



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Website: <http://www.villageofmaplepark.org>

BOARD OF TRUSTEES MEETING AGENDA 302 WILLOW STREET, MAPLE PARK, IL TUESDAY, AUGUST 2, 2022 7:00 P.M.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

A. Approval of Board Minutes

- Board of Trustees Meeting – July 5, 2022
- Committee of the Whole Meeting – July 19, 2022

B. Acceptance of Cash and Investment Report as of June 30, 2022

C. Approval of Bills Payable and Manual Check Register #818

| | |
|-------------------|----------------------------|
| ACCOUNTS PAYABLE: | <u>184,661.71</u> |
| MANUAL CHECKS: | <u>1,012.91</u> |
| TOTAL: | <u><u>\$185,674.62</u></u> |

D. Approval of Travel, Meals, Lodging for Elected Officials /Employees - None

6. FINANCIAL REPORT

7. LEGAL REPORT

8. VILLAGE ADMINISTRATOR REPORT

9. POLICE DEPARTMENT REPORT

10. PUBLIC WORKS REPORT

11. ENGINEERING REPORT

12. OLD BUSINESS

13. NEW BUSINESS

14. RESOLUTIONS

**A. RESOLUTION 2022-22 A RESOLUTION APPROVING THE
TEMPORARY CLOSURE OF VILLAGE STREETS FOR “FUN FEST
SEPTEMBER 2-5, 2-22”**

This Resolution allows for the closure of Main Street for the annual festival over Labor Day weekend (Fun Fest).

**B. RESOLUTION 2022-23 A RESOLUTION APPROVING THE
SPECIAL EVENT APPLICATION FOR “FIRST RESPONDERS
APPRECIATION DAY OCTOBER 18, 2022”**

This Resolution allows for the closure of Main Street for the First Responders Appreciation Day Event to be held by the American Legion in October.

C. RESOLUTION 2022-24 A RESOLUTION APPROVING THE SPECIAL EVENT PERMIT FOR THE USE OF WASHINGTON PARK FOR A BIKE EVENT SEPTEMBER 18, 2022

This Resolution allows for the approval of the Special Event Permit for a Bike Event

D. RESOLUTION 2022-25 A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO APPROVE AN AGREEMENT WITH GOVTEMPSUSA “GOVTEMPS” FOR EMPLOYEE LEASING (VILLAGE ADMINISTRATOR)

This Resolution allows the Village of Maple Park to hire a temporary Village Administrator until a permanent Village Administrator is found.

15. ORDINANCES

A. ORDINANCE 2022-15 PROVIDING FOR AND APPROVING THE FIRST AMENDMENT TO THE REDEVELOPMENT PROJECT AREA, PLAN & PROJECTS FOR THE MAPLE PARK TAX INCREMENT FINANCING DISTRICT

This Ordinance allows for the amendment to the redevelopment project area, plan and projects for the Tax Increment Financing (TIF) District, to remove certain properties from the TIF District.

16. VILLAGE PRESIDENT REPORT

17. TRUSTEE REPORT

18. ADJOURNMENT



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Website: <http://www.villageofmaplepark.org>

BOARD OF TRUSTEES MEETING MINUTES 302 WILLOW STREET, MAPLE PARK, IL TUESDAY, JULY 5, 2022 7:00 P.M.

1. CALL TO ORDER

Village President Suzanne Fahnestock called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Acting Village Clerk Liz Peerboom called the roll call and the following Board members were present: Village President Suzanne Fahnestock, Trustee Tonia Groezinger, Trustee Cliff Speare, Trustee Hillary Joy, Trustee JT Peloso and Trustee Jen Ward. Absent: Trustee Chris Simon.

Others present: Village Administrator Dawn Wucki-Rosbach, Police Chief Dave Krull, Village Accountant Cheryl Aldridge, Village Attorney Kevin Buick, Public Works Director Lou Larson, Village Engineering Jeremy Lin, and Acting Village Clerk Liz Peerboom.

4. PUBLIC COMMENTS – Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.

Deanna Baenziger, 320 Main Street, sent in the following comments:

“I found out over the weekend that Lodi is planning to yet again close down the middle of main street to hold their little festival. We still have yet to be contacted by Lodi regarding this festival and we completely and totally object to it. Last year they closed down our street the week of my due date when I was pregnant with my last baby. I ended up caring for a brand new baby with a concert out of my bedroom window. Again, no one spoke to us that this was happening. I understand I'm not the only one to ever have a baby but when is this enough? We live in the country and want to enjoy it. They want to have a festival aside from Funfest? Then close down the street they tore up and let them have that area so we can still enjoy our time and have parking for our guests. August 6th is the actual DAY of my son's 4th birthday and now I cannot even enjoy our home or our own back yard with our friends and family because no one has cared to contact us or give us warning. I'm okay with bars. I'm okay with live music. I'm okay with noise. But how would you feel if this was your norm? I like to enjoy these events too, but I'm not okay with feeling like I live in a college town every weekend. We bought this home to enjoy a quiet small town. Now? As taxpayers we're swept under the rug and expected to be quiet because "it's revenue for the town". Yeah? Revenue? What have these establishments

helped our community with outside of their own personal gain? A quick fundraiser here and there? Or throwing a sign up here and there to drum up business?

We have a special needs child at our home and neighbors that would also like to enjoy their own personal property that they also pay taxes for. Lodi does not take anyone into consideration when they host such events. And in turn we get "free tickets" to go to something we don't even support in the first place. Great. Nice compromise. I'm well aware we bought a house in the business district. But the thing is, none of these businesses were owned by or ran the way they are now when we bought our house.

I understand that our concern is not important to most of you because it doesn't actually effect you. But just know that if tables were turned and you were in the shoes we are now, we'd do everything in our power to help you and your children. All we ask for is being treated fairly and given a voice. They may have a business to run, but this is our every life. And now we need to figure out a way to throw our autistic son a birthday party without upsetting him and turning his day upside down on him.

*Thank you for your time.
Dee Baenziger"*

5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

A. Approval of Board Minutes

- Board of Trustees Meeting – June 7, 2022
- Special Meeting – June 21, 2022
- Committee of the Whole Meeting – June 21, 2022

B. Receive and File

- Planning & Zoning Commission Public Hearing Minutes – February 16, 2022
- Planning & Zoning Commission Minutes – February 16, 2022

C. Acceptance of Cash and Investment Report as of May 31, 2022

D. Approval of Bills Payable and Manual Check Register #817

| | |
|-------------------|--------------------|
| ACCOUNTS PAYABLE: | <u>\$37,467.11</u> |
| MANUAL CHECKS: | <u>1,712.74</u> |
| TOTAL: | <u>\$39,179.85</u> |

E. Approval of Travel, Meals, Lodging for Elected Officials /Employees

- Metro West Board Meeting – Meal and Meeting on May 26, 2022 for Suzanne Fahnestock and Dawn Wucki-Rossbach, \$80 for Metro West (included on July 5, 2022 warrant list).

Trustee Speare made a motion to approve the Consent Agenda, seconded by Trustee Groezinger. Motion carried by roll call vote. Aye: Groezinger, Peloso, Joy, Speare, Ward. Nay: None. Absent: Simon.

6. FINANCIAL REPORT

The Board had no questions on the Financial Report. Village Accountant Cheryl Aldridge advised that the Auditors would be beginning the audit on July 6, 2022.

7. LEGAL REPORT

There were no questions for the Legal Report.

8. VILLAGE ADMINISTRATOR REPORT

No report.

9. POLICE DEPARTMENT REPORT

Police Chief Krull distributed his June report. He also advised that the Drop-In Center will be opening backup soon. He will be putting this on the village's website. President Fahnestock suggested that Blackboard Connect could be utilized for this.

Trustee Peloso asked if the hit and run accident was serious. Chief Krull advised that it was just property damage.

10. PUBLIC WORKS REPORT

Public Works Director Lou Larson advised that he has two lift station pumps on order but they will not be in until the end of July. He also advised that they have a company that is handling the poison hemlock. He also discussed trees that have been taken down lately, and he also updated the Board on pothole repair.

The Board had no questions.

11. ENGINEERING REPORT

Village Engineer Jeremy Lin discussed plans for the planned elevated storage tank project. He also advised that the Wastewater Treatment Plant Sampler has been installed. President Fahnestock asked about the crosswalk. Mr. Lin advised that he is waiting on the topography.

Ms. Wucki-Rosbach advised that the televising is complete. Trustee Peloso advised that the storm sewer in front of Peg's on Main was completely covered with water after the last storm.

12. OLD BUSINESS

None.

13. NEW BUSINESS

A. CONSIDERATIONS

- 1) Discussion on the Village Board and Committee of the Whole Meeting Configuration

The Board discussed whether or not they would like to change the meeting configuration to having just the Board meeting and the COW and not have as many Special Meetings.

Trustee Peloso said that he is opposed to having so many Special Meetings. Trustee Joy asked about meeting notices if the meetings are cancelled. President Fahnestock advised that the meeting notification is the same for a cancelled meeting as it is for a meeting that is being held.

Trustee Joy said that she is not opposed to having fewer Special Meetings.

Trustee Ward said that she feels that the Board will be doing the same thing, just calling it a different thing. Trustee Ward said that she is also not opposed to having fewer Special Meetings.

President Fahnestock advised that the meeting schedule has been published, so there would be an extra step if the schedule is altered. Consensus was to leave the meeting configuration as is for now and discuss it later in the year before the meeting dates are published.

B. MOTIONS

- 1) Motion to Accept the Lions Club Donation of a Parking Area at Washington Park.

Trustee Ward made a motion to accept the Lions Club Donation of a Parking Area at Washington Park, seconded by Trustee Groezinger. Motion carried by roll call vote. Aye: Joy, Speare, Ward, Groezinger, Peloso. Nay: None. Absent: Simon.

14. RESOLUTIONS

A. RESOLUTION 2022-04 A RESOLUTION RATIFYING THE ENROLLMENT AGREEMENT AND THE DRUG & ALCOHOL TESTING CONSORTIUM AGREEMENT BETWEEN THE VILLAGE OF MAPLE PARK AND THE MID-WEST TRUCKERS ASSOCIATION, INCORPORATED

This Resolution ratifies the agreements executed by the Village Administrator, and allows the Village of Maple Park to enroll in the Mid-West Truckers Association and to participate in the drug and alcohol testing consortium.

Trustee Ward made a motion to approve Resolution 2022-04, "A RESOLUTION RATIFYING THE ENROLLMENT AGREEMENT AND THE DRUG & ALCOHOL TESTING CONSORTIUM AGREEMENT BETWEEN THE VILLAGE OF MAPLE PARK AND THE MID-WEST TRUCKERS ASSOCIATION, INCORPORATED," seconded by Trustee Joy.

Trustee Speare asked if the cost would be more to go with this company. Ms. Wucki-Rossbach advised that there would be no additional cost, but this allows the Village to be in a larger pool.

Motion carried by roll call vote. Aye: Speare, Ward, Groezinger, Peloso, Joy. Nay: None. Absent: Speare.

B. RESOLUTION 2022-21 A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE COUNTY OF KANE FOR ANIMAL CONTROL SERVICES

This Resolution authorizes the Village President or designee to enter into an agreement with Kane County for animal control services from July 1, 2022 through June 30, 2023.

Trustee Speare made a motion to approve Resolution 2022-21, "A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE COUNTY OF KANE FOR ANIMAL CONTROL SERVICES," seconded by Trustee Groezinger. Motion carried by roll call vote. Aye: Ward, Groezinger, Peloso, Joy, Speare. Nay: None. Absent: Simon.

15. ORDINANCES

A. ORDINANCE 2022-14 AN ORDINANCE AMENDING TITLE 11, "ZONING REGULATIONS," CHAPTER 10, "SIGNS," SECTION 6, "PERMITS FOR TEMPORARY SIGNS," OF THE MAPLE PARK VILLAGE CODE

This Ordinance amends Chapter 10, "Signs" of the Maple Park Village Code, allowing the temporary use of signs that acknowledge the sponsors of local sports teams.

Trustee Groezinger made a motion to approve Ordinance 2022-14, "AN ORDINANCE AMENDING TITLE 11, "ZONING REGULATIONS," CHAPTER 10, "SIGNS," SECTION 6, "PERMITS FOR TEMPORARY SIGNS," OF THE MAPLE PARK VILLAGE CODE," seconded by Trustee Speare. Motion carried by roll call vote. Aye: Groezinger, Peloso, Joy, Speare, Ward. Nay: None. Absent: Simon.

16. VILLAGE PRESIDENT REPORT

No report.

17. TRUSTEE REPORT

Trustee Ward asked if staff was able to contact the landowner of the property next to the Maples Subdivision. Village Administrator Wucki-Rossbach said that the landowner is willing to assist the Village. Ms. Wucki-Rossbach will report more at the Committee of the Whole meeting.

Trustee Peloso asked if the Board could receive a map of the other five (5) locations for the water tower. Ms. Wucki-Rossbach said that she will distribute and discuss at the Committee of the Whole Meeting.

Trustee Groezinger advised that she thinks that the Pub is good about adhering to the new rules.

Trustee Peloso asked what the maximum decibels is for the Village of Maple Park. Ms. Wucki-Rossbach advised that the maximum level is 60.

18. ADJOURNMENT

Trustee Speare made a motion to adjourn the meeting, seconded by Trustee Groezinger. Motion carried by voice vote.

Meeting adjourned at 7:25 p.m.

Respectfully submitted,

Elizabeth Peerboom, Acting Village Clerk



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Website: <http://www.villageofmaplepark.org>

**BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING MINUTES
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK
7:00 P.M.**

1. CALL TO ORDER

Village President Suzanne Fahnestock called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Acting Village Clerk Liz Peerboom called the roll call and the following Board Members were present: Village President Suzanne Fahnestock, Trustee Tonia Groezinger, Trustee Chris Simon, Trustee Jen Ward, Trustee Cliff Speare, and Trustee Hillary Joy. Absent: Trustee JT Peloso* (arrived late).

Also present: Village Administrator Dawn Wucki-Rossbach, Police Chief Dave Krull, Rooster Ag Representative Steve Edwards, and Acting Village Clerk Liz Peerboom.

Trustee Peloso arrived at 7:01 p.m.

- 4. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an e-mail to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

None.

5. FINANCE ITEMS

A. Discussion on Electronic Changeable Copy (Digital) Signs and Text Amendment

Village Administrator Dawn Wucki-Rossbach advised that she and Village President Suzanne Fahnestock met with Steve Edwards and Meghan Rossler from Rooster Ag regarding their digital sign. She advised that there would need to be a text amendment to the Zoning Ordinance in order to allow what Rooster Ag would like to do. Ms. Wucki-Rossbach said that if the Board agrees, this item would go to the Planning & Zoning Commission for review.

Consensus was to send this item to the Planning & Zoning Commission for review.

President Fahnestock said that this item should be on the Board agenda in September.

6. OTHER BUSINESS

A. Discussion on The Maples Development and the Water Tower

Village Administrator Wucki-Rossbach distributed the updated concept plan for the development. She added that the developer would like this changed to a Planned Urban Development (PUD). This would allow the plans to be approved as a whole, instead of phase by phase.

President Fahnestock said that she would like a list of the changes between the previous concept plan and the current, updated concept plan. Administrator Wucki-Rossbach discussed parking and building changes compared to the previous concept plan, among other changes.

The Board also discussed IDOT regulations for right-in-right-out access.

Trustee Peloso asked about the 3-unit buildings and what is the ratio of parking. Dawn said that the Maple Park code requires two under cover and two uncovered per unit.

Trustee Ward said that she was concerned about the break-even amount, and how much money from the TIF fund that the developer might be asking for. Trustee Ward then asked about the owner of the property to the south of the Maples. Ms. Wucki-Rossbach advised that the owner is willing to sell at fair market value, if necessary. Trustee Ward said that she does not believe that there is community support for this project. President Fahnestock advised that staff has a survey ready to go and that can be place on the website.

The Board then discussed different aspects of the previous development agreement, which will be replaced by a new development agreement. Trustee Peloso suggested that the water tower be built on the south side of Route 38, and not go with the developer.

Trustee Joy asked if the Village purchased the property behind the townhouses in Heritage Hills. Dawn advised that they Village did purchase the property, but it is in the flood zone. Trustee Fahnestock discussed a property on Maple Park Road that would also be a good spot to put the water tower. Trustee Joy asked what the deadline would be for the project to begin. Ms. Wucki-Rossbach advised that the project needs to begin soon. Trustee Joy said that she would like a date. Ms. Wucki-Rossbach advised that there should be a payment made by September so that there are no issues with the loan.

Administrator Wucki-Rossbach said that if the Board agreed with the survey questions, she can direct the Acting Village Clerk to put this on the website via Survey Monkey.

President Fahnestock said that she feels that if this concept plan is not approved soon, the development may be gone. Trustee Speare advised that if this development does not go through, there will be business lost, but they will not be able to get a semi-truck in the development.

MINUTES

Committee of the Whole Meeting

July 19, 2022

Page 3 of 4

Trustee Ward said that she rents a mixed-use property and there are colorful characters that are involved in these types of properties. Trustee Speare said that there are more cons to this development than pros.

Trustee Joy would like to have more investigation on different locations for the water tower. Trustee Peloso said that if a water tower goes up south of Route 38, residents are going to think that Board is pro-growth. Trustee Peloso believes that, because if the recession, this development may be scrapped anyway. Trustee Joy would like Plan B to be investigated.

President Fahnestock advised that the only property that is owned by the Village is Memorial Park and it is not in the TIF District.

Consensus was to put the survey on the website, because the Board would like to know what the residents think. Trustee Ward would like the concept plan to go with the survey. President Fahnestock said that staff will go back to Dr. Glasgow and let him know about the survey.

7. VILLAGE ADMINISTRATOR REPORT

Village Administrator Dawn Wucki Rossbach advised that, approximately one year ago, the Village put in a request to purchase a property on Pritchard Road for the new wastewater treatment plant, the Village extended an offer and the property owners did not wish to sell. Last week, the Village of Maple Park received a Special Use Permit Petition for an approximate 40-acre Solar Farm on that property. Ms. Wucki-Rossbach distributed a copy of the Petition. This petition, or an updated version, will be the subject of a Planning & Zoning Commission public hearing on August 10, 2022.

Trustee Joy said that this is not a good time for such a project and that it should be tabled until the Village has a new Village Administrator. Administrator Wucki-Rossbach said that, since the Village has a petition, the Village has an obligation to go through the process. She added that this was just to give the Board a heads up that this is going before the Planning & Zoning Commission.

Trustee Peloso asked if the Solar Farm would hinder the future expansion of the wastewater Treatment Plant. Administrator Wucki-Rossbach advised that the village would not be able to place the wastewater treatment plant on this property, if sold.

Village Administrator distributed a memo to the Board regarding her resignation and the things that she accomplished during her tenure. The Board thanked her for her service to the village and gave a round of applause.

8. INFRASTRUCTURE ITEMS

A. Status of Televising Program

Village Administrator Dawn Wucki-Rossbach advised that she was delivered two hard drives that have the results of the televising. She is waiting on the rehab costs based on what they found in the sanitary and storm sewers. When she gets those costs, she will pass that on to the

Board. She recommends that ARPA funds be used to do any rehab on the storm sewers. Trustee Ward asked if TIF could be used. Administrator Wucki-Rossbach advised that TIF funds could be used for this project.

9. PERSONNEL ITEMS

A. Discussion on the Results of the Employee Benefits Study

Village Administrator Dawn Wucki-Rossbach distributed the results of the study. She discussed benefits that would be at no cost to the Village. She then discussed her recommendations.

Trustee Peloso asked what could be done without raising taxes. Dawn advised that these would not be adding to the budget but would take away from productivity. Consensus was to go with Dawn's recommendations because the Village is not competitive, and the consensus was to not go with the HMO. Ms. Wucki-Rossbach said that employees are not likely to take the HMO.

