



Village of Maple Park

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Approved by the Village of Maple
Park Board of Trustees on 1-3-17.

BOARD OF TRUSTEES MEETING MINUTES TUESDAY, DECEMBER 6, 2016 IMMEDIATELY FOLLOWING THE PUBLIC HEARING MAPLE PARK CIVIC CENTER 302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:03 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Deputy Clerk Cheryl Aldridge called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee JP Dries, Trustee Chris Higgins, Trustee Kristine Dalton, Trustee Brandon Harris, and Trustee Terry Borg. Absent: Trustee Luke Goucher.

Others present: Village Engineer Jeremy Lin, Police Chief Tony Ayala, Village Attorney Kevin Buick, Public Works Director Mike Miller and Deputy Clerk Cheryl Aldridge.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

Jean Baxter, 635 Willow, addressed the board to request that the Civic Center Gym be made available for use by the teens in Maple Park. President Curtis spoke regarding the risks associated with this request. President Curtis will get back to her with the available times if she would be interested in renting the gym. The Finance Committee will consider a long term solution during their budget discussion.

5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Board Meeting – November 1, 2016

b) Receive and File Meeting Minutes

- Personnel & Communications – October 11, 2016
- Infrastructure – October 25, 2016
- Finance and PR&D – August 16, 2016, September 20, 2016,

c) Acceptance of Cash and Investment Report for October 2016

d) Approval of Bills Payable and Manual Check Register #750

ACCOUNTS PAYABLE:	\$67,219.79
MANUAL CHECKS:	24,787.28
TOTAL:	<u>\$92,007.07</u>

Trustee Borg mentioned a correction to the closing date of the board meeting on November 1, 2016. The time of closing was 7:18 p.m.; this will be added to the minutes. Trustee Borg made a motion to approve the consent agenda as amended, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Borg, Dries, Dalton, Higgins, Harris. Nay: None. Absent: Goucher. (5-0-1)

6. FINANCIAL REPORT

There were no questions for Village Accountant Cheryl Aldridge.

7. COMMITTEE REPORTS

- Personnel & Communications – JP Dries, Chair

Trustee Dries updated the board that they are finishing up with the employee performance reviews; they are planning to have this implemented for the budget cycle.

- Finance & Public Relations & Development – Terry Borg, Chair

The Finance Committee meeting discussion will be summarized with the discussion of Squire's Crossing, later on the agenda.

- Infrastructure – Luke Goucher, Chair

None.

8. LEGAL REPORT

Village Attorney Kevin Buick updated the board on the administrative warrant process concerning the County Line Road property. He also gave a brief update on the Local Government Travel Expense Act; he explained that the maximum allowable amount will need to be set by the board. The Personnel Committee will be reviewing the ordinance.

9. POLICE DEPARTMENT REPORT

Police Chief Ayala wanted to thank Trustee Dalton for coming out last Friday night to help out the drop in center. Trustee Dries asked for an update on the Special Olympics fundraising for this year. Chief Ayala gave an update on the fundraising total for this year; we are currently at \$83,000. This puts Maple Park in 2nd place for the state. Maple Park has now raised over half a million dollars so far for Special Olympics.

10. PUBLIC WORKS REPORT

Trustee Dries let Public Works Director Mike Miller know that they did a good job with the snow event last weekend. Mr. Miller updated the board on the snow removal.

11. ENGINEERING REPORT

Village Engineer Jeremy Lin wanted to let the board know that the Water Plant and Waste Water Treatment Plant operations are going well.

12. OLD BUSINESS

None.

13. NEW BUSINESS

A. CONSIDERATIONS

DISCUSSION OF SQUIRES CROSSING SUBDIVISION

Board members will further discuss issues brought up during the November 29, 2016, Finance and PR&D Committee meeting regarding Squires Crossing Subdivision.

President Curtis began the discussion with going back through the list of questions from Shodeen regarding the Squire's Crossing Subdivision.

Village Attorney Kevin Buick informed the board that they would be able to make a motion on the first amendment to the cash deposit agreement.

Trustee Dries made a motion to authorize the execution of the first amendment to construction or improvement project cash deposit agreement with the completion date of June 30, 2017, seconded by Trustee Higgins.

