



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Village of Maple
Park Board of Trustees on
12/5/17.

BOARD OF TRUSTEES MEETING MINUTES TUESDAY, NOVEMBER 7, 2017 7 P.M. MAPLE PARK CIVIC CENTER 302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Village Clerk Liz Peerboom called the roll call and the following Board members were present: Trustee Bart Shaver, Trustee Chris Higgins, Trustee Luke Goucher, Trustee Kristine Dalton, and Trustee Brandon Harris.

Others present: Village Engineer Jeremy Lin, Public Works Director Mike Miller, Interim Police Chief Mike Acosta, Village Attorney Kevin Buick, and Village Clerk Liz Peerboom.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

Dr. Ryan Deniz, PIH Geneva, was present to discuss a chiropractic business that he is possibly bringing to town.

Bill Brauer, First Midwest Bank, thanked the village for the opportunity to further the relationship with the bank.

5. INTRODUCTION OF JOLENE WILLIS, DEKALB COUNTY ECONOMIC DEVELOPMENT DIRECTOR

Jolene Willis, Economic Development Coordinator, DeKalb County introduced herself to the Board and talked about grant opportunities available to the village. Trustee Goucher asked what communities are taking advantage of the grants. Ms. Willis listed some of the municipalities that have taken advantage of the grants, she also said that that list could be found on the County's website.

Ms. Willis also said that she is ready and will to help the village with anything they need her to help with.

6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Board Meeting – October 3, 2017

b) Receive and File

- Personnel and Communications Committee – September 19, 2017
- Infrastructure Committee – September 12, 2017

c) Acceptance of Cash and Investment Report as of September 30, 2017

d) Approval of Bills Payable and Manual Check Register #761

ACCOUNTS PAYABLE:	\$164,084.71
MANUAL CHECKS:	67,612.00
TOTAL:	<u>\$231,696.71</u>

e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

None.

Trustee Goucher made a motion to approve the Consent Agenda, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Dries, Goucher, Harris, Dalton, Higgins, Shaver. Nay: None. Absent: None. (6-0-0)

7. FINANCIAL REPORT

Village Accountant Cheryl Aldridge was absent.

Trustee Dries advised that the crack sealing bid came in lower than expected.

Trustee Dalton asked about certain bills, which included street lights, tree work and Jacob & Klein. Village Clerk Liz Peerboom and Public Works Director Mike Miller answer her questions as best they could be suggested that she call Village Accountant Cheryl Aldridge to clarify some things.

8. LEGAL REPORT

No questions about the Legal Report.

9. POLICE DEPARTMENT REPORT

No questions about the Police Department Report.

10. PUBLIC WORKS REPORT

No report.

11. ENGINEERING REPORT

Village Engineer Jeremy Lin distributed and discussed a summary of waste water treatment plant capacity. He advised that the village is at 50% capacity, but the ILEPA has a critical review stage that has stricter guidelines and may require plans to implement an expansion of the waste water treatment plant. He clarified that he calculated approximately 212 homes can be built before the village is at the critical review stage.

Mr. Lin also advised that the NPDES permit is set to expire soon and he is working with village staff to get that permit applied for.

Mr. Lin then advised that the sidewalk work by the bridge in Squires Crossing has been completed.

12. COMMITTEE REPORTS

- Personnel & Communications – JP Dries, Chair
None.
- Finance & Public Relations & Development – Luke Goucher, Chair
None.
- Infrastructure – Brandon Harris, Chair
None.

13. OLD BUSINESS

None.

14. NEW BUSINESS

A. CONSIDERATIONS

1. 2017 TAX LEVY DISCUSSION

As required by statute, and as part of the tax levy public hearing and vote at a future Board meeting, the Village President will announce the tax levy amount at this meeting.

President Curtis announced that the tax levy will be as follows:

- Total extension \$227,811
- Previous Year \$214,513
- The tax rate is 0.8118
- Previous Year 0.8314
- Largest factor of decrease in the rate is the increase in the EAV
- This year the EAV increased by 8.77%; last year increase was 6.54%; increase in new growth
- A home with an assessed value of \$193,500 would pay approximately \$26 more in village property taxes

B. MOTIONS

1. MOTION TO APPROVE THE PURCHASE OF AN ELECTRONIC SIGN FROM THE TOWN OF CORTLAND IN THE AMOUNT OF \$500.00

In 2007, the Cortland Library purchased this sign for \$17,000.000. Recently, they purchased a new sign and would like to sell the sign to the Village of Maple Park. This sign will be used to announce things like hydrant flushing, and village events, like those that are announced on the village website.

