



Village of Maple Park

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Approved by the Village of Maple
Park Board of Trustees on 12/01/15.

BOARD OF TRUSTEES MEETING MINUTES TUESDAY, NOVEMBER 3, 2015 7 P.M. MAPLE PARK CIVIC CENTER 302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Deputy Clerk Cheryl Aldridge called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee Chris Higgins, Trustee JP Dries, Trustee Kristine Dalton, Trustee Luke Goucher, Trustee Valarie Massa and Trustee Terry Borg.

Others present: Village Attorney Kevin Buick, Police Chief Mike Acosta, Public Works Director Mike Miller, Village Engineer Jeremy Lin, and Deputy Clerk Cheryl Aldridge.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

None

5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Board Meeting – September 1, 2015
- Board Meeting – October 6, 2015

- b) Receive and File
 - Personnel Committee Meeting Minutes September 15, 2015
 - Water Report for September 2015
- c) Acceptance of Cash and Investment Report as of September 30, 2015
- d) Approval of Bills Payable and Manual Check Register # 737

ACCOUNTS PAYABLE:	\$14,826.95
MANUAL CHECKS:	4,953.74
TOTAL:	<u>\$19,780.69</u>

Trustee Goucher made a motion to approve the consent agenda, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Borg, Dries, Goucher, Massa, Dalton, Higgins. Nay: None. Absent: None. (6-0-0)

6. FINANCIAL REPORT

No questions regarding financial report.

7. LEGAL REPORT

Attorney Kevin Buick briefed the Board on a presentation he made to the DeKalb County Regional Plan Commission. The presentation topic was uncompleted developments.

8. POLICE DEPARTMENT REPORT

Trustee Dries complemented the Chief on the nice job with the Halloween Party.

9. PUBLIC WORKS REPORT

No questions for Public Works.

10. ENGINEERING REPORT

Trustee Borg asked Engineer Jeremy Lin for suggestions in preparation for the upcoming Developer's meeting. He discussed the infrastructure needs. He also mentioned they may want to know the process for building, including the fees, school district, and the escrow requirements.

11. COMMITTEE REPORTS

- Personnel & Communications – JP Dries, Chair

Trustee Dries updated the Board on the work that has been done by the committee on the employee handbook and the agreement with CMJ Technologies for IT Services. The next meeting is scheduled for November 10, 2015.

- Finance & Public Relations & Development – Terry Borg, Chair

Trustee Borg discussed upcoming meetings to discuss the budget process, Civic Center room charges, and the Lockwood de-annexation. The next meeting is scheduled for November 17, 2015 and Attorney Kevin Buick will be attendance. The December meeting is scheduled for December 15, 2015.

- Infrastructure – Luke Goucher, Chair

The Infrastructure Committee did not have a quorum at the October meeting. The next meeting is scheduled for November 24, 2015 and they will add a recap of the Developer's Meeting.

12. OLD BUSINESS

None

13. NEW BUSINESS

CONSIDERATIONS

- **2015 Tax Levy Discussion**

The 2015 Tax Levy will be approved at the December Board Meeting, with a Public Hearing prior to the Board Meeting. This is a first reading of the tax levy. The total Tax Levy extension is \$210,982. The previous year extension was \$207,385. The 2015 tax rate is 0.8712 and the previous rate was 0.8974. The largest factor of the decrease in the rate is the increase in the EAV (Equalized Assessed Valuation). This year the EAV increased by 4.79%, the last 5 years have decreased. A home with an assessed value of \$64,500 last year (estimated value of \$193,500) would pay approximately \$10 more in Village Property Taxes this year than last year.

RESOLUTIONS

- **RESOLUTION 2015-10 CMJ TECHNOLOGIES**

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO APPROVE AN AGREEMENT WITH CMJ TECHNOLOGIES FOR IT SERVICES.

Trustee Goucher made a motion to approve Resolution 2015-10, seconded by

Trustee Dries.

Trustee Dries summarized the hiring process for the IT Technology position. There was a brief discussion of the agreement.

Motion carried by roll call vote. Aye: Massa, Dalton, Goucher, Dries, Borg. Nay: Higgins. Absent: None. (5-1-0)

14. VILLAGE PRESIDENT REPORT

President Curtis mentioned that Resident Laura McPhee was awarded the Everyday Hero Award from the Kane County Chronicle.


15. TRUSTEE REPORTS

Trustee Dalton mentioned an area that she felt needed a No Parking Sign. Trustee Dries requested that the stop sign at Willow and Liberty be replaced. Public Works will look into the signs.

16. ADJOURNMENT

Trustee Goucher made a motion to adjourn the meeting, seconded by Trustee Dalton. Motion carried by voice vote.

Meeting adjourned at 7:33 p.m.


Cheryl Aldridge
Deputy Clerk