



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Website: <http://www.villageofmaplepark.org>

**BOARD OF TRUSTEES MEETING AGENDA  
302 WILLOW STREET, MAPLE PARK, IL  
TUESDAY, NOVEMBER 1, 2022  
7:00 P.M.**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL/QUORUM ESTABLISHED**

- 4. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to [villageclerk@villageofmaplepark.com](mailto:villageclerk@villageofmaplepark.com) in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting. Time Limit: 5 minutes per speaker.*

**5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS**

**CONSENT AGENDA – OMNIBUS VOTE**

*All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.*

**A. Approval of Board Minutes**

- Board of Trustees Meeting – October 4, 2022
- Committee of the Whole Meeting – October 18, 2022

**B. Receive and File – Planning & Zoning Commission Meeting – August 10, 2022**

**C. Acceptance of Cash and Investment Report as of September 30, 2022**

**D. Approval of Bills Payable and Manual Check Register #821**

ACCOUNTS PAYABLE:	<u>\$120,074.75</u>
MANUAL CHECKS:	<u>13,681.53</u>
TOTAL:	<u>\$133,756.28</u>

**E. Approval of Travel, Meals, Lodging for Elected Officials /Employees**

- Maple Park Police Officers – Food for Officers working during Fun Fest on September 3, 2022 for a total of \$66.44 (included on American Bank & Trust Visa Payment on November 1, 2022 warrant list).
- Village Admin Staff – Food for a breakfast meeting held on September 7, 2022 for a total of \$39.32 (included on American Bank & Trust Visa Payment on November 1, 2022 warrant list).

**6. FINANCIAL REPORT**

**7. LEGAL REPORT**

**8. POLICE DEPARTMENT REPORT**

**9. PUBLIC WORKS REPORT**

**10. ENGINEERING REPORT**

**11. NEW BUSINESS**

**A. CONSIDERATIONS**

**1. 2022 TAX LEVY – FIRST READING**

*As required by statute, and as part of the tax levy public hearing and vote at a future Board meeting, the Village President will announce the tax levy amount at this meeting.*

**12. RESOLUTIONS**

**A. RESOLUTION 2022-34 ESTABLISHING THE DATES AND TIMES FOR 2023 MEETINGS OF THE BOARD OF TRUSTEES AND COMMITTEE OF THE WHOLE OF THE VILLAGE OF MAPLE PARK, COUNTIES OF KANE AND DEKALB, ILLINOIS**

*This Resolution establishes the dates and times for the 2023 Village meetings as required by law.*

**B. RESOLUTION 2022-35 A RESOLUTION AUTHORIZING THE APPROVAL OF AN AGREEMENT WITH CIVIC PLUS-MUNICODE FOR THE REPLUBLICATION, SUPPLEMENTATION, AND ONLINE CODE HOSTING SERVICES FOR THE VILLAGE OF MAPLE PARK**

*This Resolution allows the Village President to accept the agreement and proposal from Civic Plus-Municode for full-service republication, supplementation, and online code hosting.*

### **13. ORDINANCES**

#### **A. ORDINANCE 2022-23 AN ORDINANCE ABATING THE TAXES HERETOFORE LEVIED FOR THE YEAR 2022 TO PAY DEBT SERVICE ON GENERAL OBLIGATION BONDS (ALTERNATE REVENUE SOURCE), SERIES 2022 OF THE VILLAGE OF MAPLE PARK, DEKALB AND KANE COUNTIES, ILLINOIS.**

*This Ordinance allows the Village of Maple Park to abate taxes levied for the year 2022 in order to pay the debt service on the General Obligation Bonds.*

### **14. VILLAGE ADMINISTRATOR REPORT**

### **15. VILLAGE PRESIDENT REPORT**

### **16. TRUSTEE REPORT**

### **17. EXECUTIVE SESSION**

#### **A. 5 ILCS 120/2 (21) CLOSED SESSION MEETING MINUTES**

*Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.*

#### **B. ITEMS FROM CLOSED SESSION**

- MOTION TO APPROVE THE CLOSED SESSION MEETING MINUTES FROM THE SEPTEMBER 20, 2022 MEETING
- MOTION TO OPEN TO THE PUBLIC CERTAIN CLOSED SESSION MEETING MINUTES

### **18. ADJOURNMENT**



# Village of Maple Park

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## BOARD OF TRUSTEES MEETING MINUTES 302 WILLOW STREET, MAPLE PARK, IL TUESDAY, OCTOBER 4, 2022 7:00 P.M.

### 1. CALL TO ORDER

President Suzanne Fahnestock called the meeting to order at 7:00 p.m.

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL/QUORUM ESTABLISHED

Village Clerk Liz Peerboom called the roll call and the following Board members were present: Village President Suzanne Fahnestock, Trustee Tonia Groezinger, Trustee Hillary Joy, Trustee Jen Ward, Trustee Chris Simon, and Trustee JT Peloso. Absent: Trustee Cliff Speare.

Others present: Village Administrator Darin Girdler, Village Treasurer Cheryl Aldridge, Village Attorney Kevin Buick, Public Works Director Lou Larson, Police Chief Dave Krull, Village Engineer Jeremy Lin, and Village Clerk Liz Peerboom.

- 4. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to [villageclerk@villageofmaplepark.com](mailto:villageclerk@villageofmaplepark.com) in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting. Time Limit: 5 minutes per speaker.*

Mr. Bill Leonard, who is running for Kane County Board, introduced himself.

Mr. Ryan Menoni from USS Solar, and petitioner for the proposed Solar Farm development, spoke about the Solar Farm Special Use Permit.

### 5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

#### CONSENT AGENDA – OMNIBUS VOTE

*All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.*

#### A. Approval of Board Minutes

- Board of Trustees Meeting – September 6, 2022
- Committee of the Whole Meeting – September 20, 2022
- TIF Public Hearing – September 20, 2022

- Closed Session – April 5, 2022, May 3, 2022

**B. Receive and File – None**

**C. Acceptance of Cash and Investment Report as of August 31, 2022**

**D. Approval of Bills Payable and Manual Check Register #820**

ACCOUNTS PAYABLE:	<u>\$50,958.06</u>
MANUAL CHECKS:	<u>54,371.64</u>
TOTAL:	<u>\$105,329.70</u>

Trustee Ward made a motion to approve the Consent Agenda, seconded by Trustee Groezinger. Motion carried by roll call vote. Aye: Groezinger, Peloso, Joy, Simon, Ward. Nay: None. Absent: Speare.

## **6. FINANCIAL REPORT**

There were no questions on the financial report.

## **7. LEGAL REPORT**

There were no questions on the legal report.

## **8. POLICE DEPARTMENT REPORT**

Chief Krull distributed the call report for the month of September.

## **9. PUBLIC WORKS REPORT**

Public Works Director Lou Larson discussed the following:

- Stratification System
- New Public Works Truck arrived
- Power outage in the waste water treatment plant fixed
- New construction update

## **10. ENGINEERING REPORT**

Village Engineer Jeremy Lin gave an update on the progress of the capital project list. The timeline of the elevated tank was discussed. President Fahnestock asked about the bidding process. Mr. Lin updated the Board on the bidding process.

## **11. OLD BUSINESS**

None.

## 12. MOTIONS

### A. Motion to Approve the Updated Employee Handbook

Trustee Joy made a motion to approve the Updated Employee Handbook, seconded by Trustee Peloso. Motion carried by roll call vote. Aye: Peloso, Joy, Simon, Ward, Groezinger. Nay: None. Absent: Speare.

### B. Motion to Issue a “Notice to Proceed” for GIAG 22-001 General Improvements Assistance Grant Application for the Electrical Upgrade for 203 Main Street, Maple Park, Illinois to American Legion Post 312

Trustee Groezinger made a motion to issue a “Notice to Proceed” for GIAG 22-001 General Improvements Assistance Grant Application for the Electrical Upgrade for 203 Main Street, Maple Park, Illinois to American Legion Post 312, seconded by Trustee Ward. Motion carried by roll call vote. Aye: Joy, Simon, Ward, Groezinger. Nay: None. Abstain: Peloso. Absent: Speare.

## 13. RESOLUTIONS

### A. **RESOLUTION 2022-32 A RESOLUTION AUTHORIZING THE DISPOSAL OF AGED AND UNWORKABLE SURPLUS PROPERTY IN POSSESSION OF THE VILLAGE OF MAPLE PARK**

*This Resolution allows staff to dispose of property no longer in use by the Village, and not in workable condition.*

Trustee Peloso made a motion to approve Resolution 2022-32, “A RESOLUTION AUTHORIZING THE DISPOSAL OF AGED AND UNWORKABLE SURPLUS PROPERTY IN POSSESSION OF THE VILLAGE OF MAPLE PARK,” seconded by Trustee Simon. Motion carried by roll call vote. Aye: Simon, Ward, Groezinger, Peloso, Joy. Nay: None. Absent: Speare.

### B. **RESOLUTION 2022-33 A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT TO SIGN A SETTLEMENT AGREEMENT WITH COMED REGARDING MAPLE PARK’S MUNICIPAL UTILITY AUDIT**

*This Resolution authorizes the Village President to sign a confidential settlement agreement with ComEd.*

Trustee Groezinger made a motion to approve Resolution 2022-33, “A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT TO SIGN A SETTLEMENT AGREEMENT WITH COMED REGARDING MAPLE PARK’S MUNICIPAL UTILITY AUDIT,” seconded by Trustee Peloso.

President Fahnestock clarified that this agreement is not confidential, it will be available for the public to view.

Motion carried by roll call vote. Aye: Ward, Groezinger, Peloso, Joy, Simon. Nay: None.  
Absent: Speare.

#### 14. ORDINANCES

**A. ORDINANCE 2022-16 AN ORDINANCE AMENDING TITLE 1, "ADMINISTRATION," CHAPTER 12, "SPECIAL EVENTS"**

*This Ordinance amends certain sections of the Special Events section of the Village Code, removing and clarifying certain language and adding the exemption of Maple Park Fun Fest.*

Trustee Peloso made a motion to approve Ordinance 2022-16, "AN ORDINANCE AMENDING TITLE 1, "ADMINISTRATION," CHAPTER 12, "SPECIAL EVENTS," seconded by Trustee Groezinger. Motion carried by roll call vote. Aye: Groezinger, Peloso, Joy, Simon, Ward. Nay: None. Absent: Speare.

**B. ORDINANCE 2022-21 AN ORDINANCE TO SET DATE FOR TIF PUBLIC HEARING**

*This Ordinance will allow the Board to set a date for a TIF Public Hearing.*

Trustee Groezinger made a motion to approve Ordinance 2022-21, "AN ORDINANCE TO SET DATE FOR TIF PUBLIC HEARING," seconded by Trustee Peloso.

The meeting was set for November 22, 2022.

Motion carried by roll call vote. Aye: Peloso, Joy, Simon, Ward, Groezinger. Nay: None.  
Absent: Speare.

#### 15. VILLAGE ADMINISTRATOR REPORT

Village Administrator Darin Girdler discussed the projects that he has been working on since he started.

#### 16. VILLAGE PRESIDENT REPORT

Village President Suzanne Fahnestock said that the Halloween Parade will be on October 8, 2022, and this will be posted on the website under events.

She also advised that the Planning & Zoning Commission will meet on 10-12-22 to discuss the Maple Subdivision Concept Plan.

**17. TRUSTEE REPORT**

Trustees had no reports.

**18. ADJOURNMENT**

Trustee Peloso made a motion to adjourn the meeting, seconded by Trustee Ward. Motion carried by voice vote.

Meeting adjourned at 7:23 p.m.

Respectfully Submitted,

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Elizabeth Peerboom, Village Clerk





# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

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**BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE MEETING AGENDA  
TUESDAY, OCTOBER 18, 2022  
MAPLE PARK CIVIC CENTER  
302 WILLOW STREET, MAPLE PARK  
7:00 P.M.**

**1. CALL TO ORDER**

Village President Suzanne Fahnestock called the meeting to order at 7:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL/QUORUM ESTABLISHED**

Village Clerk Liz Peerboom called the roll call and the following Board members were present: Village President Suzanne Fahnestock, Trustee Tonia Groezinger, Trustee Chris Simon, Trustee Cliff Speare, Trustee Hillary Joy, Trustee JT Peloso, Trustee Jen Ward.

Others present: Village Administrator Darin Girdler, Village Accountant Cheryl Aldridge, Police Chief Dave Krull, and Village Clerk Liz Peerboom.

**4. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an e-mail to [villageclerk@villageofmaplepark.com](mailto:villageclerk@villageofmaplepark.com) in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting. Time Limit: 5 minutes per speaker.*

No public comments.

**5. DISCUSSION OF ANNEXATION OF PROPERTY INTO MAPLE PARK**

Village Administrator Darin Girdler went over the information, location, and the purpose for the proposed annexation. He said that there will be a public hearing at the Planning and Zoning Commission meeting on November 9, 2022. Village President Suzanne Fahnestock advised that she would like to see a park installed by the water tower. President Fahnestock said that the petitioner is asking that the Village waive the annexation fees. Consensus was to waive the annexation fees. She added that the annexation agreement will be voted on at the December Board meeting.

There was a short discussion on the possibility of some sort of tax abatement along with this annexation. Consensus was that if the petitioner were to ask for tax abatement, the Board would entertain the idea of tax abatement.

## MINUTES

Committee of the Whole Meeting

October 18, 2022

Page 2 of 2

### **6. DISCUSSION OF CRITICAL CIVIC CENTER BOILER REPLACEMENT AND METHOD OF PAYMENT**

President Fahnestock advised that the boiler replacement is becoming critical. The Board discussed options for payment of the replacement of the boiler. President Fahnestock said that she would like consensus about when and how this boiler is replaced now, instead of when it becomes an emergency. Village Accountant Cheryl Aldridge distributed a quote that was received for the replacement of the boiler. President Fahnestock said that she feels that it may be more than the quote because of the asbestos abatement that will be necessary.

President Fahnestock advised the Board that the Village received AARPA funds in the amount of approximately \$100,000, which will be used for the new water tower if necessary.

### **7. DISCUSSION OF SELECTING A NEW VENDOR TO CODIFY THE VILLAGE'S CODE OF ORDINANCES**

Village Clerk Liz Peerboom explained the process of codification and went over the new vendor information. After a short presentation, the Board consensus was to move this item to the November Board meeting for approval.

### **8. DISCUSSION OF VACATION OF A PORTION OF SOUTH STREET AND A PORTION OF PLEASANT STREET**

Village Accountant Cheryl Aldridge explained that this vacation is a matter of updating the maps. She said that, on the map, the streets still run through where the Civic Center is sits. President Fahnestock advised that Village Engineer Jeremy Lin will provide a plat of vacation to be approved at the November Board meeting. Consensus was to move forward with the vacation of these streets.

Trustee Speare asked about the property at 18663 County Line Road. Administrator Girdler will follow-up and report back to the Board.

President Fahnestock said that she and Trustee Groezinger went to a school board meeting and went over the topics discussed at the meeting, which included a possible referendum.

### **9. ADJOURNMENT**

Trustee Speare made a motion to adjourn the meeting, seconded by Trustee Peloso. Motion carried by voice vote.

Meeting adjourned at 7:55 p.m.

Respectfully Submitted,

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Elizabeth Peerboom, Village Clerk



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Approved by the P&Z  
Commission on 10-12-22.

**PLANNING & ZONING COMMISSION**  
**PUBLIC HEARING MINUTES**  
**WEDNESDAY, AUGUST 10, 2022**  
**MAPLE PARK CIVIC CENTER**  
**7:00 P.M.**

## **1. OPEN PUBLIC HEARING**

Planning & Zoning Chair Kimberly Sutherland opened the public hearing at 7:00 p.m.

## **2. ROLL CALL**

Acting Village Clerk Liz Peerboom called the roll call and the following Commissioners were present: Chairwoman Kimberly Sutherland, Commissioner Cathy Mathews, Commissioner Chris Rebone, Commissioner Russell Kubis. Absent: Commissioner Kyle Foster.

Also present: Ryan Magnoni, US Solar, Steve Edwards, Rooster Ag, Village President Suzanne Fahnestock, Trustee Chris Simon, Trustee Jen Ward, Village Attorney Kevin Buick, Village Engineer Jeremy Lin, Village Accountant Cheryl Aldridge, Police Chief Dave Krull, and Acting Village Clerk Liz Peerboom.

## **3. PUBLIC DISCUSSION OF PROPOSED SOLAR FARM**

Chairwoman Sutherland explained the reason for the Public Hearing and acknowledged that the public hearing was published in the Daily Chronicle on July 27, 2022, notices were sent to property owners in the area of the project and a sign was put on the property regarding the public hearing.

Chairwoman Sutherland administered the oath to the people that requested to give testimony at the public hearing. Mr. Magnoni was the only person that the oath was administered to.

Mr. Magnoni, Project Developer, US Solar, gave a presentation about the potential solar garden. There was a short video shown to the commissioners and attendees. Mr. Magnoni advised that for most of the day the panels will be about six feet from the ground and they will move, following the sun. He added that, once the village approves the project, the state application will be submitted for approval. He then advised that the company will be paying approximately \$30,000 to \$40,000 in taxes, over and above the property tax paid by the landowner. He also added that they will plant a pollinator habitat.

Mr. Magnoni then walked through the site plan. He said that the project is about 25 acres, with a 100-foot setback for the project. Mr. Magnoni then addressed run-off and the flood plain. He said that the project is about 4.2 mega watts and can support about 950 homes,

## MINUTES

### Planning & Zoning Commission Public Hearing

August 10, 2022

Page 2 of 3

and the exterior of the site can be farmed. He also said that this project meets all set-back and zoning requirements for the Village of Maple Park.

He asked that the application be recommended for approval.

Chairwoman Sutherland asked for any questions from the Commission.

Commissioner Kubis asked about drainage or tiles and who would be replacing those if something happened. Mr. Magnoni said that US Solar is leasing the property and the liability is 100% on US Solar.

Commissioner Rebone said that it appears that the data presented isn't relevant to the last 3-5 years. Mr. Magnoni agreed that there would need to be a site study done and there is some incorrect data in the packet. Commissioner Rebone asked about the Fire Department tax portion and asked if there would be a separate agreement with the Fire District, as opposed to the Fire Department. Mr. Magnoni said that there will not be a separate agreement, it will be how the current taxes are broken out. Commissioner Rebone said there are seven non-compliances listed in the packet. Why were those non-compliant issues addressed tonight. Mr. Magnoni focused on the cost. Commissioner Rebone asked why they would wait to become non-compliant until after the Village approves the permit. Mr. Magnoni said that they will get the special use and then get approved by the State of Illinois; at that point the Village will approve or deny a building permit. Commissioner Rebone asked about a development agreement in place that expires in 2026, and why this has not on anyone's radar. Mr. Magnoni said that he was not aware of this. Village Attorney Kevin Buick advised Commissioner Rebone that this can be discussed during deliberation.

Chairwoman Sutherland asked if the company would be willing to change the plan in order to be in compliance with the Village's fence ordinance. Mr. Magnoni said that they would be willing to change the plan.

Chairwoman Sutherland asked if there any questions from the

James Atten asked about the size of the project and if it is regulated by the government. Mr. Magnoni said that it is regulated by the size of the power that the project produces. Mr. Atten asked if the Village would regulate the number of acres that are restricted for this project. Mr. Magnoni did not know of any restrictions. Mr. Atten asked if the tax money assessed would come from the Solar Company, Mr. Magnoni said that any additional taxes assessed would be paid by US Solar. Mr. Atten asked if the state has other projects of this type that they will be permitting in this area. Mr. Magnoni said that this information is not public knowledge until the state awards the permit.

Kate Wiltse asked about the impact on property value in the area of the project. Mr. Magnoni advised that there is not any evidence of property values being lowered because of solar farms.

Bridget Christopher asked about the single lane road and the impact the construction may have on that. Mr. Magnoni said that there will only be a month or so that it will be impacted.

