



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Maple Park Board
of Trustees on 3/7/17.

**BOARD OF TRUSTEES MEETING MINUTES
TUESDAY, FEBRUARY 7, 2017
AT 7 P.M.
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK**

1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Village Clerk Liz Peerboom advised the Board that Trustee Brandon Harris had asked to attend the meeting remotely and was on the speaker phone. She asked Trustee Harris if he could assert that he was out of town on business, which is one of the allowed exceptions, he said that he was indeed out of town on business.

Trustee Goucher made a motion to allow Trustee Harris to attend the meeting remotely, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Dries, Goucher, Dalton, Higgins, Borg. Nay: None. Absent: None. Attended Remotely: Harris. (5-0-0)

Clerk Peerboom advised Trustee Harris of his rights for remote meeting participation.

Clerk Peerboom called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee Luke Goucher, Trustee JP Dries, Trustee Terry Borg, Trustee Chris Higgins, and Trustee Kristine Dalton. Trustee Brandon Harris attended remotely.

Others present: Village Accountant Cheryl Aldridge, Police Chief Tony Ayala, Village Engineer Jeremy Lin, Village Attorney Kevin Buick, Public Works Director Mike Miller and Village Clerk Liz Peerboom. Also in attendance was Anna Harmon from Shodeen; and Eric Wicklund and Gavin Male from Lodi Tap House.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

Eric Wicklund and Gavin Male from Lodi Tap House was in attendance to ask for a change in the liquor ordinance in order to close the street for holiday festivities. Village President Kathy Curtis explained what the current liquor code says and said that this would require a code revision. Trustee Dries asked about the frequency of the events. Mr. Male said that they don't know for sure yet. President Curtis recommended that they do some parameters for the

Board to consider. Trustee Terry Borg asked what kind of contributions Lodi Tap could make towards the police costs that occur during the events. Village Clerk Liz Peerboom advised that staff has a process in place to charge for police time for events.

Consensus was that staff from Lodi Tap House will do a hypothetical request and then the Board will do a comprehensive review of the code to be sure that it works for all licenses and the Village of Maple Park.

Anna Harmon from Shodeen was also in attendance to answer questions regarding the items that Shodeen had on the agenda.

5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Board Meeting – January 3, 2017
- Public Hearing – December 6, 2016

b) Receive and File

- Infrastructure Committee Meeting Minutes – December 20, 2016
- Personnel Committee Meeting Minutes – November 15, 2016 and December 13, 2016

c) Acceptance of Cash and Investment Report as of December 31, 2016

d) Approval of Bills Payable and Manual Check Register #752

ACCOUNTS PAYABLE:	\$90,541.28
MANUAL CHECKS:	3,424.07
TOTAL:	<u>\$93,965.35</u>

Trustee Higgins made a motion to approve the consent agenda, seconded by Trustee Borg. Motion carried by roll call vote. Aye: Dries, Goucher, Harris, Dalton, Higgins, Borg. Nay: None. Absent: None. (6-0-0)

6. FINANCIAL REPORT

None.

7. LEGAL REPORT

President Curtis advised that the Board would be going into closed session to review some legal items, instead of reviewing closed session minutes.

8. POLICE DEPARTMENT REPORT

None.

9. PUBLIC WORKS REPORT

Trustee Dries asked about pot holes. Public Works Director Mike Miller said that there are a few pot holes that popped up over the winter.

10. ENGINEERING REPORT

None.

11. COMMITTEE REPORTS

- Personnel & Communications – JP Dries, Chair

None.

- Finance & Public Relations & Development – Terry Borg, Chair

Trustee Borg advised that the budgeting process will begin this month. Village Accountant Cheryl Aldridge went over the tentative process and said that the full budget will be voted on at the March Board meeting.

- Infrastructure – Luke Goucher, Chair

Trustee Goucher advised that the ESRI rep will be at the February meeting to discuss the GIS. He added that the meeting will be February 28th at 7 p.m.

12. OLD BUSINESS

None.

13. NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION 2017-01 REO FUNDING SOLUTIONS REIMBURSEMENT AGREEMENT

**AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE A
REIMBURSEMENT AGREEMENT WITH REO FUNDING SOLUTIONS V,
LLC**

This agreement will allow the Village President to execute a reimbursement agreement with REO Funding Solutions under the Development agreement dated December 28, 2004, between the village and Carr Development Company with respect to the Squires Crossing Subdivision, in the amount of \$15,000. If approved, the \$15,000 would be reimbursed by way of reduction of building permit fees in the amount of \$375 for each of the 40 lots that are being purchased by Shodeen, Inc.

Trustee Goucher asked about a sundown date in the agreement. He requested that a sundown date of no more than 10 years be added to the agreement.

Village Attorney Kevin Buick said that it is a reasonable request in theory, but the village would need the agreement of Shodeen and REO Funding to change this agreement. Trustee Goucher questioned the fact that REO is actually the developer. Village Attorney Buick said that it has been established that REO Funding has taken over the rights and responsibilities of the subdivision.

Trustee Higgins said that, although the village wants this process to go forward, these questions need to be asked.

Ms. Anna Harmon, from Shodeen, said that her company plans to build 10 to 15 homes per year, but worst case would be 4-5 homes per year.

Trustee Borg said that he supports Luke's request. He asked about subsequent owners and if they would get the rebate. Mr. Buick said that any builder that pulls the permit would get the rebate, adding that the \$375 credit belongs to any builder that pulls the permit. Village Accountant Aldridge advised that there will be a process where staff will keep track of the addresses that receive the rebate and will not issue the rebate more than once to any address.