Trustee Goucher made a motion to approve the purchase of an electric sign from the Town of Cortland (Cortland Library) in the amount of \$500.00, seconded by Trustee Harris.

Village Clerk Liz Peerboom advised that she was advised of the sign being for sale by the Cortland Town Clerk and that the panel will need to be replaced next year at a cost of \$500. Total cost of electronic sign would be \$1,000, split into 2 years.

Trustee Higgins was concerned about other costs associated with the sign, such as a pole and electricity. Village Clerk Liz Peerboom advised that if the Town of Cortland doesn't include the pole, then Public Works Mike Miller has a pole and that any cost for bringing electricity to the sign would be negligible because there is already electric on the site.

The Board also briefly discussed where the sign would go.

Motion carried by roll call vote. Aye: Goucher, Harris, Dalton, Shaver, Dries.
Nay: Higgins. Absent: None. (5-1-0)

2. MOTION TO ADJUST THE SEWER CHARGE FOR ACCOUNT #0010001900 IN THE AMOUNT OF \$446.30 AND PENALTY ASSESSED.

This would give the Village Accountant permission to adjust the utility bill for a resident that had a hose that was left on and the water did not go through the sewer system.

Trustee Goucher made a motion to adjust the sewer charge for account #0010001900 in the amount of \$446.30, and penalty assessed, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Harris, Dalton, Higgins, Shaver, Dries, Goucher. Nay: None. Absent: None. (6-0-0)

3. MOTION TO APPROVE THE PURCHASE OF A 2017 INTERCEPTOR SEDAN AWD IN THE NOT TO EXCEED AMOUNT OF \$32,000.

This would allow the village to purchase a new police car.

Trustee Goucher made a motion to approve the purchase of a 2017 Interceptor Sedan AWD in the not to exceed amount of \$32,000, seconded by Trustee Dries.

Trustee Dalton had questions about other types of vehicles that could be purchased, and also asked if the village could get by with buying a used vehicle. Trustee Dries advised that most of the used police vehicles that are for sale have high mileage.

Motion carried by roll call vote. Aye: Dalton, Higgins, Shaver, Dries, Goucher, Harris. Nay: None. Absent: None. (6-0-0)

C. ORDINANCES

1. ORDINANCE 2017-22 NO PARKING

AN ORDINANCE AMENDING TITLE 7, CHAPTER 5, SECTION 2 "NO PARKING GENERALLY," OF THE MAPLE PARK VILLAGE CODE

This Ordinance updates the code to add no parking on one side of the street on East DeKalb Drive, and also adds the word West to Ashton Drive to clarify east and west.

Trustee Dries made a motion to approve Ordinance 2017-22, an Ordinance amending Title 7, Chapter 5, Section 2, "No Parking Generally," seconded by Trustee Dalton.

Village Clerk Liz Peerboom distributed an amended ordinance for the Board's review, adding East Ashton and eliminating the reference to Heritage Hills.

MINUTES

Board of Trustees Meeting

November 7, 2017

Page 6 of 8

President Curtis advised that she had spoken to Maple Park Fire Protection District Chief Kevin Petersen and was told that a fire truck could not get through on that size of a road.

After a brief discussion, motion carried by roll call vote. Aye: Higgins, Shaver, Dries, Goucher, Harris, Dalton. Nay: None. Absent: None. (6-0-0)

D. RESOLUTIONS

1. RESOLUTION 2017-13 FIRST MIDWEST BANK – COLLATERAL

A RESOLUTION AUTHORIZING AND DIRECTING THE VILLAGE PRESIDENT TO ENTER INTO A THIRD PARTY CUSTODIAL AGREEMENT WITH FIRST MIDWEST BANK AND THE BANK OF NEW YORK MELLON

This Resolution allows First Midwest Bank to provide collateral for municipal bank accounts.

