



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Website: <http://www.villageofmaplepark.org>

BOARD OF TRUSTEES MEETING AGENDA 302 WILLOW STREET, MAPLE PARK, IL TUESDAY, JULY 5, 2022 7:00 P.M.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

A. Approval of Board Minutes

- Board of Trustees Meeting – June 7, 2022
- Special Meeting – June 21, 2022
- Committee of the Whole Meeting – June 21, 2022

B. Receive and File

- Planning & Zoning Commission Public Hearing Minutes – February 16, 2022
- Planning & Zoning Commission Minutes – February 16, 2022

C. Acceptance of Cash and Investment Report as of May 31, 2022

D. Approval of Bills Payable and Manual Check Register #817

ACCOUNTS PAYABLE:	<u>\$37,467.11</u>
MANUAL CHECKS:	<u>1,712.74</u>
TOTAL:	<u>\$39,179.85</u>

E. Approval of Travel, Meals, Lodging for Elected Officials /Employees

- Metro West Board Meeting – Meal and Meeting on May 26, 2022 for Suzanne Fahnestock and Dawn Wucki-Rossbach, \$80 for Metro West (included on July 5, 2022 warrant list).

6. FINANCIAL REPORT

7. LEGAL REPORT

8. VILLAGE ADMINISTRATOR REPORT

9. POLICE DEPARTMENT REPORT

10. PUBLIC WORKS REPORT

11. ENGINEERING REPORT

12. OLD BUSINESS

13. NEW BUSINESS

A. CONSIDERATIONS

- 1) Discussion on the Village Board and Committee of the Whole Meeting Configuration

B. MOTIONS

- 1) Motion to Accept the Lions Club Donation of a Parking Area at Washington Park.

14.RESOLUTIONS

A. RESOLUTION 2022-04 A RESOLUTION RATIFYING THE ENROLLMENT AGREEMENT AND THE DRUG & ALCOHOL TESTING CONSORTIUM AGREEMENT BETWEEN THE VILLAGE OF MAPLE PARK AND THE MID-WEST TRUCKERS ASSOCIATION, INCORPORATED

This Resolution ratifies the agreements executed by the Village Administrator, and allows the Village of Maple Park to enroll in the Mid-West Truckers Association and to participate in the drug and alcohol testing consortium.

B. RESOLUTION 2022-21 A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE COUNTY OF KANE FOR ANIMAL CONTROL SERVICES

This Resolution authorizes the Village President or designee to enter into an agreement with Kane County for animal control services from July 1, 2022 through June 30, 2023.

15.ORDINANCES

A. ORDINANCE 2022-14 AN ORDINANCE AMENDING TITLE 11, “ZONING REGULATIONS,” CHAPTER 10, “SIGNS,” SECTION 6, “PERMITS FOR TEMPORARY SIGNS,” OF THE MAPLE PARK VILLAGE CODE

This Ordinance amends Chapter 10, “Signs” of the Maple Park Village Code, allowing the temporary use of signs that acknowledge the sponsors of local sports teams.

16.VILLAGE PRESIDENT REPORT

17.TRUSTEE REPORT

18.ADJOURNMENT



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Website: <http://www.villageofmaplepark.org>

BOARD OF TRUSTEES MEETING MINUTES 302 WILLOW STREET, MAPLE PARK, IL TUESDAY, JUNE 7, 2022 7:00 P.M.

1. CALL TO ORDER

President Fahnestock called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Acting Village Clerk Liz Peerboom called the roll call and the following Board Members were present: Village President Suzanne Fahnestock, Trustee Tonia Groezinger, Trustee Cliff Spear, Trustee Chris Simon, Trustee JT Peloso, and Trustee Jen Ward.

Others present: Village Administrator Dawn Wucki-Rossbach, Village Accountant Cheryl Aldridge, Village Engineer Jeremy Lin, Police Sergeant Karen Clifton, Village Attorney Kevin Buick, and Police Officer Jason Richmeier, Police Officer Jack Wisniewski, and Acting Village Clerk Liz Peerboom.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

None.

5. SWEARING IN OF POLICE OFFICERS

- Mr. Jason Richmeier
- Mr. Jack Wisniewski

Acting Village Clerk Liz Peerboom gave the oaths of office to Officers Richmeier and Wisniewski.

6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

MINUTES

Board of Trustees Meeting

June 7, 2022

Page 2 of 5

A. Approval of Board Minutes

- Board of Trustees Meeting – May 3, 2022
- Committee of the Whole Meeting – May 17, 2022
- Special Village Board Meeting – May 17, 2022

B. Receive and File - None

C. Acceptance of Cash and Investment Report as of April 30, 2022

D. Approval of Bills Payable and Manual Check Register #816

ACCOUNTS PAYABLE:	<u>\$65,526.31</u>
MANUAL CHECKS:	<u>1,616.82</u>
TOTAL:	<u>\$67,143.13</u>

E. Approval of Travel, Meals, Lodging for Elected Officials /Employees

- Metro West Board Meeting – Meal and Meeting on April 21, 2022 for Dawn Wucki-Rossbach, \$40 for Metro West (included on June 7, 2022 warrant list).

Trustee Ward made a motion to approve the Consent Agenda, seconded by Trustee Groezinger. Motion carried by roll call vote. Aye: Groezinger, Peloso, Simon, Speare, Ward. Nay: None.

7. FINANCIAL REPORT

Trustee Peloso asked what the average the village spends on gas. Village Accountant Cheryl Aldridge spoke about the cost of gasoline. Trustee Speare asked why the police department gets gas at Casey's instead of getting gas at the Village. Ms. Aldridge said that, in her opinion, Casey's does provide a small discount on gas for the Police Department.

8. LEGAL REPORT

None.

9. VILLAGE ADMINISTRATOR REPORT

Village Administrator Dawn Wucki-Rossbach did not have a report for the Board.

10. POLICE DEPARTMENT REPORT

Police Report was distributed to the Board. Trustee Ward asked if there was a report generated for each call. Ms. Wucki-Rossbach advised that the reports are mostly generated by KaneCom and she asked that residents call 911 to get a police officer to respond to their location, so that a report will be generated.

11. PUBLIC WORKS REPORT

Public Works Director Lou Larson was absent.

12. ENGINEERING REPORT

Village Engineer Jeremy Lin distributed a monthly report to the Board. He advised that the system is running well. He also advised that he and Ms. Wucki-Rossbach drove the streets in Maple Park for a status check. He said that there are a lot of projects that need to be done. He also said that he sent work orders for projects that are scheduled this year, including the new water tower. He also discussed stormwater improvements projected this year for Pearl Street.

President Fahnestock asked for a timeline of the projects. Ms. Wucki-Rossbach advised that she has a timeline, it just hasn't yet been released.

Trustee Groezinger asked about when Pearl Street would be done. Mr. Lin advised that the engineering has been budgeted for this year, and Village Accountant Cheryl Aldridge said that it should be shovel ready by May 1, 2023.

Mr. Lin also said that televising those sewers will give them a better idea of what the scope of the project will be. He then explained that using Motor Fuel Tax funds is a process in and of itself.

Trustee Ward asked if TIF funds can be used on the road project. President Fahnestock advised that that is on the TIF project list, but much of the funds will be used for the new water tower.

Trustee Peloso asked when the televising will start. Mr. Lin advised that the project has started.

13. OLD BUSINESS

None.

14. NEW BUSINESS

A. CONSIDERATIONS - NONE

B. MOTIONS

1. MOTION TO APPROVE SPECIAL EVENTS PERMIT 2022-04 "TOUR DE FARMS BIKE EVENT"

Trustee Speare made a motion to approve Special Events Permit 2022-04 "Tour De Farms Bike Event," seconded by Trustee Groezinger. Motion carried by roll call vote. Aye: Peloso, Simon, Speare, Ward, Groezinger. Nay: None.

15. RESOLUTIONS - NONE

16. ORDINANCES

A. ORDINANCE 2022-12 AN ORDINANCE AMENDING TITLE 1, "ADMINISTRATION," CHAPTER 12, "SPECIAL EVENTS," OF THE MAPLE PARK VILLAGE CODE

This Ordinance revises the Special Events Ordinance and modifies the application submission timeline, removes the Application fee for block parties and, allows an alternate method of confirming insurance coverage if a block party is unable to provide a Certificate of Insurance.

Trustee Groezinger made a motion to approve Ordinance 2022-12, "AN ORDINANCE AMENDING TITLE 1, "ADMINISTRATION," CHAPTER 12, "SPECIAL EVENTS," OF THE MAPLE PARK VILLAGE CODE," seconded by Trustee Ward. Motion carried by roll call vote. Aye: Simon, Speare, Ward, Groezinger, Peloso. Nay: None.

B. ORDINANCE 2022-13 AN ORDINANCE AMENDING TITLE 4, "BUSINESS AND LICENSE REGULATIONS," CHAPTER 2, "LIQUOR CONTROL" OF THE MAPLE PARK VILLAGE CODE

This Ordinance revises the Liquor Control Ordinance and removes and refers the hours of operation for the Labor Day Weekend from 4-2-14.B. Exceptions to 4-2-16.A.2. Hours Specified.

Trustee Speare made a motion to approve Ordinance 2022-13, "AN ORDINANCE AMENDING TITLE 4, "BUSINESS AND LICENSE REGULATIONS," CHAPTER 2, "LIQUOR CONTROL" OF THE MAPLE PARK VILLAGE CODE," seconded by Trustee Simon. Motion carried by roll call vote. Aye: Speare, Ward, Groezinger, Simon. Nay: None. Abstain: Peloso

17. VILLAGE PRESIDENT REPORT

Village President Suzanne Fahnstock had no report.

18. TRUSTEE REPORT

None.

19. ADJOURNMENT

Trustee Speare made a motion to adjourn the meeting, seconded by Trustee Groezinger. Motion carried by voice vote.

Meeting adjourned at 7:24 p.m.

MINUTES
Board of Trustees Meeting
June 7, 2022
Page 5 of 5

Respectfully submitted,

Elizabeth Peerboom, Acting Village Clerk

DRAFT



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Website: <http://www.villageofmaplepark.org>

BOARD OF TRUSTEES SPECIAL MEETING MINUTES TUESDAY, JUNE 21, 2022 302 WILLOW STREET MAPLE PARK, IL 7:00 P.M.

1. CALL TO ORDER

President Suzanne Fahnestock called the meeting to order at 7:00 p.m.

2. ROLL CALL/QUORUM ESTABLISHED

Acting Village Clerk called the roll call and the following Board Members were present: Village President Suzanne Fahnestock, Trustee Tonia Groezinger, Trustee Cliff Speare, Trustee Chris Simon, Trustee Hillary Joy, Trustee JT Peloso, and Trustee Jen Ward.

Also present: Village Engineer Jeremy Lin, Village Administrator Dawn Wucki-Rossbach, Police Chief David Krull, and Acting Village Clerk Liz Peerboom.

3. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

None

4. SWEARING IN HILLARY JOY AS VILLAGE BOARD TRUSTEE

Village President Suzanne Fahnestock administered the oath of office to Hillary Joy.

5. ADJOURNMENT

Trustee Speare made a motion to adjourn the meeting, seconded by Trustee Groezinger. Motion carried by voice vote.

Meeting adjourned at 7:02 p.m.

Respectfully submitted,

Elizabeth Peerboom, Acting Village Clerk



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Website: <http://www.villageofmaplepark.org>

**BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MINUTES
TUESDAY, JUNE 21, 2022
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK**

IMMEDIATELY FOLLOWING THE SPECIAL MEETING

1. CALL TO ORDER

Village President Suzanne Fahnestock called the meeting to order at 7:03 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Acting Village Clerk called the roll call and the following Board Members were present: Village President Suzanne Fahnestock, Trustee Tonia Groezinger, Trustee Cliff Speare, Trustee Chris Simon, Trustee Hillary Joy, Trustee JT Peloso, and Trustee Jen Ward.

Also present: Village Engineer Jeremy Lin, Village Administrator Dawn Wucki-Rossbach, Police Chief David Krull, and Acting Village Clerk Liz Peerboom.

- 4. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an e-mail to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

None.

5. OTHER BUSINESS

A. Lions Club Proposal – Donation and Installation of Parking Spaces at Washington Park

Village Administrator Dawn Wucki-Rossbach advised that the Lions Club would like to donate parking spaces at Washington Park. She said that Village Staff will work with the Village Engineer to facilitate this process. Ms. Wucki-Rossbach also advised that the Lions Club is asking for the building permit and inspection fees to be waived for this project.

The Board discussed the American with Disabilities Act requirements. Because the project cost is lower than the ADA requirements, there will be no burden upon the Village of Maple Park, but there will be enough handicapped parking required by law.

The Board also discussed the budget process for this project.

Trustee Peloso suggested widening the road and putting in diagonal parking spaces on the street. Village Administrator Wucki-Rossbach advised that it is possible to start the process to do the widening of the road. The Board discussed how this could be achieved. Village Engineer Jeremy Lin said that he could come up with a concept plan for this project.

Consensus was to allow the Lions Club to donate the costs to install parking spaces at Washington Park.

B. Discussion on The Maples Development and the New Water Tower

Village Administrator Wucki-Rossbach distributed documents related to the water main for the Maples Development and the new water tower. Ms. Wucki-Rossbach said that she will pass along the concept plan once she receives that from Dr. Glasgow's new engineer. At this time, she does not have a timeframe as to when she will receive that. Mr. Lin advised that the plan calls for an eight-inch (8") water main and that a twelve-inch (12") water main will be required for the water tank. The Village would be responsible for the upgrade in the size of the water main. He would like all of the documents to be refreshed based on the amount of time that has passed from the prior submission and because there is a new engineer working on the development.

Mr. Lin also spoke about the site plan for the new elevated water tank and the requirements to use the site that was chosen. He said that he is tasked with giving Dr. Glasgow his recommendations for the project and the cost split between the Village of Maple Park and the developer. President Fahnestock asked if this discussion can take place during discussions for the concept plan. Ms. Wucki-Rossbach advised that it could take place during the concept plan discussions or the preliminary plan discussions.

President Fahnestock asked Mr. Lin if he is allowed to be on The Maples property to do the preliminary work that he needs to do. Mr. Lin said that, yes, he can start on the preliminary work. Trustee Joy asked if the green on the document is new water main. Mr. Lin said that the green is new and represents twelve-inch (12") watermain, adding that the water main will also need to go under Route 38 into the subdivision.

Trustee Groezinger asked if there are other spots that the water tower could be located. She said that she does not like this location. Mr. Lin advised that there were many discussions about the location of the new water tower and the ideal location is property that is within the TIF District and where the Village can work to control the location, adding that this location makes the most sense. Mr. Lin advised that other locations add to the cost of the project.

The Board then discussed other locations for the elevated water storage tank. Consensus was to discuss a Plan B for the location of the water tower. The Board agreed that the developer has not given the Village a concept plan and they are concerned that the development may not go forward.

MINUTES

Committee of the Whole Meeting

June 21, 2022

Page 3 of 4

Consensus was that Plan B would be to reach out to the owner of the property south of the Maples for the location of the water tower. Trustee Joy said that she thinks that the Board was turned off by the developer.

Village Engineer Lin pointed out that the concept and preliminary plan should start in the Planning and Zoning Commission. President Fahnestock said that, to her, the new water tower is the most important thing in this discussion; and she does not want to lose focus with discussions about the development. Trustee Joy said that she doesn't want to sell our soul to get the water tower. President Fahnestock said that it is important to ask the questions they are asking, but she does not want to lose the momentum going forward for the water tower project.

The Board directed Village Administrator to reach out to the other owner to discuss Plan B.

6. INFRASTRUCTURE ITEMS

None.

7. PERSONNEL ITEMS

None.

8. FINANCE ITEMS

None.

9. VILLAGE ADMINISTRATOR REPORT

Village Administrator Wucki-Rossbach advised that Acting Clerk Peerboom added a Special Events tab to the left side of the website, with information and forms. She added that staff is coming into the home stretch of the FY23 project list; once that is complete, it will also go on to the website.

Ms. Wucki-Rossbach advised that staff has completed two out of three of the Clerk position candidates.

Trustee Simon asked about the sidewalk. Ms. Wucki-Rossbach advised that the topography is due next week and the project is moving forward. Mr. Lin said that, although there are a few things that need to be done, they are working as fast as they can because he knows that it is a Board priority.

10. VILLAGE PRESIDENT REPORT

President Fahnestock had no report.

MINUTES

Committee of the Whole Meeting

June 21, 2022

Page 4 of 4

Trustee Peloso said he would like to have two Board meetings a month and not a Committee of the Whole meeting. The Board also discussed having a Committee of the Whole meeting before the Board meeting, twice a month.

11. ADJOURNMENT

Trustee Simon made a motion to adjourn the meeting, seconded by Trustee Groezinger. Motion carried by voice vote.

Meeting adjourned at 8:00 p.m.

Respectfully submitted,

Elizabeth Peerboom, Acting Village Clerk



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309
Fax: 815-827-4040
Website: <http://www.villageofmaplepark.org>

Approved by the Planning & Zoning
Commission on June 16, 2022.

PUBLIC HEARING MINUTES
WEDNESDAY, FEBRUARY 16, 2022
7:00 P.M.
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

Commissioner Mathews made a motion to open the public hearing, seconded by Commissioner Kubis. Motion carried by roll call vote. Aye: Sutherland, Joy, Kubis, Mathews.

The public hearing was opened at 7:00 p.m.

2. ROLL CALL/QUORUM ESTABLISHED

Acting Village Clerk Liz Peerboom called the roll call and the following Commissioners were present: Chairperson Kimberly Sutherland, Commissioner Russell Kubis, Commissioner Hillary Joy and Commissioner Cathy Mathews. Absent: Commissioner Foster.

Also present: Village Administrator Dawn Wucki-Rossbach and Acting Village Clerk Liz Peerboom.

3. PZC #22-01 TA

Text Amendments to Title 11, Zoning Regulations, revising Sections 11-7-1, 11-7-2, and 11-8-2 by adding cell towers and radio, radar, telephone and televisions stations and towers as authorized special uses in the B-1, B-2 and I-1 zoning Districts.

Chairperson Sutherland read the text amendment and said that this public hearing was published in the Daily Chronicle on February 1, 2022.

- 4. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

There was no public in attendance, no comments received.

5. ADJOURNMENT

Commissioner Joy made a motion to adjourn the public hearing, seconded by Commissioner Kubis. Motion carried by voice vote.

MINUTES

Planning and Zoning Commission Meeting

February 16, 2022

Page 2 of 2

The public hearing was adjourned at 7:02 p.m.

Respectfully Submitted,

Liz Peerboom, Acting Village Clerk



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309
Fax: 815-827-4040
Website: <http://www.villageofmaplepark.org>

Approved by the Planning & Zoning
Commission on June 16, 2022.

PLANNING AND ZONING COMMISSION MEETING MINUTES IMMEDIATELY FOLLOWING THE PUBLIC HEARING WEDNESDAY, FEBRUARY 16, 2022

1. CALL TO ORDER

Chairperson Sutherland opened the meeting at 7:02 p.m.

2. ROLL CALL/QUORUM ESTABLISHED

Acting Village Clerk Liz Peerboom called the roll call and the following Commissioners were present: Sutherland, Joy, Kubis, Mathews.

Also present: Village Administrator Dawn Wucki-Rossbach and Acting Village Clerk Liz Peerboom.

3. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

None.

4. PZC #2022-01 TA

Text Amendments to Title 11, Zoning Regulations, revising Sections 11-7-1, 11-7-2, and 11-8-2 by adding cell towers and radio, radar, telephone and televisions stations and towers as authorized special uses in the B-1, B-2 and I-1 zoning Districts.

Village Administrator Dawn Wucki-Rossbach advised that the reason for this text amendment is that Kane County needs to add a cell tower to the B-2 zoning classification. She added that this will need a special use permit and possible variances. She added that this will plug holes in the Kane County system.

Commissioner Kubis made a motion to approve the Finding of Fact for Amending Title 11, Zoning Regulations, seconded by Commissioner Joy. Motion carried by voice vote.

5. 2021 PLAN COMMISSION AND PLANNING AND ZONING COMMISSION ANNUAL REPORT

Village Administrator Dawn Wucki-Rossbach distributed the 2021 Planning Commission, and Planning and Zoning Commission Annual Report. She also advised that there was a typo that she would be correcting.

Commissioner Joy made a motion to approve the 2021 Planning Commission and Planning and Zoning Commission Annual Report, seconded by Commissioner Mathews. Motion carried by voice vote.

Village Administrator Wucki-Rossbach advised that she anticipates receiving a concept plan from Dr. Glasgow for the Maples Subdivision. She will present that in March. She added that the commercial is the only portion that will be considered because there are now two separate owners. She also discussed the role of the Planning and Zoning Commission in this plan.

6. ADJOURNMENT

Commissioner Joy made a motion to adjourn the public hearing, seconded by Commissioner Kubis. Motion carried by roll call vote.