The Board then discussed FMLA requirements, sick days, vacation days, and the insurance stipend. The Board also discussed splitting the Public Works/Building Inspector position, when the current employee retires. Trustee Peloso asked if the Building Inspector needs to be full-time. The Board consensus was to wait until the current employee retires.

10. VILLAGE PRESIDENT REPORT

Village President Suzanne Fahnestock said that she is very sad to see Ms. Wucki-Rossbach leave the Village of Maple Park.

President Fahnestock advised that she reached out to GovHR to possibly get a temporary Village Administrator before Ms. Wucki-Rossbach leaves. She said that she met with a retired Village Administrator today and he had a wealth of information.

Consensus was to allow the Village President to hire a temporary Village Administrator for continuity.

11. ADJOURNMENT

Trustee Ward made a motion to adjourn the meeting, seconded by Trustee Speare. Motion carried by voice vote.

Meeting adjourned at 8:17 p.m.

Respectfully Submitted,

Elizabeth Peerboom, Acting Village Clerk

VILLAGE OF MAPLE PARK, ILLINOIS
Schedule of Cash and Investments
June 30, 2022

| Fund | Interest Rate Approx | CDs | IPTIP Accounts | First Midwest | Charles Schwab | Old Second Checking | Total Cash & Investments |
|---|----------------------------|-----------|-------------------|---------------|----------------|------------------------|-----------------------------|
| Operating Funds | | | | | | | |
| General Fund | | | | | | | |
| Old Second - Checking Acct | 0.00% | - | - | - | - | 119,463.44 | 119,463.44 |
| Illinois Public Treasurer's Pool | 1.09% | - | 681,253.21 | - | - | - | 681,253.21 |
| Total General Fund | | - | 681,253.21 | - | - | 119,463.44 | 800,716.65 |
| Utility Tax Fund | | | | | | | |
| Old Second - Checking Acct | 0.00% | - | - | - | - | 19,945.81 | 19,945.81 |
| First Midwest Bank | 0.04% | - | - | 335,664.54 | - | - | 335,664.54 |
| Illinois Public Treasurer's Pool | 1.09% | - | 144,889.80 | - | - | - | 144,889.80 |
| First Midwest Bank - CD (for vehicle loan) | 0.50% | 37,000.00 | - | - | - | - | 37,000.00 |
| Total Utility Tax Fund | | 37,000.00 | 144,889.80 | 335,664.54 | - | 19,945.81 | 537,500.15 |
| TIF District Fund | | | | | | | |
| Old Second - Checking Account | 0.00% | - | - | - | - | - | - |
| Old Second - TIF Checking Acct | 0.00% | - | - | - | - | 569,297.07 | 569,297.07 |
| Charles Schwab - Wealth Mgmt Acct | 2.12% | - | - | - | 2,500,000.00 | - | 2,500,000.00 |
| Total Road & Bridge Fund | | - | - | - | 2,500,000.00 | 569,297.07 | 3,069,297.07 |
| Road & Bridge Fund | | | | | | | |
| Old Second - Checking Account | 0.00% | - | - | - | - | 68,866.84 | 68,866.84 |
| Illinois Public Treasurer's Pool | 1.09% | - | 109,291.24 | - | - | - | 109,291.24 |
| Total Road & Bridge Fund | | - | 109,291.24 | - | - | 68,866.84 | 178,158.08 |
| Motor Fuel Tax Fund | | | | | | | |
| Old Second - Checking Account | 0.00% | - | - | - | - | - | - |
| Illinois Public Treasurer's Pool | 1.09% | - | 231,457.33 | - | - | - | 231,457.33 |
| Total Motor Fuel Tax Fund | | - | 231,457.33 | - | - | - | 231,457.33 |
| Water & Sewer Funds | | | | | | | |
| Operating Accounts | | | | | | | |
| Old Second - Checking Account | 0.00% | - | - | - | - | (42,533.96) | (42,533.96) |
| Illinois Public Treasurer's Pool | 1.09% | - | 549,414.25 | - | - | - | 549,414.25 |
| Total Operating Accounts | | - | 549,414.25 | - | - | (42,533.96) | 506,880.29 |
| Water Improvement Account | | | | | | | |
| Old Second - Checking Account | 0.00% | - | - | - | - | 6,969.15 | 6,969.15 |
| Illinois Public Treasurer's Pool | 1.09% | - | 283,675.61 | - | - | - | 283,675.61 |
| Total Water Improvement Accounts | | - | 283,675.61 | - | - | 6,969.15 | 290,644.76 |
| Sewer Improvement Account | | | | | | | |
| Old Second - Checking Account | 0.00% | - | - | - | - | 15,755.22 | 15,755.22 |
| Illinois Public Treasurer's Pool | 1.09% | - | 551,399.65 | - | - | - | 551,399.65 |
| Total Sewer Improvement Accounts | | - | 551,399.65 | - | - | 15,755.22 | 567,154.87 |
| Total Water & Sewer Funds | | - | 1,384,489.51 | - | - | (19,809.59) | 1,364,679.92 |
| Total Village Operating Funds | | 37,000.00 | 2,551,381.09 | 335,664.54 | 2,500,000.00 | 757,763.57 | 6,181,809.20 |
| Escrow Funds | | | | | | | |
| School Land Cash | | | | | | | |
| Old Second - Checking Account | 0.00% | - | - | - | - | - | - |
| Developer Escrow Fund | | | | | | | |
| Old Second - Checking Account | 0.00% | - | - | - | - | 47,380.40 | 47,380.40 |
| Total Village Escrow Funds | | - | - | - | - | 47,380.40 | 47,380.40 |
| Total Village Cash & Investments | | 37,000.00 | 2,551,381.09 | 335,664.54 | 2,500,000.00 | 805,143.97 | 6,229,189.60 |

| PAYABLE TO INV NO | G/L NUMBER | DESCRIPTION | AMOUNT | DISTR |
|---|------------|----------------------------|----------|---------|
| ===== | | | | |
| 01 AEP ENERGY 3010527050 0722 | 52-20-5730 | LIFT STATION | 99.41 | 99.41 |
| 01 ANDREW BERKES 07312022 | 01-00-2103 | PARK DEPOSIT REFUND | 100.00 | 100.00 |
| 01 CASEY'S BUSINESS MASTERCARD 07082022 | 01-30-5250 | GASOLINE | 956.74 | 956.74 |
| 01 CODE BLUE 2936 | 01-10-5420 | PLUMBING INSPECTION | 50.00 | 50.00 |
| 01 JACKIE COLLIN 07302022 | 01-00-2103 | PARK DEPOSIT REFUND | 100.00 | 100.00 |
| 01 COMMONWEALTH EDISON 01470771920622A | 01-50-5730 | STREET LIGHTING | 3216.31 | 122.86 |
| 0798152002 0622 | 52-10-5730 | WELL | | 1232.89 |
| 1620026021 0622 | 52-20-5730 | WWTP | | 976.50 |
| 4665155040 0722 | 01-50-5730 | STREET LIGHTING | | 729.14 |
| 5778015012 0622 | 01-20-5730 | MEMORIAL PARK POND | | 154.92 |
| 01 CONSERV FS, INC. 121018573 | 01-20-5250 | GASOLINE | 697.38 | 251.06 |
| 121018573 | 52-10-5250 | GASOLINE | | 251.06 |
| 121018573 | 01-50-5250 | GASOLINE | | 97.63 |
| 121018573 | 52-20-5250 | GASOLINE | | 97.63 |
| 01 DE LAGE LANDEN PUBLIC FINANCE 76958129 | 01-10-5160 | COPIER | 487.08 | 199.82 |
| 76958129 | 01-10-5200 | COPIER | | 287.26 |
| 01 THE ECONOMIC DEVELOPMENT GROUP 07052022 | 13-00-8417 | PROFESSIONAL FEES | 2324.40 | 2324.40 |
| 01 ILLINOIS EPA - DWPC 06242022 | 52-20-5400 | IL0070131 (A) NPDES PERMIT | 2500.00 | 2500.00 |
| 01 FOSTER, BUICK, CONKLIN, LUNDGR 45324 | 01-10-5330 | GENERAL COUNSEL | 831.25 | 831.25 |
| 01 SHAWN GRAY 06302022 | 01-20-5600 | WA PARK TREE REMOVAL | 2700.00 | 2700.00 |
| 01 ADAM KOZLOWSKI 07112022 | 01-50-5620 | CONCRETE REMOVAL | 1126.00 | 1126.00 |
| 01 FRONTIER 8158273710 0722 | 52-10-5700 | WELL HOUSE | 210.81 | 73.71 |
| 8158275039 0722 | 52-20-5700 | WWTP | | 63.39 |
| 8158275069 0722 | 52-20-5700 | LIFT STATION | | 73.71 |
| 01 JADE HANNA SURVEYORS, LLC 29282 | 13-00-8418 | TOPOGRAPHY SURVEY | 3200.00 | 3200.00 |
| 01 HAWKINS, INC. 6233092 | 52-10-5110 | CHEMICALS | 289.87 | 289.87 |
| 01 HOLMGREN ELECTRIC INC. 9509 | 52-20-5600 | WWTP TROUBLESHOOT | 11848.74 | 144.35 |
| 9510 | 52-20-5600 | WWTP TROUBLESHOOT | | 368.30 |
| 9511 | 52-20-5600 | WWTP SAMPLER | | 7960.00 |

DATE: 07/28/22

Thursday July 28, 2022

PAGE 2

| PAYABLE TO INV NO | G/L NUMBER | DESCRIPTION | AMOUNT | DISTR |
|---|------------|-----------------------------|----------|----------|
| 9526 | 01-20-5600 | PARK TREE ELECTRIC | | 1117.68 |
| 9537 | 52-20-5600 | WWTP REPAIR | | 772.80 |
| 9545 | 01-20-5600 | TROUBLESHOOT FOUNTAIN | | 538.07 |
| 9546 | 01-50-5600 | STREET LIGHT REPAIR | | 947.54 |
| 01 LORI HUMM 07092022 | 01-00-2103 | PARK DEPOSIT REFUND | 100.00 | 100.00 |
| 01 MISSIONSQUARE RETIREMENT 20220630 | 01-10-5390 | PLAN FEE 07/01/22-09/30/22 | 250.00 | 250.00 |
| 01 ILEAS DUES11359 | 01-30-5570 | MEMBERSHIP DUES | 60.00 | 60.00 |
| 01 JACOB & KLEIN, LTD. 07052022 | 13-00-8417 | PROFESSIONAL FEES | 581.10 | 581.10 |
| 01 JANCO SUPPLY INC. 287863 | 01-40-5100 | SUPPLIES | 246.97 | 246.97 |
| 01 JOSH JORDAN 07312022 | 01-10-5700 | CELL PHONE STIPEND | 25.00 | 25.00 |
| 01 KANE COUNTY GOVERNMENT CENTER 2022-00000012 | 01-30-5750 | EMERGENCY DISPATCH SERVICES | 15269.00 | 15269.00 |
| 01 LAUTERBACH & AMEN, LLP 68172 | 01-10-5350 | AUDIT PROGRESS BILLING | 11920.00 | 11920.00 |
| 01 LINTECH ENGINEERING, INC. 5195 | 13-00-5320 | ELEVATED TANK DESIGN WORK | 15000.00 | 15000.00 |
| 01 BRAD MANNING FORD, INC. FOCS122240 | 01-30-5600 | SQUAD MAINTENANCE | 1331.24 | 62.38 |
| FOCS122245 | 01-30-5600 | SQUAD TIRES | | 1268.86 |
| 01 MEDIACOM 07212022 | 01-10-5700 | INTERNET SERVICE | 219.90 | 219.90 |
| 01 LINTECH ENGINEERING, INC. 5194 | 52-10-5390 | OPERATION SERVICES | 2500.00 | 1250.00 |
| 5194 | 52-20-5390 | OPERATION SERVICES | | 1250.00 |
| 01 NICOR 331314100040722 | 01-50-5730 | GARAGE GAS | 230.88 | 62.70 |
| 399087100050722 | 01-40-5730 | CIVIC CENTER GAS | | 168.18 |
| 01 SHAW SUBURBAN MEDIA 2002267 | 01-10-5900 | PZC 22-04 SIGNS | 147.56 | 71.30 |
| 2002268 | 01-10-5900 | PZC 22-003 SPECIAL USE | | 76.26 |
| 01 ELIZABETH PEERBOOM 07272022 | 01-10-5900 | EXPENSE REIMBURSEMENT | 82.04 | 82.04 |
| 01 P. F. PETTIBONE & CO. 182372 | 01-30-5300 | ID CARD | 326.90 | 14.00 |
| 182410 | 01-30-5300 | POLICE HATS | | 312.90 |
| 01 QUADIANT, INC. 59426135 | 01-10-5160 | POSTAGE METER | 83.85 | 83.85 |
| 01 QUILL CORPORATION 26380139 | 01-40-5100 | SHOE RACK FOR WALKER | 174.66 | 22.60 |
| 26393535 | 01-10-5200 | OFFICE SUPPLIES | | 47.16 |
| 26450826 | 01-30-5100 | OFFICE SUPPLIES | | 77.93 |

SYS DATE:07/28/22

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 818

SYS TIME:11:17
[NW1]

DATE: 07/28/22

Thursday July 28, 2022

PAGE 3

| PAYABLE TO INV NO | G/L NUMBER | DESCRIPTION | AMOUNT | DISTR |
|---|------------|-------------------------|-----------|----------|
| 26541967 | 01-30-5100 | OFFICE SUPPLIES | | 26.97 |
| 01 CURRAN CONTRACTING COMPANY 24764 | 01-50-5620 | COLD PATCH | 213.90 | 213.90 |
| 01 SUBURBAN LABORATORIES, INC. 204081 | 52-10-5335 | WATER TESTING | 78.75 | 78.75 |
| 01 T-MOBILE 07212022 | 01-10-5700 | CELL PHONES | 114.70 | 13.24- |
| 07212022 | 01-30-5700 | AIR CARDS | | 75.60 |
| 07212022A | 01-30-5700 | CELL PHONES | | 52.34 |
| 01 TRACTOR DAN'S SERVICES LLC 1695 | 01-10-5900 | MOWING | 80.00 | 40.00 |
| 1717 | 01-10-5900 | MOWING | | 40.00 |
| 01 USIC LOCATING SERVICES, LLC 520226 | 01-50-5390 | UTILITY MARKING | 835.92 | 417.96 |
| 520226 | 52-10-5390 | UTILITY MARKING | | 208.98 |
| 520226 | 52-20-5390 | UTILITY MARKING | | 208.98 |
| 01 VISU-SEWER OF ILLINOIS, LLC 135756 | 01-00-2103 | METER DEPOSIT | 101821.18 | 250.00 |
| 9479 | 13-00-8418 | TELEVISIONING | | 46079.02 |
| 9479 | 56-00-5600 | TELEVISIONING | | 55492.16 |
| 01 WASTE MANAGEMENT 3679906-2011-7 | 01-20-5600 | GARBAGE TOTER | 83.17 | 83.17 |
| 01 WATER SOLUTIONS UNLIMITED, INC 104531 | 52-10-5110 | CHEMICALS | 872.00 | 872.00 |
| 01 WILTSE GREENHOUSE, LANDSCAPING 3925 | 01-20-5600 | CIVIC CENTER MULCH WORK | 1275.00 | 1275.00 |
| ** TOTAL CHECKS TO BE ISSUED | | | 184661.71 | |

SYS DATE:07/28/22

VILLAGE OF MAPLE PARK
A / P W A R R A N T L I S T
REGISTER # 818
Thursday July 28, 2022

SYS TIME:11:17
[NW1]

DATE: 07/28/22

PAGE 4

| FUND INV NO | G/L NUMBER | DESCRIPTION | AMOUNT | DISTR |
|----------------|-------------------------------|-------------|------------|-------|
| 01 | GENERAL FUND | | 43212.70 | |
| 13 | TIF DISTRICT | | 67184.52 | |
| 52 | WATER & SEWER FUND | | 18772.33 | |
| 56 | SEWER IMPROVEMENT ACCT | | 55492.16 | |
| *** | GRAND TOTAL *** | | 184661.71 | |
| | TOTAL FOR REGULAR CHECKS: | | 183,174.85 | |
| | TOTAL FOR DIRECT PAY VENDORS: | | 1,486.86 | |

DATE: 07/28/22

Thursday July 28, 2022

PAGE 5

A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

| PAYABLE TO REG# INV NO | CHECK DATE G/L NUMBER | CHECK NO DESCRIPTION | AMOUNT | DISTR |
|---------------------------|--------------------------|-----------------------------|---------|--------|
| 01 AMERICAN BANK & TRUST | 07/07/22 | 23106 | 1012.91 | |
| 103 06272022I | 01-20-5600 | MAINTENANCE & REPAIR | | 145.38 |
| 103 06272022J | 01-20-5600 | MAINTENANCE & REPAIR | | 3.74 |
| 103 06272022M | 01-10-5390 | OTHER PROFESSIONAL SERVICES | | 55.42 |
| 103 06272022M | 01-10-5700 | TELEPHONE | | 137.02 |
| 103 06272022M | 01-10-5920 | CONFERENCES | | 20.00 |
| 103 06272022M | 01-30-5100 | GENERAL SUPPLIES | | 511.32 |
| 103 06272022M | 01-30-5700 | TELEPHONE | | 140.03 |

** TOTAL MANUAL CHECKS REGISTERED 1012.91

REPORT SUMMARY

| CASH FUND | CHECKS TO BE ISSUED | REGISTERED MANUAL | TOTAL |
|--------------|------------------------|----------------------|-----------|
| 01 | 184661.71 | 1012.91 | 185674.62 |
| TOTAL CASH | 184661.71 | 1012.91 | 185674.62 |

| DISTR FUND | CHECKS TO BE ISSUED | REGISTERED MANUAL | TOTAL |
|---------------|------------------------|----------------------|-----------|
| 01 | 43212.70 | 1012.91 | 44225.61 |
| 13 | 67184.52 | .00 | 67184.52 |
| 52 | 18772.33 | .00 | 18772.33 |
| 56 | 55492.16 | .00 | 55492.16 |
| TOTAL DISTR | 184661.71 | 1012.91 | 185674.62 |



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.org>

FINANCE REPORT TUESDAY, AUGUST 2, 2022

- Budget Report –The audit fieldwork has been completed. A draft has been given back to the Village. A few adjustments will need to be made during the review process. If there are any significant changes to previous reports, those will be updated in the next month. Included in this month's packet is the July Budget Report.

As you have concerns, please feel free to reach out and the information will be provided for further understanding.

- Escrow Accounts – There was no activity for the month of July.
- Cash Accounts – With your Board packet this month, there is an estimated cash balances report. The Village's current position is good and will be closely monitored.
- Warrant List
 - A/P Check run of \$184,661.71, manual checks of \$1,012.91 for a total of \$185,674.62.
 - Holgren Electric – Total of \$11,848.74 – there were several invoices this month, the most significant was the WWTP Sampler work that was done for \$7,960.00.
 - Lauterbach & Amen, LLP - \$11,920.00 – This is the progress billing for the audit.
 - Lintech Engineering, Inc - \$15,000.00 – This was for work done on the elevated tank design.
 - Visu-Sewer of Illinois, LLC - \$101,821.18 – This is the televising work that was done for Area 1 and Area 2 for both Sanitary and Storm Sewer less a 10% retention.
- Please let me know if you have any questions or concerns.

