



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Village of Maple
Park Board of Trustees on 11/7/17.

**BOARD OF TRUSTEES MEETING MINUTES
TUESDAY, OCTOBER 3, 2017
7 P.M.
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK**

1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Village Clerk Liz Peerboom called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee JP Dries, Trustee Chris Higgins, Trustee Luke Goucher, Trustee Bart Shaver, Trustee Kristine Dalton, Trustee Brandon Harris.

Others present: Village Accountant Cheryl Aldridge, Public Works Director Mike Miller, Village Attorney Kevin Buick, Police Sergeant Karen Clifton, and Village Clerk Liz Peerboom

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

Meagann and Caitlan Ayala spoke to the Board regarding former Chief Ayala. Dana Van Wye asked why Chief Ayala was let go. President Curtis advised that Chief Ayala retired. Out of Town resident Kim Payton said that she knew the story, which she got from Chief Ayala.

5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Board Meeting – September 5, 2017

- Special Board Meeting – September 12, 2017
- b) Receive and File
- Personnel and Communications Committee – July 18, 2017, August 15, 2017
 - Infrastructure Committee – August 8, 2017
- c) Acceptance of Cash and Investment Report as of August 31, 2017
- d) Approval of Bills Payable and Manual Check Register #760

| | |
|-------------------|---------------------|
| ACCOUNTS PAYABLE: | \$55,687.71 |
| MANUAL CHECKS: | 253,753.89 |
| TOTAL: | <u>\$309,441.60</u> |

- e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

None.

Trustee Goucher made a motion to approve the consent agenda, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Dries, Goucher, Harris, Dalton, Higgins, Shaver. Nay: None. Absent: None. (6-0-0)

6. FINANCIAL REPORT

There were no questions for the financial report.

7. LEGAL REPORT

Village Attorney Kevin Buick advised that the Motion and hearing will be taking place next Wednesday on the County Line property. Out of town resident Kim Payton asked what property on County Line Road. President Curtis advised that the public comment section was over.

8. POLICE DEPARTMENT REPORT

Sgt. Clifton talked about the resolution for the vehicle at the waste water treatment plant. She asked for approval for using the range for qualifications for officers. President Curtis advised that the shooting range has been decommissioned. She would like the Board to make a decision whether or not the village should continue with the shooting range or pay to have officers use other facilities. President Curtis advised that she is not in favor of re-commissioning the shooting range. Board consensus was to review the cost comparison, but currently officers will need to use other facilities. This will go to committee.

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9. PUBLIC WORKS REPORT

Village President Kathy Curtis advised that she had directed the Mr. Miller to put up no parking signs on East DeKalb Drive, and was challenged by Shodeen Homes. Mr. Miller measured the streets and found that East DeKalb is wider than West DeKalb and could have parking. President Curtis advised that this would take an ordinance change to add parking on these streets. Trustee Higgins asked about how much space was required to park a car. Mr. Miller advised that you would be safe with 8 feet for each lane. The Board then discussed traffic patterns on East DeKalb. Mr. Miller advised that a school bus could get through but there wouldn't be enough room for any other traffic. Trustee Goucher asked that Chief Peterson be consulted about this issue before putting it on a Board agenda.

10. ENGINEERING REPORT

Village Engineer Jeremy Lin was not present at the meeting, but President Curtis advised that the bridge contractor that was recommended by Lintech Engineering is working with Shodeen. Mr. Lin is also working on capacity for the waste water treatment plant for next meeting.

11. COMMITTEE REPORTS

- Personnel & Communications – JP Dries, Chair

None.

- Finance & Public Relations & Development – Luke Goucher, Chair

None.

- Infrastructure – Brandon Harris, Chair

Trustee Harris advised that the Water tower lease should have been on this agenda, but because of a miscommunication it was not placed on the agenda. He said that it will be on the next Board agenda.

12. OLD BUSINESS

None.

13. NEW BUSINESS

A. CONSIDERATIONS

**DISCUSSION REGARDING DISPOSAL OF OLD VEHICLES BEING STORED AT THE
WASTE WATER TREATMENT PLANT**

President Curtis advised that this was placed on agenda by Trustee Dalton and that there is a plan in place. No further discussion at this time.