## MINUTES

### Planning & Zoning Commission Public Hearing

August 10, 2022

Page 3 of 3

Mr. Atten asked if they are committed to stay with the project for the entire lease time or could they back out early. Mr. Magnoni advised that the minimum lease period is twenty years, and they are committed to stay throughout that lease time, at twenty years, that is re-evaluated.

Chairwoman Sutherland asked if there anyone that would like to make a statement in favor. There were no statements in favor. She then asked if there was anyone that would like to speak in opposition. There were no statements in opposition. Chairwoman Sutherland asked Mr. Magnoni if he had any final words. There were no final words from Mr. Magnoni.

#### **4. PUBLIC DISCUSSION OF SIGN ORDINANCE TEXT AMENDMENT**

Chairwoman Sutherland explained the reason for this public hearing. She then asked if anyone wanted to speak. She then administered the oath to Rick Brunton, JNB Signs.

Village Attorney Buick advised that the previous village administrator submitted a memorandum with information on the how the process might go. He then asked if anyone had any questions about the memorandum. There were no questions.

#### **5. CLOSE PUBLIC HEARING**

Chair Sutherland closed the public hearing at 7:53 p.m.

Respectfully Submitted,

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Elizabeth Peerboom, Acting Village Clerk

VILLAGE OF MAPLE PARK, ILLINOIS  
Schedule of Cash and Investments  
September 30, 2022

Fund	Interest Rate Approx	CDs	IPTIP Accounts	Old National	Charles Schwab	Old Second Checking	Total Cash & Investments
<b>Operating Funds</b>							
General Fund							
Old Second - Checking Acct	0.00%	-	-	-	-	288,690.61	288,690.61
Illinois Public Treasurer's Pool	2.53%	-	633,387.46	-	-	-	633,387.46
Total General Fund		-	633,387.46	-	-	288,690.61	922,078.07
Utility Tax Fund							
Old Second - Checking Acct	0.00%	-	-	-	-	5,132.94	5,132.94
First Midwest Bank	0.04%	-	-	373,028.22	-	-	373,028.22
Illinois Public Treasurer's Pool	2.53%	-	147,278.91	-	-	-	147,278.91
Total Utility Tax Fund		-	147,278.91	373,028.22	-	5,132.94	525,440.07
TIF District Fund							
Old Second - Checking Account	0.00%	-	-	-	-	-	-
Old Second - TIF Checking Acct	0.00%	-	-	-	-	600,646.80	600,646.80
Charles Schwab - Wealth Mgmt Acct	2.12%	-	-	-	2,500,000.00	-	2,500,000.00
Total Road & Bridge Fund		-	-	-	2,500,000.00	600,646.80	3,100,646.80
Road & Bridge Fund							
Old Second - Checking Account	0.00%	-	-	-	-	78,335.28	78,335.28
Illinois Public Treasurer's Pool	2.53%	-	110,331.24	-	-	-	110,331.24
Total Road & Bridge Fund		-	110,331.24	-	-	78,335.28	188,666.52
Motor Fuel Tax Fund							
Old Second - Checking Account	0.00%	-	-	-	-	-	-
Illinois Public Treasurer's Pool	2.53%	-	260,443.57	-	-	-	260,443.57
Total Motor Fuel Tax Fund		-	260,443.57	-	-	-	260,443.57
Water & Sewer Funds							
Operating Accounts							
Old Second - Checking Account	0.00%	-	-	-	-	(76,758.26)	(76,758.26)
Illinois Public Treasurer's Pool	2.53%	-	595,982.99	-	-	-	595,982.99
Total Operating Accounts		-	595,982.99	-	-	(76,758.26)	519,224.73
Water Improvement Account							
Old Second - Checking Account	0.00%	-	-	-	-	9,401.15	9,401.15
Illinois Public Treasurer's Pool	2.53%	-	283,675.61	-	-	-	283,675.61
Total Water Improvement Accounts		-	283,675.61	-	-	9,401.15	293,076.76
Sewer Improvement Account							
Old Second - Checking Account	0.00%	-	-	-	-	(37,309.94)	(37,309.94)
Illinois Public Treasurer's Pool	2.53%	-	551,399.65	-	-	-	551,399.65
Total Sewer Improvement Accounts		-	551,399.65	-	-	(37,309.94)	514,089.71
Total Water & Sewer Funds		-	1,431,058.25	-	-	(104,667.05)	1,326,391.20
<b>Total Village Operating Funds</b>		-	2,582,499.43	373,028.22	2,500,000.00	868,138.58	6,323,666.23
<b>Escrow Funds</b>							
School Land Cash							
Old Second - Checking Account	0.00%	-	-	-	-	-	-
Developer Escrow Fund							
Old Second - Checking Account	0.00%	-	-	-	-	47,380.40	47,380.40
<b>Total Village Escrow Funds</b>		-	-	-	-	47,380.40	47,380.40
<b>Total Village Cash &amp; Investments</b>		-	2,582,499.43	373,028.22	2,500,000.00	915,518.98	6,371,046.63

DATE: 10/25/22

Tuesday October 25, 2022

PAGE 1

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
=====				
01 AMS STORE AND SHRED, LLC 0215839	01-10-5390	DOCUMENT SHREDDING	366.63	366.63
01 ASM CONSULTANTS, INC. 8462	13-00-5320	TIF LEGAL DESCRIPTION	445.00	445.00
01 BONNELL INDUSTRIES INC. 0206268-IN	01-50-8215	TRUCK ACCESSORIES	9799.35	3235.78
0206268-IN	52-10-8215	TRUCK ACCESSORIES		3235.78
0206268-IN	52-20-8215	TRUCK ACCESSORIES		3235.79
0206291-IN	01-50-5600	OIL		92.00
01 CASEY'S BUSINESS MASTERCARD 10082022	01-30-5250	GASOLINE	765.65	765.65
01 CDJ CONTRACTING MP21-56	01-00-2103	DEPOSITS PAYABLE	950.00	1050.00
MP21-56	01-00-4410	2 ADD'L INSPECTIONS		100.00-
01 COAST TO COAST SOLUTIONS IVC0106403	01-30-5900	SHIELD STICKERS	692.17	692.17
01 CODE BLUE 2939	01-10-5420	PLUMBING INSPECTION	50.00	50.00
01 COMMONWEALTH EDISON 0147077192 0922	01-50-5730	STREET LIGHTING	3138.61	128.99
0498142046 0922	52-20-5730	LIFT STATION		77.70
0798152002 0922	52-10-5730	WELL		1198.29
1620026021 0922	52-20-5730	WWTP		764.49
4665155040 1022	01-50-5730	STREET LIGHTING		729.83
5778015012 0922	01-20-5730	MEMORIAL PARK POND		239.31
01 CORE & MAIN LP R485081	54-00-8103	HANDHELD READ DEVICE	8000.00	8000.00
01 DE LAGE LANDEN PUBLIC FINANCE 77876091	01-10-5160	COPIER	487.08	199.82
77876091	01-10-5200	COPIER		287.26
01 THE ECONOMIC DEVELOPMENT GROUP 10182022	13-00-8417	AMENDMENT 2ND INSTALLMENT	4489.01	4489.01
01 FOSTER, BUICK, CONKLIN, LUNDGR 46373	01-10-5330	GENERAL COUNSEL	1925.00	1268.75
46373	01-10-5330	ANNEXATION		656.25
01 GOVTEMPS USA, LLC 4053300	01-10-5390	VILLAGE ADMINISTRATOR	7980.00	1974.00
4053300	52-10-5390	VILLAGE ADMINISTRATOR		987.00
4053300	52-20-5390	VILLAGE ADMINISTRATOR		987.00
4061981	01-10-5390	VILLAGE ADMINISTRATOR		2016.00
4061981	52-10-5390	VILLAGE ADMINISTRATOR		1008.00
4061981	52-20-5390	VILLAGE ADMINISTRATOR		1008.00
01 SHAWN GRAY 10112022	01-50-5621	TREE TRIMMING	400.00	400.00
01 FRAN GROVES 10152022	01-00-2103	RENTAL DEPOSIT REFUND	100.00	100.00

DATE: 10/25/22

Tuesday October 25, 2022

PAGE 2

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
=====				
01 FRONTIER			207.41	
8158273710 1022	52-10-5700	WELL HOUSE		72.53
8158275039 1022	52-20-5700	WWTP		62.28
8158275069 1022	52-20-5700	LIFT STATION		72.60
01 HAWKINS, INC.			249.60	
6303755	52-10-5110	CHEMICALS		249.60
01 ILLINOIS MUNICIPAL LEAGUE RISK			47475.97	
10032022	01-10-5570	DUES		250.00
10032022	01-10-5500	INSURANCE EXPENSE		47225.97
01 INT'L INSTITUTE OF MUNICIPAL C			185.00	
2023	01-10-5570	2023 MEMBERSHIP		185.00
01 JACOB & KLEIN, LTD.			3000.00	
101822	13-00-8417	AMENDMENT 2ND INSTALLMENT		3000.00
01 JOSH JORDAN			25.00	
10312022	01-10-5700	CELL PHONE STIPEND		25.00
01 KANELAND COMM. UNIT SCHOOL DIS			2200.00	
MP22-80	70-00-5930	SCHOOL DISTRICT LAND CASH		2200.00
01 LINTECH ENGINEERING, INC.			10340.00	
4593	01-10-5320	BOARD MEETING		127.50
4593	28-00-2200.17	PZC MEETING		212.50
4595	13-00-5320	TOWER TANK DESIGN		10000.00
01 LOWE'S			71.03	
10172022	01-10-5200	OFFICE SUPPLIES		13.29
10172022	01-40-5100	GENERAL SUPPLIES		57.74
01 BRAD MANNING FORD, INC.			137.32	
FOCS125048	01-50-5600	OIL CHANGE		68.66
FOCS125095	01-50-5600	OIL CHANGE		68.66
01 MAPLE PARK FIRE PROTECTION DIS			1059.74	
MP22-80	28-00-2200.93	DEVELOPMENT CONTRIBUTION		1059.74
01 MAPLE PARK LIBRARY			1059.74	
MP22-80	28-00-2200.92	DEVELOPMENT CONTRIBUTION		1059.74
01 MCCLOUD AQUATICS			4759.48	
33580-BAL	01-20-5600	STRATIFICATION SYSTEM		4759.48
01 MEDIACOM			219.90	
10212022	01-10-5700	INTERNET SERVICES		219.90
01 LINTECH ENGINEERING, INC.			2500.00	
4594	52-10-5390	OPERATION SERVICES		1250.00
4594	52-20-5390	OPERATION SERVICES		1250.00
01 MUNICIPAL CLERKS OF ILL			55.00	
2023	01-10-5570	2023 MEMBERSHIP		55.00
01 OFFICE FURNITURE SOLUTIONS, IN			1400.00	
OFS05142	01-30-8300	FURNITURE		1400.00
01 ELIZABETH PEERBOOM			139.81	
10172022	01-10-5920	MILEAGE		157.50
10172022	01-10-5900	REIMBURSEMENT		17.69-
01 QUADIENT, INC.			83.85	



SYS DATE:10/25/22

VILLAGE OF MAPLE PARK  
A / P W A R R A N T L I S T  
REGISTER # 821

SYS TIME:14:57  
[NW1]

DATE: 10/25/22

Tuesday October 25, 2022

PAGE 3

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
59646241	01-10-5160	POSTAGE METER		83.85
01 QUILL CORPORATION			153.67	
27966974	01-10-5200	OFFICE SUPPLIES		24.69
28047620	01-30-5100	OFFICE SUPPLIES		128.98
01 R.J. O'NEIL			217.50	
00118379	01-40-5600	START BOILER FOR SEASON		217.50
01 ROLLKALL TECHNOLOGIES, LLC			2562.00	
312244	01-10-5900.01	FUN FEST PATROL		336.00
312349	01-10-5900.01	FUN FEST PATROL		336.00
312353	01-10-5900.01	FUN FEST PATROL		336.00
312417	01-10-5900.01	FUN FEST PATROL		336.00
312658	01-10-5900.01	FUN FEST PATROL		336.00
312661	01-10-5900.01	FUN FEST PATROL		336.00
312753	01-10-5900.01	FUN FEST PATROL		210.00
312754	01-10-5900.01	FUN FEST PATROL		336.00
01 STERLING CODIFIERS / AMERICAN			282.75	
20026	01-10-5390	CODIFICATION		282.75
01 SUBURBAN LABORATORIES, INC.			273.00	
207314	52-10-5335	WATER TESTING		273.00
01 T-MOBILE			219.28	
981424151 1022	01-10-5700	CELL PHONES		78.00
981424151 1022	01-30-5700	AIR CARDS		88.20
981719329 1022	01-30-5700	CELL PHONES		53.08
01 TRACTOR DAN'S SERVICES LLC			40.00	
1776	01-10-5900	MOWING-09/14/22		40.00
01 USIC LOCATING SERVICES, LLC			671.70	
540115	01-50-5390	UTILITY MARKING		335.85
540115	52-10-5390	UTILITY MARKING		167.93
540115	52-20-5390	UTILITY MARKING		167.92
01 WATER SOLUTIONS UNLIMITED, INC			897.50	
107823	52-10-5110	CHEMICALS		897.50
** TOTAL CHECKS TO BE ISSUED			120074.75	

SYS DATE:10/25/22

VILLAGE OF MAPLE PARK  
A / P W A R R A N T L I S T  
REGISTER # 821

SYS TIME:14:57  
[NW1]

DATE: 10/25/22

Tuesday October 25, 2022

PAGE 4

FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01	GENERAL FUND		72643.35	
13	TIF DISTRICT		17934.01	
28	DEVELOPERS ESCROW FUND		2331.98	
52	WATER & SEWER FUND		16965.41	
54	WATER IMPROVEMENT ACCT		8000.00	
70	SCHOOL LAND CASH FUND		2200.00	
***	GRAND TOTAL ***		120074.75	
	TOTAL FOR REGULAR CHECKS:		116,248.76	
	TOTAL FOR DIRECT PAY VENDORS:		3,825.99	

DATE: 10/25/22

Tuesday October 25, 2022

PAGE 5

## =====

## A/P MANUAL CHECK POSTING LIST

POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

PAYABLE TO REG# INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
01 MW RECYCLERS INC 106 10172022	10/05/22 01-10-5900	23228 ELECTRONIC PICKUP	107.00	107.00
01 RAINCOAT ROOFING SYSTEMS, INC. 106 10-1260	10/06/22 01-50-5600	23230 ROOF DEPOSIT	10560.50	10560.50
01 AMERICAN BANK & TRUST 106 09272022J	10/05/22 01-10-5900.01	23229 FUN FEST EXPENSES	3014.03	15.48
106 09272022J	01-20-5600	MAINTENANCE & REPAIR		91.90
106 09272022J	01-50-5600	MAINTENANCE & REPAIR		565.12
106 09272022K	01-10-5200	OFFICE SUPPLIES		158.75
106 09272022K	01-10-5390	OTHER PROFESSIONAL SERVICES		355.42
106 09272022K	01-10-5500	INSURANCE EXPENSE		54.56
106 09272022K	01-10-5550	SOFTWARE EXPENSE		179.88
106 09272022K	01-10-5700	TELEPHONE		140.26
106 09272022K	01-10-5900	OTHER EXPENSES		91.18
106 09272022K	01-10-5920	CONFERENCES		850.73
106 09272022K	01-20-5300	UNIFORM EXPENSE		90.18
106 09272022K	01-30-5700	TELEPHONE		143.04
106 09272022K	01-40-5100	GENERAL SUPPLIES		35.99
106 09272022K	01-50-5300	UNIFORM EXPENSE		90.17
106 09272022N	01-10-5900.01	FUN FEST EXPENSES		66.44
106 09272022N	01-30-5600	MAINTENANCE & REPAIR		84.93

\*\* TOTAL MANUAL CHECKS REGISTERED 13681.53

## =====

## REPORT SUMMARY

CASH FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	120074.75	13681.53	133756.28
TOTAL CASH	120074.75	13681.53	133756.28

PAGE 6

A/P MANUAL CHECK POSTING LIST  
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

PAYABLE TO		CHECK DATE	CHECK NO	AMOUNT	
REG#	INV NO	G/L NUMBER	DESCRIPTION		DISTR
=====					
=====					
DISTR		CHECKS TO	REGISTERED		
FUND		BE ISSUED	MANUAL	TOTAL	
=====					
01		72643.35	13681.53	86324.88	
13		17934.01	.00	17934.01	
28		2331.98	.00	2331.98	
52		16965.41	.00	16965.41	
54		8000.00	.00	8000.00	
70		2200.00	.00	2200.00	
		-----	-----	-----	
TOTAL DISTR		120074.75	13681.53	133756.28	



# *Village of Maple Park*

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.org>

## **FINANCE REPORT TUESDAY, NOVEMBER 1, 2022**

- Budget Report – Included in this month's packet is the October Budget Report. The Utility Bills for September and October have not been issued yet, so that revenue will be included in next month's report.

As you have concerns, please feel free to reach out and the information will be provided for further understanding.

- Escrow Accounts – There was activity for the month of October, so there is an escrow account detail included in the month's packet.
- Cash Accounts – With your Board packet this month, there is an estimated cash balances report. The Village's current position is good and will be closely monitored.
- Warrant List
  - A/P Check run of \$120,074.75, manual checks of \$13,681.53 for a total of \$133,756.28.
    - Bonnell Industries Inc - \$9,799.35 – This was for accessories for the new Public Works vehicle.
    - Core & Main LP - \$8,000.00 – This is the new handheld meter reader, it was budgeted on page 47 of 53 in the FY23 budget.
    - Illinois Municipal League Risk - \$47,475.97 – This is for our annual insurance premium.
- Please let me know if you have any questions or concerns.