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2022 - July 31, 2022

| | FY 2022 Actuals | FY 2023 Budget | Budget May 22 - July 22 | Actual Totals for May 22 - July 22 | Variance to Budget |
|---------------------------------------|--------------------|--------------------|----------------------------|---------------------------------------|-----------------------|
| 01 - GENERAL FUND | | | | | |
| TOTAL GENERAL FUND REVENUE | 924,222 | 807,742 | 269,902 | 350,266 | (80,364) |
| TOTAL ADMINISTRATION & FINANCE | 300,608 | 355,585 | 95,488 | 60,692 | 34,796 |
| TOTAL PARKS & GROUNDS | 54,857 | 117,295 | 52,686 | 20,660 | 32,026 |
| TOTAL POLICE DEPARTMENT | 235,025 | 346,807 | 130,131 | 68,525 | 61,606 |
| TOTAL CIVIC CENTER | 32,276 | 71,500 | 38,875 | 6,633 | 32,242 |
| TOTAL STREET DEPARTMENT | 93,553 | 154,320 | 72,049 | 19,403 | 52,645 |
| TOTAL EMERGENCY MANAGEMENT DEPARTMENT | 1,345 | 12,340 | 335 | 286 | 49 |
| TOTAL GENERAL FUND EXPENDITURES | 717,664 | 1,057,847 | 389,564 | 176,199 | 213,365 |
| GENERAL FUND NET INCOME/LOSS | 206,558 | (250,106) | (119,662) | 174,067 | (293,729) |
| 12 - UTILITY TAX FUND | | | | | |
| TOTAL REVENUE | 81,724 | 70,300 | 28,825 | 25,598 | 3,227 |
| TOTAL EXPENDITURES | 74,181 | 71,368 | 12,368 | 2,369 | 9,999 |
| UTILITY TAX FUND NET INCOME/LOSS | 7,543 | (1,068) | 16,457 | 23,228 | (6,771) |
| 13 - TIF DISTRICT FUND | | | | | |
| TOTAL REVENUE | 2,538,969 | 290,000 | 142,100 | 208,944 | (66,844) |
| TOTAL EXPENDITURES | 51,191 | 1,670,319 | 142,394 | 78,990 | 63,405 |
| ROAD & BRIDGE FUND NET INCOME/LOSS | 2,487,778 | (1,380,319) | (294) | 129,955 | (130,249) |
| 15 - ROAD & BRIDGE FUND | | | | | |
| TOTAL REVENUE | 57,388 | 49,270 | 36,318 | 40,879 | (4,561) |
| TOTAL EXPENDITURES | 1,180 | 96,600 | 8,500 | - | 8,500 |
| ROAD & BRIDGE FUND NET INCOME/LOSS | 56,208 | (47,330) | 27,818 | 40,879 | (13,061) |
| 19 - MOTOR FUEL TAX FUND | | | | | |
| TOTAL REVENUE | 81,201 | 73,479 | 29,161 | 13,736 | 15,425 |
| TOTAL EXPENDITURES | - | - | - | - | - |
| MOTOR FUEL TAX FUND NET INCOME/LOSS | 81,201 | 73,479 | 29,161 | 13,736 | 15,425 |
| 28 - DEVELOPER ESCROW FUND | | | | | |
| TOTAL REVENUE | 22,478 | 10,000 | - | - | - |
| TOTAL EXPENDITURES | 22,478 | 10,000 | - | - | - |
| DEVELOPER ESCROW FUND NET INCOME/LOSS | - | - | - | - | - |
| 52 - WATER & SEWER FUND | | | | | |
| TOTAL REVENUE | 491,296 | 522,350 | 77,254 | 79,330 | (2,076) |
| TOTAL WATER EXPENDITURES | 284,706 | 365,370 | 153,755 | 66,438 | 87,316 |
| TOTAL SEWER EXPENDITURES | 127,798 | 208,138 | 101,566 | 53,201 | 48,365 |
| TOTAL WATER & SEWER FUND EXPENDITURES | 412,504 | 573,508 | 255,321 | 119,639 | 135,681 |
| WATER & SEWER FUND NET INCOME/LOSS | 78,791 | (51,158) | (178,066) | (40,309) | (137,757) |
| 54 - WATER IMPROVEMENT ACCOUNT | | | | | |
| TOTAL REVENUE | 45,742 | 14,075 | 2,352 | 15,144 | (12,792) |
| TOTAL EXPENDITURES | 96,932 | 9,000 | 9,000 | - | 9,000 |
| WATER IMPROVEMENT NET INCOME/LOSS | (51,190) | 5,075 | (6,648) | 15,144 | (21,792) |
| 56 - SEWER IMPROVEMENT ACCOUNT | | | | | |
| TOTAL REVENUE | 37,238 | 14,150 | 2,371 | 11,639 | (9,268) |
| TOTAL EXPENDITURES | 27,219 | 56,623 | 56,623 | 55,551 | 1,072 |
| SEWER IMPROVEMENT NET INCOME/LOSS | 10,020 | (42,473) | (54,252) | (43,912) | (10,340) |
| 70 - SCHOOL LAND CASH | | | | | |
| TOTAL REVENUE | - | - | - | - | - |
| TOTAL EXPENDITURES | - | - | - | - | - |
| SEWER IMPROVEMENT NET INCOME/LOSS | - | - | - | - | - |
| GRAND TOTAL REVENUE | 4,280,257 | 1,851,365 | 588,283 | 745,536 | (157,253) |
| GRAND TOTAL EXPENSES | 1,403,348 | 3,545,265 | 873,769 | 432,748 | 441,021 |
| GRAND TOTAL NET INCOME / LOSS | 2,876,909 | (1,693,900) | (285,487) | 312,788 | (598,274) |

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2022 - July 31, 2022

| | | FY 2022 Actuals | FY 2023 Budget | Budget May 22 - July 22 | Actual Totals for May 22 - July 22 | Variance to Budget |
|--------------------------------------|--|--------------------|-------------------|----------------------------|---------------------------------------|-----------------------|
| 01 - GENERAL FUND | | | | | | |
| REVENUES | | | | | | |
| 01-00-4110 | REAL ESTATE TAX - DEKALB CO. | 124,428 | 130,801 | 64,092 | 71,000 | (6,907) |
| 01-00-4120 | REAL ESTATE TAX - KANE CO. | 106,491 | 111,423 | 54,597 | 61,395 | (6,797) |
| 01-00-4220 | STATE OF IL - INCOME TAX | 196,114 | 189,586 | 47,396 | 81,405 | (34,009) |
| 01-00-4240 | STATE OF IL-MUNICIPAL SALES TAX | 260,758 | 200,000 | 50,000 | 58,640 | (8,640) |
| 01-00-4250 | STATE OF IL-REPLACEMENT TAX | 7,962 | 5,000 | 1,250 | 3,829 | (2,579) |
| 01-00-4270 | STATE OF IL-USE TAX | 53,820 | 53,738 | 13,434 | 12,988 | 447 |
| 01-00-4280 | STATE OF IL-VIDEO GAMING TAX | 42,717 | 36,000 | 9,000 | 10,117 | (1,117) |
| 01-00-4281 | STATE OF IL-CANNABIS TAX | 2,139 | 2,794 | 699 | 563 | 136 |
| 01-00-4310 | GAME LICENSE | 275 | 250 | 250 | 250 | - |
| 01-00-4325 | GOLF CART LICENSE | 675 | 600 | 600 | 635 | (35) |
| 01-00-4330 | CIGARETTE LICENSE | 20 | 20 | 20 | 20 | - |
| 01-00-4340 | FRANCHISE FEE LICENSE | 4,578 | 4,500 | 1,125 | (364) | 1,489 |
| 01-00-4341 | RAFFLE LICENSE FEE | 50 | 40 | 15 | 5 | 10 |
| 01-00-4350 | LIQUOR LICENSE | 10,500 | 10,500 | 10,500 | 10,680 | (180) |
| 01-00-4407 | TEMPORARY OCCUPANCY PERMIT | 1,800 | - | - | - | - |
| 01-00-4410 | BUILDING PERMITS | 12,124 | 9,000 | 3,375 | 3,910 | (535) |
| 01-00-4410.01 | BUILDING PERMITS - SETTLEMENT | 2,181 | - | - | - | - |
| 01-00-4410.02 | BUILDING PERMITS - SQUIRE'S CROSSING | 7,309 | - | - | 1,762 | (1,762) |
| 01-00-4410.03 | BUILDING PERMITS - HERITAGE HILLS | 2,890 | - | - | 1,779 | (1,779) |
| 01-00-4420 | SOLICITOR PERMITS | 100 | - | - | 100 | (100) |
| 01-00-4535.01 | THE SETTLEMENT - ENGINEERING | 340 | - | - | - | - |
| 01-00-4535.02 | SQUIRE'S CROSSING - ENGINEERING | 1,190 | - | - | 170 | (170) |
| 01-00-4535.03 | HERITAGE HILLS - ENGINEERING | 510 | - | - | 170 | (170) |
| 01-00-4550 | PARK RENT | 1,000 | 500 | 300 | 1,100 | (800) |
| 01-00-4550.03 | RENT - KANE COUNTY POLLING | - | - | - | 40 | (40) |
| 01-00-4550.04 | RENT - GYM USE | 4,740 | 2,000 | 500 | 400 | 100 |
| 01-00-4550.07 | RENT - M.P. LIBRARY | 4,800 | 4,800 | 1,200 | 800 | 400 |
| 01-00-4550.17 | RENT - KITCHEN | 150 | - | - | - | - |
| 01-00-4550.17 | RENT - EXERCISE ROOM | 100 | - | - | - | - |
| 01-00-4560 | FUTURE LINK RENT | 4,830 | 5,040 | 1,260 | 1,260 | - |
| 01-00-4575 | WATER & SEWER ADMIN CHARGE | 32,500 | 32,500 | 8,125 | 8,124 | 1 |
| 01-00-4610 | DEKALB COUNTY FINES | 731 | 500 | 125 | 330 | (205) |
| 01-00-4620 | KANE COUNTY FINES | 560 | 500 | 125 | 102 | 23 |
| 01-00-4625 | ORDINANCE VIOLATION FINES | 4,950 | 2,000 | 500 | 250 | 250 |
| 01-00-4654.01 | POLICE DEVELOP CONTRIB - SETTLEMENT | 1,056 | - | - | - | - |
| 01-00-4654.02 | POLICE DEVELOP CONTRIB - SQUIRE'S CROSSING | 3,167 | - | - | 1,056 | (1,056) |
| 01-00-4654.03 | POLICE DEVELOP CONTRIB - HERITAGE HILLS | 1,056 | - | - | 1,056 | (1,056) |
| 01-00-4656.01 | FACILITY DEVELOP CONTRIB - SETTLEMENT | 1,603 | - | - | - | - |
| 01-00-4656.02 | FACILITY DEVELOP CONTRIB - SQUIRE'S CROSSING | 4,809 | - | - | 1,603 | (1,603) |
| 01-00-4656.03 | FACILITY DEVELOP CONTRIB - HERITAGE HILLS | 1,603 | - | - | 1,603 | (1,603) |
| 01-00-4800 | INTEREST INCOME | 557 | 150 | 38 | 3,633 | (3,596) |
| 01-00-4900 | OTHER INCOME | 7,789 | 500 | 125 | 76 | 50 |
| 01-00-4910 | REIMBURSEMENT INCOME | 9,250 | 5,000 | 1,250 | 5,781 | (4,531) |
| 01-00-4910.30 | AMERICAN RESCUE PLAN FUNDS | - | - | - | - | - |
| 01-00-4940.02 | PARK CONTRIBUTION - SQUIRE'S CROSSING | - | - | - | 2,000 | (2,000) |
| 01-00-4940.03 | PARK CONTRIBUTION - HERITAGE HILLS | - | - | - | 2,000 | (2,000) |
| ** TOTAL GENERAL FUND REVENUE | | 924,222 | 807,742 | 269,902 | 350,266 | (80,364) |

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2022 - July 31, 2022

| | | FY 2022 Actuals | FY 2023 Budget | Budget May 22 - July 22 | Actual Totals for May 22 - July 22 | Variance to Budget |
|---|--------------------------------------|--------------------|-------------------|----------------------------|---------------------------------------|-----------------------|
| 10 - ADMINISTRATION & FINANCE EXPENDITURES | | | | | | |
| 01-10-5010 | WAGES – FINANCE | 80,209 | 128,103 | 32,026 | 22,711 | 9,314 |
| 01-10-5010.01 | WAGES – REIMBURSED (POLICE) | 484 | - | - | - | - |
| 01-10-5010.02 | WAGES – FUN FEST (POLICE) | 3,000 | 4,000 | - | - | - |
| 01-10-5010.03 | WAGES – FUN FEST (PUBLIC WORKS) | 1,000 | 3,000 | - | - | - |
| 01-10-5011 | SALARIES – VILLAGE BOARD | 4,792 | 5,000 | - | - | - |
| 01-10-5012 | STATE UNEMPLOYMENT TAX | 1,170 | 1,200 | 300 | 180 | 120 |
| 01-10-5020 | SOCIAL SECURITY EXPENSE | 6,900 | 11,491 | 2,777 | 1,957 | 820 |
| 01-10-5020.01 | SOCIAL SECURITY EXPENSE - REIMBURSED | 37 | - | - | - | - |
| 01-10-5030 | PENSION EXPENSE | 2,376 | 5,808 | 1,452 | 820 | 632 |
| 01-10-5040 | EMPLOYEE MEDICAL INSURANCE | 5,250 | 17,100 | 4,275 | 1,206 | 3,069 |
| 01-10-5120 | POSTAGE | 1,057 | 1,500 | 375 | 660 | (285) |
| 01-10-5155 | GOLF CART LICENSE EXPENSE | 100 | 125 | - | - | - |
| 01-10-5160 | COPIER & POSTAGE MACHINE LEASE | 2,649 | 2,733 | 683 | 767 | (84) |
| 01-10-5200 | OFFICE SUPPLIES | 8,812 | 7,500 | 1,875 | 1,990 | (115) |
| 01-10-5320 | ENGINEERING SERVICES | 6,375 | 7,500 | 1,875 | 510 | 1,365 |
| 01-10-5330 | LEGAL SERVICES | 43,728 | 25,000 | 6,250 | 3,281 | 2,969 |
| 01-10-5350 | AUDIT EXPENSE | 13,560 | 14,000 | 14,000 | 11,920 | 2,080 |
| 01-10-5390 | OTHER PROFESSIONAL SERVICES | 26,414 | 36,500 | 9,125 | 7,544 | 1,582 |
| 01-10-5420 | PERMIT EXPENSE | 950 | 1,000 | 375 | 150 | 225 |
| 01-10-5420.01 | PERMIT EXPENSE - SETTLEMENT | 500 | - | - | - | - |
| 01-10-5420.02 | PERMIT EXPENSE - SQUIRE'S CROSSING | 700 | - | - | - | - |
| 01-10-5420.03 | PERMIT EXPENSE - HERITAGE HILLS | 850 | - | - | - | - |
| 01-10-5500 | INSURANCE EXPENSE | 44,977 | 46,000 | - | - | - |
| 01-10-5550 | SOFTWARE EXPENSE | 699 | 500 | - | - | - |
| 01-10-5570 | DUES AND MEMBERSHIPS | 6,821 | 7,000 | 1,750 | 2,910 | (1,160) |
| 01-10-5700 | TELEPHONE | 5,732 | 6,500 | 1,625 | 1,309 | 316 |
| 01-10-5900 | OTHER EXPENSES | 11,768 | 6,000 | 1,500 | 1,190 | 310 |
| 01-10-5900.01 | FUN FEST EXPENSES | 497 | 1,000 | - | - | - |
| 01-10-5910 | EMERGENCY NOTIFICATION SYSTEM | 927 | 1,000 | 1,000 | 952 | 48 |
| 01-10-5920 | CONFERENCES | 1,518 | 2,400 | 600 | 100 | 500 |
| 01-10-5999 | TRANSFER TO OTHER FUNDS | 5,000 | 5,000 | 5,000 | - | 5,000 |
| 01-10-8210 | COMPUTERS | 11,758 | 3,125 | 3,125 | 535 | 2,590 |
| 01-10-8300 | FURNITURE & FIXTURES | - | 5,500 | 5,500 | - | 5,500 |
| ** TOTAL ADMINISTRATION & FINANCE | | 300,608 | 355,585 | 95,488 | 60,692 | 34,796 |
| 20 - PARKS & GROUNDS EXPENDITURES | | | | | | |
| 01-20-5010 | WAGES | 35,463 | 40,169 | 10,042 | 8,152 | 1,890 |
| 01-20-5020 | SOCIAL SECURITY EXPENSE | 2,987 | 3,410 | 853 | 753 | 100 |
| 01-20-5030 | PENSION EXPENSE | 1,505 | 1,558 | 390 | 361 | 29 |
| 01-20-5040 | EMPLOYEE MEDICAL INSURANCE | 4,060 | 4,408 | 1,102 | 933 | 169 |
| 01-20-5250 | GASOLINE & FUEL | 854 | 1,000 | 250 | 524 | (274) |
| 01-20-5300 | UNIFORM EXPENSE | - | 750 | 750 | - | 750 |
| 01-20-5390 | OTHER PROFESSIONAL SERVICES | 284 | - | - | - | - |
| 01-20-5560 | TRAINING | 69 | 1,000 | 1,000 | - | 1,000 |
| 01-20-5600 | MAINTENANCE & REPAIR | 7,945 | 63,000 | 37,800 | 9,677 | 28,123 |
| 01-20-5730 | UTILITIES | 826 | 1,000 | 250 | 262 | (12) |
| 01-20-5900 | OTHER EXPENSE | 865 | 1,000 | 250 | - | 250 |
| ** TOTAL PARKS & GROUNDS | | 54,857 | 117,295 | 52,686 | 20,660 | 32,026 |
| 30 - POLICE DEPARTMENT EXPENDITURES | | | | | | |
| 01-30-5010 | WAGES – CHIEF | 55,224 | 60,320 | 15,080 | 12,760 | 2,320 |
| 01-30-5015 | WAGES – PATROL OFFICERS | 72,522 | 112,032 | 28,008 | 10,889 | 17,119 |
| 01-30-5016 | WAGES – TRAINING | 619 | 10,640 | 2,660 | 1,337 | 1,323 |
| 01-30-5018 | WAGES – SERGEANT | 29,598 | 39,312 | 9,828 | 6,760 | 3,068 |
| 01-30-5020 | SOCIAL SECURITY EXPENSE | 12,861 | 17,588 | 4,397 | 2,756 | 1,641 |
| 01-30-5030 | PENSION EXPENSE | 2,522 | 2,717 | 679 | 621 | 58 |
| 01-30-5040 | EMPLOYEE MEDICAL INSURANCE | 7,027 | 7,600 | 1,900 | 1,608 | 292 |
| 01-30-5100 | GENERAL SUPPLIES | 1,408 | 4,500 | 1,125 | 616 | 509 |
| 01-30-5250 | GASOLINE & FUEL | 7,400 | 10,000 | 2,500 | 1,902 | 598 |
| 01-30-5300 | UNIFORM EXPENSE | 762 | 2,000 | 500 | 327 | 173 |
| 01-30-5330 | LEGAL SERVICES | 175 | 7,000 | 1,750 | - | 1,750 |
| 01-30-5390 | OTHER PROFESSIONAL SERVICES | 825 | - | - | - | - |
| 01-30-5550 | SOFTWARE EXPENSE | 2,695 | 2,950 | 1,950 | 1,830 | 120 |
| 01-30-5560 | TRAINING | 1,908 | 2,500 | 1,300 | 665 | 635 |
| 01-30-5570 | DUES & MEMBERSHIPS | 1,310 | 1,500 | 500 | 60 | 440 |
| 01-30-5600 | MAINTENANCE & REPAIR | 1,349 | 12,600 | 9,655 | 5,827 | 3,828 |
| 01-30-5700 | TELEPHONE | 3,915 | 4,500 | 1,125 | 885 | 240 |
| 01-30-5750 | COMMUNICATIONS | 15,214 | 20,049 | 20,049 | 15,269 | 4,780 |
| 01-30-5900 | OTHER EXPENSE | 2,617 | 2,500 | 625 | 658 | (33) |
| 01-30-8200 | EQUIPMENT | 1,915 | - | - | - | - |
| 01-30-8210 | COMPUTERS | 13,160 | 5,000 | 5,000 | 3,757 | 1,243 |
| 01-30-8300 | FURNITURE & FIXTURES | - | 21,500 | 21,500 | - | 21,500 |
| ** TOTAL POLICE DEPARTMENT | | 235,025 | 346,807 | 130,131 | 68,525 | 61,606 |

