented a signed application and affidavit in a form prescribed by the village clerk, which application and affidavit shall set forth the following information:

1. That the applicant is at least twenty one (21) years of age.
2. A description of the function at which alcohol will be served.
3. A statement that liquor will not be served to any person under the age of twenty one (21).
4. A statement that liquor will not be served to anyone inebriated by the effects of alcohol or drugs.

5. The date and hours of the function, together with a statement that alcohol will only be served during daylight hours.

6. The park and location within the park at which liquor will be served.

7. A statement that no liquor will be sold or purchased in the park.

8. The applicant's name, address and telephone number.

9. A statement that the number of people participating in the function shall not exceed safe capacity.

10. A statement that no fee is to be charged to attend said picnic or function, and that no ticket, chance, raffle ticket is required to be purchased in order to attend said picnic or function.

11. A statement that the applicant, if representing an organization, association, partnership, corporation or other entity that he is an officer of same and that the organization, association, partnership, corporation, or entity has given him express approval to prepare, sign and submit said application and affidavit.

12. A statement that the applicant and the organization, association, partnership, corporation or other entity agree to indemnify and hold the village, its officers and employees harmless from all liability for damage to property of the village and others, and for injury to persons arising from said picnic or function, including dram shop liability.

D. Permit Denial: No permit shall be issued if, in the opinion of the village clerk, village president or board of trustees, it would be inappropriate, improper or illegal for such applicant to have liquor in the park and/or village owned property.

E. Limitation On Number: No person, organization, association, partnership, corporation or other entity shall be entitled to more than one such permit per calendar year.

F. Permit Fee: A nonrefundable permit fee of ten dollars (\$10.00) shall be paid with each application.

G. Insurance: The applicant shall submit with his application a general liability insurance policy insuring the applicant, and showing the village as additional insured with limits of not less than one million dollars (\$1,000,000.00), and two million dollars (\$2,000,000.00) in aggregate liability coverage; while naming the Village of Maple Park and its officials, employees, and agents as an additional insured and providing endorsement Form CG 2026 0413. Said insurance shall insure the applicant and village from all manner of liability for property damage and injury or death to persons arising from or incident to said event.

**SECTION 2.** That Section 4-2-16: Hours of Operation of the Maple Park Village Code shall be deleted in its entirety and replaced with the following:

**4-2-16: HOURS OF OPERATION:**

**A. Hours Specified:**

1. Licensees may conduct business operations in accordance with this chapter and laws of the State of Illinois on Monday through Thursday between the hours of six o'clock (6:00) A.M. and one o'clock (1:00) A.M., of the following day; and on Friday and Saturday between the hours of six o'clock (6:00) A.M. and two o'clock (2:00) A.M., of the following day; and on Sunday between the hours of eleven o'clock (11:00) A.M. and eleven o'clock (11:00) P.M. It shall be unlawful to

sell or offer for sale, at retail, any alcoholic liquor in the Village of Maple Park between the hours of two o'clock (2:00) A.M. and eleven o'clock (11:00) A.M. on Sunday and between the hours of eleven o'clock (11:00) P.M. Sunday and six o'clock (6:00) A.M. on Monday.

2. However, during the annual festival during Labor Day weekend, licensees may conduct business from eleven o'clock (11:00) A.M. on Sunday until twelve o'clock (12:00) midnight.

3. Notwithstanding the specific day of the week, which may otherwise control hours of operation, licensees may conduct business on New Year's Eve until two o'clock (2:00) A.M. of the following day.

B. Public Prohibited During Closing Hours: It shall be unlawful to sell or offer for sale, at retail or to give away any alcoholic liquor or to admit the public to or permit the public to remain within, or to permit the consumption of alcoholic liquor in or upon, the licensed premises at times other than as above specified. Violation of this provision shall constitute cause for suspension or revocation of licenses issued pursuant to this chapter.

**SECTION 3.** That Section 8-1-8: Private Use of the Maple Park Village Code shall be deleted in its entirety and replaced with the following:

**8-1-8: PRIVATE USE:**

It shall be unlawful for any person, firm or corporation to use any street, sidewalk or other public place, as space for the display of goods or merchandise for sale or to write or mark any signs or advertisements on any such pavement, unless authorized by the issuance of a Special Event Permit.

**SECTION 4.** Severability. If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance.

**SECTION 5.** Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

**PASSED** this 1st day of February, 2022, pursuant to roll call vote as follows:

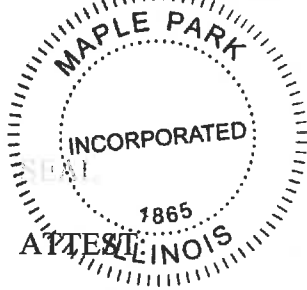
AYES: Groezinger, Rebone, Simon, Speare, and Ward

NAYS: N/A

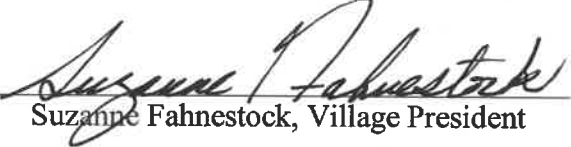
ABSENT: N/A


ABSTAIN: Peloso

**APPROVED** this 1st day of February, 2022.



ATTEST

  
Suzanne Fahnestock, Village President

  
Cheryl Aldridge, Deputy Village Clerk

STATE OF ILLINOIS )  
 ) SS  
COUNTIES OF DEKALB AND KANE )