**VILLAGE OF MAPLE PARK - BUDGET REPORT**  
**May 1, 2022 - October 31, 2022**

	FY 2022 Actuals	FY 2023 Budget	Budget May 22 - Oct 22	Actual Totals for May 22 - Oct 22	Variance to Budget
<b>01 - GENERAL FUND</b>					
TOTAL GENERAL FUND REVENUE	924,222	807,742	533,178	646,181	(113,003)
TOTAL ADMINISTRATION & FINANCE	300,608	355,585	216,851	181,073	35,778
TOTAL PARKS & GROUNDS	54,857	117,295	91,023	56,462	34,561
TOTAL POLICE DEPARTMENT	235,025	346,807	201,990	140,609	61,380
TOTAL CIVIC CENTER	32,276	71,500	49,750	7,808	41,942
TOTAL STREET DEPARTMENT	93,553	154,320	101,473	70,277	31,196
TOTAL EMERGENCY MANAGEMENT DEPARTMENT	1,345	12,340	11,670	647	11,023
TOTAL GENERAL FUND EXPENDITURES	717,664	1,057,847	672,756	456,876	215,880
GENERAL FUND NET INCOME/LOSS	206,558	(250,106)	(139,578)	189,305	(328,883)
<b>12 - UTILITY TAX FUND</b>					
TOTAL REVENUE	81,724	70,300	42,650	43,346	(696)
TOTAL EXPENDITURES	74,181	71,368	41,868	31,954	9,914
UTILITY TAX FUND NET INCOME/LOSS	7,543	(1,068)	782	11,392	(10,610)
<b>13 - TIF DISTRICT FUND</b>					
TOTAL REVENUE	2,538,969	290,000	290,000	377,855	(87,855)
TOTAL EXPENDITURES	51,191	1,670,319	373,144	131,630	241,514
ROAD & BRIDGE FUND NET INCOME/LOSS	2,487,778	(1,380,319)	(83,144)	246,225	(329,369)
<b>15 - ROAD &amp; BRIDGE FUND</b>					
TOTAL REVENUE	57,388	49,270	49,135	55,676	(6,541)
TOTAL EXPENDITURES	1,180	96,600	96,000	500	95,500
ROAD & BRIDGE FUND NET INCOME/LOSS	56,208	(47,330)	(46,865)	55,176	(102,041)
<b>19 - MOTOR FUEL TAX FUND</b>					
TOTAL REVENUE	81,201	73,479	43,934	43,278	656
TOTAL EXPENDITURES	-	-	-	-	-
MOTOR FUEL TAX FUND NET INCOME/LOSS	81,201	73,479	43,934	43,278	656
<b>28 - DEVELOPER ESCROW FUND</b>					
TOTAL REVENUE	22,478	10,000	-	-	-
TOTAL EXPENDITURES	22,478	10,000	-	-	-
DEVELOPER ESCROW FUND NET INCOME/LOSS	-	-	-	-	-
<b>52 - WATER &amp; SEWER FUND</b>					
TOTAL REVENUE	491,296	522,350	261,175	186,170	75,005
TOTAL WATER EXPENDITURES	292,206	365,370	230,873	150,484	80,389
TOTAL SEWER EXPENDITURES	141,548	208,138	140,006	125,747	14,260
TOTAL WATER & SEWER FUND EXPENDITURES	433,754	573,508	370,879	276,230	94,649
WATER & SEWER FUND NET INCOME/LOSS	57,541	(51,158)	(109,704)	(90,060)	(19,644)
<b>54 - WATER IMPROVEMENT ACCOUNT</b>					
TOTAL REVENUE	45,742	14,075	7,037	24,072	(17,035)
TOTAL EXPENDITURES	96,932	9,000	9,000	8,000	1,000
WATER IMPROVEMENT NET INCOME/LOSS	(51,190)	5,075	(1,963)	16,072	(18,035)
<b>56 - SEWER IMPROVEMENT ACCOUNT</b>					
TOTAL REVENUE	37,238	14,150	7,075	18,812	(11,737)
TOTAL EXPENDITURES	27,219	56,623	56,623	55,551	1,072
SEWER IMPROVEMENT NET INCOME/LOSS	10,020	(42,473)	(49,548)	(36,739)	(12,809)
<b>70 - SCHOOL LAND CASH</b>					
TOTAL REVENUE	-	-	-	2,200	(2,200)
TOTAL EXPENDITURES	-	-	-	2,200	(2,200)
SEWER IMPROVEMENT NET INCOME/LOSS	-	-	-	-	-
<b>GRAND TOTAL REVENUE</b>	<b>4,280,257</b>	<b>1,851,365</b>	<b>1,234,184</b>	<b>1,397,591</b>	<b>(163,407)</b>
<b>GRAND TOTAL EXPENSES</b>	<b>1,424,598</b>	<b>3,545,265</b>	<b>1,620,270</b>	<b>962,941</b>	<b>657,329</b>
<b>GRAND TOTAL NET INCOME / LOSS</b>	<b>2,855,659</b>	<b>(1,693,900)</b>	<b>(386,085)</b>	<b>434,650</b>	<b>(820,735)</b>

**VILLAGE OF MAPLE PARK - BUDGET REPORT**  
**May 1, 2022 - October 31, 2022**

		FY 2022 Actuals	FY 2023 Budget	Budget May 22 - Oct 22	Actual Totals for May 22 - Oct 22	Variance to Budget
<b>01 - GENERAL FUND</b>						
<b>REVENUES</b>						
01-00-4110	REAL ESTATE TAX - DEKALB CO.	124,428	130,801	130,801	129,418	1,383
01-00-4120	REAL ESTATE TAX - KANE CO.	106,491	111,423	111,423	108,658	2,765
01-00-4220	STATE OF IL - INCOME TAX	196,114	189,586	94,793	128,764	(33,971)
01-00-4240	STATE OF IL-MUNICIPAL SALES TAX	260,758	200,000	100,000	136,465	(36,465)
01-00-4250	STATE OF IL-REPLACEMENT TAX	7,962	5,000	2,500	6,171	(3,671)
01-00-4270	STATE OF IL-USE TAX	53,820	53,738	26,869	26,898	(29)
01-00-4280	STATE OF IL-VIDEO GAMING TAX	42,717	36,000	18,000	18,316	(316)
01-00-4281	STATE OF IL-CANNABIS TAX	2,139	2,794	1,397	1,149	248
01-00-4310	GAME LICENSE	275	250	250	250	-
01-00-4325	GOLF CART LICENSE	675	600	600	770	(170)
01-00-4330	CIGARETTE LICENSE	20	20	20	20	-
01-00-4340	FRANCHISE FEE LICENSE	4,578	4,500	2,250	592	1,658
01-00-4341	RAFFLE LICENSE FEE	50	40	30	25	5
01-00-4350	LIQUOR LICENSE	10,500	10,500	10,500	10,690	(190)
01-00-4407	TEMPORARY OCCUPANCY PERMIT	1,800	-	-	-	-
01-00-4410	BUILDING PERMITS	12,124	9,000	6,750	7,195	(445)
01-00-4410.01	BUILDING PERMITS - SETTLEMENT	2,181	-	-	-	-
01-00-4410.02	BUILDING PERMITS - SQUIRE'S CROSSING	7,309	-	-	1,762	(1,762)
01-00-4410.03	BUILDING PERMITS - HERITAGE HILLS	2,890	-	-	4,057	(4,057)
01-00-4420	SOLICITOR PERMITS	100	-	-	100	(100)
01-00-4535.01	THE SETTLEMENT - ENGINEERING	340	-	-	-	-
01-00-4535.02	SQUIRE'S CROSSING - ENGINEERING	1,190	-	-	170	(170)
01-00-4535.03	HERITAGE HILLS - ENGINEERING	510	-	-	510	(510)
01-00-4550	PARK RENT	1,000	500	500	1,500	(1,000)
01-00-4550.03	RENT - KANE COUNTY POLLING	-	-	-	40	(40)
01-00-4550.04	RENT - GYM USE	4,740	2,000	1,000	985	15
01-00-4550.07	RENT - M.P. LIBRARY	4,800	4,800	2,400	3,200	(800)
01-00-4550.17	RENT - KITCHEN	150	-	-	175	(175)
01-00-4550.17	RENT - EXERCISE ROOM	100	-	-	-	-
01-00-4560	FUTURE LINK RENT	4,830	5,040	2,520	2,520	-
01-00-4575	WATER & SEWER ADMIN CHARGE	32,500	32,500	16,250	16,248	2
01-00-4610	DEKALB COUNTY FINES	731	500	250	1,079	(829)
01-00-4620	KANE COUNTY FINES	560	500	250	368	(118)
01-00-4625	ORDINANCE VIOLATION FINES	4,950	2,000	1,000	475	525
01-00-4654.01	POLICE DEVELOP CONTRIB - SETTLEMENT	1,056	-	-	-	-
01-00-4654.02	POLICE DEVELOP CONTRIB - SQUIRE'S CROSSING	3,167	-	-	1,056	(1,056)
01-00-4654.03	POLICE DEVELOP CONTRIB - HERITAGE HILLS	1,056	-	-	2,164	(2,164)
01-00-4656.01	FACILITY DEVELOP CONTRIB - SETTLEMENT	1,603	-	-	-	-
01-00-4656.02	FACILITY DEVELOP CONTRIB - SQUIRE'S CROSSING	4,809	-	-	1,603	(1,603)
01-00-4656.03	FACILITY DEVELOP CONTRIB - HERITAGE HILLS	1,603	-	-	3,286	(3,286)
01-00-4800	INTEREST INCOME	557	150	75	16,088	(16,013)
01-00-4900	OTHER INCOME	7,789	500	250	131	119
01-00-4910	REIMBURSEMENT INCOME	9,250	5,000	2,500	7,283	(4,783)
01-00-4910.30	AMERICAN RESCUE PLAN FUNDS	-	-	-	-	-
01-00-4940.02	PARK CONTRIBUTION - SQUIRE'S CROSSING	-	-	-	2,000	(2,000)
01-00-4940.03	PARK CONTRIBUTION - HERITAGE HILLS	-	-	-	4,000	(4,000)
<b>** TOTAL GENERAL FUND REVENUE</b>		<b>924,222</b>	<b>807,742</b>	<b>533,178</b>	<b>646,181</b>	<b>(113,003)</b>

**VILLAGE OF MAPLE PARK - BUDGET REPORT**  
**May 1, 2022 - October 31, 2022**

		FY 2022 Actuals	FY 2023 Budget	Budget May 22 - Oct 22	Actual Totals for May 22 - Oct 22	Variance to Budget
<b>10 - ADMINISTRATION &amp; FINANCE EXPENDITURES</b>						
01-10-5010	WAGES – FINANCE	80,209	128,103	64,051	48,756	15,295
01-10-5010.01	WAGES – REIMBURSED (POLICE)	484	-	-	-	-
01-10-5010.02	WAGES – FUN FEST (POLICE)	3,000	4,000	4,000	2,881	1,119
01-10-5010.03	WAGES – FUN FEST (PUBLIC WORKS)	1,000	3,000	3,000	3,000	-
01-10-5011	SALARIES – VILLAGE BOARD	4,792	5,000	-	-	-
01-10-5012	STATE UNEMPLOYMENT TAX	1,170	1,200	600	384	216
01-10-5020	SOCIAL SECURITY EXPENSE	6,900	11,491	5,554	4,032	1,522
01-10-5020.01	SOCIAL SECURITY EXPENSE - REIMBURSED	37	-	-	-	-
01-10-5030	PENSION EXPENSE	2,376	5,808	2,904	1,556	1,348
01-10-5040	EMPLOYEE MEDICAL INSURANCE	5,250	17,100	8,550	1,834	6,716
01-10-5120	POSTAGE	1,057	1,500	750	870	(120)
01-10-5155	GOLF CART LICENSE EXPENSE	100	125	-	-	(25)
01-10-5160	COPIER & POSTAGE MACHINE LEASE	2,649	2,733	1,367	1,450	(84)
01-10-5200	OFFICE SUPPLIES	8,812	7,500	3,750	3,918	(168)
01-10-5320	ENGINEERING SERVICES	6,375	7,500	3,750	1,870	1,880
01-10-5330	LEGAL SERVICES	43,728	25,000	12,500	8,881	3,619
01-10-5350	AUDIT EXPENSE	13,560	14,000	14,000	13,920	80
01-10-5390	OTHER PROFESSIONAL SERVICES	26,414	36,500	18,250	18,277	(27)
01-10-5420	PERMIT EXPENSE	950	1,000	750	200	550
01-10-5420.01	PERMIT EXPENSE - SETTLEMENT	500	-	-	-	-
01-10-5420.02	PERMIT EXPENSE - SQUIRE'S CROSSING	700	-	-	150	(150)
01-10-5420.03	PERMIT EXPENSE - HERITAGE HILLS	850	-	-	150	(150)
01-10-5500	INSURANCE EXPENSE	44,977	46,000	46,000	47,335	(1,335)
01-10-5550	SOFTWARE EXPENSE	699	500	500	180	320
01-10-5570	DUES AND MEMBERSHIPS	6,821	7,000	3,500	3,834	(334)
01-10-5700	TELEPHONE	5,732	6,500	3,250	2,695	556
01-10-5900	OTHER EXPENSES	11,768	6,000	3,000	7,629	(4,629)
01-10-5900.01	FUN FEST EXPENSES	497	1,000	1,000	3,915	(2,915)
01-10-5910	EMERGENCY NOTIFICATION SYSTEM	927	1,000	1,000	952	48
01-10-5920	CONFERENCES	1,518	2,400	1,200	1,108	92
01-10-5999	TRANSFER TO OTHER FUNDS	5,000	5,000	5,000	-	5,000
01-10-8210	COMPUTERS	11,758	3,125	3,125	535	2,590
01-10-8300	FURNITURE & FIXTURES	-	5,500	5,500	760	4,740
<b>** TOTAL ADMINISTRATION &amp; FINANCE</b>		<b>300,608</b>	<b>355,585</b>	<b>216,851</b>	<b>181,073</b>	<b>35,778</b>
<b>20 - PARKS &amp; GROUNDS EXPENDITURES</b>						
01-20-5010	WAGES	35,463	40,169	20,084	16,990	3,094
01-20-5020	SOCIAL SECURITY EXPENSE	2,987	3,410	1,705	1,587	118
01-20-5030	PENSION EXPENSE	1,505	1,558	779	780	(1)
01-20-5040	EMPLOYEE MEDICAL INSURANCE	4,060	4,408	2,204	2,119	85
01-20-5250	GASOLINE & FUEL	854	1,000	500	758	(258)
01-20-5300	UNIFORM EXPENSE	-	750	750	90	660
01-20-5390	OTHER PROFESSIONAL SERVICES	284	-	-	-	-
01-20-5560	TRAINING	69	1,000	1,000	-	1,000
01-20-5600	MAINTENANCE & REPAIR	7,945	63,000	63,000	33,240	29,760
01-20-5730	UTILITIES	826	1,000	500	898	(398)
01-20-5900	OTHER EXPENSE	865	1,000	500	-	500
<b>** TOTAL PARKS &amp; GROUNDS</b>		<b>54,857</b>	<b>117,295</b>	<b>91,023</b>	<b>56,462</b>	<b>34,561</b>
<b>30 - POLICE DEPARTMENT EXPENDITURES</b>						
01-30-5010	WAGES – CHIEF	55,224	60,320	30,160	28,275	1,885
01-30-5015	WAGES – PATROL OFFICERS	72,522	112,032	56,016	27,464	28,552
01-30-5016	WAGES – TRAINING	619	10,640	5,320	2,126	3,194
01-30-5018	WAGES – SERGEANT	29,598	39,312	19,656	14,352	5,304
01-30-5020	SOCIAL SECURITY EXPENSE	12,861	17,588	8,794	6,229	2,565
01-30-5030	PENSION EXPENSE	2,522	2,717	1,358	1,352	6
01-30-5040	EMPLOYEE MEDICAL INSURANCE	7,027	7,600	3,800	3,654	146
01-30-5100	GENERAL SUPPLIES	1,408	4,500	2,250	1,138	1,112
01-30-5250	GASOLINE & FUEL	7,400	10,000	5,000	4,846	154
01-30-5300	UNIFORM EXPENSE	762	2,000	1,000	327	673
01-30-5330	LEGAL SERVICES	175	7,000	3,500	-	3,500
01-30-5390	OTHER PROFESSIONAL SERVICES	825	-	-	-	-
01-30-5550	SOFTWARE EXPENSE	2,695	2,950	1,950	1,830	120
01-30-5560	TRAINING	1,908	2,500	1,750	1,175	575
01-30-5570	DUES & MEMBERSHIPS	1,310	1,500	750	60	690
01-30-5600	MAINTENANCE & REPAIR	1,349	12,600	10,636	6,192	4,445
01-30-5700	TELEPHONE	3,915	4,500	2,250	1,737	513
01-30-5750	COMMUNICATIONS	15,214	20,049	20,049	15,269	4,780
01-30-5900	OTHER EXPENSE	2,617	2,500	1,250	3,473	(2,223)
01-30-8200	EQUIPMENT	1,915	-	-	-	-
01-30-8210	COMPUTERS	13,160	5,000	5,000	3,757	1,243
01-30-8300	FURNITURE & FIXTURES	-	21,500	21,500	17,354	4,146
<b>** TOTAL POLICE DEPARTMENT</b>		<b>235,025</b>	<b>346,807</b>	<b>201,990</b>	<b>140,609</b>	<b>61,380</b>



**VILLAGE OF MAPLE PARK - BUDGET REPORT**  
**May 1, 2022 - October 31, 2022**

		FY 2022 Actuals	FY 2023 Budget	Budget May 22 - Oct 22	Actual Totals for May 22 - Oct 22	Variance to Budget
<b>40 - CIVIC CENTER EXPENDITURES</b>						
01-40-5100	GENERAL SUPPLIES	2,468	3,000	1,500	843	657
01-40-5560	TRAINING	57	1,000	1,000	-	1,000
01-40-5600	MAINTENANCE & REPAIR	19,302	50,000	37,500	4,827	32,673
01-40-5730	UTILITIES	9,973	15,000	7,500	333	7,167
01-40-5900	OTHER EXPENSE	477	500	250	94	156
01-40-8200	EQUIPMENT	-	2,000	2,000	1,712	288
<b>** TOTAL CIVIC CENTER</b>		<b>32,276</b>	<b>71,500</b>	<b>49,750</b>	<b>7,808</b>	<b>41,942</b>
<b>50 - STREET DEPARTMENT EXPENDITURES</b>						
01-50-5010	WAGES	35,463	40,169	20,084	16,990	3,094
01-50-5020	SOCIAL SECURITY EXPENSE	2,987	3,410	1,705	1,587	118
01-50-5030	PENSION EXPENSE	1,505	1,558	779	780	(1)
01-50-5040	EMPLOYEE MEDICAL INSURANCE	4,060	4,408	2,204	2,119	85
01-50-5175	ROAD SALT	6,363	10,000	-	-	-
01-50-5250	GASOLINE & FUEL	1,807	1,500	750	295	455
01-50-5300	UNIFORM EXPENSE	-	750	375	90	285
01-50-5390	OTHER PROFESSIONAL SERVICES	2,818	5,900	2,950	2,171	779
01-50-5560	TRAINING	-	1,000	1,000	-	1,000
01-50-5600	MAINTENANCE & REPAIR	14,246	10,000	5,000	12,899	(7,899)
01-50-5620	STREET MAINTENANCE	1,216	20,000	20,000	3,375	16,625
01-50-5621	TREE MAINTENANCE	9,150	12,000	12,000	5,850	6,150
01-50-5622	STREET SIGN INSTALLATION	342	2,000	1,000	-	1,000
01-50-5730	UTILITIES	12,860	15,000	7,500	4,541	2,959
01-50-5900	OTHER EXPENSE	735	1,000	500	-	500
01-50-8210	COMPUTERS	-	625	625	535	90
01-50-8215	VEHICLE PURCHASE	-	25,000	25,000	19,045	5,955
<b>** TOTAL STREET DEPARTMENT</b>		<b>93,553</b>	<b>154,320</b>	<b>101,473</b>	<b>70,277</b>	<b>31,196</b>
<b>60 - EMERGENCY MANAGEMENT DEPARTMENT EXPENDITURES</b>						
01-60-5010	WAGES	1,205	1,200	600	577	23
01-60-5020	SOCIAL SECURITY EXPENSE	92	92	46	46	0
01-60-5030	PENSION EXPENSE	48	48	24	24	(0)
01-60-5100	SUPPLIES	-	1,000	1,000	-	1,000
01-60-5600	MAINTENANCE & REPAIR	-	10,000	10,000	-	10,000
<b>** TOTAL EMERGENCY MANAGEMENT DEPARTMENT</b>		<b>1,345</b>	<b>12,340</b>	<b>11,670</b>	<b>647</b>	<b>11,023</b>
<b>TOTAL GENERAL FUND REVENUES</b>		<b>924,222</b>	<b>807,742</b>	<b>533,178</b>	<b>646,181</b>	<b>(113,003)</b>
<b>TOTAL GENERAL FUND EXPENDITURES</b>		<b>717,664</b>	<b>1,057,847</b>	<b>672,756</b>	<b>456,876</b>	<b>215,880</b>
<b>GENERAL FUND NET INCOME/LOSS</b>		<b>206,558</b>	<b>(250,106)</b>	<b>(139,578)</b>	<b>189,305</b>	<b>(328,883)</b>
<b>12 - UTILITY TAX FUND</b>						
<b>REVENUES</b>						
12-00-4140.10	TELECOMMUNICATIONS TAX	9,794	10,000	5,000	4,732	268
12-00-4140.30	COM ED - UTILITY TAX	34,534	30,000	15,000	15,852	(852)
12-00-4140.40	NICOR GAS - UTILITY TAX	29,580	15,000	7,500	8,817	(1,317)
12-00-4746	POLICE GRANTS	2,358	-	-	3,853	(3,853)
12-00-4751	DEKALB COUNTY COMMUNITY GRANT	-	10,000	10,000	10,000	-
12-00-4800	INTEREST INCOME	458	300	150	92	58
12-00-4992	TRANSFER FROM GENERAL FUND	5,000	5,000	5,000	-	5,000
<b>** TOTAL REVENUE</b>		<b>81,724</b>	<b>70,300</b>	<b>42,650</b>	<b>43,346</b>	<b>(696)</b>
<b>EXPENDITURES</b>						
12-00-5992	TRANSFER TO WATER & SEWER FUND	59,000	59,000	29,500	29,500	-
12-00-5993	TRANSFER TO WATER IMPROVEMENT	-	-	-	-	-
12-00-8413	POLICE GRANT PURCHASES	2,358	-	-	84	(84)
12-00-8420	POLICE VEHICLE LOAN - PRINCIPAL	-	-	-	-	-
12-00-8421	POLICE VEHICLE LOAN - INTEREST	-	-	-	-	-
12-00-8425	DEKALB COUNTY COMMUNITY GRANT EXPENSES	-	10,000	10,000	-	10,000
12-00-8426	POLICE VEHICLE LOAN - PRINCIPAL	12,588	2,360	2,360	2,361	(1)
12-00-8427	POLICE VEHICLE LOAN - INTEREST	234	8	8	8	(0)
<b>** TOTAL EXPENDITURES</b>		<b>74,181</b>	<b>71,368</b>	<b>41,868</b>	<b>31,954</b>	<b>9,914</b>
<b>UTILITY TAX FUND NET INCOME/LOSS</b>		<b>7,543</b>	<b>(1,068)</b>	<b>782</b>	<b>11,392</b>	<b>(10,610)</b>

