



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Website: <http://www.villageofmaplepark.org>

## BOARD OF TRUSTEES MEETING AGENDA

TUESDAY, JUNE 6, 2023

7:00 p.m.

MAPLE PARK CIVIC CENTER

302 WILLOW STREET, MAPLE PARK

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL/QUORUM ESTABLISHED**
4. **PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to [villageclerk@villageofmaplepark.com](mailto:villageclerk@villageofmaplepark.com) in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*
5. **MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS**

### CONSENT AGENDA – OMNIBUS VOTE

*All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.*

#### A. Approval of Board Minutes

- Board Meeting Minutes May 2, 2023
- Committee of the Whole Meeting Minutes May 16, 2023
- Special Board Meeting Minutes May 17, 2023

#### B. Receive and File

- Planning and Zoning Commission Meeting Minutes November 9, 2022
- Planning and Zoning Commission Meeting Minutes January 21, 2023

#### C. Acceptance of Cash and Investment Report as of April 30, 2023.

D. Approval of Bills Payable and Manual Check Register #828.

ACCOUNTS PAYABLE:	<u>\$86,692.57</u>
MANUAL CHECKS:	<u>77,564.73</u>
TOTAL:	<u><u>\$164,257.30</u></u>

E. Approval of Travel, Meals, Lodging for Elected Officials/Employees

None

**6. FINANCIAL REPORT**

**7. LEGAL REPORT**

**8. VILLAGE ADMINISTRATOR REPORT**

**9. POLICE DEPARTMENT REPORT**

**10. PUBLIC WORKS REPORT**

**11. ENGINEERING REPORT**

**12. OLD BUSINESS**

**13. NEW BUSINESS**

**A. CONSIDERATIONS**

**B. MOTIONS**

- **MOTION TO APPROVE LINTECH ENGINEERING WORK ORDER FOR STORM SEWER IMPROVEMENTS INCLUDING MAIN ST., CENTER AND TELEVISION IMPROVEMENTS FOR A LUMP SUM FEE OF \$25,000.**
- **MOTION TO ADD VILLAGE CLERK CARYN MINOR TO SIGNATORY TO VILLAGE BANK ACCOUNTS**
- **MOTION TO AWARD THE CONSTRUCTION OF WATER TREATMENT PLANT EMERGENCY GENERATOR AND SITE FENCING IMPROVEMENTS CONTRACT**
- **MOTION TO AWARD STORM WATER PROJECT**
- **MOTION TO APPROVE A SPECIAL EVENT'S BIKE PERMIT FOR THE NATIONAL MS SOCIETY "TOUR DEFARMS BIKE EVENT"**

#### **14. RESOLUTIONS**

- A. 2023-13 A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO RENEW AN AGREEMENT WITH LOCAL GOVERNMENT COMPUTER AND INFORMATION SERVICE (LOCiS) FOR SOFTWARE SUPPORT AND LICENSING**

*This Resolution authorizes the Village President or her designee to renew an agreement with local government computer and information service (LOCiS) for software support and licensing*

- B. 2023-14 A RESOLUTION ACCEPTING A GRANT AWARD IN THE AMOUNT OF \$20,000 FROM THE DEKALB COUNTY COMMUNITY FOUNDATION AND RATIFYING THE VILLAGE PRESIDENT'S SIGNATURE ON SAID GRANT AGREEMENT**

*This Resolution approves the acceptance of a grant award in the amount of \$20,000 from the Dekalb County Community Foundation and ratifying the Village President's Signature on said grant agreement.*

#### **15. ORDINANCES**

- A. ORDINANCE 2023-05 AMENDED CANNABIS ORDINANCE TITLE 6, POLICE REGULATIONS, CHAPTER 7, CANNABIS OF THE MAPLE PARK VILLAGE CODE TO INCLUDE POSSESSION (FOR ANYONE WHO IS YOUNGER THAN 21 YEARS OLD) AND POSSESSION OF DRUG PARAPHERNALIA**

*This Ordinance amends the cannabis ordinance Title 6, police regulations, Chapter 7, Cannabis of the Maple Park Village Code to include possession (for anyone who is younger than 21 years old) and possession of drug paraphernalia*

- B. ORDINANCE 2023-06 AMENDED ORDINANCE TITLE 6, POLICE REGULATIONS, CHAPTER 3, GENERAL OFFENSES, OF THE MAPLE PARK VILLAGE CODE TO INCLUDE POSSESSION OF ALCOHOL BY MINORS**

*This Ordinance amends the ordinance Title 6, police regulations, Chapter 3, general offenses, of the Maple Park Village Code to include possession of alcohol by Minors.*

***C. ORDINANCE 2023-07 AN ORDININANCE AMENDING TITLE 7 “MOTOR VEHICLES,” CHAPTER 11 “GOLF CARTS AND UTILITY TERRAIN VEHICLES”***

*This Ordinance amends Title 7 “Motor Vehicles ”Chapter 11 “Golf Carts and Utility Terrain Vehicles*

**16. VILLAGE PRESIDENT REPORT**

**17. TRUSTEE REPORT**

**18. ADJOURNMENT**



# Village of Maple Park

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## BOARD OF TRUSTEES MEETING MINUTES

TUESDAY, May 2, 2023

7:00 P.M.

MAPLE PARK CIVIC CENTER

302 WILLOW STREET, MAPLE PARK

### 1. CALL TO ORDER

President Fahnestock called the regular meeting of the Board of Trustees to order at 7:00 p.m.

### 2. PLEDGE OF ALLEGIANCE

President Fahnestock led everyone in the Pledge of Allegiance.

### 3. ROLL CALL/QUORUM ESTABLISHED

President Fahnestock asked for a roll call to establish a quorum.

Village Deputy Clerk Caryn Minor called the roll call and the following Board Members were present: President Suzanne Fahnestock, Trustee Groezinger, Trustee Joy, Trustee Peloso, Trustee Simon, Trustee Speare and Trustee Ward.

Also present were Village Administrator Cheryl Aldridge, Police Chief David Krull, Director of Public Works Lou Larson, Village Treasurer Shannon Warford, Village Engineer Jeremy Lin, Village Attorney Kevin Buick, Patricia Lunardon and Village Clerk Caryn Minor.

Members of the public present are found on the meeting sign in sheet.

President Fahnestock confirmed a quorum was established.

### 4. APPOINTMENTS

A. Swearing in of the newly elected Trustees by Village President Suzanne Fahnestock and motion to confirm these Appointments

- Trustee Clifford Speare
- Trustee Hillary Joy
- Trustee Jennifer Ward

President Fahnestock proceeded with the swearing in of the newly re-elected Trustees. The Trustees stood stated their names and I do after the reading of the oath by President

Fahnestock. After the oath process was complete President Fahnestock thanked the Trustees and offered her congratulations.

**No Motion was required.**

- B. Appointment of Caryn Minor as Village Clerk by Village President Suzanne Fahnestock and motion to confirm Appointment

**Motion by Trustee Groezinger with 2<sup>nd</sup> by Trustee Speare to confirm the appointment of Caryn Minor as Village Clerk. On a roll call vote Trustee Groezinger, Trustee Joy, Trustee Peloso, Trustee Simon, Trustee Speare and Trustee Ward voted yes. Motion carried.**

- C. Appointment of Shannon Warford as Village Treasurer/Deputy Clerk by Village President Suzanne Fahnestock and motion to confirm Appointment

**Motion by Trustee Speare with 2<sup>nd</sup> by Trustee Groezinger to confirm the appointment of Shannon Warford as Village Deputy Clerk/Treasurer. On a roll call vote Trustee Joy, Trustee Peloso, Trustee Simon, Trustee Speare, Trustee Ward and Trustee Groezinger voted yes. Motion carried**

- D. Appointment of Patricia Lunardon as Planning and Zoning Commission member by Village President Suzanne Fahnestock and motion to confirm Appointment

**Motion by Trustee Ward with 2<sup>nd</sup> by Trustee Speare to confirm the appointment of Patricia Lunardon as Planning and Zoning Commission member. On a roll call vote Trustee Peloso, Trustee Simon, Trustee Speare, Trustee Ward, Trustee Groezinger and Trustee Joy voted yes. Motion carried**

- E. Appointment of Clifford Speare as President Pro Tem by Village President Suzanne Fahnestock and motion to confirm Appointment

**Motion by Trustee Groezinger with 2<sup>nd</sup> by Trustee Ward to confirm the appointment of Clifford Speare as President Pro Tem. Roll call vote Trustee Simon, Trustee Speare, Trustee Ward, Trustee Groezinger, Trustee Joy and Trustee Peloso voted yes. Motion carried**

- F. Appointment of Committee Liaisons for Finance, Infrastructure and Personnel by Village President Suzanne Fahnestock and motion to confirm Appointments

- Finance Committee Liaison, Trustee JT Peloso
- Infrastructure Committee Liaison, Trustee David Simon
- Personnel Committee Liaison, Trustee Tonia Groezinger

**Motion by Trustee Speare with 2<sup>nd</sup> by Trustee Joy to confirm the appointments JT Peloso as Finance Committee Liaison, David Simon as Infrastructure Committee Liaison and Tonia Groezinger as Personnel**

**Committee Liaison. On a roll call vote Trustee Speare, Trustee Ward, Trustee Groezinger, Trustee Joy, Trustee Peloso and Trustee Simon voted yes. Motion carried**

**President Fahnstock stood before the Board of Trustees beginning with Shannon Warford the newly appointed Deputy Clerk/Treasurer then Patricia Lunardon, newly appointed Planning and Zoning Committee Commissioner, and lastly Caryn Minor newly appointment Village Clerk as they individually took their oaths.**

- 5. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to [villageclerk@villageofmaplepark.com](mailto:villageclerk@villageofmaplepark.com) in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

None

**6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS**

**CONSENT AGENDA – OMNIBUS VOTE**

*All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member; in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request of the Board of Trustees to have an item removed from the Consent Agenda.*

**A. Approval of Board Minutes**

- Board Meeting Minutes April 4, 2023
- Committee of the Whole Meeting Minutes April 18, 2023

**B. Receive and File - None**

**C. Acceptance of Cash and Investment Report as of March 31, 2023**

**D. Approval of Bills Payable and Manual Check Register #827.**

ACCOUNTS PAYABLE:	<u>\$40,623.87</u>
MANUAL CHECKS:	<u>20,172.87</u>
TOTAL:	<u>\$60,796.74</u>

Aldridge briefly reviewed the financial documents included in the agenda packet.

**E. Approval of Travel, Meals, Lodging for Elected Officials /Employees**

None

**Motion by Trustee Speare with 2<sup>nd</sup> by Trustee Groezinger to approve the Consent Agenda items A.) through E.) as presented. On a roll call vote Trustee Ward, Trustee Groezinger, Trustee Joy, Trustee Peloso, Trustee Simon and Trustee Speare voted yes. Motion carried.**

## **7. FINANCIAL REPORT**

President Fahnestock asked if there were any questions on the Financial Report. Hearing no questions, moved to the next agenda item.

## **8. LEGAL REPORT**

President Fahnestock asked if there were any questions for Attorney Buick. Hearing no questions Attorney Buick congratulated the newly re-elected trustees and welcomed them back.

## **9. VILLAGE ADMINISTRATOR REPORT**

Village Administrator Cheryl Aldridge reported the Village would soon be beginning the audit.

## **10. POLICE DEPARTMENT REPORT**

Police Chief Dave Krull passed out the Maple Park Police Department's monthly activity report. Chief Krull acknowledged and introduced Maple Park's newest officer, Ed Lopez. Officer Lopez had recently joined Maple Park Police Department as a part time officer as well as working full time for the Kane County Forest Preserve. He also acknowledged that Officer Lopez was retired from the Hanover Park Police Department and reported his achievements and special skills. Chief Krull stated he looked forward to working with Officer Lopez and noted his skills and experience would be very beneficial to Maple Park. Chief Krull reported that now the Police Department had 9 officers himself and 8 other part time officers.