President Curtis suggested that the Board approve the agreement, and then she would speak to Dave Patzelt from Shodeen and then if necessary would sign the amended agreement. It was then decided that Ms. Harmon would speak to Mr. Patzelt.

B. ORDINANCES

None.

C. MOTIONS

**1. MOTION TO APPROVE THE SIGNAGE AND MARKETING PLAN FOR THE SQUIRES
CROSSING SUBDIVISION**

Shodeen, Inc., will be installing signs and a sales office in the Squires Crossing subdivision, and is asking for their plan to be approved by the Board of Trustees.

Trustee Goucher made a motion to approve the Signage and Marketing Plan for the Squires Crossing Subdivision, seconded by Trustee Dries.

President Curtis advised that this plan conforms to the village's code and has been reviewed by the Building Inspector.

After a brief discussion, the motion carried by roll call vote. Aye: Harris, Dalton, Higgins, Borg, Dries, Goucher. Nay: None. Absent: None. (6-0-0)

2. MOTION TO APPROVE THE COVENANTS , CONDITIONS AND RESTRICTIONS OF THE SQUIRES CROSSING SUBDIVISION

As part of the development agreement dated December 28, 2004, between the village and Carr Development Company with respect to the Squires Crossing Subdivision, the Covenants, Conditions and Restrictions will be considered for approval by the Board of Trustees.

Trustee Dries made a motion to approve the Covenants, Conditions and Restrictions of the Squires Crossing Subdivision, seconded by Trustee Higgins.

Trustee Borg asked if this would be enforced by the village. President Curtis said that it would not be enforced by the village; there will be a homeowner's association in place to enforce the CCRs.

After a brief discussion, the motion carried by roll call vote. Aye: Dalton, Higgins, Borg, Dries, Goucher, Harris. Nay: None. Absent: None. (6-0-0)

3. MOTION TO APPROVE THE PURCHASE OF A POLICE VEHICLE IN THE NOT-TO-EXCEED AMOUNT OF \$34,700.

The Personnel & Communications Committee and the Infrastructure Committee discussed this purchase and agreed that the Police Department needs a new vehicle. Trustee Dries has been working with a dealership to get the lowest prices possible for the Village of Maple Park. This purchase would come from the FY17 budget and would be funded through the utility tax fund.

Trustee Dries made a motion to approve the purchase of a new police vehicle in the not to exceed amount of \$34,800.

President Curtis advised that she could not support the purchase of an SUV for a police vehicle; she would rather purchase a sedan.

Police Chief Tony Ayala said that he has emails from chiefs around the area explaining why they are getting away from sedans and purchasing SUVs. The Board discussed the

difference between the sedan and the SUV and consensus was that the sedan would be the best purchase for the village at this time. Both Trustee Higgins and Trustee Higgins said that they could not support the purchase of an SUV.

Trustee Goucher said that he would like to amend the motion to be a not to exceed amount of \$31,500, and have it be a sedan and not a SUV. Trustee Dries accepted the amendment. Motion carried by roll call vote for the approval of the purchase of a sedan police vehicle in the not to exceed amount of \$31,500. Aye: Higgins, Borg, Dries, Goucher, Harris, Dalton. Nay: None. Absent: None. (6-0-0)

4. MOTION TO APPROVE NEWLY DESIGNED EMPLOYEE PERFORMANCE AND DEVELOPMENT ASSESSMENT

This form is the new employee review form for the Village of Maple Park. The Personnel & Communications Committee worked on this form and approved the final version.

Trustee Dries made a motion to approve the newly designed Employee Performance and Development Assessment form, seconded by Trustee Dalton.

Trustee Borg said that he was happy that this process was finally becoming a reality and he praised the work of the Personnel Committee. President Curtis advised that this is only the first step in the process and that it would not be implemented until 2018.

Motion carried by voice vote. Aye: Borg, Dries, Goucher, Harris, Dalton, Higgins. Nay: None. Absent: None. (6-0-0)

14. VILLAGE PRESIDENT REPORT

None

15. TRUSTEE REPORTS

Trustee Dalton advised that a resident on Freeland Road wants to know how to get their road fixed. Public Works Director Mike Miller gave her the phone number for Virgil Township Road Commissioner Larry Peterson.

16. EXECUTIVE SESSION – Closed Session Meeting Minutes 5 ILCS 120/2(c)(11)

Litigation, when an action against, effecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probably or imminent, in which case the basis for finding shall be recorded and entered into minutes.

President Curtis advised that the Board would not discuss or review closed session minutes, but rather would go into closed session to discuss imminent litigation.

Trustee Dries made a motion to go into closed session, seconded by Trustee Goucher. Motion carried by roll call vote. Aye: Dries, Goucher, Harris, Dalton, Higgins, Borg. Nay: None. Absent: None. (6-0-0)

Meeting closed to the public at 8:06 p.m.

Meeting opened to the public at 8:49 p.m.

Village Clerk Liz Peerboom called the roll call and the following Board Members were in attendance: President Kathy Curtis, Trustee Terry Borg, Trustee JP Dries, Trustee Luke Goucher, Trustee Kristine Dalton, Trustee Brandon Harris and Trustee Chris Higgins.

Also in attendance: Village Attorney Kevin Buick, and Village Clerk Liz Peerboom.

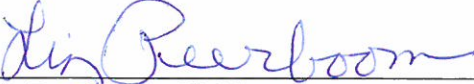
17. MATTERS REFERRED FROM EXECUTIVE SESSION

None.

18. ADJOURNMENT

Trustee Goucher made a motion to adjourn the meeting, seconded by Trustee Dries. Motion carried by voice vote.

Meeting Adjourned at 8:50 p.m.



Liz Peerboom, CMC
Village Clerk