



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Village of Maple
Park Board of Trustees on 4/5/16.

BOARD OF TRUSTEES MEETING MINUTES TUESDAY, MARCH 1, 2016 7:00 P.M. MAPLE PARK CIVIC CENTER 302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Village Clerk Liz Peerboom called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee JP Dries, Trustee Valerie Massa, and Trustee Chris Higgins. Absent: Trustee Terry Borg* and Trustee Luke Goucher*.

Others present: Village Attorney Kevin Buick, Village Accountant Cheryl Aldridge, Village Engineer Jeremy Lin, Police Chief Mike Acosta,

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

None.

5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Board Meeting – February 2, 2016

b) Receive and File

- Finance Committee Minutes – December 15, 2015

- Personnel Committee Minutes – September 15, 2015; December 8, 2015
- Infrastructure – February 10, 2015; January 26, 2016
- Water Report for January 2016

c) Acceptance of Cash and Investment Report as of January 31, 2016

d) Approval of Bills Payable and Manual Check Register #741

ACCOUNTS PAYABLE:	\$44,273.55
MANUAL CHECKS:	<u>53,725.83</u>
TOTAL:	<u>\$97,999.38</u>

Trustee Higgins made a motion to approve the Consent Agenda, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Dries, Massa, Dalton, Higgins. Nay: None. Absent: Borg* and Goucher*. (4-0-2)

*Trustees Borg and Goucher arrived at 7:02 p.m.

6. FINANCIAL REPORT

Trustee Dalton asked questions about the copier lease. Village Accountant Cheryl Aldridge advised that she didn't know for sure what the contract expiration date was, but she would find out and report back to the Board.

Trustee Dalton also asked about Quill and if staff comparison shops when it comes to office supplies. Village Clerk Liz Peerboom advised that she comparison shops with at least five different companies and always purchases the lowest price.

Trustee Borg asked about the new truck purchase. Village Accountant Cheryl Aldridge showed a slide with the exact price and the details of each item, adding that the truck came in under budget.

7. COMMITTEE REPORTS

- Personnel & Communications – JP Dries, Chair

No report.

- Finance & Public Relations & Development – Terry Borg, Chair

Trustee Borg advised that they are working on the budget and invited all Board members to attend the Finance Committee meeting on March 15, 2016, where they will be going over the budget line by line.

- Infrastructure – Luke Goucher, Chair

No report.

8. LEGAL REPORT

No report.

9. POLICE DEPARTMENT REPORT

There were no questions from the Board about the Police Department Report.

10. PUBLIC WORKS REPORT

Public Works Director Mike Miller said that they were salting today. Mr. Miller briefly discussed the new truck.

11. ENGINEERING REPORT

Village Engineer Jeremy Lin advised that he is working with the Infrastructure Committee on a list of streets that are in need of repair.

Mr. Miller said that they had a person out to scope the storm sewer by the water tower. He explained that there is a dip in the pipe, which could be the root of the problem.

Trustee Borg asked how the village could hold the previous engineer accountable for the mistakes on that project. Mr. Buick advised that oversight would be the best way to handle situations like these, adding that the previous engineer and the previous Board were not on the same page.

Mr. Lin advised that the storm sewers are undersized for the area, and the Infrastructure Committee is working on a bigger fix.

12. OLD BUSINESS

None.

13. NEW BUSINESS

a) RESOLUTIONS

- **RESOLUTION 2016-04 DEFERRED COMPENSATION**
A RESOLUTION ADOPTING THE ICMA RETIREMENT CORPORATION
RESTATEMENT OF GOVERNMENTAL PURCHASE PLAN & TRUST
ADOPTION AGREEMENT

Trustee Borg asked when this firm would be looked at. Mr. Buick advised that this document does not speak to a time period; it merely re-states the agreement, as required by the IRS. Mr. Buick added that it is a good idea to

periodically look at your vendors. Trustee Borg said that this can be discussed in the Finance Committee.

Trustee Dries made a motion to approve Resolution 2016-04, seconded by Trustee Goucher. Motion carried by roll call vote. Aye: Goucher, Massa, Dalton, Higgins, Borg, Dries. Nay: None. Absent: None. (6-0-0)

b) ORDINANCES

- **ORDINANCE 2016-02 EXTENDING THE SUSPENSION OF IMPACT FEES**
TEMPORARILY SUSPENDING CERTAIN PROVISIONS OF CHAPTER 17, FEES AND PENALTIES IN TITLE 12, SUBDIVISION REGULATION, IN THE MAPLE PARK VILLAGE CODE

Trustee Borg made a motion to approve Ordinance 2016-02, seconded by Trustee Goucher.

