



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Village of Maple Park
Board of Trustees on April 7, 2015.

**BOARD OF TRUSTEES MEETING MINUTES
TUESDAY, MARCH 3, 2015
7:00 P.M.
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK**

1. CALL TO ORDER

President Kathy Curtis called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Village Clerk Liz Peerboom called the roll call and the following Board members were present: President Kathy Curtis, Trustee Pat Lunardon, Trustee JP Dries, Trustee Debra Armstrong, and Trustee Terry Borg. Absent: Trustee Luke Goucher (arrived late).

Others present: Police Chief Mike Acosta, Village Attorney Kevin Buick, Village Engineer Jeremy Lin, Village Accountant Cheryl Aldridge, and Village Clerk Liz Peerboom.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

None.

5. FINANCIAL REPORT

President Kathy Curtis asked if there were any questions on the Financial Report. There were no questions.

6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

- a) Approval of Board Minutes
 - Board Meeting – February 3, 2015
 - Committee of the Whole – February 17, 2015
- b) Receive and File
 - Planning Commission Meeting Minutes – January 20, 2015
 - Water Report for January 2015
- c) Acceptance of Cash and Investment Report as of January 31, 2015
- d) Approval of Bills Payable and Manual Check Register #729

ACCOUNTS PAYABLE:	\$13,831.14
MANUAL CHECKS:	5,881.98
TOTAL:	<u>\$19,713.12</u>

- e) Approval of Appointments to the Planning Commission.
 - Jeff Ramirez, 4-year term expiring April 30, 2018
 - Chuck Miller, 4-year term expiring April 30, 2018
 - JP Dries, Ex-Officio Member, 4-year term expiring April 30, 2018

Trustee Armstrong made a motion to approve the Consent Agenda, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Armstrong, Borg, Dries, Lunardon. Nay: None. Absent: Goucher. (4-0-1)

7. COMMITTEE REPORTS

- PERSONNEL & COMMUNICATIONS – Debra Armstrong, Chair

Trustee Debra Armstrong advised that she will be working on the Personnel Handbook. She will be going out of town, but she will be updating the document and sending it to committee members, but will not be able to hold a meeting. Village Attorney Kevin Buick discussed the need for avoiding Open Meetings act violations. Trustee Armstrong advised that she will send the document individually to committee members, using Track Changes and that the edited document will be discussed at a Committee of the Whole meeting.

- FINANCE & PUBLIC RELATIONS & DEVELOPMENT – Terry Borg, Chair

Trustee Terry Borg had questions about a proposed Recapture Agreement for the Main Street Watermain,

- **INFRASTRUCTURE – Luke Goucher, Chair**

Trustee Borg asked if the President could reduce the size of the committee. After some discussion about committee size, it was agreed that the Village Clerk will follow-up and check the code for uncodified ordinances that reflect a change in the committees back in 2009. The Board discussed different types of committees. Mr. Buick advised that the code will need to be changed in order to change the size of the committee.

Trustee Luke Goucher arrived at 7:07 p.m.

8. LEGAL REPORT

President Curtis asked if there were any questions on the Legal Report. There were no questions from the Board.

9. POLICE DEPARTMENT REPORT

Chief Mike Acosta advised that Sgt. Buzz Hodges retired, and that he has appointed Officer Tony Ayala as the new Sergeant.

10. PUBLIC WORKS REPORT

None.

11. ENGINEERING REPORT

Village Engineer Jeremy Lin advised that the asphalt plant will open in April, and that he is hoping to start on the Willow Street project that was left over from last year. He also advised that he is working on some projects from the Infrastructure Committee.

President Curtis asked if she should possibly follow-up with a letter to Akrabawi regarding the Heritage Hills Phase III paving project completion. Mr. Buick suggested the informal process of a phone call and an email to begin with, then follow-up with a letter.

Trustee Borg discussed the proposed recapture agreement and asked Jeremy to put together a recommendation for a recapture ordinance for the Rotollo project. Village Accountant Cheryl Aldridge said that she will forward an email with the costs of the project to Mr. Lin and he said that he will provide the village with a memo.

President Curtis asked if it was realistic that a developer would pay for a watermain that is over six years old. Mr. Buick said that it would need to be done with some delicacy, but it could be possible.

12. OLD BUSINESS

None.

13. NEW BUSINESS

a) RESOLUTIONS

- **RESOLUTION 2015-02 ANIMAL CONTROL AGREEMENT**
AUTHORIZING THE VILLAGE PRESIDENT TO RENEW THE INTERGOVERNMENTAL AGREEMENT WITH THE COUNTY OF KANE FOR ANIMAL CONTROL.

