



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

**BOARD OF TRUSTEES MEETING MINUTES  
TUESDAY, APRIL 4, 2017  
IMMEDIATELY FOLLOWING THE PUBLIC HEARING  
MAPLE PARK CIVIC CENTER  
302 WILLOW STREET, MAPLE PARK**

**1. CALL TO ORDER**

Village President Kathy Curtis called the meeting to order at 7:03 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL/QUORUM ESTABLISHED**

Village Clerk Liz Peerboom called the roll call and the following Trustees were present: Village President Kathy Curtis, Trustee Terry Borg, Trustee Luke Goucher, Trustee Brandon Harris, Trustee Kristine Dalton, Trustee Chris Higgins.

Others present: Village Accountant Cheryl Aldridge, Village Attorney Kevin Buick, Village Engineer Jeremy Lin, Police Chief Tony Ayala, Bill McMahon, Progressive Energy, and Village Clerk Liz Peerboom.

**4. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

Sue Olsen – talked about boats, trailers and Heritage Hills Covenants.

**5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS**

**CONSENT AGENDA – OMNIBUS VOTE**

*All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.*

**a) Approval of Board Minutes**

- Board Meeting – March 7, 2017

**b) Receive and File**

- Finance Committee – February 21, 2017

- Personnel Committee – January 10, 2017, January 17, 2017, February 14, 2017
- Infrastructure Committee – February 28, 2017

c) Acceptance of Cash and Investment Report as of February 28, 2017

d) Approval of Bills Payable and Manual Check Register #754

ACCOUNTS PAYABLE:	\$69,733.09
MANUAL CHECKS:	3,920.59
TOTAL:	<u>\$73,653.68</u>

e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

None.

Trustee Dries made a motion to approve the Consent Agenda, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Borg, Dries, Goucher, Harris, Dalton, Higgins. Nay: None. Absent: None (6-0-0)

## **6. FINANCIAL REPORT**

No questions on the Financial Report.

## **7. LEGAL REPORT**

No questions on the Legal Report.

## **8. POLICE DEPARTMENT REPORT**

No questions on the Police Department Report.

## **9. PUBLIC WORKS REPORT**

No Public Works Report.

## **10. ENGINEERING REPORT**

Village Engineer Jeremy Lin advised the Board that he is going to mark the asphalt in Squires Crossing and will have the structural engineer look at the bridge. He also said that he will have the results for the Infrastructure Committee meeting.

## **11. COMMITTEE REPORTS**

- Personnel & Communications – JP Dries, Chair

None.

- Finance & Public Relations & Development – Terry Borg, Chair

Trustee Borg said that the Finance Committee worked on the budget, and thanked Village Accountant Cheryl Aldridge for all her hard work.

- Infrastructure – Luke Goucher, Chair

None.

## **12. OLD BUSINESS**

None.

## **13. NEW BUSINESS**

### **A. PROCLAMATIONS**

None.

### **B. RESOLUTIONS**

None.

### **C. ORDINANCES**

#### **1. ORDINANCE 2017-04 ELECTRIC AGGREGATION**

#### **AN ORDINANCE AUTHORIZING AGGREGATION OF ELECTRICAL LOAD**

*The Maple Park Infrastructure Committee made a recommendation to the full Village Board to approve continuing the electric aggregation program with the following stipulations:*

- *A term no longer than 36 months.*
- *Winning electric supplier must offer price match guarantee against ComEd's "price to compare" which is published on Illinois Commerce Commission website [www.pluginillinois.org](http://www.pluginillinois.org) for the entire length of the contract term.*
- *Winning electric supplier must utilize ComEd as the billing/invoicing agent.*
- *The contract contains no early termination fees.*
- *Village is to be reimbursed for ComEd program fees and legal fees.*

Bill McMahon, from Progressive Energy was present to take any questions. President Curtis asked if residents would automatically be enrolled, and then they can opt out at no penalty.

Trustee Higgins asked how many providers will respond. Mr. McMahon said that right now there is only two.

Trustee Borg asked where it says in the ordinance that the original price will be lower than ComEd. Mr. McMahon said that the price will be below ComEd, otherwise they will not sign the agreement.

Trustee Higgins made a motion to approve Ordinance 2017-04, seconded by Trustee Goucher. Motion carried by roll call vote. Aye: Dries, Goucher, Harris, Dalton, Higgins, Borg. Nay: None. Absent: None. (6-0-0)

## **2. ORDINANCE 2017-05 PLUMBING INSPECTIONS**

**AN ORDINANCE AMENDING TITLE 10, "BUILDING AND CONSTRUCTION REGULATIONS," CHAPTER 1, "BUILDING AND CONSTRUCTION CODES," ARTICLE D, "PLUMBING CODES AND REGULATIONS," SECTION 4, "INSPECTION."**

*This ordinance came from the Infrastructure Committee and requires that all plumbing projects be inspected by a state certified inspector.*

President Curtis advised that in the past, when building a home in Heritage Hills, the village could get the state Plumbing Inspector to inspect new construction homes for free because his region included DeKalb County. The state Plumbing Inspectors that do inspections in Kane County are understaffed and may not be able to inspect in a timely fashion. Therefore, it became a priority to get a Plumbing Inspector hired. The Infrastructure Committee discussed the issued and decided that it need to be spelled out in the code that it is required to have all plumbing projects inspected.

