



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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**BOARD OF TRUSTEES MEETING MINUTES
TUESDAY, MAY 2, 2017
7 P.M.
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL/QUORUM ESTABLISHED**
- 4. OATHS OF OFFICE**

Board of Trustees

- President Kathy Curtis
- Trustee Kristine Dalton
- Trustee JP Dries
- Trustee Luke Goucher
- Trustee Brandon Harris
- Trustee Chris Higgins

Village Clerk and Deputy Clerk

- Liz Peerboom, Village Clerk
- Cheryl Aldridge, Deputy Clerk

- 5. ROLL CALL OF NEW BOARD OF TRUSTEES**

- 6. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

Trustee Borg addressed the board about his tenure as Trustee. He thanked the village for entrusting to him to serve the community for the last 16 years. He said it was a pleasure and a privilege to serve. He thinks there has been progress in the village during his tenure.

He talked about 4 things that residents need:

- Clean water
- Flush toilet
- Roads are clear and good
- Live in a safe community

He thinks that the Board of Trustees and the current staff are knowledgeable and caring, and that they will continue to look out for the public good and that the community will continue to grow and prosper.

7. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Board Meeting – April 4, 2017
- Public Hearing – April 4, 2017
- Committee of the Whole – April 11, 2017

b) Receive and File

- Infrastructure Committee – March 28, 2017

c) Acceptance of Cash and Investment Report as of March 31, 2017

d) Approval of Bills Payable and Manual Check Register #755

ACCOUNTS PAYABLE:	\$91,757.90
MANUAL CHECKS:	34,609.38
TOTAL:	<u>\$126,367.28</u>

e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

- Kathy Curtis, Village President – 2017 Legislative Drive Down
 1. Lodging - \$123.17 (paid through village credit card, included on manual check list)
 2. Metro West Council of Government - \$175.00 – includes some meals (included on warrant list)
- Tony Ayala, Police Chief – Training, Lodging \$158.20 (paid through village credit card, included on manual checklist)
- Karen Clifton, Police Sergeant – Training, Lodging \$193.80 (paid through village credit card, included on manual checklist)

Trustee Goucher made a motion to approve the Consent Agenda, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Goucher, Harris, Dalton, Higgins, Dries. Nay: None. Absent: None (5-0-0)

8. FINANCIAL REPORT

9. LEGAL REPORT

10. POLICE DEPARTMENT REPORT

11. PUBLIC WORKS REPORT

12. ENGINEERING REPORT

Starting paving and punch list work next week. Curb will also start next week. Still waiting on structural engineers recommendations on the bridge.

13. COMMITTEE REPORTS

- Personnel & Communications – JP Dries, Chair
- Finance & Public Relations & Development – Luke Goucher, Chair
- Infrastructure – Brandon Harris, Chair

President Curtis talked about the new committee chairs and indicated she would like to see Personnel committee work on Code Revisions, Finance committee to work on Sales Tax referendum, and Infrastructure committee to look into water/wastewater funding for expansion.

14. OLD BUSINESS

None.

15. NEW BUSINESS

A. PROCLAMATIONS

None.

B. RESOLUTIONS

1. RESOLUTION 2017-03 POSTAGE METER

AUTHORIZING THE VILLAGE PRESIDENT OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MAPLE PARK, COUNTIES OF KANE AND DEKALB, ILLINOIS, TO EXECUTE A LEASE WITH A POSTAGE COMPANY FOR THE USE OF POSTAGE EQUIPMENT

This Resolution authorizes the Village President to execute a lease with a postage company for the use of postage equipment.