**VILLAGE OF MAPLE PARK - BUDGET REPORT**  
**May 1, 2022 - October 31, 2022**

		FY 2022 Actuals	FY 2023 Budget	Budget May 22 - Oct 22	Actual Totals for May 22 - Oct 22	Variance to Budget
<b>13 - TIF DISTRICT FUND</b>						
<b>REVENUES</b>						
13-00-4110	TIF TAX - DEKALB CO.	15,558	15,000	15,000	19,455	(4,455)
13-00-4120	TIF TAX - KANE CO.	273,411	275,000	275,000	358,400	(83,400)
13-00-4885	BOND PROCEEDS	2,250,000	-	-	-	-
	<b>** TOTAL REVENUE</b>	<b>2,538,969</b>	<b>290,000</b>	<b>290,000</b>	<b>377,855</b>	<b>(87,855)</b>
<b>EXPENDITURES</b>						
13-00-5320	ENGINEERING SERVICES	-	62,500	50,000	46,295	3,705
13-00-5350	AUDIT EXPENSE	270	300	300	280	20
13-00-5900	OTHER EXPENSE	15	-	-	107	(107)
13-00-8417	TIF LEGAL FEES	45,837	8,000	4,000	16,395	(12,395)
13-00-8418	TIF IMPROVEMENTS	5,069	1,264,878	147,378	56,838	90,540
13-00-8430	PROPERTY ASSEMBLY	-	159,750	159,750	-	159,750
13-00-8440	BOND PAYMENT - PRINCIPAL	-	140,000	-	-	-
13-00-8442	BOND PAYMENT - INTEREST	-	34,891	11,716	11,716	-
	<b>** TOTAL EXPENDITURES</b>	<b>51,191</b>	<b>1,670,319</b>	<b>373,144</b>	<b>131,630</b>	<b>241,514</b>
	<b>TIF DISTRICT FUND NET INCOME/LOSS</b>	<b>2,487,778</b>	<b>(1,380,319)</b>	<b>(83,144)</b>	<b>246,225</b>	<b>(329,369)</b>
<b>15 - ROAD &amp; BRIDGE FUND</b>						
<b>REVENUES</b>						
15-00-4100	VEHICLE LICENSE FEES	22,985	24,000	24,000	24,690	(690)
15-00-4110	REAL ESTATE TAX-DEKALB COUNTY	3,919	3,500	3,500	3,793	(293)
15-00-4120	REAL ESTATE TAX-KANE COUNTY	22,038	21,500	21,500	22,070	(570)
15-00-4260	VIRGIL TWSP. REPLACE. TAX	876	250	125	549	(424)
15-00-4652.01	ROADS DEVELOPMENT CONTRIB - SETTLEMENT	1,500	-	-	-	-
15-00-4652.02	ROADS DEVELOPMENT CONTRIB - SQUIRE'S CROSS	4,500	-	-	1,500	(1,500)
15-00-4652.03	ROADS DEVELOPMENT CONTRIB - HERITAGE HILLS	1,500	-	-	3,075	(3,075)
15-00-4800	INTEREST INCOME	71	20	10	-	10
	<b>** TOTAL REVENUE</b>	<b>57,388</b>	<b>49,270</b>	<b>49,135</b>	<b>55,676</b>	<b>(6,541)</b>
<b>EXPENDITURES</b>						
15-00-5100	GENERAL SUPPLIES	380	600	-	-	-
15-00-5320	ENGINEERING SERVICES	800	70,000	70,000	-	70,000
15-00-5620	STREET MAINTENANCE	-	25,000	25,000	-	25,000
15-00-5900	OTHER EXPENSES	-	1,000	1,000	500	500
	<b>** TOTAL EXPENDITURES</b>	<b>1,180</b>	<b>96,600</b>	<b>96,000</b>	<b>500</b>	<b>95,500</b>
	<b>ROAD &amp; BRIDGE FUND NET INCOME/LOSS</b>	<b>56,208</b>	<b>(47,330)</b>	<b>(46,865)</b>	<b>55,176</b>	<b>(102,041)</b>
<b>19 - MOTOR FUEL TAX FUND</b>						
<b>REVENUES</b>						
19-00-4290	STATE OF IL-MOTOR FUEL TAX	81,001	73,429	43,909	41,642	2,267
19-00-4800	INTEREST INCOME	200	50	25	1,636	(1,611)
	<b>** TOTAL REVENUE</b>	<b>81,201</b>	<b>73,479</b>	<b>43,934</b>	<b>43,278</b>	<b>656</b>
<b>EXPENDITURES</b>						
19-00-5200	STREET IMPROVEMENTS	-	-	-	-	-
	<b>** TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>MOTOR FUEL TAX FUND NET INCOME/LOSS</b>	<b>81,201</b>	<b>73,479</b>	<b>43,934</b>	<b>43,278</b>	<b>656</b>
<b>28 - DEVELOPER ESCROW FUND</b>						
<b>REVENUES</b>						
28-00-4940	DEVELOPER RECEIPTS	22,478	10,000	-	-	-
	<b>** TOTAL REVENUE</b>	<b>22,478</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES</b>						
28-00-5320	DEVELOPER LEGAL EXPENDITURES	-	5,000	-	-	-
28-00-5330	DEVELOPER ENGINEERING & ADMIN	22,478	5,000	-	-	-
	<b>** TOTAL EXPENDITURES</b>	<b>22,478</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>DEVELOPER ESCROW FUND NET INCOME/LOSS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**VILLAGE OF MAPLE PARK - BUDGET REPORT**  
**May 1, 2022 - October 31, 2022**

		FY 2022 Actuals	FY 2023 Budget	Budget May 22 - Oct 22	Actual Totals for May 22 - Oct 22	Variance to Budget
<b>52 - WATER &amp; SEWER FUND</b>						
<b>REVENUES</b>						
52-00-4170	WATER REVENUE	222,644	240,000	120,000	79,513	40,487
52-00-4171	ALLOCATION OF WATER REVENUE	(13,980)	(14,000)	(7,000)	(4,928)	(2,072)
52-00-4180	SEWER REVENUE	225,005	245,000	122,500	81,619	40,881
52-00-4181	ALLOCATION OF SEWER REVENUE	(13,942)	(14,000)	(7,000)	(4,917)	(2,083)
52-00-4190	PENALTIES	7,364	6,000	3,000	3,325	(325)
52-00-4200	TURN ON/OFF REVENUE	200	-	-	-	-
52-00-4200.01	THE SETTLEMENT - TURN ON/OFF REVENUE	100	-	-	-	-
52-00-4200.02	SQUIRE'S CROSSING - TURN ON/OFF REVENUE	300	-	-	100	(100)
52-00-4200.03	HERITAGE HILLS - TURN ON/OFF REVENUE	100	-	-	200	(200)
52-00-4300	METER FEES	1,032	-	-	-	-
52-00-4300.01	METER FEES - SETTLEMENT	344	-	-	-	-
52-00-4300.02	METER FEES - SQUIRE'S CROSSING	1,032	-	-	344	(344)
52-00-4300.03	METER FEES - HERITAGE HILLS	344	-	-	702	(702)
52-00-4460.01	SEWER INSPECT - SETTLEMENT	200	-	-	-	-
52-00-4460.02	SEWER INSPECT - SQUIRE'S CROSSING	600	-	-	200	(200)
52-00-4460.03	SEWER INSPECT - HERITAGE HILLS	200	-	-	400	(400)
52-00-4800	INTEREST INCOME	529	150	75	-	75
52-00-4900	OTHER REVENUE	221	200	100	112	(12)
52-00-4994	TRANSFER FROM UTILITY TAX	59,000	59,000	29,500	29,500	-
<b>** TOTAL REVENUE</b>		<b>491,296</b>	<b>522,350</b>	<b>261,175</b>	<b>186,170</b>	<b>75,005</b>
<b>10 - WATER DIVISION EXPENDITURES</b>						
52-10-5010	WAGES	45,302	51,503	25,752	21,423	4,329
52-10-5020	SOCIAL SECURITY EXPENSE	3,751	4,417	2,208	1,872	336
52-10-5030	PENSION EXPENSE	1,601	2,309	1,155	993	162
52-10-5040	EMPLOYEE MEDICAL INSURANCE	3,990	6,232	3,116	1,630	1,486
52-10-5100	GENERAL SUPPLIES	786	1,000	500	326	173
52-10-5105	METERS	5,842	7,500	3,750	2,204	1,546
52-10-5110	CHEMICALS	12,808	18,000	9,000	9,362	(362)
52-10-5120	POSTAGE	713	1,000	500	584	(84)
52-10-5250	GASOLINE & FUEL	1,530	1,500	750	758	(8)
52-10-5335	TEST EXPENSE	2,099	3,000	1,500	954	546
52-10-5375	ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	8,125	8,124	1
52-10-5390	OTHER PROFESSIONAL SERVICES	16,630	18,200	9,100	11,347	(2,247)
52-10-5550	SOFTWARE EXPENSE	975	1,000	-	-	-
52-10-5600	MAINTENANCE & REPAIR	55,618	92,000	82,000	16,242	65,758
52-10-5700	TELEPHONE	795	900	450	430	20
52-10-5730	UTILITIES	20,018	18,000	9,000	6,525	2,475
52-10-5740	JULIE LOCATES	198	250	-	-	-
52-10-5870	IEPA LOAN - PRINCIPAL	56,397	57,915	28,765	28,765	(0)
52-10-5880	IEPA LOAN - INTEREST	2,478	1,165	775	775	0
52-10-5886	IEPA LOAN - WATERMAIN	28,379	29,034	14,434	14,434	0
52-10-5888	IEPA LOAN - WATERMAIN	8,431	8,070	4,118	4,118	(0)
52-10-5900	OTHER EXPENSE	117	500	250	36	214
52-10-5960	ARO AMORTIZATION EXPENSE	7,500	-	-	-	-
52-10-8210	COMPUTERS	-	625	625	535	90
52-10-8215	VEHICLE PURCHASE	-	25,000	25,000	19,045	5,955
<b>** TOTAL WATER EXPENDITURES</b>		<b>292,206</b>	<b>365,370</b>	<b>230,873</b>	<b>150,484</b>	<b>80,389</b>
<b>20 - SEWER DIVISION EXPENDITURES</b>						
52-20-5010	WAGES	41,305	47,406	23,703	19,542	4,161
52-20-5020	SOCIAL SECURITY EXPENSE	3,417	4,074	2,037	1,701	337
52-20-5030	PENSION EXPENSE	1,426	2,130	1,065	904	162
52-20-5040	EMPLOYEE MEDICAL INSURANCE	3,640	5,852	2,926	1,447	1,479
52-20-5100	GENERAL SUPPLIES	241	250	125	-	125
52-20-5110	CHEMICALS	-	250	125	-	125
52-20-5120	POSTAGE	713	1,000	500	584	(84)
52-20-5250	GASOLINE & FUEL	595	750	375	295	80
52-20-5335	TEST EXPENSE	163	1,600	800	315	485
52-20-5375	ADMINISTRATIVE SERVICE CHARGE	16,250	16,250	8,125	8,124	1
52-20-5390	OTHER PROFESSIONAL SERVICES	16,367	18,200	9,100	11,347	(2,247)
52-20-5400	PERMIT EXPENSE	2,500	2,500	2,500	2,500	-
52-20-5550	SOFTWARE EXPENSE	975	1,000	-	-	-
52-20-5600	MAINTENANCE & REPAIR	24,832	65,000	55,000	54,230	770
52-20-5700	TELEPHONE	1,474	1,500	750	799	(49)
52-20-5730	UTILITIES	13,546	14,000	7,000	4,344	2,656
52-20-5740	JULIE LOCATES	198	250	-	-	-
52-20-5900	OTHER EXPENSE	157	500	250	36	214
52-20-5960	ARO AMORTIZATION EXPENSE	13,750	-	-	-	-
52-20-8210	COMPUTERS	-	625	625	535	90
52-20-8215	VEHICLE PURCHASE	-	25,000	25,000	19,045	5,955
<b>** TOTAL SEWER EXPENDITURES</b>		<b>141,548</b>	<b>208,138</b>	<b>140,006</b>	<b>125,747</b>	<b>14,260</b>
<b>TOTAL WATER &amp; SEWER FUND EXPENDITURES</b>		<b>433,754</b>	<b>573,508</b>	<b>370,879</b>	<b>276,230</b>	<b>94,649</b>
<b>WATER &amp; SEWER FUND NET INCOME/LOSS</b>		<b>57,541</b>	<b>(51,158)</b>	<b>(109,704)</b>	<b>(90,060)</b>	<b>(19,644)</b>

**VILLAGE OF MAPLE PARK - BUDGET REPORT**  
**May 1, 2022 - October 31, 2022**

		FY 2022 Actuals	FY 2023 Budget	Budget May 22 - Oct 22	Actual Totals for May 22 - Oct 22	Variance to Budget
<b>54 - WATER IMPROVEMENT ACCOUNT</b>						
<b>REVENUES</b>						
54-00-4171	ALLOCATION OF WATER REVENUE	13,980	14,000	7,000	4,928	2,072
54-00-4430.01	WATER CONNECTION - THE SETTLEMENT	2,500	-	-	-	-
54-00-4430.02	WATER CONNECTION - SQUIRE'S CROSSING	7,500	-	-	2,500	(2,500)
54-00-4430.03	WATER CONNECTION - HERITAGE HILLS	2,500	-	-	5,000	(5,000)
54-00-4650.01	IMPACT FEES - THE SETTLEMENT	3,824	-	-	-	-
54-00-4650.02	IMPACT FEES - SQUIRE'S CROSSING	10,273	-	-	3,824	(3,824)
54-00-4650.03	IMPACT FEES - HERITAGE HILLS	3,824	-	-	7,820	(7,820)
54-00-4800	INTEREST INCOME	280	75	38	-	38
54-00-4880	RIVERBOAT GRANT FUNDS	1,062	-	-	-	-
	<b>** TOTAL REVENUE</b>	<b>45,742</b>	<b>14,075</b>	<b>7,037</b>	<b>24,072</b>	<b>(17,035)</b>
<b>EXPENDITURES</b>						
54-00-5320	ENGINEERING SERVICES	680	-	-	-	-
54-00-5600	WATER IMPROVEMENT REPAIRS & MAINTENANCE	96,133	-	-	-	-
54-00-5900	OTHER EXPENSE	120	-	-	-	-
54-00-8103	HANDHELD READ DEVICE	-	9,000	9,000	8,000	1,000
	<b>** TOTAL EXPENDITURES</b>	<b>96,932</b>	<b>9,000</b>	<b>9,000</b>	<b>8,000</b>	<b>1,000</b>
	<b>WATER IMPROVEMENT NET INCOME/LOSS</b>	<b>(51,190)</b>	<b>5,075</b>	<b>(1,963)</b>	<b>16,072</b>	<b>(18,035)</b>
<b>56 - SEWER IMPROVEMENT ACCOUNT</b>						
<b>REVENUES</b>						
56-00-4181	ALLOCATION OF SEWER REVENUE	13,942	14,000	7,000	4,917	2,083
56-00-4420.01	SEWER TAP - SETTLEMENT	750	-	-	-	-
56-00-4420.02	SEWER TAP - SQUIRE'S CROSSING	2,250	-	-	750	(750)
56-00-4420.03	SEWER TAP - HERITAGE HILLS	750	-	-	1,500	(1,500)
56-00-4650.01	IMPACT FEES - THE SETTLEMENT	3,824	-	-	-	-
56-00-4650.02	IMPACT FEES - SQUIRE'S CROSSING	11,398	-	-	3,824	(3,824)
56-00-4650.03	IMPACT FEES - HERITAGE HILLS	3,824	-	-	7,820	(7,820)
56-00-4800	INTEREST INCOME	501	150	75	-	75
	<b>** TOTAL REVENUE</b>	<b>37,238</b>	<b>14,150</b>	<b>7,075</b>	<b>18,812</b>	<b>(11,737)</b>
<b>EXPENDITURES</b>						
56-00-5600	MAINTENANCE & REPAIR	27,219	56,623	56,623	55,551	1,072
	<b>** TOTAL EXPENDITURES</b>	<b>27,219</b>	<b>56,623</b>	<b>56,623</b>	<b>55,551</b>	<b>1,072</b>
	<b>SEWER IMPROVEMENT NET INCOME/LOSS</b>	<b>10,020</b>	<b>(42,473)</b>	<b>(49,548)</b>	<b>(36,739)</b>	<b>(12,809)</b>
<b>70 - SCHOOL LAND CASH FUND</b>						
<b>REVENUES</b>						
70-00-4100.01	SCHOOL CONTRIBUTION - SETTLEMENT	2,200	-	-	-	-
70-00-4100.02	SCHOOL CONTRIBUTION - SQUIRE'S CROSSING	12,800	-	-	-	-
70-00-4100.03	SCHOOL CONTRIBUTION - HERITAGE HILLS	4,400	-	-	2,200	(2,200)
70-00-4100.99	SCHOOL CONTRIBUTIONS RECLASSIFIED	(19,400)	-	-	-	-
	<b>** TOTAL REVENUE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,200</b>	<b>(2,200)</b>
<b>EXPENDITURES</b>						
70-00-5930	PAYMENT TO SCHOOLS	-	-	-	2,200	(2,200)
	<b>** TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,200</b>	<b>(2,200)</b>
	<b>SCHOOL LAND CASH NET INCOME/LOSS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTALS</b>						
	<b>GRAND TOTAL REVENUE</b>	<b>4,280,257</b>	<b>1,851,365</b>	<b>1,234,184</b>	<b>1,397,591</b>	<b>(163,407)</b>
	<b>GRAND TOTAL EXPENSES</b>	<b>1,424,598</b>	<b>3,545,265</b>	<b>1,620,270</b>	<b>962,941</b>	<b>657,329</b>
	<b>GRAND TOTAL NET INCOME / LOSS</b>	<b>2,855,659</b>	<b>(1,693,900)</b>	<b>(386,085)</b>	<b>434,650</b>	<b>(820,735)</b>