Respectfully Submitted,

Liz Peerboom, Acting Village Clerk

VILLAGE OF MAPLE PARK, ILLINOIS
Schedule of Cash and Investments
May 31, 2022

Fund	Interest Rate Approx	CDs	IPTIP Accounts	First Midwest	Charles Schwab	Old Second Checking	Total Cash & Investments
Operating Funds							
General Fund							
Old Second - Checking Acct	0.00%	-	-	-	-	61,170.41	61,170.41
Illinois Public Treasurer's Pool	0.80%	-	637,580.40	-	-	-	637,580.40
Total General Fund		-	637,580.40	-	-	61,170.41	698,750.81
Utility Tax Fund							
Old Second - Checking Acct	0.00%	-	-	-	-	10,794.21	10,794.21
First Midwest Bank	0.04%	-	-	335,653.50	-	-	335,653.50
Illinois Public Treasurer's Pool	0.80%	-	144,151.47	-	-	-	144,151.47
First Midwest Bank - CD (for vehicle loan)	0.50%	37,000.00	-	-	-	-	37,000.00
Total Utility Tax Fund		37,000.00	144,151.47	335,653.50	-	10,794.21	527,599.18
TIF District Fund							
Old Second - Checking Account	0.00%	-	-	-	-	-	-
Old Second - TIF Checking Acct	0.00%	-	-	-	-	385,990.15	385,990.15
Charles Schwab - Wealth Mgmt Acct	2.12%	-	-	-	2,500,000.00	-	2,500,000.00
Total Road & Bridge Fund		-	-	-	2,500,000.00	385,990.15	2,885,990.15
Road & Bridge Fund							
Old Second - Checking Account	0.00%	-	-	-	-	53,228.89	53,228.89
Illinois Public Treasurer's Pool	0.80%	-	108,421.24	-	-	-	108,421.24
Total Road & Bridge Fund		-	108,421.24	-	-	53,228.89	161,650.13
Motor Fuel Tax Fund							
Old Second - Checking Account	0.00%	-	-	-	-	-	-
Illinois Public Treasurer's Pool	0.80%	-	226,835.64	-	-	-	226,835.64
Total Motor Fuel Tax Fund		-	226,835.64	-	-	-	226,835.64
Water & Sewer Funds							
Operating Accounts							
Old Second - Checking Account	0.00%	-	-	-	-	(13,305.98)	(13,305.98)
Illinois Public Treasurer's Pool	0.80%	-	545,789.70	-	-	-	545,789.70
Total Operating Accounts		-	545,789.70	-	-	(13,305.98)	532,483.72
Water Improvement Account							
Old Second - Checking Account	0.00%	-	-	-	-	4,473.35	4,473.35
Illinois Public Treasurer's Pool	0.80%	-	283,675.61	-	-	-	283,675.61
Total Water Improvement Accounts		-	283,675.61	-	-	4,473.35	288,148.96
Sewer Improvement Account							
Old Second - Checking Account	0.00%	-	-	-	-	13,323.66	13,323.66
Illinois Public Treasurer's Pool	0.80%	-	551,399.65	-	-	-	551,399.65
Total Sewer Improvement Accounts		-	551,399.65	-	-	13,323.66	564,723.31
Total Water & Sewer Funds		-	1,380,864.96	-	-	4,491.03	1,385,355.99
Total Village Operating Funds		37,000.00	2,497,853.71	335,653.50	2,500,000.00	515,674.69	5,886,181.90
Escrow Funds							
School Land Cash							
Old Second - Checking Account	0.00%	-	-	-	-	-	-
Developer Escrow Fund							
Old Second - Checking Account	0.00%	-	-	-	-	47,380.40	47,380.40
Total Village Escrow Funds		-	-	-	-	47,380.40	47,380.40
Total Village Cash & Investments		37,000.00	2,497,853.71	335,653.50	2,500,000.00	563,055.09	5,933,562.30

DATE: 06/28/22

Tuesday June 28, 2022

PAGE 1

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
=====				
01 AEP ENERGY			2506.80	
3010527038 0522	52-10-5730	WELL		1586.81
3010527049 0522	52-20-5730	WWTP		810.87
3010527050 0522	52-20-5730	LIFT STATION		109.12
01 ALL AROUND PUMPING SERVICE, IN			1800.00	
26725	52-20-5600	VACTOR SERVICE		1800.00
01 BANNER UP SIGNS			20.00	
77680	01-10-5200	NAME PLATES		20.00
01 BLACKBOARD CONNECT INC.			952.38	
1381014	01-10-5910	EMERGENCY NOTIFICATION SYSTEM		952.38
01 CASEY'S BUSINESS MASTERCARD			857.81	
06082022	01-30-5250	GASOLINE		857.81
01 CODE BLUE			300.00	
2935	01-10-5420	PLUMBING INSPECTIONS		200.00
2935	01-10-5420.02	PLUMBING INSPECTIONS		100.00
01 COMMONWEALTH EDISON			1090.57	
0147077192 0622	01-50-5730	STREET LIGHTING		255.88
4665155040 0622	01-50-5730	STREET LIGHTING		727.54
5778015012 0522	01-20-5730	MEMORIAL PARK POND		107.15
01 CONSERV FS, INC.			757.70	
121018296	01-20-5250	GASOLINE		272.77
121018296	52-10-5250	GASOLINE		272.77
121018296	01-50-5250	GASOLINE		106.08
121018296	52-20-5250	GASOLINE		106.08
01 CRESCENT ELECTRIC SUPPLY CO.			498.71	
S510418970.001	52-20-5600	WWTP REPAIR		261.74
S510418970.002	52-20-5600	WWTP FUSES		236.97
01 DAHME MECHANICAL INDUSTRIES, I			1710.00	
20220174	52-10-5600	BRINE PIPING REPAIRS		1710.00
01 DE LAGE LANDEN PUBLIC FINANCE			487.08	
76564634	01-10-5160	COPIER		199.82
76564634	01-10-5200	COPIER		287.26
01 DIXON BUILDERS, INC.			3776.00	
1340	01-40-5600	CIVIC CENTER REPAIRS		3776.00
01 FOSTER, BUICK, CONKLIN, LUNDGR			2012.50	
44453	01-10-5330	GENERAL COUNSEL		1837.50
44453	01-10-5330	ORDINANCES&RESOLUTIONS		175.00
01 SHAWN GRAY			1800.00	
06102022	01-50-5621	TREE REMOVAL KANE STREET		1800.00
01 GMJB INC.			10425.00	
12002	52-10-5600	WEST END OF MAPLE HYDRANT		5625.00
12019	52-10-5600	WATER REPAIR ELM STREET		1870.00
12030	52-10-5600	EAST END OF MAPLE HYDRANT		2930.00
01 FRONTIER			194.34	
8158273710 0622	52-10-5700	WELL HOUSE		68.14
8158275039 0622	52-20-5700	WWTP		58.06

DATE: 06/28/22

Tuesday June 28, 2022

PAGE 2

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
8158275069 0622	52-20-5700	LIFT STATION		68.14
01 HELENA AGRI-ENTERPRISES, LLC			661.15	
226379402	01-20-5600	CHEMICALS		450.00
226379403	01-20-5600	CHEMICALS		211.15
01 IMPACT NETWORKING, LLC			475.00	
2592504	01-10-5200	COPY PAPER		475.00
01 JANCO SUPPLY INC.			112.77	
287650	01-40-5100	SUPPLIES		112.77
01 JOSH JORDAN			25.00	
06302022	01-10-5700	CELL PHONE STIPEND		25.00
01 KANE COUNTY RECORDER			52.00	
MP052322	52-10-5900	RECORD LIEN		26.00
MP052322	52-20-5900	RECORD LIEN		26.00
01 LINTECH ENGINEERING, INC.			510.00	
4568	01-10-5320	ENGINEERING SERVICES		510.00
01 LOWE'S			66.16	
06172022	01-40-5100	GENERAL SUPPLIES		66.16
01 MCCLOUD AQUATICS			1000.00	
34010-EMERG	01-20-5600	EMERGENT PLANTS		1000.00
01 MEDIACOM			219.90	
06212022	01-10-5700	INTERNET SERVICE		219.90
01 METRO WEST COUNCIL OF GOVERNME			80.00	
4740	01-10-5920	05/26/22 BOARD MEETING		80.00
01 LINTECH ENGINEERING, INC.			2500.00	
4567	52-10-5390	OPERATION SERVICES		1250.00
4567	52-20-5390	OTHER PROFESSIONAL SERVICES		1250.00
01 NATIONAL MS SOCIETY			100.00	
06252022	01-00-2103	DEPOSIT REFUND		100.00
01 NICOR			226.34	
331314100040622	01-50-5730	GARAGE GAS		61.99
399087100050622	01-40-5730	CIVIC CENTER GAS		164.35
01 P. F. PETTIBONE & CO.			81.75	
182316	01-10-5900	PHOTO ID CARDS		81.75
01 PHYSICIANS IMMEDIATE CARE - CH			452.00	
4659247	01-30-5900	PRE EMPLOYMENT SCREENING		226.00
4669888	01-30-5900	PRE EMPLOYMENT SCREENING		226.00
01 QUILL CORPORATION			182.04	
25786545	01-10-5200	OFFICE SUPPLIES		119.36
25871576	01-10-5200	OFFICE SUPPLIES		62.68
01 STERLING CODIFIERS / AMERICAN			87.00	
17376	01-10-5390	SUPPLEMENT 2022 S-6		87.00
01 T-MOBILE			264.34	
981424151 0622	01-10-5700	CELL PHONES		119.60
981424151 0622	01-30-5700	AIR CARDS		92.40
981719329 0622	01-30-5700	CELL PHONES		52.34
01 TRACTOR DAN'S SERVICES LLC			80.00	
1675	01-10-5900	MOWING		40.00

SYS DATE:06/28/22

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 817

SYS TIME:13:05
[NW1]

DATE: 06/28/22

Tuesday June 28, 2022

PAGE 3

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
1683	01-10-5900	MOWING		40.00
01 USIC LOCATING SERVICES, LLC			1102.77	
513233	01-50-5390	UTILITY MARKING		551.39
513233	52-10-5390	UTILITY MARKING		275.69
513233	52-20-5390	UTILITY MARKING		275.69
** TOTAL CHECKS TO BE ISSUED			37467.11	

SYS DATE:06/28/22

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 817

SYS TIME:13:05
[NW1]

DATE: 06/28/22

Tuesday June 28, 2022

PAGE 4

FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01	GENERAL FUND		16850.03	
52	WATER & SEWER FUND		20617.08	
***	GRAND TOTAL ***		37467.11	
	TOTAL FOR REGULAR CHECKS:		33,622.10	
	TOTAL FOR DIRECT PAY VENDORS:		3,845.01	

DATE: 06/28/22

Tuesday June 28, 2022

PAGE 5

=====

A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

PAYABLE TO REG#	INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
01	AMERICAN BANK & TRUST	06/06/22	23062	1712.74	
102	05292022J	01-40-5600	MAINTENANCE & REPAIR	24.63	
102	05292022J	01-50-5600	MAINTENANCE & REPAIR	24.63	
102	05292022M	01-10-5120	POSTAGE	9.25	
102	05292022M	01-10-5200	OFFICE SUPPLIES	366.63	
102	05292022M	01-10-5390	OTHER PROFESSIONAL SERVICES	55.42	
102	05292022M	01-10-5700	TELEPHONE	218.02	
102	05292022M	01-10-5900	OTHER EXPENSES	360.00	
102	05292022M	01-30-5700	TELEPHONE	212.24	
102	05292022M	01-40-5600	MAINTENANCE & REPAIR	134.43	
102	05292022M	13-00-8418	TIF IMPROVEMENTS	58.75	
102	05292022M	56-00-5600	MAINTENANCE & REPAIR	58.74	
102	05292022N	01-30-5900	OTHER EXPENSE	190.00	

** TOTAL MANUAL CHECKS REGISTERED 1712.74

=====

REPORT SUMMARY

CASH FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	37467.11	1712.74	39179.85
TOTAL CASH	37467.11	1712.74	39179.85

DISTR FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	16850.03	1595.25	18445.28
13	.00	58.75	58.75
52	20617.08	.00	20617.08
56	.00	58.74	58.74
TOTAL DISTR	37467.11	1712.74	39179.85



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.org>

FINANCE REPORT TUESDAY, JULY 5, 2022

- Budget Report –The auditors will begin their field work later this week (planned for July 6th through July 8th). With that, the financials have been completed for them. While there may be some changes from the auditors, I have included in the packet the statements with all of the current information. Also included is a budget report through the end of June.

As you have concerns, please feel free to reach out and the information will be provided for further understanding.

- Escrow Accounts – There was no activity for the month of June.
- Cash Accounts – With your Board packet this month, there is an estimated cash balances report. The Village's current position is good and will be closely monitored.
- Warrant List
 - A/P Check run of \$37,467.11, manual checks of \$1,712.74 for a total of \$39,179.85.
 - GMJB Inc. – This is G Snow - \$10,425.00 – There are three invoices paid on this check, 2 fire hydrants were installed (West and East end of Maple) and there was a water repair on Elm Street.
- Please let me know if you have any questions or concerns.

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2021 - April 30, 2022

	FY 2021 Actuals	FY 2022 Budget	Budget May 21 - Apr 22	Actual Totals for May 21 - Apr 22	Variance to Budget
01 - GENERAL FUND					
TOTAL GENERAL FUND REVENUE	828,761	663,477	663,477	924,222	(260,745)
TOTAL ADMINISTRATION & FINANCE	272,455	279,748	279,748	300,608	(20,860)
TOTAL PARKS & GROUNDS	61,043	58,886	58,886	54,857	4,029
TOTAL POLICE DEPARTMENT	273,510	300,487	300,487	235,025	65,462
TOTAL CIVIC CENTER	47,911	28,000	28,000	32,276	(4,276)
TOTAL STREET DEPARTMENT	99,163	119,861	119,861	93,553	26,308
TOTAL EMERGENCY MANAGEMENT DEPARTMENT	1,342	7,340	7,340	1,345	5,995
TOTAL GENERAL FUND EXPENDITURES	755,424	794,322	794,322	717,664	76,658
GENERAL FUND NET INCOME/LOSS	73,337	(130,845)	(130,845)	206,558	(337,403)
12 - UTILITY TAX FUND					
TOTAL REVENUE	67,601	65,000	65,000	81,724	(16,724)
TOTAL EXPENDITURES	90,523	71,823	71,823	74,181	(2,358)
UTILITY TAX FUND NET INCOME/LOSS	(22,922)	(6,823)	(6,823)	7,543	(14,366)
13 - TIF DISTRICT FUND					
TOTAL REVENUE	223,935	223,000	223,000	2,538,969	(2,315,969)
TOTAL EXPENDITURES	8,678	304,166	304,166	51,191	252,976
ROAD & BRIDGE FUND NET INCOME/LOSS	215,257	(81,166)	(81,166)	2,487,778	(2,568,944)
15 - ROAD & BRIDGE FUND					
TOTAL REVENUE	67,087	56,000	56,000	57,388	(1,388)
TOTAL EXPENDITURES	40,441	41,100	41,100	1,180	39,920
ROAD & BRIDGE FUND NET INCOME/LOSS	26,646	14,900	14,900	56,208	(41,308)
19 - MOTOR FUEL TAX FUND					
TOTAL REVENUE	90,406	80,727	80,727	81,201	(474)
TOTAL EXPENDITURES	140,000	-	-	-	-
MOTOR FUEL TAX FUND NET INCOME/LOSS	(49,594)	80,727	80,727	81,201	(474)
28 - DEVELOPER ESCROW FUND					
TOTAL REVENUE	32,914	10,000	10,000	22,478	(12,478)
TOTAL EXPENDITURES	32,914	10,000	10,000	22,478	(12,478)
DEVELOPER ESCROW FUND NET INCOME/LOSS	-	-	-	-	-
52 - WATER & SEWER FUND					
TOTAL REVENUE	486,542	494,801	494,801	491,296	3,505
TOTAL WATER EXPENDITURES	277,002	277,157	277,157	284,706	(7,550)
TOTAL SEWER EXPENDITURES	172,272	172,662	172,662	127,798	44,864
TOTAL WATER & SEWER FUND EXPENDITURES	449,274	449,819	449,819	412,504	37,314
WATER & SEWER FUND NET INCOME/LOSS	37,269	44,982	44,982	78,791	(33,809)
54 - WATER IMPROVEMENT ACCOUNT					
TOTAL REVENUE	126,482	45,496	45,496	45,742	(246)
TOTAL EXPENDITURES	84,959	82,500	82,500	96,932	(14,432)
WATER IMPROVEMENT NET INCOME/LOSS	41,523	(37,004)	(37,004)	(51,190)	14,186
56 - SEWER IMPROVEMENT ACCOUNT					
TOTAL REVENUE	81,889	38,871	38,871	37,238	1,632
TOTAL EXPENDITURES	-	72,429	72,429	27,219	45,210
SEWER IMPROVEMENT NET INCOME/LOSS	81,889	(33,558)	(33,558)	10,020	(43,578)
70 - SCHOOL LAND CASH					
TOTAL REVENUE	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
SEWER IMPROVEMENT NET INCOME/LOSS	-	-	-	-	-
GRAND TOTAL REVENUE	2,005,618	1,677,371	1,677,371	4,280,257	(2,602,886)
GRAND TOTAL EXPENSES	1,602,213	1,826,159	1,826,159	1,403,348	422,810
GRAND TOTAL NET INCOME / LOSS	403,405	(148,788)	(148,788)	2,876,909	(3,025,697)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2021 - April 30, 2022

		FY 2021 Actuals	FY 2022 Budget	Budget May 21 - Apr 22	Actual Totals for May 21 - Apr 22	Variance to Budget
01 - GENERAL FUND						
REVENUES						
01-00-4110	REAL ESTATE TAX - DEKALB CO.	121,759	125,448	125,448	124,428	1,020
01-00-4120	REAL ESTATE TAX - KANE CO.	103,260	106,864	106,864	106,491	373
01-00-4220	STATE OF IL - INCOME TAX	150,175	130,751	130,751	196,114	(65,363)
01-00-4240	STATE OF IL-MUNICIPAL SALES TAX	149,882	120,000	120,000	260,758	(140,758)
01-00-4250	STATE OF IL-REPLACEMENT TAX	3,425	3,000	3,000	7,962	(4,962)
01-00-4270	STATE OF IL-USE TAX	58,933	58,295	58,295	53,820	4,475
01-00-4280	STATE OF IL-VIDEO GAMING TAX	20,490	12,000	12,000	42,717	(30,717)
01-00-4281	STATE OF IL-CANNABIS TAX	1,071	1,218	1,218	2,139	(921)
01-00-4310	GAME LICENSE	275	250	250	275	(25)
01-00-4325	GOLF CART LICENSE	390	400	400	675	(275)
01-00-4330	CIGARETTE LICENSE	20	20	20	20	-
01-00-4340	FRANCHISE FEE LICENSE	4,673	4,500	4,500	4,578	(78)
01-00-4341	RAFFLE LICENSE FEE	30	40	40	50	(10)
01-00-4350	LIQUOR LICENSE	7,875	10,500	10,500	10,500	-
01-00-4407	TEMPORARY OCCUPANCY PERMIT	2,200	-	-	1,800	(1,800)
01-00-4410	BUILDING PERMITS	10,825	8,000	8,000	12,124	(4,124)
01-00-4410.01	BUILDING PERMITS - SETTLEMENT	9,107	2,351	2,351	2,181	170
01-00-4410.02	BUILDING PERMITS - SQUIRE'S CROSSING	6,860	6,805	6,805	7,309	(504)
01-00-4410.03	BUILDING PERMITS - HERITAGE HILLS	15,883	2,266	2,266	2,890	(624)
01-00-4420	SOLICITOR PERMITS	-	-	-	100	(100)
01-00-4535.01	THE SETTLEMENT - ENGINEERING	1,360	340	340	340	-
01-00-4535.02	SQUIRE'S CROSSING - ENGINEERING	1,190	1,020	1,020	1,190	(170)
01-00-4535.03	HERITAGE HILLS - ENGINEERING	2,380	340	340	510	(170)
01-00-4550	PARK RENT	-	-	-	1,000	(1,000)
01-00-4550.04	RENT - GYM USE	-	-	-	4,740	(4,740)
01-00-4550.07	RENT - M.P. LIBRARY	4,800	4,800	4,800	4,800	-
01-00-4550.17	RENT - KITCHEN	-	-	-	150	(150)
01-00-4550.17	RENT - EXERCISE ROOM	-	-	-	100	(100)
01-00-4560	FUTURE LINK RENT	4,620	4,830	4,830	4,830	-
01-00-4575	WATER & SEWER ADMIN CHARGE	32,500	32,500	32,500	32,500	-
01-00-4610	DEKALB COUNTY FINES	1,703	1,000	1,000	731	269
01-00-4620	KANE COUNTY FINES	863	1,000	1,000	560	440
01-00-4625	ORDINANCE VIOLATION FINES	9,190	2,000	2,000	4,950	(2,950)
01-00-4654.01	POLICE DEVELOP CONTRIB - SETTLEMENT	1,056	1,056	1,056	1,056	-
01-00-4654.02	POLICE DEVELOP CONTRIB - SQUIRE'S CROSSING	3,167	3,167	3,167	3,167	-
01-00-4654.03	POLICE DEVELOP CONTRIB - HERITAGE HILLS	7,389	1,056	1,056	1,056	-
01-00-4656.01	FACILITY DEVELOP CONTRIB - SETTLEMENT	1,603	1,603	1,603	1,603	-
01-00-4656.02	FACILITY DEVELOP CONTRIB - SQUIRE'S CROSSING	4,809	4,809	4,809	4,809	-
01-00-4656.03	FACILITY DEVELOP CONTRIB - HERITAGE HILLS	11,221	1,603	1,603	1,603	-
01-00-4800	INTEREST INCOME	678	1,000	1,000	557	443
01-00-4900	OTHER INCOME	2,203	500	500	7,789	(7,289)
01-00-4910	REIMBURSEMENT INCOME	3,967	8,146	8,146	9,250	(1,104)
01-00-4910.10	DEKALB COUNTY CURE PROGRAM	26,319	-	-	-	-
01-00-4910.20	KANE COUNTY CARES PROGRAM	40,611	-	-	-	-
01-00-4910.30	AMERICAN RESCUE PLAN FUNDS	-	-	-	-	-
01-00-4940.02	PARK CONTRIBUTION - SQUIRE'S CROSSING	-	-	-	-	-
01-00-4940.03	PARK CONTRIBUTION - HERITAGE HILLS	-	-	-	-	-
** TOTAL GENERAL FUND REVENUE		828,761	663,477	663,477	924,222	(260,745)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2021 - April 30, 2022

		FY 2021 Actuals	FY 2022 Budget	Budget May 21 - Apr 22	Actual Totals for May 21 - Apr 22	Variance to Budget
10 - ADMINISTRATION & FINANCE EXPENDITURES						
01-10-5010	WAGES – FINANCE	81,634	98,945	98,945	80,209	18,736
01-10-5010.01	WAGES – REIMBURSED (POLICE)	-	-	-	484	(484)
01-10-5010.02	WAGES – FUN FEST (POLICE)	-	3,000	3,000	3,000	-
01-10-5010.03	WAGES – FUN FEST (PUBLIC WORKS)	-	1,000	1,000	1,000	-
01-10-5011	SALARIES – VILLAGE BOARD	12,000	5,000	5,000	4,792	208
01-10-5012	STATE UNEMPLOYMENT TAX	1,130	1,000	1,000	1,170	(170)
01-10-5020	SOCIAL SECURITY EXPENSE	7,412	8,353	8,353	6,900	1,453
01-10-5020.01	SOCIAL SECURITY EXPENSE - REIMBURSED	-	-	-	37	(37)
01-10-5030	PENSION EXPENSE	1,897	2,314	2,314	2,376	(62)
01-10-5040	EMPLOYEE MEDICAL INSURANCE	3,865	5,250	5,250	5,250	0
01-10-5120	POSTAGE	1,035	1,500	1,500	1,057	443
01-10-5155	GOLF CART LICENSE EXPENSE	95	100	100	100	0
01-10-5160	COPIER & POSTAGE MACHINE LEASE	2,733	2,733	2,733	2,649	84
01-10-5200	OFFICE SUPPLIES	7,732	7,000	7,000	8,812	(1,812)
01-10-5320	ENGINEERING SERVICES	7,565	7,500	7,500	6,375	1,125
01-10-5330	LEGAL SERVICES	21,350	20,000	20,000	43,728	(23,728)
01-10-5350	AUDIT EXPENSE	13,210	13,560	13,560	13,560	-
01-10-5390	OTHER PROFESSIONAL SERVICES	36,494	22,467	22,467	26,414	(3,947)
01-10-5420	PERMIT EXPENSE	650	400	400	950	(550)
01-10-5420.01	PERMIT EXPENSE - SETTLEMENT	700	800	800	500	300
01-10-5420.02	PERMIT EXPENSE - SQUIRE'S CROSSING	1,350	800	800	700	100
01-10-5420.03	PERMIT EXPENSE - HERITAGE HILLS	1,000	800	800	850	(50)
01-10-5500	INSURANCE EXPENSE	45,037	46,000	46,000	44,977	1,023
01-10-5550	SOFTWARE EXPENSE	215	250	250	699	(449)
01-10-5570	DUES AND MEMBERSHIPS	5,297	6,000	6,000	6,821	(821)
01-10-5700	TELEPHONE	5,908	6,500	6,500	5,732	768
01-10-5900	OTHER EXPENSES	6,822	6,000	6,000	11,768	(5,768)
01-10-5900.01	FUN FEST EXPENSES	-	1,000	1,000	497	503
01-10-5910	EMERGENCY NOTIFICATION SYSTEM	884	900	900	927	(27)
01-10-5920	CONFERENCES	110	1,200	1,200	1,518	(318)
01-10-5999	TRANSFER TO OTHER FUNDS	6,331	5,000	5,000	5,000	-
01-10-8210	COMPUTERS	-	4,375	4,375	11,758	(7,383)
** TOTAL ADMINISTRATION & FINANCE		272,455	279,748	279,748	300,608	(20,860)
20 - PARKS & GROUNDS EXPENDITURES						
01-20-5010	WAGES	36,089	37,449	37,449	35,463	1,985
01-20-5020	SOCIAL SECURITY EXPENSE	3,043	3,175	3,175	2,987	189
01-20-5030	PENSION EXPENSE	1,581	1,452	1,452	1,505	(52)
01-20-5040	EMPLOYEE MEDICAL INSURANCE	3,843	4,060	4,060	4,060	0
01-20-5250	GASOLINE & FUEL	536	1,000	1,000	854	146
01-20-5390	OTHER PROFESSIONAL SERVICES	275	-	-	284	(284)
01-20-5560	TRAINING	-	-	-	69	(69)
01-20-5600	MAINTENANCE & REPAIR	4,053	10,500	10,500	7,945	2,555
01-20-5730	UTILITIES	723	1,000	1,000	826	174
01-20-5900	OTHER EXPENSE	-	250	250	865	(615)
01-20-8200	EQUIPMENT	10,900	-	-	-	-
** TOTAL PARKS & GROUNDS		61,043	58,886	58,886	54,857	4,029
30 - POLICE DEPARTMENT EXPENDITURES						
01-30-5010	WAGES – CHIEF	61,870	56,822	56,822	55,224	1,598
01-30-5015	WAGES – PATROL OFFICERS	82,579	102,696	102,696	72,522	30,174
01-30-5016	WAGES – TRAINING	2,236	9,758	9,758	619	9,140
01-30-5018	WAGES – SERGEANT	26,516	35,077	35,077	29,598	5,480
01-30-5020	SOCIAL SECURITY EXPENSE	13,711	16,169	16,169	12,861	3,307
01-30-5030	PENSION EXPENSE	2,585	2,553	2,553	2,522	31
01-30-5040	EMPLOYEE MEDICAL INSURANCE	6,625	7,000	7,000	7,027	(27)
01-30-5100	GENERAL SUPPLIES	4,024	4,500	4,500	1,408	3,092
01-30-5250	GASOLINE & FUEL	5,209	6,000	6,000	7,400	(1,400)
01-30-5300	UNIFORM EXPENSE	193	2,000	2,000	762	1,238
01-30-5330	LEGAL SERVICES	88	7,000	7,000	175	6,825
01-30-5390	OTHER PROFESSIONAL SERVICES	-	-	-	825	(825)
01-30-5550	SOFTWARE EXPENSE	2,570	2,670	2,670	2,695	(25)
01-30-5560	TRAINING	2,154	2,500	2,500	1,908	592
01-30-5570	DUES & MEMBERSHIPS	1,910	1,500	1,500	1,310	190
01-30-5600	MAINTENANCE & REPAIR	3,092	3,600	3,600	1,349	2,251
01-30-5700	TELEPHONE	3,963	4,500	4,500	3,915	585
01-30-5750	COMMUNICATIONS	13,915	18,682	18,682	15,214	3,468
01-30-5900	OTHER EXPENSE	(118)	1,500	1,500	2,617	(1,117)
01-30-8200	EQUIPMENT	40,388	1,500	1,500	1,915	(415)
01-30-8210	COMPUTERS	-	14,460	14,460	13,160	1,300
** TOTAL POLICE DEPARTMENT		273,510	300,487	300,487	235,025	65,462