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2022 - July 31, 2022

| | | FY 2022 Actuals | FY 2023 Budget | Budget May 22 - July 22 | Actual Totals for May 22 - July 22 | Variance to Budget |
|--|-----------------------------|--------------------|-------------------|----------------------------|---------------------------------------|-----------------------|
| 40 - CIVIC CENTER EXPENDITURES | | | | | | |
| 01-40-5100 | GENERAL SUPPLIES | 2,468 | 3,000 | 750 | 603 | 147 |
| 01-40-5560 | TRAINING | 57 | 1,000 | 1,000 | - | 1,000 |
| 01-40-5600 | MAINTENANCE & REPAIR | 19,302 | 50,000 | 31,250 | 3,985 | 27,265 |
| 01-40-5730 | UTILITIES | 9,973 | 15,000 | 3,750 | 333 | 3,417 |
| 01-40-5900 | OTHER EXPENSE | 477 | 500 | 125 | - | 125 |
| 01-40-8200 | EQUIPMENT | - | 2,000 | 2,000 | 1,712 | 288 |
| ** TOTAL CIVIC CENTER | | 32,276 | 71,500 | 38,875 | 6,633 | 32,242 |
| 50 - STREET DEPARTMENT EXPENDITURES | | | | | | |
| 01-50-5010 | WAGES | 35,463 | 40,169 | 10,042 | 8,152 | 1,890 |
| 01-50-5020 | SOCIAL SECURITY EXPENSE | 2,987 | 3,410 | 853 | 753 | 100 |
| 01-50-5030 | PENSION EXPENSE | 1,505 | 1,558 | 390 | 361 | 29 |
| 01-50-5040 | EMPLOYEE MEDICAL INSURANCE | 4,060 | 4,408 | 1,102 | 932 | 170 |
| 01-50-5175 | ROAD SALT | 6,363 | 10,000 | - | - | - |
| 01-50-5250 | GASOLINE & FUEL | 1,807 | 1,500 | 375 | 204 | 171 |
| 01-50-5300 | UNIFORM EXPENSE | - | 750 | 188 | - | 188 |
| 01-50-5390 | OTHER PROFESSIONAL SERVICES | 2,818 | 5,900 | 1,475 | 969 | 506 |
| 01-50-5560 | TRAINING | - | 1,000 | 1,000 | - | 1,000 |
| 01-50-5600 | MAINTENANCE & REPAIR | 14,246 | 10,000 | 2,500 | 972 | 1,528 |
| 01-50-5620 | STREET MAINTENANCE | 1,216 | 20,000 | 15,000 | 2,316 | 12,684 |
| 01-50-5621 | TREE MAINTENANCE | 9,150 | 12,000 | 9,000 | 2,250 | 6,750 |
| 01-50-5622 | STREET SIGN INSTALLATION | 342 | 2,000 | 500 | - | 500 |
| 01-50-5730 | UTILITIES | 12,860 | 15,000 | 3,750 | 1,960 | 1,790 |
| 01-50-5900 | OTHER EXPENSE | 735 | 1,000 | 250 | - | 250 |
| 01-50-8210 | COMPUTERS | - | 625 | 625 | 535 | 90 |
| 01-50-8215 | VEHICLE PURCHASE | - | 25,000 | 25,000 | - | 25,000 |
| ** TOTAL STREET DEPARTMENT | | 93,553 | 154,320 | 72,049 | 19,403 | 52,645 |
| 60 - EMERGENCY MANAGEMENT DEPARTMENT EXPENDITURES | | | | | | |
| 01-60-5010 | WAGES | 1,205 | 1,200 | 300 | 254 | 46 |
| 01-60-5020 | SOCIAL SECURITY EXPENSE | 92 | 92 | 23 | 21 | 2 |
| 01-60-5030 | PENSION EXPENSE | 48 | 48 | 12 | 11 | 1 |
| 01-60-5100 | SUPPLIES | - | 1,000 | - | - | - |
| 01-60-5600 | MAINTENANCE & REPAIR | - | 10,000 | - | - | - |
| ** TOTAL EMERGENCY MANAGEMENT DEPARTMENT | | 1,345 | 12,340 | 335 | 286 | 49 |
| TOTAL GENERAL FUND REVENUES | | 924,222 | 807,742 | 269,902 | 350,266 | (80,364) |
| TOTAL GENERAL FUND EXPENDITURES | | 717,664 | 1,057,847 | 389,564 | 176,199 | 213,365 |
| GENERAL FUND NET INCOME/LOSS | | 206,558 | (250,106) | (119,662) | 174,067 | (293,729) |

12 - UTILITY TAX FUND

| | | | | | | |
|---|--|---------------|----------------|---------------|---------------|----------------|
| REVENUES | | | | | | |
| 12-00-4140.10 | TELECOMMUNICATIONS TAX | 9,794 | 10,000 | 2,500 | 2,229 | 271 |
| 12-00-4140.30 | COM ED - UTILITY TAX | 34,534 | 30,000 | 7,500 | 5,630 | 1,870 |
| 12-00-4140.40 | NICOR GAS - UTILITY TAX | 29,580 | 15,000 | 3,750 | 4,386 | (636) |
| 12-00-4746 | POLICE GRANTS | 2,358 | - | - | 3,853 | (3,853) |
| 12-00-4751 | DEKALB COUNTY COMMUNITY GRANT | - | 10,000 | 10,000 | 10,000 | - |
| 12-00-4800 | INTEREST INCOME | 458 | 300 | 75 | (501) | 576 |
| 12-00-4992 | TRANSFER FROM GENERAL FUND | 5,000 | 5,000 | 5,000 | - | 5,000 |
| ** TOTAL REVENUE | | 81,724 | 70,300 | 28,825 | 25,598 | 3,227 |
| EXPENDITURES | | | | | | |
| 12-00-5992 | TRANSFER TO WATER & SEWER FUND | 59,000 | 59,000 | - | - | - |
| 12-00-5993 | TRANSFER TO WATER IMPROVEMENT | - | - | - | - | - |
| 12-00-8413 | POLICE GRANT PURCHASES | 2,358 | - | - | - | - |
| 12-00-8420 | POLICE VEHICLE LOAN - PRINCIPAL | - | - | - | - | - |
| 12-00-8421 | POLICE VEHICLE LOAN - INTEREST | - | - | - | - | - |
| 12-00-8425 | DEKALB COUNTY COMMUNITY GRANT EXPENSES | - | 10,000 | 10,000 | - | 10,000 |
| 12-00-8426 | POLICE VEHICLE LOAN - PRINCIPAL | 12,588 | 2,360 | 2,360 | 2,361 | (1) |
| 12-00-8427 | POLICE VEHICLE LOAN - INTEREST | 234 | 8 | 8 | 8 | (0) |
| ** TOTAL EXPENDITURES | | 74,181 | 71,368 | 12,368 | 2,369 | 9,999 |
| UTILITY TAX FUND NET INCOME/LOSS | | 7,543 | (1,068) | 16,457 | 23,228 | (6,771) |

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2022 - July 31, 2022

| | | FY 2022 Actuals | FY 2023 Budget | Budget May 22 - July 22 | Actual Totals for May 22 - July 22 | Variance to Budget |
|---|--|--------------------|--------------------|----------------------------|---------------------------------------|-----------------------|
| 13 - TIF DISTRICT FUND | | | | | | |
| REVENUES | | | | | | |
| 13-00-4110 | TIF TAX - DEKALB CO. | 15,558 | 15,000 | 7,350 | 14,951 | (7,601) |
| 13-00-4120 | TIF TAX - KANE CO. | 273,411 | 275,000 | 134,750 | 193,993 | (59,243) |
| 13-00-4885 | BOND PROCEEDS | 2,250,000 | - | - | - | - |
| ** TOTAL REVENUE | | 2,538,969 | 290,000 | 142,100 | 208,944 | (66,844) |
| EXPENDITURES | | | | | | |
| 13-00-5320 | ENGINEERING SERVICES | - | 62,500 | 50,000 | 15,000 | 35,000 |
| 13-00-5350 | AUDIT EXPENSE | 270 | 300 | 300 | - | 300 |
| 13-00-5900 | OTHER EXPENSE | 15 | - | - | 30 | (30) |
| 13-00-8417 | TIF LEGAL FEES | 45,837 | 8,000 | 2,000 | 2,906 | (906) |
| 13-00-8418 | TIF IMPROVEMENTS | 5,069 | 1,264,878 | 77,378 | 49,338 | 28,040 |
| 13-00-8430 | PROPERTY ASSEMBLY | - | 159,750 | 1,000 | - | 1,000 |
| 13-00-8440 | BOND PAYMENT - PRINCIPAL | - | 140,000 | - | - | - |
| 13-00-8442 | BOND PAYMENT - INTEREST | - | 34,891 | 11,716 | 11,716 | - |
| ** TOTAL EXPENDITURES | | 51,191 | 1,670,319 | 142,394 | 78,990 | 63,405 |
| TIF DISTRICT FUND NET INCOME/LOSS | | 2,487,778 | (1,380,319) | (294) | 129,955 | (130,249) |
| 15 - ROAD & BRIDGE FUND | | | | | | |
| REVENUES | | | | | | |
| 15-00-4100 | VEHICLE LICENSE FEES | 22,985 | 24,000 | 24,000 | 22,645 | 1,355 |
| 15-00-4110 | REAL ESTATE TAX-DEKALB COUNTY | 3,919 | 3,500 | 1,715 | 2,151 | (436) |
| 15-00-4120 | REAL ESTATE TAX-KANE COUNTY | 22,038 | 21,500 | 10,535 | 12,707 | (2,172) |
| 15-00-4260 | VIRGIL TWSP. REPLACE. TAX | 876 | 250 | 62 | 376 | (314) |
| 15-00-4652.01 | ROADS DEVELOPMENT CONTRIB - SETTLEMENT | 1,500 | - | - | - | - |
| 15-00-4652.02 | ROADS DEVELOPMENT CONTRIB - SQUIRE'S CROSS | 4,500 | - | - | 1,500 | (1,500) |
| 15-00-4652.03 | ROADS DEVELOPMENT CONTRIB - HERITAGE HILLS | 1,500 | - | - | 1,500 | (1,500) |
| 15-00-4800 | INTEREST INCOME | 71 | 20 | 5 | - | 5 |
| ** TOTAL REVENUE | | 57,388 | 49,270 | 36,318 | 40,879 | (4,561) |
| EXPENDITURES | | | | | | |
| 15-00-5100 | GENERAL SUPPLIES | 380 | 600 | - | - | - |
| 15-00-5320 | ENGINEERING SERVICES | 800 | 70,000 | 7,500 | - | 7,500 |
| 15-00-5620 | STREET MAINTENANCE | - | 25,000 | - | - | - |
| 15-00-5900 | OTHER EXPENSES | - | 1,000 | 1,000 | - | 1,000 |
| ** TOTAL EXPENDITURES | | 1,180 | 96,600 | 8,500 | - | 8,500 |
| ROAD & BRIDGE FUND NET INCOME/LOSS | | 56,208 | (47,330) | 27,818 | 40,879 | (13,061) |
| 19 - MOTOR FUEL TAX FUND | | | | | | |
| REVENUES | | | | | | |
| 19-00-4290 | STATE OF IL-MOTOR FUEL TAX | 81,001 | 73,429 | 29,149 | 13,370 | 15,779 |
| 19-00-4800 | INTEREST INCOME | 200 | 50 | 13 | 366 | (353) |
| ** TOTAL REVENUE | | 81,201 | 73,479 | 29,161 | 13,736 | 15,425 |
| EXPENDITURES | | | | | | |
| 19-00-5200 | STREET IMPROVEMENTS | - | - | - | - | - |
| ** TOTAL EXPENDITURES | | - | - | - | - | - |
| MOTOR FUEL TAX FUND NET INCOME/LOSS | | 81,201 | 73,479 | 29,161 | 13,736 | 15,425 |
| 28 - DEVELOPER ESCROW FUND | | | | | | |
| REVENUES | | | | | | |
| 28-00-4940 | DEVELOPER RECEIPTS | 22,478 | 10,000 | - | - | - |
| ** TOTAL REVENUE | | 22,478 | 10,000 | - | - | - |
| EXPENDITURES | | | | | | |
| 28-00-5320 | DEVELOPER LEGAL EXPENDITURES | - | 5,000 | - | - | - |
| 28-00-5330 | DEVELOPER ENGINEERING & ADMIN | 22,478 | 5,000 | - | - | - |
| ** TOTAL EXPENDITURES | | 22,478 | 10,000 | - | - | - |
| DEVELOPER ESCROW FUND NET INCOME/LOSS | | - | - | - | - | - |

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2022 - July 31, 2022

| | | FY 2022 Actuals | FY 2023 Budget | Budget May 22 - July 22 | Actual Totals for May 22 - July 22 | Variance to Budget |
|--|---|--------------------|-------------------|----------------------------|---------------------------------------|-----------------------|
| 52 - WATER & SEWER FUND | | | | | | |
| REVENUES | | | | | | |
| 52-00-4170 | WATER REVENUE | 222,644 | 240,000 | 40,000 | 40,361 | (361) |
| 52-00-4171 | ALLOCATION OF WATER REVENUE | (13,980) | (14,000) | (2,333) | (2,496) | 162 |
| 52-00-4180 | SEWER REVENUE | 225,005 | 245,000 | 40,833 | 41,560 | (727) |
| 52-00-4181 | ALLOCATION OF SEWER REVENUE | (13,942) | (14,000) | (2,333) | (2,490) | 157 |
| 52-00-4190 | PENALTIES | 7,364 | 6,000 | 1,000 | 996 | 4 |
| 52-00-4200 | TURN ON/OFF REVENUE | 200 | - | - | - | - |
| 52-00-4200.01 | THE SETTLEMENT - TURN ON/OFF REVENUE | 100 | - | - | - | - |
| 52-00-4200.02 | SQUIRE'S CROSSING - TURN ON/OFF REVENUE | 300 | - | - | 100 | (100) |
| 52-00-4200.03 | HERITAGE HILLS - TURN ON/OFF REVENUE | 100 | - | - | 100 | (100) |
| 52-00-4300 | METER FEES | 1,032 | - | - | - | - |
| 52-00-4300.01 | METER FEES - SETTLEMENT | 344 | - | - | - | - |
| 52-00-4300.02 | METER FEES - SQUIRE'S CROSSING | 1,032 | - | - | 344 | (344) |
| 52-00-4300.03 | METER FEES - HERITAGE HILLS | 344 | - | - | 344 | (344) |
| 52-00-4460.01 | SEWER INSPECT - SETTLEMENT | 200 | - | - | - | - |
| 52-00-4460.02 | SEWER INSPECT - SQUIRE'S CROSSING | 600 | - | - | 200 | (200) |
| 52-00-4460.03 | SEWER INSPECT - HERITAGE HILLS | 200 | - | - | 200 | (200) |
| 52-00-4800 | INTEREST INCOME | 529 | 150 | 38 | - | 38 |
| 52-00-4900 | OTHER REVENUE | 221 | 200 | 50 | 112 | (62) |
| 52-00-4994 | TRANSFER FROM UTILITY TAX | 59,000 | 59,000 | - | - | - |
| ** TOTAL REVENUE | | 491,296 | 522,350 | 77,254 | 79,330 | (2,076) |
| 10 - WATER DIVISION EXPENDITURES | | | | | | |
| 52-10-5010 | WAGES | 45,302 | 51,503 | 12,876 | 11,230 | 1,646 |
| 52-10-5020 | SOCIAL SECURITY EXPENSE | 3,751 | 4,417 | 1,104 | 1,004 | 100 |
| 52-10-5030 | PENSION EXPENSE | 1,601 | 2,309 | 577 | 509 | 68 |
| 52-10-5040 | EMPLOYEE MEDICAL INSURANCE | 3,990 | 6,232 | 1,558 | 916 | 642 |
| 52-10-5100 | GENERAL SUPPLIES | 786 | 1,000 | 250 | - | 250 |
| 52-10-5105 | METERS | 5,842 | 7,500 | 1,875 | - | 1,875 |
| 52-10-5110 | CHEMICALS | 12,808 | 18,000 | 4,500 | 4,751 | (251) |
| 52-10-5120 | POSTAGE | 713 | 1,000 | 250 | 442 | (192) |
| 52-10-5250 | GASOLINE & FUEL | 1,530 | 1,500 | 375 | 524 | (149) |
| 52-10-5335 | TEST EXPENSE | 2,099 | 3,000 | 750 | 377 | 373 |
| 52-10-5375 | ADMINISTRATIVE SERVICE CHARGE | 16,250 | 16,250 | 4,063 | 4,062 | 1 |
| 52-10-5390 | OTHER PROFESSIONAL SERVICES | 16,630 | 18,200 | 4,550 | 4,235 | 315 |
| 52-10-5550 | SOFTWARE EXPENSE | 975 | 1,000 | - | - | - |
| 52-10-5600 | MAINTENANCE & REPAIR | 55,618 | 92,000 | 72,000 | 16,242 | 55,758 |
| 52-10-5700 | TELEPHONE | 795 | 900 | 225 | 210 | 15 |
| 52-10-5730 | UTILITIES | 20,018 | 18,000 | 4,500 | 2,820 | 1,680 |
| 52-10-5740 | JULIE LOCATES | 198 | 250 | - | - | - |
| 52-10-5870 | IEPA LOAN - PRINCIPAL | 56,397 | 57,915 | - | - | - |
| 52-10-5880 | IEPA LOAN - INTEREST | 2,478 | 1,165 | - | - | - |
| 52-10-5886 | IEPA LOAN - WATERMAIN | 28,379 | 29,034 | 14,434 | 14,434 | 0 |
| 52-10-5888 | IEPA LOAN - WATERMAIN | 8,431 | 8,070 | 4,118 | 4,118 | (0) |
| 52-10-5900 | OTHER EXPENSE | 117 | 500 | 125 | 30 | 95 |
| 52-10-8210 | COMPUTERS | - | 625 | 625 | 535 | 90 |
| 52-10-8215 | VEHICLE PURCHASE | - | 25,000 | 25,000 | - | 25,000 |
| ** TOTAL WATER EXPENDITURES | | 284,706 | 365,370 | 153,755 | 66,438 | 87,316 |
| 20 - SEWER DIVISION EXPENDITURES | | | | | | |
| 52-20-5010 | WAGES | 41,305 | 47,406 | 11,852 | 10,363 | 1,489 |
| 52-20-5020 | SOCIAL SECURITY EXPENSE | 3,417 | 4,074 | 1,019 | 924 | 94 |
| 52-20-5030 | PENSION EXPENSE | 1,426 | 2,130 | 533 | 468 | 65 |
| 52-20-5040 | EMPLOYEE MEDICAL INSURANCE | 3,640 | 5,852 | 1,463 | 836 | 627 |
| 52-20-5100 | GENERAL SUPPLIES | 241 | 250 | 62 | - | 62 |
| 52-20-5110 | CHEMICALS | - | 250 | 62 | - | 62 |
| 52-20-5120 | POSTAGE | 713 | 1,000 | 250 | 442 | (192) |
| 52-20-5250 | GASOLINE & FUEL | 595 | 750 | 188 | 204 | (16) |
| 52-20-5335 | TEST EXPENSE | 163 | 1,600 | 400 | - | 400 |
| 52-20-5375 | ADMINISTRATIVE SERVICE CHARGE | 16,250 | 16,250 | 4,063 | 4,062 | 1 |
| 52-20-5390 | OTHER PROFESSIONAL SERVICES | 16,367 | 18,200 | 4,550 | 4,235 | 315 |
| 52-20-5400 | PERMIT EXPENSE | 2,500 | 2,500 | 2,500 | 2,500 | - |
| 52-20-5550 | SOFTWARE EXPENSE | 975 | 1,000 | - | - | - |
| 52-20-5600 | MAINTENANCE & REPAIR | 24,832 | 65,000 | 45,000 | 26,217 | 18,783 |
| 52-20-5700 | TELEPHONE | 1,474 | 1,500 | 375 | 390 | (15) |
| 52-20-5730 | UTILITIES | 13,546 | 14,000 | 3,500 | 1,996 | 1,504 |
| 52-20-5740 | JULIE LOCATES | 198 | 250 | - | - | - |
| 52-20-5900 | OTHER EXPENSE | 157 | 500 | 125 | 30 | 95 |
| 52-20-8210 | COMPUTERS | - | 625 | 625 | 535 | 90 |
| 52-20-8215 | VEHICLE PURCHASE | - | 25,000 | 25,000 | - | 25,000 |
| ** TOTAL SEWER EXPENDITURES | | 127,798 | 208,138 | 101,566 | 53,201 | 48,365 |
| TOTAL WATER & SEWER FUND EXPENDITURES | | 412,504 | 573,508 | 255,321 | 119,639 | 135,681 |
| WATER & SEWER FUND NET INCOME/LOSS | | 78,791 | (51,158) | (178,066) | (40,309) | (137,757) |