B. MOTIONS

1. MOTION TO APPROVE POLICE CHIEF POSITION JOB DESCRIPTION AND JOB POSTING.

Trustee Harris made a motion to approve the Police Chief job description and job posting, seconded by Trustee Shaver. Motion carried by roll call vote. Aye: Goucher, Harris, Dalton, Higgins, Shaver, Dries. Nay: None. Absent: None. (6-0-0)

2. MOTION TO APPROVE CODE ENFORCEMENT OFFICER POSITION JOB DESCRIPTION AND JOB POSTING.

Trustee Higgins made a motion to approve the code enforcement officer position and job posting, seconded by Trustee Harris. Motion carried by roll call vote. Aye: Harris, Dalton, Higgins, Shaver, Dries, Goucher. Nay: None. Absent: None. (6-0-0)

Trustee Dries advised that staff will hold off on posting until the police chief is replaced.

3. MOTION TO APPROVE ADDITION TO EMPLOYEE HANDBOOK – PERFORMANCE EVALUATIONS.

Trustee Dries made a motion to approve the addition to the employee handbook – performance evaluations, seconded by Trustee Dalton. Motion carried by roll call vote. Aye: Dalton, Higgins, Shaver, Dries, Goucher, Harris. Nay: None. Absent: None. (6-0-0)

C. ORDINANCES

1. ORDINANCE 2017-20 ABANDONED VEHICLES

AN ORDINANCE AMENDING TITLE 5 “PUBLIC HEALTH AND SAFETY,” CHAPTER 3 “JUNK; INOPERABLE VEHICLES,” SUBSECTION 4 “ABANDONED INOPERABLE VEHICLES PROHIBITED,” OF THE VILLAGE CODE OF THE VILLAGE OF MAPLE PARK, ILLINOIS

This Ordinance removes the incorrect state statue from the section of the Maple Park Village Code.

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Trustee Dries made a motion to approve Ordinance 2018-20 "Abandoned Vehicles," seconded by Trustee Harris.

Trustee Dries advised that the codifiers brought this to the attention of the Personnel committee. He advised that it just removes the actual statute number.

Motion carried by roll call vote. Aye: Higgins, Shaver, Dries, Goucher, Harris, Dalton. Nay: None. Absent: None. (6-0-0)

2. ORDINANCE 2017-21 GOLF CARTS

AN ORDINANCE AMENDING TITLE 7 "MOTOR VEHICLES," CHAPTER 11 "GOLF CARTS AND UTILITY TERRAIN VEHICLES"

This Ordinance amends the Golf Cart ordinance, adding a seat belt requirement, proof of insurance, and updates enforcement and penalty.

Trustee Dries made a motion to approve Ordinance 2017-21 regarding golf carts, seconded by Trustee Shaver.

Trustee Dries advised that there is a line that should be struck. Trustee Goucher had a question about the seat belt provision. Trustee Dries said it was in the original ordinance but clarified in this ordinance. He also explained other items that were clarified from questions from the codifiers.

Motion carried by roll call vote. Aye: Shaver, Dries, Goucher, Harris, Dalton, Higgins. Nay: None. Absent: None. (6-0-0)

D. RESOLUTIONS

1. RESOLUTION 2017-10 LIBRARY LEASE

AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE LEASE AGREEMENT WITH THE MAPLE PARK PUBLIC LIBRARY DISTRICT

This Resolution renews the lease with the Maple Park Public Library District for rental of the space in the Civic Center for the library.

Trustee Goucher made a motion to approve Resolution 2017-10 "Library Lease," seconded by Trustee Dalton. Motion carried by roll call vote. Aye: Dries, Goucher, Harris, Dalton, Higgins, Shaver. Nay: None. Absent: None. (6-0-0)

2. RESOLUTION 2017-11 INTERIM POLICE CHIEF

AUTHORIZING THE VILLAGE PRESIDENT TO ENTER INTO A CONSULTING AGREEMENT WITH AN INDIVIDUAL TO PROVIDE SERVICES AS AN INTERIM POLICE CHIEF

This Resolution authorizes the Village President to hire an individual as a consultant as Interim Police Chief until such time as a new Police Chief is hired.