## **11. PUBLIC WORKS**

Public Works Director Lou Larson discussed the water main break that occurred on April 28th and acknowledged all the help the Village had received during and after the break. He reported the water break had occurred in a main line and was in a challenging spot because it was deep and obstructed by concrete. Director Larson stated the break was successfully repaired around 10:00 p.m. by G. Snow who arrived quickly after being called and they had prioritized Maple Park that evening. Director Larson reported a pump event had occurred also over the weekend and that it was now up and running adding all water was turned on and ready for use.



## **12. ENGINEERING REPORT**

Village Engineer Jeremy Lin reported the last water main break had occurred in 2019 at a water plant and noted water main breaks will happen. He reported this last break was a learning opportunity and had occurred in a critical location. Engineer Lin discussed a missing connection not documented had caused the entire town to be shut down during this water main break and moving forward this would be looked into and improved. Engineer Lin briefly acknowledged the cross and sidewalk project on County Line would begin in early May and soon the televising of Maple Avenue would be done to review and plan improvements. Discussion ensued.

## **13. OLD BUSINESS**

None

## **14. NEW BUSINESS**

### **A. CONSIDERATIONS**

None

### **B. MOTIONS**

- **MOTION TO APPROVE THE UPDATED EMPLOYEE HANDBOOK**

**Motion by Trustee Speare with 2<sup>nd</sup> by Trustee Groezinger to authorize the Village President Or her designee to allow village president to approve the updated employee handbook on a roll call vote Trustee Groezinger, Trustee Joy, Trustee Peloso, Trustee Simon, Trustee Speare and Trustee Ward voted yes. Motion carried.**

## **15. RESOLUTIONS**

### **A. RESOLUTION 2023-11 A RESOLUTION APPROVING THE TEMPORARY CLOSURE OF A VILLAGE STREET FOR A MEMORIAL DAY CEREMONY**

*This Resolution allows for the approval of the Temporary Closure of a Village Street for a Memorial Day Ceremony*

**Motion by Trustee Speare with 2<sup>nd</sup> by Trustee Simon to approve Resolution 2023-11 a resolution approving the temporary closure of a village street for a Memorial Day Ceremony. On a roll call vote Trustee Joy, Trustee Peloso, Trustee Simon, Trustee Speare, Trustee Ward and Trustee Groezinger voted yes. Motion carried.**

**B. RESOLUTION 2023-12 A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO ENTER INTO A COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT IN THE AMOUNT OF \$180,000**

*This Resolution allows for the authorization of the Village President or her designee to enter into a community development block grant agreement in the amount of \$180,000.*

**Motion by Trustee Speare with 2<sup>nd</sup> by Trustee Peloso to approve Resolution 2023-12 a resolution authorizing the Village President or her designee to enter into a community development block grant agreement in the amount of \$180,000. On a roll call vote Trustee Peloso, Trustee Simon, Trustee Speare, Trustee Ward, Trustee Groezinger and Trustee Joy voted yes. Motion carried.**

**16. ORDINANCES**

**A. ORDINANCE 2023-04 AN ORDINANCE ADOPTING THE MAPLE PARK ZONING MAP.**

*This Ordinance would Adopt the Maple Park Zoning Map Ordinance 2023-04 adopted May 2, 2023*

**Motion by Trustee Speare with 2<sup>nd</sup> by Trustee Peloso to approve Ordinance 2023-4 an ordinance to adopt the Maple Park Zoning Map Ordinance 2023-04. On a roll call vote Trustee Simon, Trustee Speare, Trustee Ward, Trustee Groezinger, Trustee Joy and Trustee Peloso voted yes. Motion carried.**

**17. VILLAGE PRESIDENT REPORT**

President Fahnestock acknowledged and thanked staff for taking all the calls and using their abilities to calm the residents while explaining what was going on during the water break and over the weekend.

**18. TRUSTEE REPORT**

The exciting weekend was acknowledged.

**19. EXECUTIVE SESSION**

President Fahnestock thanked Shannon Warford and Patricia Lunardon for attending and reported the meeting would soon go into an Executive Session. President Fahnestock requested a motion to move into Executive session after reciting below:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including

hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Motion by Trustee Speare with 2<sup>nd</sup> by Trustee Groezinger to move to Executive Session to discuss appointment, employment, compensation, discipline, performance, or dismissal specific employees of the public body or legal counsel for the public body, including testimony on a complaint lodged against an employee of the public body or against counsel for the public body to determine its validity under 5ILCS 120/(C)(1). On a roll call vote Trustee Simone, Trustee Speare, Trustee Ward, Trustee Groezinger, Trustee Joy, and Trustee Peloso and voted yes. Motion carried.

Moved to Executive Session at 7:27 p.m.

**Motion by Trustee Speare with 2<sup>nd</sup> by Trustee Groezinger to return to Regular Session. Motion carried by a voice vote. Motion carried.**

Return to Regular Session at 7:31 p.m.

## **20. ACTIONS FROM EXECUTIVE SESSION**

### **Approve final payment for an Employee**

**President Fahnestock requested a motion to approve the final payment for Josh Jordan in the amount of \$6,926.04 and noted the amount may increase if a similar situation occurred like the past weekend.**

**Motion by Trustee Groezinger with 2<sup>nd</sup> by Trustee Speare to approve a final payment for employee Josh Jordan in the amount of \$6,926.04. On a roll call vote Trustee Simon, Trustee Speare, Trustee Ward, Trustee Groezinger, Trustee Joy and Trustee Peloso voted yes. Motion carried.**

## **21. ADJOURNMENT**

Motion by Trustee Simon with a 2<sup>nd</sup> by Trustee Speare to adjourn. Motion carried by a voice vote.

Meeting adjourned at 7: p.m.

Respectfully submitted,

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Caryn Minor



# Village of Maple Park

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**BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE MEETING MINUTES  
TUESDAY, MAY 16, 2023  
MAPLE PARK CIVIC CENTER  
302 WILLOW STREET, MAPLE PARK  
7:00 P.M.**

**1. CALL TO ORDER**

Village President Suzanne Fahnestock called the meeting to order at 7:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

Village President Fahnestock led everyone in the Pledge of Allegiance.

**3. ROLL CALL/QUORUM ESTABLISHED**

Village Clerk Caryn Minor called the roll call and the following Board members were present: Village President Suzanne Fahnestock, Trustee Tonia Groezinger, Trustee Hillary Joy, Trustee JT Peloso and Trustee Chris Speare. Absent: Trustee Simon and Trustee Jen Ward.

Also present: Police Chief Dave Krull, Village Administrator Cheryl Aldridge, David Eterno and Village Clerk Caryn Minor.

Members of the public present are found on the meeting sign in sheet.

President Fahnestock confirmed a quorum was established.

- 4. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an e-mail to [villageclerk@villageofmaplepark.com](mailto:villageclerk@villageofmaplepark.com) in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting. Time Limit: 5 minutes per speaker.*

None

**5. REVIEW GOLF CART ORDINANCE**

*Trustee Ward arrived at 7:01 p.m.*

President Fahnestock gave a quick background on why this ordinance is on the agenda for review. She recognized that Chief Krull has received some concerns from residents. Chief Krull elaborated explaining the inquiries mostly were concerns about the popular side by side utility task vehicles (UTVs). He reported the UTVs are larger in size, weight and run at higher speeds. Chief Krull noted the UTV's do not fit into the current golf cart ordinance restrictions.

President Fahnestock confirmed the users of these side-by-sides have not broken the law. Chief Krull added they are primarily used for families because of their size. Discussion ensued. The Trustees agreed to modify the ordinance to include and allow the side-by-sides.

Discussion ensued pertaining to the golf cart stickers and the Village's requirement for residents to obtain a yearly sticker. The safety inspections, liability confirmations and yearly renewals were discussed and consensus was obtained to modify the ordinance requirement for safety inspections to be done every 3 years after the initial inspection and for golf cart users to submit a copy of their insurance yearly when obtaining their golf cart sticker at the Village Office.

**Item 5 will move before the Board in June for approval.**

**6. AMEND CANNABIS ORDINANCE TITLE 6, POLICE REGULATIONS, CHAPTER 7, CANNABIS OF THE MAPLE PARK VILLAGE CODE TO INCLUDE POSSESSION (FOR ANYONE WHO IS YOUNGER THAN 21 YEARS OLD) AND POSSESSION OF DRUG PARAPHERNALIA move forward June board**

President Fahnestock reported Village Attorney Buick's office had reviewed and amended the cannabis ordinance Title 6, police regulations, chapter 7, cannabis of the Maple Park Village Code to include possession (for anyone who is younger than 21 years old) and possession of drug paraphernalia. No questions heard item 6. will move before the Board in June for approval.

**7. AMEND ORDINANCE TITLE 6, POLICE REGUALTIONS, CHAPTER 3 GENERAL OFFENSES, OF THE MAPLE PARK VILLAGE CODE TO INCLUDE POSSESSION OF ALCOHOL BY MINORS**

President Fahnestock reported Village Attorney Buick's office had reviewed and amended ordinance Title 6, Police regulations, chapter 3 general offenses, of the Maple Park Village code to include possession of alcohol by minors. No questions heard in item 7 will move before the Board in June for approval.

**8. ADJUDICATION**

President Fahnestock informally introduced David Eterno an Administrative Hearing Officer to the Trustees.

David Eterno addressed the Board. Eterno stated he was married with two college age children and had been hearing cases since 1996. He gave a detailed history of his career which had transitioned to a hearing officer in Chicago hearing building code cases until the state legalized cities to have their own courts in 1998. He reported he has served 20 other municipalities and has been presiding in Genoa since 2010. Eterno gave a brief description of the types of matters he typically handles at these hearings and spoke of the importance of the Village's record keeping practices.

Mr. Eterno discussed the Village's advantages using the hearings to keep respondents in compliance. He discussed his theory pertaining to violations with minors and that a monetary penalty wasn't always the best course. Eterno preferred said minors be assigned community service and then dismissal after they had satisfied their commitment and completed the community service.

Mr. Eterno acknowledged his goal is to help Maple Park develop and support a good system. He reviewed his fee and the amount of time he would be designating to Maple Park's

## MINUTES

Committee of the Whole Meeting

April 18, 2023

Page 3 of 4

adjudication. Discussion ensued. The Trustees questioned the benefit of the adjudication process and its advantages. A consensus was reached to review the current ordinances prior to voting on the adjudication process.

President Fahnestock confirmed that everything under item 8 would be put on hold until after the ordinances were reviewed, modified and agreed upon. President Fahnestock acknowledged the discussion would continue after the review and modification of the ordinances were complete.

- Introduction of Administrative Hearing Officer David Eterno
- Independent Contractor Agreement between David Eterno and Village of Maple Park, IL
- Intergovernmental Agreement between the Village of Maple Park and the City of Genoa
- Ordinance to add Administrative Adjudication Chapter to the Village Code (Title 6, Chapter 8)

### **9. REVIEW LINTECH WORK ORDER – STORM SEWER IMPROVEMENTS INCLUDING MAIN ST., CENTER ST., AND TELEVISION IMPROVEMENTS FOR A LUMP SUM FEE OF \$25,000**

No questions heard item 9. will move before the Board in June for approval.

### **10. OTHER BUSINESS**

None

### **11. EXECUTIVE SESSION PURSUANT TO 5 ILCS 120/2 (C) (1)**

President Fahnestock requested a motion to move into Executive Session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity

**Motion by Trustee Speare with 2<sup>nd</sup> by Trustee Ward to move to Executive Session to discuss Employment / Appointment Matters under 5ILCS 120/(C)(1). On a roll call vote Trustee Ward, Trustee Groezinger, Trustee Joy, Trustee Peloso and Trustee Speare, voted yes. Motion carried. Absent Trustee Simon**

Village Clerk Caryn Minor called the roll call and the following Board members were present: Trustee Tonia Groezinger, Trustee Hillary Joy, Trustee JT Peloso, Trustee Chris Simon and Trustee Jen Ward.