VILLAGE OF MAPLE PARK - BUDGET REPORT
May 1, 2022 - July 31, 2022

| | | FY 2022 Actuals | FY 2023 Budget | Budget May 22 - July 22 | Actual Totals for May 22 - July 22 | Variance to Budget |
|---------------------------------------|--|--------------------|--------------------|----------------------------|---------------------------------------|-----------------------|
| 54 - WATER IMPROVEMENT ACCOUNT | | | | | | |
| REVENUES | | | | | | |
| 54-00-4171 | ALLOCATION OF WATER REVENUE | 13,980 | 14,000 | 2,333 | 2,496 | (162) |
| 54-00-4430.01 | WATER CONNECTION - THE SETTLEMENT | 2,500 | - | - | - | - |
| 54-00-4430.02 | WATER CONNECTION - SQUIRE'S CROSSING | 7,500 | - | - | 2,500 | (2,500) |
| 54-00-4430.03 | WATER CONNECTION - HERITAGE HILLS | 2,500 | - | - | 2,500 | (2,500) |
| 54-00-4650.01 | IMPACT FEES - THE SETTLEMENT | 3,824 | - | - | - | - |
| 54-00-4650.02 | IMPACT FEES - SQUIRE'S CROSSING | 10,273 | - | - | 3,824 | (3,824) |
| 54-00-4650.03 | IMPACT FEES - HERITAGE HILLS | 3,824 | - | - | 3,824 | (3,824) |
| 54-00-4800 | INTEREST INCOME | 280 | 75 | 19 | - | 19 |
| 54-00-4880 | RIVERBOAT GRANT FUNDS | 1,062 | - | - | - | - |
| | ** TOTAL REVENUE | 45,742 | 14,075 | 2,352 | 15,144 | (12,792) |
| EXPENDITURES | | | | | | |
| 54-00-5320 | ENGINEERING SERVICES | 680 | - | - | - | - |
| 54-00-5600 | WATER IMPROVEMENT REPAIRS & MAINTENANCE | 96,133 | - | - | - | - |
| 54-00-5900 | OTHER EXPENSE | 120 | - | - | - | - |
| 54-00-8103 | HANDHELD READ DEVICE | - | 9,000 | 9,000 | - | 9,000 |
| | ** TOTAL EXPENDITURES | 96,932 | 9,000 | 9,000 | - | 9,000 |
| | WATER IMPROVEMENT NET INCOME/LOSS | (51,190) | 5,075 | (6,648) | 15,144 | (21,792) |
| 56 - SEWER IMPROVEMENT ACCOUNT | | | | | | |
| REVENUES | | | | | | |
| 56-00-4181 | ALLOCATION OF SEWER REVENUE | 13,942 | 14,000 | 2,333 | 2,490 | (157) |
| 56-00-4420.01 | SEWER TAP - SETTLEMENT | 750 | - | - | - | - |
| 56-00-4420.02 | SEWER TAP - SQUIRE'S CROSSING | 2,250 | - | - | 750 | (750) |
| 56-00-4420.03 | SEWER TAP - HERITAGE HILLS | 750 | - | - | 750 | (750) |
| 56-00-4650.01 | IMPACT FEES - THE SETTLEMENT | 3,824 | - | - | - | - |
| 56-00-4650.02 | IMPACT FEES - SQUIRE'S CROSSING | 11,398 | - | - | 3,824 | (3,824) |
| 56-00-4650.03 | IMPACT FEES - HERITAGE HILLS | 3,824 | - | - | 3,824 | (3,824) |
| 56-00-4800 | INTEREST INCOME | 501 | 150 | 38 | - | 38 |
| | ** TOTAL REVENUE | 37,238 | 14,150 | 2,371 | 11,639 | (9,268) |
| EXPENDITURES | | | | | | |
| 56-00-5600 | MAINTENANCE & REPAIR | 27,219 | 56,623 | 56,623 | 55,551 | 1,072 |
| | ** TOTAL EXPENDITURES | 27,219 | 56,623 | 56,623 | 55,551 | 1,072 |
| | SEWER IMPROVEMENT NET INCOME/LOSS | 10,020 | (42,473) | (54,252) | (43,912) | (10,340) |
| 70 - SCHOOL LAND CASH FUND | | | | | | |
| REVENUES | | | | | | |
| 70-00-4100.01 | SCHOOL CONTRIBUTION - SETTLEMENT | 2,200 | - | - | - | - |
| 70-00-4100.02 | SCHOOL CONTRIBUTION - SQUIRE'S CROSSING | 12,800 | - | - | - | - |
| 70-00-4100.03 | SCHOOL CONTRIBUTION - HERITAGE HILLS | 4,400 | - | - | - | - |
| 70-00-4100.99 | SCHOOL CONTRIBUTIONS RECLASSIFIED | (19,400) | - | - | - | - |
| | ** TOTAL REVENUE | - | - | - | - | - |
| EXPENDITURES | | | | | | |
| 70-00-5930 | PAYMENT TO SCHOOLS | - | - | - | - | - |
| | ** TOTAL EXPENDITURES | - | - | - | - | - |
| | SCHOOL LAND CASH NET INCOME/LOSS | - | - | - | - | - |
| GRAND TOTALS | | | | | | |
| | GRAND TOTAL REVENUE | 4,280,257 | 1,851,365 | 588,283 | 745,536 | (157,253) |
| | GRAND TOTAL EXPENSES | 1,403,348 | 3,545,265 | 873,769 | 432,748 | 441,021 |
| | GRAND TOTAL NET INCOME / LOSS | 2,876,909 | (1,693,900) | (285,487) | 312,788 | (598,274) |

Estimated Fund Balance
through July 31, 2022

| | Beginning Balance 05/01/22 | Revenues FY23 | Expenditures FY23 | Ending Balance | Ending Balance in Budget | Better/(Worse) |
|--------------------------------|---|--------------------------|------------------------------|---------------------------|---|-----------------------|
| General Fund | \$579,911 | \$350,266 | \$176,199 | \$753,978 | \$286,354 | 467,624 |
| Other Funds: | | | | | | |
| Utility Tax Fund | 521,769 | 25,598 | 2,369 | 544,998 | 511,881 | 33,117 |
| TIF District Fund | 2,872,702 | 208,944 | 78,990 | 3,002,656 | 1,490,102 | 1,512,554 |
| Road & Bridge Fund | 139,030 | 40,879 | - | 179,909 | 94,251 | 85,658 |
| Motor Fuel Tax Fund | 226,682 | 13,736 | - | 240,418 | 300,068 | (59,650) |
| Totals | 3,760,183 | 289,157 | 81,359 | 3,967,981 | 2,396,302 | 1,571,679 |
| Water & Sewer Funds | | | | | | |
| Water & Sewer Operating Fund | 601,822 | 79,330 | 119,639 | 561,513 | 547,587 | 13,926 |
| Water Improvement Fund | 275,501 | 15,144 | - | 290,645 | 294,057 | (3,412) |
| Sewer Improvement Fund | 555,574 | 11,639 | 55,551 | 511,662 | 523,005 | (11,343) |
| Totals | 1,432,897 | 106,113 | 175,190 | 1,363,820 | 1,364,649 | (829) |
| Village Totals | \$5,772,991 | \$745,536 | \$432,748 | \$6,085,779 | \$4,047,305 | 2,038,474 |

Estimated Cash Balances for July 31, 2022

| | 07/01/22 Balance | Misc | Transfers & Deposits | Manual Checks and Tax Pymts | Payroll | 07/31/22 Check Run | Estimated 07/31/22 Balance | |
|-------------------------------|---------------------|---------|-------------------------|--------------------------------|-------------|-----------------------|-------------------------------|-------|
| Old Second Checking | 235,846.90 | (63.80) | 120,396.71 | (22,031.80) | (27,402.08) | (184,661.71) | 122,084.22 | 0.00% |
| First Midwest | 335,664.54 | | 3.67 | (232.39) | | | 335,435.82 | 0.04% |
| TIF Funds | 569,297.07 | | (66,640.27) | | | | 502,656.80 | 0.00% |
| TIF Funds - Wealth Management | 2,500,000.00 | | | | | | 2,500,000.00 | 2.12% |
| Illinois Funds | 2,551,381.09 | | 65,446.28 | | | | 2,616,827.37 | 0.80% |
| First Midwest CD | 37,000.00 | | | | | | 37,000.00 | 0.50% |
| | 6,229,189.60 | (63.80) | 119,206.39 | (22,264.19) | (27,402.08) | (184,661.71) | 6,114,004.21 | |

Village of Maple Park
Water & Sewer Departments
As of June 30, 2022

Water Pumped to Billed Statistics

| Months | Gallons Pumped | Gallons Billed | % Pumped to Billed | Target* % Pump to Billed | % Variance |
|---|--|----------------|--------------------|--------------------------|------------|
| May / June 2022 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Water Leak on Elm - 05/15/22 -Televising Usage | 5,480.80 (8.42) (196.90) (15.20) (9.70) (30.00) (81.60) 5,138.98 | | | | |
| | | 4,991.60 | 97.13% | 90.00% | 7.13% |
| March / April 2022 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Fire Department Usage | 4,642.00 (10.55) (167.80) (15.20) (7.10) (8.90) 4,432.46 | | | | |
| | | 4,012.93 | 90.54% | 90.00% | 0.54% |
| January / February 2022 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up | 4,629.00 (12.79) (166.80) (15.20) (9.60) 4,424.61 | | | | |
| | | 3,958.71 | 89.47% | 90.00% | -0.53% |
| November / December 2021 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Fire Department Usage | 4,432.10 (9.50) (174.20) (15.20) (6.30) (0.50) 4,226.40 | | | | |
| | | 4,813.32 | 113.89% | 90.00% | 23.89% |
| September / October 2021 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Fire Department Usage | 5,232.60 (11.36) (425.40) (15.20) (10.60) (13.50) 4,756.54 | | | | |
| | | 4,528.46 | 95.20% | 90.00% | 5.20% |
| July / August 2021 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Fire Department Usage -Water Main Break - Willow -Water Main Break - Liberty -Hydrant Testing | 5,663.00 (6.08) (221.00) (15.20) (12.00) (16.50) (130.00) (10.00) (2.40) 5,249.82 | | | | |
| | | 5,159.52 | 98.28% | 90.00% | 8.28% |
| May / June 2021 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Hydrant Flushing - 06/23-06/24 | 6,745.30 (5.41) (278.10) (15.20) (14.50) (100.00) 6,332.09 | | | | |
| | | 5,826.09 | 92.01% | 90.00% | 2.01% |
| March / April 2021 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -House Fire - 03/20/21 | 5,055.00 (6.78) (205.90) (15.20) (10.90) (40.00) 4,776.22 | | | | |
| | | 4,456.98 | 93.32% | 90.00% | 3.32% |
| January / February 2021 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up | 4,989.70 (7.23) (201.40) (15.20) (10.50) 4,755.37 | | | | |
| | | 4,213.82 | 88.61% | 90.00% | -1.39% |

*Target of 90% - Illinois Water Association Goal to maintain



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Website: <http://www.villageofmaplepark.org>

MEMORANDUM

TO: Village President and Board of Trustees

FROM: Liz Peerboom, Acting Village Clerk

DATE: July 28, 2022

SUBJECT: **APPLICATION FOR SPECIAL EVENT PERMIT FOR 2022 MAPLE PARK FUN FEST, FUN FEST PARADE AND BAGS TOURNAMENT, INCLUDING STREET CLOSURES**

Background

The Fun Fest Committee has submitted their Special Event application to hold the 2022 Maple Park Fun Fest, including street closures. This event will take place from Friday, September 1, from 8:00 a.m. until 11:00 p.m. on Monday, September 5, 2022. Fun Fest will hold will also hold the annual parade and rent Washington Park for the Bags Tournament.

As in previous years, Village Staff will help Fun Fest volunteers and the Village will provide barricades, trash receptacles, and street sweeping.

The Maple Park Fun Fest Committee has completed their application, submitted the event map, and will provide a Certificate of Insurance, through the Maple Park American Legion. Application and rental fees have been waived for this event.

Recommendation

That the Village Board review and consider the Application for Special Event Permit from the Maple Park Fun Fest Committee and the American Legion Post 312, and approve the event scheduled for Friday, September 1, 2022, through Monday, September 5, 2022.

To: Village of Maple Park

From: American Legion Post 312 – C/O Maple Park Fun Fest Committee

July 26, 2022

Re: Application for a Special Event Permit

Please find attached our application for a Special Event. American Legion Post 312 is a not-for-profit organization. As a result, we would like to request the fees for this permit be waived.

Thank you.



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

Application/Permit # _____

APPLICATION FOR A SPECIAL EVENT PERMIT

To ensure the Village can plan adequately for the location and/or services you are requesting on this application, please adhere to the following requirements:

- Public Event Definition: Events open to the general public
- Block Party Definition: Events restricted to residents of a specific location and their invited guests
- Application must be completely filled out and received **TWO (2) WEEKS prior to a block party or SIX (6) WEEKS** prior to the proposed date of the event. Failure to submit within **two (2) weeks** or **six (6) weeks** may result in the denial of the application and event. Exceptions cannot be made for certain types of events. If a question does not apply to your event, please mark the space "NA" for Not Applicable.
- Block parties will not be authorized during the annual Labor Day Weekend; Friday, through Monday.
- A non-refundable application fee of **\$25.00** will be due for all approved events, the fee is waived for block parties. Payment will be due at the time the permit is issued. Check or money order should be made payable to the Village of Maple Park, P. O. Box 220, 302 Willow Street, Maple Park, Illinois 60151. Additional fees may apply and will be dependent upon specific services requested.
- Applicant will be contacted to clarify information; please provide contact information
- All Public Events require a Village of Maple Park Special Events Permit, shall have a notice posted, in a conspicuous and accessible place that is in clear view of the public and the employees, pertaining to Human Trafficking, as required by Illinois Statute (775 ILCA 50/5(d)). The Act requires specific posting mandates, language requirements and penalties up to \$500 per violation for failure to post. A model copy of such notice is available from the Illinois Department of Human Services website at <http://www.dhs.state.il.us/page.aspx?item=82023>
- If you are utilizing Village roads/streets/facilities for an event, a Certificate of Insurance (COI) of general liability must be received before the event can be permitted. The COI and endorsement Form CG 2026 0413, naming the Village of Maple Park and its officials, employees, and agents as an additional insured, must be received before the events can be permitted. The COI Acord Form in the Description of Operations/Locations Section shall include the following language (see below):

The Village of Maple Park, its officials, employees, and agents as additional insured for the (name of the event) and the location (buildings and/or streets being used) and dates of the event.

If the Block Party Applicant is unable to provide a Certificate of Insurance, then a Confirmation of Insurance Coverage form must be completed and submitted with the completed Special Events Application.

If you have any questions regarding the application or application process, please call the Village of Maple Park at (815) 827-3309.

| FOR OFFICE USE ONLY | |
|---|--|
| Received By: | Received Date: |
| Permit No.: | Issue Date: |
| Application Fees Paid: | Date Paid: |
| Barricade Deposit (\$50 per barricade = \$200): Y N | Block Party Signed Form Received: Y N |
| Raffle License: Y N | Special Events Waiver and Hold Harmless: Y N |
| Confirmation of Insurance Coverage: Y N | Certificate of Insurance w/Endorsements: Y N |
| Illinois Dept. of Revenue Special Event #: Y N | Map Showing Location of Event: Y N |
| Neighbor Notification – Large Event: Y N | Kane/DeKalb County Health Dept. Food |
| Copy of Application/Permit to Police Dept.: Y N | Copy of Temporary Liquor License to PD: Y N |

VILLAGE OF MAPLE PARK SPECIAL EVENT APPLICATION REQUIREMENT CHART

| Application Requirements | Examples of Special Events | | | | | | | |
|--|----------------------------|---|---|-----------|---|--------------------------|---------|---|
| | Block Parties | Public Use of Sidewalk for Sidewalk Sale or Daily Use of Sidewalk | Commercial Event - Beer Garden or Celebration | Fireworks | Dances or Concerts that Require Traffic Control | Bike Races or Foot Races | Parades | Festival with Many Different Activities |
| Completed Special Event Permit Application | X | X | X | X | X | X | X | X |
| Special Event Application Fee - Required | | X | X | X | X | X | X | X |
| Block Party Signature Form | X | | | | | | | |
| Special Event Waiver and Hold Harmless Agreement | X | X | X | X | X | X | X | X |
| Confirmation of Insurance Coverage | X | X | X | X | X | X | X | X |
| Illinois Department of Revenue Special Event IDOR-6-SETR (R-03/16) with event information/tax rate for event | | X^ | X | | IA | | | X |
| Certificate of Insurance w/Endorsements | | X | X | X | X | X | X | X |
| Map Showing Location of Event | X | X | X | X | X | X | X | X |
| Neighbor Notification | | X | X | X | X | | X | X |
| Barricade Deposit Required (\$50 per barricade - Standard is four (4) barricades per event = \$200.00)* | X | X | X | X | X | X | X | X |
| Raffle License | | IA | IA | IA | IA | | | IA |
| Temporary Village Liquor License Application & Fee Required | | IA | IA | | IA | | | IA |
| Illinois Liquor Control Commission - Copy of Temporary Liquor License | | IA | IA | | IA | | | IA |
| Temporary Sign Permit and Fee | | IA | IA | IA | IA | IA | IA | IA |
| Kane or DeKalb County Health Department - Copy of Temporary Food Service Permit | | IA | IA | IA | IA | IA | IA | IA |
| Police Department - Cost of Officers | | IA | IA | IA | IA | IA | IA | IA |
| Village Board approved street closure/sidewalk use (Resolution) | | X | X | X | X | X | X | X |
| Village President approved street closure (No resolution) | X | | | | | | | |

*Applicant should request Certificate of Insurance from insurance company first, if company will not issue a Certificate, Applicant should complete a Confirmation of Insurance Coverage form.

IA = If applicable to the event

^ = For sidewalk sale only



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Website: <http://www.villageofmaplepark.com>

Event Information

Type of event(s): Please check all that apply

- | | | | |
|--------------------------------------|---|--|---|
| <input type="checkbox"/> Festival | <input type="checkbox"/> Sporting Event | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Farmers/Outdoor Market |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Race/Walk | <input type="checkbox"/> Sale/Expo | <input type="checkbox"/> Concert/Performance |
| <input type="checkbox"/> Block Party | <input type="checkbox"/> Other (Please list): _____ | | |

Event Name: _____

Event Location: _____

Event Dates: _____ Event Start Time: _____ Event End Time: _____

Is the event open to the public? ☐ Yes ☐ No Fee to Attend: ☐ No ☐ Yes, how much \$ _____

Estimated # Attending: _____ Estimated Cumulative Attendance: _____

Please check Village calendars including park district, schools and churches for conflicting events. Having multiple events (or back-to-back events) can affect your event participation and attendance and also strain Village resources. The more time allotted for planning the better.