Estimated Fund Balance  
through October 31, 2022

	<b>Beginning Balance 05/01/22</b>	<b>Revenues FY23</b>	<b>Expenditures FY23</b>	<b>Ending Balance</b>	<b>Ending Balance in Budget</b>	<b>Better/(Worse)</b>
<b>General Fund</b>	\$579,911	\$646,181	\$456,876	\$769,216	\$286,354	482,862
<b>Other Funds:</b>						
Utility Tax Fund	521,769	43,346	31,954	533,161	511,881	21,280
TIF District Fund	2,872,702	377,855	131,630	3,118,927	1,490,102	1,628,825
Road & Bridge Fund	139,030	55,676	500	194,206	94,251	99,955
Motor Fuel Tax Fund	226,682	43,278	-	269,960	300,068	(30,108)
Totals	3,760,183	520,155	164,084	4,116,254	2,396,302	1,719,952
<b>Water &amp; Sewer Funds</b>						
Water & Sewer Operating Fund	580,572	186,170	276,230	490,512	547,587	(57,075)
Water Improvement Fund	275,501	24,072	8,000	291,573	294,057	(2,484)
Sewer Improvement Fund	555,574	18,812	55,551	518,835	523,005	(4,170)
Totals	1,411,647	229,054	339,781	1,300,920	1,364,649	(63,729)
<b>Village Totals</b>	<b>\$5,751,741</b>	<b>\$1,395,390</b>	<b>\$960,741</b>	<b>\$6,186,390</b>	<b>\$4,047,305</b>	<b>2,139,085</b>

Estimated Cash Balances for October 31, 2022

	10/01/22 Balance	Misc	Transfers & Deposits	Manual Checks and Tax Pymts	Payroll	10/31/22 Check Run	Estimated 10/31/22 Balance	
Old Second Checking	314,872.18	(52.89)	55,348.35	(26,114.49)	(21,476.27)		322,576.88	0.00%
First Midwest / Old National	373,028.22						373,028.22	0.04%
TIF Funds - Old Second	600,646.80		36,214.56				636,861.36	0.00%
TIF Funds - Wealth Management	2,500,000.00						2,500,000.00	2.12%
Illinois Funds	2,582,499.43		66,539.10				2,649,038.53	2.53%
	6,371,046.63	(52.89)	158,102.01	(26,114.49)	(21,476.27)	0.00	6,481,504.99	

**VILLAGE OF MAPLE PARK**  
**Escrow Accounts – 10/31/22**

Developer	Date Established	Plan Stage	Account Number	Balance 05/01/22	-----Current Period-----		Balance 10/31/22	Balance to stay above	Minimum Required Balance	Amount Due	Spent to date		Notes
					Deposits	Charges					Engineering	Legal / Other	
Turnstone Group LLC (Squire's)	12/19/02	Under Construction	28-00-2200.02	21,992.44			21,992.44	10,000.00	25,000.00	-	132,037.36	13,994.73	-
Paydon (North Coast Dvlpt)	07/10/02	Preliminary Plat Submitted	28-00-2200.05	294.28			294.28	10,000.00	25,000.00	24,705.72	46,028.52	10,312.50	1
Maple Park Development, LLC	02/26/08		28-00-2200.17	6,775.00		(212.50)	6,562.50	2,500.00	7,500.00	-	5,535.00	22,114.50	-
Barsic Bros.	04/08/08		28-00-2200.18	3,318.68			3,318.68	2,500.00	7,500.00	-	3,761.32	420.00	-
REO Funding Solutions	07/01/14	Cash Deposit - Completion date 06/30/17	28-00-2200.21	15,000.00			15,000.00			-	0.00	101,875.00	-
<b>Totals</b>				<b>\$ 47,380.40</b>	<b>\$ -</b>	<b>\$ (212.50)</b>	<b>\$ 47,167.90</b>			<b>\$ 24,705.72</b>	<b>\$ 187,362.20</b>	<b>\$ 148,716.73</b>	

Notes:  
1. On Red Light List as of 09/21/07

Balance Required by Ordinance	
\$7,500 - Preapplication	Replenish if under \$2,500
\$7,500 - Concept Review	Replenish if under \$2,500
\$25,000 - Prelim Plat	Replenish if under \$10,000
\$25,000 - Final Plat	Replenish if under \$10,000

# VILLAGE OF MAPLE PARK, ILLINOIS

## RESOLUTION 2022-34

### ESTABLISHING THE DATES AND TIMES FOR 2023 MEETINGS OF THE BOARD OF TRUSTEES AND COMMITTEE OF THE WHOLE OF THE VILLAGE OF MAPLE PARK, COUNTIES OF KANE AND DEKALB, ILLINOIS

**WHEREAS**, the Open Meetings Act provides that the Board of Trustees of the Village of Maple Park, Illinois, shall establish the date and time of any public meetings by resolution; now, therefore

**BE IT RESOLVED** by the Board of Trustees of the Village of Maple Park, Counties of Kane and DeKalb, Illinois, as follows:

#### **Section 1.**

- a. Regular meetings of the Board of Trustees** shall be held on the 1<sup>st</sup> Tuesday of each month, commencing at 7:00 p.m., at 302 Willow Street, Maple Park, Illinois. If a regular meeting date falls on a legal holiday, the regular meeting shall be rescheduled at the same time and place.
- b. Meetings of the Committee of the Whole** shall be held on the 3<sup>rd</sup> Tuesday of each Month, commencing at 7:00p.m., at 302 Willow Street, Maple Park, Illinois. If a regular meeting date falls on a legal holiday, the regular meeting shall be rescheduled at the same time and place.

**Section 2.** If by reason of fire, flood, earthquake, or other emergency, it shall be unsafe to meet in the designated place in Section 1 above, the meetings may be held for the duration of the emergency at such place as is designated by the President of the Board of Trustees.

#### **Section 3.** The Board of Trustees adopts the meeting dates as follows:

<b><u>Board Meetings</u></b>	<b><u>Committee of the Whole</u></b>
January 3, 2023	January 17, 2023
February 7, 2023	February 21, 2023
March 7, 2023	March 21, 2023
April 4, 2023	April 18, 2023
May 2, 2023	May 16, 2023
June 6, 2023	June 20, 2023
July 5, 2023 <b>(Wednesday)</b>	July 18, 2023
August 1, 2023	August 15, 2023
September 5, 2023	September 19, 2023
October 3, 2023	October 17, 2023
November 7, 2023	November 21, 2023
December 5, 2023	December 19, 2023



All dates are Tuesdays unless otherwise specified (July 5, 2023 is a Wednesday).

Planning and Zoning Commission Meetings will be on an “as needed basis” and will be properly noticed a minimum of 48-hours in advance of the meeting.

**ADOPTED** by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at a regular Board meeting held \_\_\_\_\_, 2022.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

(SEAL)

\_\_\_\_\_  
Suzanne Fahnestock, Village President

**ATTEST:**

\_\_\_\_\_  
Elizabeth Peerboom, Village Clerk

**CivicPlus**

302 South 4th St. Suite 500  
Manhattan, KS 66502  
US

**Quote #:**

Q-29646-1

**Date:**

9/22/2022 3:43 PM

**Expires On:**

12/21/2022

**Client:**

MAPLE PARK VILLAGE, ILLINOIS

**Bill To:**

MAPLE PARK VILLAGE, ILLINOIS

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Sarah Bydalek	x	sarah.bydalek@civicplus.com		Net 30

QTY	DESCRIPTION	PRODUCT TYPE	TOTAL
750.00	Republication INC Zoning thru May 3, 2022 ( 0.00 per page) 3 books with tabs	One-time	USD 0.00
1.00	Premium Bundle: Custom Banner, CodeBank, CodeBank Compare + eNotify, OrdBank and MuniPro	Renewable	USD 1,195.00
1.00	Full-Service Supplementation Subscription with Zoning	Renewable	USD 2,240.00
1.00	Online Supplementation will begin with the ordinances received on a monthly basis.	Renewable	USD 0.00
1.00	Print Supplementation will begin with the ordinances received on a monthly basis.	Renewable	USD 0.00
1.00	Printed Copies and Freight Included 3 copies	Renewable	USD 0.00
1.00	Municode Binders	One-time	USD 70.00
3.00	Municode Tabs	One-time	USD 0.00
Total Investment Initial Term		USD 3,505.00	
Annual Recurring Services		USD 3,606.75	

1. This Statement of Work ("SOW") is between Maple Park Illinois ("Client") and CivicPlus, LLC (the "Service Provider"), and shall be subject to the terms and conditions of the CivicPlus Master Services Agreement located at <https://www.civicplus.com/master-services-agreement> ("MSA"). By signing this SOW, Client expressly agrees to the terms and conditions of the MSA throughout the Term of this SOW.

2. This SOW shall remain in effect for an initial term starting at signing of this SOW and continuing for sixteen (16) months ("Initial Term"). In the event that neither party gives 60 days' notice to terminate prior to the end of the Initial Term,

or any subsequent Renewal Term, this SOW may be renewed for an additional 1-year renewal terms ("Renewal Term"). The Initial Term and all Renewal Terms are collectively referred to as the "Term".

3. The Total Investment Initial Term fees for the project shall be invoiced four months from the date of signing this SOW. Any additional fees incurred during the publication and conversion project ("Conversion") phase will be invoiced separately upon the completion of the Conversion.

4. The Annual Recurring Services fee shall be invoiced at the start of each Renewal Term and subject to a 5% annual increase each Renewal Term, starting the first Renewal Term.

5. Total Investment Initial Term assumes Service Provider can rely upon the version of the Client's code ("the Code") furnished and it is in an editable, electronic format. Conversion will take approximately 90 - 120 days upon receipt of all required materials.

6. The Conversion services do NOT include: renumbering, reorganizing the structure of the Code, or legally reviewing the Code content; additional ordinances added to the project; state sales tax, or any annual recurring services; freight, color printing, subsection linking and linking to tables, and internal cross reference review.

7. Client understands and agrees that the Total Investment Initial Term for the Conversion may be increased by the addition of legislation or materials, which may be added at the agreed upon per page rate. Unless noted otherwise in line items above, pages will be printed with single columns and 10 point font size. Additional legislation added to the Conversion must be approved and received by Service Provider prior to the cutoff date established by the parties. Following the delivery of the final code draft for Client proofing (the "Proof"), any extensive changes requested in the Proof content, and/or any material added to the Proof that was not previously contemplated by the parties, will be subject to an additional "Proof Update" fee. Proofs not returned within 45 days may be subject to a Proof Update fee.

8. Client agrees to provide all necessary and correct documentation, materials and communication in a timely manner as agreed upon by the parties following execution of this SOW. Service Provider shall not begin work under this SOW until all necessary documentation, materials, of a general and permanent nature and in a useable format (MS WORD or editable PDF), and communication are received. Service Provider will not be liable or responsible for any delay in the time or completion of the services due to the action or inaction of Client.

9. Additional services, including but not limited to, additional labor required because of delays, errors or omissions on the part of Client, may be purchased upon mutual written agreement between the parties.

10. Service Provider is not a law firm and may not perform services performed by an attorney, and the services contemplated herein do not constitute a substitute for the advice or services of an attorney. Nor is an attorney-client relationship established under this SOW or the services provided herein.

11. The Parties agree that notwithstanding the indemnification covenants at Section 15 of the MSA, shall not apply to public interpretation of Legal Code or work product. Service Provider shall not be responsible for the legal sufficiency or copyright infringement of any material initially or subsequently published.

Signature Page to Follow.

## **Additional Terms and Conditions:**

**If Annual Recurring Supplement Services is included in the services to be delivered under this SOW, the following terms apply:**

1. Annual Recurring Supplement Services does NOT include:
  - Additional copies, reprints, binders and tab orders;
  - Documents that contain tables, graphics, unique formatting requirements, or any other form-based code requirements;
  - Legal work, creation of fee schedules, gender neutral review/implementation, external linking;
  - Codifying complete replacement of complex subject matter such as, but not limited to, Zoning (or equivalent). This work is subject to a one-time editorial conversion fee and an increase in the annual supplement rate and online hosting fee(s). Quote provided upon receipt of material;
  - Codifying a newly adopted full Chapter/Title/Appendix. This may be subject to a one-time additional editorial fee and an increase in the annual supplement rate and online hosting fee(s). Material to be reviewed upon receipt;
  - Codifying a newly adopted term change legislation. This may be subject to a one-time additional editorial fee. Material to be reviewed upon receipt;
  - The addition of Manuals, Policies, Procedures, Comprehensive Plans, Land Use, Unified Codes, Zoning (or equivalent). Quotation upon request; and
  - Online Code hosting and online features.
2. In the event Client wishes to increase its Supplement Updates frequency, Client agrees to pay an annual increase in an amount to be agreed upon between the parties, such amount to be prorated from the time of purchase to align with Client's Renewal Date. Client shall provide CivicPlus with written notice, email is sufficient, of its intent to acquire such services. Rush Supplement requests will be assessed an additional one-time fee.

**If Legal Review is included in the services to be delivered under this SOW, the following terms apply:**

1. Legal Review services include legal review of Client's Code of Ordinances ("Code") as published, to ensure conformity with state statutes and to identify any areas of possible legal concern. The review will also determine if there are any inconsistencies or conflicts within the legislation itself. Service Provider will notate any state law references within the Code that need to be updated in the memorandum. Legislation not currently included in the Code can be reviewed for an additional fee. Within 30 days of Client's receipt of the Legal Memorandum, Client may purchase an optional conference, via telephone or webinar, to review the Legal Memorandum and Service provider's recommendations, to be billed at Service Provider's current rates. The Legal Review services excludes implementation of any recommendations.

**If Self Publishing Software is included in the services to be delivered under this SOW, the following terms apply:**

1. Client's responsibilities include:
  - a. Providing all code and/or book material to be converted to the Self-Publishing Software frame in digital format. The destination format for storage and presentation of the Client's document will be in the form of standard HTML and PDF;
  - b. Participating in the training necessary to use the software for the publication and integration of enacted legislation, and the drafting of future ordinances for self-updating; and
  - c. Integrating all future legislation into the existing code and continue to use the Self-Publishing Software to update and maintain any additional Client publications (unless for an additional fee the Service Provider is utilized for this service).
2. Client may add additional publications to the Self Publishing Software services purchased herein at an additional annual rate for each added publication, to be agreed upon by the parties, including without limitation: Minutes; Policies and Procedures; Resolutions; Public Works; Construction Standards; Plans; Charters, Museums, Airports.

## Acceptance

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW and the MSA terms and conditions found at: <https://www.civicplus.com/master-services-agreement>.

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client

CivicPlus

By:

By:

Name:

Name:

Title:

Title:

Date:

Date:

## Contact Information

\*all documents must be returned: Master Service Agreement, Statement of Work, and Contact Information Sheet.

### Organization

URL

Street Address

Address 2

City

State

Postal Code

CivicPlus provides telephone support for all trained clients from 7am –7pm Central Time, Monday-Friday (excluding holidays).  
Emergency Support is provided on a 24/7/365 basis for representatives named by the Client. Client is responsible for  
ensuring CivicPlus has current updates.

### Emergency Contact & Mobile Phone

### Emergency Contact & Mobile Phone

### Emergency Contact & Mobile Phone

### Billing Contact

E-Mail

Phone

Ext.

Fax

Billing Address

Address 2

City

State

Postal Code

Tax ID #

Sales Tax Exempt #

Billing Terms

Account Rep

Info Required on Invoice (PO or Job #)

Are you utilizing any external funding for your project (ex. FEMA, CARES): Y [ ] or N [ ]

Please list all external sources: \_\_\_\_\_

### Contract Contact

Email

Phone

Ext.

Fax

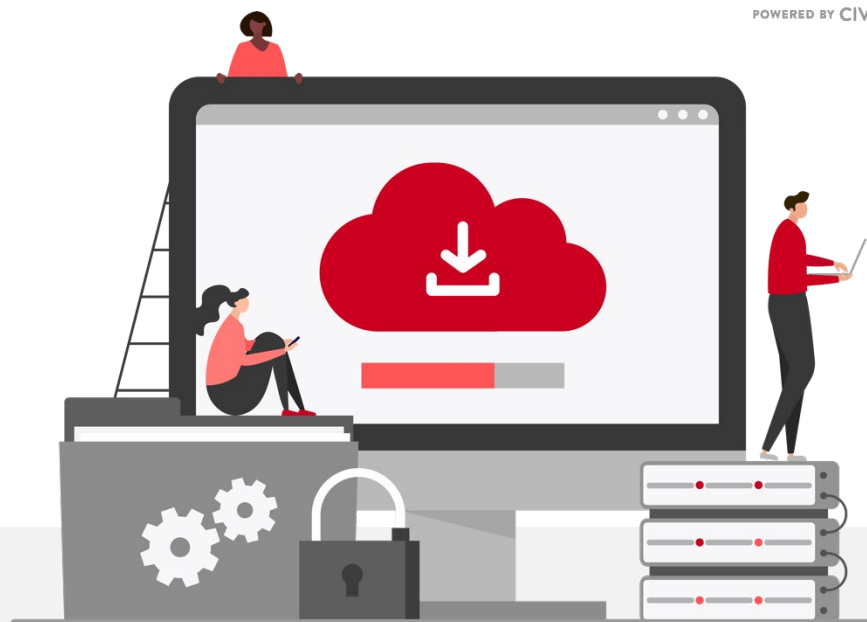
### Project Contact

Email

Phone

Ext.

Fax



# Republishing, Supplementation, and Online Code Hosting Services

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**Maple Park, Illinois**

September 28, 2022 – Quote valid for 60 days



**Sarah Bydalek**

Legal Account Executive

Direct: 785.565.5388

Email: [sarah.bydalek@civicplus.com](mailto:sarah.bydalek@civicplus.com)

302 S. 4th Street, Suite 500, Manhattan, KS 66502

888.228.2233 | 785.587.8951 | [civicplus.com](https://civicplus.com)



September 28, 2022

Liz Peerboom, Clerk  
Maple Park, Illinois

RE: Republication, Supplementation, and Online Code Hosting Services

Dear Ms. Peerboom:

Every interaction between a member of your community and your local government is an opportunity to create a positive civic experience. At CivicPlus®, LLC (CivicPlus), our mission is to help make local governments work better. To do that, we build technology solutions and offer services to empower you and your staff to create digital interactions that are personalized, frictionless, and singular.

This proposal will provide you with the scope of services and costs for converting your code of ordinances to our database for republication in print and online, followed by ongoing supplementation and Online Code Hosting services. Our Supplement department includes 14 teams of legal editors and proofreaders dedicated to providing the most accurate and timely supplement service possible. Our Online Code Hosting platform allows you and your residents to have access to your current code and all archived versions of your code, every official copy of your ordinances, the power to compare versions of your code over time, the ability to be notified every time your code is updated, and a powerful search engine capable of simultaneously searching your code, ordinances, minutes, resolutions, budgets and more.

We are excited to offer a flat annual rate for supplementation services. This fixed annual rate will simplify your budget process, reduce the administrative burden of counting pages, empower you to update your code regularly, provide reassurance that there are no hidden fees, and allow for a simplified way to explain the entire supplementation process to staff. If you elect the flat annual supplementation rate, we have also included discounted offerings for additional services.

CivicPlus is the only local government technology provider with an integrated codification, agenda and meeting management, and municipal website solution offering. With CivicPlus, you'll never have to worry about the tedious steps associated with codification, recodification, supplementation, or republication. Municode, the nation's leading codifier, is now part of the CivicPlus Civic Experience Platform and we're leading the innovation of code digitization and online access for you, your team, and your residents.

CivicPlus provides services to over 12,000 customers around the world and hosts nearly 4,000 municipal codes online via our Code Hosting system. Most importantly, when you choose CivicPlus, you receive the support of the nation's most experienced legal experts. Our attorneys have, on average, over twenty years of codification experience, and our legal editors and proofreaders average over eight years of service. Together, they provide the most accurate and timely service available.

We thank you for your review of this proposal and look forward to working together to create positive civic experiences in Maple Park. Please contact me if you have any questions regarding this proposal.

