



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Village of Maple Park
Board of Trustees on 7/5/17.

BOARD OF TRUSTEES MEETING MINUTES

TUESDAY, JUNE 6, 2017

7 P.M.

MAPLE PARK CIVIC CENTER

302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Deputy Clerk Cheryl Aldridge called the roll call and the following Trustees were present: Village President Kathy Curtis, Trustee Luke Goucher, Trustee Brandon Harris, Trustee Kristine Dalton, Trustee Chris Higgins, and Trustee JP Dries.

Others present: Village Attorney Kevin Buick, Village Engineer Jeremy Lin, Police Chief Tony Ayala, and Deputy Clerk Cheryl Aldridge.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

None.

5. ORDINANCE 2017-03 ZONING MAP

AN ORDINANCE ADOPTING THE MAPLE PARK ZONING MAP

This ordinance adopts the updated zoning Map for Maple Park, Illinois

Motion by Dries with 2nd by Harris to approve Ordinance 2017-03. After much discussion, motion amended by Dries with 2nd by Harris to defer consideration to next meeting. Motion carried by voice vote.

6. ENGINEERING REPORT

Squires paving should be finished by this Thursday or Friday. Should be receiving the bridge report by this week and will share with the board when received. The annual CCR (Consumer Confidence Report) is due to be published in July. Infrastructure items currently being reviewed:

- Lagoon cleanup from EPA review – received 2 bids
- Crack filling quotes received and reviewed
- EPA pushback on Waste Water Treatment Plant capacity after recently added homes. Flow data to be reviewed and reported back to board.

7. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Board Meeting – May 2, 2017

b) Receive and File

- Infrastructure Committee – April 25, 2017
- Planning Commission – April 14, 2015
- Personnel and Communications – March 14, 2017

c) Acceptance of Cash and Investment Report as of April 30, 2017

d) Approval of Bills Payable and Manual Check Register #756

ACCOUNTS PAYABLE:	\$42,263.46
MANUAL CHECKS:	\$8,793.72
TOTAL:	<u>\$51,057.18</u>

e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

- Metrowest Council of Government Board Meeting (includes meal), \$35 for Kathy Curtis, Village President (included on warrant list)

Trustee Goucher made a motion to approve the Consent Agenda with meeting minutes amended to read under item #15 Executive Session “return to regular session at 7:55pm”, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Goucher, Harris, Dalton, Higgins, Dries. Nay: None. Absent: None (5-0-0)

8. FINANCIAL REPORT

9. LEGAL REPORT

10. POLICE DEPARTMENT REPORT

Chief Ayala reported on an increase in calls, weather-related calls, cases they are currently working and assisting on, and illegal parking issues.

11. PUBLIC WORKS REPORT

Paul Johnson will be retiring at the end of the year. Personnel committee will be starting a review for recruitment process in July/August timeframe.

12. COMMITTEE REPORTS

- Personnel & Communications – JP Dries, Chair
Committee meeting called for June 20, 2017. Golf cart ordinance will be reviewed and President Curtis requested ordinance changes/updates be available for approval at July board meeting.
- Finance & Public Relations & Development – Luke Goucher, Chair
Committee meeting called for June 27th
- Infrastructure – Brandon Harris, Chair
Committee meeting called for July 13th

13. OLD BUSINESS

None.

14. NEW BUSINESS

A. PROCLAMATIONS

None.

B. RESOLUTIONS

1. RESOLUTION 2017-04 911 DISPATCH SERVICES AGREEMENT

AUTHORIZING THE VILLAGE PRESIDENT OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MAPLE PARK, COUNTIES OF KANE AND DEKALB, ILLINOIS, TO EXECUTE A 911 EMERGENCY COMMUNICATIONS DISPATCH SERVICES AGREEMENT WITH KANE COUNTY EMERGENCY COMMUNICATIONS “KANECOMM.”

This Resolution authorizes the Village President to execute an agreement with KaneComm for 911 Emergency Dispatch Services.

Trustee Goucher made a motion to approve Resolution 2017-04, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Harris, Dalton, Huggins, Dries, Goucher Nay: None. Absent: None (5-0-0)

2. RESOLUTION 2017-05 INTERGOVERNMENTAL AGREEMENT WITH KANE CO.

AUTHORIZING THE VILLAGE PORESIDENT TO RENEW THE INTERGOVERNMENTAL AGREEMENT WITH THE COUNTY OF KANE FOR ANIMAL CONTROL

This Resolution authorizes the Village President to execute an agreement with Kane County for Animal Control Services.

