



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Village of Maple
Park Board of Trustees on 8/4/15.

BOARD OF TRUSTEES MEETING MINUTES TUESDAY, JULY 7, 2015 7 P.M. MAPLE PARK CIVIC CENTER 302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

President Kathy Curtis called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Village Clerk Liz Peerboom called the roll call and the following Board members were present: President Kathy Curtis, Trustee Chris Higgins, Trustee Valerie Massa, Trustee JP Dries, Trustee Kristine Dalton, and Trustee Terry Borg. Absent: Trustee Luke Goucher.

Others present: Police Chief Mike Acosta, Village Engineer Jeremy Lin, Village Accountant Cheryl Aldridge, Village Attorney Kevin Buick, Public Works Director Mike Miller, and Village Clerk Liz Peerboom.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

Ross Dueringer discussed junk cars and high weeds.

Roger Kahl thanked staff for getting the Willow Street project done. He said it looks really nice.

5. FINANCIAL REPORT

President Curtis asked if there were any questions about the Financial Report. There were no questions from the Board about the Financial Report.

6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which

event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

- a) Approval of Board Minutes
 - Board Meeting – June 2, 2015
- b) Receive and File
 - Infrastructure Committee Meeting Minutes – May 27, 2015
 - Water Report for May 2015
- c) Acceptance of Cash and Investment Report as of May 31, 2015
- d) Approval of Bills Payable and Manual Check Register #733

| | |
|-------------------|--------------------|
| ACCOUNTS PAYABLE: | \$31,720.92 |
| MANUAL CHECKS: | 14,202.02 |
| TOTAL: | <u>\$45,922.94</u> |

Trustee Dries made a motion to approve the Consent Agenda, seconded by Trustee Borg. Motion carried by roll call vote. Aye: Borg, Dries, Massa. Nay: None. Absent: Goucher.

7. NEW BUSINESS

A. MAYORAL APPOINTMENTS

- 1) Confirming the appointment of Christopher Higgins as Village Trustee (2 year term).

Trustee Dries made a motion to confirm the appointment of Christopher Higgins as Village Trustee for a 2 year term, seconded by Trustee Borg. Motion carried by roll call vote. Aye: Dries, Massa, Borg. Nay: None. Absent: Goucher. (3-0-1)

- 2) Confirming the appointment of Kristine Dalton as Village Trustee (2 year term)

Trustee Borg made a motion to confirm the appointment of Kristine Dalton as Village Trustee for a 2 year term, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Massa, Borg, Dries. Nay: None. Absent: Goucher. (3-0-1)

- 3) Oath of Office – Christopher Higgins, Village Trustee

Village Attorney Kevin Buick administered the oath of office for Christopher Higgins.

4) Oath of Office – Kristine Dalton, Village Trustee

Village Attorney Kevin Buick administered the oath of office for Kristine Dalton.

Attorney Buick advised the new Trustees about the Open meetings Act training that is required.

B. ORDINANCES

1) **ORDINANCE 2015-14 ANIMAL CONTROL**

AN ORDINANCE AMENDING SECTION 6-2-7 “RUNNING AT LARGE,” OF THE VILLAGE OF MAPLE PARK ANIMAL CONTROL ORDINANCE

This item is for discussion purposes only. Board approval will take place at the August Board of Trustees meeting.

President Curtis advised that the Police Chief has made a recommendation to amend the ordinance. She also advised that the Village Attorney has also reviewed this amendment.

Police Chief Mike Acosta advised that many municipalities have no leash length requirement in their code. Trustee Higgins discussed his opposition to this amendment.

Trustee Dalton advised that she was in agreement with this amendment.

Trustee Higgins was concerned about the definition of being under control.

President Curtis advised that this item will go to the Personnel committee for discussion.

Trustee Borg discussed his concern about whether or not there should be a Committee of the Whole meeting.

C. MOTIONS

1) **MOTION TO APPROVE THE BLACKBOARD CONNECT 3-YEAR AGREEMENT IN THE AMOUNT OF \$880.00 PER YEAR**

Blackboard Connect is the Emergency and Outreach Messaging Service.

Trustee Borg made a motion to approve the Blackboard Connect 3-Year Agreement in the Amount of \$880.00 per year, seconded by Trustee Dries.

Trustee Borg said that he would like to see a push to get more residents signed up for the system. He would also like to see a policy put in place for both this system and for what content goes out on the website.

Motion carried by roll call vote. Aye: Borg, Dries, Massa, Dalton, Higgins.
Nay: None. Absent: Goucher. (5-0-1)

8. COMMITTEE REPORTS

a) Discussion of Committee Appointments

After realizing that the committee list did not go in the Board packet, the Village Clerk made copies for and distributed a list to each Board member.

President Curtis advised the Board which committees they would be appointed to.

Trustees will work out the times and days of each committee meeting.

b) Committee Reports:

- Personnel & Communications – JP Dries, Chair
- Finance & Public Relations & Development – Terry Borg, Chair
- Infrastructure – Luke Goucher, Chair

9. LEGAL REPORT

President Curtis asked if there were any questions about the legal report, which included information about a possible annexation of property known as the Weydert Farm. Trustee Dries asked where the Weydert property is located. Attorney Buick advised that it is to the west of the Bank property on Route 38.