Sincerely,



Sarah Bydalek  
Legal Account Executive  
785.565.5388  
sarah.bydalek@civicplus.com

# Contents

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Company Profile ..... 1

Conversion and Republication..... 2

Supplementation Services..... 4

Online Code Hosting ..... 6

Investment Proposal.....14

Additional Solutions and Services.....19

# Company Profile

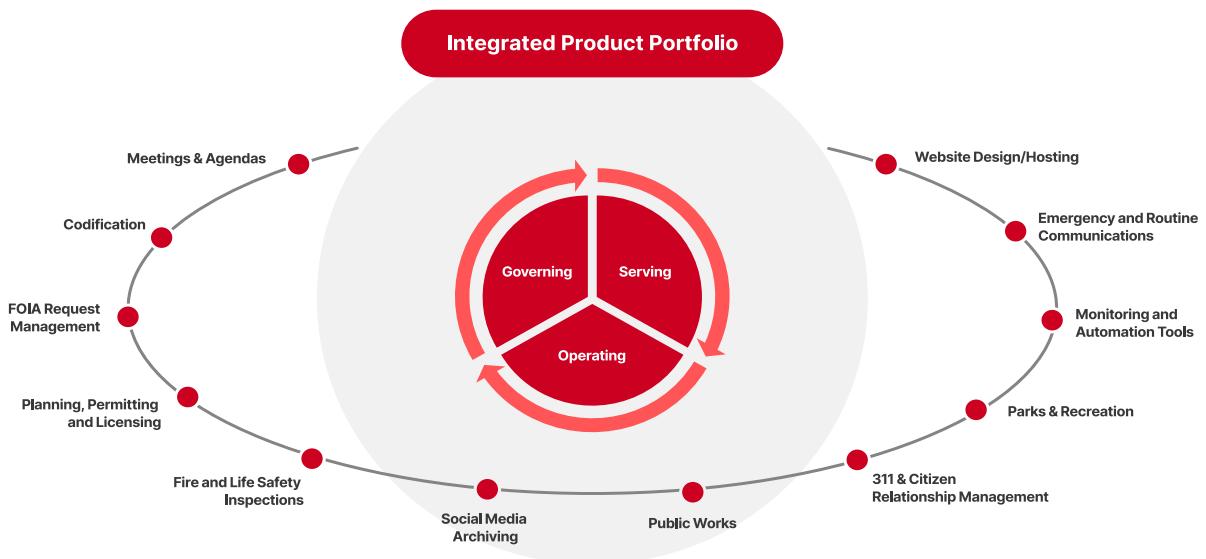
## Powering and Empowering Local Governments

We empower municipal leaders to transform interactions between residents and government into consistently positive experiences that elevate resident satisfaction, increase revenue, and streamline operations. We are proud to have earned the trust of our over 12,000 customers and their 100,000+ administrative users. In addition, over 340 million residents engage with our solutions daily.



Local government leaders tell us that one of their most pressing needs is to improve how residents access and experience municipal services; however, they struggle with budget cutbacks and technology constraints. CivicPlus enables civic leaders to solve these problems, making consistently positive interactions between residents and government possible.

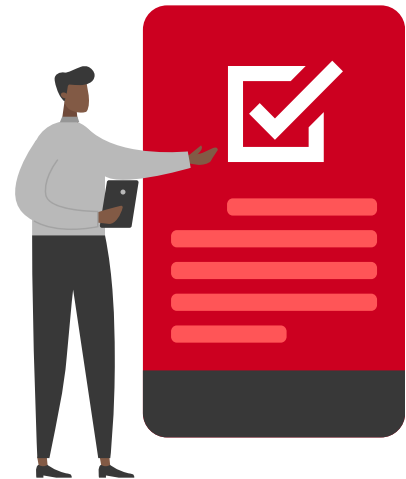
What sets us apart is our Civic Experience Platform. CivicPlus is the only government technology company exclusively committed to powering and empowering local governments to efficiently operate, serve, and govern using our innovative and integrated technology solutions built and supported by former municipal leaders and award-winning support teams. With it, municipalities increase revenue and operate more efficiently while fostering trust among Customers.



# Conversion and Republication

## Conversion and Republication Process

We will provide you with a Style Checklist and work with you to confirm the desired formatting and style of the code, including font, binder color (semi-bright black, dark blue, green, or burgundy), and ink stamping color (gold or silver). We will update the preliminary pages, create an Index (if elected) and Table of Contents; update history notes; provide a comparative table of ordinances, and integrate all applicable photographs, maps, diagrams, charts, and tables into the code. Proofs can then be provided for your review. Following the approval of the proofs, the code will be shipped and posted online in fully robust HTML format.



We will handle 100% of the publishing. The republication process includes editing, page composition, proofreading, indexing (if elected), and delivering the information as printed and/or electronic copy. When we republish your code, pages are recomposed to eliminate short pages, pages with blank backs and oddly numbered (point) pages. Following the recomposition, the code is reprinted, and supplement number designations start over with Supplement No. 1.

The anticipated time frame for the conversion and republication project is three to four months, excepting any delays in your return of proofs, and will begin after our receipt of the completed Style Checklist and all necessary material in an editable, electronic format. Within two weeks of shipping the new code, it will be published online in fully robust HTML format.



## Conversion and Republication Timeline

<b>STEP 1:</b>	<b>IMMEDIATELY</b>	<p><b>CIVICPLUS</b> acknowledges contract, provides a Disposition List of all ordinances/material received.</p> <p><b>CUSTOMER</b> sends signed contract and all applicable material.</p>
<b>STEP 2:</b>	<b>WITHIN 3 WEEKS</b>	<p><b>CIVICPLUS</b> provides a project introduction letter outlining all phases of the project and all material received to date.</p> <p><b>CUSTOMER</b> confirms CivicPlus has all applicable materials. Conversion begins upon receipt of all applicable materials.</p>
<b>STEP 3:</b>	<b>WITHIN 3-4 MONTHS</b>	<p><b>CIVICPLUS</b> submits Code draft proofs for customer review.</p> <p><b>CUSTOMER</b> to return proofs within 45 days. After the proofs are returned, we will ship the newly printed Code volumes within 2-3 weeks and post the Code online. Supplementation will begin anew with Supplement No. 1.</p>

To ensure a successful project completion, style changes requested after approval of the sample will be assessed an additional editorial fee. Legislation added to the project must be approved and received prior to the established cutoff date. Following the delivery of the final code draft for proofing, any extensive changes requested in the code content, and/or any material added to the code that was not previously contemplated, will be subject to an additional Proof Update fee. Proofs not returned within 45 days may be subject to a proof update fee, if applicable.

## **The Conversion and Republication Process Includes:**

- Conversion to our codification database
- Removal and replacement of supplement numbers
- Updating of preliminary pages (title page, officials' page, and preface)
- New page numbers
- Editing and proofreading
- 10-point, Times New Roman font, single column format, unless otherwise instructed
- Incorporation of maps, diagrams, charts, and tables
- Preparation of Table of Contents and updating or creation of an Index (if elected)
- Proofs provided for your review
- Posting your newly republished code online

## **The Conversion and Republication Process Does Not Include:**

- Renumbering and/or reorganizing the structure of your code
- Legal Review by an attorney (quote available upon request)
- Substantive editing or changes to the text



# Supplementation Services

Our supplementation process has been designed for timeliness, efficiency, simplicity, and most of all, for our customers' convenience. Supplements will be provided on your chosen schedule, and you will be billed on an annual basis. Color printing and an increase in the desired number of supplement hard copies will result in an increase in the annual fee.

We pride ourselves on a turnaround time of **40 to 45 days for printed supplements** and can provide our always-up-to-date **electronic update services within 15 days**. The online code is updated within three days after shipping the supplement; there is no additional fee for this service. Rush supplements will be assessed an additional one-time fee. A recent analysis of our printed supplement services indicated an editorial error rate of less than 0.1 percent, which is made possible by our attention to detail, ongoing communication with our customers, and strict quality control checks to ensure we continue to produce the best printed and electronic supplements available in our industry. Any errors attributable to CivicPlus during the preparation, printing, and maintenance of the code will be corrected at no cost. The printed supplement process is outlined as follows:

## Supplementation Process

- 1. Initial Receipt.** The receipt of the new legislation will be acknowledged within 24 hours. Our production support team will record the adoption date, effective date, and ordinance number(s) and ensure that all necessary exhibits, tables, and graphics are included. You will be advised promptly if any pertinent information is missing from your submission. Your material will then be immediately forwarded to our supplement team for codification. If our OrdBank service is elected (advance legislation service), the legislation will be posted online within 48 hours as a PDF under "Adopted legislation not yet codified" at this time.

**If you utilize OrdBank and a CivicPlus agenda and meetings management solution, your newly adopted legislation will be posted on the landing page of your online code of ordinances within one minute of sending said legislation to CivicPlus.**

Printed Supplementation Process	
	Submission of Materials
	Editorial Review
	Mark Up
	Indexing
	Proofreading
	Corrections
	Printing & Shipping
	Upload to the Internet

2. **Editorial Review.** Our editorial team will review all ordinances received to determine whether the ordinance should be included in your code; where the ordinance should be placed; whether the ordinance conflicts with your existing code format; what material should be removed from your existing code; whether history notes will be added; what tables will be updated; and whether the table of contents in the front of the code and at the chapter/title level should be amended. If any significant errors or numbering issues are noted, your editor will contact you for clarification. Our editorial team will make no substantive changes to your legislation; however, minor typographical errors will be corrected as part of the supplement process. Should the editorial, legal, or proofreading team find discrepancies in your ordinances, we will communicate with you promptly.

**If you utilize OrdBank and our CivicPlus agenda and meetings management solution, the history notes throughout your code of ordinances will be automatically linked to the meeting in which your newly adopted legislation was considered. Your team and your residents will have permanent and instant access to the agenda, minutes, videos, and votes related to your legislation. Further, supplementation services with the OrdBank feature and our meetings and agenda management solutions can enjoy Enhanced History Notes. Click [here](#) to see a short demonstration.**

3. **Indexing.** If an Index is elected, your supplement will be sent to our indexing team, where new legislation is indexed and cross-referenced in all appropriate locations.
4. **Proofreading.** The proofreader assigned to your editorial team will then examine your supplement line by line to ensure editorial accuracy, code hierarchy, and layout and confirm that your supplement is grammatically correct and free of errors in spelling and capitalization. Finally, your supplement is examined line-by-line again to ensure that the improvements made by the editorial team are thorough and accurate. The original ordinance is compared again with the newly added text to ensure further editorial accuracy.
5. **Posting the Supplement Online.** After your supplement has been completed, your online code will be updated within one to three days, and we will provide any electronic products requested. You will receive a notification that the website has been updated via email. If our CodeBank Compare + eNotify service is elected, residents will be notified when the online code is updated. When your code is updated, all internal cross-reference links are updated on our Online Code Hosting system.

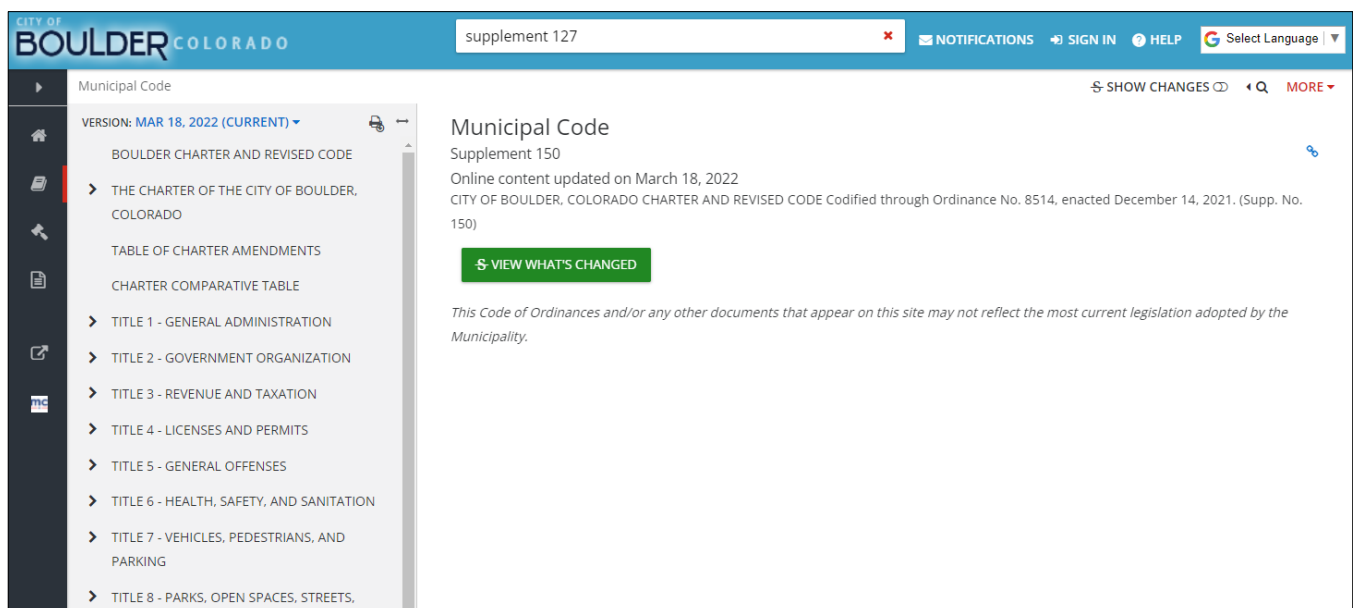
**With our OrdBank feature, each history note will be linked to the ordinance that amended the respective section. With our CivicPlus agenda and meetings management to Online Code Hosting integration, your OrdBank powered history notes will be permanently and automatically linked to the meetings in which the associated legislation was adopted.**

6. **Printing and Shipping.** We will print, cut, hole-punch, insert divider tabs (if elected), and ship your supplement to you per your elected schedule.

# Online Code Hosting

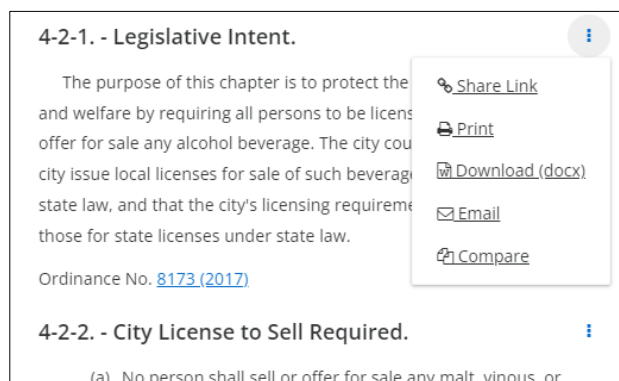
Our Online Code Hosting system is continuously enhanced and improved by our in-house team of Internet Technology professionals. It includes Standard and upgradeable Premium features, designed to provide a wide variety of additional capabilities for researching and navigating your code and preserving its history.

Our system is extremely user-friendly and requires no special training or login information. In addition, we offer a variety of on-demand video tutorials. We can also host a personalized training webinar for you and your staff to demonstrate our online features and capabilities before your new code goes live online.



## Online Code Hosting Standard Features

**Responsive Design** – We designed our intuitive User Interface (UI) to provide easy access to our full suite of features from any device, including a tablet or mobile device running iOS or Android.



**Print/Save/Email** – With delivery available in Microsoft Word or PDF format, users can share a link, print, download (as a Microsoft Word document), or email files at the section, article, or chapter levels or even non-sequential sections from multiple portions of your code(s).

Not all codification companies enable you to download Microsoft Word documents directly from the website. Being able to do so enhances your ability to draft new legislation.

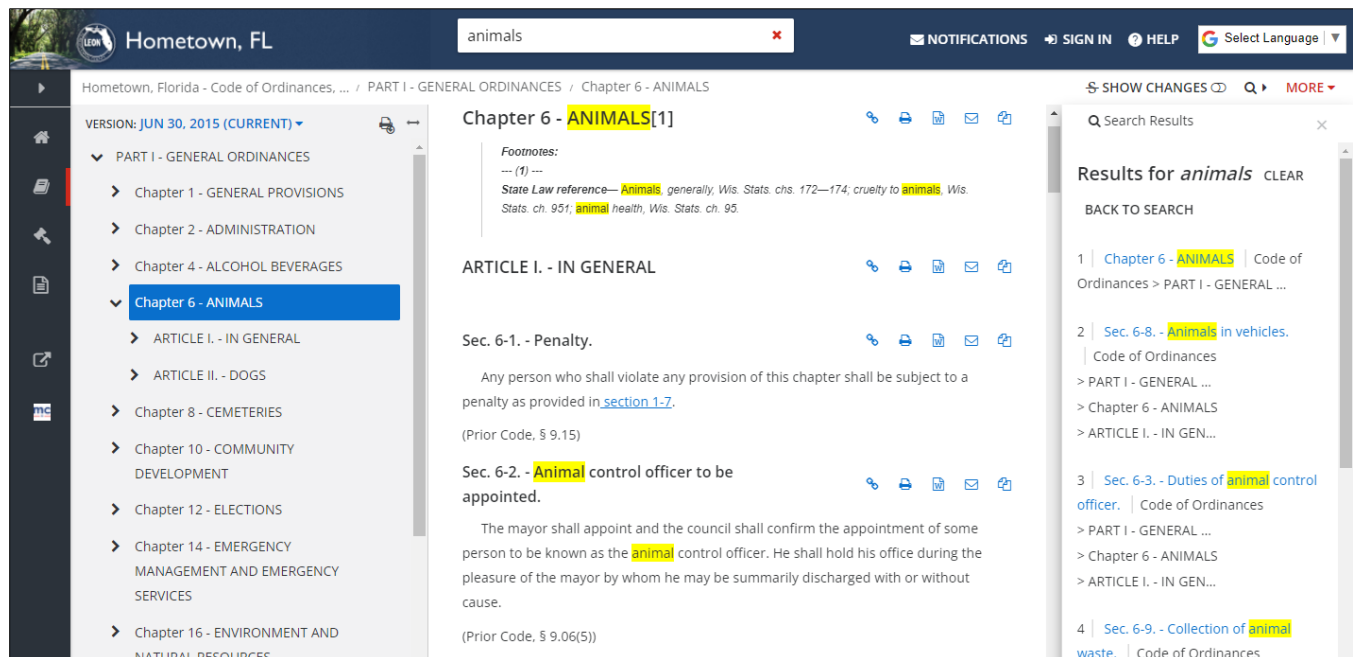


**Social Media Sharing** – You and your users can share code sections via Facebook and Twitter. This functionality makes it easier for you and your team to utilize social media to engage your community and enhance your level of transparency.

**Browsing** – Online Code Hosting provides a persistent breadcrumb trail when browsing or searching and a Previous/Next button at the top and bottom of any document you're viewing. The table of contents and content pane also sync as you scroll to deliver the most intuitive reading experience possible.

**Ease of Navigation** – Our collapsible table of contents, continuous next-hit feature, and internal and external hyperlinking and cross-referencing features simplify and enhance the navigation of your online code, allowing your staff and residents the capability of simultaneously searching your code, ordinances, minutes, resolutions, budgets, and more.

**Searching** – Our powerful search engine allows users to easily search the code using keywords or phrases and print, download, or email any portion of your code. Search starts on a dedicated page, then moves to a persistent right-hand sidebar as you cycle through the results, which enables a user to quickly move through search results and view results simultaneously. The section also indexes your code, returning more accurate, granular results. Search results can be sorted by relevance or book order.



- **Advanced Searching** – Conduct searches using Natural Language (think Google) or Boolean Logic, including simple or advanced searches supporting stemming, wildcards, proximity searches, and a global synonym list.
- **Multiple Publications** – Multiple publications (e.g., code, zoning) incorporated into the Online Code Hosting system will be searchable from one interface.
- **Narrow Searching** – Search terms can be applied to the entire code or narrowed within specific chapters or sections with the ability to sort results by relevance or book order.

- animals

OPTIONS

CODES 43
ORDINANCES 4
DOCUMENTS 34

Relevance

[Search Municipal Website](#)
new

43 results
+SAVE THIS SEARCH

Products
SELECT ALL
SELECT NONE

☒
Code of Ordinances
25

☒
Unified Development Ordinance
15

☒
Unified Development Code
3

Content
SELECT ALL
SELECT NONE

☒
PART I - GENERAL ORDINANCES
14

☒
Section 4. - Sign and Fence/Screening Regulations
2

☒
CHAPTER 3: - ZONING DISTRICTS
1

SELECT ALL

☐
Chapter 6 - ANIMALS

Code of Ordinances / PART I - GENERAL ORDINANCES

State Law reference—Animals, generally, Wis. Stats. chs. 172—174; cruelty to animals, Wis. Stats. ch. 951; animal health, Wis. Stats. ch. 95.