Date(s): _____ State Time: _____ End Time: _____

_____ State Time: _____ End Time: _____

_____ State Time: _____ End Time: _____

Set-Up Date: _____ Set-Up Time: _____

Breakdown Date: _____ Breakdown Completion Time: _____

Number of times this event has taken place in the Village of Maple Park: _____ When: _____

Has this event been conducted in other villages/cities? ☐ Yes ☐ No Which villages/cities: _____

Applicant/Sponsor Information

☐ For Profit ☐ Non-Profit (Proof Required) ☐ Other: _____

Organization: _____

Address: _____

Principal Contact: _____

Phone: _____ Cell: _____ E-Mail: _____

Secondary Contact: _____

Phone: _____ Cell: _____ E-Mail: _____

Equipment/Set-Up/Parking

*A **site map** is required and should indicate any and all items used below:*

Will you require street closures? ☐Yes ☐No Which street(s): _____

Requested Time of Street Closures: _____ Re-open Time: _____

Where will the event attendees/participants park?

☐On Street ☐On Site ☐Other _____

Where will volunteers/workers park?

☐On Street ☐On Site ☐Other _____

Will the event be erecting any of the following?

| | | <u>How Many</u> | <u>Size/Dimension</u> |
|---------|--|-----------------|-----------------------|
| Tent | <input type="checkbox"/> Yes <input type="checkbox"/> No | _____ | _____ |
| Stage | <input type="checkbox"/> Yes <input type="checkbox"/> No | _____ | _____ |
| Fencing | <input type="checkbox"/> Yes <input type="checkbox"/> No | _____ | _____ |

Will you require temporary electric? ☐Yes ☐No

Will you be using a generator? ☐Yes ☐No

Will your event feature live music/DJ or use a PA System? ☐Yes ☐No

Will you have fireworks or a laser show? ☐Yes ☐No

A Pyrotechnics Permit must be obtained from the Maple Park/Countryside Fire Protection District

Will you have mechanical/amusement rides? ☐Yes ☐No

Will temporary signage be used? ☐Yes ☐No *A Temporary Sign Permit must be obtained.*

Stages, tents, sound systems and other structures must pass inspection before the event opens. Electrical, generators, and amusement rides are also subject to an inspection. All inspections needed and conducted, as determined by the Village, on a weekend or holiday will be billed at an overtime rate of time and one-half of the employee working the event. The Event Organizer will be informed if this is applicable prior to the Special Event Permit being issued.

Public Works can apply the following equipment (some charges may apply):

Barricades? ☐Yes ☐No *A deposit of \$50 per barricade is needed, if barricades are returned undamaged, the deposit will be refunded.*

Sweeping (before and/or after)? ☐Yes ☐No *The Village will schedule the sweeping, Event Organizer will be invoiced for the sweeping.*

Access to Water? ☐Yes ☐No *Applicant/Vendor must obtain a hydrant meter and pay deposit. Any water use will be subtracted from the deposit. Any unused funds will be returned.*

Garbage/Restrooms

Please note that the Village has an agreement with Waste Management to provide for dumpsters, portable restroom and handwash stations for the Labor Day weekend festival only; all other events will be required to obtain their own comfort facilities.

Is there garbage pick-up in the event area during the event days? ☐Yes ☐No

Have you contracted with a portable restroom company for portable restrooms and handwash stations?
☐Yes ☐No

Raffle Licenses

To conduct a raffle in the Village of Maple Park, you need a license from the Village Clerk's Office. Please complete the Application for the Raffle License. To view the Village's Raffle Ordinance, please visit <http://www.villageofmaplepark.org>.

Food/Alcohol/Vendors

Will alcohol be served? ☐Yes ☐No

If yes, a Temporary Liquor License must be obtained from the Village's Liquor Commissioner Suzanne Fahnestock at (224) 575-1960 or sfahnestock@villageofmaplepark.com. By village ordinance, liquor must be served in a restricted area (i.e. fenced, tented) with monitored entrance and exits.

Will non-food vendors be part of the event? ☐Yes ☐No

Will food be served? ☐Yes ☐No

Will food be sold? ☐Yes ☐No

If yes, all food vendors are required to seek a Temporary Food Service Permit from Kane and/or DeKalb County Health Departments. Applicant must provide proof from vendor that the health department issued a Temporary Food Permit

Municipal/State Taxes Imposed

All businesses, organizers and contracted vendors shall be subject to taxes imposed by the Village of Maple Park and the State of Illinois. Illinois sales tax must be paid whether this is a business or a hobby. This may include, but is not limited to:

- Retailers' Occupation Tax and Service Occupation Tax, per 2-3-2 of the municipal code requires that all businesses that sell tangible property at retail must collect and remit an additional 1% retailer occupation tax to the Department of Revenue for the State of Illinois.
- Please refer to <https://mytax.illinois.gov> for the tax rates for DeKalb and Kane Counties

The Event Organizer should complete the Village of Maple Park Special Event Sales Tax form. A copy of the completed form must be provided to the Village. The information must be submitted to the Special Events Unit, Illinois Department of Revenue, P. O. Box 19035, Springfield, IL 62794-9035. The vendor list must be submitted by the event organization within 20 days of the event or face a fine not to exceed \$250.00. Vendors are required to complete a Form ST-1 along with their payment.

Neighbor Notification

As a courtesy to residents who may be impacted by the event, a written notification should be sent a minimum of two (2) weeks in advance of the event indicating the dates, times and street closures. Event Organizer must provide proof of notification to the Village no later than two (2) weeks before the event.

Block Party Applicant must provide a completed original(s) of the Village of Maple Park Block Party Signature Form proving neighbors have been notified of the upcoming event. Event Organization must provide the completed form no later than two (2) weeks before the event.

Signage, numerous town-wide and year long fundraisers as well as copious community postings adequately notifies neighbors, residents and beyond. All of the immediate neighbors are event donors.

Security and Policing Services

Do you plan to provide your own private security for the event? ☐Yes ☐No If yes, who is providing the service (please list the contact, name, address and telephone number of the firm. _____

Do you plan to utilize Village of Maple Park Police Officers as security for the event? ☐Yes ☐No *Please note that the Village will charge time and one-half the hourly rate of the officer on duty at your event.*

Village usually provides at no charge

Plans for Emergency Services

What are you plans for providing emergency services? _____

Note: All emergency services shall include the requirement to call 911.

“Notwithstanding any other provision in this code, if in the judgement of the village administrator, the chief of police or the Maple Park and Countryside Fire Protection District fire chief, or their designees, an emergency situation has been created such that the continued use of public or private property by a permittee will immediately threaten life, health or property, the village administrator, the chief of police or the fire chief, or their designees, upon the issuance of an order stating the reason for such conclusion and without notice or hearing may immediately revoke or suspend the permit and require that the use of the property to immediately cease. They may also require an immediate evacuation of the area. No person shall continue to use property contrary to such order.”

Penalty: Any person found liable/guilty by a preponderance of the evidence of a violation of the Village Code, relating to this licensing in an administrative/judicial hearing shall be subject to a fine per 8-1-16, plus applicable court fees or administrative/judicial hearing costs, as provided in subsection 8-1-16 in this code. The Village of Maple Park Police Department may shut down any event deemed to be in violation of this code.

Page 9 of 12

VILLAGE OF MAPLE PARK
Special Event
Waiver and Hold Harmless Agreement

As the Event Applicant, I will abide by the approved permit and/or permits and will make every effort to resolve any conflicts through appropriate communications. Furthermore, I understand that the Village of Maple Park, its officials, employees, and agents will not be responsible for any property left unattended at the event, and that I am responsible for reporting incidents of vandalism or illegal activity at the event by calling 911.

In addition, I declare that the information contained in this application is true and correct to the best of my knowledge. I hereby attest that I am at least 18 years of age and authorized to bind the event, sponsor(s), and/or its employees, agents or volunteers associated or to be associated with the activity for which approval is being sought to the terms of this Agreement. I agree to reimburse the Village of Maple Park for any and all loss incurred by it in repairing or replacing damage to the Village of Maple Park property proximately caused by the applicant, its officers, employees, agents, monitors, or any other persons attending or forming the specific event who were or should have been under my control. I further agree to defend without costs, indemnify, and hold harmless the Village of Maple Park, its officers, agents, and employees from any liability to any person, damages, losses, or injuries arising out of, or alleged to arise out of, the event which was proximately caused by the actions of the applicant, its officers, employees, agents, including monitors or persons attending or joining in the event who were responsible or should have been under the control of the applicant.

I have read and understand all special use regulations/requirements/agreements. I do hereby agree to abide by all Federal, State, local and Village of Maple Park laws, ordinances, rules and regulations and agree to meet all requirements for documentation, certification, licensing, financial responsibility and other aspects of staging a special event on Village of Maple Park property. I understand that lack of meeting all requirements may result in the denial of the proposed special event. In the event that information provided on this form changes, or the event is cancelled, I will inform the Village of Maple Park, in writing, at least two (2) weeks prior to the event, or as soon as possible after confirming the need for cancellation.


Applicant Signature for American Legion 312

Date: 7-17-22

Chris Robone for American Legion post 312
Print or Type Name Here

630-247-9484
Daytime Phone Number

Chris.robone@gmail.com
E-Mail Address

Thank you for taking the time to complete this application. Remember to include a site plan and sign the application. We look forward to working with you on a very successful event.

BLOCK PARTY APPLICANTS ONLY - CONFIRMATION OF INSURANCE COVERAGE

This confirmation is only applicable to an individual submitting a Special Events Application for a Block Party. This form should only be completed if a Certificate of Insurance cannot be obtained. This is not applicable to non-profit organizations, businesses, leagues, ball teams and/or business liquor license applicants.

APPLICANT NAME: _____

DATE OF GATHERING: _____

BLOCK PARTY

LOCATION: _____

PHONE NUMBER: _____

As the applicant for this event, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of injuries, including loss of life, damages or loss that I or other participants at this gathering may sustain as a result of participating in any and all activities connected with or associated with such gathering.

I further agree to waive and relinquish all claims, fully release and discharge and agree to indemnify and hold harmless and defend the Village of Maple Park and its officers, agents, servants, and employees from any and all claims resulting from injuries and including loss of life, damages and losses sustained by us and arising of our, connected with, or in any way associated with the activities of the gathering.

I, _____, confirm that I have health insurance and homeowner's insurance.

Signature

Date



VILLAGE OF MAPLE PARK

Special Event Sales Tax (Food & Non-Food) Vendor Form

All vendors are subject to the taxes imposed by the State of Illinois and the Village of Maple Park, this includes the Retailers' Occupation Tax and Service Occupation Tax (sales tax), per 2-3-2 of the municipal code, which requires all businesses that sell tangible property at retail must collect and remit directly to the Special Event Unit at the Illinois Department of Revenue (IDOR) via the IDOR-6-SETR (R-03/16) Report and Payment Coupon for the event. The event organizer must provide a Report and Payment Coupon received from the Department of Revenue to each vendor, the coupon will list the current tax rate for the event. The event organization must also, no later than the 20th day the month following the event, submit a list of vendors that participated to the event to the IDOR. Vendors must submit their payment and Report and Payment Coupon to: Collection Support, Illinois Department of Revenue, P. O. Box 19035, Springfield, IL 62794-935. Please contact the IDOR at (847) 294-4475 with any questions regarding this process.

Name of Business/Organization (Event Organizer): _____

Organizer Main Contact & Contact Address: _____

Contact Phone Number: _____

Name of Special Event: _____

Date(s) of Special Events: _____ Location of Special Event: _____

Illinois Department of Revenue Special Event Tax Collection Report and Payment Coupon attached: ☐ Yes ☐ No

Any vendor participating in the Special Event state above must be listed, please attach additional pages if necessary:

| Vendor Name | Vendor Address, City, State & Zip | Vendor Phone | IBN (Sales Tax Number) |
|-------------|-----------------------------------|--------------|------------------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Event Organizer Signature: _____

Date: _____

SATURDAY SEPT. 3rd

8am Romp in the Park 5K
(Fire Station)

8am Men's Softball
(Civic Center Fields)

9am - 1pm **RC Car Races**
(Grace United Church)

10am - 6pm **Crafter Show**
(Main & Pleasant Streets)

10am **Bags Tournament**
(North Park)

11am Food & Beer Garden Opens

11:30 - 12:30pm **Dave DiNaso Traveling
World of Reptiles** (Sound Stage)

11:30 - 1pm Balloon Twisting

12 - 4pm Face Painting

12 - 4 pm Petting Zoo

12 - 4 pm Rock Climbing Wall

1 - 1:45 pm **Magician Mark Doetsch**
(Sound Stage)

2pm **Toilet Bowl Races**

3 - 4pm **Northern Illinois Dance
Center Performance** (Sound Stage)

4:15pm **Bike Parade**
(Decorating @ 3:30; Summer & Main)

5pm **Parade**
(Rain or Shine)

6:15 - 8:15 pm **IPop**
(Sound Stage)

9pm **Back Country Roads**
(Sound Stage)



SUNDAY SEPT. 4th

7am - 12pm American Legion
Breakfast Buffet
(Legion)

8am Men's Softball
(Civic Center Fields)

8am - 3pm **Car Show**

11am Food & Beer Garden Opens
11am - 3pm "Zippy Sketches"
Caricaturist

11:30 - 1pm Balloon Twisting

12:30 - 3:30pm Video Game Trailer

2:30 - 5:30 pm Jungle Bus

3 - 7pm Photo Booth

3:30 - 5:30pm **Six Speed Tranny**
(Sound Stage)

6 - 8pm **Industrial Drive**
(Sound Stage)

8pm Raffle Winners
Announced
(Sound Stage)

8:30pm **Spectacular
FIREWORKS Show**

9pm **Libido Funk Circus**
(Sound Stage)

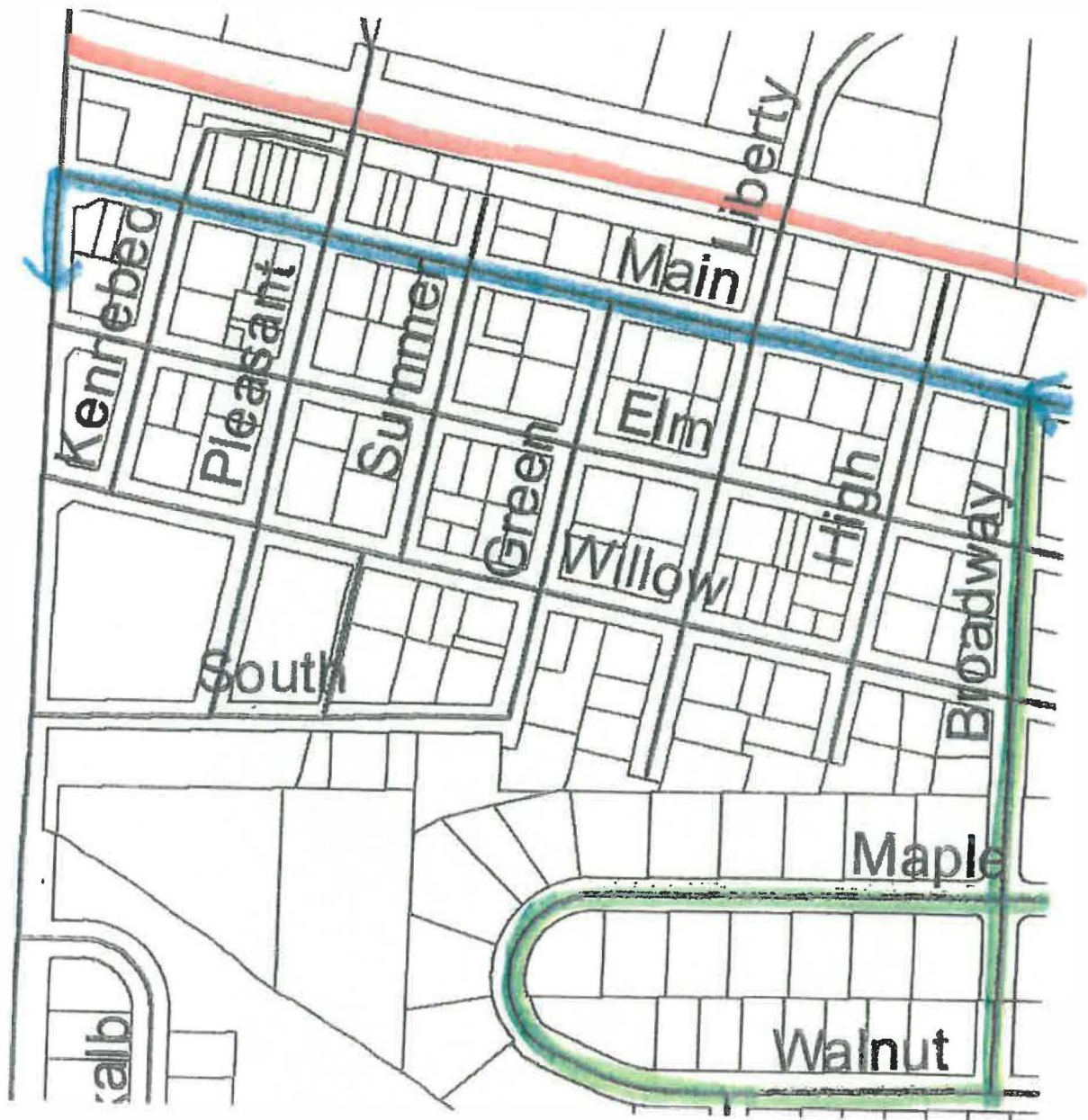
FREE!

ALL EVENTS LOCATED
ON MAIN STREET UNLESS
OTHERWISE STATED

WWW.MAPLEPARKFUNFEST.COM

NO ALCOHOLIC BEVERAGES ALLOWED OUTSIDE THE BEER GARDEN. LINEUP SUBJECT TO CHANGE

Maple Park Fun Fest Parade Information



Parade Route



Parade Staging Area



Emergency Access

VILLAGE OF MAPLE PARK, ILLINOIS

RESOLUTION 2022-22 Approved: _____

A RESOLUTION APPROVING THE TEMPORARY CLOSURE OF VILLAGE STREETS FOR “FUN FEST”

WHEREAS, the Village of Maple Park, Illinois received a Special Event Application request from Maple Park Fun Fest to hold the “Fun Fest 2022” Friday, September 2, 2022 to Monday, September 5, 2022; and,

WHEREAS, Maple Park Fun Fest will host this event and the request includes a request to temporarily close and off of Main Street from Kennebec to Pleasant and Liberty from Friday, September 2, 2022, with the event beginning at 10:00 a.m. and ending at 11:00 p.m., and Main Street clean-up completed by on Monday, September 5, 2022; see Exhibit A; and,

WHEREAS, the logistics of the day will be managed by Maple Park Fest, and the Village of Maple Park will secure the subcontractors (garbage, portable toilets, security, etc.); Fun Fest volunteers will set-up and take-down all event amenities, and will complete a detailed policing of the neighborhood the day after the event to ensure all is clean;

SECTION 1. This closure shall occur at 10:00 a.m. on Friday, September 2, 2022 to 11:00 p.m. on Monday, September 5, 2022; as in the past, Maple Park Fun Fest volunteers will work with the Police Department and Fire District to ensure that emergency vehicles have access should an emergency arise; and,

SECTION 2. Maple Park Fun Fest has ensured the Village that Main Street and Kennebec will be open by 11:00 p.m. on Monday, September 5, 2022.

SECTION 3. The requestor assumes full responsibility for the direction, protection, and regulation of the traffic during the time of closure.