Also present: Village President Fahnestock, Village Administrator Cheryl Aldridge and Village Clerk Caryn Minor.

*Moved into Executive Session at 8:19 p.m.*

## **12. ACTION FROM EXECUTIVE SESSION**

*Return to Regular Session Time: 8:35 p.m.*

President Fahnestock acknowledged the meeting had gone back into open session and the open meeting would continue.

Village Clerk Caryn Minor confirmed by roll call all members were present.

### **A. Approving the hiring for the Public Works Maintenance Worker Position**

President Fahnestock requested a motion to approve the hiring of Scot Johnson for the public works maintenance position.

**Motion by Trustee Speare with 2<sup>nd</sup> by Trustee Groezinger to approve the hiring of Scot Johnson for the public works maintenance worker position. On a roll call vote Trustee Joy, Trustee Peloso, Trustee Simon, Trustee Ward, and Trustee Groezinger voted yes. Motion carried. Absent Trustee Simon**

### **B. Approving Paul Johnson as an additional help for public works when Lou Larson is on vacation**

**Motion by Trustee Speare with 2<sup>nd</sup> by Peloso to approve Paul Johnson as an additional help for public works when Lou Larson is on vacation. On a roll call vote Trustee Peloso, Trustee Speare, Trustee Ward, Trustee Groezinger and Trustee Joy, voted yes. Motion carried. Absent Trustee Simon**

## **13. ADJOURNMENT**

Trustee Ward made a motion to adjourn the meeting, seconded by Trustee Groezinger Motion was carried by voice vote.

Meeting adjourned at 8:35 p.m.

Respectfully Submitted,

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Caryn Minor, Village Clerk



# *Village of Maple Park*

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**BOARD OF TRUSTEES  
SPECIAL MEETING MINUTES  
WEDNESDAY, MAY 17, 2023  
302 WILLOW STREET  
MAPLE PARK, IL  
7:00 P.M.**

The Special Meeting that was scheduled for Wednesday, June 2, 2023 did not have a quorum, therefore no Special Meeting was held. A Planning and Zoning Commission Meeting with discussion did transpire.



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# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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## **PLANNING AND ZONING COMMISSION MEETING MINUTES**

**NOVEMBER 9, 2022**

### **IMMEDIATELY FOLLOWING THE PUBLIC HEARING**

#### **1. CALL TO ORDER**

Chair Kimberly Sutherland called the meeting to order at 7:02 p.m.

#### **2. ROLL CALL**

Village Clerk Liz Peerboom called the roll call and the following Commissioners were present: Chair Kimberly Sutherland, Commissioner Kyle Foster, Commissioner Chris Rebone, Commissioner Russel Kubis, and Commissioner Cathy Mathews.

Others present: Village President Suzanne Fahnestock, Village Administrator Darin Girdler, and Village Clerk Liz Peerboom.

#### **3. APPROVAL OF MEETING MINUTES**

- Planning & Zoning Minutes – October 12, 2022

Commissioner Foster made a motion to approve the meeting minutes from October 12, 2022, as amended, seconded by Commissioner Rebone. Motion carried by voice vote.

#### **4. PZC #22-04 ANNEXTION AND RE-ZONING OF PROPERTY**

Village Administrator Darin Girdler discussed the documents that were distributed to the Commissioners. He added that he has a signed annexation petition for the 85.77 acre parcel. The Commissioners discussed the reasons for the annexation, which is to allow the water tower property to be contiguous to the TIF District. He advised that the owner of the property has no immediate development plans. The Commissioners then discussed the next steps in the amendment of the TIF District and the water tower project.

Commissioner Rebone made a motion to direct the Village Clerk to draw up the Findings Fact and move the annexation petition and re-zoning of property to the Board of Trustees for review and approval, seconded by Commissioner Kubis. Motion carried by roll call vote. Aye: Foster, Rebone, Kubis, Mathews, Sutherland. Nay: None.

#### **5. NEXT MEETING**

President Fahnestock advised that there will be a public meeting on Tuesday, November 22, 2022 for the purposes of sharing information on the second amendment to the Maple Park TIF District Project Area, Plan and Projects.

## MINUTES

### Planning & Zoning Commission Meeting

November 9, 2022

Page 2 of 2

President Fahnestock advised the Board that staff is working on scheduling a training in January for Planning & Zoning Commissioners, the Board of Trustees and staff.

#### **6. ADJOURNMENT**

Commissioner Rebone made a motion to adjourn the meeting, seconded by Commissioner Mathews. Motion carried by voice vote.

Meeting adjourned at 7:19 p.m.

Respectfully Submitted,

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Elizabeth Peerboom, Village Clerk

#### Planning and Zoning Commission Members:

Chair Kimberly Sutherland

Commissioner Kyle Foster

Commissioner Rusty Kubis

Commissioner Cathy Mathews

Commissioner Christian Rebone



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**PLANNING & ZONING COMMISSION  
MEETING MINUTES  
SATURDAY, JANUARY 21, 2023  
MAPLE PARK CIVIC CENTER  
302 WILLOW STREET, MAPLE PARK  
9:00 A.M.**

**BOARD OF TRUSTEES  
SPECIAL BOARD MEETING MINUTES  
SATURDAY, JANUARY 21, 2023  
MAPLE PARK CIVIC CENTER  
302 WILLOW STREET, MAPLE PARK  
9:00 A.M.**

**1. CALL TO ORDER**

The meeting was called to order at 9:04 a.m. The following Board member(s), Planning & Zoning Commissioner(s), and staff were present for the training: Village President Suzanne Fahnestock, Trustee Hillary Joy, Planning & Zoning Commissioner Cathy Mathews, Public Works Director Lou Larson, and Village Clerk Liz Peerboom.

Others present: Tom Farace, AICP; and Mike Schwarz, AICP, and Roger Fahnestock.

**2. PUBLIC COMMENTS**

None.

**3. EDUCATIONAL TRAINING FOR THE MEMBERS OF THE VILLAGE BOARD,  
THE PLANNING & ZONING COMMISSION, AND VILLAGE STAFF**

Mr. Farace and Mr. Schwarz, in cooperation with the American Planning Association and DePaul University Chaddick Institute for Metropolitan Development, presented the training.

**4. ADJOURNMENT**

Meeting adjourned at 12:18 p.m.

Respectfully Submitted,

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Elizabeth Peerboom, Village Clerk

VILLAGE OF MAPLE PARK, ILLINOIS  
Schedule of Cash and Investments  
April 30, 2023

Fund	Interest Rate Approx	CDs	IPTIP Accounts	Old National	Charles Schwab	Old Second Checking	Total Cash & Investments
<b>Operating Funds</b>							
General Fund							
Old Second - Checking Acct	0.00%	-	-	-	-	113,390.94	113,390.94
Illinois Public Treasurer's Pool	4.90%	-	799,789.15	-	-	-	799,789.15
Total General Fund		-	799,789.15	-	-	113,390.94	913,180.09
Utility Tax Fund							
Old Second - Checking Acct	0.00%	-	-	-	-	(143.51)	(143.51)
First Midwest Bank	0.04%	-	-	373,114.88	-	-	373,114.88
Illinois Public Treasurer's Pool	4.90%	-	175,976.53	-	-	-	175,976.53
Total Utility Tax Fund		-	175,976.53	373,114.88	-	(143.51)	548,947.90
TIF District Fund							
Old Second - Checking Account	0.00%	-	-	-	-	-	-
Old Second - TIF Checking Acct	0.00%	-	-	-	-	390,159.56	390,159.56
Charles Schwab - Wealth Mgmt Acct	2.12%	-	-	-	2,500,000.00	-	2,500,000.00
Total Road & Bridge Fund		-	-	-	2,500,000.00	390,159.56	2,890,159.56
Road & Bridge Fund							
Old Second - Checking Account	0.00%	-	-	-	-	9,968.93	9,968.93
Illinois Public Treasurer's Pool	4.90%	-	154,844.31	-	-	-	154,844.31
Total Road & Bridge Fund		-	154,844.31	-	-	9,968.93	164,813.24
Motor Fuel Tax Fund							
Old Second - Checking Account	0.00%	-	-	-	-	-	-
Illinois Public Treasurer's Pool	4.90%	-	301,213.81	-	-	-	301,213.81
Total Motor Fuel Tax Fund		-	301,213.81	-	-	-	301,213.81
Water & Sewer Funds							
Operating Accounts							
Old Second - Checking Account	0.00%	-	-	-	-	(11,254.69)	(11,254.69)
Illinois Public Treasurer's Pool	4.90%	-	562,444.37	-	-	-	562,444.37
Total Operating Accounts		-	562,444.37	-	-	(11,254.69)	551,189.68
Water Improvement Account							
Old Second - Checking Account	0.00%	-	-	-	-	(8,504.43)	(8,504.43)
Illinois Public Treasurer's Pool	4.90%	-	299,332.83	-	-	-	299,332.83
Total Water Improvement Accounts		-	299,332.83	-	-	(8,504.43)	290,828.40
Sewer Improvement Account							
Old Second - Checking Account	0.00%	-	-	-	-	4,855.02	4,855.02
Illinois Public Treasurer's Pool	4.90%	-	527,156.59	-	-	-	527,156.59
Total Sewer Improvement Accounts		-	527,156.59	-	-	4,855.02	532,011.61
Total Water & Sewer Funds		-	1,388,933.79	-	-	(14,904.10)	1,374,029.69
<b>Total Village Operating Funds</b>		-	2,820,757.59	373,114.88	2,500,000.00	498,471.82	6,192,344.29
<b>Escrow Funds</b>							
School Land Cash							
Old Second - Checking Account	0.00%	-	-	-	-	-	-
Developer Escrow Fund							
Old Second - Checking Account	0.00%	-	-	-	-	47,167.90	47,167.90
<b>Total Village Escrow Funds</b>		-	-	-	-	47,167.90	47,167.90
<b>Total Village Cash &amp; Investments</b>		-	2,820,757.59	373,114.88	2,500,000.00	545,639.72	6,239,512.19

SYS DATE:06/01/23

Village of Anytown  
A / P W A R R A N T L I S T  
REGISTER # 828  
Thursday June 1, 2023

SYS TIME:12:27  
[NW1]

DATE: 06/01/23

PAGE 1

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 BANNER UP SIGNS 80197	01-10-5200	NAME PLATE	40.00	40.00
01 BLACKBERRY TOWNSHIP 050223	01-50-5622	SIGNS	167.26	167.26
01 CASEY'S BUSINESS MASTERCARD 05082023	01-30-5250	GASOLINE & FUEL	922.00	922.00
01 CHASE 746	13-00-8442	LOAN	21564.76	21564.76
01 COMMONWEALTH EDISON 0147077192 0523	01-50-5730	STREET LIGHTING	4346.91	301.76
0498142046 0423	52-20-5730	LIFT STATION		136.58
0798152002 0423	52-10-5730	UTILITIES		2280.14
1620026021 0423	52-20-5730	WTP		810.46
46651550400523	01-50-5730	STREET LIGHTING		794.14
5778015012 0423	01-20-5730	MEMORIAL PARK POND		23.83
01 CONSERV FS, INC. 04272023	01-20-5250	GASOLINE & FUEL	528.44	190.24
04272023	01-50-5250	GASOLINE & FUEL		73.98
04272023	52-10-5250	GASOLINE & FUEL		190.24
04272023	52-20-5250	GASOLINE & FUEL		73.98
01 CORE & MAIN LP S897157	52-10-5105	MXU WATER METERS	870.00	870.00
01 C.S.R. BOBCAT, INC. 01-11994	01-50-5600	SKIDSTER REPAIR	1349.53	1349.53
01 DE LAGE LANDEN PUBLIC FINANCE 79847635	01-10-5160	COPIER LEASE	487.08	199.82
79847635	01-10-5200	COPIER LEASE		287.26
01 FOSTER, BUICK, CONKLIN, LUNDGR 49365	01-10-5330	LEGAL COUNSEL	2632.50	1511.25
49365	01-10-5900	LEGAL COUNSEL		1121.25
01 SHAWN GRAY 042523	01-50-5621	TREES & REMOVAL & TRIM	4000.00	4000.00
01 GMJB INC. 12337	52-10-5600	WATER MAIN REPAIR	8530.00	8530.00
01 FRONTIER 8158273710 0523	52-10-5700	WELL HOUSE PHONE	254.25	88.96
8158275039 0523	52-20-5700	WWTP TELEPHONE		77.93
8158275069 0523	52-20-5700	LIFT STATION		87.36
01 HAWKINS, INC. 6465206	52-10-5110	CHEMICALS	304.85	304.85
01 HELENA AGRI-ENTERPRISES, LLC 226382595	01-20-5600	MAINTENANCE	303.20	303.20
01 J & R HERRA, INC. 121354	01-40-5600	AC TUNEUP	1260.85	793.26
121401	01-20-5600	FAUCET REPAIR		467.59
01 HOLMGREN ELECTRIC INC.			1717.75	