Trustee Dries made a motion to approve Resolution 2017-03, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Harris, Dalton, Huggins, Dries, Goucher Nay: None. Absent: None (5-0-0)

C. ORDINANCES

1. ORDINANCE 2017-07 SUBDIVISION OF PROPERTY

AN ORDINANCE APPROVING A SUBDIVISION PLAT FOR CERTAIN PROPERTY COMMONLY KNOWN AS 19379 E. COUNTY LINE ROAD, IN THE VILLAGE OF MAPLE PARK, COUNTY OF DEKALB, ILLINOIS

This was a request by the owner of the property and was approved by the Maple Park Planning Commission on March 30, 2017. This request is pursuant to Title 12, Chapter 15, Section 1 of the Maple Park Municipal Code "DIRECT VILLAGE BOARD APPROVAL OF PLATS."

Trustee Dries made a motion to approve Ordinance 2017-07, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Dries, Goucher, Harris, Dalton, Higgins. Nay: None. Absent: None (5-0-0)

Clerk Peerboom will obtain necessary signatures on the plat and the property owner will be responsible for recording the plat at the County Recorders office.

D. CONSIDERATIONS

Discussion of ordinance changes needed to manage property maintenance challenges.

- 1. Misuse of commercial properties*
- 2. Storage of machinery/work trailers*
- 3. Storage of recreational vehicles (boats, campers, etc.)*

President Curtis showed pictures of properties that need to be addressed. She said that the village has some serious property maintenance issues that need to be addressed. She said that Village Accountant Cheryl Aldridge has received information on other municipalities and what they allow. She also said that she would like this to go to the Personnel Committee then the Planning Commission for review because it could possibly need some zoning changes.

Village Attorney Kevin Buick advised that the changes can be comprehensive, but will necessitate a public hearing for any changes to Chapter 11 of the zoning code.

President Curtis advised that because of 2 years of non-compliance there will be one or more properties that will be receiving violation tickets.

Chris would like to define limits on temporary storage. Luke said that you need to be cognizant of business owners and not be too strict.

Mr. Buick advised that the committee will shape the initial language, and the planning commission will hold the public hearing for those text amendments.

Kathy would like to see something on agenda by June for residential, but commercial will take longer because of necessity of public hearing.

13. VILLAGE PRESIDENT REPORT

14. TRUSTEE REPORTS

15. EXECUTIVE SESSION – Closed Session Meeting Minutes 5 ILCS 120/2(c)(21)

Discussion of meeting minutes lawfully closed under 5 ILCS 120/2(c)(21) of the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

Trustee Dries made a motion to go into closed session, seconded by Trustee Goucher. Motion carried by roll call vote. Aye: Goucher, Harris, Dalton, Higgins, Dries Nay: None. Absent: None. (5-0-0)

Meeting closed to the public at 7:35 p.m.

Meeting opened to the public at 7:52 p.m.

Village Clerk Liz Peerboom called the roll call and the following Board Members were in attendance: President Kathy Curtis, Trustee Terry Borg, Trustee JP Dries, Trustee Luke Goucher, Trustee Kristine Dalton, Trustee Brandon Harris and Trustee Chris Higgins.

Also in attendance: Village Attorney Kevin Buick, and Village Clerk Liz Peerboom.

16. MATTERS REFERRED FROM EXECUTIVE SESSION

- **APPROVAL OF CLOSED SESSION MEETING MINUTES**

Motion by Trustee Higgins with second by Trustee Goucher to approve closed session minutes from September 6, 2016 and February 7, 2017. Motion carried by roll call vote. Aye: Harris, Dalton, Higgins, Dries, Goucher Nay: None. Absent: None (5-0-0)

- **CLOSED SESSION MEETING MINUTES OPENED TO THE PUBLIC**

Motion by Trustee Dries with second by Trustee Goucher to open to the public the closed session meeting minutes from September 6, 2016. Motion carried by roll call vote. Aye: Dalton, Higgins, Dries, Goucher, Harris. Nay: None. Absent: None (5-0-0)

17. ADJOURNMENT

Trustee Goucher made a motion to adjourn the meeting, seconded by Trustee Dalton. Motion carried by voice vote.

Meeting adjourned at 7:56 p.m.