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2021 - April 30, 2022

		FY 2021 Actuals	FY 2022 Budget	Budget May 21 - Apr 22	Actual Totals for May 21 - Apr 22	Variance to Budget
40 - CIVIC CENTER EXPENDITURES						
01-40-5100	GENERAL SUPPLIES	622	1,500	1,500	2,468	(968)
01-40-5560	TRAINING	-	1,000	1,000	57	944
01-40-5600	MAINTENANCE & REPAIR	38,752	15,000	15,000	19,302	(4,302)
01-40-5730	UTILITIES	6,875	10,000	10,000	9,973	27
01-40-5900	OTHER EXPENSE	312	500	500	477	23
01-40-8200	EQUIPMENT	1,350	-	-	-	-
** TOTAL CIVIC CENTER		47,911	28,000	28,000	32,276	(4,276)
50 - STREET DEPARTMENT EXPENDITURES						
01-50-5010	WAGES	36,195	37,449	37,449	35,463	1,985
01-50-5020	SOCIAL SECURITY EXPENSE	3,051	3,175	3,175	2,987	189
01-50-5030	PENSION EXPENSE	1,581	1,452	1,452	1,505	(52)
01-50-5040	EMPLOYEE MEDICAL INSURANCE	3,843	4,060	4,060	4,060	(0)
01-50-5175	ROAD SALT	7,090	7,500	7,500	6,363	1,137
01-50-5250	GASOLINE & FUEL	1,188	1,500	1,500	1,807	(307)
01-50-5320	ENGINEERING	213	-	-	-	-
01-50-5390	OTHER PROFESSIONAL SERVICES	5,444	5,900	5,900	2,818	3,082
01-50-5560	TRAINING	-	1,000	1,000	-	1,000
01-50-5600	MAINTENANCE & REPAIR	9,078	10,000	10,000	14,246	(4,246)
01-50-5620	STREET MAINTENANCE	12,470	20,000	20,000	1,216	18,784
01-50-5621	TREE MAINTENANCE	3,550	10,000	10,000	9,150	850
01-50-5622	STREET SIGN INSTALLATION	443	2,000	2,000	342	1,658
01-50-5730	UTILITIES	14,908	15,000	15,000	12,860	2,140
01-50-5900	OTHER EXPENSE	109	500	500	735	(235)
01-50-8210	COMPUTERS	-	325	325	-	325
** TOTAL STREET DEPARTMENT		99,163	119,861	119,861	93,553	26,308
60 - EMERGENCY MANAGEMENT DEPARTMENT EXPENDITURES						
01-60-5010	WAGES	1,205	1,200	1,200	1,205	(5)
01-60-5020	SOCIAL SECURITY EXPENSE	90	92	92	92	(0)
01-60-5030	PENSION EXPENSE	47	48	48	48	(0)
01-60-5100	SUPPLIES	-	1,000	1,000	-	1,000
01-60-5600	MAINTENANCE & REPAIR	-	5,000	5,000	-	5,000
** TOTAL EMERGENCY MANAGEMENT DEPARTMENT		1,342	7,340	7,340	1,345	5,995
TOTAL GENERAL FUND REVENUES		828,761	663,477	663,477	924,222	(260,745)
TOTAL GENERAL FUND EXPENDITURES		755,424	794,322	794,322	717,664	76,658
GENERAL FUND NET INCOME/LOSS		73,337	(130,845)	(130,845)	206,558	(337,403)

12 - UTILITY TAX FUND

REVENUES

12-00-4140.10	TELECOMMUNICATIONS TAX	13,089	14,000	14,000	9,794	4,206
12-00-4140.30	COM ED - UTILITY TAX	34,393	30,000	30,000	34,534	(4,534)
12-00-4140.40	NICOR GAS - UTILITY TAX	18,978	15,000	15,000	29,580	(14,580)
12-00-4746	POLICE GRANTS	(5,811)	-	-	2,358	(2,358)
12-00-4751	DEKALB COUNTY COMMUNITY GRANT	-	-	-	-	-
12-00-4800	INTEREST INCOME	623	1,000	1,000	458	542
12-00-4992	TRANSFER FROM GENERAL FUND	6,331	5,000	5,000	5,000	-
** TOTAL REVENUE		67,601	65,000	65,000	81,724	(16,724)

EXPENDITURES

12-00-5992	TRANSFER TO WATER & SEWER FUND	59,000	59,000	59,000	59,000	-
12-00-5993	TRANSFER TO WATER IMPROVEMENT	12,426	-	-	-	-
12-00-8413	POLICE GRANT PURCHASES	764	-	-	2,358	(2,358)
12-00-8420	POLICE VEHICLE LOAN - PRINCIPAL	5,433	-	-	-	-
12-00-8421	POLICE VEHICLE LOAN - INTEREST	78	-	-	-	-
12-00-8425	DEKALB COUNTY COMMUNITY GRANT EXPENSES	-	-	-	-	-
12-00-8426	POLICE VEHICLE LOAN - PRINCIPAL	12,274	12,589	12,589	12,588	1
12-00-8427	POLICE VEHICLE LOAN - INTEREST	549	234	234	234	(0)
** TOTAL EXPENDITURES		90,523	71,823	71,823	74,181	(2,358)
UTILITY TAX FUND NET INCOME/LOSS		(22,922)	(6,823)	(6,823)	7,543	(14,366)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2021 - April 30, 2022

		FY 2021 Actuals	FY 2022 Budget	Budget May 21 - Apr 22	Actual Totals for May 21 - Apr 22	Variance to Budget
13 - TIF DISTRICT FUND						
REVENUES						
13-00-4110	TIF TAX - DEKALB CO.	13,573	13,000	13,000	15,558	(2,558)
13-00-4120	TIF TAX - KANE CO.	210,362	210,000	210,000	273,411	(63,411)
13-00-4885	BOND PROCEEDS	-	-	-	2,250,000	(2,250,000)
	** TOTAL REVENUE	223,935	223,000	223,000	2,538,969	(2,315,969)
EXPENDITURES						
13-00-5320	ENGINEERING SERVICES	-	50,000	50,000	-	50,000
13-00-5350	AUDIT EXPENSE	260	270	270	270	-
13-00-5900	OTHER EXPENSE	-	-	-	15	(15)
13-00-8417	TIF LEGAL FEES	7,418	7,500	7,500	45,837	(38,337)
13-00-8418	TIF IMPROVEMENTS	-	86,646	86,646	5,069	81,578
13-00-8430	PROPERTY ASSEMBLY	1,000	159,750	159,750	-	159,750
	** TOTAL EXPENDITURES	8,678	304,166	304,166	51,191	252,976
	TIF DISTRICT FUND NET INCOME/LOSS	215,257	(81,166)	(81,166)	2,487,778	(2,568,944)
15 - ROAD & BRIDGE FUND						
REVENUES						
15-00-4100	VEHICLE LICENSE FEES	24,875	24,000	24,000	22,985	1,015
15-00-4110	REAL ESTATE TAX-DEKALB COUNTY	3,921	4,000	4,000	3,919	81
15-00-4120	REAL ESTATE TAX-KANE COUNTY	21,394	20,000	20,000	22,038	(2,038)
15-00-4260	VIRGIL TWSP. REPLACE. TAX	303	250	250	876	(626)
15-00-4652.01	ROADS DEVELOPMENT CONTRIB - SETTLEMENT	1,500	1,500	1,500	1,500	-
15-00-4652.02	ROADS DEVELOPMENT CONTRIB - SQUIRE'S CROSS	4,500	4,500	4,500	4,500	-
15-00-4652.03	ROADS DEVELOPMENT CONTRIB - HERITAGE HILLS	10,500	1,500	1,500	1,500	-
15-00-4800	INTEREST INCOME	94	250	250	71	179
	** TOTAL REVENUE	67,087	56,000	56,000	57,388	(1,388)
EXPENDITURES						
15-00-5100	GENERAL SUPPLIES	364	600	600	380	220
15-00-5320	ENGINEERING SERVICES	-	40,000	40,000	800	39,200
15-00-5620	STREET MAINTENANCE	40,078	-	-	-	-
15-00-5900	OTHER EXPENSES	-	500	500	-	500
	** TOTAL EXPENDITURES	40,441	41,100	41,100	1,180	39,920
	ROAD & BRIDGE FUND NET INCOME/LOSS	26,646	14,900	14,900	56,208	(41,308)
19 - MOTOR FUEL TAX FUND						
REVENUES						
19-00-4290	STATE OF IL-MOTOR FUEL TAX	90,070	80,327	80,327	81,001	(674)
19-00-4800	INTEREST INCOME	336	400	400	200	200
	** TOTAL REVENUE	90,406	80,727	80,727	81,201	(474)
EXPENDITURES						
19-00-5200	STREET IMPROVEMENTS	140,000	-	-	-	-
	** TOTAL EXPENDITURES	140,000	-	-	-	-
	MOTOR FUEL TAX FUND NET INCOME/LOSS	(49,594)	80,727	80,727	81,201	(474)
28 - DEVELOPER ESCROW FUND						
REVENUES						
28-00-4940	DEVELOPER RECEIPTS	32,914	10,000	10,000	22,478	(12,478)
	** TOTAL REVENUE	32,914	10,000	10,000	22,478	(12,478)
EXPENDITURES						
28-00-5320	DEVELOPER LEGAL EXPENDITURES	-	5,000	5,000	-	5,000
28-00-5330	DEVELOPER ENGINEERING & ADMIN	32,914	5,000	5,000	22,478	(17,478)
	** TOTAL EXPENDITURES	32,914	10,000	10,000	22,478	(12,478)
	DEVELOPER ESCROW FUND NET INCOME/LOSS	-	-	-	-	-

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2021 - April 30, 2022

		FY 2021 Actuals	FY 2022 Budget	Budget May 21 - Apr 22	Actual Totals for May 21 - Apr 22	Variance to Budget
52 - WATER & SEWER FUND						
REVENUES						
52-00-4170	WATER REVENUE	218,451	224,400	224,400	222,644	1,756
52-00-4171	ALLOCATION OF WATER REVENUE	(14,001)	(14,000)	(14,000)	(13,980)	(20)
52-00-4180	SEWER REVENUE	220,332	228,480	228,480	225,005	3,475
52-00-4181	ALLOCATION OF SEWER REVENUE	(13,925)	(14,000)	(14,000)	(13,942)	(58)
52-00-4190	PENALTIES	6,807	6,000	6,000	7,364	(1,364)
52-00-4200	TURN ON/OFF REVENUE	-	-	-	200	(200)
52-00-4200.01	THE SETTLEMENT - TURN ON/OFF REVENUE	400	100	100	100	-
52-00-4200.02	SQUIRE'S CROSSING - TURN ON/OFF REVENUE	300	300	300	300	-
52-00-4200.03	HERITAGE HILLS - TURN ON/OFF REVENUE	700	100	100	100	-
52-00-4300	METER FEES	-	-	-	1,032	(1,032)
52-00-4300.01	METER FEES - SETTLEMENT	1,376	344	344	344	-
52-00-4300.02	METER FEES - SQUIRE'S CROSSING	1,032	1,032	1,032	1,032	-
52-00-4300.03	METER FEES - HERITAGE HILLS	2,409	344	344	344	-
52-00-4460.01	SEWER INSPECT - SETTLEMENT	800	200	200	200	-
52-00-4460.02	SEWER INSPECT - SQUIRE'S CROSSING	600	600	600	600	-
52-00-4460.03	SEWER INSPECT - HERITAGE HILLS	1,400	200	200	200	-
52-00-4800	INTEREST INCOME	740	1,500	1,500	529	971
52-00-4900	OTHER REVENUE	120	200	200	221	(21)
52-00-4994	TRANSFER FROM UTILITY TAX	59,000	59,000	59,000	59,000	-
** TOTAL REVENUE		486,542	494,801	494,801	491,296	3,505
10 - WATER DIVISION EXPENDITURES						
52-10-5010	WAGES	39,295	43,887	43,887	45,302	(1,416)
52-10-5020	SOCIAL SECURITY EXPENSE	3,216	3,663	3,663	3,751	(89)
52-10-5030	PENSION EXPENSE	1,365	1,559	1,559	1,601	(42)
52-10-5040	EMPLOYEE MEDICAL INSURANCE	3,224	3,990	3,990	3,990	0
52-10-5100	GENERAL SUPPLIES	459	400	400	786	(386)
52-10-5105	METERS	4,080	5,000	5,000	5,842	(842)
52-10-5110	CHEMICALS	18,613	18,000	18,000	12,808	5,192
52-10-5120	POSTAGE	758	2,000	2,000	713	1,288
52-10-5250	GASOLINE & FUEL	1,097	1,500	1,500	1,530	(30)
52-10-5320	ENGINEERING	-	250	250	-	250
52-10-5330	LEGAL EXPENSE	-	250	250	-	250
52-10-5335	TEST EXPENSE	2,134	3,000	3,000	2,099	901
52-10-5375	ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	16,250	16,250	-
52-10-5390	OTHER PROFESSIONAL SERVICES	24,803	18,200	18,200	16,630	1,570
52-10-5550	SOFTWARE EXPENSE	975	1,000	1,000	975	25
52-10-5600	MAINTENANCE & REPAIR	42,763	42,050	42,050	55,618	(13,568)
52-10-5700	TELEPHONE	792	900	900	795	105
52-10-5730	UTILITIES	21,191	18,000	18,000	20,018	(2,018)
52-10-5740	JULIE LOCATES	195	250	250	198	52
52-10-5870	IEPA LOAN - PRINCIPAL	54,918	56,397	56,397	56,397	0
52-10-5880	IEPA LOAN - INTEREST	3,963	2,683	2,683	2,478	205
52-10-5886	IEPA LOAN - WATERMAIN	27,738	28,378	28,378	28,379	(1)
52-10-5888	IEPA LOAN - WATERMAIN	9,078	8,726	8,726	8,431	295
52-10-5900	OTHER EXPENSE	95	500	500	117	383
52-10-8210	COMPUTERS	-	325	325	-	325
** TOTAL WATER EXPENDITURES		277,002	277,157	277,157	284,706	(7,550)
20 - SEWER DIVISION EXPENDITURES						
52-20-5010	WAGES	34,814	40,062	40,062	41,305	(1,243)
52-20-5020	SOCIAL SECURITY EXPENSE	2,851	3,343	3,343	3,417	(74)
52-20-5030	PENSION EXPENSE	1,174	1,392	1,392	1,426	(34)
52-20-5040	EMPLOYEE MEDICAL INSURANCE	2,893	3,640	3,640	3,640	(0)
52-20-5100	GENERAL SUPPLIES	148	250	250	241	9
52-20-5110	CHEMICALS	-	250	250	-	250
52-20-5120	POSTAGE	698	1,000	1,000	713	288
52-20-5250	GASOLINE & FUEL	426	750	750	595	155
52-20-5320	ENGINEERING	-	250	250	-	250
52-20-5330	LEGAL EXPENSE	613	250	250	-	250
52-20-5335	TEST EXPENSE	-	1,600	1,600	163	1,437
52-20-5375	ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	16,250	16,250	-
52-20-5390	OTHER PROFESSIONAL SERVICES	24,803	18,200	18,200	16,367	1,833
52-20-5400	PERMIT EXPENSE	2,500	2,500	2,500	2,500	-
52-20-5550	SOFTWARE EXPENSE	975	1,000	1,000	975	25
52-20-5600	MAINTENANCE & REPAIR	66,947	65,350	65,350	24,832	40,518
52-20-5700	TELEPHONE	1,461	1,500	1,500	1,474	26
52-20-5730	UTILITIES	15,429	14,000	14,000	13,546	454
52-20-5740	JULIE LOCATES	195	250	250	198	52
52-20-5900	OTHER EXPENSE	95	500	500	157	343
52-20-8210	COMPUTERS	-	325	325	-	325
** TOTAL SEWER EXPENDITURES		172,272	172,662	172,662	127,798	44,864
TOTAL WATER & SEWER FUND EXPENDITURES		449,274	449,819	449,819	412,504	37,314
WATER & SEWER FUND NET INCOME/LOSS		37,269	44,982	44,982	78,791	(33,809)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2021 - April 30, 2022

		FY 2021 Actuals	FY 2022 Budget	Budget May 21 - Apr 22	Actual Totals for May 21 - Apr 22	Variance to Budget
54 - WATER IMPROVEMENT ACCOUNT						
REVENUES						
54-00-4171	ALLOCATION OF WATER REVENUE	14,001	14,000	14,000	13,980	20
54-00-4430.01	WATER CONNECTION - THE SETTLEMENT	10,000	2,500	2,500	2,500	-
54-00-4430.02	WATER CONNECTION - SQUIRE'S CROSSING	7,500	7,500	7,500	7,500	-
54-00-4430.03	WATER CONNECTION - HERITAGE HILLS	17,500	2,500	2,500	2,500	-
54-00-4650.01	IMPACT FEES - THE SETTLEMENT	14,744	3,824	3,824	3,824	-
54-00-4650.02	IMPACT FEES - SQUIRE'S CROSSING	10,123	10,348	10,348	10,273	75
54-00-4650.03	IMPACT FEES - HERITAGE HILLS	26,244	3,824	3,824	3,824	-
54-00-4800	INTEREST INCOME	460	1,000	1,000	280	720
54-00-4880	RIVERBOAT GRANT FUNDS	13,484	-	-	1,062	(1,062)
54-00-4994	TRANSFER FROM UTILITY TAX FUND	12,426	-	-	-	-
** TOTAL REVENUE		126,482	45,496	45,496	45,742	(246)
EXPENDITURES						
54-00-5320	ENGINEERING SERVICES	2,975	-	-	680	(680)
54-00-5330	LEGAL EXPENSE	131	-	-	-	-
54-00-5600	WATER IMPROVEMENT REPAIRS & MAINTENANCE	69,432	82,500	82,500	96,133	(13,633)
54-00-5900	OTHER EXPENSE	135	-	-	120	(120)
54-00-8205	WATERMAIN LOAN PAYMENT - PRINCIPAL	12,056	-	-	-	-
54-00-8207	WATERMAIN LOAN PAYMENT - INTEREST	231	-	-	-	-
** TOTAL EXPENDITURES		84,959	82,500	82,500	96,932	(14,432)
WATER IMPROVEMENT NET INCOME/LOSS		41,523	(37,004)	(37,004)	(51,190)	14,186
56 - SEWER IMPROVEMENT ACCOUNT						
REVENUES						
56-00-4181	ALLOCATION OF SEWER REVENUE	13,925	14,000	14,000	13,942	58
56-00-4420	SEWER TAP	750	-	-	-	-
56-00-4420.01	SEWER TAP - SETTLEMENT	3,000	750	750	750	-
56-00-4420.02	SEWER TAP - SQUIRE'S CROSSING	2,250	2,250	2,250	2,250	-
56-00-4420.03	SEWER TAP - HERITAGE HILLS	5,250	750	750	750	-
56-00-4650	IMPACT FEES	3,749	-	-	-	-
56-00-4650.01	IMPACT FEES - THE SETTLEMENT	14,744	3,824	3,824	3,824	-
56-00-4650.02	IMPACT FEES - SQUIRE'S CROSSING	11,248	11,472	11,472	11,398	75
56-00-4650.03	IMPACT FEES - HERITAGE HILLS	26,244	3,824	3,824	3,824	-
56-00-4800	INTEREST INCOME	730	2,000	2,000	501	1,499
** TOTAL REVENUE		81,889	38,871	38,871	37,238	1,632
EXPENDITURES						
56-00-5600	MAINTENANCE & REPAIR	-	72,429	72,429	27,219	45,210
** TOTAL EXPENDITURES		-	72,429	72,429	27,219	45,210
SEWER IMPROVEMENT NET INCOME/LOSS		81,889	(33,558)	(33,558)	10,020	(43,578)
70 - SCHOOL LAND CASH FUND						
REVENUES						
70-00-4100.01	SCHOOL CONTRIBUTION - SETTLEMENT	8,800	2,200	2,200	2,200	-
70-00-4100.02	SCHOOL CONTRIBUTION - SQUIRE'S CROSSING	9,600	9,600	9,600	12,800	(3,200)
70-00-4100.03	SCHOOL CONTRIBUTION - HERITAGE HILLS	15,400	2,200	2,200	4,400	(2,200)
70-00-4100.99	SCHOOL CONTRIBUTIONS RECLASSIFIED	(33,800)	(14,000)	(14,000)	(19,400)	5,400
** TOTAL REVENUE		-	-	-	-	-
EXPENDITURES						
70-00-5930	PAYMENT TO SCHOOLS	-	-	-	-	-
** TOTAL EXPENDITURES		-	-	-	-	-
SCHOOL LAND CASH NET INCOME/LOSS		-	-	-	-	-
GRAND TOTAL REVENUE						
		2,005,618	1,677,371	1,677,371	4,280,257	(2,602,886)
GRAND TOTAL EXPENSES						
		1,602,213	1,826,159	1,826,159	1,403,348	422,810
GRAND TOTAL NET INCOME / LOSS						
		403,405	(148,788)	(148,788)	2,876,909	(3,025,697)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2022 - June 30, 2022