SYS DATE:06/01/23

Village of Anytown  
A / P W A R R A N T L I S T  
REGISTER # 828  
Thursday June 1, 2023

SYS TIME:12:27

[NW1]

DATE: 06/01/23

PAGE 2

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
10077	52-20-5600	WWT PLANT FAN		1717.75
01 MISSIONSQUARE RETIREMENT 041723-320328-A	01-10-5390	ADMIN FEE	250.00	250.00
01 EASTERN ILLINOIS UNIVERSITY (I 20234	01-10-5570	MEMBERSHIP DUES	60.00	60.00
01 JANCO SUPPLY INC. 289915	01-40-5100	SUPPLIES	105.00	105.00
01 KANE COUNTY CHIEFS OF POLICE A 1608	01-30-5570	TASK FORCE MEMBERSHIP	750.00	750.00
01 LENSLOCK INC 859233	01-30-8200	BODY CAMS	1798.00	1798.00
01 LEXIPOL LLC INVLEX16351	01-30-5550	TRAINING	1976.49	1976.49
01 LINTECH ENGINEERING, INC. 4658	01-10-5320	MEETINGS	11912.50	765.00
4658	01-10-5900	PZC MEETINGS		127.50
4660	15-00-5320	STRMWTR DSGN PRL/CH/WASH		5000.00
4661	54-00-5320	EMERG GENERATOR ENG		5000.00
4663	52-20-5320	NPDES PERMIT		680.00
4663	01-10-5320	LOMR		340.00
01 LOWE'S 051723	01-50-5600	LOWES	51.93	13.26
051723	01-50-5622	LOWES		18.75
051723	01-40-5100	LOWES		19.92
01 BRAD MANNING FORD, INC. FOCS130980	01-30-5600	MAINTENANCE & REPAIR	4748.87	4607.60
FOCS131749	01-30-5600	MAINTENANCE		65.45
FOCS131915	01-30-5600	MAINTENANCE		75.82
01 MEDIACOM 838491395009523	01-10-5700	MEDIACOM	249.90	249.90
01 LINTECH ENGINEERING, INC. 4659	52-10-5390	WATER&WW OPER SERV	2600.00	1300.00
4659	52-20-5390	WATER&WW OPER SERV		1300.00
01 MIDWEST SALT P468073	52-10-5110	SALT	3668.89	3668.89
01 NICOR 33131410004523	01-50-5730	SHOPGAS	726.69	64.66
399087100050523	01-40-5730	CIVIC CENTER GAS		662.03
01 RAY O'HERRON CO.,INC 2266687	01-30-5300	UNIFORMS	580.46	298.98
2271437	01-30-5300	UNIFORMS		203.99
2271698	01-30-5300	UNIFORM		77.49
01 P. F. PETTIBONE & CO. 183782	01-30-5300	IDS	1105.85	16.00
183782A	01-30-5300	IDS		16.00
183920	12-00-8413	SHOULDER PATCHES		546.95
183948	12-00-8413	BADGES		526.90

SYS DATE:06/01/23

Village of Anytown  
A / P W A R R A N T L I S T  
REGISTER # 828  
Thursday June 1, 2023

SYS TIME:12:27  
[NW1]

DATE: 06/01/23

PAGE 3

PAYABLE TO INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01 PHYSICIANS IMMEDIATE CARE - CH 05231466623	01-30-5900	PREEMPLOY SCREEN	208.00	208.00
01 QUILL CORPORATION			520.60	
04-2896127	01-10-5200	OFFICE SUPPLIES		175.96
042896127	01-10-5200	OFFICE SUPPLIES		135.48
042896127	01-30-5100	OFFICE SUPPLIES		40.74
32649784	01-10-5200	QUILL OFFC SUPPLIES		33.46
32718649	01-30-5100	QUILL SUPPLIES		118.59
32718649	01-10-5200	QUILL SUPPLIES		16.37
01 SECRETARY OF STATE 0523LSM1770518	01-10-5900	NOTARY APP	15.00	15.00
01 CURRAN CONTRACTING COMPANY			530.10	
26929	01-50-5620	COLD PATCH		266.60
27004	01-50-5620	COLD PATCH		145.70
27100	01-50-5620	COLD PATCH		117.80
01 STERLING CODIFIERS / AMERICAN 24903	01-10-5390	ONLINE CODE	100.00	100.00
01 KATIE STOVER 052823	01-00-2103	PARK DEPOSIT REFUND	100.00	100.00
01 SUBURBAN LABORATORIES, INC.			589.06	
214069	52-20-5335	TEST EXPENSE		346.50
241619	52-10-5335	WATER TESTING		242.56
01 T-MOBILE			218.54	
8714241510523	01-10-5700	TMOBILE		78.00
8714241510523	01-30-5700	TMOBILE		88.20
9817193290553	01-30-5700	TMOBILE		52.34
01 USIC LOCATING SERVICES, LLC			1142.81	
583002	01-50-5390	UTILITY MARKING		571.41
583002	52-10-5390	UTILITY MARKING		285.70
583002	52-20-5390	UTILITY MARKING		285.70
01 WATER SOLUTIONS UNLIMITED, INC 112760	52-10-5110	CHEMICALS	887.50	887.50
01 WATER WELL SOLUTION IL DIVISIO IL23-05-108	52-10-5600	WELL 5 SERVICE CALL	1170.00	1170.00
01 WILTSE GREENHOUSE, LANDSCAPING			1347.00	
4715	01-20-5600	FERTILIZER		72.00
4733	01-20-5600	MULCH		1275.00
** TOTAL CHECKS TO BE ISSUED			86692.57	



SYS DATE:06/01/23

Village of Anytown  
A / P W A R R A N T L I S T  
REGISTER # 828  
Thursday June 1, 2023

SYS TIME:12:27  
[NW1]

DATE: 06/01/23

PAGE 4

FUND INV NO	G/L NUMBER	DESCRIPTION	AMOUNT	DISTR
01	GENERAL FUND		28718.86	
12	UTILITY TAX		1073.85	
13	TIF DISTRICT		21564.76	
15	ROAD & BRIDGE FUND		5000.00	
52	WATER & SEWER FUND		25335.10	
54	WATER IMPROVEMENT ACCT		5000.00	
***	GRAND TOTAL ***		86692.57	
	TOTAL FOR REGULAR CHECKS:		85,214.49	
	TOTAL FOR DIRECT PAY VENDORS:		1,478.08	

DATE: 06/01/23

Thursday June 1, 2023

PAGE 5

## =====

## A/P MANUAL CHECK POSTING LIST

## POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)

PAYABLE TO REG# INV NO	CHECK DATE G/L NUMBER	CHECK NO DESCRIPTION	AMOUNT	DISTR
01 DEKALB COUNTY CLERK	05/23/23	23504	20.00	
113 0523	01-20-5900	DRAINAGE ASSESSMT		10.00
113 0523	52-20-5900	DRAINAGE ASSESSMT		10.00
01 ADAM KOZLOWSKI	05/02/23	023499	24773.33	
113 05012023	01-50-5620	SIDEWALK DOWNPAYMENT		24773.33
01 ADAM KOZLOWSKI	05/25/23	23505	50146.67	
113 0052523A	01-50-5620	SIDEWALK INSTALL		49546.67
113 052523B	01-50-5620	SIDEWALK REPLACE		600.00
01 AMERICAN BANK & TRUST	05/10/23	023501	2624.73	
113 04272023I	01-20-5600	MAINTENANCE & REPAIR		406.38
113 04272023J	01-10-5900	OTHER EXPENSES		6.00
113 04272023J	01-40-5600	MAINTENANCE & REPAIR		15.07
113 04272023K	01-10-5200	OFFICE SUPPLIES		282.98
113 04272023K	01-10-5390	OTHER PROFESSIONAL SERVICES		65.40
113 04272023K	01-10-5550	SOFTWARE EXPENSE		11.24
113 04272023K	01-10-5900	OTHER EXPENSES		426.49
113 04272023K	01-40-5100	GENERAL SUPPLIES		328.72
113 04272023K	01-40-5900	OTHER EXPENSE		76.69
113 04272023N	01-10-5700	TELEPHONE		138.85
113 04272023N	01-30-5600	MAINTENANCE & REPAIR		258.46
113 04272023N	01-30-5700	TELEPHONE		140.93
113 04272023N	12-00-8413	POLICE GRANT PURCHASES		490.00

\*\* TOTAL MANUAL CHECKS REGISTERED 77564.73

## =====

## REPORT SUMMARY

CASH FUND	CHECKS TO BE ISSUED	REGISTERED MANUAL	TOTAL
01	86692.57	77564.73	164257.30
TOTAL CASH	86692.57	77564.73	164257.30

A/P MANUAL CHECK POSTING LIST					
POSTINGS FROM ALL CHECK REGISTRATION RUNS(NR) SINCE LAST CHECK VOUCHER RUN(NCR)					
PAYABLE TO		CHECK DATE	CHECK NO	AMOUNT	
REG#	INV NO	G/L NUMBER	DESCRIPTION		DISTR
DISTR	CHECKS TO		REGISTERED		
FUND	BE ISSUED		MANUAL	TOTAL	
01	28718.86		77064.73	105783.59	
12	1073.85		490.00	1563.85	
13	21564.76		.00	21564.76	
15	5000.00		.00	5000.00	
52	25335.10		10.00	25345.10	
54	5000.00		.00	5000.00	
-----			-----	-----	
TOTAL DISTR	86692.57		77564.73	164257.30	



# *Village of Maple Park*

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.org>

## **FINANCE REPORT TUESDAY, JUNE 6, 2023**

- Budget Report – With the upcoming audit for the end of the fiscal year, the budget report is not included in the packet. The results will need to include audit entries as the year is now finished. Work with the auditors is scheduled for July 5-7. Once the results are finalized, I will provide those results to you.

As you have concerns, please feel free to reach out and the information will be provided for further understanding.

- Escrow Accounts – There was no activity for the month of May, so there is no escrow account detail included in the month's packet.
- Cash Accounts – With your Board packet this month, there is an estimated cash balances report. The Village's current position is good and will be closely monitored.
- Warrant List
  - A/P Check run of \$86,692.57, manual checks of \$77,564.73 for a total of \$164,257.30.
    - Adam Kozlowski (Great Spirit Concrete) - \$74,920.00 on Manual Check Listing – sidewalks on County Line and Willow Street as approved on 4/4/23 for 01-50-5620 on page 19 of the Fiscal Year 2024 Budget.
    - Chase - \$21,564.76 - interest on the TIF bond for the water tower project.
    - G. Snow - \$8,530 - water main repair on 4/28/23.
    - Lintech - \$10,000 - \$5,000 final payment for stormwater design for Washington, Pearl and Charles Streets and \$5,000 final payment for emergency generator design.
    - Lenslock - \$1,798 - body cams approved for 01-30-8200 on page 17 of the Fiscal Year 2024 Annual Budget.
- Please let me know if you have any questions or concerns.