10. POLICE DEPARTMENT REPORT

Police Chief Mike Acosta advised that on Wednesday, July 8th Kops & Kids at the movies with present Mr. Peabody and Sherman. Also, hot dogs and macaroni and cheese will be served.

Trustee Borg asked if the Police Department was doing foot patrols. Chief Acosta advised that the officers are walking the neighborhoods to get connected with the community.

11. PUBLIC WORKS REPORT

None.

12. ENGINEERING REPORT

Village Engineer Jeremy Lin advised that the Willow Street paving project has occurred, adding that it turned out well. He advised that the thermoplastic striping will be installed soon.

Mr. Lin also advised that 240 feet of curb was replaced in Heritage Hills Phase III by the developer. He advised that the developer should finish the paving project this week. He added that he thinks that next month the developer will be asking for acceptance of the streets.

Mr. Lin advised that the Liberty Street patching project was completed by Curran, and that crack sealing is scheduled for the week of July 27th.

Trustee Dries asked about the manholes on North Broadway. Mr. Lin said that Curran will level them out.

Mr. Lin advised that after finding some soft spots before paving Willow Street, Curran Contracting sawed some patches to alleviate that problem.

Trustee Borg asked about cost overruns. Mr. Lin advised that there is nothing with Heritage Hills, but he doesn't foresee anything outside of the contract for Willow Street.

Trustee Borg asked when the Board could anticipate seeing the pay request. Mr. Lin said that he believes it will be on the August agenda for Board approval.

13. OLD BUSINESS

None.

14. VILLAGE PRESIDENT REPORT

President Curtis advised that the IT technician, Matt Palmer has submitted his resignation and would like the Personnel Committee to discuss whether the replacement would be a part-time employee or a consultant. Village Accountant Cheryl Aldridge advised that the position would need to be replaced soon.

President Curtis also advised that there has been interest in Old Virgil Township office. She advised that office space at the Elburn Community Center goes for \$300/month, and Virgil Township paid \$460/month for the space. She asked if \$250/month would be reasonable. She suggested that the Finance Committee discuss it at their next meeting and bring it back to the Board for approval.

Trustee Higgins said that he believes there should be a standard rate, but giving the possibility of a discount for not-for-profit.

President Curtis suggested a rack rate that could be published.

Trustee Borg would like to have more information before the committee meeting. The Village Clerk will get information, such as square footage and previous lease information, to the committee before the next committee meeting.

Public Works Director Mike Miller advised that the exercise room is 625 square feet, and the old Virgil Township office is 725 square feet.

15. TRUSTEE REPORTS

Trustee Borg discussed issues with Frontier Internet Service. He has been in contact with Frontier. He advised that the representative from Frontier, Tom Kuschman is willing to meet with residents in the area to get more data. Trustee Borg would like to put together a meeting with residents here in the Board room. He has started an email of frontierfailsmp@gmail.com and he would like residents to send information to that email so that he can forward that to Frontier.

He would like to use the Civic Center for a meeting. He also would like to use Blackboard Connect to get the word out.

Village Attorney Kevin Buick cautioned about doing this under the auspices of the Village of Maple Park.

The Board then discussed a possible website and Blackboard Connect policy.

Trustee Borg also discussed fiber that was laid by Frontier and Verizon in the past.

16. EXECUTIVE SESSION – Review of Closed Session Minutes 5 ILCS 120/2(21)

Trustee Dries made a motion to go into executive session for the purpose of reviewing closed session minutes as provided for in 5 ILCS 120/2(21), seconded by Trustee Borg. Motion carried by roll call vote. Aye: Dries, Massa, Dalton, Higgins, Borg. Nay: None. Absent: Goucher. (5-0-1)

Meeting closed to the public at 8:12 p.m.

Meeting re-opened to the public at 8:49 p.m.

17. MATTERS REFERRED FROM EXECUTIVE SESSION

a) Approval of Closed Session Meeting Minutes

Trustee Borg made a motion to approve the closed session meeting minutes of January 6, 2015, and February 3, 2015, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Massa, Dalton, Higgins, Borg, Dries. Nay: None. Absent: Goucher. (5-0-1)

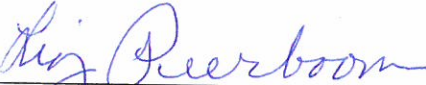
b) Approval to Open Meeting Minutes to the Public

Trustee Borg made a motion to approve the opening of closed session meeting minutes of January 6, 2015, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Dalton, Higgins, Borg, Dries, Massa. Nay: None. Absent: Goucher. (5-0-1)

18. ADJOURNMENT

Trustee Dries made a motion to adjourn the meeting, seconded by Trustee Dalton. Motion carried by voice vote.

Meeting adjourned at 8:51 p.m.



Liz Peerboom, CMC
Village Clerk