



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Village of Maple Park
Board of Trustees on 11-2-15.

BOARD OF TRUSTEES MEETING MINUTES

TUESDAY, SEPTEMBER 1, 2015

7 P.M.

MAPLE PARK CIVIC CENTER

302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Village Clerk Liz Peerboom called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee Chris Higgins, Trustee JP Dries, Trustee Valerie Massa, Trustee Terry Borg, Trustee Luke Goucher, and Kristine Dalton.

Other present: Fatima Akrabawi, Police Chief Mike Acosta, Sergeant Tony Ayala, Village Accountant Cheryl Aldridge, Village Attorney Kevin Buick, Village Engineer Jeremy Lin, and Village Clerk Liz Peerboom.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

Former Village President Ross Dueringer spoke about an abandoned truck. Chief Acosta advised that the vehicle is going to be towed.

Susan Olsen talked about trees, boats and trailers. She would like to see the ordinance enforced. She said there a couple of really large trees in the parkway on Elm Street that she feels needs to be trimmed. President Curtis advised that Public Works is arranging for some tree trimming in that area.

5. AUDIT PRESENTATION – Review of the audit by a representative of Lauterbach and Amen, LLP.

Jennifer Krueger from Lauterbach and Amen, LLP went over the audit. She pointed the Board to the Management Letter. She advised that there is only one recommendation, which is a standard recommendation.

Ms. Kruger then went over the independent auditor's report and the ND&A, which is the "cliff-notes" version of the audit. She then went over the financials. She advised that all funds were positive and the total fund balance is higher than expensive, which is very good. She also added that the ending net position is good.

President Curtis asked if any procedures needed to be reviewed. Ms. Kruger advised that there were no problems with the procedures.

There were no questions from Board members.

6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

- a) Approval of Board Minutes
 - Board Meeting – August 4, 2015
- b) Receive and File
 - Personnel Committee Meeting Minutes July 21, 2015
 - Infrastructure Committee Meeting Minutes July 22, 2015
 - Water Report for July 2015
- c) Acceptance of Cash and Investment Report as of July 31, 2015
- d) Approval of Bills Payable and Manual Check Register #735.

ACCOUNTS PAYABLE:	\$35,526.37
MANUAL CHECKS:	3,709.93
TOTAL:	<u>\$39,236.30</u>

Trustee Goucher made a motion to approve the consent agenda, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Borg, Dries, Goucher, Massa, Dalton, Higgins. Nay: None. Absent: None. (6-0-0)

7. FINANCIAL REPORT

There were no questions on the Financial Report.

8. LEGAL REPORT

There were no questions on the Legal Report.

9. POLICE DEPARTMENT REPORT

There was a moment of silence for the Fox Lake Police Officer that was killed in the line of duty today.

10. PUBLIC WORKS REPORT

No report.

11. ENGINEERING REPORT

Village Engineer Jeremy Lin said that the crack sealing project was completed and the work came in at budget.

Mr. Lin also advised that the Heritage Hills Phase III developer had completed the paving of the roads and the job looked good. He also said that the developer had provided lien waivers for the project.

12. COMMITTEE REPORTS

- Personnel & Communications – JP Dries, Chair

Trustee Dries discussed items that the Committee is working on. He discussed doing a resident survey regarding Blackboard Connect. He advised that 21 resumes were received for the possibility of hiring an individual and the committee is also looking into companies. The Committee will be looking at that this week.

- Finance & Public Relations & Development – Terry Borg, Chair

Trustee Borg advised that the meeting did not have a quorum.

- Infrastructure – Luke Goucher, Chair

Trustee Goucher advised that the tour went well, but there are no new updates at this time.

President Curtis advised that she has been in contact with Mike Hammett, from Intelligent Computing Solutions from DeKalb, and will pass the information on to Trustee Dries.

13. OLD BUSINESS

None.

14. NEW BUSINESS

a) MOTIONS

- MOTION #1

- Motion to Approve the Audit for the Fiscal Year Ending April 30, 2015.

Trustee Borg made a motion to approve the Audit for the Fiscal Year Ending April 30, 2015, seconded by Trustee Goucher. Motion carried by roll call vote. Aye: Dries, Goucher, Massa, Dalton, Higgins, Borg. Nay: None. Absent: None. (6-0-0)

b) RESOLUTIONS

- **RESOLUTION 2015-07 ACCEPTANCE OF HERITAGE HILLS PHASE III**

Approval of this Resolution would allow the Board of Trustees to approve all or a part of Heritage Hills Phase III.