Estimated Cash Balances for May 31, 2023

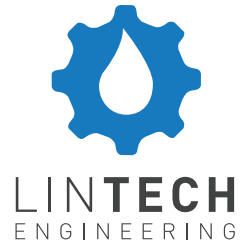
	05/01/23 Balance	Misc	Transfers & Deposits	Manual Checks and Tax Pymts	Payroll	05/31/23 Check Run	Estimated 05/31/23 Balance	
Old Second Checking	155,480.16		321,369.00	(115,427.91)	(38,461.44)	(86,692.57)	236,267.24	0.00%
First Midwest / Old National	373,114.88						373,114.88	0.04%
TIF Funds - Old Second	390,159.96		(6,307.30)				383,852.66	0.00%
Illinois Funds	2,820,757.59		(124,153.17)				2,696,604.42	4.90%
TIF Funds - Wealth Management	2,500,000.00						2,500,000.00	2.12%
	6,239,512.59	0.00	190,908.53	(115,427.91)	(38,461.44)	(86,692.57)	6,189,839.20	

Village of Maple Park  
Water & Sewer Departments  
As of April 30, 2023

Water Pumped to Billed Statistics

Months	Gallons Pumped	Gallons Billed	% Pumped to Billed	Target* % Pump to Billed	% Variance
March / April 2023 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Water Main Break (04/28-est)	5,966.80 (36.32) (213.70) (15.20) (10.90) (280.00)  5,410.68	4,271.50	78.95%	90.00%	-11.05%
January / February 2023 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up	5,539.90 (10.56) (201.40) (15.20) (9.80)  5,302.94	4,457.16	84.05%	90.00%	-5.95%
November / December 2022 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up	5,297.20 (12.77) (197.00) (15.20) (9.40)  5,062.83	4,457.16	88.04%	90.00%	-1.96%
September / October 2022 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up	4,781.90 (27.47) (172.80) (15.20) (8.30)  4,558.13	4,277.04	93.83%	90.00%	3.83%
July / August 2022 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Hydrant Flushing	5,380.60 (6.52) (203.60) (15.20) (9.40) (120.00)  5,025.88	4,864.00	96.78%	90.00%	6.78%
May / June 2022 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Water Leak on Elm - 05/15/22 -Televising Usage	5,480.80 (8.42) (196.90) (15.20) (9.70) (30.00) (81.60)  5,138.98	4,991.60	97.13%	90.00%	7.13%
March / April 2022 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Fire Department Usage	4,642.00 (10.55) (167.80) (15.20) (7.10) (8.90)  4,432.46	4,012.93	90.54%	90.00%	0.54%
January / February 2022 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up	4,629.00 (12.79) (166.80) (15.20) (9.60)  4,424.61	3,958.71	89.47%	90.00%	-0.53%
November / December 2021 -Civic Center Use -Back Wash Usage -Chlorine Monitor -Brine Make Up -Fire Department Usage	4,432.10 (9.50) (174.20) (15.20) (6.30) (0.50)  4,226.40	4,813.32	113.89%	90.00%	23.89%

\*Target of 90% - Illinois Water Association Goal to maintain



## WORK ORDER

Client: Village of Maple Park  
Date: May 10, 2023  
Project Name: 2023 General Engineering - Storm Sewer Improvements

Services	Description	Fee
Engineering	Provide engineering services for general storm sewer improvements including Main St, Center St and televising improvements.	Lump sum fee of \$25,000.

Accepted by:

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Village of Maple Park



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Website: <http://www.villageofmaplepark.org>

## SPECIAL EVENT PERMIT APPLICATION

PERMIT NUMBER: \_\_\_\_\_

### Property Information

Address of Event	306 Willow St, Maple Park, IL 60151
Type of Event	Bike Fundraiser

### Property Owner Information

Name	Maple Park Civic Center	Event Date(s)	June 24
Address	306 Willow St Maple Park, IL	Event Hours	7:00 - 11:00 AM
Zip Code	60151	Estimated Number of Attendees	600
Phone #			
Email	calldridge@villageofmaplepark.com		

### Special Event Permit Type (select all that apply)

### Permit Fees

<input type="checkbox"/> Private/Invitation Only	<input checked="" type="checkbox"/> Open to the public	<input type="checkbox"/> Admission fee required	<input checked="" type="checkbox"/> Application Fee \$25 <input type="checkbox"/> Liquor \$10 <input type="checkbox"/> Barricade Deposit \$50 per barricade <input type="checkbox"/> Other: _____  Total Due: _____
<input type="checkbox"/> Held within a building	<input checked="" type="checkbox"/> Held outdoors	<input type="checkbox"/> Event advertised (copy attached / described)	
<input type="checkbox"/> For Profit Event	<input checked="" type="checkbox"/> Not for Profit	<input type="checkbox"/> Amusement (amusement, music, games, etc)	
<input type="checkbox"/> Event is age restricted	<input type="checkbox"/> Food served (menu attached)		
<input type="checkbox"/> Alcohol served (separate application issued by the Village President)			
<input type="checkbox"/> Unarmed security hired			
Event requires Village services <input checked="" type="checkbox"/> Police <input type="checkbox"/> Fire <input type="checkbox"/> Other _____ (Police detail for traffic control or security; Public Works services)			

### Required Documents (if applicable to be submitted with this application)

<input type="checkbox"/> Description letter describing the event in sufficient detail, along with activities, entertainment, etc.
<input type="checkbox"/> Property owner letter providing permission to use the property for the event. The description letter and permission letter may be combined if the owner and applicant are the same.
<input type="checkbox"/> Parking permission letter(s) are required from adjacent property owners for supplemental parking if event requires additional parking.
<input type="checkbox"/> Site plan to show location of event, tents, other structures, etc.
<input type="checkbox"/> Letter requesting waiver of permit fees and cost of village services associated with the event, if applicable. The Village may waive permit fees for certain events, including those associated with not-for-profit organizations.
<input type="checkbox"/> Certificate of Insurance naming the Village of Maple Park as additional insured.

☒ By checking this box, I hereby certify that the information provided in this application is true and correct to the best of my knowledge and that I have not provided false information.