Motion carried by roll call vote. Aye: Dries, Dalton, Higgins, Harris, Borg. Nay: None. Absent: Goucher. (5-0-1)

The other points of the discussion are as follows:

1. Are we required to have Covenants and Restrictions? Yes, the Village Board believes that the Developer must establish covenants and a viable HOA as required by the Development Agreement and Final Plat of Subdivision. The Board briefly reviewed the proposed covenants provided by Turnstone and there did not appear to be any present objections or concerns over the content as presented. We would like to request that the exhibits be completed, which would include the legal description and map of common areas.
2. Release of the requirement for the LOMR for lot 1 on the plat: This continues to be under review by the Village Engineer.
3. Allow Shodeen to build on lots with the pending public improvements to be completed at some point when weather permits: The Village Board continues to support the idea that building permits would not be withheld solely because some of the final improvements are completed. Issuance of building permits will be subject to the usual process, however.
4. Should the Village have their engineering conduct an inspection to see what if any improvements can be fully accepted now that the warranty period has elapsed? Perhaps create a punch list: Yes, the Village of Maple Park intends to have the Village Engineer inspect the subdivision in the spring of 2017 and issue an amended punch list if needed. The Village can forward a copy of the current punch list if that has not been occurred yet.
5. Will the Village offer a rebate on building permits for the water-main oversizing per the Development Agreement? The Village is taking this request under consideration. We are in the process of validating the cost of the oversizing piping in an effort to fully understand the \$15,000 figure.
6. Will the Village agree to dollars in the letter of credit to be used for the b-box replacement? It is Maple Park's understanding, from the November 29, 2016 meeting that REO will pay this cost.
7. Will the Village offer any other rebates or discounts on impact fees? Current fees are subject to rebate which remains in effect until March 2017. The Board is open to reviewing and extending the time frame for which

reduced rates will apply. The Board may consider other opportunities are a future point. However, at this point in time, we have no further fee reductions to offer.

President Curtis will forward the board's decisions on to both Shodeen and REO Funding Solutions.

B. MOTIONS

None.

C. ORDINANCES

1. ORDINANCE 2016-18 TAX LEVY

AN ORDINANCE FOR THE LEVY AND COLLECTION OF TAXES FOR THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES FOR THE FISCAL YEAR COMMENCING MAY 1, 2017 AND ENDING APRIL 30, 2018

This ordinance allows the Village of Maple Park to levy taxes for the upcoming tax year.

Trustee Dries made a motion to approve Ordinance 2016-18 "AN ORDINANCE FOR THE LEVY AND COLLECTION OF TAXES FOR THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES FOR THE FISCAL YEAR COMMENCING MAY 1, 2017 AND ENDING APRIL 30, 2018", seconded by Trustee Borg.

Motion carried by roll call vote. Aye: Dries, Dalton, Higgins, Harris, Borg. Nay: None. Absent: Goucher. (5-0-1)

2. ORDINANCE 2016-19 SALE OF PUBLIC WORKS VEHICLE

AN ORDINANCE AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY IN POSSESSION OF THE VILLAGE OF MAPLE PARK

This Ordinance allows the Village President or a designee to negotiate the sale of a 1994 Chevy Pickup Truck.

Trustee Dries made a motion to approve Ordinance 2016-19 "AN ORDINANCE AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY IN POSSESSION OF THE VILLAGE OF MAPLE PARK", seconded by Trustee Harris.

Motion carried by roll call vote. Aye: Dries, Dalton, Higgins, Harris, Borg. Nay: None. Absent: Goucher. (5-0-1)

D. RESOLUTIONS

3. RESOLUTION 2016-12 MEETING DATES AND TIMES FOR 2017

ESTABLISHING THE DATES AND TIMES FOR 2017 MEETINGS OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MAPLE PARK, COUNTIES OF KANE AND DEKALB, ILLINOIS

This Resolution allows the Board of Trustees to set the meeting dates and times for Board Meetings in 2017.

Trustee Borg made a motion to approve Resolution 2016-12 "ESTABLISHING THE DATES AND TIMES FOR 2017 MEETINGS OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MAPLE PARK, COUNTIES OF KANE AND DEKALB, ILLINOIS", seconded by Trustee Dries.

Motion carried by roll call vote. Aye: Dries, Dalton, Higgins, Harris, Borg.
Nay: None. Absent: Goucher. (5-0-1)

14. VILLAGE PRESIDENT REPORT

President Curtis confirmed with Trustee Borg on the follow up plan for the gym rental / open gym for Resident Jean Baxter. President Curtis will contact her with an immediate plan, and it will go to the Finance Committee for a long-term solution.


15. TRUSTEE REPORTS

It was confirmed that the Finance Committee and Infrastructure Committee will not be meeting in the month of December. The Personnel Committee will be meeting on the December 13th.

16. ADJOURNMENT

Trustee Dalton made a motion to adjourn the meeting, seconded by Trustee Harris.
Motion carried by voice vote.

Meeting adjourned at 8:52 p.m.


Cheryl Aldridge
Deputy Clerk