	FY 2022 Actuals	FY 2023 Budget	Budget May 22 - Jun 22	Actual Totals for May 22 - Jun 22	Variance to Budget
01 - GENERAL FUND					
TOTAL GENERAL FUND REVENUE	924,222	807,742	220,657	285,485	(64,828)
TOTAL ADMINISTRATION & FINANCE	300,608	355,585	58,944	34,256	24,689
TOTAL PARKS & GROUNDS	54,857	117,295	33,958	10,808	23,150
TOTAL POLICE DEPARTMENT	235,025	346,807	85,962	31,972	53,990
TOTAL CIVIC CENTER	32,276	71,500	9,250	6,195	3,055
TOTAL STREET DEPARTMENT	93,553	154,320	30,908	11,567	19,340
TOTAL EMERGENCY MANAGEMENT DEPARTMENT	1,345	12,340	223	183	40
TOTAL GENERAL FUND EXPENDITURES	717,664	1,057,847	219,245	94,980	124,264
GENERAL FUND NET INCOME/LOSS	206,558	(250,106)	1,412	190,505	(189,092)
12 - UTILITY TAX FUND					
TOTAL REVENUE	81,724	70,300	14,217	17,563	(3,347)
TOTAL EXPENDITURES	74,181	71,368	2,137	2,137	-
UTILITY TAX FUND NET INCOME/LOSS	7,543	(1,068)	12,080	15,426	(3,347)
13 - TIF DISTRICT FUND					
TOTAL REVENUE	2,538,969	290,000	139,200	208,400	(69,200)
TOTAL EXPENDITURES	51,191	1,670,319	114,094	11,805	102,289
ROAD & BRIDGE FUND NET INCOME/LOSS	2,487,778	(1,380,319)	25,106	196,595	(171,489)
15 - ROAD & BRIDGE FUND					
TOTAL REVENUE	57,388	49,270	36,045	38,458	(2,413)
TOTAL EXPENDITURES	1,180	96,600	1,000	-	1,000
ROAD & BRIDGE FUND NET INCOME/LOSS	56,208	(47,330)	35,045	38,458	(3,413)
19 - MOTOR FUEL TAX FUND					
TOTAL REVENUE	81,201	73,479	24,237	8,959	15,279
TOTAL EXPENDITURES	-	-	-	-	-
MOTOR FUEL TAX FUND NET INCOME/LOSS	81,201	73,479	24,237	8,959	15,279
28 - DEVELOPER ESCROW FUND					
TOTAL REVENUE	22,478	10,000	-	-	-
TOTAL EXPENDITURES	22,478	10,000	-	-	-
DEVELOPER ESCROW FUND NET INCOME/LOSS	-	-	-	-	-
52 - WATER & SEWER FUND					
TOTAL REVENUE	491,296	522,350	77,225	84,200	(6,975)
TOTAL WATER EXPENDITURES	284,706	365,370	89,562	55,162	34,400
TOTAL SEWER EXPENDITURES	127,798	208,138	47,919	32,051	15,868
TOTAL WATER & SEWER FUND EXPENDITURES	412,504	573,508	137,481	87,213	50,268
WATER & SEWER FUND NET INCOME/LOSS	78,791	(51,158)	(60,256)	(3,013)	(57,243)
54 - WATER IMPROVEMENT ACCOUNT					
TOTAL REVENUE	45,742	14,075	2,346	12,648	(10,303)
TOTAL EXPENDITURES	96,932	9,000	-	-	-
WATER IMPROVEMENT NET INCOME/LOSS	(51,190)	5,075	2,346	12,648	(10,303)
56 - SEWER IMPROVEMENT ACCOUNT					
TOTAL REVENUE	37,238	14,150	2,358	9,148	(6,790)
TOTAL EXPENDITURES	27,219	56,623	56,623	59	56,564
SEWER IMPROVEMENT NET INCOME/LOSS	10,020	(42,473)	(54,265)	9,090	(63,354)
70 - SCHOOL LAND CASH					
TOTAL REVENUE	-	-	-	-	-
TOTAL EXPENDITURES	-	-	-	-	-
SEWER IMPROVEMENT NET INCOME/LOSS	-	-	-	-	-
GRAND TOTAL REVENUE	4,280,257	1,851,365	516,285	664,862	(148,576)
GRAND TOTAL EXPENSES	1,403,348	3,545,265	530,580	196,195	334,386
GRAND TOTAL NET INCOME / LOSS	2,876,909	(1,693,900)	(14,295)	468,667	(482,962)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2022 - June 30, 2022

		FY 2022 Actuals	FY 2023 Budget	Budget May 22 - Jun 22	Actual Totals for May 22 - Jun 22	Variance to Budget
01 - GENERAL FUND						
REVENUES						
01-00-4110	REAL ESTATE TAX - DEKALB CO.	124,428	130,801	62,784	69,562	(6,778)
01-00-4120	REAL ESTATE TAX - KANE CO.	106,491	111,423	53,483	59,053	(5,570)
01-00-4220	STATE OF IL - INCOME TAX	196,114	189,586	31,598	58,848	(27,250)
01-00-4240	STATE OF IL-MUNICIPAL SALES TAX	260,758	200,000	33,333	38,729	(5,396)
01-00-4250	STATE OF IL-REPLACEMENT TAX	7,962	5,000	625	2,226	(1,601)
01-00-4270	STATE OF IL-USE TAX	53,820	53,738	8,956	9,068	(112)
01-00-4280	STATE OF IL-VIDEO GAMING TAX	42,717	36,000	6,000	7,113	(1,113)
01-00-4281	STATE OF IL-CANNABIS TAX	2,139	2,794	466	397	68
01-00-4310	GAME LICENSE	275	250	250	250	-
01-00-4325	GOLF CART LICENSE	675	600	600	620	(20)
01-00-4330	CIGARETTE LICENSE	20	20	20	20	-
01-00-4340	FRANCHISE FEE LICENSE	4,578	4,500	750	(364)	1,114
01-00-4341	RAFFLE LICENSE FEE	50	40	10	5	5
01-00-4350	LIQUOR LICENSE	10,500	10,500	10,500	10,510	(10)
01-00-4407	TEMPORARY OCCUPANCY PERMIT	1,800	-	-	-	-
01-00-4410	BUILDING PERMITS	12,124	9,000	2,250	2,535	(285)
01-00-4410.01	BUILDING PERMITS - SETTLEMENT	2,181	-	-	-	-
01-00-4410.02	BUILDING PERMITS - SQUIRE'S CROSSING	7,309	-	-	1,762	(1,762)
01-00-4410.03	BUILDING PERMITS - HERITAGE HILLS	2,890	-	-	1,779	(1,779)
01-00-4420	SOLICITOR PERMITS	100	-	-	100	(100)
01-00-4535.01	THE SETTLEMENT - ENGINEERING	340	-	-	-	-
01-00-4535.02	SQUIRE'S CROSSING - ENGINEERING	1,190	-	-	170	(170)
01-00-4535.03	HERITAGE HILLS - ENGINEERING	510	-	-	170	(170)
01-00-4550	PARK RENT	1,000	500	200	1,150	(950)
01-00-4550.04	RENT - GYM USE	4,740	2,000	333	80	253
01-00-4550.07	RENT - M.P. LIBRARY	4,800	4,800	800	800	-
01-00-4550.17	RENT - KITCHEN	150	-	-	-	-
01-00-4550.17	RENT - EXERCISE ROOM	100	-	-	-	-
01-00-4560	FUTURE LINK RENT	4,830	5,040	840	840	-
01-00-4575	WATER & SEWER ADMIN CHARGE	32,500	32,500	5,417	5,416	1
01-00-4610	DEKALB COUNTY FINES	731	500	83	154	(71)
01-00-4620	KANE COUNTY FINES	560	500	83	102	(19)
01-00-4625	ORDINANCE VIOLATION FINES	4,950	2,000	333	250	83
01-00-4654.01	POLICE DEVELOP CONTRIB - SETTLEMENT	1,056	-	-	-	-
01-00-4654.02	POLICE DEVELOP CONTRIB - SQUIRE'S CROSSING	3,167	-	-	1,056	(1,056)
01-00-4654.03	POLICE DEVELOP CONTRIB - HERITAGE HILLS	1,056	-	-	1,056	(1,056)
01-00-4656.01	FACILITY DEVELOP CONTRIB - SETTLEMENT	1,603	-	-	-	-
01-00-4656.02	FACILITY DEVELOP CONTRIB - SQUIRE'S CROSSING	4,809	-	-	1,603	(1,603)
01-00-4656.03	FACILITY DEVELOP CONTRIB - HERITAGE HILLS	1,603	-	-	1,603	(1,603)
01-00-4800	INTEREST INCOME	557	150	25	1,516	(1,491)
01-00-4900	OTHER INCOME	7,789	500	83	26	58
01-00-4910	REIMBURSEMENT INCOME	9,250	5,000	833	3,281	(2,448)
01-00-4910.30	AMERICAN RESCUE PLAN FUNDS	-	-	-	-	-
01-00-4940.02	PARK CONTRIBUTION - SQUIRE'S CROSSING	-	-	-	2,000	(2,000)
01-00-4940.03	PARK CONTRIBUTION - HERITAGE HILLS	-	-	-	2,000	(2,000)
** TOTAL GENERAL FUND REVENUE		924,222	807,742	220,657	285,485	(64,828)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2022 - June 30, 2022

		FY 2022 Actuals	FY 2023 Budget	Budget May 22 - Jun 22	Actual Totals for May 22 - Jun 22	Variance to Budget
10 - ADMINISTRATION & FINANCE EXPENDITURES						
01-10-5010	WAGES – FINANCE	80,209	128,103	21,350	14,234	7,116
01-10-5010.01	WAGES – REIMBURSED (POLICE)	484	-	-	-	-
01-10-5010.02	WAGES – FUN FEST (POLICE)	3,000	4,000	-	-	-
01-10-5010.03	WAGES – FUN FEST (PUBLIC WORKS)	1,000	3,000	-	-	-
01-10-5011	SALARIES – VILLAGE BOARD	4,792	5,000	-	-	-
01-10-5012	STATE UNEMPLOYMENT TAX	1,170	1,200	-	-	-
01-10-5020	SOCIAL SECURITY EXPENSE	6,900	11,491	1,851	1,275	576
01-10-5020.01	SOCIAL SECURITY EXPENSE - REIMBURSED	37	-	-	-	-
01-10-5030	PENSION EXPENSE	2,376	5,808	968	530	438
01-10-5040	EMPLOYEE MEDICAL INSURANCE	5,250	17,100	2,850	767	2,083
01-10-5120	POSTAGE	1,057	1,500	250	429	(179)
01-10-5155	GOLF CART LICENSE EXPENSE	100	125	-	-	-
01-10-5160	COPIER & POSTAGE MACHINE LEASE	2,649	2,733	400	483	(84)
01-10-5200	OFFICE SUPPLIES	8,812	7,500	1,250	1,656	(406)
01-10-5320	ENGINEERING SERVICES	6,375	7,500	1,250	510	740
01-10-5330	LEGAL SERVICES	43,728	25,000	4,167	2,450	1,717
01-10-5350	AUDIT EXPENSE	13,560	14,000	-	-	-
01-10-5390	OTHER PROFESSIONAL SERVICES	26,414	36,500	6,083	6,122	(39)
01-10-5420	PERMIT EXPENSE	950	1,000	250	100	150
01-10-5420.01	PERMIT EXPENSE - SETTLEMENT	500	-	-	-	-
01-10-5420.02	PERMIT EXPENSE - SQUIRE'S CROSSING	700	-	-	-	-
01-10-5420.03	PERMIT EXPENSE - HERITAGE HILLS	850	-	-	-	-
01-10-5500	INSURANCE EXPENSE	44,977	46,000	-	-	-
01-10-5550	SOFTWARE EXPENSE	699	500	-	-	-
01-10-5570	DUES AND MEMBERSHIPS	6,821	7,000	1,167	2,910	(1,743)
01-10-5700	TELEPHONE	5,732	6,500	1,083	940	143
01-10-5900	OTHER EXPENSES	11,768	6,000	1,000	816	184
01-10-5900.01	FUN FEST EXPENSES	497	1,000	-	-	-
01-10-5910	EMERGENCY NOTIFICATION SYSTEM	927	1,000	1,000	952	48
01-10-5920	CONFERENCES	1,518	2,400	400	80	320
01-10-5999	TRANSFER TO OTHER FUNDS	5,000	5,000	5,000	-	5,000
01-10-8210	COMPUTERS	11,758	3,125	3,125	-	3,125
01-10-8300	FURNITURE & FIXTURES	-	5,500	5,500	-	5,500
** TOTAL ADMINISTRATION & FINANCE		300,608	355,585	58,944	34,256	24,689
20 - PARKS & GROUNDS EXPENDITURES						
01-20-5010	WAGES	35,463	40,169	6,695	5,274	1,421
01-20-5020	SOCIAL SECURITY EXPENSE	2,987	3,410	568	506	62
01-20-5030	PENSION EXPENSE	1,505	1,558	260	241	19
01-20-5040	EMPLOYEE MEDICAL INSURANCE	4,060	4,408	735	593	141
01-20-5250	GASOLINE & FUEL	854	1,000	167	273	(106)
01-20-5300	UNIFORM EXPENSE	-	750	-	-	-
01-20-5390	OTHER PROFESSIONAL SERVICES	284	-	-	-	-
01-20-5560	TRAINING	69	1,000	-	-	-
01-20-5600	MAINTENANCE & REPAIR	7,945	63,000	25,200	3,814	21,386
01-20-5730	UTILITIES	826	1,000	167	107	60
01-20-5900	OTHER EXPENSE	865	1,000	167	-	167
** TOTAL PARKS & GROUNDS		54,857	117,295	33,958	10,808	23,150
30 - POLICE DEPARTMENT EXPENDITURES						
01-30-5010	WAGES – CHIEF	55,224	60,320	10,053	8,120	1,933
01-30-5015	WAGES – PATROL OFFICERS	72,522	112,032	18,672	7,027	11,645
01-30-5016	WAGES – TRAINING	619	10,640	1,773	52	1,721
01-30-5018	WAGES – SERGEANT	29,598	39,312	6,552	4,355	2,197
01-30-5020	SOCIAL SECURITY EXPENSE	12,861	17,588	2,931	1,778	1,153
01-30-5030	PENSION EXPENSE	2,522	2,717	453	412	41
01-30-5040	EMPLOYEE MEDICAL INSURANCE	7,027	7,600	1,267	1,023	244
01-30-5100	GENERAL SUPPLIES	1,408	4,500	750	-	750
01-30-5250	GASOLINE & FUEL	7,400	10,000	1,667	945	722
01-30-5300	UNIFORM EXPENSE	762	2,000	333	-	333
01-30-5330	LEGAL SERVICES	175	7,000	1,167	-	1,167
01-30-5390	OTHER PROFESSIONAL SERVICES	825	-	-	-	-
01-30-5550	SOFTWARE EXPENSE	2,695	2,950	1,950	1,830	120
01-30-5560	TRAINING	1,908	2,500	1,150	665	485
01-30-5570	DUES & MEMBERSHIPS	1,310	1,500	250	-	250
01-30-5600	MAINTENANCE & REPAIR	1,349	12,600	9,327	4,496	4,832
01-30-5700	TELEPHONE	3,915	4,500	750	617	133
01-30-5750	COMMUNICATIONS	15,214	20,049	-	-	-
01-30-5900	OTHER EXPENSE	2,617	2,500	417	652	(235)
01-30-8200	EQUIPMENT	1,915	-	-	-	-
01-30-8210	COMPUTERS	13,160	5,000	5,000	-	5,000
01-30-8300	FURNITURE & FIXTURES	-	21,500	21,500	-	21,500
** TOTAL POLICE DEPARTMENT		235,025	346,807	85,962	31,972	53,990

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2022 - June 30, 2022

		FY 2022 Actuals	FY 2023 Budget	Budget May 22 - Jun 22	Actual Totals for May 22 - Jun 22	Variance to Budget
40 - CIVIC CENTER EXPENDITURES						
01-40-5100	GENERAL SUPPLIES	2,468	3,000	500	333	167
01-40-5560	TRAINING	57	1,000	-	-	-
01-40-5600	MAINTENANCE & REPAIR	19,302	50,000	4,167	3,985	182
01-40-5730	UTILITIES	9,973	15,000	2,500	164	2,336
01-40-5900	OTHER EXPENSE	477	500	83	-	83
01-40-8200	EQUIPMENT	-	2,000	2,000	1,712	288
** TOTAL CIVIC CENTER		32,276	71,500	9,250	6,195	3,055
50 - STREET DEPARTMENT EXPENDITURES						
01-50-5010	WAGES	35,463	40,169	6,695	5,274	1,421
01-50-5020	SOCIAL SECURITY EXPENSE	2,987	3,410	568	506	62
01-50-5030	PENSION EXPENSE	1,505	1,558	260	241	19
01-50-5040	EMPLOYEE MEDICAL INSURANCE	4,060	4,408	735	593	141
01-50-5175	ROAD SALT	6,363	10,000	-	-	-
01-50-5250	GASOLINE & FUEL	1,807	1,500	250	106	144
01-50-5300	UNIFORM EXPENSE	-	750	125	-	125
01-50-5390	OTHER PROFESSIONAL SERVICES	2,818	5,900	983	551	432
01-50-5560	TRAINING	-	1,000	-	-	-
01-50-5600	MAINTENANCE & REPAIR	14,246	10,000	1,667	25	1,642
01-50-5620	STREET MAINTENANCE	1,216	20,000	10,000	976	9,024
01-50-5621	TREE MAINTENANCE	9,150	12,000	6,000	2,250	3,750
01-50-5622	STREET SIGN INSTALLATION	342	2,000	333	-	333
01-50-5730	UTILITIES	12,860	15,000	2,500	1,045	1,455
01-50-5900	OTHER EXPENSE	735	1,000	167	-	167
01-50-8210	COMPUTERS	-	625	625	-	625
01-50-8215	VEHICLE PURCHASE	-	25,000	-	-	-
** TOTAL STREET DEPARTMENT		93,553	154,320	30,908	11,567	19,340
60 - EMERGENCY MANAGEMENT DEPARTMENT EXPENDITURES						
01-60-5010	WAGES	1,205	1,200	200	162	38
01-60-5020	SOCIAL SECURITY EXPENSE	92	92	15	14	1
01-60-5030	PENSION EXPENSE	48	48	8	7	1
01-60-5100	SUPPLIES	-	1,000	-	-	-
01-60-5600	MAINTENANCE & REPAIR	-	10,000	-	-	-
** TOTAL EMERGENCY MANAGEMENT DEPARTMENT		1,345	12,340	223	183	40
TOTAL GENERAL FUND REVENUES		924,222	807,742	220,657	285,485	(64,828)
TOTAL GENERAL FUND EXPENDITURES		717,664	1,057,847	219,245	94,980	124,264
GENERAL FUND NET INCOME/LOSS		206,558	(250,106)	1,412	190,505	(189,092)

12 - UTILITY TAX FUND

REVENUES						
12-00-4140.10	TELECOMMUNICATIONS TAX	9,794	10,000	1,667	1,455	211
12-00-4140.30	COM ED - UTILITY TAX	34,534	30,000	5,000	-	5,000
12-00-4140.40	NICOR GAS - UTILITY TAX	29,580	15,000	2,500	2,770	(270)
12-00-4746	POLICE GRANTS	2,358	-	-	3,853	(3,853)
12-00-4751	DEKALB COUNTY COMMUNITY GRANT	-	10,000	-	10,000	(10,000)
12-00-4800	INTEREST INCOME	458	300	50	(515)	565
12-00-4992	TRANSFER FROM GENERAL FUND	5,000	5,000	5,000	-	5,000
** TOTAL REVENUE		81,724	70,300	14,217	17,563	(3,347)
EXPENDITURES						
12-00-5992	TRANSFER TO WATER & SEWER FUND	59,000	59,000	-	-	-
12-00-5993	TRANSFER TO WATER IMPROVEMENT	-	-	-	-	-
12-00-8413	POLICE GRANT PURCHASES	2,358	-	-	-	-
12-00-8420	POLICE VEHICLE LOAN - PRINCIPAL	-	-	-	-	-
12-00-8421	POLICE VEHICLE LOAN - INTEREST	-	-	-	-	-
12-00-8425	DEKALB COUNTY COMMUNITY GRANT EXPENSES	-	10,000	-	-	-
12-00-8426	POLICE VEHICLE LOAN - PRINCIPAL	12,588	2,360	2,129	2,129	-
12-00-8427	POLICE VEHICLE LOAN - INTEREST	234	8	8	8	-
** TOTAL EXPENDITURES		74,181	71,368	2,137	2,137	-
UTILITY TAX FUND NET INCOME/LOSS		7,543	(1,068)	12,080	15,426	(3,347)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2022 - June 30, 2022

		FY 2022 Actuals	FY 2023 Budget	Budget May 22 - Jun 22	Actual Totals for May 22 - Jun 22	Variance to Budget
13 - TIF DISTRICT FUND						
REVENUES						
13-00-4110	TIF TAX - DEKALB CO.	15,558	15,000	7,200	14,951	(7,751)
13-00-4120	TIF TAX - KANE CO.	273,411	275,000	132,000	193,449	(61,449)
13-00-4885	BOND PROCEEDS	2,250,000	-	-	-	-
	** TOTAL REVENUE	2,538,969	290,000	139,200	208,400	(69,200)
EXPENDITURES						
13-00-5320	ENGINEERING SERVICES	-	62,500	25,000	-	25,000
13-00-5350	AUDIT EXPENSE	270	300	-	-	-
13-00-5900	OTHER EXPENSE	15	-	-	30	(30)
13-00-8417	TIF LEGAL FEES	45,837	8,000	-	-	-
13-00-8418	TIF IMPROVEMENTS	5,069	1,264,878	77,378	59	77,319
13-00-8430	PROPERTY ASSEMBLY	-	159,750	-	-	-
13-00-8440	BOND PAYMENT - PRINCIPAL	-	140,000	-	-	-
13-00-8442	BOND PAYMENT - INTEREST	-	34,891	11,716	11,716	-
	** TOTAL EXPENDITURES	51,191	1,670,319	114,094	11,805	102,289
	TIF DISTRICT FUND NET INCOME/LOSS	2,487,778	(1,380,319)	25,106	196,595	(171,489)
15 - ROAD & BRIDGE FUND						
REVENUES						
15-00-4100	VEHICLE LICENSE FEES	22,985	24,000	24,000	20,820	3,180
15-00-4110	REAL ESTATE TAX-DEKALB COUNTY	3,919	3,500	1,680	2,088	(408)
15-00-4120	REAL ESTATE TAX-KANE COUNTY	22,038	21,500	10,320	12,174	(1,854)
15-00-4260	VIRGIL TWSP. REPLACE. TAX	876	250	42	376	(334)
15-00-4652.01	ROADS DEVELOPMENT CONTRIB - SETTLEMENT	1,500	-	-	-	-
15-00-4652.02	ROADS DEVELOPMENT CONTRIB - SQUIRE'S CROSS	4,500	-	-	1,500	(1,500)
15-00-4652.03	ROADS DEVELOPMENT CONTRIB - HERITAGE HILLS	1,500	-	-	1,500	(1,500)
15-00-4800	INTEREST INCOME	71	20	3	-	3
	** TOTAL REVENUE	57,388	49,270	36,045	38,458	(2,413)
EXPENDITURES						
15-00-5100	GENERAL SUPPLIES	380	600	-	-	-
15-00-5320	ENGINEERING SERVICES	800	70,000	-	-	-
15-00-5620	STREET MAINTENANCE	-	25,000	-	-	-
15-00-5900	OTHER EXPENSES	-	1,000	1,000	-	1,000
	** TOTAL EXPENDITURES	1,180	96,600	1,000	-	1,000
	ROAD & BRIDGE FUND NET INCOME/LOSS	56,208	(47,330)	35,045	38,458	(3,413)
19 - MOTOR FUEL TAX FUND						
REVENUES						
19-00-4290	STATE OF IL-MOTOR FUEL TAX	81,001	73,429	24,229	8,805	15,424
19-00-4800	INTEREST INCOME	200	50	8	153	(145)
	** TOTAL REVENUE	81,201	73,479	24,237	8,959	15,279
EXPENDITURES						
19-00-5200	STREET IMPROVEMENTS	-	-	-	-	-
	** TOTAL EXPENDITURES	-	-	-	-	-
	MOTOR FUEL TAX FUND NET INCOME/LOSS	81,201	73,479	24,237	8,959	15,279
28 - DEVELOPER ESCROW FUND						
REVENUES						
28-00-4940	DEVELOPER RECEIPTS	22,478	10,000	-	-	-
	** TOTAL REVENUE	22,478	10,000	-	-	-
EXPENDITURES						
28-00-5320	DEVELOPER LEGAL EXPENDITURES	-	5,000	-	-	-
28-00-5330	DEVELOPER ENGINEERING & ADMIN	22,478	5,000	-	-	-
	** TOTAL EXPENDITURES	22,478	10,000	-	-	-
	DEVELOPER ESCROW FUND NET INCOME/LOSS	-	-	-	-	-