Applicant's Printed Name: Chris Haynes

Company: National Multiple Sclerosis Society

Phone number: 703-350-5175

Email Address: chris.haynes@nmss.org

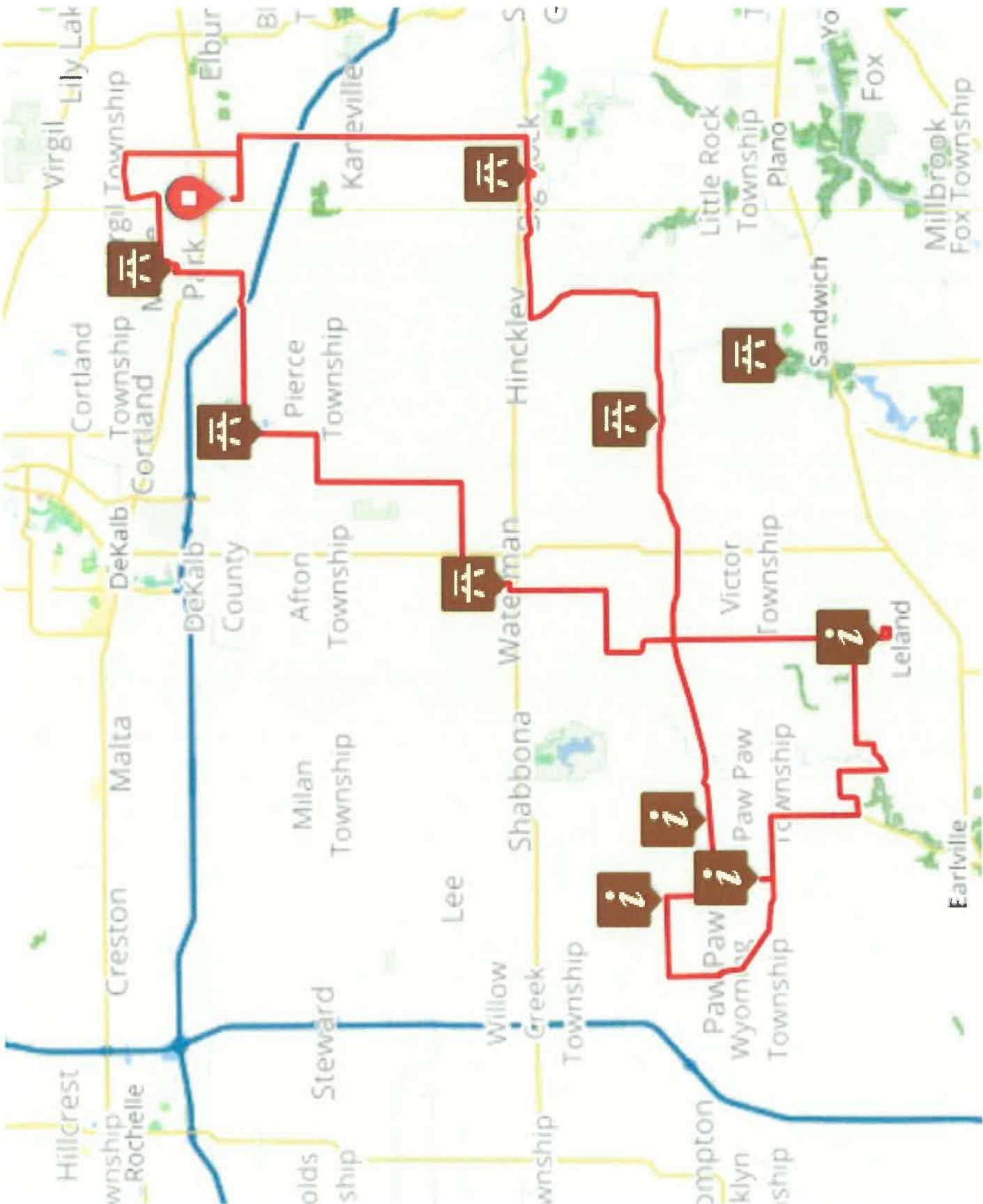
Signature: Chris Haynes

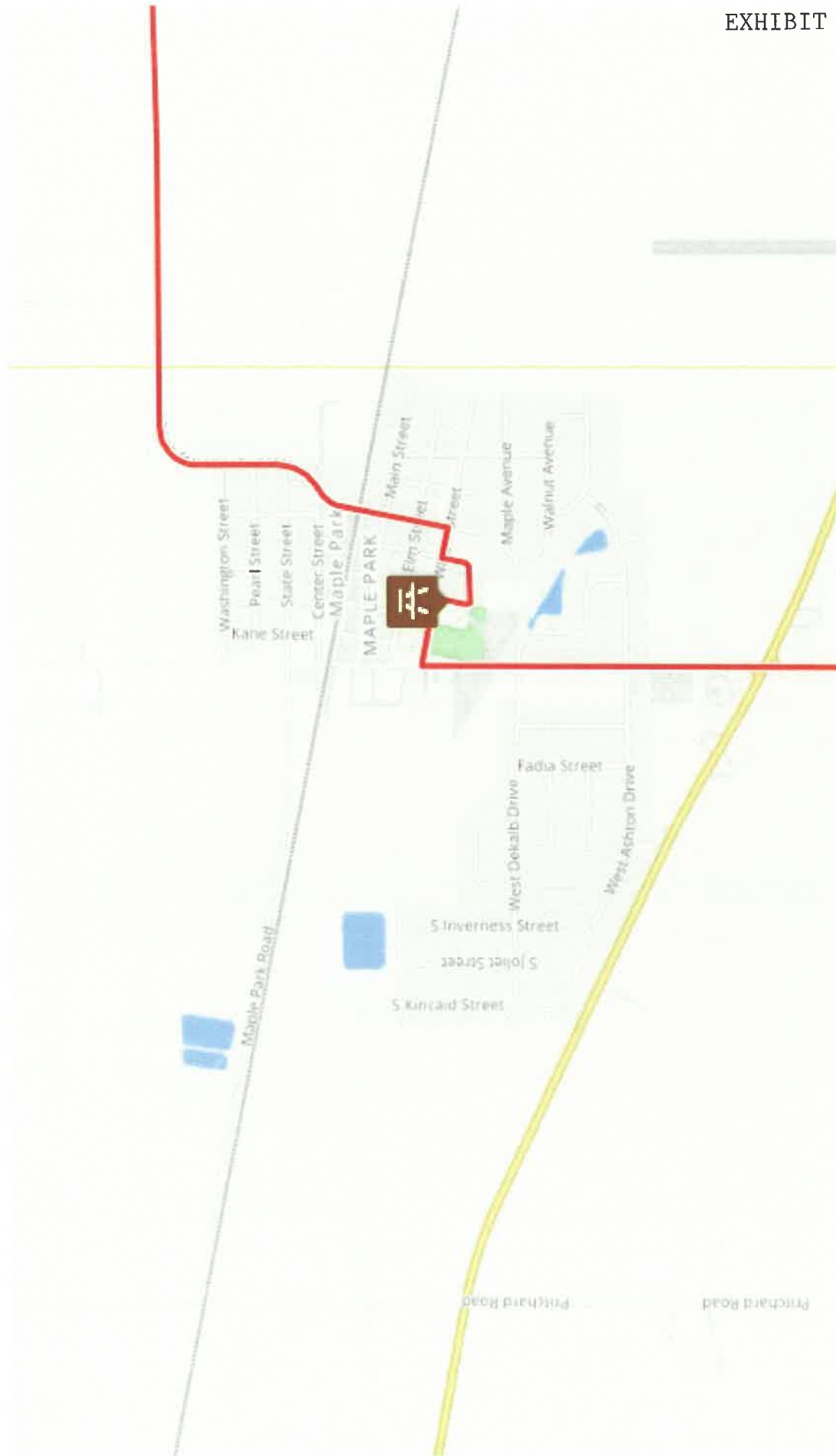
Date Received: \_\_\_\_\_

Staff Initials: \_\_\_\_\_



EXHIBIT A (2)







# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/31/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> MARSH USA, LLC. 445 SOUTH STREET MORRISTOWN, NJ 07960-6454 Attn: Morristown.CertRequest@marsh.com Fax: 212-948-0979	<b>CONTACT</b> NAME: ... PHONE (A/C, No, Ext): E-MAIL ADDRESS:	<b>FAX</b> (A/C, No):
CHICA	<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>
	INSURER A : Federal Insurance Company	20281
<b>INSURED</b> NATIONAL MULTIPLE SCLEROSIS SOCIETY GREATER ILLINOIS CHAPTER 525 W. MONROE ST., STE. 1510 CHICAGO, IL 60661	INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	

## COVERAGES

CERTIFICATE NUMBER:

NYC-010290248-12

REVISION NUMBER: 4

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:		3583-33-49	12/31/2022	12/31/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		7353-02-37	12/31/2022	12/31/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Comp/Coll Deductible \$ 1,000
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED <input type="checkbox"/> RETENTION \$		9364-93-75	12/31/2022	12/31/2023	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		71763467	12/31/2022	12/31/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Maple Park Civic Center, Bike Ride Rest Stop, June 24-25, 2023.

The Village of Maple Park, its officials, employees, and agents are added as additional insured excluding workers' compensation and employer's liability policy as required by written contract but limited to the operations of the insured under said contract, and always subject to the policy terms, conditions and exclusions.

## CERTIFICATE HOLDER

## CANCELLATION

Village of Maple Park 302 Willow St Maple Park, IL 60151	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  <i>Marsh USA LLC</i>
--	---

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**RESOLUTION 2023-13 Approved: June 6, 2023**

**A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO RENEW AN AGREEMENT WITH LOCAL GOVERNMENT COMPUTER AND INFORMATION SERVICE (LOCiS) FOR SOFTWARE SUPPORT AND LICENSING.**

**WHEREAS**, the Village of Maple Park ("The Village") is a municipality in accordance with the Constitution of the State of Illinois of 1970; and,

**WHEREAS**, Village has determined that it is to its advantage and best interest of the Village to avail itself of the software support and licensing from Local Government Computer and Information Service (LOCiS) for the specialized utility billing, fund accounting, payroll, and accounts payable software specifically oriented to local governments; and,

**WHEREAS**, LOCiS is desirous of performing software support and licensing for the Village; and,

**NOW, THEREFORE**, BE IT RESOLVED by the President and the Board of Trustees for the Village of Maple Park, DeKalb and Kane Counties, Illinois, as follows:

**Section 1.** The Village President or a designee is hereby directed to sign the attached agreement with LOCiS, for the Village's software support and licensing.

**Section 2.** This Resolution shall be in full force and effect from and after its passage, approval, and publication in pamphlet form, as provided by law.

**PASSED** by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at its regular Board meeting held on June 6, 2023.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

(SEAL)

\_\_\_\_\_  
Suzanne Fahnestock, Village President

**ATTEST:**

\_\_\_\_\_  
Caryn Minor, Village Clerk



## End User License Agreement

Company Name: Maple Park

Dealer Name: LOCIS

Signature Systems, Inc. (SSI), 2233 Waleia Pl, Koloa, HI 96756 and the "Dealer" identified above, supply the Comet Software and all associated security devices, passwords and license certificates, subject to the terms of this Agreement. Although the security device is sold to you, the Comet Software is being licensed to you, not sold. By signing this agreement, SSI and you agree that your use of the Software and the security device will be in accordance with the terms below.

### LICENSE

This license allows you to:

1. Use the Comet Software only on the number of workstations for you which have paid the appropriate license fee(s).
2. Make copies of the Software in machine readable form only for backup purposes. The Software is protected by United States Copyright law. You must reproduce the SSI copyright notice on any copy of the Software.

You may not sell, distribute or sublicense the Comet Software without an express software distribution license from SSI. The Comet Software contains trade secrets and in order to protect them you may not decompile, reverse engineer, disassemble or otherwise reduce the Software to a human perceivable form. You may not reverse engineer the security device. You may not modify, rent, lease, loan, or sell the Comet Software, or any copy thereof, in whole or in part. You understand that the unauthorized transfer of the Software may subject you to a lawsuit for damages, injunctive relief, and attorney's fees. SSI reserves all rights not expressly granted to you.

### VIRTUAL SECURITY DEVICE

You may elect to utilize a virtual security device which allows SSI to secure the software over the Internet. If such is the case, you acknowledge that from time to time, the software will contact a server maintained by SSI over the Internet. Consequently, you agree to maintain your systems ability to connect to the Internet such that it will be able to contact the SSI server at any time required by the virtual security device.

### EXPORT LAW ASSURANCES

You agree and certify that the Software will not be acquired, shipped, transferred or exported, directly or indirectly, to a destination outside the United States or Canada without express written permission of SSI. The Software may not be used for any purpose prohibited by the United States Administration Act of 1979, as amended, and the regulations thereunder.

### TERM

This license is effective until terminated. You may terminate it at any time by written notice to SSI at the address above, and by destroying all copies of the Software, passwords and license certificates in your possession. This license will terminate if you fail to comply with any of the terms or conditions of this agreement.

### LIMITED WARRANTY AND DISCLAIMER

The Software is provided by SSI "as is" without warranty from SSI of any kind. SSI disclaims any and all other warranties, both express or implied, including any implied warranties of merchantability or fitness for a particular purpose and all warranties of non-infringement. SSI does not warrant that the functions contained in the software will meet your requirements or that the operation of the software will be uninterrupted or error free, or that defects in the software will be corrected by SSI.

Some states do not allow the exclusion of implied warranties, so the above exclusion may not apply to you. This warranty gives you specific legal rights and you may also have other rights which vary from state to state.

### LIMITATION OF REMEDIES

Regardless of whether any remedy set forth herein fails of its essential purpose or otherwise, in no event will SSI be liable to you for any lost profits, lost savings, business interruption, lost data, or any form of incidental, special, indirect or consequential damages arising out of the use of or inability to use any Software, even if SSI or an authorized SSI representative has been advised of the possibility of such damages, or for any claim by a third party.

Some states do not allow the limitation or exclusion of liability for incidental or consequential damages so the above limitation or exclusion may not apply to you.

SSI's liability to you for actual damages for any cause whatsoever, and regardless of the form of the action, will be limited to the greater of \$50 or the money paid to SSI for the Comet Software that caused the damages or that is the subject matter of, or is directly related to, the cause of action.

You agree that the limitations of liability and disclaimers set forth above will apply regardless of whether you have accepted the Software or any other product or service delivered by SSI. You understand and agree that SSI has set its prices and entered into this Agreement in reliance upon the disclaimers of liability, the disclaimers of warranty and the limitations of liability set forth herein, that the same reflect an allocation of risk between you and SSI (including the risk that a contract remedy may fail of its essential purpose and cause consequential loss) and that the same form an essential basis of the bargain between you and SSI.

### GOVERNMENT END USERS

If this Software is acquired by or on behalf of a unit or agency of the United States Government this provision applies.

The Software (a) was developed at private expense, and no part of it was developed with government funds, (b) is a trade secret of SSI for all purposes of the Freedom of Information Act, (c) is "commercial computer software" subject to limited utilization as provided in this contract between the vendor and the governmental entity and (d) in all respects is proprietary data belonging solely to SSI.

For units of the Department of Defense (DoD), the Software is provided only with "Restricted Rights" as that term is defined in the DoD Supplement to the Federal Acquisition Regulations, 252.227-7013(c)(1)(ii) and:

Use, duplication or disclosure by the Government is subject to restrictions as set forth in subparagraph (c)(1)(ii) of the Rights in Technical Data and Computer Software clause at DFARS 252.227-7013. Manufacturer: Signature Systems, Inc., 2233 Waleia Place, Koloa, HI 96756.

Government personnel using this Software, other than under a DoD contract, are hereby on notice that use of this Software is subject to restrictions and rights as defined in Clause 52.227-19(c)(2) of the FAR and as set forth in this Agreement.

### CONFIDENTIALITY

You agree not to directly or indirectly divulge to any person or entity the Software or any trade secrets related to the Software until such time as SSI makes such information available to the public without restriction.

### GENERAL

Any attempt by you to rent, lease, sell, or sublicense the Comet Software or to transfer any of the rights, duties or obligations under this Agreement is expressly denied.

This Agreement will be construed under the laws of the state of California, without regard to choice of law principles or rules. If any provision of this Agreement shall be held by a court of competent jurisdiction to be contrary to law, that provision will be enforced to the maximum extent permissible, and the remaining provisions of this Agreement shall remain in full force and effect.

Your signature below indicates that you have read and accept the terms and conditions of this Agreement as of the date below.