Trustee Goucher made a motion to approve Resolution 2017-05, seconded by Trustee Dalton. Motion carried by a roll call vote. Aye: Dries, Goucher, Harris, Dalton, Higgins Nay: None. Absent: None (5-0-0)

C. ORDINANCES

1. ORDINANCE 2017-08 PORTABLE STORAGE UNITS

AN ORDINANCE ADOPTING CHAPTER 6, UNDER TITLE 10 OF THE VILLAGE CODE OF THE VILLAGE OF MAPLE PARK, ILLINOIS IN RELATION TO PORTABLE STORAGE UNITS

This ordinance establishes a new chapter in the village code to address portable storage units and the guidelines for allowing them in the village.

Motion by Trustee Goucher with 2nd by Trustee Dries to approve Ordinance 2017-08. Motion carried by a roll call vote. Aye: Dries, Goucher, Harris, Dalton, Higgins. Nay: None Absent: None (5-0-0)

D. MOTIONS

1. MOTION TO APPROVE KIMBERLY SUTHERLAND TO PLANNING COMMISSION

This motion approves the addition of a new member of the Planning Commission.

Motion by Trustee Dries with 2nd by Trustee Goucher to approve Kimberly Sutherland to the Planning Commission. Motion carried by roll call vote. Aye: Dries, Goucher, Harris, Dalton, Higgins. Nay: None Absent: None (5-0-0)

2. MOTION TO AUTHORIZE THE PURCHASE OF TWO (2) DESKTOP COMPUTERS, FOUR (4) MONITORS IN THE AMOUNT OF \$3952.92, AND A BACKUP SYSTEM IN THE AMOUNT OF \$1,294.99 FROM CMJ TECHNOLOGIES.

The approval for the computers and monitors was made at the April 4, 2017 board meeting, and now a backup system has been added to the purchase.

Motion by Trustee Harris with 2nd by Trustee Dries to authorize purchase of computers, monitors, and backup system. Motion carried by roll call vote. Aye: Dries, Goucher, Harris, Dalton. Nay: None Absent: None Abstaining: Higgins (4-0-1)

3. MOTION TO APPROVE PURCHASE OF ARC GIS DESKTOP BASIC SINGLE-USE LICENSE IN THE AMOUNT OF \$1500.

To set up GIS mapping as discussed by the Infrastructure committee.

Motion by Trustee Goucher with 2nd by Trustee Dries to approve purchase of ARCGIS Desktop Basic Single-Use License for one (1) year term. Motion carried by roll call vote. Aye: Dries, Goucher, Harris, Dalton, Higgins. Nay: None Absent: None (5-0-0)

4. MOTION TO AUTHORIZE THE EXPENDITURE OF \$7500.00 TO REPAIR VILLAGE HALL AIR CONDITIONING AND INSTALL AIR HANDLER IN COMPUTER ROOM

The approval for the repair of the air conditioner in village hall, install air handler in computer room, additional duct work and wiring as needed.

Motion by Trustee Goucher with 2nd by Trustee Dalton to authorize expenditure of \$7500.00 to repair village hall air conditioning and install air handler in computer room. Motion carried by roll call vote. Aye: Dries, Goucher, Harris, Dalton, Higgins. Nay: None. Absent: None. (5-0-0)

E. CONSIDERATIONS

Discussion of Fun Fest use of Washington Park

The board had the following items/issues that need to be addressed by Fun Fest committee:

- Street closure requests
- Timeframe
- Who will be responsible for clean up
- Parking
- What will the power needs be
- Who from the committee will be the coordinator
- What is the expected capacity/attendance
- Understanding that wear and tear to the park has to be restored, returned to original condition
- Certificate of Liability Insurance - \$1 million per occurrence/\$2 million aggregate
- \$100 deposit, with \$100/day fee
-

These items must be addressed before the board will approve the request.

15. VILLAGE PRESIDENT REPORT

None.

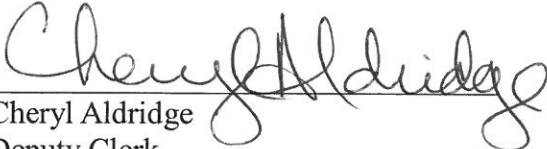
16. TRUSTEE REPORTS

Kaneland homecoming parade is scheduled for Wednesday, September 27, 2017
Ten (10) golf carts to be dropped off for golf cart parade. President Curtis to be meeting with Sally Wilson to discuss plans. Planned parade route to be Willow down around to Main Street and loop back to buses. Need to coordinate for anticipated parking during parade.

17. ADJOURNMENT

Trustee Goucher made a motion to adjourn the meeting, seconded by Trustee Dries.
Motion carried by voice vote.

Meeting adjourned at 8:00 p.m.


Cheryl Aldridge
Deputy Clerk