I further certify that on the 1<sup>st</sup> day of February, 2022, the Board of Trustees of the Village of Maple Park passed and approved **AN ORDINANCE AMENDING TITLE 4, “BUSINESS AND LICENSE REGULATIONS,” CHAPTER 2, “LIQUOR CONTROL,” AND TITLE 8, “PUBLIC WAYS AND PROPERTY,” CHAPTER 1, “STREETS, SIDEWALKS AND PUBLIC WAYS,” OF THE MAPLE PARK VILLAGE CODE**

(SEAL)

MAPLE PARK  
INCORPORATED  
1865  
ILLINOIS

Cheryl Aldridge  
Cheryl Aldridge, Deputy Village Clerk



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309  
Website: <http://www.villageofmaplepark.com>

Updated: January 6, 2022

## FACILITY RENTAL FEES

Applicable to parks, grounds and buildings that include Washington Park and Pavilion, McAdams Pavilion, the baseball diamonds located on the southeast corner of Willow Street and County Line Road, and several small parks throughout the Village; the Classroom, Board Room, Gym and Kitchen located in the Civic Center at 302 Willow Street.

**\$100 DEPOSIT REQUIRED** (to be refunded when key returned and park/facility is clean)

### Washington Park and Pavilion

Pavilion	Resident*	\$100.00
	Non-Resident	\$150.00

### McAdams Pavilion

Resident*	\$100.00
Non-Resident	\$150.00

### Baseball Diamonds

Resident*	\$100.00
Non-Resident	\$150.00

### Gym Rental

Open gym use	Resident*	\$20.00 per hour
	Non-Resident	\$30.00 per hour
Birthday parties & group functions	Resident*	\$100.00 per event
	Non-resident	\$150.00 per event

### Civic Center Kitchen/Classroom/Board Room Rental (per event)

Resident*	\$100.00
Non-resident	\$150.00

### Gym/Kitchen Package (per event)

Resident*	\$150.00
Non-resident	\$200.00

### Liquor License Permit (per event)\*\*

\$10.00

\*\*Liquor not permitted in the Civic Center

*Certificate of Insurance (COI) and Endorsement or Confirmation of Insurance Coverage is Required for all rentals.*

**BOUNCE HOUSES ARE NOT ALLOWED**

\*The renter must be an adult 18 years or older, signing as the responsible person for the rental. A resident resides in a residence located within the Village proper and that residence is taxed by the Village of Maple Park.

# RENTAL REQUIREMENTS

1. Security deposits for rentals will be required in the amount of \$100.00. This can be in the form of cash or check, but all funds will be deposited and returned once an inspection of the facility is made and deemed satisfactory.
2. Rental fee is not refundable.
3. Facility must be clean to have deposit refunded (empty all waste baskets, sweep floor, clean bathrooms, return key).
4. Liquor is not allowed on any Village property without a liquor license permit, and never inside the Civic Center.
5. Absolutely no food is allowed in the Gym.
6. Absolutely no gum is to be chewed by anyone anywhere in the Civic Center building.
7. Drinking water is allowed in the gym; however, any spills must be cleaned up immediately.
8. No hard balls (i.e., softballs, baseballs, bocce balls) in the gym.
9. No smoking allowed in buildings.
10. No “bounce houses” will be allowed on any Village property.
11. Waiver (Adult/Minor) Forms – Must be filled out and turned in **prior** to the start of the first use of any of the facilities.
12. Rentals of the baseball diamonds require a schedule of practices, games, etc. to be submitted to the Village Clerk upon submission of the rental application.
13. Keys, if applicable, for any of the facilities to be rented will be issued to the Contact Person listed on the rental application, and will be the sole responsibility of that person named. Keys **must** be returned in order to receive security deposit back.
14. **Businesses, Leagues, Ball Teams, non-profit organizations and Liquor Applicants must provide a Certificate of Insurance, and Endorsement form CG 2026 0413. In the Description of Operations Section of naming the Village of Maple Park as an additional insured, with the following statement also included: The Village of Maple Park, its officials, employees, and agents as additional insured for the use of (state facility being used) for (state purpose of use) beginning on (state dates of operation for the event(s) and ending on (state ending date of event(s)).**
15. **For families renting facilities for gatherings, a Certificate of Insurance is not needed; however, the Facilities Rental Applicant must complete the Confirmation of Insurance Coverage form.**
16. If a request for a fee, deposit and/or insurance waiver is being made, Applicant must mark the Facilities Rental Application accordingly. The application will be reviewed and the Applicant will be informed of the decision. If the Applicant’s request for a waiver is denied, the Applicant must submit the deposit, fees and provide the Certificate of Insurance or Confirmation of Insurance Coverage forms **prior** to using the facility.

In some instances, police presence may be required. If so, an hourly rate at time and a half will be paid by the renter in addition to the above fees. This requirement will be at the discretion of the Village.

**Rental Questions** - Can be addressed by calling the Village Clerk at (815) 827-3309 or by e-mail at [villageclerk@villageofmaplepark.com](mailto:villageclerk@villageofmaplepark.com). Forms can be obtained on our website at [www.villageofmaplepark.org](http://www.villageofmaplepark.org) or from the Village office at 302 Willow Street, Maple Park.