\_\_\_\_\_  
Signature of Company's Authorized Representative

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title Phone Number

\_\_\_\_\_  
Company Address

\_\_\_\_\_  
Date

Rev:06/16

**VILLAGE OF MAPLE PARK KANE AND DEKALB COUNTIES, ILLINOIS**

**RESOLUTION 2023-14**

**A RESOLUTION ACCEPTING A GRANT AWARD IN THE AMOUNT OF \$20,000 FROM THE DEKALB COUNTY COMMUNITY FOUNDATION AND RATIFYING THE VILLAGE PRESIDENT'S SIGNATURE ON SAID GRANT AGREEMENT**

**WHEREAS** the Village of Maple Park ("The Village") is a municipality in accordance with the Constitution of the State of Illinois of 1970; and

**WHEREAS**, the Village determined that it was in the best interest of the Village to submit a 2023 DeKalb County Community Foundation Community Spring 2023 Community Needs Grant Application for \$20,000 toward the cost of purchase and installation for playground equipment at Memorial Park; and

**WHEREAS**, on May 8, 2023, the Village received notification that the DeKalb County Community Foundation has awarded the Spring 2023 Community Needs Grant to the Village of Maple Park in the amount of \$20,000 out of the \$40,000 requested; and

**WHEREAS**, the Village Board finds it in the best interest of the welfare of the community to accept the grant award to benefit its residents and community and enter into a new grant agreement accordingly.

**NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE VILLAGE OF MAPLE PARK, LOCATED IN DEKALB AND KANE COUNTIES, ILLINOIS, AS FOLLOWS:**

- Section 1.** The Village Board acknowledges that the Village of Maple Park has received \$20,000 out of the \$40,000 requested for the purchase and installation of playground equipment at Memorial Park from the DeKalb County Community Foundation.
- Section 2.** The Village Board hereby accepts said grant and ratifies the Village President's signature entering the Village into a Grant Agreement, Exhibit A, with the DeKalb County Community Foundation.

PASSED by the Board of Trustees of the Village of Maple Park, Kane and DeKalb Counties, Illinois at its regular Board meeting held on June 6, 2023.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

(SEAL)

\_\_\_\_\_  
Suzanne Fahnestock, Village President

**ATTEST:**

\_\_\_\_\_  
Caryn Minor, Village Clerk

# Follow Up

 Public Profile Collaborate 0

Village of Maple Park Memorial Park Playground

Process: Spring 2023 Community Needs Grant

Contact Info

Request

\$ Award Details

Documents

## Applicant:

Cheryl L Aldridge  
caldridge@villageofmaplepark.com  
(815) 827-3309  
302 Willow Street PO Box 220  
Maple Park, IL 60151 USA

## Organization:

Village of Maple Park

Contact Email History



815-827-3309  
302 Willow Street PO Box 220  
Maple Park, IL 60151 USA

 If your organization information does not appear correct, please contact the funder. Thank you.

 Application

 Follow Up

 FollowUp Packet

 Question List

 Fields with an asterisk (\*) are required.

## ✓ Application Information

### Project Name

Village of Maple Park Memorial Park Playground

### Grant Purpose in Grant Agreement

The intended purpose of the grant.

to install playground



479 characters left of 500

**Comments from the Grants Committee to Grantee**

1,000 characters left of 1,000

**Amount Awarded**

\$ 20,000.00

✓ **Grant Agreement****THIS AGREEMENT DETAILS THE RESPONSIBILITIES OF THE DEKALB COUNTY COMMUNITY FOUNDATION (FOUNDATION) AND YOUR ORGANIZATION (GRANTEE), AND THE TERMS AND CONDITIONS OF THE GRANT.**

Completing this **Grant Agreement** and the future Grant Report are important steps in the grant process. The Grant Report provides an assessment and accounting of this grant and provides a tool by which the Foundation can monitor the effectiveness of a grant in relation to the stated goals. Grantees are asked to complete a Grant Report, which is due approximately **ten months** from the Grant Award Notification. A reminder will be sent two weeks prior to the Grant Report deadline.

**RIGHT TO REQUEST RETURN\***

If the Foundation deems that funds were not used for the intended purpose, were inappropriately used, or were not utilized within one year of this signed agreement, the Foundation reserves the right to request the return of grant funds in whole or in part.

☒ I Agree to the Above**PROJECT CONTROL\***

In accepting this grant, the Grantee and the Foundation acknowledge that the grant shall not result in or be construed as providing the Foundation with any right to control or direct the details, manner, or means of activities by the grantee. Further, the grant shall not create or be construed to give rise to a partnership, joint venture, or agency relationship between the Foundation and the Grantee.

☒ I Agree to the Above**PUBLIC RECOGNITION\***

The DeKalb County Community Foundation requests recognition on publicity, printed materials, and social media related to this project when promoting the program. A downloadable file of the Foundation's logos and initiative logos can be found on the website.

☒ I Agree to the Above

**GRANT REPORT\***

The Grantee will complete a Grant Report approximately ten months after receiving the Grant Award Notification to document how the grant funds were used, the impact of the project, and other details. A reminder will be sent two weeks prior to the Grant Report deadline.

☒ I Agree to the Above

**Nondiscrimination Policy\***

No person in the United States shall, on the basis of actual or perceived race, creed, color, ethnicity, national origin, religion, sex and gender identity, sexual orientation, gender expression, age, physical or mental ability, pregnancy, veteran status, military obligations, marital or parental status, political affiliation, or any other improper criterion be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available by the Community Foundation, and any other program or activity funded in whole or in part with funds appropriated for grants, cooperative agreements, and other assistance administered by the Community Foundation.

☒ I Agree to the Above

**SIGNATURE**

The Undersigned, hereby assures the DeKalb County Community Foundation that, upon receipt of this grant, the funds will be used for the purpose as stated in the Grant Award Notification.

**By entering data into the next three (3) fields calling for insertion of Name, Title, and Date, you are:**

- (1) Representing that you are an officer or other agent for the Grantee duly authorized to enter into legally binding agreements on behalf of the Grantee.
- (2) Agreeing to submit this Grant Agreement in an electronic form on behalf of the Grantee which shall be bound by its contents as an electronic transaction.
- (3) Agreeing that your insertion of data into these following fields constitutes an electronic signature.

**Authorized Signature:\***

Suzanne Fahnestock

**Title:\***

Village President

**Date:\***

05/10/2023

**VILLAGE OF MAPLE PARK**

**ORDINANCE NO. 2023-05**

**AN ORDINANCE AMENDING TITLE 6, POLICE REGULATIONS  
CHAPTER 7, CANNABIS, OF THE MAPLE PARK VILLAGE CODE**

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**ADOPTED BY  
THE BOARD OF TRUSTEES  
OF THE  
VILLAGE OF MAPLE PARK**

---

Published in pamphlet form by authority of the Board of Trustees of the Village of Maple Park,  
Kane and DeKalb Counties, Illinois, this 6th day of June, 2023.

**ORDINANCE 2023-05**

**AN ORDINANCE AMENDING TITLE 6, POLICE  
REGULATIONS  
CHAPTER 7, CANNABIS,  
OF THE MAPLE PARK VILLAGE CODE**

**NOW, THEREFORE, BE IT ORDAINED**, by the City Council of the Village of Maple Park, Illinois as follows:

Section 1: That Section 6, Chapter 7, “Cannabis” of the Village Code of Maple Park, Illinois be amended by amending Section 6-7-4 by adding subsection (C), and adding Section 6-7-7:

**Sec. 6-7-4: Possession.**

(C) It shall be unlawful for any person who is younger than 21 years old to possess any form of cannabis, cannabis-infused product, or cannabis concentrate in any amount, unless that person is a registered medical cannabis patient under the Compassionate Use of Medical Cannabis Pilot Program Act.

**Sec. 6-7-7. - Possession of drug paraphernalia.**

(a) The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

*Controlled substance* shall have the meaning ascribed to it in section 2(b) of the Drug Paraphernalia Control Act, 720 ILCS 600/2(d), as amended.

*Drug paraphernalia* shall have the meaning ascribed to it in section 2(d) of the Drug Paraphernalia Control Act, 720 ILCS 600/2(d), as amended.

(b) Unlawful possession of drug paraphernalia.

(1) It shall be unlawful for a person who knowingly possesses an item of drug paraphernalia with the intent to use it in ingesting, inhaling, or otherwise introducing a controlled substance into the human body, or in preparing a controlled substance for that use. This prohibition shall not apply to a person who is legally authorized to possess hypodermic syringes or needles under the Hypodermic Syringes and Needles Act or anyone who is in lawful possession of paraphernalia as an authorized cardholder in accordance with the Compassionate Use of Medical Cannabis Pilot Program Act, 410 ILCS 130/1 et seq., or a successor statute.

(2) In determining intent under subsection (b)(1) of this section, the trier of fact may take into consideration, in addition to all other logically relevant factors, the proximity of the controlled substances to drug paraphernalia or the presence of a controlled substance on the drug paraphernalia, statements by any person in control of the object

concerning its use, direct or circumstantial evidence of the intent of any person in control of the object, and the existence and scope of legitimate uses for the object.

- (c) If a person is found to have violated this section, then such person shall be fined in an amount not less than \$250.00 nor more than \$750.00 for each such violation.

Section 2. That each section, paragraph, sentence, clause and provision of this Ordinance is separable and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance nor any part thereof, other than the part affected by such decision.

Section 3. That except as to the amendment heretofore mentioned, all chapters and sections of the Village Code of Maple Park, Illinois, shall remain in full force and effect.

Section 4. That this Ordinance shall, by authority of the Board of Trustees of the Village of Maple Park, Illinois, be published in pamphlet form. From and after ten days after said publication, this Ordinance shall be in full force and effect.

**PASSED BY THE BOARD OF TRUSTEES** of the Village of Maple Park, Illinois, at a regular meeting thereof held on the 6th day of June, 2023, and approved by me as Mayor on the same day.

AYES:  
NAYS:  
ABSENT:

\_\_\_\_\_  
Suzanne Fahnestock, Village President

ATTEST:

\_\_\_\_\_  
Caryn Minor, Village Clerk

STATE OF ILLINOIS )  
 ) SS  
COUNTIES OF DEKALB AND KANE )

I further certify that on the 6th day of June, 2023, the Board of Trustees of the Village of Maple Park passed and approved Ordinance 2023-05, “**AN ORDINANCE AMENDING TITLE 6, POLICE REGULATIONS CHAPTER 7, CANNABIS, OF THE MAPLE PARK VILLAGE CODE.**”

(SEAL)

Caryn Minor, Village Clerk

**VILLAGE OF MAPLE PARK**

**ORDINANCE NO. 2023-06**

AN ORDINANCE AMENDING TITLE 6, POLICE  
REGULATIONS CHAPTER 3,  
GENERAL OFFENSES, OF THE MAPLE PARK VILLAGE CODE

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**ADOPTED BY  
THE BOARD OF TRUSTEES  
OF THE  
VILLAGE OF MAPLE PARK**

---

Published in pamphlet form by authority of the Board of Trustees of the Village of Maple Park,  
Kane and DeKalb Counties, Illinois, this 6<sup>th</sup> day of June, 2023.

**ORDINANCE 2023-06**

**AN ORDINANCE AMENDING TITLE 6, POLICE  
REGULATIONS  
CHAPTER 3, GENERAL OFFENSES,  
OF THE MAPLE PARK VILLAGE CODE**

**NOW, THEREFORE, BE IT ORDAINED**, by the City Council of the Village of Maple Park, Illinois as follows:

Section 1: That Section 6, Chapter 3, “General Offenses” of the Village Code of Maple Park, Illinois be amended by adding Section 6-3-6-2:

A: Possession of Alcohol by Minors:

- 1) It is unlawful for any person under the age of twenty one (21) years to knowingly possess alcoholic liquor.
- 2) Any person who violates this section and has been issued a citation of this section shall be fined in accordance with section 1-4-1.
- 3) Any minor under the age of eighteen (18) years of age charged under this Section is required to bring a parent or legal guardian to the Administrative Adjudication Hearing.

Section 2. That each section, paragraph, sentence, clause and provision of this Ordinance is separable and if any provision is held unconstitutional or invalid for any reason, such decision shall not affect the remainder of this Ordinance nor any part thereof, other than the part affected by such decision.

Section 3. That except as to the amendment heretofore mentioned, all chapters and sections of the Village Code of Maple Park, Illinois, shall remain in full force and effect.

