



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Village of Maple Park  
Board of Trustees on February 2, 2016.

## **BOARD OF TRUSTEES MEETING MINUTES TUESDAY, JANUARY 5, 2016 AT 7 P.M. MAPLE PARK CIVIC CENTER 302 WILLOW STREET, MAPLE PARK**

### **1. CALL TO ORDER**

Village President Kathy Curtis called the meeting to order at 7:00 p.m.

### **2. PLEDGE OF ALLEGIANCE**

### **3. ROLL CALL/QUORUM ESTABLISHED**

Deputy Clerk Cheryl Aldridge called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee Chris Higgins, Trustee JP Dries, Trustee Kristine Dalton, Trustee Luke Goucher, Trustee Valarie Massa, and Trustee Terry Borg.

Others present: Village Attorney Kevin Buick, Police Chief Mike Acosta, Public Works Director Mike Miller, and Deputy Clerk Cheryl Aldridge.

### **4. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

None

### **5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS**

#### **CONSENT AGENDA – OMNIBUS VOTE**

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

- a) Approval of Board Minutes
  - Board Meeting – December 1, 2015
  - Public Hearing – December 1, 2015

- b) Receive and File

- Personnel & Communications Committee Meeting Minutes November 10, 2015
- Finance and Public Relations & Development Committee Meeting Minutes November 17, 2015
- Infrastructure Committee Meeting Minutes November 24, 2015
- Water Report for November 2015

c) Acceptance of Cash and Investment Report as of November 30, 2015

d) Approval of Bills Payable and Manual Check Register # 739

ACCOUNTS PAYABLE:	\$22,626.09
MANUAL CHECKS:	6,046.02
TOTAL:	<u>\$28,672.11</u>

Trustee Higgins made a motion to approve the consent agenda, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Borg, Dries, Goucher, Massa, Dalton, Higgins. Nay: None. Absent: None. (6-0-0)

## **6. FINANCIAL REPORT**

There were no questions on the Financial Report.

## **7. LEGAL REPORT**

There were no questions on the Legal Report.

## **8. POLICE DEPARTMENT REPORT**

Trustee Higgins asked a question to clarify the number of service calls.

## **9. PUBLIC WORKS REPORT**

Mike Miller updated the Board regarding the purchase of a new vehicle. He had 2 quotes for trucks. This discussion will be continued at the Infrastructure committee meeting.

## **10. ENGINEERING REPORT**

There was no Engineering Report as Engineer Jeremy Lin was not in attendance.

## **11. COMMITTEE REPORTS**

- Personnel & Communications – JP Dries, Chair

Trustee Dries updated the Board on the committee's progress with the Employee handbook. It should be finished this month.

- Finance & Public Relations & Development – Terry Borg, Chair

Trustee Borg updated the Board on the December meeting. There had been a discussion on the budget. He is planning to further discuss the budget at the January meeting.

- Infrastructure – Luke Goucher, Chair

Trustee Goucher had nothing to report.

## 12. OLD BUSINESS

### MOTIONS

- **MOTION TO CONSIDER CLOSING OUT THE ESCROW ACCOUNT FOR HERITAGE HILLS IN THE AMOUNT OF \$7,679.85.**

Trustee Goucher made a motion to close out the escrow account for Heritage Hills in the amount of \$7,679.85, seconded by Trustee Dries.

Trustee Borg asked for clarification on the escrow account, and what it has been used for. Kevin Buick discussed the use of the escrow account and the limitations put in place by the Village's code. Trustee Borg asked if the Village has fully accepted all portions of Heritage Hills Phase III. Fatima Akrabawi commented that it was her understanding that everything had been accepted, except items such as the trees and sidewalks that will be done upon build out and final occupancy of each lot.

President Curtis asked Trustee Goucher if there were any outstanding items that came out of the discussion at the Infrastructure committee meeting. Trustee Goucher reported that there had been an item to follow up on, it was the Phase I retention / detention pond on the North side of the property. The committee went through the punch list extensively and the committee was comfortable with the majority of it. He clarified that the escrow was not only for Phase III, but the entire project of Heritage Hills. He feels that there is still a need for a formal acceptance of the entire project.

Trustee Borg wanted to understand and have clearly documented where the Village stands on what has been accepted and what has not been accepted. It was his understanding that everything in Phase I was completed, except for the park and detention pond to the North side of the

townhomes. There had also been some underground utilities that had been in question in Phase III, but he had asked the engineer if everything had been completed. These are now our responsibility because they have been accepted now. The sidewalks in Phase I had been added in where the lots were undeveloped. He wanted clarity on this issue for Phase III. He would like some clarity on Ordinance 12-9-4-C regarding a 10% balance of estimated work retained for 1 year for maintenance. He wanted to know what could go wrong with the roads within the first year. He is looking, as a trustee, to limit the Village's liability.

Motion failed by roll call vote. Aye: Dries, Higgins. Nay: Massa, Dalton, Goucher, Borg. Absent: None. (2-4-0)

### **13. NEW BUSINESS**

#### **MOTIONS**

- **MOTION TO APPROVE PUBLIC SAFETY ANTENNA TO BE INSTALLED ON THE VILLAGE'S WATER TOWER AT THE COST OF KANECOMM.**

Trustee Goucher made a motion to table the discussion on a Public Safety Antenna to be installed on the Village's Water Tower at the cost of KaneComm, seconded by Trustee Higgins. Motion carried by voice vote.

#### **RESOLUTIONS**

- **NONE**

#### **ORDINANCES**

- **ORDINANCE 2016-01 LOCKWOOD DISCONNECTION**

AN ORDINANCE DISCONNECTING 47.46 ACRES PURSUANT TO REQUEST OF LAND OWNER GAYLORD LOCKWOOD FROM THE VILLAGE OF MAPLE PARK.

Trustee Dries made a motion to approve Ordinance 2016-01 Lockwood Disconnection, seconded by Trustee Dalton.

Attorney Klein commented that Gaylord Lockwood owns 127.46 acres. This is for a disconnection of 47.46 acres; 80 acres will remain in the Village.

Motion carried by roll call vote. Aye: Dalton, Goucher, Dries, Borg, Higgins, Curtis. Nay: Massa. Absent: None. (6-1-0)

**14. VILLAGE PRESIDENT REPORT**

No Village President Report.

**15. TRUSTEE REPORTS**

Trustee Dries congratulated the Police Department for taking 2<sup>nd</sup> Place in the Special Olympics fundraising last year. They raised \$88,000 in 2015.

**16. EXECUTIVE SESSION – Personnel Matter 5 ILCS 120/2(1)**

Trustee Goucher made a motion to go into executive session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity as provided for in 5 ILCS 120/2(1), seconded by Trustee Borg. Motion carried by roll call vote. Aye: Dries, Massa, Dalton, Higgins, Borg, Goucher. Nay: None. Absent: None. (6-0-0)

Meeting closed to the public at 7:39 p.m.

Meeting re-opened to the public at 8:00 p.m.

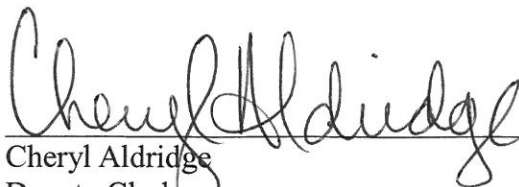
**17. MATTERS REFERRED FROM EXECUTIVE SESSION**

None

**18. ADJOURNMENT**

Trustee Dries made a motion to adjourn the meeting, seconded by Trustee Dalton. Motion carried by voice vote.

Meeting adjourned at 8:01 p.m.



Cheryl Aldridge  
Deputy Clerk