**NOTICE: SECURITY CAMERAS IN USE IN THE CIVIC CENTER**



## VILLAGE OF MAPLE PARK FACILITY RENTAL APPLICATION REQUIREMENT CHART

### Examples of Facility/Park Use

Application Requirements	Family Gym Rental	Girl Scouts Use of Gym** or Classroom	Family Use of Washington Park for Party w/Alcohol*	Boy Scout Use of Classroom	Walkers Use of Gym (Mon. - Fri.)+	Little League Use of Ballfields	Men's League/ Tournament Use of Ballfields w/Alcohol	Men's Basketball League Use of Gym	Business Use of Kitchen or Classroom
Facility Rental Application	X	X	X	X		X	X	X	X
Facility Rental Liquor Permit Application			X				X		
Adult Use Waiver	X	X			X	X	X	X	
Minor Use Waiver	X	X			X	X			
Certificate of Insurance w/Endorsements		X	X	X		X	X	X	X
Confirmation of Insurance Coverage	X		X						
Schedule Showing Dates of Practices and Games						X	X	X	
Deposit Required	X	X	X	X		X	X	X	X
Fee Required	X	X	X	X		X	X	X	X
Liquor License (Temporary) Fee Required			X				X		

\*Applicant should request Certificate of Insurance from insurance company first, if company will not issue a Certificate, Applicant should complete a Confirmation of Insurance Coverage form.

\*\*Gym use requires Adult and Minor Waivers be submitted.

+Walkers are permitted in the gym from November 1- April 30.



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Website: <http://www.villageofmaplepark.com>

## FACILITIES RENTAL APPLICATION

NAME OF GROUP/FAMILY RENTING: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

EVENT DATE: \_\_\_\_\_

Time Start: \_\_\_\_\_

Time End: \_\_\_\_\_

(BE SURE AND PUT THE TIME YOU NEED ACCESS NOT THE START OF THE FUNCTION)

### WHICH LOCATION ARE YOU REQUESTING?

☐ Washington Park

☐ McAdams Pavilion

☐ Civic Center Kitchen

☐ Civic Center Board Room

☐ Baseball Diamonds

☐ Civic Center Classroom

☐ Gym

☐ Gym/Kitchen

Rental Purpose: \_\_\_\_\_

Approximately how many are you expecting? \_\_\_\_\_

Will you be making arrangements for a Port-A-Potty? ☐ Y ☐ N (for placement purposes)

Will there be liquor served? ☐ Y ☐ N **MUST APPLY FOR PERMIT**

**EVENT DAY** Contact Person's Name: \_\_\_\_\_

Contact Person's Phone Number on **EVENT DAY**: \_\_\_\_\_

Person in charge of event arrangements: \_\_\_\_\_

Phone number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Will you need police coverage? ☐ Y ☐ N (Liquor License Permit applicants and Bike/Race Groups only)

**This form needs to be completed and returned with deposit check, insurance form and rental payment to: P.O. Box 220, Maple Park, IL 60151 Please make checks payable to "Village of Maple Park." Questions? Call the Village Office at (815) 827-3309.**

**Waiver Requested:** ☐ Deposit ☐ Rental Fees ☐ Insurance

(Explain why request is being made, please use a separate sheet of paper and submit with application)

**Pay By Credit Card:** \_\_\_\_\_

Credit Card Number

Expiration

Security Code

Signature of Card Holder

Billing Zip Code

↓ **VILLAGE OFFICE USE ONLY DO NOT WRITE IN THIS AREA** ↓

Deposit Amount Received: \_\_\_\_\_

Check #: \_\_\_\_\_

CC: ☐

Cash: ☐

Rent Amount Received: \_\_\_\_\_

Check #: \_\_\_\_\_

CC: ☐

Cash: ☐

Police Amount Received: \_\_\_\_\_

Check #: \_\_\_\_\_

CC: ☐

Cash: ☐

Village President – Waiver(s) Approved: ☐ Yes ☐ No ☐ NA

Quick Facility Use Approved: ☐ Yes ☐ No ☐ NA

Staff Initials: \_\_\_\_\_

Village President Approval Date: \_\_\_\_\_



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

## APPLICATION FOR FACILITY RENTAL LIQUOR PERMIT

**\$10.00 Fee**

**NO ALCOHOL IN THE CIVIC CENTER**

Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Age of Applicant: \_\_\_\_\_ Date of Function: \_\_\_\_\_

Function Hours: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Description of Function: \_\_\_\_\_

### Which Location are you renting?

☐ WASHINGTON PARK ☐ McADAMS PAVILION ☐ BASEBALL DIAMONDS

**DON'T FORGET TO ATTACH YOUR INSURANCE FORM  
(CONTACT YOUR INSURANCE AGENT)**

By signing this application, the applicant confirms that no liquor will be served to anyone under the age of twenty-one (21), nor to anyone inebriated by the effects of alcohol or drugs; that liquor will not be sold in the park; that alcohol will only be served during daylight hours. Attendance shall not exceed safe capacity.