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2022 - June 30, 2022

		FY 2022 Actuals	FY 2023 Budget	Budget May 22 - Jun 22	Actual Totals for May 22 - Jun 22	Variance to Budget
52 - WATER & SEWER FUND						
REVENUES						
52-00-4170	WATER REVENUE	222,644	240,000	40,000	40,315	(315)
52-00-4171	ALLOCATION OF WATER REVENUE	(13,980)	(14,000)	(2,333)	-	(2,333)
52-00-4180	SEWER REVENUE	225,005	245,000	40,833	41,519	(686)
52-00-4181	ALLOCATION OF SEWER REVENUE	(13,942)	(14,000)	(2,333)	-	(2,333)
52-00-4190	PENALTIES	7,364	6,000	1,000	996	4
52-00-4200	TURN ON/OFF REVENUE	200	-	-	-	-
52-00-4200.01	THE SETTLEMENT - TURN ON/OFF REVENUE	100	-	-	-	-
52-00-4200.02	SQUIRE'S CROSSING - TURN ON/OFF REVENUE	300	-	-	100	(100)
52-00-4200.03	HERITAGE HILLS - TURN ON/OFF REVENUE	100	-	-	100	(100)
52-00-4300	METER FEES	1,032	-	-	-	-
52-00-4300.01	METER FEES - SETTLEMENT	344	-	-	-	-
52-00-4300.02	METER FEES - SQUIRE'S CROSSING	1,032	-	-	344	(344)
52-00-4300.03	METER FEES - HERITAGE HILLS	344	-	-	344	(344)
52-00-4460.01	SEWER INSPECT - SETTLEMENT	200	-	-	-	-
52-00-4460.02	SEWER INSPECT - SQUIRE'S CROSSING	600	-	-	200	(200)
52-00-4460.03	SEWER INSPECT - HERITAGE HILLS	200	-	-	200	(200)
52-00-4800	INTEREST INCOME	529	150	25	-	25
52-00-4900	OTHER REVENUE	221	200	33	82	(49)
52-00-4994	TRANSFER FROM UTILITY TAX	59,000	59,000	-	-	-
** TOTAL REVENUE		491,296	522,350	77,225	84,200	(6,975)
10 - WATER DIVISION EXPENDITURES						
52-10-5010	WAGES	45,302	51,503	8,584	7,110	1,474
52-10-5020	SOCIAL SECURITY EXPENSE	3,751	4,417	736	663	73
52-10-5030	PENSION EXPENSE	1,601	2,309	385	331	54
52-10-5040	EMPLOYEE MEDICAL INSURANCE	3,990	6,232	1,039	583	455
52-10-5100	GENERAL SUPPLIES	786	1,000	167	-	167
52-10-5105	METERS	5,842	7,500	1,250	-	1,250
52-10-5110	CHEMICALS	12,808	18,000	3,000	3,589	(589)
52-10-5120	POSTAGE	713	1,000	167	285	(118)
52-10-5250	GASOLINE & FUEL	1,530	1,500	250	273	(23)
52-10-5335	TEST EXPENSE	2,099	3,000	500	298	202
52-10-5375	ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	2,708	2,708	0
52-10-5390	OTHER PROFESSIONAL SERVICES	16,630	18,200	3,033	2,776	258
52-10-5550	SOFTWARE EXPENSE	975	1,000	-	-	-
52-10-5600	MAINTENANCE & REPAIR	55,618	92,000	45,333	16,242	29,091
52-10-5700	TELEPHONE	795	900	150	136	14
52-10-5730	UTILITIES	20,018	18,000	3,000	1,587	1,413
52-10-5740	JULIE LOCATES	198	250	-	-	-
52-10-5870	IEPA LOAN - PRINCIPAL	56,397	57,915	-	-	-
52-10-5880	IEPA LOAN - INTEREST	2,478	1,165	-	-	-
52-10-5886	IEPA LOAN - WATERMAIN	28,379	29,034	14,434	14,434	0
52-10-5888	IEPA LOAN - WATERMAIN	8,431	8,070	4,118	4,118	(0)
52-10-5900	OTHER EXPENSE	117	500	83	28	55
52-10-8210	COMPUTERS	-	625	625	-	625
52-10-8215	VEHICLE PURCHASE	-	25,000	-	-	-
** TOTAL WATER EXPENDITURES		284,706	365,370	89,562	55,162	34,400
20 - SEWER DIVISION EXPENDITURES						
52-20-5010	WAGES	41,305	47,406	7,901	6,559	1,342
52-20-5020	SOCIAL SECURITY EXPENSE	3,417	4,074	679	610	69
52-20-5030	PENSION EXPENSE	1,426	2,130	355	303	52
52-20-5040	EMPLOYEE MEDICAL INSURANCE	3,640	5,852	975	532	443
52-20-5100	GENERAL SUPPLIES	241	250	42	-	42
52-20-5110	CHEMICALS	-	250	42	-	42
52-20-5120	POSTAGE	713	1,000	167	285	(118)
52-20-5250	GASOLINE & FUEL	595	750	125	106	19
52-20-5335	TEST EXPENSE	163	1,600	267	-	267
52-20-5375	ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	2,708	2,708	0
52-20-5390	OTHER PROFESSIONAL SERVICES	16,367	18,200	3,033	2,776	258
52-20-5400	PERMIT EXPENSE	2,500	2,500	-	-	-
52-20-5550	SOFTWARE EXPENSE	975	1,000	-	-	-
52-20-5600	MAINTENANCE & REPAIR	24,832	65,000	28,333	16,972	11,362
52-20-5700	TELEPHONE	1,474	1,500	250	252	(2)
52-20-5730	UTILITIES	13,546	14,000	2,333	920	1,413
52-20-5740	JULIE LOCATES	198	250	-	-	-
52-20-5900	OTHER EXPENSE	157	500	83	28	55
52-20-8210	COMPUTERS	-	625	625	-	625
52-20-8215	VEHICLE PURCHASE	-	25,000	-	-	-
** TOTAL SEWER EXPENDITURES		127,798	208,138	47,919	32,051	15,868
TOTAL WATER & SEWER FUND EXPENDITURES		412,504	573,508	137,481	87,213	50,268
WATER & SEWER FUND NET INCOME/LOSS		78,791	(51,158)	(60,256)	(3,013)	(57,243)

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2022 - June 30, 2022

		FY 2022 Actuals	FY 2023 Budget	Budget May 22 - Jun 22	Actual Totals for May 22 - Jun 22	Variance to Budget
54 - WATER IMPROVEMENT ACCOUNT						
REVENUES						
54-00-4171	ALLOCATION OF WATER REVENUE	13,980	14,000	2,333	-	2,333
54-00-4430.01	WATER CONNECTION - THE SETTLEMENT	2,500	-	-	-	-
54-00-4430.02	WATER CONNECTION - SQUIRE'S CROSSING	7,500	-	-	2,500	(2,500)
54-00-4430.03	WATER CONNECTION - HERITAGE HILLS	2,500	-	-	2,500	(2,500)
54-00-4650.01	IMPACT FEES - THE SETTLEMENT	3,824	-	-	-	-
54-00-4650.02	IMPACT FEES - SQUIRE'S CROSSING	10,273	-	-	3,824	(3,824)
54-00-4650.03	IMPACT FEES - HERITAGE HILLS	3,824	-	-	3,824	(3,824)
54-00-4800	INTEREST INCOME	280	75	13	-	13
54-00-4880	RIVERBOAT GRANT FUNDS	1,062	-	-	-	-
	** TOTAL REVENUE	45,742	14,075	2,346	12,648	(10,303)
EXPENDITURES						
54-00-5320	ENGINEERING SERVICES	680	-	-	-	-
54-00-5600	WATER IMPROVEMENT REPAIRS & MAINTENANCE	96,133	-	-	-	-
54-00-5900	OTHER EXPENSE	120	-	-	-	-
54-00-8103	HANDHELD READ DEVICE	-	9,000	-	-	-
	** TOTAL EXPENDITURES	96,932	9,000	-	-	-
	WATER IMPROVEMENT NET INCOME/LOSS	(51,190)	5,075	2,346	12,648	(10,303)
56 - SEWER IMPROVEMENT ACCOUNT						
REVENUES						
56-00-4181	ALLOCATION OF SEWER REVENUE	13,942	14,000	2,333	-	2,333
56-00-4420.01	SEWER TAP - SETTLEMENT	750	-	-	-	-
56-00-4420.02	SEWER TAP - SQUIRE'S CROSSING	2,250	-	-	750	(750)
56-00-4420.03	SEWER TAP - HERITAGE HILLS	750	-	-	750	(750)
56-00-4650.01	IMPACT FEES - THE SETTLEMENT	3,824	-	-	-	-
56-00-4650.02	IMPACT FEES - SQUIRE'S CROSSING	11,398	-	-	3,824	(3,824)
56-00-4650.03	IMPACT FEES - HERITAGE HILLS	3,824	-	-	3,824	(3,824)
56-00-4800	INTEREST INCOME	501	150	25	-	25
	** TOTAL REVENUE	37,238	14,150	2,358	9,148	(6,790)
EXPENDITURES						
56-00-5600	MAINTENANCE & REPAIR	27,219	56,623	56,623	59	56,564
	** TOTAL EXPENDITURES	27,219	56,623	56,623	59	56,564
	SEWER IMPROVEMENT NET INCOME/LOSS	10,020	(42,473)	(54,265)	9,090	(63,354)
70 - SCHOOL LAND CASH FUND						
REVENUES						
70-00-4100.01	SCHOOL CONTRIBUTION - SETTLEMENT	2,200	-	-	-	-
70-00-4100.02	SCHOOL CONTRIBUTION - SQUIRE'S CROSSING	12,800	-	-	-	-
70-00-4100.03	SCHOOL CONTRIBUTION - HERITAGE HILLS	4,400	-	-	-	-
70-00-4100.99	SCHOOL CONTRIBUTIONS RECLASSIFIED	(19,400)	-	-	-	-
	** TOTAL REVENUE	-	-	-	-	-
EXPENDITURES						
70-00-5930	PAYMENT TO SCHOOLS	-	-	-	-	-
	** TOTAL EXPENDITURES	-	-	-	-	-
	SCHOOL LAND CASH NET INCOME/LOSS	-	-	-	-	-
GRAND TOTALS						
	GRAND TOTAL REVENUE	4,280,257	1,851,365	516,285	664,862	(148,576)
	GRAND TOTAL EXPENSES	1,403,348	3,545,265	530,580	196,195	334,386
	GRAND TOTAL NET INCOME / LOSS	2,876,909	(1,693,900)	(14,295)	468,667	(482,962)

Estimated Fund Balance
through April 30, 2022

	Beginning Balance 05/01/21	Revenues FY22	Expenditures FY22	Ending Balance 04/30/22	Ending Balance in Budget	Better/(Worse)
General Fund	\$373,353	\$924,222	\$717,664	\$579,911	\$200,381	379,530
Other Funds:						
Utility Tax Fund	514,226	81,724	74,181	521,769	507,599	14,170
TIF District Fund	384,924	2,538,969	51,191	2,872,702	303,752	2,568,950
Road & Bridge Fund	82,822	57,388	1,180	139,030	96,090	42,940
Motor Fuel Tax Fund	145,481	81,201	-	226,682	225,821	861
Totals	1,127,453	2,759,282	126,552	3,760,183	1,133,262	2,626,921
Water & Sewer Funds						
Water & Sewer Operating Fund	523,030	491,296	412,504	601,822	580,796	21,026
Water Improvement Fund	326,691	45,742	96,932	275,501	284,994	(9,493)
Sewer Improvement Fund	545,555	37,238	27,219	555,574	509,399	46,175
Totals	1,395,276	574,276	536,655	1,432,897	1,375,189	57,708
Village Totals	\$2,896,082	\$4,257,780	\$1,380,871	\$5,772,991	\$2,708,832	3,064,159

Estimated Fund Balance
through June 30, 2022

	Beginning Balance 05/01/22	Revenues FY23	Expenditures FY23	Ending Balance	Ending Balance in Budget	Better/(Worse)
General Fund	\$579,911	\$285,485	\$94,980	\$770,416	\$286,354	484,062
Other Funds:						
Utility Tax Fund	521,769	17,563	2,137	537,195	511,881	25,314
TIF District Fund	2,872,702	208,400	11,805	3,069,297	1,490,102	1,579,195
Road & Bridge Fund	139,030	38,458	-	177,488	94,251	83,237
Motor Fuel Tax Fund	226,682	8,959	-	235,641	300,068	(64,427)
Totals	3,760,183	273,380	13,942	4,019,621	2,396,302	1,623,319
Water & Sewer Funds						
Water & Sewer Operating Fund	601,822	84,200	87,213	598,809	547,587	51,222
Water Improvement Fund	275,501	12,648	-	288,149	294,057	(5,908)
Sewer Improvement Fund	555,574	9,148	59	564,663	523,005	41,658
Totals	1,432,897	105,996	87,272	1,451,621	1,364,649	86,972
Village Totals	<u>\$5,772,991</u>	<u>\$664,861</u>	<u>\$196,194</u>	<u>\$6,241,658</u>	<u>\$4,047,305</u>	<u>2,194,353</u>

Estimated Cash Balances for June 30, 2022

	06/01/22 Balance	Misc	Transfers & Deposits	Manual Checks and Tax Pymts	Payroll	06/30/22 Check Run	Estimated 06/30/22 Balance	
Old Second Checking	177,064.94	(121.86)	140,754.86	(20,579.46)	(27,064.14)	(37,467.11)	232,587.23	0.00%
First Midwest	335,653.50						335,653.50	0.04%
TIF Funds	385,990.15		183,306.92				569,297.07	0.00%
TIF Funds - Wealth Management	2,500,000.00						2,500,000.00	2.12%
Illinois Funds	2,497,853.71		50,742.42				2,548,596.13	0.80%
First Midwest CD	37,000.00						37,000.00	0.50%
	5,933,562.30	(121.86)	374,804.20	(20,579.46)	(27,064.14)	(37,467.11)	6,223,133.93	



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151


Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

MEMORANDUM

TO: Village President and Board of Trustees

FROM: Village Administrator Dawn Wucki-Rossbach 

DATE: June 30, 2022

SUBJECT: DISCUSSION ON VILLAGE BOARD AND COMMITTEE OF THE WHOLE MEETINGS

BACKGROUND

At the June 21, 2022 Committee of the Whole Meeting a Trustee asked that the Board consider holding two (2) Village Board Meetings per month. The request has been made due to the fact that the Village has had a great deal of business to conduct and as a result Special Village Board Meetings have been held immediately before or immediately after the Committee of the Whole Meetings. Based on the work to be completed, Staff was moving back towards the Village Board's direction not to hold any Special Village Board Meeting because business has begun to subside.

Per the Municipal Code, Section 1-5-4.A. Regular meetings are held on the first Tuesday of each month at seven o'clock (7:00) p.m. in the Village Hall. Also, per Municipal Code, Section 1-5-6. B. The Committee of the Whole shall meet on the third Tuesday of each month at the hour of seven o'clock (7:00) p.m.

There are a number of different configurations that the Board may consider, the configurations are listed below:

Configuration	1st Tuesday	3rd Tuesday
A - Current	Village Board Meeting	Committee of the Whole Meeting
B	Village Board Meeting	Committee of the Whole Meeting Village Board Meeting
C	COW Meeting Village Board Meeting	COW Meeting Village Board Meeting

RECOMMENDATION

The Village Board should discuss and determine whether or not they wish to change the configuration of the Village Board and/or the Committee of the Whole Meetings. If decision to change the configuration is made, a text amendment will need to be made to the Municipal Code. The text amendment would be prepared for the August 2, 2022 Village Board Meeting.

Attachments

Municipal Code Sections 1-5-4.A. and 1.5-6.B.

1-5-4: MEETINGS:

A. Regular Meetings: The regular meetings of the board of trustees shall be held on the first Tuesday of each month at seven o'clock (7:00) P.M. in the village hall.

B. Special Meetings:

1. Special meetings may be called by the president or by any three (3) members of the board by written request or notice being filed with the village clerk at least thirty six (36) hours prior to the time specified for such meeting.

2. At least twenty four (24) hours' written notice of such special meeting shall be given by the clerk, which notice shall specify the time and purpose of such meeting, and shall be delivered to each member of the board personally, if such member can be found, and if such member cannot be found, then by leaving a copy of such notice at the home of such board member in the presence of an adult member of the family of the trustee.

C. Open Meetings: All meetings of the board shall be open to the public, except executive sessions thereof, pursuant to 5 Illinois Compiled Statutes 120/1 et seq. (2004 Code)

D. Remote Participation:

1. Policy Statement: It is the policy of village of Maple Park, Illinois, that a member of the village board, which is subject to the provisions of the open meetings act, 5 Illinois Compiled Statutes 120/1 et seq., may attend and participate in any open or closed meeting of the village board from a remote location via telephone, video or internet connection, provided that such attendance and participation is in compliance with this policy and any other applicable laws.

2. Prerequisites: Any member of the village board shall be provided the opportunity to attend an open or closed meeting via electronic means from a remote location if a quorum is physically present at the meeting site, the quorum votes to approve the attendance by electronic means, and the requesting member meets the following conditions:

a. The member must notify the village clerk at least forty eight (48) hours prior to the scheduled meeting, unless such notice is impractical, so that necessary communications equipment can be arranged.

b. The member must assert one of the three (3) following reasons why he or she is unable to physically attend the meeting:

- (1) Due to personal illness or disability;
- (2) Due to employment purposes or other village business;
- (3) Due to a family emergency or other emergency.

3. Quorum And Vote Required: Providing the above prerequisites have been met and following roll call to establish that a quorum is physically present at the meeting site, a motion shall be made and considered as to whether to allow the member to remotely attend the meeting via electronic means. A vote may be taken to permit participation for a stated series of meetings if the same reason applies to each case and proper notice has been provided to the village clerk. Otherwise, a vote must be taken to allow each remote participation via electronic means. The motion must be approved by a vote of a majority of the village board.

4. Adequate Equipment Required: Any member participating electronically and other members of the village board must be able to communicate effectively, and members of the audience must be able to hear all communications at the meeting site. Before allowing remote attendance via electronic means at any meeting, the village board must be satisfied that adequate remote access is available to satisfy these requirements.

5. Meeting Minutes: Any member attending remotely via electronic means shall be counted as present for the meeting. The meeting minutes shall reflect and state specifically whether each member is physically present, absent, or present by electronic means and shall state the approved reason necessitating attendance via electronic means.

6. Rights Of Remote Member: Any member permitted to participate remotely via electronic means shall be permitted to express his or her comments during the meeting and participate in the same capacity as those members physically present, subject to all general meeting guidelines and procedures previously adopted and adhered to. The remote member shall be heard, considered, and counted as to any vote taken. Accordingly, the name of any remote members shall be called during any vote taken and his or her vote counted and recorded by the village clerk and placed in the meeting minutes. A member participating remotely via electronic means may leave a meeting and return as in the case of any member, provided the member attending via electronic means shall announce his or her leaving and returning to the quorum present. (Ord. 2016-16, 10-4-2016)

1-5-6: COMMITTEES OF BOARD OF TRUSTEES:

A. Committee of the Whole: There is hereby established a standing committee known as the Committee of the Whole, which shall consist of the President and all the Trustees. A quorum of the Committee of the Whole shall not be less than four (4). The President shall serve as Chair of the Committee of the Whole and conduct the order and consideration of business of the Committee of the Whole. The President Pro Temp shall serve as Chair of the Committee of the Whole in the absence of the President. The Committee of the Whole shall consider and make recommendations to the Village Board regarding business of the Village, including but not limited to the subject matters of finance, administration, community and economic development, public utilities, public parking, public land renovations, public safety and transportation.

B. The Committee of the Whole shall meet on the third Tuesday of each month at the hour of seven o'clock (7:00) p.m. The President may call such additional meetings of the Committee of the Whole as are required, pursuant to the notice requirements set forth in this chapter and in compliance with the Illinois Open Meetings Act.

C. Committee Liaisons: One member of the Committee of the Whole shall be appointed by the President to act as the Committee Liaison for each of the areas set forth below. Such appointment shall be made at the first Regular Board Meeting in May of each year, or as soon thereafter as practicable. Vacancies may be filled at any time in the same manner. A Committee Liaison shall be appointed for each of the following areas of Village business:

Finance and Public Relations and Development

Infrastructure

Personnel

D. Duties: The Committee Liaisons shall serve as an intermediary between the Board of Trustees and the Village regarding the areas of Village business in subsection C above, and shall be responsible for any other duties assigned to them by the Board of Trustees, Village Administrator, or President. (Ord. 2020-20, 9-1-2020)



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151


Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

MEMORANDUM

TO: Village President and Board of Trustees

FROM: Village Administrator Dawn Wucki-Rossbach 

DATE: June 21, 2022

SUBJECT: **LIONS CLUB – DONATION AND INSTALLATION OF A PARKING AREA AT WASHINGTON PARK**

BACKGROUND

On July 7, 2020, the Village Board accepted the Lions Club donation of sidewalk at Washington Park. The Board also waived all the permit and inspection fees for the donated sidewalk. The sidewalk was installed shortly after the Board meeting and is in good condition.

On June 17, 2022, Village Staff met with Mr. Steve Edwards, of the Maple Park Lions Club. The Lions Club would like to donate the installation of four (4) or five (5) parking spaces, including two (2) handicap parking spaces at Washington Park, see attached drawing.

On June 21, 2022, the Committee of the Whole reviewed the proposed donation and concurred that they appreciated the parking space donation and recommended that Staff work with the Lions Club contractor to ensure the parking spaces will be constructed per code and that the required permit applications are completed.

The Lions Club has again asked that the permit and inspection fees be waived on this project.