Trustee Dries made a motion to approve Resolution 2015-02, seconded by Trustee Armstrong. Trustee Borg asked why this Resolution was taken off the agenda last month. Mr. Buick advised that the title did not match the Resolution, so if it was voted on it would have been a violation of the Open Meetings Act; therefore it was removed and placed on this agenda. Motion carried by roll call vote. Aye: Borg, Dries, Goucher, Lunardon, Armstrong. Nay: None. (5-0-0)

- **RESOLUTION 2015-03 CLOSED SESSION AUDIO RECORDING DESTRUCTION**
AUTHORIZING THE DESTRUCTION OF AUDIO RECORDINGS OF CLOSED SESSION MEETINGS.

Trustee Goucher made a motion to approve Resolution 2015-03, seconded by Trustee Borg. Motion carried by roll call vote. Aye: Dries, Goucher, Lunardon, Armstrong, Borg. Nay: None. (5-0-0)

- **RESOLUTION 2015-04 RECIPROCAL AGREEMENT WITH DEPT OF REVENUE**
AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE A RECIPROCAL AGREEMENT ON EXCHANGE OF INFORMATION BETWEEN THE VILLAGE OF MAPLE PARK AND THE ILLINOIS DEPARTMENT OF REVENUE.

Trustee Goucher made a motion to approve Resolution 2015-04, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Goucher, Lunardon, Armstrong, Borg, Dries. Nay: None. (5-0-0)

- **RESOLUTION 2015-05**
URGING THE GOVERNOR AND GENERAL ASSEMBLY TO PROTECT FULL FUNDING OF LOCAL GOVERNMENT DISTRIBUTIVE FUND REVENUES

Trustee Armstrong made a motion to approve Resolution 2015-05, seconded by Trustee Dries. Trustee Borg expressed his concern with the pain that the

new Governor is causing in many areas of the state. Motion carried by roll call vote. Aye: Lunardon, Armstrong, Borg, Dries, Goucher. Nay: None. (5-0-0)

b) ORDINANCES

• **ORDINANCE 2015-01 REGULATING MEDICAL CANNABIS**

AN ORDINANCE AMENDING TITLE 5 OF THE VILLAGE CODE OF MAPLE PARK, ILLINOIS "PUBLIC HEALTH AND SAFETY," BY ADDING CHAPTER 10, 'MEDICAL CANNABIS'

Trustee Armstrong made a motion to approve Ordinance 2015-01, seconded by Trustee Dries. Mr. Buick advised that there will be another Ordinance that will be coming before the Board in the future amending the Zoning Ordinance in regards to medical cannabis. Village Clerk Peerboom advised that the Planning Commission will be discussing the Ordinance at the March meeting. Motion carried by roll call vote. Aye: Armstrong, Borg, Dries, Goucher, Lunardon. Nay: None. (5-0-0)

• **ORDINANCE 2015-02 AMENDING THE SUBDIVISION ORDINANCE**

AN ORDINANCE AMENDING TITLE 12, "SUBDIVISION ORDINANCE," CHAPTER 3, "REQUIRED IMPROVEMENTS AND STANDARDS," 12-3-C TO UPDATE THE LIST OF PROHIBITED TREES, AND AMENDING CHAPTER 12-3-7 "STREETS" SUBSECTIONS J., N., P., AND R.

Trustee Dries made a motion to approve Ordinance 2015-02, seconded by Trustee Borg. Motion carried by roll call vote. Aye: Borg, Dries, Goucher, Lunardon, Armstrong. Nay: None. (5-0-0)

• **ORDINANCE 2015-04 UPDATING THE ENERGY CODE**

AN ORDINANCE TITLE 10 SECTION 1, ARTICLE G-1 "INTERNATIONAL ENERGY CONSERVATION CODE", IN THE MAPLE PARK VILLAGE CODE

Trustee Goucher made a motion to approve Ordinance 2015-04, seconded by Trustee Armstrong. Trustee Borg asked if the Village Clerk had asked the Building Inspector the questions that he had asked at the Committee of the Whole Meeting. The Village Clerk replied that the State of Illinois has required that all municipalities update their code to reflect the 2012 edition of the Energy Conservation Code, and that the village has been using the 2012 edition, but the code had not been changed to reflect that. Trustee Borg had more questions about the code, and asked that the Building Inspector attend a meeting to answer questions from the Board. Trustee Goucher said that he had contacted the Building Inspector and gotten his questions answered. After a short discussion, motion carried by roll call vote. Aye: Dries, Goucher, Armstrong. Nay: Lunardon, Borg. (3-2-0)