**X**

Signature of Applicant

Date

Pay By Credit Card: \_\_\_\_\_

Credit Card Number

Expiration

Security Code

Signature of Card Holder

Billing Zip Code

### VILLAGE OFFICE USE ONLY

DO NOT WRITE IN THIS AREA

Fee Paid:

Certificate of Insurance W/Endorsements or  
Confirmation of Insurance Attached:

☐ Yes ☐ No

Check #:

☐ Check ☐ Cash ☐ Credit Card ☐ E-Pay

Staff Initials:

Liquor License issued: ☐ Yes ☐ No  
Date Issued:

Liquor License Given to Applicant w/Copy to  
Police Department: ☐ Yes ☐ No Date Given:



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309  
Fax: 815-827-4040  
Website: <http://www.villageofmaplepark.com>

**CIVIC CENTER  
GYM/KITCHEN  
BASEBALL FIELDS**

**GROUP NAME:** \_\_\_\_\_  
**DATE OF GATHERING:** \_\_\_\_\_  
**PERSON RESPONSIBLE:** \_\_\_\_\_  
**PHONE NUMBER:** \_\_\_\_\_

## **GYM/KITCHEN, BASEBALL FIELDS USE WAIVER – ADULTS**

As participant in this event, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of injuries, including loss of life, damages or loss that I may sustain as a result of participating in any and all activities connected with or associated with such gathering.

I further agree to waive and relinquish all claims, fully release and discharge and agree to indemnify and hold harmless and defend the Village of Maple park and its officers, agents, servants, and employees from any and all claims resulting from injuries and including loss of life, damages and losses sustained by us and arising of our, connected with, or in any way associated with the activities of the gathering.

I confirm that I am of legal age to sign on behalf of myself.

\_\_\_\_\_  
Please Print

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Please Print

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Please Print

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Please Print

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Please Print

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Please Print

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Please Print

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Please Print

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature of Responsible Party

**THIS DOCUMENT MUST BE COMPLETED, SIGNED AND  
RETURNED PRIOR TO START OF ACTIVITIES**



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.org>

## CIVIC CENTER GYM/BASEBALL FIELDS

GROUP NAME: \_\_\_\_\_

REVENUE: \$ \_\_\_\_\_

SUPERVISOR: \_\_\_\_\_

### OPEN GYM/BASEBALL FIELDS WAIVER – MINOR

SCHEDULED START DATE: \_\_\_\_\_

SCHEDULED END DATE: \_\_\_\_\_

As participant in this program, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of injuries, including loss of life, damages or loss that I may sustain as a result of participating in any and all activities connected with or associated with such program.

I further agree to waive and relinquish all claims, fully release and discharge and agree to indemnify and hold harmless and defend the Village of Maple Park and its officers, agents, servants, and employees from any and all claims resulting from injuries and including loss of life, with or in any way associated with the activities of the program.

MINOR'S NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE #: \_\_\_\_\_

**I confirm that I, as a parent, guardian, spouse, or head of household, am of legal age to sign on behalf of my family and/or dependents.**

PARENT OR GUARDIAN'S SIGNATURE: \_\_\_\_\_

PRINT PARENT OR GUARDIAN NAME: \_\_\_\_\_

DATE OF SIGNATURE: \_\_\_\_\_

**THIS DOCUMENT MUST BE COMPLETED, SIGNED AND  
RETURNED PRIOR TO START OF ACTIVITIES**



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

## **CONFIRMATION OF INSURANCE COVERAGE**

**This confirmation is only applicable to an individual/family Park Facility Rental Applicants. This is not applicable to non-profit organizations, businesses, leagues, ball teams and/or business liquor license applicants.**

**CIVIC CENTER  
GYM/KITCHEN  
BASEBALL FIELDS**

**APPLICANT NAME:** \_\_\_\_\_

**DATE OF GATHERING:** \_\_\_\_\_

**FACILITY BEING USED:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_

As participant in this event, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of injuries, including loss of life, damages or loss that I or other participants at this gathering may sustain as a result of participating in any and all activities connected with or associated with such gathering.

I further agree to waive and relinquish all claims, fully release and discharge and agree to indemnify and hold harmless and defend the Village of Maple Park and its officers, agents, servants, and employees from any and all claims resulting from injuries and including loss of life, damages and losses sustained by us and arising of our, connected with, or in any way associated with the activities of the gathering.

I, \_\_\_\_\_, confirm that I have health insurance and homeowner's insurance.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**ACORD™ CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

## PRODUCER

Your Insurance Company Name

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.**

## INSURERS AFFORDING COVERAGE

NAIC #

## INSURED

Your Name

INSURER A:

INSURER B:

INSURER C:

INSURER D:

INSURER E:

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				EACH OCCURRENCE \$ 1,000,000.00 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000.00 MED EXP (Any one person) \$ 5,000.00 PERSONAL & ADV INJURY \$ 1,000,000.00 GENERAL AGGREGATE \$ 2,000,000.00 PRODUCTS - COMP/OP AGG \$ 2,000,000.00
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$  BODILY INJURY (Per person) \$  BODILY INJURY (Per accident) \$  PROPERTY DAMAGE (Per accident) \$
	<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$  OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
	<b>EXCESS/UMBRELLA LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE  DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below <b>OTHER</b>				WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

## DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

**MUST INCLUDE THE FOLLOWING STATEMENT:** The Village of Maple Park, its officials, employees, and agents as additional insured for the use of (state facility being used) for (state purpose of use) beginning on (state start date for the event(s) and ending on (state ending date of the event(s).)