Trustee Dries made a motion to approve Ordinance 2017-05, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Goucher, Harris, Dalton, Higgins, Borg, Dries. Nay: None. Absent: None. (6-0-0)

## **3. ORDINANCE 2017-06 BUDGET**

**AN ORDINANCE ADOPTING THE ANNUAL APPROPRIATION FOR THE FISCAL YEAR BEGINNING MAY 1, 2017 AND ENDING APRIL 30, 2018 IN THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES, ILLINOIS.**

*The budget was approved by the Finance Committee; the village held a Public Hearing and is presented now to the full Board for approval.*

President Curtis briefly went over what was included in the budget, which was as follows:

- Total Revenue of \$1,375,062
- Includes 2.5% raises for employees
- 2 new computers in FY2017
- Crack sealing in the Settlement Subdivision
- Total Expenses of \$1,261,015
- Police vehicle in FY2017
- 2 new computers in FY2018
- Total fund balances estimated at 4/30/18 is \$1,626,751

Trustee Dries made a motion to approve Ordinance 2017-06, seconded by Trustee Borg. Motion carried by voice vote. Aye: Harris, Dalton, Higgins, Borg, Dries, Goucher. Nay: None. Absent: None. (6-0-0)

#### **D. MOTIONS**

##### **1. MOTION TO APPROVE ADMINISTRATIVE POLICY 06: TRAVEL REIMBURSEMENT POLICY**

*As part of Public Act 099-0604, municipalities are required to implement a Travel Reimbursement Policy within 180 days of the effective date of the Act, which was January 1, 2017.*

Village Attorney Kevin Buick advised that next month there will be an Ordinance to approve concerning the Administrative Police and Public Act 099-0604.

Trustee Dries made a motion to approve Administrative Policy 06: Travel Reimbursement Policy, seconded by Trustee Dalton. Motion carried by roll call vote. Aye: Dalton, Higgins, Borg, Dries, Goucher, Harris. Nay: None. Absent: None. (6-0-0)

##### **2. MOTION TO APPROVE THE HIRING OF A CERTIFIED PLUMBING INSPECTOR FOR PLUMBING PROJECTS ON THE KANE COUNTY SIDE OF MAPLE PARK.**

*This item was discussed and approved in the Infrastructure Committee meeting on Tuesday, March 28, 2017. This request was submitted by the Building Inspector, Lou Larson because the state inspector can do inspections on the DeKalb County side of Maple Park, but the office that covers the Kane County side is short staffed.*

Trustee Dries made a motion to approve the hiring of a certified plumbing inspector for plumbing projects on the Kane County side of Maple Park, seconded by Trustee Higgins.

Trustee Borg asked about costs. President Curtis advised that the cost would be passed along to the customer. Trustee Borg asked if that meant that there would be no charge to residents on the DeKalb County side of Maple Park. President Curtis said that was true.

Motion carried by roll call vote. Aye: Borg, Dries, Goucher, Harris, Dalton, Higgins. Nay: None. Absent: None. (6-0-0)

**3. MOTION TO APPROVE THE PURCHASE OF TWO (2) DESKTOP COMPUTERS AND FOUR (4) MONITORS IN THE AMOUNT OF \$3,592.92 FROM CMJ TECHNOLOGIES.**

*The Personnel Committee and the Infrastructure Committee have reviewed and approved this quote from CMJ Technologies for the replacement of two (2) computers.*

Village Clerk Liz Peerboom advised that she distributed a new quote for the computers and it was found that the quote had gone up from \$3,592.92 to \$3,712.92. Village Accountant Cheryl Aldridge advised that she would call and see if they would honor the lower price.

Trustee Goucher made a motion to approve the purchase of two (2) desktop computers and four (4) monitors in the amount of \$3,712.92, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Higgins, Borg, Dries, Goucher, Harris, Dalton. Nay: None. Absent: None. (6-0-0)

**14. VILLAGE PRESIDENT REPORT**

President Curtis advised that there is one Trustee opening and 2 Planning Commission member openings. She also advised that it was Trustee Borg's last meeting after 16 years of being a Trustee.

**15. TRUSTEE REPORTS**

None.

**16. ADJOURNMENT**

Trustee Goucher made a motion to adjourn the meeting, seconded by Trustee Higgins. Motion carried by voice vote.

Meeting adjourned at 7:27 p.m.

---

Liz Peerboom, CMC  
Village Clerk