SECTION 4. To the fullest extent permitted by law, the requestor shall be responsible for all injuries, to persons or property, and shall indemnify and hold harmless the Village of Maple Park, its officers, employees, and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorneys’ fees and expenses) of every nature or description, arising out of, resulting from, or connected with the exercise of authority granted by the requestor, which is the subject of this resolution. This obligation is binding upon the requestor, regardless of whether or not such claim, damage, loss or expense is caused in part by the act,

omission, or negligence of the Village of Maple Park or its officers, employees or agents.

SECTION 5. The requestor shall provide a comprehensive general liability policy and an additional named insured endorsement in the amount of \$2,000,000.00 general aggregate, \$1,000,000.00 per person, which has the Village of Maple Park, its officials, employees, and agents as insureds, and which protects them all from claims arising from the requested road closure. A copy of said policy and endorsement shall be provided to the Village of Maple Park before the street is closed.

SECTION 6. By approving this Special Events Application and street closure, the Village Board is temporarily permitting Fun Fest attendees to consume alcohol on Village streets, the permission ends at the end of the event.

PASSED by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at the Special Village Board Meeting held on _____, 2022.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED by the Village President on the ____ day of _____, 2022.

(SEAL)

Suzanne Fahnstock, Village President

ATTEST:

Elizabeth Peerboom, Acting Village Clerk



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Website: <http://www.villageofmaplepark.org>

MEMORANDUM

TO: Village President and Board of Trustees

FROM: Liz Peerboom, Acting Village Clerk

DATE: July 28, 2022

SUBJECT: **APPLICATION FOR SPECIAL EVENT PERMIT FIRST RESPONDERS' APPRECIATION DAY AND TOUCH A TRUCK**

Background

The Maple Park American Legion Post 312 has submitted their Special Event application to hold "First Responders' Appreciation Day and Touch a Truck" event on Saturday, October 15, 2022.

Maple Park American Legion has completed their application, submitted the event map, and will provide a Certificate of Insurance. The American Legion will also be paying for the Special Events Application Fee and the barricades deposit.

Recommendation

That the Village Board review and consider the Application for Special Event Permit from the ABD Cycle Club, and approve the event scheduled for Saturday, October 15, 2022.



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

Application/Permit # MAP 2022-03

APPLICATION FOR A SPECIAL EVENT PERMIT

To ensure the Village can plan adequately for the location and/or services you are requesting on this application, please adhere to the following requirements:

- **Public Event Definition:** Events open to the general public
- **Block Party Definition:** Events restricted to residents of a specific location and their invited guests
- Application must be completely filled out and received **TWO (2) WEEKS prior to a block party or SIX (6) WEEKS** prior to the proposed date of the event. Failure to submit within **two (2) weeks or six (6) weeks** may result in the denial of the application and event. Exceptions cannot be made for certain types of events. If a question does not apply to your event, please mark the space "NA" for Not Applicable.
- Block parties will not be authorized during the annual Labor Day Weekend; Friday, through Monday.
- A non-refundable application fee of **\$25.00** will be due for all approved events, the fee is waived for block parties. Payment will be due at the time the permit is issued. Check or money order should be made payable to the Village of Maple Park, P. O. Box 220, 302 Willow Street, Maple Park, Illinois 60151. Additional fees may apply and will be dependent upon specific services requested.
- Applicant will be contacted to clarify information; please provide contact information
- **All Public Events require a Village of Maple Park Special Events Permit, shall have a notice posted, in a conspicuous and accessible place that is in clear view of the public and the employees, pertaining to Human Trafficking, as required by Illinois Statute (775 ILCA 50/5(d)). The Act requires specific posting mandates, language requirements and penalties up to \$500 per violation for failure to post. A model copy of such notice is available from the Illinois Department of Human Services website at <http://www.dhs.state.il.us/page.aspx?item=82023>**
- If you are utilizing Village roads/streets/facilities for an event, a Certificate of Insurance (COI) of general liability must be received before the event can be permitted. The COI and endorsement Form CG 2026 0413, naming the Village of Maple Park and its officials, employees, and agents as an additional insured, must be received before the events can be permitted. The COI Acord Form in the Description of Operations/Locations Section shall include the following language (see below):

The Village of Maple Park, its officials, employees, and agents as additional insured for the (name of the event) and the location (buildings and/or streets being used) and dates of the event.

If the Block Party Applicant is unable to provide a Certificate of Insurance, then a Confirmation of Insurance Coverage form must be completed and submitted with the completed Special Events Application.

If you have any questions regarding the application or application process, please call the Village of Maple Park at (815) 827-3309.

| FOR OFFICE USE ONLY | |
|---|--|
| Received By: | Received Date: |
| Permit No.: | Issue Date: |
| Application Fees Paid: | Date Paid: |
| Barricade Deposit (\$50 per barricade = \$200): Y N | Block Party Signed Form Received: Y N |
| Raffle License: Y N | Special Events Waiver and Hold Harmless: Y N |
| Confirmation of Insurance Coverage: Y N | Certificate of Insurance w/Endorsements: Y N |
| Illinois Dept. of Revenue Special Event #: Y N | Map Showing Location of Event: Y N |
| Neighbor Notification -- Large Event: Y N | Kane/DeKalb County Health Dept. Food |
| Copy of Application/Permit to Police Dept.: Y N | Copy of Temporary Liquor License to PD: Y N |

VILLAGE OF MAPLE PARK SPECIAL EVENT APPLICATION REQUIREMENT CHART

| Application Requirements | Examples of Special Events | | | | | | | |
|--|----------------------------|---|---|-----------|---|--------------------------|---------|---|
| | Block Parties | Public Use of Sidewalk for Sidewalk Sale or Daily Use of Sidewalk | Commercial Event - Beer Garden or Celebration | Fireworks | Dances or Concerts that Require Traffic Control | Bike Races or Foot Races | Parades | Festival with Many Different Activities |
| Completed Special Event Permit Application | X | X | X | X | X | X | X | X |
| Special Event Application Fee - Required | | X | X | X | X | X | X | X |
| Block Party Signature Form | X | | | | | | | |
| Special Event Waiver and Hold Harmless Agreement | X | X | X | X | X | X | X | X |
| Confirmation of Insurance Coverage | X | X | X | X | X | X | X | X |
| Illinois Department of Revenue Special Event IDOR-6-SETR (R-03/16) with event information/tax rate for event | | X^ | X | | IA | | | X |
| Certificate of Insurance w/Endorsements | | X | X | X | X | X | X | X |
| Map Showing Location of Event | X | X | X | X | X | X | X | X |
| Neighbor Notification | | X | X | X | X | | X | X |
| Barricade Deposit Required (\$50 per barricade - Standard is four (4) barricades per event = \$200.00)* | X | X | X | X | X | X | X | X |
| Raffle License | | IA | IA | IA | IA | | | IA |
| Temporary Village Liquor License Application & Fee Required | | IA | IA | | IA | | | IA |
| Illinois Liquor Control Commission - Copy of Temporary Liquor License | | IA | IA | | IA | | | IA |
| Temporary Sign Permit and Fee | | IA | IA | IA | IA | IA | IA | IA |
| Kane or DeKalb County Health Department - Copy of Temporary Food Service Permit | | IA | IA | IA | IA | IA | IA | IA |
| Police Department - Cost of Officers | | IA | IA | IA | IA | IA | IA | IA |
| Village Board approved street closure/sidewalk use (Resolution) | | X | X | X | X | X | X | X |
| Village President approved street closure (No resolution) | X | | | | | | | |

*Applicant should request Certificate of Insurance from insurance company first, if company will not issue a Certificate, Applicant should complete a Confirmation of Insurance Coverage form.

IA = If applicable to the event

^ = For sidewalk sale only



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Website: <http://www.villageofmaplepark.com>

Event Information

Type of event(s): Please check all that apply

- ☐ Festival ☐ Sporting Event ☐ Carnival/Circus ☐ Farmers/Outdoor Market
☐ Parade ☐ Race/Walk ☐ Sale/Expo ☐ Concert/Performance
☐ Block Party ☒ Other (Please list): First Responder - touch a truck

Event Name: First Responder Appreciation Day - Touch a truck

Event Location: 203 Main Street / Kennebuc

Event Dates: Oct 15th 2022 Event Start Time: 8 am Event End Time: 10 pm

Is the event open to the public? ☒ Yes ☐ No Fee to Attend: ☐ No ☒ Yes, how much \$ _____

Estimated # Attending: 180

Estimated Cumulative Attendance: 210

Please check Village calendars including park district, schools and churches for conflicting events. Having multiple events (or back-to-back events) can affect your event participation and attendance and also strain Village resources. The more time allotted for planning the better.

Date(s): _____ State Time: _____ End Time: _____

_____ State Time: _____ End Time: _____

_____ State Time: _____ End Time: _____

Set-Up Date: Oct 15th 2022 Set-Up Time: 8 am

Breakdown Date: Oct 15 2022 Breakdown Completion Time: 10 pm

Number of times this event has taken place in the Village of Maple Park: 0 When: _____

Has this event been conducted in other villages/cities? ☒ Yes ☐ No Which villages/cities: Too numerous to count

Applicant/Sponsor Information

☐ For Profit ☒ Non-Profit (Proof Required) ☐ Other: _____

Organization: Maple Park American Legion Post 312

Address: 203 Main Street Maple Park, IL 60151

Principal Contact: Chris Rebore

Phone: _____ Cell: 630-247-9484 E-Mail: Chris.rebore@gmail.com

Secondary Contact: Vic Smith

Phone: _____ Cell: 224-242-4215 E-Mail: _____

Equipment/Set-Up/Parking

*A **site map** is required and should indicate any and all items used below:*

Will you require street closures? ☒ Yes ☐ No Which street(s): Kennebec in west side of Legion

Requested Time of Street Closures: 8 am Re-open Time: 10 pm

Where will the event attendees/participants park?

☒ On Street ☐ On Site ☐ Other _____

Where will volunteers/workers park?

☒ On Street ☐ On Site ☐ Other _____

Will the event be erecting any of the following?

| | | <u>How Many</u> | <u>Size/Dimension</u> |
|---------|---|-----------------|-----------------------|
| Tent | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | _____ | _____ |
| Stage | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | _____ | _____ |
| Fencing | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | _____ | _____ |

Will you require temporary electric? ☐ Yes ☒ No

Will you be using a generator? ☐ Yes ☒ No

Will your event feature live music/DJ or use a PA System? ☐ Yes ☒ No

Will you have fireworks or a laser show? ☐ Yes ☒ No

A Pyrotechnics Permit must be obtained from the Maple Park/Countryside Fire Protection District

Will you have mechanical/amusement rides? ☐ Yes ☒ No

Will temporary signage be used? ☐ Yes ☒ No *A Temporary Sign Permit must be obtained.*

Stages, tents, sound systems and other structures must pass inspection before the event opens. Electrical, generators, and amusement rides are also subject to an inspection. All inspections needed and conducted, as determined by the Village, on a weekend or holiday will be billed at an overtime rate of time and one-half of the employee working the event. The Event Organizer will be informed if this is applicable prior to the Special Event Permit being issued.

Public Works can apply the following equipment (some charges may apply):

Barricades? ☒ Yes ☐ No *A deposit of \$50 per barricade is needed, if barricades are returned undamaged, the deposit will be refunded.*

Sweeping (before and/or after)? ☐ Yes ☒ No *The Village will schedule the sweeping, Event Organizer will be invoiced for the sweeping.*

Access to Water? ☐ Yes ☒ No *Applicant/Vendor must obtain a hydrant meter and pay deposit. Any water use will be subtracted from the deposit. Any unused funds will be returned.*

Garbage/Restrooms

Please note that the Village has an agreement with Waste Management to provide for dumpsters, portable restroom and handwash stations for the Labor Day weekend festival only; all other events will be required to obtain their own comfort facilities.

Is there garbage pick-up in the event area during the event days? ☐ Yes ☒ No

Have you contracted with a portable restroom company for portable restrooms and handwash stations?
☐ Yes ☒ No

Raffle Licenses

To conduct a raffle in the Village of Maple Park, you need a license from the Village Clerk's Office. Please complete the Application for the Raffle License. To view the Village's Raffle Ordinance, please visit <http://www.villageofmaplepark.org>.

Food/Alcohol/Vendors

Will alcohol be served? ☐ Yes ☒ No

If yes, a Temporary Liquor License must be obtained from the Village's Liquor Commissioner Suzanne Fahnestock at (224) 575-1960 or sfahnestock@villageofmaplepark.com. By village ordinance, liquor must be served in a restricted area (i.e. fenced, tented) with monitored entrance and exits.

Will non-food vendors be part of the event? ☐ Yes ☒ No

Will food be served? ☐ Yes ☒ No

Will food be sold? ☐ Yes ☒ No

If yes, all food vendors are required to seek a Temporary Food Service Permit from Kane and/or DeKalb County Health Departments. Applicant must provide proof from vendor that the health department issued a Temporary Food Permit

Municipal/State Taxes Imposed

All businesses, organizers and contracted vendors shall be subject to taxes imposed by the Village of Maple Park and the State of Illinois. Illinois sales tax must be paid whether this is a business or a hobby. This may include, but is not limited to:

- Retailers' Occupation Tax and Service Occupation Tax, per 2-3-2 of the municipal code requires that all businesses that sell tangible property at retail must collect and remit an additional 1% retailer occupation tax to the Department of Revenue for the State of Illinois.
- Please refer to <https://mytax.illinois.gov> for the tax rates for DeKalb and Kane Counties

The Event Organizer should complete the Village of Maple Park Special Event Sales Tax form. A copy of the completed form must be provided to the Village. The information must be submitted to the Special Events Unit, Illinois Department of Revenue, P. O. Box 19035, Springfield, IL 62794-9035. The vendor list must be submitted by the event organization within 20 days of the event or face a fine not to exceed \$250.00. Vendors are required to complete a Form ST-1 along with their payment.

Neighbor Notification

As a courtesy to residents who may be impacted by the event, a written notification should be sent a minimum of two (2) weeks in advance of the event indicating the dates, times and street closures. Event Organizer must provide proof of notification to the Village no later than two (2) weeks before the event.

Block Party Applicant must provide a completed original(s) of the Village of Maple Park Block Party Signature Form proving neighbors have been notified of the upcoming event. Event Organization must provide the completed form no later than two (2) weeks before the event.

Security and Policing Services

Do you plan to provide your own private security for the event? ☐ Yes ☒ No If yes, who is providing the service (please list the contact, name, address and telephone number of the firm. _____

Do you plan to utilize Village of Maple Park Police Officers as security for the event? ☐ Yes ☒ No *Please note that the Village will charge time and one-half the hourly rate of the officer on duty at your event.*

Plans for Emergency Services

What are you plans for providing emergency services? Call 911

Note: All emergency services shall include the requirement to call 911.

“Notwithstanding any other provision in this code, if in the judgement of the village administrator, the chief of police or the Maple Park and Countryside Fire Protection District fire chief, or their designees, an emergency situation has been created such that the continued use of public or private property by a permittee will immediately threaten life, health or property, the village administrator, the chief of police or the fire chief, or their designees, upon the issuance of an order stating the reason for such conclusion and without notice or hearing may immediately revoke or suspend the permit and require that the use of the property to immediately cease. They may also require an immediate evacuation of the area. No person shall continue to use property contrary to such order.”

Penalty: Any person found liable/guilty by a preponderance of the evidence of a violation of the Village Code, relating to this licensing in an administrative/judicial hearing shall be subject to a fine per 8-1-16, plus applicable court fees or administrative/judicial hearing costs, as provided in subsection 8-1-16 in this code. The Village of Maple Park Police Department may shut down any event deemed to be in violation of this code.

VILLAGE OF MAPLE PARK

Block Party Signature Form

Resident signatures and addresses indicate acknowledgement of a block party taking place and there being no objection to their street being barricaded to all thru traffic on the date and time indicated. Limited access to/from individual residential properties is permissible. The form must be completed by an individual over the age of 18 years old.

If there is a vacant residence on the block, please indicate on the application next to the address in the signature area of the form.

Residents who will be on vacation or not home the date of the block party must indicate this next to their address. **If the home is unoccupied due to a resident being out of the area, please mark in the signature area that the owner is unavailable and the date observed.**

One signature per household, by person 18 years or older.

| | | |
|----------------------|-------------|-----------|
| Date of Block Party: | Start Time: | End Time: |
|----------------------|-------------|-----------|

[illegible]

Note: Please list additional addresses and signatures on a separate sheet of paper and attach to the application.

VILLAGE OF MAPLE PARK
Special Event
Waiver and Hold Harmless Agreement

As the Event Applicant, I will abide by the approved permit and/or permits and will make every effort to resolve any conflicts through appropriate communications. Furthermore, I understand that the Village of Maple Park, its officials, employees, and agents will not be responsible for any property left unattended at the event, and that I am responsible for reporting incidents of vandalism or illegal activity at the event by calling 911.

In addition, I declare that the information contained in this application is true and correct to the best of my knowledge. I hereby attest that I am at least 18 years of age and authorized to bind the event, sponsor(s), and/or its employees, agents or volunteers associated or to be associated with the activity for which approval is being sought to the terms of this Agreement. I agree to reimburse the Village of Maple Park for any and all loss incurred by it in repairing or replacing damage to the Village of Maple Park property proximately caused by the applicant, its officers, employees, agents, monitors, or any other persons attending or forming the specific event who were or should have been under my control. I further agree to defend without costs, indemnify, and hold harmless the Village of Maple Park, its officers, agents, and employees from any liability to any person, damages, losses, or injuries arising out of, or alleged to arise out of, the event which was proximately caused by the actions of the applicant, its officers, employees, agents, including monitors or persons attending or joining in the event who were responsible or should have been under the control of the applicant.

I have read and understand all special use regulations/requirements/agreements. I do hereby agree to abide by all Federal, State, local and Village of Maple Park laws, ordinances, rules and regulations and agree to meet all requirements for documentation, certification, licensing, financial responsibility and other aspects of staging a special event on Village of Maple Park property. I understand that lack of meeting all requirements may result in the denial of the proposed special event. In the event that information provided on this form changes, or the event is cancelled, I will inform the Village of Maple Park, in writing, at least two (2) weeks prior to the event, **or as soon as possible after confirming the need for cancellation.**



Applicant Signature

Date: 7/20/22

Chris Rebore

Print or Type Name Here

430-247-9484

Daytime Phone Number

Chris.Rebore@gmail.com

E-Mail Address

Thank you for taking the time to complete this application. Remember to include a site plan and sign the application. We look forward to working with you on a very successful event.

BLOCK PARTY APPLICANTS ONLY - CONFIRMATION OF INSURANCE COVERAGE

This confirmation is only applicable to an individual submitting a Special Events Application for a Block Party. This form should only be completed if a Certificate of Insurance cannot be obtained. This is not applicable to non-profit organizations, businesses, leagues, ball teams and/or business liquor license applicants.

BLOCK PARTY

APPLICANT NAME:

DATE OF GATHERING:

LOCATION:

PHONE NUMBER:

As the applicant for this event, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of injuries, including loss of life, damages or loss that I or other participants at this gathering may sustain as a result of participating in any and all activities connected with or associated with such gathering.

I further agree to waive and relinquish all claims, fully release and discharge and agree to indemnify and hold harmless and defend the Village of Maple Park and its officers, agents, servants, and employees from any and all claims resulting from injuries and including loss of life, damages and losses sustained by us and arising of our, connected with, or in any way associated with the activities of the gathering.

I, _____, confirm that I have health insurance and homeowner's insurance.