## CERTIFICATE HOLDER

Your Name

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL \_\_\_\_\_ DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE Authorized Signature/Insurance Company



# *Village of Maple Park*

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

## **MEMORANDUM**

**TO:** Village President and Board of Trustees

**FROM:** Liz Peerboom, Acting Village Clerk

**DATE:** April 27, 2022

**SUBJECT:** **RESOLUTION 2022-14 AUTHORIZING THE VILLAGE PRESIDENT TO ENTER INTO AN AGREEMENT WITH BLACKBOARD, INC. FOR THE RENEWAL OF THE AGREEMENT FOR GOVERNMENT UNLIMITED EMERGENCY AND OUTREACH MESSAGING SERVICES**

### **BACKGROUND**

The Village has been using Blackboard Connect messaging service to reach those residents that may not have access to the Village's website and social media pages. Blackboard Connect is a sign-up system and only contacts the residents that have signed up for the service, it is another method to contact residents. This system does not work like a reverse 911 system where the Village could contact all residents. It does allow the Village to send out a phone call, e-mail, and or a text message. The Village usually keeps phone call messages to under 30 seconds to ensure that residents listen to the full message. E-mails can be up to 30,000 characters, which is somewhere between 4,290 and 7,500 words. Text messages are limited to 140 characters or somewhere between 20 and 40 words.

The term of the Agreement is from July 15, 2022 to July 14, 2023. The cost for one (1) year of Blackboard Connect is \$952.38. The Village budgeted \$1,000.00 for this service. Blackboard Connect will be paid out of 01-10-5910 Emergency Notification System, FY 2023 Budget Page 15 of 53.

### **RECOMMENDATION**

That the Village Board review and approve Resolution 2022-14, Authorizing the Village President to Enter into an Agreement with Blackboard, Inc. for Emergency and Outreach Messaging Services for the Village of Maple Park.

### **Attachments**

Resolution 2022-14 Authorizing the Village President to Enter into an Agreement with Blackboard, Inc. for the Renewal of the Agreement for Government Unlimited Emergency and Outreach Messaging Services  
New Period or Contract Renewal (Exhibit A)



# VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES

**RESOLUTION 2022-14 Approved:** \_\_\_\_\_

**AUTHORIZING THE VILLAGE PRESIDENT TO ENTER  
INTO AN AGREEMENT WITH BLACKBOARD, INC.  
FOR THE RENEWAL OF THE AGREEMENT FOR  
GOVERNMENT UNLIMITED EMERGENCY AND  
OUTREACH MESSAGING SERVICES**

**WHEREAS**, the Village of Maple Park (the “Village”) is a body politic and corporate, organized and existing pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1 *et seq.*, and

**WHEREAS**, the President and Board of Trustees of the Village finds it is in the best interest of the Village of Maple Park to approve and to authorize a partnership with Blackboard, Inc. for emergency and outreach messaging services; and now therefore,

**BE IT RESOLVED** by the Board of Trustees of the Village of Maple Park, Counties of Kane and DeKalb, Illinois, as follows:

**Section 1.** The recitals set forth above are incorporated and made a part hereof.

**Section 2.** That the Agreement, in substantially the same form as attached to this Resolution by Exhibit “A” and incorporated herein by reference, is approved and accepted by the Village.

**Section 3.** The President or designee is authorized to execute the Agreement on behalf of the Village and, as may be required, the Village Clerk to attest to the same.

**Section 4.** That this Resolution shall be in full force and effect from and after its adoption and approval.

**PASSED** by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at its regular Board meeting held on the 5<sup>th</sup> of May, 2022.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

(SEAL)

\_\_\_\_\_  
Suzanne Fahnstock, Village President

**ATTEST:**

\_\_\_\_\_  
Elizabeth Peerboom, Acting Village Clerk



Blackboard Inc.  
 11720 Plaza America Drive  
 11th Floor  
 Reston VA 20190 USA  
 Phone: +1 202.463.4860  
 Fax: +1.312.236.7251  
 Email: operations@blackboard.com  
 Tax ID: 52-2081178

## New Period or Contract Renewal Confirmation Notice

### CUSTOMER INFORMATION:

**Billing Address:**

Village of Maple Park  
 302 Willow Street P.O. Box 220  
 Maple Park, IL 60151  
 USA

**Date:** 04/07/2022  
**Customer No:** 332250  
**Document No:** CSF000873954

**Customer Primary Contact:** Liz Peerboom, Acting Village Clerk

### PRODUCTS AND SERVICES SUBJECT TO NEW PERIOD OR RENEWAL:

Qty	Product Code	Product Description	Start Date	End Date	Price (USD)
429	BC-STND-GOV	Blackboard Connect for Government Unlimited Emergency and Outreach Messaging Service per Recipient License Fee	07/15/2022	07/14/2023	952.38

**Renewal Amount (USD) 952.38**

### CONFIRMATION:

Per the terms of your contract currently in place for Blackboard products and/or services, the next period or contract renewal period starts on **07/15/2022**. With respect to contract renewals, per the terms of your contract your license(s) may be automatically renewed 30 days prior to the renewal period start date, and **use of the product and/or services on or beyond 07/15/2022 may result in an automatic invoice from Blackboard for the renewal amount noted above.**

**Any utilization beyond licensed quantities allowed under your current contract with Blackboard may result in license fees charged in addition to the new period or contract renewal amount noted above. Please reach out to Blackboard to adjust your current license quantity if applicable.**

Your invoice will be sent separately and will include the payment instructions and total amount due. You will be invoiced for products and/or services for the total above upon receipt of this form unless other arrangements are made. Please note that taxes are not included in the total Amount Due noted above and will be added, where applicable, when invoiced.