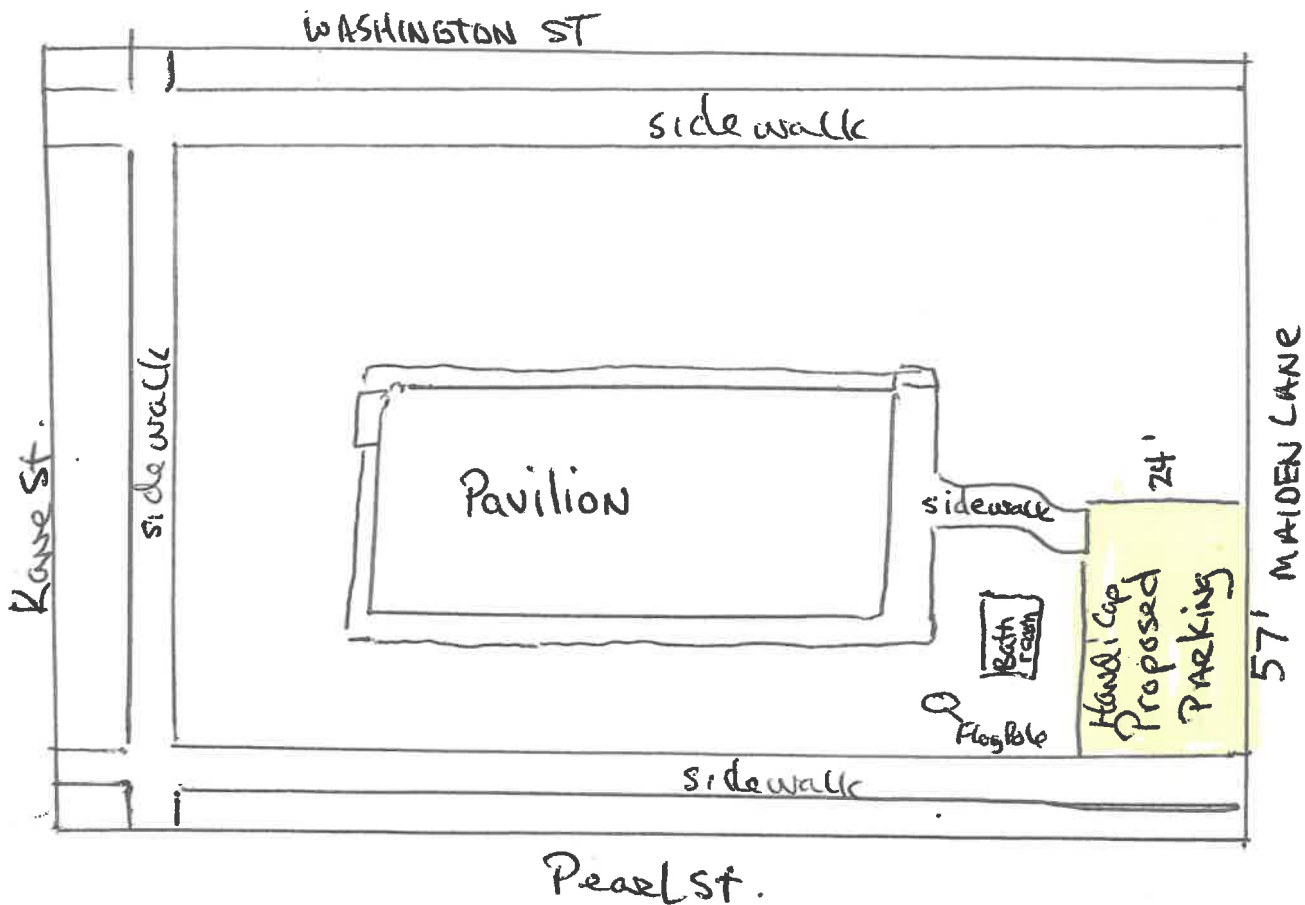
RECOMMENDATION

That the Village Board motion to accept the donation of parking spaces from the Lions Club and that the Lions Club contractor complete the required permit application, provide a Certificate of Insurance naming the Village as an additional insured, with proper endorsements, and that the permit and inspection fees associated with this project be waived.

Attachment

06-16-22 Lions Club Parking Area Donation Map

N ↑



LIONS Club propose a Handicap Parking Area. And The project will be funded by the LIONS Club.

Permit & Inspection fees Waived
6-16-22 LBE

RECEIVED

JUN 16 2022

VILLAGE OF MAPLE PARK



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151


Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

MEMORANDUM

TO: Village President and Board of Trustees

FROM: Village Administrator Dawn Wucki-Rossbach 

DATE: June 28, 2021

SUBJECT: **RESOLUTION 2022-04 A RESOLUTION RATIFYING THE ENROLLMENT AGREEMENT AND THE DRUG & ALCOHOL TESTING CONSORTIUM AGREEMENT BETWEEN THE VILLAGE OF MAPLE PARK AND THE MID-WEST TRUCKERS ASSOCIATION, INCORPORATED**

BACKGROUND

The Federal Motor Carrier Safety Administration (FMCSA) issued changes to the Commercial Driver's License (CDL) process on February 7, 2022. The Village was unaware of the changes until the Friday before the changes were to be implemented. The changes were made to enhance the safety of commercial motor vehicle operations by establishing new minimum training requirements for commercial driver's license holders and hazardous materials endorsement holders and applicants. The Village currently has one (1) employee that is a CDL holder and was looking to have a current employee obtain a Class A CDL.

The FMCSA changes establish base-line Entry Level Driver Training Regulations in order for applicants to obtain a Class A or Class B CDL for the first time. It also establishes the FMCSA Training Provider Registry which retains records on which CDL applicants have completed new training and certifications outlined by the new regulations. There are no minimum hours behind the wheel requirement before an applicant can obtain their CDL.

Further, employers must register with the Drug & Alcohol Clearinghouse. The clearinghouse allows an employer to conduct an electronic check of a driver's record, as required, to determine if a prospective employee is prohibited from performing safety-sensitive functions, such as operating a vehicle that requires a CDL license, such as a Village dump truck. The Village is required to report drug and alcohol violations, and law allows the Village to designate a third-party administrator to make entries regarding employee's drug and alcohol testing result, with the Village retaining the ultimate responsibility for compliance.

The Village has the ability to join drug and alcohol testing consortiums that will add employees to the consortium pool, will conduct the random draw and will report violations to the clearinghouse. The Village talked with vendors and determined that it would be in the best interest of the Village to enter into an Agreement with the Mid-West Truckers Association, Incorporated. The cost per year is \$65.00 per driver, versus the Midwest Occupational Health Consortium which required a payment of \$250.00 per year, plus testing. The cost per test is \$65.00 and is conducted at a local Physicians Immediate Care (PIC) Office. We pay Mid-West and they pay PIC.

Because new FMCSA system began February 7, 2022, the Village needed to enter a third-party administrator for testing into the clearinghouse, the Village Administrator entered into an Enrollment Agreement Mid-West Truckers Association, Incorporated and a Drug & Alcohol Testing Consortium Agreement and entered Mid-West as the Village's TPA. There is no term expiration for these agreements. Staff is seeking to have the agreements ratified by the Village Board. The delay in the ratification is due to staff focusing on the bond issue and was auditing the files and determined that the ratification process has not been completed.

Only the required "pre-employment" testing has been completed with the consortium. The Village's CDL holder has not been pulled for a "random" CDL drug or alcohol test by Mid-West since enrollment.

The Village has a Drug and Alcohol Free Workplace Policy that includes CDL holders. The Village has not had to invoke the use of the policy for reasonable suspicion/cause testing; the Village utilizes pre-placement/post offer testing prior to hiring a candidate for a Village position.

RECOMMENDATION

That the Village Board approve Resolution 2022-04 a Resolution Ratifying the Enrollment Agreement and the Drug & Alcohol Testing Consortium Agreement between the Village of Maple Park and the Mid-West Truckers Association, Incorporated.

Attachments

Mid-West Truckers Association, Incorporated Enrollment Agreement
Mid-West Truckers Association, Incorporated Drug & Alcohol Testing Consortium Agreement
2009 Village of Maple Park Drug and Alcohol Free Workplace Policy
Resolution 2022-04 A Resolution Ratifying the Enrollment Agreement, etc. al.



ENROLLMENT AGREEMENT

By receipt of these documents, I agree to enroll my drivers in the Mid-West Truckers Association Drug & Alcohol Testing Consortium. I further agree to have each of my CDL drivers review, initial and date their copy of the policy and other forms, and return the required form (Attachment X) to Mid-West Truckers Association.

I agree to fully cooperate with the MTA Drug & Alcohol Testing Consortium by following the Department of Transportation regulations and my Drug & Alcohol Abuse policy.

The Consortium provides many extra benefits that are not offered by other providers. Specifically, my program includes a proprietary policy that has been developed specifically for my program. This policy is copyrighted and I may only use it while I am a participant in the MTA Drug & Alcohol Testing Consortium. By signing this Agreement, I agree that I will not use this policy in conjunction with any other provider. It is developed specifically to protect me, the employer, when using my testing program through MTA.

Dawn W. Wuchi-Rosshack

Signature

Village of Maple Park

Company

02/04/22

Date

THIS AGREEMENT MUST BE RETURNED WITH THE ATTACHMENT X FORM



DRUG & ALCOHOL TESTING CONSORTIUM AGREEMENT

The Drug and Alcohol Abuse Policy (hereinafter called Policy) and all attachments are the sole property of Mid-West Truckers Association, Inc. The undersigned agrees to the following:

This company is hereby authorized to use the contents of this Policy and attachments as long as this company is a participant in the Mid-West Truckers Drug & Alcohol Testing Consortium (hereinafter called Consortium). This company agrees to perform all tests required by the Department of Transportation.

This company agrees to fully cooperate with the Consortium by following the Department of Transportation (DOT) regulations and this company's policy. The Consortium will also follow the DOT regulations. This company will also designate at least two individuals to receive and maintain this company's confidential drug and/or alcohol testing records and files. These individuals will also receive other information and reports as required to operate this program on behalf of this company.

This company chooses to have the Consortium report all drug test results to this company in accordance with 49 CFR Part 40.345, and may at any time, revoke its choice. The Consortium will comply with the provisions outlined in 49 CFR Part 40.167 for drug test result reporting to the company's designated employer representative(s).

This company agrees to pay the fees assessed by Mid-West Truckers Association, Inc. promptly upon receipt of the invoice as described in the current Mid-West Truckers Drug and Alcohol Testing Consortium price sheet. Any fee not paid in full within 30 days of receipt of an invoice may cause this company to be deleted from the Consortium and this company's policy invalid, plus this company agrees to be subject to a finance charge computed by a single periodic rate of 3% per month, which is an annual percentage rate of 36%. All accounts over 60 days past due may be turned over to our attorney for collection, and the undersigned agrees that said claim would be under the jurisdiction of the Circuit Court of Sangamon County, State of Illinois, and further agrees that there shall be added to the unpaid balance all court costs incurred, plus reasonable attorney fees which shall not be less than one-third of the balance due.

Village of Maple Park

Company Name

Dawn Wucki-Rossbach

Signature of Authorized Company Representative

Dawn Wucki-Rossbach

Print Name of Authorized Company Representative

Village Administrator

Title of Authorized Company Representative

02/04/22

Date



Drug & Alcohol Testing Consortium

2727 N. Dirksen Parkway
Springfield, Illinois 62702

217-525-0310
Fax 217-525-0342

MUNICIPALITIES PRICE SHEET

These prices include a policy, appropriate forms, collection of split urine samples and/or collection of breath or saliva samples, chain of custody, air courier service, testing by an approved on-site testing device and/or a SAMHSA-approved lab, confirmation of all positive results, review of positive drug test results by certified medical review officers, and certain recordkeeping.

ANNUAL TESTING FEES

Annual Random Drug and Alcohol (screen & confirmation) Clinic-Based Testing Fee **\$65**
Cost per covered employee (payable in advance each year)

Annual Random Drug and Alcohol (screen & confirmation) On-Site Testing Fee **\$75**
Fee includes \$10 on-site surcharge per covered employee (payable in advance each year)

You are not charged per random test. The above prices includes all random testing costs, selection, notification, scheduling and recordkeeping (Replacement of terminated employees within 30 days at no charge).

PER COLLECTION FEES

Drug OR Alcohol Collection (except Emergency Response):
Pre-employment, return to duty, follow up or periodic drug or alcohol tests **\$75**

On-Site Testing Service Surcharge Added to Per Collection Fees
Collector dispatched to your location or other mutually agreed upon location **\$10**

Split specimen requested by employer (per drug): **Price Varies**

ADDITIONAL ON-SITE TESTING FEES

Shy bladder/shy lung charges **\$42** per hour, billed in 15 min. increments, Maximum 3 hours

Missed appointment (no show) or refusal to test fee **\$42** per donor

Waiting time **\$10.50** per 15 min. increments

Emergency Response Charges:

Applies for all on-site collection and clinic collection on holidays, weekends, and prior to 8 a.m. CST or after 4:30 p.m. CST Monday-Friday. Reasonable Cause or Post Accident (includes collection and test fees).

These are charges assessed by Quest Diagnostic. **\$350**

In the event of litigation, supporting documentation and testimony is available. For fees and other pricing, contact Mid-West Truckers Association.

Effective January 1 through December 31, 2022

84,000

EMPLOYEE ACTION FORM*****FOR CDL DRIVERS*****

Fax to (217) 525-0342

Employer Name: _____ Member Number _____

Contact Person #1 _____ Phone Number _____

Contact Person #2 _____ Phone Number _____

Address: **Village Information Submitted** _____

City: _____ State _____ ZIP _____



By checking this box I certify the driver(s) I am adding to my program has signed and received a copy of the Drug and Alcohol Abuse Policy & Attachments A and B (if applicable) and G, and I have the paperwork on file. A pre-employment test is required unless you receive the Attachment B completed by the previous employer confirming he has been in another regulated FMCSA drug & alcohol program in the last 30 days.

Signature of contact person: _____

Please **ADD** the following to our Drug & Alcohol Testing Program effective _____:

Name: _____ Social Security Number: _____ Birthdate: _____

CDL#: _____ State Issued: _____ Class: _____ Expiration Date: _____

Name: _____ Social Security Number: _____ Birthdate: _____

CDL#: _____ State Issued: _____ Class: _____ Expiration Date: _____

Name: _____ Social Security Number: _____ Birthdate: _____

CDL#: _____ State Issued: _____ Class: _____ Expiration Date: _____

Name: _____ Social Security Number: _____ Birthdate: _____

CDL#: _____ State Issued: _____ Class: _____ Expiration Date: _____

Please **REMOVE** the following from our Drug & Alcohol Testing Program effective _____:

Name: _____ Social Security Number: _____

Name: _____ Social Security Number: _____

Name: _____ Social Security Number: _____

Name: _____ Social Security Number: _____

Name: _____ Social Security Number: _____

Signature of contact person: _____

PLEASE PRINT OR TYPE ALL NAMES & INFORMATION REQUESTED

VILLAGE OF MAPLE PARK

Village Policy

Title: **Drug and Alcohol Free Workplace**

Committee: Personnel and Communications

Supersedes:

Date: November 3, 2009

Authorization: Chairperson of Personnel and Communications Committee, Village President,
Village Board

Purpose:

The Village of Maple Park ("Village") is committed to protecting the safety, health and well being of its employees and all people who come in contact with its workplaces and property, and/or use its services. Recognizing that drug abuse and alcohol misuse pose a direct and significant threat to this goal, it is the policy of the Village to maintain a workplace that is free from the effects of drug and alcohol abuse.

Applicability:

This policy applies to all full-time, part-time, contingent/seasonal employees of the Village.

Policy:

The Village of Maple Park strictly prohibits the use, possession, sale, dispensing, distribution, or manufacture of illegal drugs, intoxicants, or controlled substances in any amount or in any manner. The misuse of alcohol and/or legal drugs is also prohibited. In addition, the Village prohibits any abuse of alcohol or controlled substances that adversely affects job performance, job safety, or the Village's reputation. Violation of this policy will result in disciplinary action up to and including dismissal. In situations where the sale or trafficking of drugs is suspected, the appropriate law enforcement agency should be contacted. Under no circumstances should an employee who appears to be under the influence of drugs and or alcohol remain at work and or be permitted to drive. In such instances, arrangements will be made for the employee to receive transportation to the testing facility, the appropriate testing and be transported home.

Procedures:

1. Prohibited Activities

A. Alcohol

It is prohibited for any employee to use, possess, be under the influence or have the presence of alcohol in their system that meets or exceeds the .02 threshold level established by the Village. This is applicable when reporting for duty, performing Village business, operating Village owned or leased vehicles or equipment, or when on Village premises.

B. Illegal Drugs

It is prohibited for any employee to manufacture, distribute, dispense, possess, use, sell, be under the influence or have the presence of an illegal drug in their system at any time, but in particular when reporting for duty or while performing Village business, operating Village owned or leased vehicles or equipment, or on Village premises.

C. On Premises Use of Illegal Drugs and/or Alcohol

The use, sale, or personal possession (e.g., on the person, in a desk, locker or vehicle) of illegal drugs or alcohol while on the job, including rest periods and meal periods, or on Village property is a dischargeable offense and may result in criminal prosecution. Any illegal drugs found will be turned over to the appropriate law enforcement agency. Moderate use of alcohol at certain specified Village events or for business entertainment purposes may be permitted upon prior written approval of the Village President.

D. Legal Drugs

The improper use of prescription or "over-the-counter" drugs is prohibited. This includes taking medication prescribed to another person. Employees taking prescription or "over-the-counter" products that their medical advisor or the manufacturer warns may cause drowsiness or affect behavior or performance must advise his/her supervisor or Village President. The employee may be relieved of their job duties or reassigned by the Village provided there are job duties that will meet the restrictions during any period in which the appropriate use of this medication may adversely affect job safety or performance.

E. Falsification

Any attempt to falsify specimens collected for drug and/or alcohol testing is prohibited under this policy, and is grounds for an immediate withdrawal of an employment offer or separation. Falsifying specimens includes adulteration and substitution. Falsifying by substitution means substituting another specimen or liquid for the individual's own specimen or adding any material to the specimen. Falsification by adulteration is deliberately contaminating a specimen with additives in an effort to invalidate or interfere with testing.

2. Types of Testing

9-panel drug tests will be used for screening the following drugs:

- Amphetamines*
- Barbiturates
- Benzodiazepines
- Cocaine
- Marijuana (THC)
- Methadone
- Opiates
- PCP
- Propoxyphene

**Note: Depending on the lab and how the test is conducted a 9- or 10-panel test may be conducted. In a 9-panel test the amphetamine and methamphetamine are classified as one drug and in a 10-panel test they are classified as two separate drugs. In both tests the same drugs are tested.*

A Pre-Placement/Post Offer Testing

- i. All applicants for full-time, part-time and contingent positions must submit to a pre-placement/post offer urinalysis for drugs.
- ii. A positive test result will require the Village to rescind the offer of employment and the applicant will be ineligible to reapply for a period of one year. Upon reapplying, the applicant will be asked to provide evidence of evaluation by a substance abuse professional and/or evidence of successful completion of a rehabilitation program.
- iii. Temporary workers completing 60 days of continuous work for the Village must undergo the same background and drug screening as permanent hires. The screenings must be completed no later than the temporary workers 90th day of work.

B. Non-Biased Random Testing

- i. Non-biased selection refers to a method of selecting employees that is not related to any characteristic of the individual, so that each employee has the same opportunity to be selected and no one has conscious control over who or when anyone is selected.
- ii. The Village does not use this testing option.

C. DOT Testing

- i. For those employees who are regulated by the Department of Transportation, all drug and/or alcohol testing will be conducted to the extent and in the manner provided for in DOT agency regulations. Such testing will include random drug and alcohol testing for applicable employees.
- ii. A positive test will be treated as outlined in Section 5 of this policy.

D. Reasonable Suspicion/For Cause Testing

- i. Alcohol and/or drug testing will be conducted if there is a "reasonable suspicion" that the employee is under the influence and has violated the Village's policy.
- ii. "Reasonable suspicion" must be based on specific observations concerning the behavior, appearance, actions, speech, or body odors of the employee.
- iii. The supervisor/manager/fellow employee/resident making the observations leading to a test under these circumstances must prepare and sign a record of their observations. If possible, one additional person should be asked to observe the behavior.
- iv. The alcohol test must be completed within eight (8) hours of the observations and the urine drug screen completed within 32 hours of the observations. If unable to test within the recommended time frames, the supervisor should record the reason the test was not conducted.

E. Post-Accident Testing

The Village will test all directly involved employees for alcohol and drugs when a work-related accident occurs resulting in injury (other than minor first aid) or property damage.

Specimens for drug testing must be analyzed at a SAMHSA (Substance Abuse and Mental Health Services Administration) certified or approved licensed medical facility. Presumptive positive specimens must be confirmed using GC/MS (Gas Chromatography /Mass Spectrometry) testing. The alcohol test must be conducted in accordance with Section 3 (B) of this policy.

The alcohol test should be completed within two (2) hours and the urine drug screen must be completed within eight (8) hours of the accident.

If unable to test within the recommended timeframes, the supervisor should document the reason for the delay.

F. Follow-up Testing

- i. Any employee who self-identifies a drug and/or alcohol abuse problem will be subject to periodic, unannounced alcohol and/or drug testing.
- ii. To ensure the safety of the Village residents and employees, the employee will be required to submit to testing and may be subject to up to six (6) unannounced tests within a 12-month period.

An employee refusing to test under any of these circumstances will be terminated immediately. An applicant refusing to test will have their offer of employment withdrawn.

3. Testing Procedures

A. Controlled Substance Testing

- i. Controlled substance testing is administered through urinalysis.
- ii. Sample collection must occur at a designated medical facility and a Village chain of custody form must be submitted at the time of the sample collection.
- iii. A "positive" urinalysis is a confirmed test which, following testing procedures established by the Department of Health and Human Services (DHHS), shows the presence of a controlled substance or its metabolites at levels equal to or higher than the cut-off levels established by the DHHS.

B. Alcohol Testing

- i. An initial screen for the presence of alcohol may be conducted using a saliva alcohol test or an Evidential Breath Testing Device (EBTD).
- ii. If an initial screen produces a positive result, a confirmation test must be conducted using an EBTD.
- iii. If the saliva method (swab) is being used to test alcohol levels, the test should be administered with two people present, using the On-site Alcohol Test Documentation Sheet to record the results.
- iv. A "positive" test for alcohol is defined as a breath alcohol concentration of 0.02 or higher.
- v. In cases of Reasonable Suspicion or for Cause or Post Accident:
 - a. An alcohol test should be administered within two (2) hours following the observations or accident.

C. Testing Integrity and Confidentiality

- i. A SAMHSA certified laboratory must be used for drug and alcohol testing.
- ii. If the laboratory uses an immunoassay screen or other tests requiring confirmation by a more reliable method, the laboratory will not report a positive test result unless confirmed by Gas Chromatography/Mass Spectrometry (GC/MS) methods, in accordance with DHHS guidelines.
- iii. The Village must utilize a Medical Review Officer (MRO). The role of the MRO is to review and interpret positive test results obtained through the Village's testing program and to communicate those results to the employee or applicant and the Village.

- iv. Tests that are paid for by the Village are the property of the Village, and the examination records will be treated as confidential and maintained in the employee's medical file. However, records of specific examinations will be made available, if required by law or regulation, to the employee, public agencies, relevant insurance companies, or the employee's physician.