Trustee Borg advised that this had been discussed at the Finance Committee meeting.

Motion carried by roll call vote. Aye: Massa, Dalton, Higgins, Borg, Dries, Goucher. Nay: None. Absent: None. (6-0-0)

- **ORDINANCE 2016-03 EXTENDING THE SUSPENSION OF HOOKUP FEES**
AN ORDINANCE TEMPORARILY MODIFYING CERTAIN PROVISIONS OF TITLE 9, UTILITIES, CHAPTER 1, WATER USE AND SERVICE, AND CHAPTER 2, ARTICLE B. SEWER CONNECTION PERMITS AND CHARGES WITHIN THE VILLAGE OF MAPLE PARK

Trustee Borg made a motion to approve Ordinance 2016-03, seconded by Trustee Goucher. Motion carried by roll call vote. Aye: Dalton, Higgins, Borg, Dries, Goucher, Massa. Nay: None. Absent: None. (6-0-0)

- **ORDINANCE 2016-04 ENERGY CODE**
AN ORDINANCE TITLE 10 SECTION 1, ARTICLE G-1 "INTERNATIONAL ENERGY CONSERVATION CODE", IN THE MAPLE PARK VILLAGE CODE

Trustee Goucher made a motion to approve Ordinance 2016-04, seconded by Trustee Dries.

Trustee Borg asked if this was brought forward by the building inspector. Clerk Peerboom advised that it had been brought forward by the building inspector and was discussed at the Infrastructure Committee meeting

Motion carried by roll call vote. Aye: Higgins, Borg, Dries, Goucher, Massa, Dalton. Nay: None. Absent: None. (6-0-0)

- **ORDINANCE 2016-05 ZONING MAP**

AN ORDINANCE ADOPTING THE MAPLE PARK ZONING MAP

Trustee Dries made a motion to approve Ordinance 2016-05, seconded by Trustee Goucher. Motion carried by roll call vote. Aye: Borg, Dries, Goucher, Massa, Dalton, Higgins. Nay: None. Absent: None. (6-0-0)

c) **MOTIONS**

- **ESCROW CLOSEOUT LOCKWOOD**

MOTION TO CONSIDER CLOSING OUT THE ESCROW ACCOUNT FOR GAYLORD LOCKWOOD IN THE AMOUNT OF \$3,941.75.

Trustee Borg made a motion to consider closing out the escrow account for Gaylord Lockwood in the amount of \$3,941.75, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Dries, Goucher, Massa, Dalton, Higgins, Borg. Nay: None. Absent: None. (6-0-0)

14. VILLAGE PRESIDENT REPORT

None.

15. TRUSTEE REPORTS

Trustee Borg thanked Mr. Miller for salting the intersections.

16. EXECUTIVE SESSION – Review of Closed Session Minutes 5 ILCS 120/2(21)

No Closed Session.

17. MATTERS REFERRED FROM EXECUTIVE SESSION

- **RESOLUTION 2016-03 DESTRUCTION OF CLOSED SESSION RECORDINGS**
A RESOLUTION AUTHORIZING THE DESTRUCTION OF AUDIO RECORDINGS OF CLOSED SESSION MEETINGS

Village Attorney Kevin Buick advised that this item does not need to be discussed in closed session. Mr. Buick also advised that the Board should only consider the destruction of the August 5, 2014, because the September 2, 2014 date missed the cut off by one day.

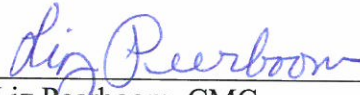
Trustee Dries made a motion to approve Resolution 2016-03 Destruction of Closed Session Audio Recordings of August 5, 2014, seconded by Trustee

Goucher. Motion carried by roll call vote. Aye: Goucher, Massa, Dalton, Higgins, Borg, Dries. Nay: None. Absent: None. (6-0-0)

18. ADJOURNMENT

Trustee Dries made a motion to adjourn the meeting, seconded by Trustee Goucher. Motion carried by voice vote.

Meeting adjourned at 7:28 p.m.



Liz Peerboom, CMC
Village Clerk