### Please take the following actions prior to 07/15/2022:

1. Contact your Renewal Representative or [operations@blackboard.com](mailto:operations@blackboard.com) to request an invoice **OR** issue a purchase order, if required.
2. Provide updated billing information if inaccurate.
3. If you are exempt from paying sales tax, please remit a copy of your state tax exempt certificate with payment of your invoice or a copy to [exemptcerts@blackboard.com](mailto:exemptcerts@blackboard.com).

Purchase Orders and/or Tax-Exempt Form can be sent via any one of the following methods by **04/29/2022**:

- Email: [operations@blackboard.com](mailto:operations@blackboard.com)
- Fax: +1.312.236.7251

\_\_\_\_\_  
 Suzanne Fahnestock, Village President

ATTEST:

\_\_\_\_\_  
 Elizabeth Peerboom, Acting Village Clerk



# *Village of Maple Park*

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

## **MEMORANDUM**

**TO:** Village President and Board of Trustees

**FROM:** Village Treasurer Cheryl Aldridge

**DATE:** April 28, 2022

**SUBJECT: RESOLUTION 2022-15 AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO APPROVE A CONTRACT WITH THE LOWEST COST ELECTRICITY PROVIDER FOR VILLAGE FACILITIES FOR A PERIOD OF 48 MONTHS**

### **BACKGROUND**

Since 2012 Progressive Energy has negotiated the electrical rates for three (3) of the Village facility energy accounts. These accounts cover the electricity for the Village's well, Wastewater Treatment Plant, and lift station. These accounts are currently with AEP Energy, Inc. Progressive Energy is working to negotiate a 48 month price. The rates change on a daily basis, but Progressive Energy believes the rate will be an all inclusive fixed rate of \$0.06951 per kWh compared to the Com Ed rate currently at \$0.09019 kWh. This would be an estimated cost savings of \$6,668 when compared to Com Ed's current rate.

### **RECOMMENDATION**

That the Village Board should approve Resolution 2022-15 Authorizing the Village President or Her Designee to Approve a Contract with the Lowest Cost Electricity Provider for Village Facilities for a Period of 48 Months.

Attachment

Resolution 2022-15 Authorizing the Village President or Her Designee to Approve a Contract with the Lowest Cost Electricity Provider for Village Facilities for a Period of 48 Months

**RESOLUTION NO. 2022-15 Approved: \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE VILLAGE  
PRESIDENT OR HER DESIGNEE TO APPROVE A  
CONTRACT WITH THE LOWEST COST  
ELECTRICITY PROVIDER FOR VILLAGE  
FACILITIES FOR A PERIOD OF 48 MONTHS**

**WHEREAS** the Village of Maple Park ("The Village") is a municipality in accordance with the Constitution of the State of Illinois of 1970; and,

**WHEREAS**, on January 2, 2007, the State of Illinois implemented a plan to deregulate Commonwealth Edison; and,

**WHEREAS**, as a result of this deregulation, electricity may be purchased based on market price and Commonwealth Edison, will no longer be the sole supplier of electricity in Northern Illinois, resulting in new electricity suppliers being able to compete against Commonwealth Edison, and competitive market forces dictating the price of electricity; and,

**WHEREAS**, municipalities across the State now look to enter the market to purchase electric power in order to mitigate some of the economic impact of rising rates, which, on a practical basis, can best be accomplished by using a third party who will serve as a broker for the municipalities and has the knowledge and experience to seek bids from the various electricity providers; and,

**WHEREAS**, the Village of Maple Park has selected the Progressive Energy Group (PEG) to serve as the Village's broker relative to the acquisition of electrical energy due to PEG municipal experience; and,

**WHEREAS**, there is no cost to join PEG and no fees will be paid to PEG. PEG acts as a broker by the supplier. The broker fee is embedded in the price that will be presented to/paid by the Village.

**NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE VILLAGE OF MAPLE PARK, WILL COUNTY, ILLINOIS, AS FOLLOWS:**

**Section 1.** That Progressive Energy Group (PEG) has been appointed the Village's broker for purposes of obtaining electricity supply for the Village's municipal needs.

**Section 2.** That the Village President or her designee is authorized to discuss and negotiate energy rates directly with suppliers in an effort to secure lower energy costs for the Village of Maple Park for use in its facilities.

**Section 3.** That in light of the time constraints and procedures required, applicable to the acceptance of a competitive bid for a supply of electricity, once the bids are received by PEG, the Village President or her designee is hereby authorized to sign the contract with the lowest bidder, provided the bid is at a rate that is less than the rate available from Commonwealth Edison and that the contracts meets the terms listed above in the last “Whereas” stated in this Resolution.

**ADOPTED** by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at its regular Board meeting held on May 3, 2022.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

(SEAL)

\_\_\_\_\_  
Suzanne Fahnestock, Village President

**ATTEST:**

\_\_\_\_\_  
Elizabeth Peerboom, Acting Village Clerk



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151


Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

## MEMORANDUM

**TO:** Village President and Board of Trustees

**FROM:** Village Administrator Dawn Wucki-Rossbach 

**DATE:** April 27, 2022

**SUBJECT:** **ORDINANCE 2022-11 AN ORDINANCE MODIFYING CERTAIN PROVISIONS OF TITLE 4, "LIQUOR CONTROL," SECTION 4-2-8; "CLASSIFICATION; FEES AND NUMBER OF LICENSES," PARAGRAPHS A, B, C, G, H, I OF THE VILLAGE CODE OF MAPLE PARK, ILLINOIS**

### Background

In response to the Coronavirus the Village Board approved a temporary reduction in liquor licenses fees. On May 5, 2020, Ordinance 2020-09 was approved and temporarily modified the annual liquor license fees. The liquor license fee reduction commenced on May 1, 2020 and expired on June 30, 2020. This meant that on July 1, 2020 the fees automatically reverted back to pre-virus annual liquor license fee levels. It is in the best interest of the Village to re-insert the pre-virus annual liquor license fee language back into the Village Code. The attached ordinance removes the annual liquor license fee reduction language and re-inserts the pre-virus annual liquor license fee language.