Section 4. That this Ordinance shall, by authority of the Board of Trustees of the Village of Maple Park, Illinois, be published in pamphlet form. From and after ten days after said publication, this Ordinance shall be in full force and effect.

**PASSED BY THE BOARD OF TRUSTEES** of the Village of Maple Park, Illinois, at a regular meeting thereof held on the 6<sup>th</sup> day of June, 2023, and approved by me as Mayor on the same day.



AYES:  
NAYS:  
ABSENT:

---

Suzanne Fahnestock, Village President

ATTEST:

---

Caryn Minor, Village Clerk

DRAFT

STATE OF ILLINOIS )  
 ) SS  
COUNTIES OF DEKALB AND KANE )

I further certify that on the 6th day of June, 2023, the Board of Trustees of the Village of Maple Park passed and approved Ordinance 2023-06, **“AN ORDINANCE AMENDING TITLE 6 POLICE REGULATIONS CHAPTER 3, GENERAL OFFENSES OF THE MAPLE PARK VILLAGE CODE.”**

(SEAL)

Caryn Minor, Village Clerk

**VILLAGE OF MAPLE PARK  
KANE AND DEKALB COUNTIES, ILLINOIS**

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**ORDINANCE NO. 2023-07**

**AN ORDINANCE AMENDING TITLE 7 “MOTOR VEHICLES,” CHAPTER 11  
“GOLF CARTS AND UTILITY TERRAIN VEHICLES”**

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**ADOPTED BY  
THE BOARD OF TRUSTEES  
OF THE  
VILLAGE OF MAPLE PARK, ILLINOIS**

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**Published in pamphlet form by the authority of the Board of Trustees of the Village of  
Maple Park, Kane and DeKalb Counties, Illinois this 6<sup>th</sup> day of June, 2023.**

**ORDINANCE NO. 2023-07**

**AN ORDINANCE AMENDING TITLE 7 “MOTOR VEHICLES,” CHAPTER 11 “GOLF CARTS AND UTILITY TERRAIN VEHICLES”**

**WHEREAS**, the Village of Maple Park, DeKalb and Kane Counties, Illinois (hereinafter referred to as the "VILLAGE"), is a non-home rule municipality, organized and existing pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1, et seq.; and

**WHEREAS**, it is the intention of the Corporate Authorities to amend the Code to provide the continued authorization and use of qualified golf carts and utility-terrain vehicles on the streets under the jurisdiction of the Village of Maple Park, and

**WHEREAS**, in July of 2017, the Maple Park Board of Trustees approved Ordinance 2017-10 updating many of the requirements for golf carts. At that, time the Board considered the volume, speed, and character of traffic on its roadway and determined that the non-highway vehicles may safely operate upon Village of Maple Park roadways that have a maximum speed limit of twenty-five (25) miles per hour, and specifically excluding County Line Road;

**WHEREAS**, in May of 2018, the Maple Park Board of Trustees approved Ordinance 2018-12 updating seat belt requirements and signal requirements;

**NOW THEREFORE, BE IT ORDAINED** by the Village Board of the Village of Maple Park, Illinois, as follows:

**SECTION 1.** The Maple Park Village Code shall be amended to read as follows:

**TITLE 7 MOTOR VEHICLES**

**Chapter 11 GOLF CARTS AND UTILITY TERRAIN VEHICLES**

**7-11-1: DEFINITIONS:**

**7-11-2: REQUIREMENTS:**

**7-11-3: COMPLIANCE WITH TRAFFIC LAWS:**

**7-11-4: OPERATION WITHIN VILLAGE:**

**7-11-5: PERMITS:**

**7-11-6: PENALTY:**

**7-11-1: DEFINITIONS:**

**GOLF CART:** A golf cart is defined in 625 ILCS 5/1-123.9 and means a vehicle specifically designed and intended for the purposes of transporting one (1) or more persons and their golf clubs or maintenance equipment while engaged in the playing of golf, supervising the play or maintaining the condition of the grounds on a public or private golf club. A motorized vehicle with three (3) or four (4) wheels that is not designed to be operated at a speed of more than twenty-five (25) miles per hour whose purpose can include, but is not limited to, playing golf and is generally designed to carry persons including a driver.

For the purposes of this article, a “golf cart” specifically does not include all-terrain vehicles, highway motorcycles or any other vehicle which is not described within the

foregoing definitions of “golf carts.”

**UTILITY TERRAIN VEHICLE** Any motorized off-highway device designed to travel primarily off-highway, 50 inches or less in width, having a manufacturer's dry weight of 1,500 pounds or less, traveling on 3 or more non-highway tires, designed with a seat or saddle for operator use, and a steering wheel for steering control, except equipment such as lawnmowers, which is capable of attaining a speed of no more than 25 miles per hour.

**VILLAGE STREETS:** Any of the streets or alleys dedicated within the boundaries of the Village of Maple Park with a maximum speed limit of twenty-five (25) miles per hour.

**STATE ROADS** shall mean all roads under the state’s jurisdiction, which would include Route 38.

**TOWNSHIP AND COUNTY ROADS** shall mean any roads under the jurisdiction of the township and/or county road districts, respectively, and shall include any roads outside within the boundaries of the village limits under such jurisdiction, to include Broadway north of Main Street, Main Street and County Line Road.

\*Golf carts may be operated during the hours between sunset and sunrise as well as during daylight hours in designated areas only.

#### 7-11-2: REQUIREMENTS:

All persons operating a golf cart or a utility terrain vehicle on the streets under the jurisdiction of the Village of Maple Park must ensure compliance with the following requirements:

- A. Proof of Liability Insurance – Driver must carry it with the vehicle at all times
- B. Valid Driver’s License
- C. Age Requirement – Driver must be age 18 or older
- D. Registration with the Village of Maple Park
- E. Required Equipment:
  - 1. Brakes and brake lights;
  - 2. A steering apparatus;
  - 3. Tires;
  - 4. Rearview mirror;
  - 5. Approved “slow moving vehicle” emblem on the rear of the vehicle;
  - 6. Headlight that emits a white light visible from a distance of at least 500 feet;
  - 7. Taillamp that emits a red light visible from a distance of at least 100 feet;
  - 8. Any additional requirements which may be required by the Illinois Compiled Statutes, as amended.
- F. Occupants: The maximum number of occupants in such vehicles shall be deemed to correspond with the total number of seats available on the particular vehicle.
- G. Golf Carts and Utility Terrain Vehicles require the following seating requirements. All children under the age of 13 must be securely fastened with a seat belt while the

vehicle is in operation. Children that are unable to sit up on their own with a seat belt, must be secured in a proper child safety seat.

- H. If the vehicle is not equipped with a turn signal, the operator of the vehicle will use current accepted hand signals to signal turning.

#### 7-11-3: COMPLIANCE WITH TRAFFIC LAWS:

Drivers of golf carts and utility terrain vehicles must comply with all applicable provisions of the Illinois vehicle code, and with all traffic laws otherwise codified by this code. A person operating or in actual physical control of a golf cart or utility terrain vehicle as while under the influence of alcohol or drugs as described herein on a roadway is subject to DUI under 625 Illinois Compiled Statutes, which addresses driving under the influence.

#### 7-11-4: OPERATION WITHIN VILLAGE:

- A. Prohibited: Except as otherwise provided in this chapter, it is unlawful for any person to drive or operate a nonhighway vehicle upon any street, highway, or roadway in the village of Maple Park.
- B. Golf carts may not be operated on sidewalks or other public property not accessible to or authorized to vehicle traffic.
- C. Golf carts may only be authorized on village streets as set forth by this section of the Village Code. Golf carts may not be operated on streets and highways, and roads under the jurisdiction of the Illinois Department of Transportation-(IL Route 38), any County Highway Department-(County Line Road), or Township Road-(Thatcher Road).
- D. Permitted: Golf carts and utility terrain vehicles may only be operated on streets within the village of Maple Park which have a speed limit of twenty-five (25) miles per hour.
- E. Crossing of state highways shall only be allowed a perpendicular angle of 90 degrees.
- F. Golf carts and utility terrain vehicles shall come to a complete stop before attempting to cross any highway.
- G. Golf carts may be operated during the hours between sunset and sunrise, as well as during daylight hours.
- H. The operator of the non-highway vehicle shall yield the right-of-way to all pedestrian and vehicular traffic which constitutes a hazard.

#### 7-11-5: PERMITS:

- A. No person shall operate a motorized golf cart or utility terrain vehicle without obtaining a permit from the Village Clerk, as provided herein. Permits shall be granted for a one year period and may shall be renewed by May 31 of each year. The cost of the permit includes the inspection of the golf cart or utility terrain vehicle.
- B. Every application for a permit by a resident shall be on a form supplied by the village and shall contain the following information:
- Name and address of the resident applying for the permit;
  - Name of the liability insurance carrier;
  - The serial number, make, model and description of the golf cart;

- Signed waiver of liability by the resident/applicant releasing the Village of Maple from any and all future claims resulting from the operation of the golf cart pursuant to this chapter or any other Ordinance of the Village of Maple Park;
- Photo copy of the applicable liability insurance coverage card specifically for the golf cart or utility terrain vehicle to be operated on village streets;
- Any other information as the village may require.

C. No permit shall be granted unless the follow conditions are met:

- The golf cart or utility terrain vehicle must be inspected **initially and again every three years** and approved by the Chief of Police or a designee prior to application for the permit, in order to ensure that the vehicle is safe to operate only on the village streets as outlined on the village map and is in compliance with the requirements of this chapter.
- The applicant must **annually** provide evidence of insurance in compliance with the provision of the Illinois Statutes regarding liability insurance for passenger motor vehicles to be operated on roads in the State of Illinois.

#### 7-11-6: ENFORCEMENT AND PENALTY

- A. The Village of Maple Park has the authority to suspend or revoke a permit granted hereunder upon a finding that the permit holder thereof has violated any of the provisions of this chapter or if there is evidence that the permit holder cannot safely operate the motorized golf cart or utility terrain vehicle on the designated roadways.
- B. Any person who violates any provision of this chapter shall, upon conviction, be subject to a fine of not less than seventy-five dollars (\$75.00) nor more than seven hundred-fifty dollars (\$750.00) and cost of attorney fees, prosecution, and court costs. A second conviction shall result in the suspension of the permit for six (6) months, or the remainder of the permit year for the permit.
- C. Upon conviction of operating a golf cart or utility terrain vehicle on a state, county, or township road, other than crossing at the designated locations (as defined in operation with the village, and in this ordinance), shall result in a fine of no less than two hundred-fifty dollars (\$250.00) nor more than seven hundred-fifty dollars (\$750.00), plus court costs. First conviction shall result in a suspension of the permit for the remainder of the permit year.

Violators of the provisions of this chapter shall be subject to the general penalty set forth in Title 1, Chapter 4 of this code.

**SECTION 2:** Any person found in violation of this Ordinance may be fined an amount not to exceed seven hundred and fifty (\$750.00) dollars. Each day that a violation is permitted to exist after notification thereof shall constitute a separate offense.

**SECTION 3:** That each Section and part hereof of this Ordinance is deemed to be severable and should any section or part thereof be held invalid or unconstitutional by any court of competent jurisdiction, such ruling shall not affect the validity or the constitutionality of the remaining portions of this Ordinance.

**SECTION 4:** All ordinances, resolutions or orders or parts thereof, which conflict with the provisions of this ordinance, are to the extent of such conflict hereby repealed.

**SECTION 6:** This ordinance shall be in full force and effect upon its passage and publication according to law.

**PASSED** by the President and the Board of Trustees of the Village of Maple Park, DeKalb County, Illinois, on the 6<sup>th</sup> day of June 2023, and deposited and filed in the office of the Village Clerk in said Village on that date pursuant to roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**APPROVED** by the President of the Village of Maple Park, Illinois, this 6<sup>th</sup> day of June 2023.

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Suzanne Fahnestock, Village President

ATTEST:

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Caryn Minor, Village Clerk