- **ORDINANCE 2015-05 UPDATING PLAN REVIEW FEE**
AN ORDINANCE AMENDING TITLE 10, SECITON 1A-3 "BUILDING PERMIT AND PLAN REVIEW FEES," IN THE MAPLE PARK VILLAGE CODE

Trustee Goucher made a motion to approve Ordinance 2015-05, seconded by Trustee Armstrong. Motion carried by roll call vote. Aye: Goucher, Lunardon, Armstrong, Borg, Dries. Nay: None. (5-0-0)

- **ORDINANCE 2015-06 EXTENDING THE SUSPENSION OF IMPACT FEES**
TEMPORARILY SUSPENDING CERTAIN PROVISIONS OF CHAPTER 17, FEES AND PENALTIES IN TITLE 12, SUBDIVISION REGULATION, IN THE MAPLE PARK VILLAGE CODE

Trustee Goucher made a motion to approve Ordinance 2015-06, seconded by Trustee Armstrong. Motion carried by roll call vote. Aye: Lunardon, Armstrong, Borg, Dries, Goucher. Nay: None. (5-0-0)

- **ORDINANCE 2015-07 EXTENDING THE SUSPENSION OF HOOKUP FEES**
AN ORDINANCE TEMPORARILY MODIFYING CERTAIN PROVISIONS OF TITLE 9, UTILITIES, CHAPTER 1, WATER USE AND SERVICE, AND CHAPTER 2, ARTICLE B. SEWER CONNECTION PERMITS AND CHARGES WITHIN THE VILLAGE OF MAPLE PARK

Trustee Goucher made a motion to approve Ordinance 2015-07, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Armstrong, Borg, Dries, Goucher, Lunardon.

- **ORDINANCE 2015-08 BUSINESS REGISTRATION**
AN ORDINANCE AMENDING THE VILLAGE CODE OF THE VILLAGE OF MAPLE PARK, TITLE 4, "BUSINESS AND LICENSE REGULATIONS", BY ADDING SECTION 14, "BUSINESS REGISTRATION"

Trustee Armstrong made a motion to approve Ordinance 2015-08, seconded by Trustee Dries. Trustee Borg asked to be reminded about the reason for this Ordinance. President Curtis advised that Ordinance will help to ensure that the village is receiving the proper taxes that they should be getting from each business in town. Motion carried by roll call vote. Aye: Borg, Dries, Goucher, Lunardon, Armstrong. (5-0-0)

14. VILLAGE PRESIDENT REPORT

President Curtis discussed Committees – She said that the code needs to be cleaned up, but she has hopes that there will be six trustees at some point. She asked should

the Board go to the work of changing the code in order to change it right back in May. Trustee Borg had questions about the 2/3 rule. Mr. Buick discussed a majority of a quorum. President Curtis said that she thinks that changing the number to three is premature. Trustee Goucher asked if the number had to be fixed and Mr. Buick advised that it did need to be fixed. Trustee Goucher said that there is much more productivity in committee meetings than in Committee of the Whole meetings.

President Curtis advised the Board that her job has changed and that she is working a lot more hours. She discussed the fact that someday the village needs to find the money in the budget for a village administrator. She added that the village has not been represented on many occasions because the Village President doesn't always have the time. Trustee Armstrong asked if the Village Clerk could attend some of the events that the President cannot attend. President Curtis said that the Village Clerk can attend some of the events, but Maple Park really needs a Village Administrator. An administrator who can recommend and administer policies that are discussed at these events, adding that a Village Clerk does not have that authority.

15. TRUSTEE REPORTS

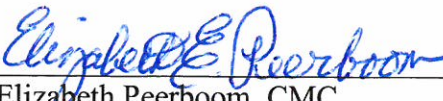
Trustee Borg gave the floor to the Police Chief, who introduced Tony Ayala, the new Sergeant.

Trustee Goucher said that there was not a quorum at the last Infrastructure Committee meeting, but there will be a meeting in March and he looks forward to sharing the ideas with the Board that come from the committee.

16. ADJOURNMENT

Trustee Goucher made a motion to adjourn the meeting, seconded by Trustee Borg. Motion carried by voice vote.

Meeting adjourned at 8:02 p.m.


Elizabeth Peerboom, CMC
Village Clerk