Trustee Goucher made a motion to approve Resolution 2017-11 "Interim Police Chief," seconded by Trustee Harris. Motion carried by roll call vote. Aye: Goucher, Harris, Dalton, Higgins, Shaver, Dries. Nay: None. Absent: None. (6-0-0)

3. RESOLUTION 2017-12 WAYSIDE HORNS
A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT AND VILLAGE STAFF TO INVESTIGATE THE POSSIBLE INSTALLATION OF WAYSIDE HORNS AT THE RAILROAD CROSSINGS IN MAPLE PARK AND AUTHORIZES THE INVESTIGATION OF THE POSSIBILITY OF CLOSING ONE CROSSING WITHIN THE VILLAGE OF MAPLE PARK

This Resolution authorizes the Village President and staff to initiate contact with Union Pacific railroad in an effort to investigate the possibility of installing wayside horns at the crossings in Maple Park. This includes the investigation into the possibility of closing one crossing in Maple Park to achieve this objective.

Trustee Goucher made a motion to approve Resolution 2017-12 "Wayside Horns," seconded by Trustee Harris.

Trustee Dalton asked which crossing would be closed. Trustee Harris advised that this is just a resolution allowing the village to investigate the possibility of closing a crossing, in conjunction with installing the wayside horns, adding that no decision has been made about which crossing.

Motion carried by roll call vote. Aye: Harris, Dalton, Higgins, Shaver, Dries, Goucher. Nay: None. Absent: None. (6-0-0)

16. VILLAGE PRESIDENT REPORT

None.

17. TRUSTEE REPORTS

Trustee Dalton asked about the Waste Management "At Your Door" service. Trustee Goucher said that the Finance Committee has been focused on the Request for Proposals for garbage service and will talk about this. President Curtis asked Cheryl to contact Waste Management to add this for the remainder of the lease. The Finance Committee will also add this to the RFP.

Trustee Dries thanked the Public Works Department and Police Department for the Homecoming parade.

17. EXECUTIVE SESSION

Review of Closed Session Minutes 5 ILCS 120/2(c)(21)

Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or the semi-annual review of the minutes mandated by Section 2.06.

Trustee made a motion to go into closed session to discuss minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or the semi-annual review of the minutes mandated by Section 2.06, seconded by Trustee. Motion carried by roll call vote.

Meeting closed to the public at 7:37 p.m.

Meeting opened to the public at 7:52 p.m.

Village Clerk Liz Peerboom called the roll call for open session and the following Board Members were present: President Kathy Curtis, Trustee JP Dries, Trustee Luke Goucher, Trustee Brandon Harris, Trustee Kristine Dalton, Trustee Chris Higgins, Trustee Bart Shaver.

Others present: Village Attorney Kevin Buick and Village Clerk Liz Peerboom.

18. MATTERS REFERRED FROM CLOSED SESSION

A. OPENING CLOSED SESSION MEETING MINUTES

Trustee Dries made a motion to open to the public the meeting minutes of the closed session meeting minutes from December 6, 2005, February 7, 2006, and August 7, 2007, seconded by Trustee Goucher. Motion carried by roll call vote. Aye: Higgins, Shaver, Dries, Goucher, Harris, Dalton. Nay: None. Absent: None. (6-0-0)

B. RESOLUTION 2017-09 DESTRUCTION OF CLOSED SESSION RECORDINGS

A RESOLUTION AUTHORIZING THE DESTRUCTION OF AUDIO RECORDINGS OF CLOSED SESSION MEETINGS

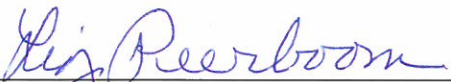
This Resolution allows the Board of Trustees to destroy audio recordings of closed session meetings that are 18 months old or more.

Trustee Goucher made a motion to approve Resolution 2017-09, Destruction of Audio Recordings from 9/2/14, 1/6/15, 2/3/15, 7/7/15, 10/6/15, 1/5/16 and 1/12/16, seconded by Trustee Harris. Motion carried by roll call vote. Aye: Shaver, Dries, Goucher, Harris, Dalton, Higgins. Nay: None. Absent: None. (6-0-0)

19. ADJOURNMENT

Trustee Goucher made a motion to adjourn the meeting, seconded by Trustee Harris.
Motion carried by voice vote.

Meeting adjourned at 7:56 p.m.



Liz Peerboom, CMC
Village Clerk