### Recommendation

That the Village Board review and approve Ordinance 2022-11, An Ordinance Modifying Certain Provisions of Title 4, "Liquor Control," Section 4-2-8; "Classification; Fees and Number of Licenses," Paragraphs A, B, C, G, H, I of the Village Code of Maple Park, Illinois.

### Attachments

Ordinance 2020-09 An Ordinance Modifying Certain Provisions of Title 4, "Liquor Control"

Ordinance 2022-11 An Ordinance Modifying Certain Provisions of Title 4, "Liquor Control"

**VILLAGE OF MAPLE PARK**

---

**ORDINANCE NO. 2020-09**

**AN ORDINANCE MODIFYING CERTAIN PROVISIONS  
OF TITLE 4, "LIQUOR CONTROL," SECTION 4-2-8:  
"CLASSIFICATION; FEES AND NUMBER OF  
LICENSES," PARAGRAPHS A, B, C, G, H, I OF THE  
VILLAGE CODE OF MAPLE PARK, ILLINOIS**

---

**ADOPTED BY  
THE BOARD OF TRUSTEES  
OF THE  
VILLAGE OF MAPLE PARK**

*Previously adopted on May 5, 2020*

---

**ORDINANCE NO. 2020-09**

**AN ORDINANCE MODIFYING CERTAIN PROVISIONS OF  
TITLE 4, "LIQUOR CONTROL," SECTION 4-2-8:  
"CLASSIFICATION; FEES AND NUMBER OF LICENSES,"  
PARAGRAPHS A, B, C, G, H, I OF THE VILLAGE CODE OF  
MAPLE PARK, ILLINOIS**

**WHEREAS**, the President and Board of Trustees of the Village of Maple Park desire to modify certain sections of the Liquor Control Ordinance; and

**WHEREAS**, the President and Board of Trustees have determined that due to the COVID-19 pandemic and the Governor's Stay at Home Executive Order #2020-10, it is in the best interest of the village to amend the Village Code with regards to licensing fees;

**NOW THEREFORE, BE IT ORDAINED** as follows that Title 4, Section 4-2-8 of the Village Code of Maple Park (The Maple Park Liquor Control Ordinance) shall be modified as follows:

**SECTION 1.** That Section 4-2-8 "Classification; Fees and Number of Licenses" paragraphs A,B,C,G,H,I shall be modified as follows:

1. Paragraph A—Class A On/Off Sale License, Line (2) shall be amended to read: "The annual fee for the fiscal year commencing May 1, 2020 and up until June 30, 2020 shall be one thousand five hundred dollars (\$1,500)."
2. Paragraph B—Class B Off Sale License, Line (2) shall be amended to read: "The annual fee for the fiscal year commencing May 1, 2020 and up until June 30, 2020 shall be one thousand five hundred dollars (\$1,500)."
3. Paragraph C—Class B-2 Off Sale License Beer and Wine Only, Line (2) shall be amended to read: "The annual fee for the fiscal year commencing May 1, 2020 and up until June 30, 2020 shall be seven hundred fifty dollars (\$750)."
4. Paragraph G—Class E Restaurant License, Line (2) shall be amended to read: "The annual fee for the fiscal year commencing May 1, 2020 and up until June 30, 2020 shall be one thousand five hundred dollars (\$1,500)."
5. Paragraph H—Class E-2 Restaurants, Beer and Wine Only, Line (2) shall be amended to read: "The annual fee for the fiscal year commencing May 1, 2020 and up until June 30, 2020 shall be seven hundred fifty dollars (\$750)."
6. Paragraph I—Class E-3 Coffee Houses, Beer and Wine Only, Line (3) shall be amended to read: "The annual fee for a Class E-3 license shall be three hundred seventy-five dollars (\$375) up until June 30, 2020."

**SECTION 3. SEVERABILITY.**

If any provision of this Ordinance or parts thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.



#### SECTION 4. EFFECTIVE DATE.

The provisions of this Ordinance will be in full force and effect upon its passage, approval and publication, in accordance with law.

**PASSED** by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois this 5<sup>th</sup> day of May, 2020, by a roll call vote as follows:

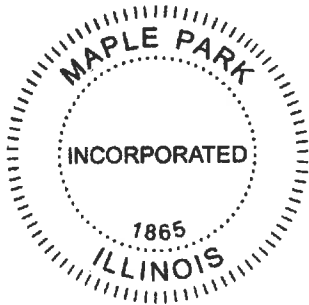
**AYES:** Trustee Fahnestock Trustee Higgins, Trustee Rebone, Trustee Ward, Trustee Dries

**NAYS:**

**ABSENT:** Trustee Harris

**ABSTAIN:**

**APPROVED** by the Village President and attested by the Village Clerk this 5<sup>th</sup> day of May, 2020



*Kathleen Curtis*

Kathleen Curtis, Village President

ATTEST:

*Theresa D'Amato*

Theresa D'Amato, Village Clerk

Previously adopted on May 5, 2020

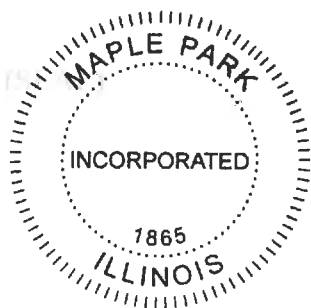
### CLERK'S CERTIFICATE

STATE OF ILLINOIS )  
 ) SS  
COUNTIES OF DEKALB AND KANE )

I, Theresa D'Amato, certify that I am the duly appointed and acting municipal clerk of  
Maple Park, DeKalb and Kane County, Illinois.