4. Employee Self-Identification

A. Self-Identification to Management

- i. Employees who voluntarily acknowledge a substance abuse problem to management (prior to reasonable suspicion testing, post-accident testing or return to duty testing) will receive a mandatory referral to a substance or alcohol abuse program. The Employee will be removed from the work schedule until they are evaluated by their health care provider, have a treatment plan provided by the health care provider, and provide a negative test result.
- ii. To ensure the safety of the Village residents and employees, the employee will be required to submit to testing and may be subject to up to six (6) unannounced tests within a 12-month period.
- iii. If the employee tests positive or fails to attend or successfully complete the substance or alcohol abuse counseling program, they will be treated under the guidelines set below under Consequences of Unsuitable Samples or Positive Test Results.

B. Return to Duty Testing (RTD)

- i. Alcohol and/or drug testing must be administered prior to an employee's return to regular duties after completing voluntary treatment.
- ii. The alcohol test must confirm an alcohol concentration of less than .02.
- iii. The drug test must be negative.

5. Consequences of Unsuitable Samples or Positive Test Results

A. Unsuitable Samples

- i. When the sample is unsuitable for testing because it is diluted or the temperature is out of range, or it is unsuitable for any other reason, the employee must provide another sample.
- ii. Two unsuitable samples are grounds for immediate separation or withdrawal of an employment offer.
- iii. Both samples will be forwarded to the lab for testing and the results must be reviewed by the MRO prior to any employment action being taken.

B. Positive Test Results

Employees will be separated for violations of this policy as described above.

6. Contractors and Temporary Agency Employees

- A. The prohibited activities outlined in this Policy are also applicable to contractors. Violations of the provisions or refusal to cooperate with the implementation of the Policy can result in the Village's barring the contractor from Village facilities or participating in Village operations.

- B. All terms of this policy will apply to temporary employees, including pre-placement testing administered by the contracting Village. Temporary employees who test positive will not be allowed to reapply for a period of one (1) year from the date of the testing. Temporary employees hired by the Village who were tested according to the guidelines herein and have not had a break in service, do not need to be retested at the time of hire, as long as they are hired within six (6) months of the original test.

7. Notification and Disclosure Requirements

- A. As a condition of employment, an employee must notify his/her supervisor or Village President of any state or federal criminal drug conviction for a violation within five (5) days of such conviction. Failure to do so could lead to disciplinary action up to and including termination.

8. Policies

Where any federal or state law or collective bargaining agreement imposes restrictions on the implementation of this Policy, their language will supercede the terms of this policy.

VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES

RESOLUTION 2022-04 Approved: _____

A RESOLUTION RATIFYING THE ENROLLMENT AGREEMENT AND THE DRUG & ALCOHOL TESTING CONSORTIUM AGREEMENT BETWEEN THE VILLAGE OF MAPLE PARK AND THE MID-WEST TRUCKERS ASSOCIATION, INCORPORATED

WHEREAS the Village of Maple Park ("The Village") is a municipality in accordance with the Constitution of the State of Illinois of 1970; and,

WHEREAS, the Village, in order to be in compliance with the United States Department of Transportation (DOT), Federal Motor Carrier Safety Administration, is required to conduct drug and alcohol testing for its Commercial Driver's Licensed (CDL) Personnel; and,

WHEREAS, the Village has determined that it is to its advantage and best interest of the Village to enroll in the Mid-West Truckers Drug and Alcohol Testing Consortium; and,

WHEREAS, the Village has determined that the Mid-West Trucking Association will cooperate with the Drug and Alcohol Testing Consortium and that the Village will perform all the tests required by the Department of Transportation,

WHEREAS, the Village has submitted the executed Enrollment Agreement and the Drug and Alcohol Testing Consortium Agreement to the Mid-West Truckers Association, Incorporated; and,

NOW, THEREFORE, BE IT RESOLVED by the President and the Board of Trustees for the Village of Maple Park, DeKalb and Kane Counties, Illinois, as follows:

Section 1. The Village President or a designee is hereby authorized to sign the Mid-West Truckers Association, Incorporated Enrollment Agreement "Exhibit A"; and,

Section 2. The Village President or a designee is hereby authorized to sign the attached Mid-West Truckers Association, Incorporated Drug & Alcohol Testing Consortium Agreement, "Exhibit B"

ADOPTED by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at its regular Board meeting held on July 5, 2022.

Ayes: _____

Nays: _____

Absent: _____

(SEAL)

Suzanne Fahnestock, Village President

ATTEST:

Elizabeth Peerboom, Acting Village Clerk



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151


Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

MEMORANDUM

TO: Village President and Board of Trustees

FROM: Village Administrator Dawn Wucki-Rossbach 

DATE: June 28, 2021

SUBJECT: **RESOLUTION 2022-19 A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE COUNTY OF KANE FOR ANIMAL CONTROL SERVICES**

BACKGROUND

The Village of Maple Park has entered into intergovernmental agreements with the County of Kane for animal control services periodically since 1994. The Village's most recent renewal was in 2018 that expired in 2019. That agreement allowed for two (2) one-year renewals. The agreement being presented was negotiated through Metro West Council of Governments, which the Village was a member of until May 31, 2022. The Village had reviewed the draft agreement and agreed that it was appropriate and was waiting for the Kane County Board to approve the agreement. The Kane County Board approved the agreement at their June 14, 2022 Meeting.

When the Village withdrew from Metro West, it was unknown if Kane County Animal Control, via County of Kane, would allow the Village to utilize the agreement that was proposed by Metro West and approved by the County Board. Kane County Animal Control stated that they would allow the Village to enter into the agreement proposed by Metro West. The language that referred to Metro West has been removed from the agreement. The language is very similar to the 2018, 2015 and 2013 agreements. The agreement contains the following:

1. The agreement term is one (1) year, with two one-year renewal options – Village must notify Kane County 60 days in advance if the renewal option will be exercised.
2. The Police Department or Village Official must request the pickup service for strays or forced entry evictions.
3. Village must make every effort to call off an Animal Control response between 8:00 p.m. and all day on weekends, if an owner has reclaimed the animal.
4. Kane County Animal Control will cooperate with the Police Department in response to a complaint of a vicious or dangerous dog.
5. Kane County will issue a monthly invoice to the Village for services provided.
6. The Village agrees to work with the County to address regional issues of animal control and to provide at least two contacts for the Village that can address a breach of terms of this Agreement, should a breach occur.
7. The Village should post language regarding how animal control will be conducted and that the Village will contact Kane County for animal control.

8. The Agreement reserves 30% of shelter capacity for the County. If shelter capacity from municipalities exceeds more than 60%, but less than 70%, Kane County will notify the Village. If capacity exceed 70%, the County shall suspend services for new animals.
9. The Village indemnifies Kane County in regards to its services or facilities.
10. Village must notify the County of any issues via the contacts listed in the Agreement.
11. Fee Schedule has been provided – The pickup cost has not changed; however, there has been a \$2.00 increase in the cost of boarding and vaccinations. Euthanasia has increased \$5.00, specimen pickup increased \$20.00 and specimen prep and eviction pickup increased \$10.00. After hours pickup increased \$25.00 and the charge of after-hours callout with no pickup was added, at a cost of \$100.00.

Due to the minor language change, the Agreement may have to be approved by the Kane County Board. The Village will be informed if the Agreement has to appear for approval.

In 2021, the County handled one (1) stray dog that was returned to its owner. In 2020, the County handled one (1) bird and four (4) dogs. Two (2) dogs were returned to their owners and two (2) dogs were transferred to rescue groups. The Village has not paid any fees associated with animal control since 2018. The cost in 2018 was \$100.00 for a stray dog, cost included \$20.00 pickup, \$70.00 for one (1) day boarding, and \$10.00 vaccination. The dog was taken to a shelter. Prior payments to Kane County Animal control were two (2) invoices in 2007 for \$75.00 each and one (1) invoice of \$100.00 in 2009.

RECOMMENDATION

That the Village Board review the Agreement for Animal Control Services and motion to approve Resolution 2022-21 a Resolution Authorizing the Village President or Her Designee to Enter into an Intergovernmental Agreement with the County of Kane for Animal Control Services.

Attachment

Resolution 2022-21 a Resolution Authorizing the Village President... Animal Control Services

VILLAGE OF MAPLEPARK

RESOLUTION 2022-21 Approved: _____

**AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE
TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT
WITH THE COUNTY OF KANE FOR ANIMAL CONTROL
SERVICES**

WHEREAS, the Village of Maple Park (the “Village”) is a body politic and corporate, organized and existing pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1 *et seq.*; and,

WHEREAS, the Village desires to contract with the County of Kane for animal control services; and,

WHEREAS, the Village of Maple Park has engaged the County of Kane for animal control services in the past and the President and Board of Trustees of the Village find it in the best interest of the Village of Maple Park to continue to obtain animal control services from the County of Kane.

BE IT RESOLVED BY THE BOARD OF TRUSTEES of the Village of Maple Park, Illinois, as follows:

Section 1. The recitals set forth above are incorporated and make a part hereof.

Section 2. That the Agreement, in substantially the same form as attached to this Resolution by “Exhibit A” and incorporated herein by reference, if approved and accepted by the Village.

Section 3. That the Village President or her designee is authorized to enter into the Intergovernmental Agreement on behalf of the Village, as, as may be required, the Village Clerk to attest to the same.

Section 4. That this Resolution shall be in full force and effect from and after its adoption and approval.

PASSED by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at its regular Board meeting held on July 5, 2022.

Ayes: _____

Nays: _____

Absent: _____

(SEAL)

Suzanne Fahnestock, Village President

ATTEST:

Elizabeth Peerboom, Acting Village Clerk

AGREEMENT FOR ANIMAL CONTROL SERVICES

THIS INTERGOVERNMENTAL AGREEMENT ("Agreement") is made and entered into this _____ day of _____, 2022 by and between the COUNTY OF KANE, a body politic and corporate, and the VILLAGE OF MAPLE PARK, an Illinois municipal corporation.

WHEREAS, the County of Kane ("Kane County") is a body politic and corporate, duly organized and existing under the Constitution and laws of the State of Illinois; and

WHEREAS, the Village of Maple Park ("Municipality") is an Illinois municipal corporation; and

WHEREAS, Kane County pursuant to the Animal Control Act, 510 ILCS 5/1 et seq. (the "Act") has certain rights, duties and obligations with respect to rabies control and registration of dogs and cats on a county-wide basis, and also has primary responsibility for animal control activities within unincorporated Kane County; and

WHEREAS, the Municipality has the right, but not the obligation to control animal activities in its corporate limits, and has historically taken the primary responsibility for animal control activities within its corporate limits; and

WHEREAS, pursuant to Kane County Board Ordinance 07-254, passed July 10, 2007, Kane County is ready, willing and able to contract with the municipalities of Kane County to provide them with select animal control services, including but not limited to pick-up and housing of straying dogs running at large, sick or injured dogs and small, wild mammals such as skunks, raccoons, and bats and providing housing and adoption services for animals in its custody to the best of its ability at Kane County Animal Control ("Animal Control"), located at 4060 Keslinger Road, Geneva, IL, (the "Facility") the Kane County; and

WHEREAS, all cruelty or animal related investigations are the responsibility of the municipality in incorporated areas and Kane County Animal Control agrees to provide advice for such cases where requested. Kane County Animal Control is tasked with the primary responsibility for any and all handling of these types of cases in unincorporated Kane County; and

WHEREAS, all requests for service must be made to the Animal Control Administrator or its designee from the Municipality's police department or Municipal Official authorized to request service on behalf of the Municipality. All Municipalities without police at all hours will provide Kane County Animal Control with an after-hours person to be contacted for approval; and

WHEREAS, the parties have a mutual interest in long term planning for straying animal control services in Kane County; and

WHEREAS, pursuant to Article VII Section 10 of the Constitution of the State of Illinois and Section 3 of the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/3, units of local government are authorized and empowered to enter into agreements to obtain and share services and to exercise jointly or transfer any powers or functions not prohibited by law; and

WHEREAS, the Chairman of the Kane County Board has heretofore been authorized pursuant to Resolution to enter into an intergovernmental agreement with the Municipality as herein provided;

NOW, THEREFORE the COUNTY OF KANE and the Village of Maple Park do hereby agree as follows:

Section 1. Incorporation of Recitals.

The facts and statements contained in the preamble to this Agreement are hereby incorporated herein as if fully set forth.

Section 2. Pickup Service Provided.

Upon a request made to the Animal Control Administrator or its designee from the Municipality's police department or Municipal Official authorized to request service on behalf of the Municipality, Animal Control will provide pickup service for straying dogs found within the limits of the Municipality, and for pickup of animals from locations where a forcible entry and detainer action results in an eviction conducted by the Kane County Sheriff, and shall transport them to the Facility or another County designated animal shelter for a service fee to be paid to the County as provided in Section 5-49(a) of the Kane County Code.

Section 3. Complaint Calls - Response.

The Kane County Animal Control Department will respond to complaint calls, as provided in Section 5-49(a) of the Kane County Code, to assist the Municipality's police department (or appropriate Municipal officials if no police department exists), for barking dogs, dogs running at large, and sick or injured wildlife outside of a building or structure within the limits of the Municipality and shall transport them to the Facility or another County designated animal shelter. The service fee to be paid to the County shall be that shown on **Exhibit A**. In the event that a call is placed to the Kane County Animal Control Department for pickup services after the hours of **8:00 p.m.** on weekdays and **all day** on weekends, the Municipality shall make its best effort to contact the Kane County Animal Control Department to advise of any call offs as soon as possible in the event of an owner reclaiming a lost animal or other similar event. The foregoing is meant to eliminate the need for Kane County Animal Control Department staff to travel and incur unnecessary expenses during non-working hours. Additionally, in the event the Municipality does not have a police department, the Municipality shall provide Kane County Animal Control with contact information for individuals who may be contacted outside of normal business hours who shall have authority to make determinations concerning the use of services under this Agreement. Should the Kane County Animal Control Department face unexpected budgeting concerns rendering the services described herein impossible to provide at the fees described herein, upon formal written notice by the Kane County Animal Control Administrator, the parties may renegotiate the financial terms of this Agreement. If the parties are unable to reach an agreement as to such renegotiation, any party may cancel this Agreement upon 30 days' written notice.

Section 4. Vicious or Dangerous Dogs.

The Kane County Animal Control Department shall cooperate with the police department of the Municipality in responding to complaints relating to vicious or dangerous dogs at the Municipality's request. All complaints and proceedings shall be handled as provided in Sections 15 and 15.2 of the Act.

Section 5. Invoices for Services.

Kane County shall invoice the Municipality for services provided at the end of each month and the Municipality shall remit payment to Kane County in full within thirty (30) days. The County invoice shall, at a minimum, specify the dates of service, particulars regarding the animal serviced and the types of services rendered. The County shall retain the right to limit, suspend, or terminate services to the Municipality if it shall omit to pay any fees within sixty (60) days of receipt of the County's invoice therefore. All fees for services shall be deposited by the County as set forth in Resolution 06-330.

Section 6. Termination of prior Agreements; Waiver of Fees.

Upon the effective date of this Agreement, any and all prior agreements between Kane County and the Municipality are hereby terminated and abrogated.

Section 7. Fees and Charges to Individual Owners.

Nothing in this Agreement shall be construed to limit the right of Kane County or the municipality to increase or impose any fees or charges to individual owners as permitted or provided by law.

Section 8. Effective Date; Termination.

This Agreement shall commence upon the affixing of the last signature of any officer required to sign this Agreement, which date shall be deemed the "Effective Date." This Agreement shall remain in full force and in effect until June 30, 2023 (1 year from date approved) with two one-year renewal options. The Municipality shall notify the county in writing, not less than 60 days prior to the expiration date, of its intent to exercise each renewal option.

Section 9. Additional Agreements.

The Parties agree to meet to work towards a long-term solution to the regional issues of animal control. To that end, the County will assist the Municipality in developing a plan to meet specific anticipated demand for animal control services due to municipal growth. Failure by the Municipality to participate in good faith in said meetings shall be a breach of the terms of this agreement by the Municipality. The Municipality shall provide the Administrator of Kane County Animal Control with the names and telephone contact information of no fewer than two individuals at the Municipality who shall serve as the point of contact for issues relating to this Agreement, logistical issues, and billing concerns.

In order to best educate the public about the procedures for reporting straying animals and in an effort to reduce time or confusion associated with such calls for assistance, the parties agree to publish a statement on their respective websites explaining the correct steps for members of the public to take when reporting a straying animal. Each Party shall provide a hyperlink to the website of the other, in order to direct users to the proper point of contact. The statement posted should contain similar language to the following:

Depending on where you live in Kane County, you may be served by your local animal control facility, your police department, a state agency, or Kane County Animal Control. In order to handle your concern in the most efficient manner, first determine whether you live in an incorporated or unincorporated area of Kane County to make sure you contact the appropriate agency first.

If you live in an incorporated village, town, or city:

For concerns, complaints, and stray animals, contact your police department or town hall first. The police will handle the matter, and will contact Kane County Animal Control for assistance when necessary. If you are a resident of Elgin or Aurora, please contact your city's animal control facility first.

If you live in an unincorporated area of Kane County:

Your concerns, complaints and stray animal control are handled by Kane County Animal Control. Please call 630-232-3555.

Section 10. Service Provision Subject to Shelter Capacity.

The County shall reserve 30% of the animal shelter capacity for the exclusive use of the County for provision of services to residents of unincorporated Kane County and for its use for provision of County-wide animal bite investigation services. If, at any time, in the opinion of the Kane County Animal Control Administrator, animals in the shelter from the Municipality and other municipal contract-holders constitute more than 60% but less than 70% of total shelter capacity, the Administrator shall notify the Municipality as provided for in Section 12 of this Agreement. If, at that time, in the opinion of the Kane

County Animal Control Administrator, animals in the shelter from the Municipality and other municipal contract-holders has reached 70% of the total shelter capacity, the Administrator shall notify the Municipality that Animal Control services for new additional animals are being suspended and for what time period they shall be suspended to the Municipality and to all other municipal contract-holders. In the event of service suspension, the County shall work with the Municipality to identify and obtain animal control services from other service providers in the geographic area, but it shall be the sole responsibility of the Municipality to secure such services for its residents during the service suspension period, and the County shall have no obligation, responsibility or liability to the Municipality for animal control services except as provided by other applicable law. Animal Control services shall be reinstated when the Animal Control Administrator determines that the unused shelter capacity has exceeded 30% for two consecutive weeks.

Section 11. Indemnification.

The Municipality shall indemnify, defend and hold harmless Kane County and its officers, agents, and employees of and from any and all claims, demands, suits at law or in equity, of any kind and manner, which in any way occur or arise in connection with Kane County's services or facilities provided pursuant to this Agreement, except as to claims of negligence, intentional, willful or wanton acts committed by the County and its officers, agents and, employees and/or to the extent prohibited by law or public policy. In the event of a claim being made by the County under this Section, the County shall be entitled to be defended by counsel of its own choosing, and the Municipality shall pay any reasonable attorneys' fees and expenses incurred by the County in connection therewith.

Section 12. Notices.

Any notices permitted or required to be given under this Agreement shall be deemed given if sent by certified mail, return receipt requested, or by personal delivery to the person to who it is addressed, to the following:

Main To:

Animal Control Administrator Kane
County Animal Control 4060 Keslinger
Rd.
Geneva, IL 60134

With a copy to:

County of Kane
Kane County Government Center
719 South Batavia Avenue - Building A - 2nd Floor Geneva, IL 60134 Attention:
County Board Chairwoman

With a copy to:

States Attorney, Chief of the Civil Division 100
South Third Street, 4th Floor
Geneva, IL 60134

If to the Municipality:

Village President
Village of Maple Park
P. O. Box 220
Maple Park, IL 60151

With a copy to:
Village Clerk
Village of Maple Park
P. O. Box 220
Maple Park, IL 60151

After Hours (8:00 p.m. – 6:59 a.m. weekdays and weekends) Contact for Municipality:

Until notice of change of address is given in the manner provided. Notice by fax transmission or email communication shall not be sufficient unless required by an applicable statute.

Section 13. Severability.

If any provision, clause or section of this Agreement shall be ruled or held invalid by any Court of competent jurisdiction, then and in such event such finding of invalidity shall not affect the remaining provisions of this Agreement which can be given effect without such invalid provisions and to that end to provisions of this Agreement are Severable.

Section 14. Entire Agreement of the Parties.

This Agreement, and any ordinances or resolutions incorporated herein by reference or by operation of law constitutes the entire agreement of the parties and no modifications by course of conduct or oral agreement shall be valid unless reduced to writing and duly adopted by the Kane County Board and the Municipality.

Section 15. Binding Effect; Successors' Assignment.

This Agreement shall be binding upon the respective parties hereto, and their lawful successors in interest, except that Kane County shall not assign performance of this Agreement to another unit of local government without the written consent of the Municipality.

WHEREFORE, the parties have caused this Agreement to be signed as of the date and year first above written.

COUNTY OF KANE

By: _____
Corinne Pierog, County Board Chairman

ATTEST: _____
John A. Cunningham, Kane County Clerk

VILLAGE OF MAPLE PARK

By: _____
Suzanne Fahnestock, Village President

SEAL

ATTEST: _____
Elizabeth Peerboom, Acting Village Clerk

2022 Kane County Fee Schedule for Municipalities

Service	2022 Fee
Pick up per animal (7:00am - 7:59pm)	\$20.00
Pick up charge group of small animals, evictions only	X -See Eviction
Boarding per animal/per day/Maximum charge \$70	\$12.00
Vaccination for distemper per animal	\$12.00
Euthanasia per dog/cat animal ≤ 30 pounds	\$35.00
Euthanasia per dog/cat animal > 30 pounds	\$55.00
Rabies observation (includes euthanasia fee) ≤ 30 pounds	\$150.00
Rabies observation (includes euthanasia fee) > 30 pounds	\$175.00
Specimen pick up	\$50.00
Specimen prep	\$60.00
Eviction - cost includes pickup charges and 7 Day MAX boarding (Per Animal)	\$110.00
After Hours Pick up (8:00pm - 6:59am)	\$175.00
After Hours Call Out with NO PICKUP (8:00pm - 6:59am)	\$100.00
Average cost per stray animal impounded	\$116.00





Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

MEMORANDUM

TO: Village President and Board of Trustees
FROM: Village Administrator Dawn Wucki-Rossbach *DWR*
DATE: June 30, 2022
SUBJECT: **ORDINANCE 2022-14 AN ORDINANCE AMENDING TITLE 11, "ZONING REGULATIONS," CHAPTER 10, "SIGNS" OF THE MAPLE PARK VILLAGE CODE**

BACKGROUND

The Planning and Zoning Commission held a public hearing and a meeting to review the proposed text amendments to Sections 11-10-6.B. and 11-10-6.D., see June 1, 2022 Planning and Zoning Commission Memorandum. The text amendments added the following language:

1. 11-10-6.B.4. Recreational sports league sponsorship sign: one hundred twenty (120) days. They shall not exceed 135 square feet; and,
2. 11-106.D. Fee: Every applicant for a temporary sign shall pay a fee of fifty dollars (\$50.00), unless such fee is waived for good cause shown by the Village Board.

There were no public comments received at the Public Hearing regarding the text amendments.

At the Planning and Zoning Commission Meeting, it was explained that the permit for the sports league sponsorship signs would run the duration of the season and allows three (3) additional square feet about the signage that is currently on the backstop now.

The Planning and Zoning Commission approved the Findings of Fact and recommended that the Village Board approve the proposed text amendment. A signed copy of the Findings of Fact will be distributed at the meeting, an unexecuted copy is attached for review purposes.

RECOMMENDATION

That the Village Board review the proposed text amendments adding the recreational sports league sponsorship signs and the Village Board's ability to waive the permit fee for good cause. If the Village Board agrees, the Board should motion to approve Ordinance 2022-14 An Ordinance Amending Title 11, "Zoning Regulations," Chapter 10, "Signs" of the Maple Park Village Code.