☐
Sec. 6-8. - Animals in vehicles.

Code of Ordinances / PART I - GENERAL ORDINANCES / Chapter 6 - ANIMALS / ARTICLE I. - IN GENERAL

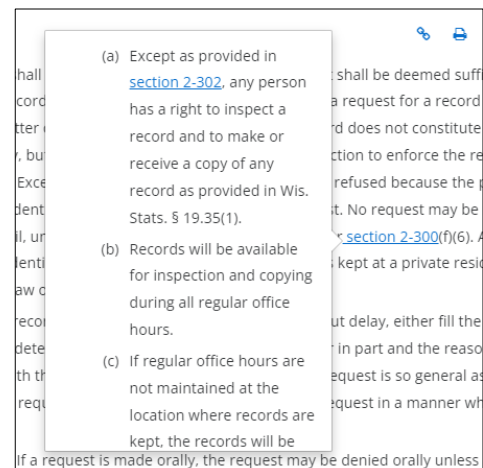
No person shall leave any animal in any standing or parked vehicle in such a way as to endanger the animals health, safety or welfare. An animal control officer, humane officer

☐
Sec. 6-3. - Duties of animal control officer.

Code of Ordinances / PART I - GENERAL ORDINANCES / Chapter 6 - ANIMALS / ARTICLE I. - IN GENERAL

and cats and other animals. The animal control officer may pursue animals upon the premises of the owner and elsewhere. Each dog and cat caught by the animal control officer

**Static Linking** – Copy links of any section, chapter, or title to share via email or social media.



**Scrolling Tables and Charts** – Headers stay fixed while you scroll through the table/chart.

**GIS** – We can provide a permalink to any code section and assist staff in creating a link from your GIS system to relevant code sections.

**In-line Images and PDFs** – We take great care to ensure that your images match online and in print and are captured at the highest quality possible. Our online graphics can be enlarged by hiding the table of contents to maximize the image. CivicPlus can also incorporate PDFs of certain portions of the code that have particular viewing and layout requirements.

**Public Notes** – Post public notes or documents within the online code to inform residents about current issues pertinent to any specific section of your code.

**Website Accessibility** – The User Interface and all HTML content viewed via our Online Code Hosting System's web application are WCAG 2.1 Level AA compliant. While we take several steps to improve the accessibility of PDF documents uploaded to the Online Code Hosting System, we cannot guarantee full ADA compliance of PDF documents. If a fully ADA compliant PDF document is uploaded to our Online Code Hosting System, it will remain compliant while stored in our system. Each PDF document uploaded to our system is OCR scanned and document title, primary language, and other PDF metadata fields, and base level of tags for screen readers are set.

**Hosting and Security** – Our tech stack includes HTML5 and CSS3, Javascript (AngularJS), and a RESTful API written in C# running on .Net Core. All content is rendered in standard HTML and is viewable in all modern browsers, including PC: Microsoft Internet Explorer 10 or later, Firefox 3.6 or later, macOS®: Safari™ 5.0 or later, and Chrome 18 or later. We host our Online Code Hosting System in Microsoft's Azure Government secure cloud environment and guarantee an SLA of 99.95 percent uptime. SSL encryption is used by default to secure access to the site, and the entire system is backed up to multiple geographic locations within the Azure Government cloud ecosystem.

**Support** – Phone, email, and web support for residents and staff: 24-hour email response; phone support from 7 a.m. to 8 p.m. CT. We offer a variety of video tutorials, and we are always available to host a personalized webinar for you and your staff to demonstrate our online features.

## Online Code Hosting Premium Features

There are multiple premium features available to enhance your staff and residents' experience using and searching through your code – most available a la carte or in our Premium Bundle. A list of features included in your project price can be found on page 15.

### Premium Bundle

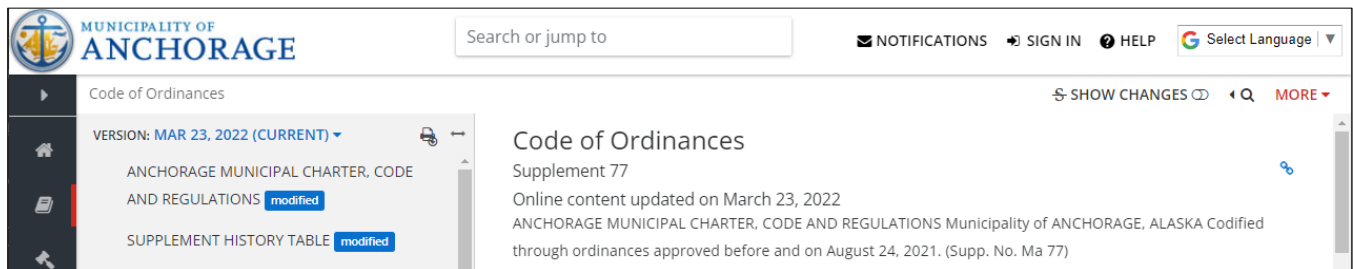
We always recommend our Premium Bundle for the most transparent and feature-rich code possible at the best cost savings. The bundle includes our annual online code hosting and maintenance service along with each of the following features:

- Custom Banner
- CodeBank
- CodeBank Compare + eNotify
- OrdBank
- MuniPRO Service

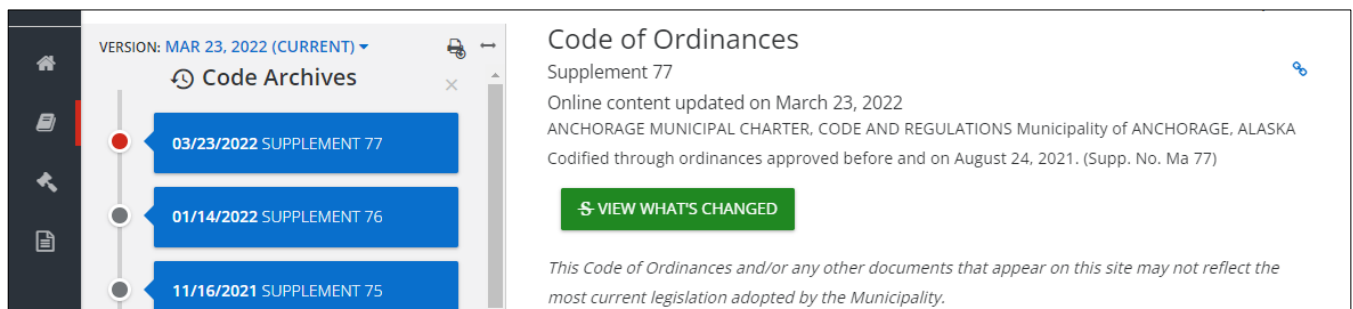
Additionally, OrdLink and MuniDocs can be added to a Premium Bundle if desired.

### Summary of All Premium Features

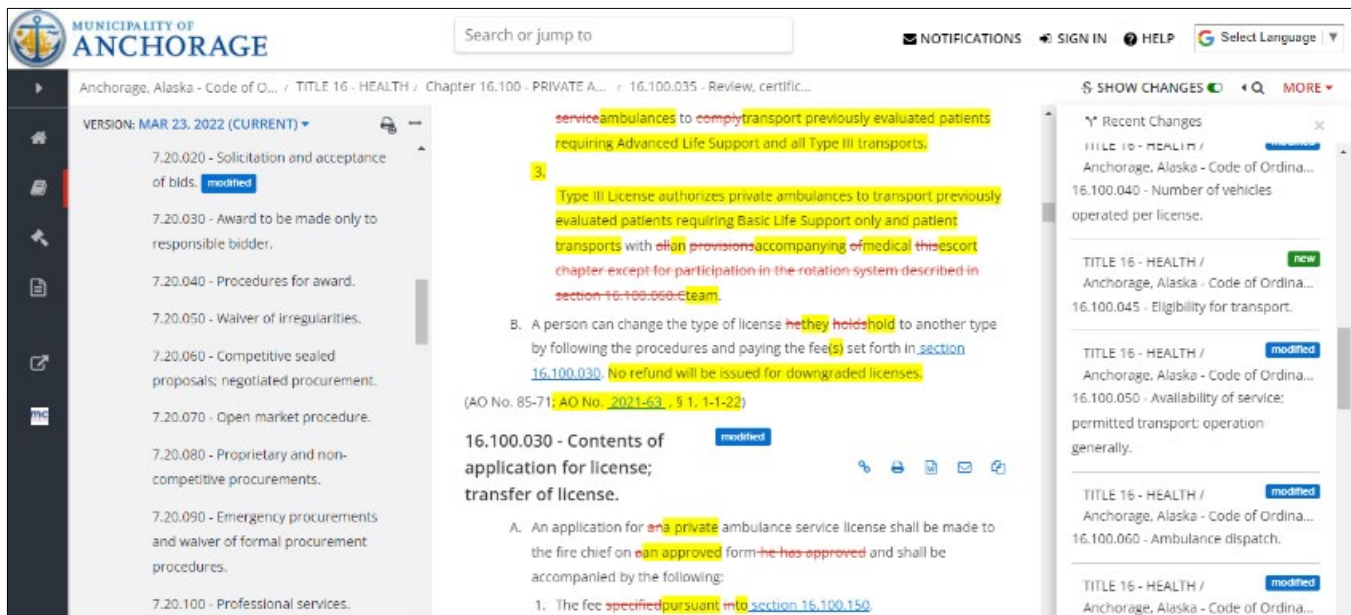
**Custom Banner** – We can customize the look and feel of your code to match your website more closely.




**CodeBank** – Our CodeBank feature provides an online archival system for previous supplements of your code. Empower your staff and residents to access every previous code version with one click.



**CodeBank Compare + eNotify** – Our CodeBank Compare service is a powerful feature that allows users to select a past version of your online code and compare it to any other version. The differences will be shown via highlights (added material) or strikethrough (deleted material). Users will be notified of the changes in the table of contents and within the text of the code via “modified,” “new,” or “removed” badges. Users can also select an option to view all of the changes in a single view, complete with strikethrough and highlights showing the specific textual changes made. In addition, the CodeBank Compare service will show all amendments to your code that were implemented during the most recent update. Please note that the CodeBank feature is required to access CodeBank Compare.



 Get Notified


Fill out the form below to receive an email notification every time we receive new ordinances or the selected publication is updated online.

Email

Enter email

Profession

Select One

Publications 

☐ Code of Ordinances
 

☐ CODE OF THE CITY OF ARVADA, COLORADO
 ☐ SUPPLEMENT HISTORY TABLE

☒ Part I - CHARTER
 ☒ Chapter 1 - GENERAL PROVISIONS
 ☒ Chapter 2 - ADMINISTRATION
 ☐ Chapter 6 - ALCOHOLIC BEVERAGES

✕ CLOSE
SUBMIT

Our eNotify service allows users to enroll online and receive email notifications each time the online code is updated. Please note that the CodeBank Compare feature is required to utilize the eNotify service.

**OrdBank** – With our OrdBank solution, newly adopted, amendatory legislation will be posted online between supplements. Upon completion of your supplement, the ordinances will be linked in your history notes and stored in your OrdBank Repository under the “OrdBank” tab. All ordinances for codification and all ordinances for linking via our OrdBank feature can be emailed to us at [municodeords@civicplus.com](mailto:municodeords@civicplus.com).

<p><b>DIVISION 6. - WATER FEES AND RATES</b></p> <p><b>Sec. 102-161. - Residential water fees within city.</b></p> <p>Sec. 102-161.5. - Residential water fees within the Jefferson Center Metropolitan District, the Leyden Rock Metropolitan District, the Leyden Ranch Metropolitan District, and Candelas Filings 2, 3,</p>	<p>property being served, as calculated by the latest edition of the AWWA Manual M22, "Sizing Water Service Lines and Meters," which is hereby adopted by reference, justifies the change. Calculations so made will be submitted to the Utilities Director for review and approval.</p> <p>(Code 1981, § 33-77; Ord. No. 2574, § 1, 11-21-1988; Ord. No. 2671, § 14, 10-16-1989; Ord. No. 2763, § 3, 11-5-1990; Ord. No. 2823, § 11, 7-1-1991; Ord. No. 2931, § 10, 10-19-1992; Ord. No. 2938, § 1, 12-14-1992; Ord. No. 3127, § 10, 10-24-1994; Ord. No. 3202, § 5, 8-7-1995; Ord. No. 3223, § 7, 10-23-1995; Ord. No. 3262, § 9, 4-15-1996; Ord. No. 3297, § 1, 10-21-1996; Ord. No. 3403, § 15, 10-20-1997; Ord. No. 3489, § 1, 10-26-1998; Ord. No. 3560, § 3, 10-11-1999; Ord. No. 3650, § 1, 10-23-2000; Ord. No. 3722, § 1, 10-8-2001; Ord. No. 3773, § 1, 10-21-2002; Ord. No. 3839, § 1, 10-13-2003; Ord. No. 3920, § 1, 11-8-2004; Ord. No. 3969, § 1, 10-10-2005; <a href="#">Ord. No. 4027, § 1, 10-16-2006</a>; <a href="#">Ord. No. 4099, § 1, 11-19-2007, eff. 1-1-2008</a>; <a href="#">Ord. No. 4139, § 1, 11-17-2008, eff. 1-1-2009</a>; <a href="#">Ord. No. 4184, § 2, 10-19-2009, eff. 1-1-2010</a>; <a href="#">Ord. No. 4193, § 1, 1-11-2010, eff. 7-1-2010, 1-1-2011</a>; <a href="#">Ord. No. 4361, § 1, 10-22-2012, eff. 1-1-2013</a>; <a href="#">Ord. No. 4411, § 1, 10-21-2013, eff. 1-1-2014</a>; <a href="#">Ord. No. 4465, § 1, 10-20-2014, eff. 1-1-2015</a>; <a href="#">Ord. No. 4524, § 1, 10-19-2015, eff. 1-1-2016</a>; <a href="#">Ord. No. 4571, § 1, eff. 1-1-2017</a>)</p>
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**OrdLink** – Before incorporating the ordinances into your code via supplementation, the OrdLink feature can hyperlink newly adopted amendatory ordinances to the amended code section. Linked sections are highlighted in the table of contents, and links are created from the amended sections to the new ordinances. Once the linked ordinances are incorporated into your code, they are added to your OrdBank repository and hyperlinked to your history notes. This service lets everyone know that new ordinances have been adopted. OrdLink must be purchased with OrdBank or as an addition to the Premium Bundle.

SUPPLEMENT HISTORY TABLE modified

> CHARTER - CITY OF IRVINE

> TITLE 1 - GENERAL SERVICES Amended

> Division 1 - GENERAL PROVISIONS Amended

Division 1 - GENERAL PROVISIONS

Amended by Ordinance No. 21-15

Sec. 1-1-101. - How designated, cited.

Sec. 1-1-102. - Rules of construction, definitions.

Sec. 1-1-103. - Headings; catchlines of sections; history notes; etc.

Division 1 - GENERAL PROVISIONS

Sec. 1-1-101. - How designated, cited.

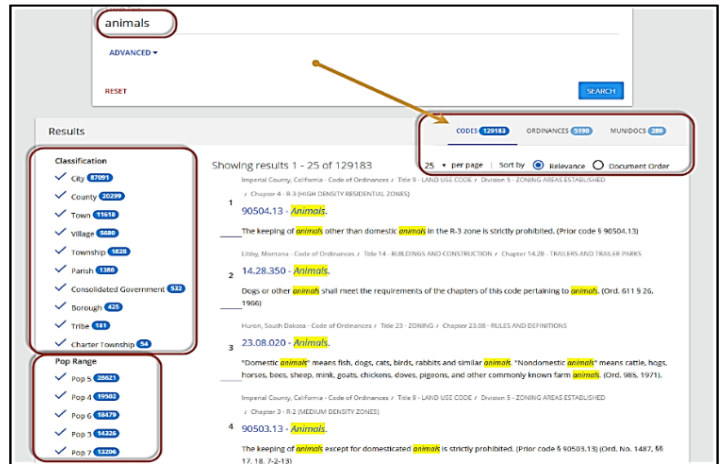
This Code, which consists of administrative, criminal and regulatory ordinances of this City, shall be known as the "Irvine Municipal Code," and it shall be sufficient to refer to said Code as the "Irvine Municipal Code" in any prosecution for the violation thereof; it shall also be sufficient to designate any ordinance adding to, amending or repealing said Code as an addition to or amendment to or repeal of the "Irvine Municipal Code."

(Code 1976, § 1.A-101)



**MuniPRO Services** – MuniPRO searching allows you to search the nearly 3,900 codes we host (the entire country, a single state, or individually selected codes of your choosing). MuniPRO searches are ideal for researching local regulations of interest or discovering how other communities are dealing with similar issues. In addition, MuniPRO provides subscribers with the following tools:

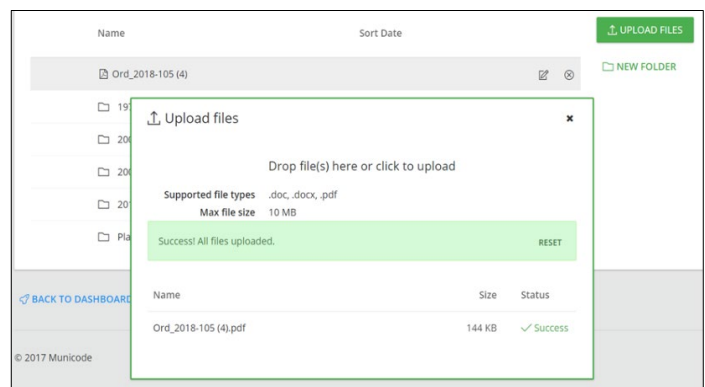
- **Multiple Code Search** – Search all codes within one state, multiple codes within one state, or search all codes in the U.S. hosted by CivicPlus; search results are sorted by relevancy and indicate the Source publication, showing excerpts and keyword highlighting.
- **MuniPRO Saved Searches** – Save frequently used or complex searches for easy retrieval from the MuniPRO Dashboard.
- **MuniPRO Notes** – Create a note and attach it to any section in any publication; note icons are present when viewing the section, alerting the user to a previously written note; a global listing of notes can be accessed and managed from the MuniPRO Dashboard.
- **MuniPRO Drafts** – Begin a new ordinance draft to keep track of pending legislation.
  - Draft icons are present when viewing the section, alerting the user to a previously created draft.
  - A global listing of drafts can also be accessed and managed from the MuniPRO Dashboard.



**MuniDocs** – MuniDocs Upload allows you to upload many types of documents to browse and search alongside your online code and is fully searchable and filterable. After users log in, they are presented with a dashboard that allows them to upload new documents and manage previously uploaded documents. When uploaded, users can pick from a list of predefined document types.

Uploading a document is as simple as dragging and dropping the document from your computer into the upload dialog box on the admin dashboard. Uploaded documents are immediately converted to PDF and indexed for search. Users may upload .rtf, .doc, .docx, and .pdf documents and organize these documents by nested folders. The public can then browse and search these documents immediately.

Your MuniDocs files can also serve as storage for archived ordinances within MuniDocs. Unlike our online OrdBank feature, these self-loaded archived ordinances will not be linked to the legislation within the online code.



