



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

Approved by the Village of Maple
Park Board of Trustees on 10/3/17.

**BOARD OF TRUSTEES MEETING MINUTES
TUESDAY, SEPTEMBER 5, 2017
7 P.M.
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK**

1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Deputy Clerk Cheryl Aldridge called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee JP Dries, Trustee Bart Shaver, Trustee Chris Higgins, Trustee Kristine Dalton. Absent: Trustee Luke Goucher (arrived late) and Trustee Brandon Harris.

Others present: Police Chief Tony Ayala, Village Engineer Jeremy Lin, and Deputy Clerk Cheryl Aldridge.

4. PRESENTATION BY WASTE MANAGEMENT REPRESENTATIVE VAUGHN KUERSCHNER

Mr. Kuerschner introduced himself and reviewed the services provided by Waste Management to the Village. The current contract expires January 31, 2019. He also introduced a new program that Waste Management is offering to expand the current recycling program. The program is called At Your Door it is a special collection of a variety of household materials.

5. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

Resident Ross Dueringer spoke about an issue with a dog recently and asked a question regarding a trailer.

Resident Roger Kahl wanted to thank the Village and Waste Management for the cooperation with Fun Fest. He also expressed his appreciation to Police Chief Ayala, his officers, Public Works Director Mike Miller, and Paul Johnson.

Resident Kyle Foster was introduced as a recently appointed member to the Planning Commission.

6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Board Meeting – August 1, 2017

b) Receive and File

- Infrastructure Committee – July 11, 2017
- Finance and PR&D Committee – May 23, 2017, July 31, 2017

c) Acceptance of Cash and Investment Report as of July 31, 2017

d) Approval of Bills Payable and Manual Check Register #759

ACCOUNTS PAYABLE:	\$73,810.10
MANUAL CHECKS:	4,089.34
TOTAL:	<u>\$77,899.44</u>

e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

- Metrowest Council of Government, 2017 Legislative Mixer and Golf Outing (includes one meal), \$125 for Chris Higgins, Village Trustee (included on warrant list)
- Municipal Clerks of IL 2017 Summer Seminar (includes meal), \$21.89 for Liz Peerboom, Village Clerk (included in the manual checks, as part of the warrant list)

Trustee Dries made a motion to approve the Consent Agenda, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Dries, Dalton, Higgins, Shaver. Nay: None. Absent: Goucher and Harris. (4-0-2)

Trustee Luke Goucher arrived at 7:15 p.m.

7. FINANCIAL REPORT

No discussion.

8. LEGAL REPORT

No discussion.

9. POLICE DEPARTMENT REPORT

No discussion.

10. PUBLIC WORKS REPORT

No discussion.

11. ENGINEERING REPORT

Village President Curtis updated the Board that the top coat was applied to the roads in Squire's Crossing and on the agenda is the reduction of the cash deposit for Squire's Crossing. She requested an update from Village Engineer Jeremy Lin regarding the Squire's Crossing bridge. He gave the update that the bridge design was complete and the developer is getting proposals, they were given some recommendations and they are working on selecting a contractor. The landscaping work on the rock filter at the Waste Water Treatment Plant was completed and he has photos of the work that was done. Behm is scheduled to perform the crack sealing work in The Settlement on Friday, September 8, 2017.

12. COMMITTEE REPORTS

- Personnel & Communications – JP Dries, Chair
Trustee Dries updated the Board on the Public Works job posting. The job was posted on the website on September 1st, resumes are to be in by September 30th, interviews will be in October, and offer made by Thanksgiving, and hoping to have someone start work in December.
- Finance & Public Relations & Development – Luke Goucher, Chair
No discussion.
- Infrastructure – Brandon Harris, Chair
No discussion.

13. OLD BUSINESS

None.

14. NEW BUSINESS

A. PROCLAMATIONS

1. PROCLAMATION 2017-03 NATIONAL SUICIDE PREVENTION MONTH

This proclaims September 2017 as Suicide Prevention Month in the Village of Maple Park.

Village President Kathy Curtis read the Proclamation.