Attachments

PZC #22-001 June 1, 2022 Memorandum w/Attachments

Certificate of Publication from The Daily Chronicle dated June 1, 2022

Findings of Fact Approved June 16, 2022

Ordinance 2022-14 an Ordinance Amending Title 11, "Zoning Regulations"



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151


Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

MEMORANDUM

TO: Planning and Zoning Commission

FROM: Village Administrator Dawn Wucki-Rossbach 

DATE: June 1, 2022

SUBJECT: **PZC 22-001 – TEXT AMENDMENT (TA) TITLE 11, ZONING REGULATIONS, CHAPTER 10, SIGNS**

BACKGROUND

In 2021 the Village received complaints regarding the signs on the backstops of the Village's ballfields. The sign ordinance section, 11-10-6 (Exhibit A), of the Zoning Ordinance does not permit the use of temporary signs that acknowledge/promote recreational sports teams sponsors. At that time, the Board discussed a text amendment that would permit the signs. The youth baseball sports teams that plays their games on the Village of Maple Park baseball fields seeks sponsors as a means to defer the cost of sports team participants.

On April 29, 2022, the Village Board approved Resolution 2022-13 a Resolution Establishing a Temporary Policy on the Posting of Sports Team Sponsorship Banners, this temporary policy permits the placement of sports team sponsorship banners in the Village for 120 days while the Sign Ordinance is being amended, see attached resolution. The policy was implemented until the text amendment permitting the signs could be reviewed by the Planning and Zoning Commission and then sent to the Village Board for approval.

In order to proceed with a text amendment to the Zoning Ordinance, Section 11-10-6, a public hearing must be held. On June 1, 2022, a Public Hearing Notice was published in The Daily Chronicle, see attached Order Confirmation. The Public Hearing will be held at 7:00 p.m. on June 16, 2022, immediately prior to the Planning and Zoning Commission Meeting also scheduled for June 16, 2022. Any comments received during the Public Hearing will be included in the Findings of Fact regarding the proposed text amendment to 11-10-6.

In order to address the needs of the sports teams in terms of being able to assist in obtaining sponsorships, the Village inventoried the current baseball sponsorship signs that are attached to the backstop on the southern field along County Line Road, see attached inventory. The inventory includes four (4) individual sponsor signs and one (1) large sponsorship sign. Currently, there is a total of 131.11 square feet of temporary signage on the backstop.

There is one (1) permanent team sponsorship sign on the backstop. The sign is made of metal and is estimated to be four (4') square feet in size. The baseball field is in the B-1 Business Zoning District, the zoning ordinance does not require that those in the B-1 District have a sign permit. This type of sign is not identified in the ordinance and would not be permitted without a text amendment. Staff is unaware of when it was installed so the sign will be treated as a non-conforming sign. If the sign is removed, a text amendment will need to be made to the sign ordinance to permit this type of sign in the district before the sign could be replaced.

Based on the need to have multiple sponsors, drafting an amendment to the sign ordinance that would require that each individual banner be permitted at \$50.00 per sign and that each sign not exceed a standard square size of two feet by three feet (2' X 3") would not be practical. To resolve this situation, Staff is proposing the following:

1. That sports teams be given a total number of square feet of signage that cannot be exceeded
2. Sports teams can then have any configuration of single and/or large sponsorship signs, as long as the total square footage does not exceed 135 square feet of signage
3. If the square footage exceeds 135 feet, then a variation will be needed
4. In terms of the \$50.00 application fee, when the league submits their Facilities Rental Application Form to use the baseball fields, the request to waive the sign application fee will also be made
5. That the temporary signs may be put up for a total of 120 days; baseball season usually runs from mid-April through July 4th (80 days)

The proposed text amendment changes for to Section 11-10-6: Permits for Temporary Signs. Language being added is in **bold and underlined text** and text that is to be deleted will be ~~struck through~~.

RECOMMENDATION

That the Planning and Zoning Commission review the proposed text amendments to 11-10-6: Permits for Temporary Signs; and if the Commission agrees with the proposed language changes, motion to recommend to the Village Board the approval of the proposed text amendments based on the following Findings of Fact:

That these text amendments shall only be approved if it is consistent with the intent to protect, promote and improve the public health, safety, morals, convenience, order, appearance, prosperity, and general welfare of the citizens of the Village of Maple Park; whereas three (3) code objectives are applicable to the proposed text amendments:

1. To encourage the development of buildings and uses on appropriate sites in order to maximize community wide social and economic benefits while accommodating the particular needs of all residents, and to discourage development on inappropriate sites.

That the proposed text amendment accommodates the needs of all residents while maximizing community-wide social benefits by allowing sports leagues the opportunity to obtain sponsors to defray the cost of ball play for families that live in Maple Park and play in the league.

2. To protect and enhance the character and stability of existing residential, commercial and industrial areas, and to gradually eliminate nonconforming uses and structures.

That by the Village reviewing and permitting the proposed temporary recreational sports league sponsorship signs, the Village will have the opportunity to review the signs and confirm that the signage will not exceed 135 square feet in size permitted by the Village Code.

3. To provide for efficient administration and fair enforcement of all regulations set forth herein.

That by requiring that a sign permit application for the temporary recreational sports league sponsorship signs, the Village will be able to ensure the efficient administration and fair enforcement of the zoning regulations.

That the proposed text amendments will not change the objectives of and are consistent with the Zoning Regulations of the Village.

The five (5) following code objectives are not applicable to the proposed text amendment:

1. To conserve and increase the value of taxable property through this municipality.
2. To ensure the provisions of adequate light, air and privacy for the occupants of all buildings.
3. To provide adequate and well-designed parking and loading space for all buildings and uses, and to reduce vehicular congestions on the public streets and highways; and,
4. To lessen or avoid the hazards to persons and damage to property resulting from the accumulation of runoff of storm or flood waters; and,
5. To clearly and concisely explain the procedures for obtaining variances, special use permits, amendments, and the like.

Attachments

Resolution 2022-13 A Resolution Establishing a Temporary Policy

Order Confirmation – Public Hearing Notice for PZC 22-001 TA – June 16, 2022

Current Inventory of Baseball Sponsorship Signs

Proposed Text Amendment Language of Section 11-10-6

RESOLUTION 2021-13 Approved: April 19, 2022

**A RESOLUTION ESTABLISHING A TEMPORARY POLICY
ON THE POSTING OF SPORTS TEAM SPONSORSHIP BANNERS**

WHEREAS, the Village of Maple Park ("The Village") is an Illinois Municipal Corporation located in DeKalb and Kane Counties, Illinois; and,

WHEREAS, the Village President and Board of Trustees support local youth baseball and adult softball; and,

WHEREAS, the sports teams seek sponsorships as a means to defray the cost of play for the youth involved; and,

WHEREAS, the Village's Sign Code does not currently permit the placement of temporary team sponsorship banners during the play seasons; and,

WHEREAS, the Village has deemed it in the best interest of promoting youth and adult sports teams to temporarily allow the posting of sports team sponsorship banners for a period of no greater than 120 days from the start of the practice season to the last ballgame while the Village works to approve a text amendment that permits said temporary sports team sponsorship banners.

NOW, THEREFORE, BE IT RESOLVED by the President and the Board of Trustees for the Village of Maple Park, DeKalb and Kane Counties, Illinois, hereby approves the following:

SECTION 1. The Village of Maple Park adopts a Temporary Posting of Sports Team Sponsorship Banners Policy that is attached to this Resolution as Attachment A.

PASSED by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at its Special Board Meeting held on April 19, 2022.

Ayes: Spearce, Ward, Groezinger, Peloso

Nays: None

Absent: Rebone, Simon

(SEAL)



Elizabeth E. Peerboom
Elizabeth Peerboom, Acting Village Clerk

Suzanne Fahnestock
Suzanne Fahnestock, Village President



VILLAGE OF MAPLE PARK
TEMPORARY POSTING OF SPORTS TEAM
SPONSORSHIP BANNERS POLICY

APPROVED: APRIL 19, 2022



VILLAGE OF MAPLE PARK

TEMPORARY POSTING OF SPORTS TEAM SPONSORSHIP BANNERS POLICY

Section 1: Summary and Purpose

The Village of Maple Park has established a temporary policy to permit the posting of sports team sponsorship banners for local youth baseball and adult softball leagues.

Section 2: Terms

This policy shall remain in effect no greater than 120 days from the start of the practice season to the last ballgame while the Village works to approve a text amendment that permits said temporary sports team sponsorship banners.

Section 3: General Provisions

That the sports teams provide the Village with the list of the sponsors that have sponsored teams, the size of the banners and a picture of what the banners will look for each sponsor. The banners will be permitted to be posted on the backside of the backstops from the first day of practice until the last game is played, but no greater than 120 days from the first day of practice when the banners are posted. In the meantime, the Village will complete a text amendment to the Sign Ordinance that will permanently permit temporary sports team sponsorship banners during the baseball/softball season.

Section 4: Procedure for Posting Sponsorship Banners

When the League President submits the Facilities Rental Application, Certificate of Insurance and waivers, the President can provide a sponsor list and paper copy pictures of the sponsorship banners.

Section 5: Leagues will be Kept Informed

The Village will keep the leagues informed of the status of the text amendment. Leagues are encouraged to participate in the public hearing process on the text amendment and offer their comments regarding the proposed amendments.

SHAW MEDIA
EST. 1851
PO BOX 250
CRYSTAL LAKE IL 60039-0250
(815)459-4040

ORDER CONFIRMATION

Salesperson: DONNA MCDONALD

Printed at 05/27/22 12:26 by dmcd0-sm

Acct #: 148422

Ad #: 1988579

Status: New

VILLAGE OF MAPLE PARK
P.O. BOX 220
302 WILLOW ST
MAPLE PARK IL 60151

Start: 06/01/2022 Stop: 06/01/2022
Times Ord: 1 Times Run: ***
CLEG 1.00 X 47.00 Words: 160
Total CLEG 47.00

Class: C8100 PUBLIC NOTICES

Rate: LEGAL Cost: 73.78

Affidavits: 1

Ad Descrpt: HEARING JUNE 16, 2022

Descr Cont: 1988579

Given by: LIZ PEERBOOM

P.O. #:

Created: dmcd0 05/27/22 12:19

Last Changed: dmcd0 05/27/22 12:25

Contact: CLAUDIA
Phone: (815)827-3309
Fax#: (815)827-4040
Email:
Agency:

URL:

Source:

Camera Ready: N

Misc:

Color:

Proof:

Delivery Instr:

Changes: None ___ Copy ___ Art ___

Coupon:

Ad Copy Method:

Special Instr:

Section: Page: ___

Group: LEGALS AdType: ___

Pickup Date: Ad#: ___

Pickup Src: ___

Size ___ Copy Chg Every Run ___

Gang Ad #: ___

COMMENTS:

COPIED from AD 1971133

PUB	ZONE	EDT	TP	RUN	DATES
DC	CL	97	S	06/01	
WED	CL	99	S	06/01	
APNW	CL	97	S	06/01	

(CONTINUED ON NEXT PAGE)

NOROT

Village of Maple Park	
GL Account #	Amount
01-10-5900	73.78
Total 73.78	
Approval	[Signature]
Paid	
Check #	
Check Date	

SHAW MEDIA
EST. 1851
PO BOX 250
CRYSTAL LAKE IL 60039-0250
(815) 459-4040

ORDER CONFIRMATION (CONTINUED)

Salesperson: DONNA MCDONALD

Printed at 05/27/22 12:26 by dmcd-sm

Acct #: 148422

Ad #: 1988579

Status: New

PUBLIC NOTICE

NOTICE OF

PUBLIC HEARING

A public hearing before the Planning and Zoning Commission of the Village of Maple Park, Kane and DeKalb Counties, Illinois, will be held on June 16, 2022, at 7:00 p.m., at 302 Willow Street to consider the following:

Text amendments to Title 11, Zoning Regulations, of the Municipal Code of the Village of Maple Park by revising Section 11-10-6 regarding permits for temporary signs.

Information regarding the proposed text amendments can be obtained by contacting the Village Clerk's Office at (815) 827-3309 or by accessing the Village's website.

The public is invited to attend and offer comment on these proposed amendments at the public hearing. In addition, individuals may submit comments regarding these proposed text amendments prior to the meeting to villageclerk@villageofmaplepark.com. Such comments will be incorporated into the record of proceedings by reference.

Elizabeth Peerboom,
Acting Village Clerk
Village of Maple Park, Illinois

(Published in the Daily Chronicle June 1, 2022)
1988579

CURRENT INVENTORY OF TEMPORARY BASEBALL SPONSORSHIP SIGNS ON THE BACKSTOP

Description	Individual Business or Multiple Business Sign	Size (in inches) of Temporary Sign	Size (in Feet)	Square Feet
Lodi Tap House	Individual	35.5 X 35.5	2.95 X 2.95	8.70
Soul Loco	Individual	59 X 36	4.92 X 3	14.76
Naperville Construction Fence Rental	Individual	35.5 X 36	2.95 X 3	8.85
Brandonisio & Company	Individual	58 X 35.75	4.83 X 2.98	14.39
J & H Herra, J & L Excavating, Trainor Built, Michelle Conklin Photography, Cream King, Bootleggers, Old Second, A & P Grain Systems, Lodi Tap House, Naperville Construction, Brandonisio & Company	Multiple	253.32 X 48	21.10 X 4	84.40

TOTAL SQUARE FEET 131.11

PERMANENT METAL BASEBALL SPONSORSHIP SIGN ON BACKSTOP

American Legion Post 312	Individual	32 X 18.5	2.6 X 1.54	4.00
--------------------------	------------	-----------	------------	------

Proposed Text Amendment Language to 11-10-6: Permits for Temporary Signs

Additions to text appear in **bold and underlined text**. Deletions are shown as ~~struck through~~ language.

11-10-6: PERMITS FOR TEMPORARY SIGNS:

- A. Requirement: All temporary signs, except those enumerated in section 11-10-10 of this chapter, shall have a permit. Possession of a valid permit for a temporary sign shall entitle the owner to display such sign for the time period specified thereon.
- B. Duration: Duration of temporary signs shall be as follows:
 - 1. Residential marketing signs or residential for sale signs, on and off site: Twelve (12) months, renewable on a six (6) month basis thereafter.
 - 2. Commercial or industrial real estate signs: Six (6) months, renewable on a six (6) month basis. They shall not exceed two feet by three feet (2' x 3').
 - 3. Temporary mobile signs: Advertising a special sale or event not to exceed thirty (30) days nonconsecutively and only three (3) times a year.
 - 4. Recreational sports league sponsorship sign: one hundred twenty (120) days. They shall not exceed 135 square feet.
- B. Application For Permit: Application for permit for a temporary sign shall be made on a form provided by the village. Permits for temporary signs must be kept on the premises where signs are displayed.
- D. Fee: Every applicant for a temporary sign shall pay a fee of fifty dollars (\$50.00). unless such fee is waived for good cause shown by the Village Board. (Ord. 2014-13, 7-1-2014; amd. Ord. 2021-15, 11-9-2021)

Certificate of the Publisher

Daily Chronicle

Description: HEARING JUNE 16, 2022
1988579

VILLAGE OF MAPLE PARK
P.O. BOX 220
302 WILLOW ST
MAPLE PARK IL 60151

Shaw Media certifies that it is the publisher of the Daily Chronicle. The Daily Chronicle is a secular newspaper, has been continuously published daily for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of DeKalb, County of DeKalb, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 ILCS 5/5.

A notice, a true copy of which is attached, was published 1 time(s) in the Daily Chronicle, namely one time per week for one successive week(s). Publication of the notice was made in the newspaper, dated and published on 06/01/2022

This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

In witness, Shaw Media has signed this certificate by Laura Shaw, its publisher, at DeKalb, Illinois, on 1st day of June, A.D. 2022

Shaw Media By:



Laura Shaw, Publisher

Account Number 148422

Amount \$73.78

PUBLIC NOTICE

**NOTICE OF
PUBLIC HEARING**

A public hearing before the Planning and Zoning Commission of the Village of Maple Park, Kane and DeKalb Counties, Illinois, will be held on June 16, 2022, at 7:00 p.m., at 302 Willow Street to consider the following:

Text amendments to Title 11, Zoning Regulations, of the Municipal Code of the Village of Maple Park by revising Section 11-10-6 regarding permits for temporary signs.

Information regarding the proposed text amendments can be obtained by contacting the Village Clerk's Office at (815) 827-3309 or by accessing the Village's website.

The public is invited to attend and offer comment on these proposed amendments at the public hearing. In addition, individuals may submit comments regarding these proposed text amendments prior to the meeting to villageclerk@villageofmaplepark.com. Such comments will be incorporated into the record of proceedings by reference.

Elizabeth Peerboom,
Acting Village Clerk
Village of Maple Park, Illinois

(Published in the Daily
Chronicle June 1, 2022)
1988579

**BEFORE THE PLAN COMMISSION OF
THE VILLAGE OF MAPLE PARK, ILLINOIS
JUNE 16, 2022**

FINDINGS OF FACT AND RECOMMENDATION ON PZC #22-001 TA 11-10-6

This matter came before the Planning and Zoning Commission of Maple Park, at a Public Hearing on June 16, 2022 at 7:00 p.m., for amending Title 11 Zoning Regulations, by adding to Section 11-10-6 Temporary Signs.

Publication of a notice in The Daily Chronicle as required by Section 11-11-3 of the Maple Park Village Code occurred in the Daily Chronicle on June 1, 2022. The Planning and Zoning Commission Chair called the Public Hearing to order at 7:00 p.m.

Chair Sutherland asked if there were any public comments received by the Village. There were no comments received by the Village at the public hearing or by e-mail.

Chair Sutherland closed the public hearing at 7:01 p.m.

The Planning and Zoning Commission (PZC) discussed that the text amendments for PZC #22-001 TA 11-10-6 Temporary Signs Text Amendment. The text amendments added the language that recreational sports league sponsorship signs would be permitted for 120 days and not exceed a total of 135 square feet and the temporary fee shall be waived unless it is waived for good cause by the Village Board.

Chairman Sutherland asked the PZC Members if they would like to vote on the proposed text amendment for Title 11 Zoning Regulations and offer the following Findings of Fact:

That these text amendments shall only be approved if it is consistent with the intent to protect, promote and improve the public health, safety, morals, convenience, order, appearance, prosperity, and general welfare of the citizens of the Village of Maple Park; whereas three (3) code objectives are applicable to the proposed text amendments:

- A. To encourage the development of buildings and uses on appropriate sites in order to maximize community wide social and economic benefits while accommodating the particular needs of all residents, and to discourage development on inappropriate sites.

That the proposed text amendment accommodates the needs of all residents while maximizing community-wide social benefits by allowing sports leagues the opportunity to obtain sponsors to defray the cost of ball play for families that live in Maple Park and play in the league.

- B. To protect and enhance the character and stability of existing residential, commercial and industrial areas, and to gradually eliminate nonconforming uses and structures.

That by the Village reviewing and permitting the proposed temporary recreational sports league sponsorship signs, the Village will have the opportunity to review the signs and confirm that the signage will not exceed 135 square feet in size permitted by the Village Code.

- C. To provide for efficient administration and fair enforcement of all regulations set forth herein.

That by requiring that a sign permit application for the temporary recreational sports league sponsorship signs, the Village will be able to ensure the efficient administration and fair enforcement of the zoning regulations.

That the proposed text amendments will not change the objectives of and are consistent with the Zoning Regulations of the Village.

Commissioner Kubis made the motion to approve the text amendment, Findings of Fact and recommendation on PZC 22-001 TA 11-10-6 Temporary Signs Amendment, which was seconded by Commissioner Rebone. Motion approved by unanimous roll call vote. Aye: Rebone, Kubis, Mathews, Foster. Nay: None.

Aye: Rebone, Kubis, Mathews, Foster

Nay: None

Absent: None

A recommendation of **APPROVAL** of the proposed zoning ordinance changes shall be forwarded to the Village of Maple Park Board of Trustees for approval on Tuesday, June 16, 2022.

Respectfully submitted,

Kimberly Sutherland, Chair
Maple Park Planning and Zoning Commission

VILLAGE OF MAPLE PARK

ORDINANCE NO. 2022-14

**AN ORDINANCE AMENDING TITLE 11, “ZONING
REGULATIONS,” CHAPTER 10, “SIGNS,” SECTION 6,
“PERMITS FOR TEMPORARY SIGNS,” OF THE MAPLE
PARK VILLAGE CODE**

**ADOPTED BY
THE BOARD OF TRUSTEES
OF THE
VILLAGE OF MAPLE PARK**

Published in pamphlet form by authority of the Board of Trustees of the Village of Maple Park,
Kane and DeKalb Counties, Illinois, this 5th day of July, 2022.

ORDINANCE NO. 2022-14

**AN ORDINANCE AMENDING TITLE 11, “ZONING
REGULATIONS,” CHAPTER 10, “SIGNS,” SECTION 6,
“PERMITS FOR TEMPORARY SIGNS,” OF THE MAPLE
PARK VILLAGE CODE**

WHEREAS, the Village of Maple Park, DeKalb and Kane Counties, Illinois is a duly organized and existing municipality created under the provisions of the laws of the State of Illinois; and,

WHEREAS, a public hearing was held before the Plan Commission of the Village of Maple Park regarding necessary text amendments to Chapter 11, Zoning Regulations, of the Maple Park Village Code.

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Village of Maple Park as follows:

SECTION 1. That Section 11-10-6: Permits for Temporary Signs of the Maple Park Village Code shall be deleted in its entirety and replaced with the following:

11-10-6: PERMITS FOR TEMPORARY SIGNS:

- A. Requirement: All temporary signs, except those enumerated in section 11-10-10 of this chapter, shall have a permit. Possession of a valid permit for a temporary sign shall entitle the owner to display such sign for the time period specified thereon.
- B. Duration: Duration of temporary signs shall be as follows:
 - 1. Residential marketing signs or residential for sale signs, on and off site: Twelve (12) months, renewable on a six (6) month basis thereafter.
 - 2. Commercial or industrial real estate signs: Six (6) months, renewable on a six (6) month basis. They shall not exceed two feet by three feet (2' x 3').
 - 3. Temporary mobile signs: Advertising a special sale or event not to exceed thirty (30) days nonconsecutively and only three (3) times a year.
 - 4. Recreational sports league sponsorship signs: one hundred twenty (120) days. They shall not exceed 135 square feet.
- C. Application For Permit: Application for permit for a temporary sign shall be made on a form provided by the village. Permits for temporary signs must be kept on the premises where signs are displayed.
- D. Fee: Every applicant for a temporary sign shall pay a fee of fifty dollars (\$50.00), unless such fee is waived for good cause shown by the Village Board.

SECTION 2. Severability. If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without

the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance.

SECTION 3. Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

PASSED this 5th day of July, 2022, pursuant to roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this 5th day of July, 2022.

SEAL

Suzanne Fahnestock, Village President

ATTEST:

Elizabeth Peerboom, Acting Village Clerk

CLERK'S CERTIFICATE

STATE OF ILLINOIS)
) SS
COUNTIES OF DEKALB AND KANE)

I, Elizabeth Peerboom, certify that I am the duly appointed and acting municipal deputy clerk of Maple Park, DeKalb and Kane County, Illinois.

I further certify that on the 5th day of July, 2022, the Board of Trustees of the Village of Maple Park passed and approved **AN ORDINANCE AMENDING TITLE 11, “ZONING REGULATIONS,” CHAPTER 10, “SIGNS,” SECTION 6, “PERMITS FOR TEMPORARY SIGNS,” OF THE MAPLE PARK VILLAGE CODE.**

Dated at Maple Park, Illinois, this 5th day of July, 2022.

(SEAL)

Elizabeth Peerboom, Acting Village Clerk