# Investment Proposal

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## Conversion and Republication

- Conversion of code through May 3, 2022, to CivicPlus' database
  - Includes zoning
  - 750 single column, 10-point font pages
- Removal of supplement numbers
- Updating of preliminary pages (title page, officials' page, and preface)
- New page numbers
- Standardizing text style for consistency from provided options
- Incorporation of graphics and tabular matter
- Three printed copies of the new code with divider tabs (freight invoiced upon shipment)
- Current code can be posted online as a PDF during conversion and republication project

## Supplementation

### Full Service Schedule Plus

#### Schedule: Monthly Print and Electronic Supplementation

- Supplementation of legislation permanent and general in nature (omitted legislation not included)
- Acknowledgement of material
- Editorial work
- Proofreading
- Updating the index
- Updating online code upon completion of each supplement
- Printing up to three black and white copies per print schedule elected, includes instruction sheet and checklist of up-to-date pages
- Freight for supplements
- Images, graphics, and tabular matter



## Online Code Hosting with Premium Bundle

- Mobile friendly site with full functionality and optimal screen resolution on all devices
- In-line images with scrolling tables and charts
- Narrow, pinpoint, and advanced (including Boolean) searching
- Previous and hit buttons
- Persistent breadcrumb trail
- Print or save as formatted Word (DOCX)
- Google Translate supports over 100 languages
- Share links to sections via email, Facebook, Twitter, etc.
- Post public notes, external links, or documents
- **Premium Bundle:** Custom Banner, CodeBank, CodeBank Compare + eNotify, OrdBank, and MuniPro Service

	One-Time	Annual
Conversion & Republication	No Charge	N/A
Supplementation	N/A	\$2,240
Online Code Hosting with Premium Bundle	N/A	\$1,195
<b>Total</b>	<b>No Charge</b>	<b>\$3,435</b>

## Welcome Discount

### For Purchase of Agenda and Meeting Management Solution

To complement a purchase of our conversion and republication, supplement, and online hosting, if you also purchase either of our two agenda and meeting management solutions before December 31, 2022, we will provide a 20% discount for your first year of hosting and support (not applicable to one-time implementation costs) for your selected solution.

#### Available Agenda and Meeting Management Solutions

- Meetings – Cloud based agenda meeting management system. Streamlines and automates agenda process. Increases agenda process visibility, easy agenda updates, approval workflow, live council voting & roll call, email notifications, a unified document search and automated approval routing.

- CivicClerk – Fast, intuitive way to streamline the agenda management process—from creating agenda items to managing live meetings and creating post-meeting follow-up tasks. It empowers easy collaboration with customized workflows, version tracking, and built-in communication tools.

Additional information on our available solutions can be found on page 19 below.

## Standard Invoicing

### **Additional Fees**

- Sales tax will be applied, if applicable
- Actual freight costs will be submitted for initial code delivery, but excluded from annual supplement cost
- Inclusion of Adopted Legislation

### **Invoicing**

- An initial term shall commence upon contract signing and continue for 16 months
- The initial invoice will be sent four months from contract signing
- Annual recurring services shall be invoiced at the start of each one-year renewal term and subject to a 5% increase
- Any additional fees incurred during the publication and conversion project (“Conversion”) phase will be invoiced separately upon the completion of the Conversion

## Proposal as Non-Binding Document

A successful project begins with a contract that meets the needs of both parties. This proposal is intended as a non-binding document, and the contents hereof may be superseded by an agreement for services. Its purpose is to provide information on a proposed project we believe will meet your needs based on the information available. If awarded the project, CivicPlus reserves the right to negotiate the contractual terms, obligations, covenants, and insurance requirements before a final agreement is reached. We look forward to developing a mutually beneficial contract with Maple Park.

## Optional Enhancements

We are confident in the ability of our proposed project to meet Maple Park's main needs. However, we recommend the following options that could positively impact your experience and goals.

Optional Services & Tools	One-Time	Annual
Conversion and Republication		
Reorganization, renumbering, or legal review of code content	Quote upon request	N/A
3-post expandable binder, with stamping	\$70 each	N/A
3-ring vinyl binders, stamping not available	\$20 each	N/A
Additional tabs	\$35 per set	N/A
Supplementation		
Quarterly print and electronic supplementation schedule	N/A	\$1,400
Code in Microsoft Word (DOCX) (sent via email download)	N/A	\$300
Adobe PDF of the complete code (sent via email download)	N/A	\$300
Adobe PDF of each supplement (sent via email download)	N/A	\$300
State Law Linking	\$75/hour	\$350
Additional copies, reprints, binders, and/or tab orders	Quote upon request	
Legal work, creation of fee schedules, gender neutral review/implementation, and/or external linking	Quote upon request	
Codifying complete replacement of complex subject matter such as, but not limited to, Zoning (or equivalent).	Quote upon receipt of material	
Codifying a newly adopted full Chapter/Title/Appendix.	Quote upon receipt of material	
Codifying a newly adopted term change legislation.	Quote upon receipt of material	N/A
The addition of Manuals, Policies, Procedures, Comprehensive Plans, Land Use, Unified Codes, Zoning (or equivalent).	Quote upon request	
Online Code Hosting		
Online Code Hosting Only	N/A	\$450
Custom Banner	\$250	N/A
CodeBank	N/A	\$150

CodeBank Compare + eNotify	N/A	\$250
OrdBank	N/A	\$315
OrdLink (must be purchased with OrdBank)	N/A	\$150
MuniPRO Service	N/A	\$295
MuniDocs (includes 25GB of storage)	N/A	\$350

# Additional Solutions and Services

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## Meeting and Agenda Management

We believe that our meeting and agenda management solutions are the perfect complement to our supplementation service. CivicPlus' Agenda and Meeting Management software is a cloud-based, end-to-end solution that enables clerks and municipal staff to easily manage and collaborate on agendas, minutes, and live meetings while fostering positive public engagement through on-demand digital access to the meeting process.

As the only local government software provider with an integrated codification, agenda and meeting management, and municipal website solution offering, our suite allows for digital transformation of the entire legislative process - from the start of the agenda process to the final online publishing of the newly adopted legislation.

Customers who utilize either of our meeting and agenda management solutions can send legislation directly to CivicPlus from your meeting and agenda management solution, saving you time and ensuring that your code is up to date as quickly as possible. In addition, this powerful integration automatically posts the legislation to your online code of ordinances in less than a minute, ensuring a level of transparency that is not available anywhere else in the nation. **Click [here](#) for a short demonstration.**

### **Option 1: Ideally suited for municipalities over 15,000 population**

We offer a fast, intuitive way to streamline the agenda management process—from creating agenda items to managing live meetings and creating post-meeting follow-up tasks. It empowers easy collaboration with customized workflows, version tracking, and built-in communication tools. The cutting-edge integration between Municode Codification allows you to push legislation during your meeting straight to your online code in a matter of seconds. Once codified, enhanced history notes will link your staff and residents to the meeting, giving the public access to the votes, minutes, video, and other supporting material. The software is also integrable with our CivicPlus Media live and recorded video streaming system. **Click [here](#) for additional information.**

### **Option 2: Ideally suited for municipalities under 15,000 population**

Our cloud and Word-based agenda and meeting management system saves time and money by streamlining the agenda process. With zero setup requirements, minimal budget impact, and quick IT support, your staff will spend less time on agenda management while maintaining full control. You can live stream your meeting videos at no cost and provide archived video and audio linking capabilities. You can take roll call and record votes live in the meeting – and legislators can also vote directly from devices.

You can push ordinances straight from the software to your code, saving you and your staff time, and allowing the public to search, access, and be notified of new and updated legislation quicker than ever before. **Click [here](#) for additional information.**

## Municipal Websites

### Option 1: Government Content Management System (CMS)

Our Government Content Management System (CMS) offers a built-in suite of easy-to-use resident engagement tools. Modules including Agenda Center, Alert Center, Calendar, News Flash, Forms Center, and others enable local governments to communicate with their residents without technical knowledge or programming skills through its drag-and-drop user interface. Our CMS combines the best responsive design, tools, accessibility, secure hosting, and reliable continuing services to provide you with a website environment to keep your residents informed and engaged. [Click here](#) for additional information.

### Option 2: Drupal Open-Source System

Our Drupal Open-Source System offers easily configurable and manageable website designs that are easy to maintain and responsive.

Ideal for towns, villages, townships, municipal departments such as police and fire departments and libraries, and special districts. It is both secure and easy for content editors to manage and update. In only a few months, you can present your residents with an inviting and easy-to-navigate website to stay engaged and informed on whatever device they prefer. [Click here](#) for additional information.



### Option 3: Headless Content Management System (HCMS)

Our Headless Content Management System (HCMS) is developed specifically for local governments with innovative functionality and extensive flexibility to streamline your processes. It offers a suite of built-in, robust, and customizable tools and permission-based access that empower your staff to update and configure your website content easily and efficiently. Thanks to its live edit functionality, it is easy for nontechnical content creators to use yet capable of limitless customizations and integrations for teams with technical resources. In addition, the flexible features, API integrations, and build-once display does not restrict content based on output structure or format. [Click here](#) for additional information.

## Digital Form-Building and Workflow Automation

Our solution allows local governments to scale technology solutions and quickly digitize paper and in-person workflows. This scalable software is a suite of deployment-ready apps, forms, and integrated systems. It streamlines integrated municipal teams' ability to create custom digital solutions to meet their community's unique government service delivery needs. Low-code development environments allow for collaboration between nontechnical department leaders and programmers to develop solutions that meet business needs. In addition, teams can create efficiency-centric applications with our software, including digital forms, hosted cloud infrastructure, IoT connectivity, and performance monitoring capabilities. [Click here](#) for additional information.

## Recreation Management

The CivicPlus recreation management solution is designed exclusively for municipal parks and recreation departments by former parks and rec leaders. Its comprehensive activity, facility, membership, staff, volunteer, and point-of-sale features are easy for staff to update and custom-configure each season. In addition, its intuitive navigation and integrated online payment functionality make it easy for people to sign up for classes, reserve facilities, and pay for memberships online, from any device, at any time of the day or night, boosting department revenue and community engagement.

With residents self-servicing their needs online, recreation staff members have more time to focus on the necessary community activity programming and park and facility maintenance initiatives, fostering positive resident interactions and improving the civic experience. **Click [here](#) for additional information.**

## Mass Notifications

As a public safety communicator, your goal of keeping your community safe and informed is too critical to rely on inefficient systems. CivicPlus' Mass Notification solution is the easiest-to-use multi-channel routine and emergency communication system available to local government public safety communicators. When integrated with FEMA's IPAWS and CivicPlus' suite of communications solutions, it allows communicators to draft, test, approve, and send time-sensitive communications rapidly one time and distribute them to multiple channels for maximum reach and impact.

Supported by a team of local government communication experts and award-winning technical support staff, CivicPlus empowers local government leaders to reach as many people through as many channels as possible with time-sensitive information. **Click [here](#) for additional information and to request a demonstration.**

## Citizen Relationship Management

CivicPlus offers a comprehensive and robust 311 request management and resident engagement solution that empowers local governments to demonstrate their positive community impact, accountability, and responsiveness, resulting in greater resident appreciation and trust.

Our industry-leading request management system is easily integrable with the most widely used ESRI and asset management systems to help local governments receive, respond, and report on community issues and repairs.

Our solution allows residents to submit feedback, questions, inquiries, and requests using the most common digital communication tools they already use daily—text, email, and phone. All messages are aggregated in a single system and associated with individual resident profiles for historical reference and administrative triage, assignment, resource management, and resolution. **Click [here](#) for additional information.**



MINUTES of a regular meeting of the Board of Trustees of the Village of Maple Park, DeKalb and Kane Counties, Illinois, held at Village Hall, 302 Willow Street, Maple Park, Illinois, in said Village of Maple Park at 7:00 o'clock p.m., on the 1<sup>st</sup> day of November, 2022.

\* \* \*

The President called the meeting to order and directed the Village Clerk to call the roll.

Upon the roll being called, Suzanne Fahnestock, the President, and the following Trustees at said location answered present:

\_\_\_\_\_  
\_\_\_\_\_

The following Trustees were absent from the meeting: \_\_\_\_\_

\_\_\_\_\_

\* \* \*

The President announced that the next item of business before the Board of Trustees was the consideration of an ordinance abating the taxes heretofore levied for the year 2022 to pay debt service on the General Obligation Bonds (Alternate Revenue Source), Series 2022 of the Village.

Whereupon Trustee \_\_\_\_\_ presented and the Village Clerk read by title an ordinance as follows, a copy of which was provided to each member of the Board of Trustees prior to said meeting and to everyone in attendance at said meeting who requested a copy:



**ORDINANCE NO. 2022-23** Abating the taxes heretofore levied for the year 2022 to pay debt service on General Obligation Bonds (Alternate Revenue Source), Series 2022 of the Village of Maple Park, DeKalb and Kane Counties, Illinois.

\* \* \*

WHEREAS, the Board of Trustees (the "*Board*") of the Village of Maple Park, DeKalb and Kane Counties, Illinois (the "*Village*"), by ordinance adopted on the 1<sup>st</sup> day of March, 2022 (the "*Ordinance*"), did provide for the issuance of General Obligation Bonds (Alternate Revenue Source), Series 2022, in the aggregate principal amount of \$2,250,000, and the levy of a direct annual tax sufficient to pay the principal of and interest on said bonds; and

WHEREAS, pursuant to the Ordinance, The Village has heretofore issued \$2,250,000 General Obligation Bonds (Alternate Revenue Source), Series 2022 (the "*Bonds*"); and

WHEREAS, said Ordinance provides for a levy for the year 2022 in an amount of \$173,466.00 for the payment of principal and interest due on January 1, 2024 on said obligations; and

WHEREAS, the Village has Pledged Revenues (as defined in the Ordinance) on deposit in the Bond Fund available for the purpose of paying debt service on the Bonds heretofore imposed by the 2022 levy; and

WHEREAS, such Pledged Revenues are hereby directed to be used for the purpose of paying debt service on the Bonds; and

WHEREAS, it is necessary and in the best interests of the Village that the taxes heretofore levied for the year 2022 to pay the Bonds be abated:

NOW, THEREFORE, Be It and It is Hereby Ordained by the Board of Trustees of the Village of Maple Park, DeKalb and Kane Counties, Illinois, as follows:

*Section 1. Abatement of Taxes.* The amount of \$173,466.00 for the year 2022 for the payment of principal and interest due January 1, 2024 on said obligations is hereby abated.

*Section 2. Filing of Ordinance.* Forthwith upon the adoption of this ordinance, the Village Clerk of the Board shall file a certified copy hereof with the County Clerk and it shall be the duty of the County Clerk to abate said taxes levied for the year 2022 in accordance with the provisions hereof.

*Section 3. Effective Date.* This ordinance shall be in full force and effect forthwith upon its adoption.

*Passed, Approved and Adopted* by the Corporate Authorities of the Village of Maple Park, DeKalb and Kane Counties, Illinois on the 1<sup>st</sup> day of November, 2022 and filed in the office of the Village Clerk of said Village on that date.

<b><u>Trustee</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Abstain</u></b>	<b><u>Absent</u></b>
<u>Tonia Groezinger</u>	_____	_____	_____	_____
<u>Jennifer Ward</u>	_____	_____	_____	_____
<u>John Peloso</u>	_____	_____	_____	_____
<u>Hillary Joy</u>	_____	_____	_____	_____
<u>David Simon</u>	_____	_____	_____	_____
<u>Clifford Speare</u>	_____	_____	_____	_____

APPROVED:

\_\_\_\_\_  
**Suzanne Fahnestock, Village President**

ATTEST:

\_\_\_\_\_  
**Elizabeth Peerboom, Acting Village Clerk**

STATE OF ILLINOIS        )  
                                      ) SS  
COUNTY OF DEKALB       )  
                                      )  
COUNTY OF KANE         )

### **CERTIFICATION OF ORDINANCE AND MINUTES**

I, the undersigned, do hereby certify that I am the duly qualified and Acting Village Clerk of the Board of Trustees (the "*Board*") of the Village of Maple Park, DeKalb and Kane Counties, Illinois (the "*Village*"), and as such official I am the keeper of the records and files of the Village and the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 1<sup>st</sup> day of November, 2022, insofar as same relates to the adoption of a ordinance entitled:

**ORDINANCE NO. 2022-23** abating the taxes heretofore levied for the year 2022 to pay debt service on General Obligation Bonds (Alternate Revenue Source), Series 2022 of the Village of Maple Park, DeKalb and Kane Counties, Illinois.

A true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and with all of the procedural rules of the Board in the passage of said ordinance.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 1<sup>st</sup> day of November, 2022.

---

Elizabeth Peerboom Village Clerk, Village of Maple Park

STATE OF ILLINOIS        )  
                                      ) SS  
COUNTY OF DEKALB        )

**FILING CERTIFICATE**

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of the County of DeKalb, Illinois, and as such official I do further certify that on the \_\_\_\_\_ day of \_\_\_\_\_, 2022, there was filed in my office a duly certified copy of an ordinance entitled:

**ORDINANCE NO. 2022-23** abating the taxes heretofore levied for the year 2022 to pay debt service on General Obligation Bonds (Alternate Revenue Source), Series 2022 of the Village of Maple Park, DeKalb and Kane Counties, Illinois.

duly adopted by the Board of Trustees of the Village of Maple Park, DeKalb and Kane Counties, Illinois, on the 1<sup>st</sup> day of November, 2022, and that the same has been deposited in the official files and records of my office.

I do further certify that the taxes heretofore levied for the year 2022 for the payment of General Obligation Bonds (Alternate Revenue Source), Series 2022 as described in said ordinance will be abated in their entirety as provided in said ordinance.

In Witness Whereto, I hereunto affix my official signature and the seal of said County, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
County Clerk, County of DeKalb

(SEAL)

STATE OF ILLINOIS        )  
                                      ) SS  
COUNTY OF KANE         )

**FILING CERTIFICATE**

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of the County of Kane, Illinois, and as such official I do further certify that on the \_\_\_\_\_ day of \_\_\_\_\_, 2022, there was filed in my office a duly certified copy of an ordinance entitled:

**ORDINANCE NO. 2022-23** abating the taxes heretofore levied for the year 2022 to pay debt service on General Obligation Bonds (Alternate Revenue Source), Series 2022 of the Village of Maple Park, DeKalb and Kane Counties, Illinois.

duly adopted by the Board of Trustees of the Village of Maple Park, DeKalb and Kane Counties, Illinois, on the 1<sup>st</sup> day of November, 2022, and that the same has been deposited in the official files and records of my office.

I do further certify that the taxes heretofore levied for the year 2022 for the payment of General Obligation Bonds (Alternate Revenue Source), Series 2022 as described in said ordinance will be abated in their entirety as provided in said ordinance.

In Witness Whereto, I hereunto affix my official signature and the seal of said County, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
County Clerk, County of Kane

(SEAL)

**RESOLUTION 2022-35 APPROVED: \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE APPROVAL  
OF AN AGREEMENT WITH CIVIC PLUS-  
MUNICODE FOR THE REPLICATION,  
SUPPLEMENTATION, AND ONLINE CODE  
HOSTING SERVICES FOR THE VILLAGE OF  
MAPLE PARK**

**WHEREAS**, the Village of Maple Park (hereinafter referred to as the "VILLAGE") is a body politic and corporate organized and existing pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1 *et seq.*; and,

**WHEREAS**, the VILLAGE has determined that an agreement between VILLAGE and Civic Plus-Municode is necessary in order to ensure the that certain VILLAGE has the most updated code as possibly can be attained; and,

**WHEREAS**, the VILLAGE has determined that it is reasonable and necessary to approve the Agreement with Civic Plus-Municode for the republication, supplementation, and online code hosting services for the Village of Maple Park.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF MAPLE PARK, DEKALB AND KANE COUNTY, ILLINOIS**, as follows:

**SECTION 1.** This Agreement shall remain in effect and full force November 30, 2022.

**SECTION 2.** The Board of Trustees of the Village of Maple Park directs the Village President to sign a contract or accept a proposal for Republication, Supplementation, and Online Code Hosting Services for the Village of Maple Park.

**SECTION 4.** This Resolution shall be in full force and effect from and after its passage, approval, and publication in pamphlet form, as provided by law.

**ADOPTED** by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at its Special Board Meeting held on November 1, 2022.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

(SEAL)

\_\_\_\_\_  
Suzanne Fahnestock, Village President

**ATTEST:**

\_\_\_\_\_  
Elizabeth Peerboom, Acting Village Clerk