I further certify that on the 5<sup>th</sup> day of May, 2020, the Board of Trustees of the Village of Maple Park passed and adopted Ordinance 2020-09, AN ORDINANCE MODIFYING CERTAIN PROVISIONS OF TITLE 4, "LIQUOR CONTROL," SECTION 4-2-8: "CLASSIFICATION; FEES AND NUMBER OF LICENSES," PARAGRAPHS A, B, C, G, H, I" OF THE VILLAGE CODE OF MAPLE PARK, ILLINOIS.

Dated at Maple Park, Illinois, May 5, 2020.



Theresa D'Amato, Village Clerk

**VILLAGE OF MAPLE PARK**

---

**ORDINANCE NO. 2022-11**

**AN ORDINANCE MODIFYING CERTAIN PROVISIONS  
OF TITLE 4, "LIQUOR CONTROL," SECTION 4-2-8:  
"CLASSIFICATION; FEES AND NUMBER OF  
LICENSES," PARAGRAPHS A, B, C, G, H, I OF THE  
VILLAGE CODE OF MAPLE PARK, ILLINOIS**

---

**ADOPTED BY  
THE BOARD OF TRUSTEES  
OF THE  
VILLAGE OF MAPLE PARK**

---

## **ORDINANCE NO. 2022-11**

### **AN ORDINANCE MODIFYING CERTAIN PROVISIONS OF TITLE 4, "LIQUOR CONTROL," SECTION 4-2-8: "CLASSIFICATION; FEES AND NUMBER OF LICENSES," PARAGRAPHS A, B, C, G, H, I OF THE VILLAGE CODE OF MAPLE PARK, ILLINOIS**

**WHEREAS**, the President and Board of Trustees of the Village of Maple Park desire to modify certain sections of the Liquor Control Ordinance; and,

**WHEREAS**, Ordinance 2020-09 temporarily reducing liquor license fees has expired; then,

**NOW THEREFORE, BE IT ORDAINED** as follows that Title 4, Section 4-2-8 of the Village Code of Maple Park (The Maple Park Liquor Control Ordinance) shall be modified as follows:

**SECTION 1.** That Section 4-2-8 "Classification; Fees and Number of Licenses" paragraphs A, B, C, G, H, I shall be modified as follows:

1. Paragraph A-Class A On/Off Sale License, Line (2) shall be amended to read:  
"The annual fee shall be two thousand dollars (\$2,000)."
2. Paragraph B-Class B Off Sale License, Line (2) Line (2) shall be amended to read:  
"The annual fee shall be two thousand dollars (\$2,000)."
3. Paragraph C-Class B-2 Off Sale License Beer and Wine Only, Line (2) Line (2) shall be amended to read: "The annual fee shall be one thousand dollars (\$1,000)."
4. Paragraph G-Class E Restaurant License, Line (2) Line (2) shall be amended to read:  
"The annual fee shall be two thousand dollars (\$2,000)."
5. Paragraph H-Class E-2 Restaurants, Beer and Wine Only, Line (2) Line (2) shall be amended to read: "The annual fee shall be one thousand dollars (\$1,000)."
6. Paragraph I-Class E-3 Coffee Houses, Beer and Wine Only, Line (3) Line (2) shall be amended to read: "The annual fee shall be five hundred dollars (\$500)."

### **SECTION 2. SEVERABILITY.**

If any provision of this Ordinance or parts thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

### **SECTION 3. EFFECTIVE DATE.**

The provisions of this Ordinance will be in full force and effect upon its passage, approval and publication, in accordance with law.

**APPROVED** by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois this 3rd day of May, 2022, by a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_

**APPROVED** by the Village President and attested by the Village Clerk this 3rd day of May, 2022.

\_\_\_\_\_  
Suzanne Fahnestock, Village President

ATTEST:

\_\_\_\_\_  
Elizabeth Peerboom, Acting Village Clerk

## CLERK'S CERTIFICATE

STATE OF ILLINOIS )  
 ) SS  
COUNTIES OF DEKALB AND KANE )

I, Elizabeth Peerboom, certify that I am the duly appointed and acting municipal clerk of  
Maple Park, DeKalb and Kane County, Illinois.

I further certify that on the 3rd day of May, 2022, the Board of Trustees of the Village of Maple Park passed and adopted Ordinance 2022-11, AN ORDINANCE MODIFYING CERTAIN PROVISIONS OF TITLE 4, “LIQUOR CONTROL,” SECTION 4-2-8: “CLASSIFICATION; FEES AND NUMBER OF LICENSES,” PARAGRAPHS A, B, C, G, H, I OF THE VILLAGE CODE OF MAPLE PARK, ILLINOIS.

Dated at Maple Park, Illinois, May 3, 2022.

(SEAL)

Elizabeth Peerboom, Acting Village Clerk