Trustee Borg made a motion to approve Resolution 2015-07, seconded by Trustee Goucher.

The Board members went over the memo from Village Engineer Jeremy Lin, the Resolution regarding partial acceptance of Heritage Hills Phase III.

Village Attorney Kevin Buick advised that Mr. Lin has been working with the developer to get the final surface of blacktop put down on the roads. This project was completed in June and July.

Mr. Lin advised that if this resolution is approved, the village will be responsible for maintenance of the roads.

Trustee Dries asked if the storm drains were included. Mr. Lin advised that storm drains were accepted with a previous resolution.

Trustee Borg had an issue with some language in the resolution, which he said that it is confusing. Mr. Buick advised that this can be revised in many ways, or left the same. He pointed to a memo in the next section that was not necessarily needed in the resolution, but it does no harm to leave it in.

Trustee Borg asked if the sidewalks are really the only improvement that has not been approved.

Trustee Borg made a motion to approve the Resolution with changes and asked Trustee Goucher to place the punch list on the Infrastructure Committee Agenda. Fatima Akrabawi advised that the engineer has been working with them on the punch list and they were under the impression that the punch list has been completed. President Curtis said that she has no problem with the Committee looking at the punch list with Mr. Lin.

Mr. Lin advised that with this new acceptance, there will be a new punch list. Trustee Massa asked if the drainage includes the empty lots. Mr. Lin advised that when a building permit is pulled for a new lot, the drainage will be addressed at that time.

After a brief discussion, Trustee Goucher seconded Trustee Borg's motion to pass the amended Resolution. Motion carried by roll call vote. Aye: Goucher, Massa, Dalton, Higgins, Borg, Dries. Nay: None. Absent: None. (6-0-0)

c) **ORDINANCES**

- **Ordinance 2015-14 Amending Animal Control Ordinance**
AN ORDINANCE AMENDING SECTION 6-2-7 "RUNNING AT LARGE," OF THE VILLAGE OF MAPLE PARK ANIMAL CONTROL ORDINANCE.

This ordinance removes a portion of a sentence in Section 6-2-7, pertaining to the required length of leashes.

Trustee Dries made a motion to approve Ordinance 2015-14, seconded by Trustee Goucher.

Trustee Higgins said that he thinks that the proposed changes would make the ordinance less enforceable. Trustee Higgins expressed his opposition to this change.

Trustee Borg said that he agrees with Trustee Higgins. He said he is not clear on what prompted this.

Trustee Dries advised that this update came about from a yearly update of the ordinance, adding that when this ordinance was written there were no retractable leashes and it is hard to enforce a specific length.

Trustee Higgins said that the issue is dog owners and not being in control of their dogs. Trustee Higgins then discussed the parking ordinance.

Trustee Dalton asked if a dog on a 6 foot leash is less likely to soil the yard than a dog on a 10 foot leash. She added that the Board is spending too much time on this and it should move on to the important parking issues. Trustee Higgins argued that it comes down to the safety of the kids.

Trustee Massa said that she thinks that the length of the leash is irrelevant.

Trustee Borg advised that the length of the leash is the only thing that is being taken out of the ordinance. He asked Attorney Buick for his opinion. Mr. Buick advised that it depends on the goal of the ordinance. He added that the sentence the way it is currently written may not do what the ordinance's goal was supposed to be. He cautioned the Board about using the length of the leash being the end all and be all to the ordinance.

After a long discussion, motion carried by roll call vote. Aye: Massa, Dalton, Goucher, Dries. Nay: Higgins, Borg. Absent: None. (4-2-0)

15. VILLAGE PRESIDENT REPORT

None.

16. TRUSTEE REPORTS

Trustee Borg thanked the Maple Park Fun Fest Committee for putting together Fun Fest for this weekend.

Trustee Dalton asked if the Board is ever represented at the parade. President Curtis advised that any Board members are welcome to walk with her in the parade, adding that line up is at 5 p.m.

17. ADJOURNMENT

Trustee Dries, made a motion to adjourn the meeting, seconded by Trustee Massa. Motion carried by voice vote.

Meeting adjourned at 7:57 p.m.


Liz Peerboom, Village Clerk