



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Village of Maple
Park Board of Trustees on 3/6/18.

BOARD OF TRUSTEES MEETING MINUTES

TUESDAY, FEBRUARY 6, 2018

7 p.m.

MAPLE PARK CIVIC CENTER

302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Deputy Clerk Cheryl Aldridge called the roll call and the following Board members were present: President Kathy Curtis, Trustee JP Dries, Trustee Luke Goucher, Trustee Chris Higgins. Absent: Trustee Brandon Harris, Trustee Bart Shaver and Trustee Kristine Dalton (arrived late). Trustee Harris was on the phone.

Others present: Village Attorney Kevin Buick, Police Chief Dean Stiegemeier, and Deputy Village Clerk Cheryl Aldridge.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

None.

5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Board Meeting – January 2, 2018

b) Receive and File

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- Finance and PR&D Committee – December 27, 2017

- Infrastructure Committee – December 12, 2017
- c) Acceptance of Cash and Investment Report as of December 31, 2017
- d) Approval of Bills Payable and Manual Check Register #764

| | |
|-------------------|--------------------|
| ACCOUNTS PAYABLE: | \$74,368.65 |
| MANUAL CHECKS: | 5,029.43 |
| TOTAL: | <u>\$79,398.08</u> |

- e) Approval of Travel, Meals, Lodging for Elected Officials /Employees
 - Metrowest Council of Government 2018 Legislative Breakfast – January 17, 2018 (includes meal), \$20 for Kathy Curtis, Village President (included on warrant list).

Trustee Goucher made a motion to allow Trustee Harris to attend the meeting remotely, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Dries, Goucher, Higgins. Nay: None. Absent: Harris, Dalton, Shaver. (3-0-3)

Trustee Goucher made a motion to approve the Consent Agenda, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Dries, Goucher, Harris Higgins. Nay: None. Absent: Dalton, Shaver. (4-0-2)

Trustee Dalton arrived at 7:03 p.m.

6. FINANCIAL REPORT

None.

7. LEGAL REPORT

Village Attorney Kevin Buick advised that the prosecution of the matter at 18662 is being continued pending the resolution of the property's Special Use permit request for a mini-storage facility. That matter will come before the Village Board on March 6, 2018.

Mr. Buick advised that the matter of Carson v. Maple Park/Ayala Employment lawsuit has been dismissed.

Mr. Buick also reminded the Board that all members of the public body for the Village of Maple Park must take the Open Meetings Act training.

8. POLICE DEPARTMENT REPORT

9. PUBLIC WORKS REPORT

10. ENGINEERING REPORT

No report.

11. COMMITTEE REPORTS

- Personnel & Communications – JP Dries, Chair

Trustee Dries advised that the next meeting will have the same agenda as they had in January. They will be discussing the golf cart policy and fees.

- Finance & Public Relations & Development – Luke Goucher, Chair

Trustee Goucher advised that at the March meeting the Finance Committee will be discussing the budget.

- Infrastructure – Brandon Harris, Chair

Trustee Harris advised that they would be discussing Wayside Horns at the February 13, 2018 Infrastructure Committee meeting and that a representative from AHS will be in attendance, along with Kane County Board member Drew Frasz.

12. OLD BUSINESS

None.

13. NEW BUSINESS

A. CONSIDERATIONS

None.

B. MOTIONS

1. MOTION TO WAIVE THE WATER BILL FOR ACCOUNT #0010060000.

Trustee Dries made a motion to Waive the Water Bill for Account #0010060000, seconded by Trustee Goucher.

After a brief discussion, the motion and second were withdrawn and the motion did not pass.

2. MOTION TO REDUCE THE AMOUNT OF ESCROW ON FILE FOR SQUIRES CROSSING WITH REO FUNDING TO \$15,000.00 FROM \$50,907.00.

Trustee Goucher made a motion to reduce the amount of escrow on file for Squires Crossing with REO Funding to \$15,000.00 from \$50,907.00, seconded by

Trustee Higgins. Motion carried by roll call vote. Aye: Dries, Goucher, Harris, Dalton, Higgins. Nay: None. Absent: Shaver. (5-0-1)

3. MOTION TO APPROVE THE APPLICATION FOR THE DEKALB COUNTY COMMUNITY FUND GRANT.

Trustee Higgins made a motion to approve the application for the DeKalb County Economic Development Corporation Grant, seconded by Trustee Goucher. Motion carried by roll call vote. Aye: Dries, Goucher, Harris, Dalton, Higgins. Nay: None. Absent: Shaver. (5-0-1)

C. ORDINANCES

1. ORDINANCE 2018-02 ANIMAL TAGS

AN ORDINANCE AMENDING TITLE 6, OF THE MUNICIPAL CODE OF THE VILLAGE OF MAPLE PARK, CHAPTER 2, ANIMAL CONTROL, 6-2-3, SUBSECTION E., "LICENSE FEES; REQUIREMENTS"

This ordinance takes away the requirement for residents to obtain animal tags.

Trustee Dries made a motion to approve Ordinance 2018-02, "Amending Title 6, of the Municipal Code of Maple Park, Chapter 2, Animal Control, 6-2-3, Subsection E., License Fees; Requirements," seconded by Trustee Goucher. Motion carried by roll call vote. