



Village of Maple Park

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Approved by the Village of Maple
Park Board of Trustees on 9/1/15.

**BOARD OF TRUSTEES MEETING MINUTES
TUESDAY, AUGUST 4, 2015
7 P.M.
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK**

1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Village Clerk Liz Peerboom called the roll call and the following Board members were present: Village President Kathy Curtis, Village Trustee JP Dries, Village Trustee Valerie Massa, Village Trustee Chris Higgins, Village Trustee Terry Borg, Village Trustee Kristine Dalton, and Village Trustee Luke Goucher.

Others present: Village Attorney Kevin Buick, Village Accountant Cheryl Aldridge, Village Engineer Jeremy Lin, Public Works Director Mike Miller, Police Chief Mike Acosta, and Village Clerk Liz Peerboom.

4. PRESENTATION BY KANELAND SCHOOL DISTRICT

Jill Maras, Kaneland High School Principal and Lori Grant, Student Council Sponsor were present to represent the Kaneland School District. Ms. Maras talked about an idea about a new way to have the Homecoming Parade, where Elburn, Kaneville, Maple Park, and Sugar Grove would rotate the location of the Homecoming Parade. The date of the parade is September 30th.

Ms. Grant said that they would work with business owners to get them to allow students to decorate their store windows for Homecoming and that there would be a golf cart parade. Trustee Higgins asked if each community would decorate for Homecoming. Ms. Grant advised that it would be each community, and the students would decorate golf carts for the parade.

Ms. Grant said that as the date gets closer, they will let the Board know more details.

Trustee Borg asked if the Board needed to take action, but Ms. Maras advised that they only needed their unofficial support.

- 5. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

None.

6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

- a) Approval of Board Minutes
 - Board Meeting – July 7, 2015
- b) Receive and File
 - Water Report for June 2015
- c) Acceptance of Cash and Investment Report as of June 30, 2015
- d) Approval of Bills Payable and Manual Check Register # 734

ACCOUNTS PAYABLE:	\$272,482.09
MANUAL CHECKS:	8,317.83
TOTAL:	<u>\$280,799.92</u>

Trustee Borg made a motion to remove approve Item # d from the consent agenda, and to approve the consent agenda without that item, seconded by Trustee Goucher. Motion carried by roll call vote. Aye: Borg, Dries, Goucher, Massa, Dalton, Higgins. Nay: None. Absent: None. (6-0-0)

7. FINANCIAL REPORT

President Curtis asked if there were any questions on the Financial Report. Trustee Borg asked about the estimated fund balance and why it was lower than he had expected. Village Accountant Cheryl Aldridge advised that one of the loan payments was paid earlier than usual, and that it was nothing to worry about, adding that it was more of a timing issue.

8. LEGAL REPORT

Village Attorney Kevin Buick discussed the rules for public comment. He talked about an opinion from Julie Tappendorf from Ancel Glink. He pointed out that public comment needs to take place, but the Public Access Counselor from the Illinois Attorney General's office has stated that all Boards and Committees must approve rules for such public comment. Mr. Buick said that he feels that it is a good idea to have rules in place, adding that the rules can be amended but they do need to be in place.

Trustee Higgins asked if additional comments can be made. Both the Village Attorney and the Village President agreed that the committee lead can allow additional comments if necessary.

Trustee Dries asked if the Chair can second a motion. Mr. Buick advised that in a committee all the members, including the Chair can make a motion and vote.

Trustee Borg asked if the committee Chair can decide where people sit, adding that he would like other members of the Board to sit at the table, even if they aren't on the committee. Mr. Buick said that he doesn't see an issue with members of the public sitting around the table.

Mr. Buick discussed differences between members of a committee and non-members of a committee. Trustee Borg had an issue with not receiving backup documents if he is not on a committee. Village Clerk Liz Peerboom said that it is her practice to only give non-committee members the agenda as a courtesy. She added that the other members will get those backup documents when the committee decides to send it to the full Board for a vote.

President Curtis discussed the difference between police violations and code violations. She advised that either (Police or Building Inspector) can enforce ordinance violations.

Mr. Buick said that he would like the person enforcing the violation to be a good witness in court if it goes that far. Trustee Higgins had questions about this issue. Mr. Buick discussed the administrative warrant process.

9. POLICE DEPARTMENT REPORT

President Curtis asked if there were any questions about the Police Department report. There were no questions.

10. PUBLIC WORKS REPORT

President Curtis asked if there were any questions about the Public Works report. There were no questions.

11. ENGINEERING REPORT

Village Engineer Jeremy Lin advised that he went over the invoice for the paving project and does recommend payment of the Curran invoice. He added that there will be a final bill on the final parts of the project.

Mr. Lin advised that the crack filling project did not happen.

Trustee Borg asked why this was not a separate payment request and a separate vote. He wanted to get an update on the project before the payment was approved.

12. COMMITTEE REPORTS

- Personnel & Communications – JP Dries, Chair

Trustee Dries said that the committee has met and is progressing with the tasks that have been presented to them. He hopes to have more information at the next meeting.

- Finance & Public Relations & Development – Terry Borg, Chair

Trustee Borg asked when the Finance Committee would like to meet. Consensus was that the Finance Committee would meet on the same night as the Personnel Committee. He added that the Finance Committee has also made progress.

- Infrastructure – Luke Goucher, Chair

Trustee Goucher advised that on August 25th, there will be a tour Maple Park's infrastructure facilities. The meeting begins at 6:00 p.m. with the tour and he encouraged other members of the Board to attend the tour. The committee will then have a meeting after the tour to discuss possible projects. President Curtis asked if pond maintenance could be added to the Infrastructure Committee list. Trustee Goucher advised that there is a grant that addresses pond maintenance. President Curtis suggested talking to Dan Dennies, who is a financial planner who has worked with the village in the past and is aware of the village's situation.

13. OLD BUSINESS

None.

14. NEW BUSINESS

A. RESOLUTIONS

1) RESOLUTION 2015-06 TUCKPOINTING PROJECT

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MAPLE PARK, COUNTIES OF KANE AND DEKALB, ILLINOIS, TO EXECUTE A CONTRACT WITH A TUCKPOINTING COMPANY IN THE NOT TO EXCEED AMOUNT OF \$26,000 FOR CIVIC CENTER RESTORATION PROJECT.

This resolution is to authorize the Village President to execute a contract for the budgeted tuckpointing project not to exceed \$26,000.

Trustee Goucher made a motion to approve Resolution 2015-06, authorizing the Village President to execute a contract with a Tuckpointing Company in the not to exceed amount of \$26,000, for Civic Center restoration, seconded by Trustee Borg.

President Curtis advised that there were two bids. Public Works Director Mike Miller advised that Seyller is not the lowest bid overall, but they were lower for this portion of the bid and are the company that the village has used the past five years, adding that he has been very satisfied with this company's work.

Trustee Goucher amended his motion to execute a contract with Seyller's Inc, Tuckpointing and Masonry to include item #B on the bid in the not to exceed amount of \$26,000, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Goucher, Massa, Dalton, Higgins, Borg, Dries. Nay: None. Absent: None. (6-0-0)

15. VILLAGE PRESIDENT REPORT

None.

16. TRUSTEE REPORTS

None.

17. ADJOURNMENT

Trustee Goucher made a motion to adjourn the meeting, seconded by Trustee Dalton. Motion carried by voice vote.

Meeting adjourned at 7:50 p.m.



Liz Peerboom, CMC
Village Clerk