Trustee Dries made a motion to approve Resolution 2017-13, “a Resolution authorizing and directing the Village President to enter into a third party custodial agreement with First Midwest Bank and the Bank of New York Mellon,” seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Shaver, Dries, Harris, Dalton, Higgins. Nay: None. Absent: None. Abstain: Goucher. (5-0-0-1)

2. RESOLUTION 2017-14 OLD SECOND BANK – MASTER TREASURY MANAGEMENT

A RESOLUTION AUTHORIZING AND DIRECTING THE VILLAGE PRESIDENT TO ENTER INTO MASTER TREASURY MANAGEMENT AGREEMENT WITH OLD SECOND NATIONAL BANK

This Resolution updates the previous Master Treasury Management Agreement between the Village of Maple Park and the bank.

Trustee Dries made a motion to approve Resolution 2017-14, a Resolution authorizing and directing the Village President to enter into a master treasury management agreement with Old Second Bank, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Dries, Goucher, Harris, Dalton, Higgins, Shaver. Nay: None. Absent: None. (6-0-0)

3. RESOLUTION 2017-15 VEHICLE PURCHASE LOAN DOCUMENTS

AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE LOAN DOCUMENTS FOR A NEW VEHICLE

This Resolution authorizes the Village President to execute documents for a loan for a new vehicle for the Police Department.

MINUTES

Board of Trustees Meeting

November 7, 2017

Page 7 of 8

Trustee Dries made a motion to approve Resolution 2017-15, “authorizing the Village President to execute loan documents for a new vehicle,” seconded by Trustee Harris.

Trustee Dries advised that this is the loan that will allow the village to purchase the new Police Department vehicle.

Motion carried by roll call vote. Aye: Harris, Dalton, Higgins, Shaver, Dries. Nay: None. Absent: None. Abstain: Goucher. (5-0-0-1)

4. RESOLUTION 2017-16 WATER TOWER LEASE – FUTURE LINK

AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE LEASE AGREEMENT BETWEEN THE VILLAGE OF MAPLE PARK AND FUTURE LINK FOR THE LEASE OF WATER TOWER SPACE FOR AN ANTENNA

This Resolution allows the Village President to execute the Lease with Future Link for an antenna on the water tower.

Trustee Harris made a motion to approve Resolution 2017-16, “authorizing the Village President to execute a lease agreement between the Village of Maple Park and Future Link for the lease of water tower space for an antenna,” seconded by Trustee Goucher.

Trustee Goucher was concerned that this was not the agreement that the Infrastructure Committee agreed on. Trustee Harris said that there were changes made by the Village Attorney.

After a brief discussion, Motion carried by roll call vote. Aye: Harris, Dalton, Shaver, Dries, Goucher. Nay: None. Absent: None. Abstain: Higgins. (5-0-0-1)

16. VILLAGE PRESIDENT REPORT

President Curtis updated the Board on the following:

- She attended Kaneland District meeting. She said that the District has an enrollment of 4,400 students, which is a decrease, but there was an increase in special needs classes, adding that kindergarten enrollment is flat, the largest is the 6th grade class. She also advised that the Elementary school is at 65% capacity and the High School is at 85% capacity.
- President Curtis also advised the Board that a police car was damaged beyond repair and staff would be sending in an insurance claim on the car.
- She has spoken to Metra and the vendor regarding wayside horns and has made some progress.

- She will be speaking to representatives from the City of DeKalb at the next Metrowest meeting about the possibility of bringing the Huskie buses to Maple Park.
- She attended a Ribbon Cutting at Shodeen, and there will be an Open House this weekend that will showcase their model home.

17. TRUSTEE REPORTS

None.

17. EXECUTIVE SESSION

Trustee Goucher made a motion to go into executive session for the purposes of Litigation 5 ILCS 120/2(c)(11): Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting, seconded by Trustee Harris. Motion carried by roll call vote. Aye: Dalton, Higgins, Shaver, Dries, Goucher, Harris. Nay: None. Absent: None. (6-0-0)

Meeting closed to the public at: 7:45 p.m.

Meeting re-opened to the public at: 7:58 p.m.


18. MATTERS REFERRED FROM CLOSED SESSION

None.

19. ADJOURNMENT

Trustee Dries made a motion to adjourn the meeting, seconded by Trustee Higgins. Motion carried by voice vote.

Meeting adjourned at 7:59 p.m.



Liz Peerboom, CMC
Village Clerk