



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Village of Maple
Park Board of Trustees on 2/6/18.

BOARD OF TRUSTEES MEETING MINUTES

TUESDAY, JANUARY 2, 2018

7 p.m.

MAPLE PARK CIVIC CENTER

302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Village Clerk Liz Peerboom called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee Bart Shaver, Trustee JP Dries, Trustee Kristine Dalton, Trustee Chris Higgins. Absent: Trustee Luke Goucher (arrived late), and Trustee Brandon Harris (arrived late).

Others present: Interim Police Chief Mike Acosta, Village Attorney Kevin Buick, Dean Stiegemeier and his family, and Village Clerk Liz Peerboom.

4. SWEARING IN OF DEAN STIEGEMEIER, CHIEF OF POLICE

Village Attorney Kevin Buick sworn in Dean Stiegemeier as the new police chief.

5. INTRODUCTION OF ANITA ZURBRUGG, DIRECTOR OF DEKALB COUNTY COMMUNITY FUND

Anita Zurbrugg, Director of the DeKalb County Community Fund was present to speak about a short term grant opportunity in the amount of \$20,000, for municipalities to use for community economic development planning. She also went over the grant guidelines.

Trustee Luke Goucher arrived at 7:07 p.m.

Trustee Brandon Harris arrived at 7:11 p.m.

Ms. Zurbrugg then asked if there were any questions.

Trustee Dalton advised that the village is in a split county and asked if that would impact where the grant money is spent. Ms. Zurbrugg advised that they will not nitpick about where in the community it is being used.

Trustee Goucher asked Ms. Zurbrugg to join them for a Finance Committee meeting. She will also bring a representative from NIU Center for Government Studies along. Ms.

Zurbrugg advised that they are asking for the community would come up with 10%. She said that an example would be that a strategic plan would be approximately \$10,000, making the amount that the village would need to come up with would be approximately \$1,000. Deadline is January 2019.

Trustee Higgins asked if the village would need to wait until January 2019 to apply. Ms. Zurbrugg said that they should apply as soon as possible.

Trustee Harris asked about the application process. She distributed the questions from the application and said there is no interview.

Trustee Goucher asked if this was the same grant that Jolene Willis spoke about. Ms. Zurbrugg said that this is the same grant. President Curtis advised that Maple Park did complete the survey that precipitated this grant.

- 6. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

None.

7. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

- a) Approval of Board Minutes
 - Board Meeting – December 5, 2017
 - Public Hearing – December 5, 2017
- b) Receive and File
 - Personnel and Communications Committee – November 21, 2017
 - Finance and PR&D Committee – November 28, 2017 and December 26, 2017
 - Infrastructure Committee – October 10, 2017 and November 14, 2017
- c) Acceptance of Cash and Investment Report as of November 30, 2017
- d) Approval of Bills Payable and Manual Check Register #763

ACCOUNTS PAYABLE:	\$25,510.05
MANUAL CHECKS:	<u>2,362.24</u>

TOTAL: \$27,872.29

- e) Approval of Travel, Meals, Lodging for Elected Officials /Employees-None.

Trustee Harris made a motion to approve the Consent agenda, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Dries, Goucher, Harris, Dalton, Higgins, Shaver. Nay: None. Absent: None. (6-0-0)

8. FINANCIAL REPORT

Village Accountant Cheryl Aldridge was not in attendance.

9. LEGAL REPORT

No report.

10. POLICE DEPARTMENT REPORT

Chief Stiegemeier advised that he had an uneventful day. Trustee Dries mentioned that drop in center attendance is up by 300 from last year.

11. PUBLIC WORKS REPORT

Public Works Director Mike Miller was not in attendance.

12. ENGINEERING REPORT

Village Engineer Jeremy Lin was not in attendance.

13. COMMITTEE REPORTS

- Personnel & Communications – JP Dries, Chair
- Finance & Public Relations & Development – Luke Goucher, Chair
- Infrastructure – Brandon Harris, Chair

Trustee Harris will be putting on a demonstration for the GIS for the February meeting.

14. OLD BUSINESS

None.

15. NEW BUSINESS

A. CONSIDERATIONS

None.

B. MOTIONS

1. MOTION TO APPROVE THE RENT RATE FOR THE EXERCISE ROOM IN THE AMOUNT OF \$60.00 FOR A SIX-WEEK EXERCISE CLASS OR \$243.00 PER MONTH FOR A LEASE OF ONE YEAR OR LONGER.

Trustee Harris, made a motion to approve the rent rate for the Exercise room in the Civic Center in the amount of \$60.00 for a six-week exercise class or \$243.00 per month for a lease of one year or longer, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Goucher, Harris, Dalton, Higgins, Shaver, Dries. Nay: None. Absent: None. (6-0-0)

C. ORDINANCES

None.

D. RESOLUTIONS

None.

15. VILLAGE PRESIDENT REPORT

President Curtis advised that copies of the comprehensive plan are on the table for anyone that would like one.

16. TRUSTEE REPORTS

President Curtis thanked Mike Acosta for coming out of retirement to help the Police Department with the transition, and welcomed Chief Stiegemeier.

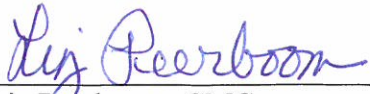
17. EXECUTIVE SESSION

President Curtis advised that there would be no closed session.

18. ADJOURNMENT

Trustee made a motion to adjourn the meeting, seconded by Trustee. Motion carried by voice vote.

Meeting adjourned at 7:29 p.m.


Liz Peerboom, CMC
Village Clerk