B. MOTIONS

1. MOTION TO APPROVE THE AUDIT FOR THE FISCAL YEAR ENDING 4/30/2017.

Trustee Dries made a motion to approve the motion to approve the audit for the fiscal year ending 4/30/2017, seconded by Trustee Goucher. Motion carried by roll call vote. Aye: Dries, Goucher, Dalton, Higgins, Shaver. Nay: None. Absent: Harris. (5-0-1)

2. MOTION TO REDUCE THE AMOUNT OF ESCROW ON FILE FOR SQUIRES CROSSING TO \$50,907.00 FROM \$116,875.00.

Trustee Goucher made a motion to reduce the amount of escrow on file for Squire's Crossing to \$50,907 from \$116,875, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Dries, Goucher, Dalton, Higgins, Shaver. Nay: None. Absent: Harris. (5-0-1)

C. ORDINANCES

1. ORDINANCE 2017-17 TEMPORARY SUSPENSION OF FEES – IMPACT FEES

TEMPORARILY SUSPENDING CERTAIN PROVISIONS OF CHAPTER 17, FEES AND PENALTIES IN TITLE 12, SUBDIVISION REGULATION, IN THE MAPLE PARK VILLAGE CODE

This ordinance temporarily suspends certain impact fees for new construction homes, until December 31, 2017.

Trustee Higgins made a motion to approve Ordinance 2017-17 Temporary Suspension of Fees – Impact Fees, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Dries, Goucher, Dalton, Higgins, Shaver. Nay: None. Absent: Harris. (5-0-1)

2. ORDINANCE 2017-18 TEMPORARY SUSPENSION OF FEES – WATER AND SEWER

AN ORDINANCE MODIFYING CERTAIN PROVISIONS OF TITLE 9, UTILITIES, CHAPTER 1, WATER USE AND SERVICE, AND CHAPTER 2, ARTICLE B. SEWER CONNECTION PERMITS AND CHARGES WITHIN THE VILLAGE OF MAPLE PARK

This Ordinance temporarily suspends connection charges for water and sewer on new construction homes until December 31, 2017.

Trustee Higgins made a motion to approve Ordinance 2017-18 Temporary Suspension of Fees – Water and Sewer, seconded by Trustee Goucher. Motion carried by roll call vote. Aye: Dries, Goucher, Dalton, Higgins, Shaver. Nay: None. Absent: Harris. (5-0-1)

D. CONSIDERATIONS

None.

15. VILLAGE PRESIDENT REPORT

No Report.

16. TRUSTEE REPORTS

No Reports.

17. EXECUTIVE SESSION

A. Employment / Appointment Matters 5 ILCS 120/2(c)(1)

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or legal for the public body to determine its validity.

B. Review of Closed Session Minutes 5 ILCS 120/2(c)(21)

Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or the semi-annual review of the minutes mandated by Section 2.06.

President Curtis advised that the Board would go into closed session for employment / appointment matters 5 ILCS 120/(c)(1) and to review closed session minutes 5 ILCS 120/(c)(21).

Trustee Higgins made a motion to go into closed session, seconded by Trustee Goucher. Motion carried by roll call vote. Aye: Dries, Goucher, Dalton, Higgins, Shaver. Nay: None. Absent: Harris. (5-0-1)

Meeting closed to the public at 7:21 p.m.

Meeting opened to the public at 10:02 p.m.

Deputy Clerk Cheryl Aldridge called the roll call and the following Board Members were in attendance: President Kathy Curtis, Trustee Bart Shaver, Trustee JP Dries,

Trustee Luke Goucher, Trustee Kristine Dalton, and Trustee Chris Higgins. Absent:
Trustee Brandon Harris.

Also in attendance: Village Attorney Kevin Buick, and Deputy Clerk Cheryl Aldridge.

18. MATTERS REFERRED FROM CLOSED SESSION

A. RESOLUTION 2017-09 DESTRUCTION OF CLOSED SESSION RECORDINGS

A RESOLUTION AUTHORIZING THE DESTRUCTION OF AUDIO RECORDINGS OF CLOSED SESSION MEETINGS

*This Resolution allows the Board of Trustees to destroy audio recordings of closed
session meetings that are 18 months old or more.*

This resolution was deferred to a future meeting.

19. ADJOURNMENT

Trustee Goucher made a motion to adjourn the meeting, seconded by Trustee Dalton.
Motion carried by voice vote.

Meeting adjourned at 10:04 p.m.


Cheryl Aldridge
Deputy Clerk