Signature

Date



VILLAGE OF MAPLE PARK
Special Event Sales Tax (Food & Non-Food) Vendor Form

All vendors are subject to the taxes imposed by the State of Illinois and the Village of Maple Park, this includes the Retailers' Occupation Tax and Service Occupation Tax (sales tax), per 2-3-2 of the municipal code, which requires all businesses that sell tangible property at retail must collect and remit directly to the Special Event Unit at the Illinois Department of Revenue (IDOR) via the IDOR-6-SETR (R-03/16) Report and Payment Coupon for the event. The event organizer must provide a Report and Payment Coupon received from the Department of Revenue to each vendor, the coupon will list the current tax rate for the event. The event organization must also, no later than the 20th day the month following the event, submit a list of vendors that participated to the event to the IDOR. Vendors must submit their payment and Report and Payment Coupon to: Collection Support, Illinois Department of Revenue, P. O. Box 19035, Springfield, IL 62794-935. Please contact the IDOR at (847) 294-4475 with any questions regarding this process.

Name of Business/Organization (Event Organizer): _____

Organizer Main Contact & Contact Address: _____

Contact Phone Number: _____

Name of Special Event: _____

Date(s) of Special Events: _____ Location of Special Event: _____

Illinois Department of Revenue Special Event Tax Collection Report and Payment Coupon attached: ☐ Yes ☐ No

Any vendor participating in the Special Event state above must be listed, please attach additional pages if necessary:

| Vendor Name | Vendor Address, City, State & Zip | Vendor Phone | IBN (Sales Tax Number) |
|-------------|-----------------------------------|--------------|------------------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Event Organizer Signature: _____ Date: _____

VILLAGE OF MAPLE PARK, ILLINOIS

RESOLUTION 2022-23 Approved: _____

A RESOLUTION APPROVING THE SPECIAL EVENT APPLICATION FOR “FIRST RESPONDERS APPRECIATION DAY”

WHEREAS, the Village of Maple Park, Illinois received a Special Event Application request from Maple Park American Legion Post 312 to hold the “First Responders Appreciation Day / Touch a Truck” on October 15, 2022; and,

WHEREAS, Maple Park American Legion Post 312 will host this event and the request includes a request to temporarily close a portion of Kennebec; and,

WHEREAS, the logistics of the day will be managed by Maple Park American Legion Post 312 and the Post will secure the subcontractors (garbage, portable toilets, security, etc.); Volunteers will set-up and take-down all event amenities, and will complete a detailed policing of the neighborhood the day after the event to ensure all is clean;

SECTION 1. This closure shall occur at 8:00 a.m. on Saturday, October 15, 2022 to 10:00 p.m. on the same day. Volunteers will work with the Police Department and Fire District to ensure that emergency vehicles have access should an emergency arise; and,

SECTION 2. Maple Park American Legion Post 312 has ensured the Village that Kennebec Street will be open by 10:00 p.m. on Saturday, October 15, 2022.

SECTION 3. Maple Park American Legion Post 312 assumes full responsibility for the direction, protection, and regulation of the traffic during the time of closure.

SECTION 4. To the fullest extent permitted by law, the requestor shall be responsible for all injuries, to persons or property, and shall indemnify and hold harmless the Village of Maple Park, its officers, employees, and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorneys’ fees and expenses) of every nature or description, arising out of, resulting from, or connected with the exercise of authority granted by the requestor, which is the subject of this resolution. This obligation is binding upon the requestor, regardless of whether or not such claim, damage, loss or expense is caused in part by the act,

omission, or negligence of the Village of Maple Park or its officers, employees or agents.

SECTION 5. The requestor shall provide a comprehensive general liability policy and an additional named insured endorsement in the amount of \$2,000,000.00 general aggregate, \$1,000,000.00 per person, which has the Village of Maple Park, its officials, employees, and agents as insureds, and which protects them all from claims arising from the requested road closure. A copy of said policy and endorsement shall be provided to the Village of Maple Park before the street is closed.

PASSED by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at the Special Village Board Meeting held on _____, 2022.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED by the Village President on the ____ day of _____, 2022.

(SEAL)

Suzanne Fahnestock, Village President

ATTEST:

Elizabeth Peerboom, Acting Village Clerk



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Website: <http://www.villageofmaplepark.org>

MEMORANDUM

TO: Village President and Board of Trustees

FROM: Liz Peerboom, Acting Village Clerk

DATE: July 28, 2022

SUBJECT: **APPLICATION FOR SPECIAL EVENT PERMIT ABD CYCLE CLUB BIKE EVENT
REST STOP AT WASHINGTON PARK**

Background

ABD Cycle Club has submitted their Special Event application to hold their 2022 Bike Event Rest Stop at Washington Park; this event does not include street closures. This event will take place on Saturday, September 19, 2022, from 7:30 a.m. to 10:30 a.m.

ABD Cycle Club will provide port-a-potties and will not require any barricades. ABD Cycle Club has completed their application, submitted the event map, and will provide a Certificate of Insurance. They have also paid the park rental, application fee and cost for police protection during the event.

Recommendation

That the Village Board review and consider the Application for Special Event Permit from the ABD Cycle Club, and approve the event scheduled for Saturday, September 18, 2022.



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Website: <http://www.villageofmaplepark.com>

2022-07

email to:
villageclerk@villageofmaplepark.com

Event Information

Type of event(s): Please check all that apply

- | | | | |
|--------------------------------------|---|--|---|
| <input type="checkbox"/> Festival | <input type="checkbox"/> Sporting Event | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Farmers/Outdoor Market |
| <input type="checkbox"/> Parade | <input checked="" type="checkbox"/> Race/Walk | <input type="checkbox"/> Sale/Expo | <input type="checkbox"/> Concert/Performance |
| <input type="checkbox"/> Block Party | <input type="checkbox"/> Other (Please list): _____ | | |

Event Name: Fall Fling JT

Event Location: WASHINGTON PARK in Maple Park

Event Dates: Sept 18, 2022 Event Start Time: 0730 Event End Time: 1030

Is the event open to the public? ☒ Yes ☐ No Fee to Attend: ☒ No ☐ Yes, how much \$ _____

Estimated # Attending: 75 Estimated Cumulative Attendance: 75

Please check Village calendars including park district, schools and churches for conflicting events. Having multiple events (or back-to-back events) can affect your event participation and attendance and also strain Village resources. The more time allotted for planning the better.

Date(s): _____ State Time: _____ End Time: _____

_____ State Time: _____ End Time: _____

_____ State Time: _____ End Time: _____

Set-Up Date: Sept. 18 2022 Set-Up Time: 0730

Breakdown Date: Sept. 18 2022 Breakdown Completion Time: 1030

Number of times this event has taken place in the Village of Maple Park: 40 When: April 2022

Has this event been conducted in other villages/cities? ☐ Yes ☐ No Which villages/cities: _____

Applicant/Sponsor Information

☐ For Profit ☒ Non-Profit (Proof Required) ☐ Other: _____

Organization: ABD Cycle Club

Address: 27 W 181 Geneva Rd Winfield, IL 60190

Principal Contact: Marylee

Phone: _____ Cell: 6308904768 E-Mail: prairiepathcycles.com

Secondary Contact: Rob White

Phone: _____

Cell: 414 708 0019

E-Mail: crwhitej19@gmail.com

Equipment/Set-Up/Parking

A site map is required and should indicate any and all items used below:

Will you require street closures? ☐ Yes ☒ No Which street(s): _____

Requested Time of Street Closures: _____ Re-open Time: _____

Where will the event attendees/participants park?

☒ On Street ☐ On Site ☐ Other Maple Park Rd South of Washington

Where will volunteers/workers park?

☒ On Street ☐ On Site ☐ Other Same

Will the event be erecting any of the following?

| | | <u>How Many</u> | <u>Size/Dimension</u> |
|---------|---|-----------------|-----------------------|
| Tent | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | _____ | _____ |
| Stage | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | _____ | _____ |
| Fencing | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | _____ | _____ |

Will you require temporary electric? ☐ Yes ☒ No

Will you be using a generator? ☐ Yes ☒ No

Will your event feature live music/DJ or use a PA System? ☐ Yes ☒ No

Will you have fireworks or a laser show? ☐ Yes ☒ No

A Pyrotechnics Permit must be obtained from the Maple Park/Countryside Fire Protection District

Will you have mechanical/amusement rides? ☐ Yes ☒ No

Will temporary signage be used? ☐ Yes ☒ No *A Temporary Sign Permit must be obtained.*

Stages, tents, sound systems and other structures must pass inspection before the event opens. Electrical, generators, and amusement rides are also subject to an inspection. All inspections needed and conducted, as determined by the Village, on a weekend or holiday will be billed at an overtime rate of time and one-half of the employee working the event. The Event Organizer will be informed if this is applicable prior to the Special Event Permit being issued.

Public Works can apply the following equipment (some charges may apply):

Barricades? ☐ Yes ☒ No *A deposit of \$50 per barricade is needed, if barricades are returned undamaged, the deposit will be refunded.*

Sweeping (before and/or after)? ☐ Yes ☒ No *The Village will schedule the sweeping, Event Organizer will be invoiced for the sweeping.*

Access to Water? ☐ Yes ☒ No *Applicant/Vendor must obtain a hydrant meter and pay deposit. Any water use will be subtracted from the deposit. Any unused funds will be returned.*

Garbage/Restrooms

Please note that the Village has an agreement with Waste Management to provide for dumpsters, portable restroom and handwash stations for the Labor Day weekend festival only; all other events will be required to obtain their own comfort facilities.

Is there garbage pick-up in the event area during the event days? ☐ Yes ☒ No

Have you contracted with a portable restroom company for portable restrooms and handwash stations?
☒ Yes ☐ No

Raffle Licenses

To conduct a raffle in the Village of Maple Park, you need a license from the Village Clerk's Office. Please complete the Application for the Raffle License. To view the Village's Raffle Ordinance, please visit <http://www.villageofmaplepark.org>.

Food/Alcohol/Vendors

Will alcohol be served? ☐ Yes ☒ No

If yes, a Temporary Liquor License must be obtained from the Village's Liquor Commissioner Suzanne Fahnestock at (224) 575-1960 or sfahnestock@villageofmaplepark.com. By village ordinance, liquor must be served in a restricted area (i.e. fenced, tented) with monitored entrance and exits.

Will non-food vendors be part of the event? ☐ Yes ☒ No

Will food be served? ☐ Yes ☒ No

Will food be sold? ☐ Yes ☒ No

If yes, all food vendors are required to seek a Temporary Food Service Permit from Kane and/or DeKalb County Health Departments. Applicant must provide proof from vendor that the health department issued a Temporary Food Permit

Municipal/State Taxes Imposed

All businesses, organizers and contracted vendors shall be subject to taxes imposed by the Village of Maple Park and the State of Illinois. Illinois sales tax must be paid whether this is a business or a hobby. This may include, but is not limited to:

- Retailers' Occupation Tax and Service Occupation Tax, per 2-3-2 of the municipal code requires that all businesses that sell tangible property at retail must collect and remit an additional 1% retailer occupation tax to the Department of Revenue for the State of Illinois.
- Please refer to <https://mytax.illinois.gov> for the tax rates for DeKalb and Kane Counties

The Event Organizer should complete the Village of Maple Park Special Event Sales Tax form. A copy of the completed form must be provided to the Village. The information must be submitted to the Special Events Unit, Illinois Department of Revenue, P. O. Box 19035, Springfield, IL 62794-9035. The vendor list must be submitted by the event organization within 20 days of the event or face a fine not to exceed \$250.00. Vendors are required to complete a Form ST-1 along with their payment.

Neighbor Notification

As a courtesy to residents who may be impacted by the event, a written notification should be sent a minimum of two (2) weeks in advance of the event indicating the dates, times and street closures. Event Organizer must provide proof of notification to the Village no later than two (2) weeks before the event.

Block Party Applicant must provide a completed original(s) of the Village of Maple Park Block Party Signature Form proving neighbors have been notified of the upcoming event. Event Organization must provide the completed form no later than two (2) weeks before the event.

Security and Policing Services

Do you plan to provide your own private security for the event? ☐ Yes ☒ No If yes, who is providing the service (please list the contact, name, address and telephone number of the firm. _____

Do you plan to utilize Village of Maple Park Police Officers as security for the event? ☐ Yes ☒ No Please note that the Village will charge time and one-half the hourly rate of the officer on duty at your event.

Plans for Emergency Services

What are you plans for providing emergency services? We have a Medic on Site

Note: All emergency services shall include the requirement to call 911.

"Notwithstanding any other provision in this code, if in the judgement of the village administrator, the chief of police or the Maple Park and Countryside Fire Protection District fire chief, or their designees, an emergency situation has been created such that the continued use of public or private property by a permittee will immediately threaten life, health or property, the village administrator, the chief of police or the fire chief, or their designees, upon the issuance of an order stating the reason for such conclusion and without notice or hearing may immediately revoke or suspend the permit and require that the use of the property to immediately cease. They may also require an immediate evacuation of the area. No person shall continue to use property contrary to such order."

Penalty: Any person found liable/guilty by a preponderance of the evidence of a violation of the Village Code, relating to this licensing in an administrative/judicial hearing shall be subject to a fine per 8-1-16, plus applicable court fees or administrative/judicial hearing costs, as provided in subsection 8-1-16 in this code. The Village of Maple Park Police Department may shut down any event deemed to be in violation of this code.

VILLAGE OF MAPLE PARK

Block Party Signature Form

Resident signatures and addresses indicate acknowledgement of a block party taking place and there being no objection to their street being barricaded to **all** thru traffic on the date and time indicated. Limited access to/from individual residential properties is permissible. The form must be completed by an individual over the age of 18 years old.

If there is a vacant residence on the block, please indicate on the application next to the address in the signature area of the form.

Residents who will be on vacation or not home the date of the block party must indicate this next to their address. If the home is unoccupied due to a resident being out of the area, please mark in the signature area that the owner is unavailable and the date observed.

One signature per household, by person 18 years or older.

| | | |
|----------------------|-------------|-----------|
| Date of Block Party: | Start Time: | End Time: |
|----------------------|-------------|-----------|

[illegible]

Note: Please list additional addresses and signatures on a separate sheet of paper and attach to the application.

VILLAGE OF MAPLE PARK
Special Event
Waiver and Hold Harmless Agreement

As the Event Applicant, I will abide by the approved permit and/or permits and will make every effort to resolve any conflicts through appropriate communications. Furthermore, I understand that the Village of Maple Park, its officials, employees, and agents will not be responsible for any property left unattended at the event, and that I am responsible for reporting incidents of vandalism or illegal activity at the event by calling 911.

In addition, I declare that the information contained in this application is true and correct to the best of my knowledge. I hereby attest that I am at least 18 years of age and authorized to bind the event, sponsor(s), and/or its employees, agents or volunteers associated or to be associated with the activity for which approval is being sought to the terms of this Agreement. I agree to reimburse the Village of Maple Park for any and all loss incurred by it in repairing or replacing damage to the Village of Maple Park property proximately caused by the applicant, its officers, employees, agents, monitors, or any other persons attending or forming the specific event who were or should have been under my control. I further agree to defend without costs, indemnify, and hold harmless the Village of Maple Park, its officers, agents, and employees from any liability to any person, damages, losses, or injuries arising out of, or alleged to arise out of, the event which was proximately caused by the actions of the applicant, its officers, employees, agents, including monitors or persons attending or joining in the event who were responsible or should have been under the control of the applicant.

I have read and understand all special use regulations/requirements/agreements. I do hereby agree to abide by all Federal, State, local and Village of Maple Park laws, ordinances, rules and regulations and agree to meet all requirements for documentation, certification, licensing, financial responsibility and other aspects of staging a special event on Village of Maple Park property. I understand that lack of meeting all requirements may result in the denial of the proposed special event. In the event that information provided on this form changes, or the event is cancelled, I will inform the Village of Maple Park, in writing, at least two (2) weeks prior to the event, or as soon as possible after confirming the need for cancellation.



Applicant Signature


Print or Type Name Here


Daytime Phone Number

Date: 



E-Mail Address

Thank you for taking the time to complete this application. Remember to include a site plan and sign the application. We look forward to working with you on a very successful event.

BLOCK PARTY APPLICANTS ONLY - CONFIRMATION OF INSURANCE COVERAGE

This confirmation is only applicable to an individual submitting a Special Events Application for a Block Party. This form should only be completed if a Certificate of Insurance cannot be obtained. This is not applicable to non-profit organizations, businesses, leagues, ball teams and/or business liquor license applicants.

APPLICANT NAME: _____

DATE OF GATHERING: _____

BLOCK PARTY

LOCATION: _____

PHONE NUMBER: _____

As the applicant for this event, I recognize and acknowledge that there are certain risks of physical injury and I agree to assume the full risk of injuries, including loss of life, damages or loss that I or other participants at this gathering may sustain as a result of participating in any and all activities connected with or associated with such gathering.

I further agree to waive and relinquish all claims, fully release and discharge and agree to indemnify and hold harmless and defend the Village of Maple Park and its officers, agents, servants, and employees from any and all claims resulting from injuries and including loss of life, damages and losses sustained by us and arising of our, connected with, or in any way associated with the activities of the gathering.

I, _____, confirm that I have health insurance and homeowner's insurance.

Signature

Date

Submit by Email

Print Form

KANE COUNTY
DIVISION OF TRANSPORTATION

Carl Schoedel, P.E.
Director of Transportation
County Engineer



41W011 Burlington Road
St. Charles, IL 60175
Phone: (630) 584-1171
Fax: (630) 584-5239
Permit Dept.

KDOT Permit # TA (KDOT info)

SPECIAL HIGHWAY EVENT PERMIT APPLICATION

Application Submitted Date:

Name of Event:

Event Date(s):

Type of Event: (fund raiser, etc.)

Event Schedule: Start time: Finish time:

County Roads (by Name) to use in route:

Must include a color map.

(The County will not allow roads to be closed for events without prior approval by County Engineer)

Number of participants (approximate):

Applicant Name: Organization:

Address:

Telephone:

Cell:

E-mail Address:

Certificate of Insurance: The applicant agrees to submit the required certificate of insurance prior to the issuance of a permit, following KDOT guidelines.

Applicant (signature):

Date:

*Approvals from other jurisdictions (Townships, Municipalities, IDOT, etc.) may also be required when routing is designed for event.

VILLAGE OF MAPLE PARK, ILLINOIS

RESOLUTION 2022-24

A RESOLUTION APPROVING THE TEMPORARY CLOSURE OF A VILLAGE STREET FOR A BIKE EVENT

WHEREAS, the Village of Maple Park (Village) is a non-home rule municipality in accordance with the Constitution of the State of Illinois of 1970; and,

WHEREAS, the ABD Cycle Club is sponsoring a bike event in the Village of Maple Park on Saturday, September 18, 2022; and,

WHEREAS, ABD Cycle Club will use Washington Park as a rest stop between the hours of 7:30 a.m. and 10:30 a.m.; and,

WHEREAS, ABD Cycle Club will not require the temporary closure of any Maple Park Road, but will use the park as a rest stop and has received a permit from Kane County Division of Transportation for the use of any County Road they may use; and,

WHEREAS, the Village Board of the Village of Maple Park is approving the ABD Cycle Club Bike Event scheduled for Saturday, September 18, 2022, and

SECTION 1. ABD Cycle Club will assume full responsibility for the direction, protection, and regulation of block party participants and the clean-up of Washington Park.

SECTION 3. To the fullest extent permitted by law, the owners shall be responsible for all injuries, to persons or property, and shall indemnify and hold harmless the Village of Maple Park, its officers, employees, and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorneys' fees and expenses) of every nature or description, arising out of, resulting from, or connected with the exercise of authority granted by the requestor, which is the subject of this resolution. This obligation is binding upon the requestor, regardless of whether or not such claim, damage, loss or expense is caused in part by the act, omission, or negligence of the Village of Maple Park or its officers, employees or agents.

SECTION 4. The ABD Cycle Club applicant shall provide a completed Special Event Waiver and Hold Harmless Agreement and shall be provided to the Village of Maple Park before the street may be closed.

PASSED by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at a Special Village Board meeting held on _____.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

APPROVED by the Village President on the _____ day of _____, 2022.

(SEAL)

Suzanne Fahnestock, Village President

ATTEST:

Elizabeth Peerboom, Acting Village Clerk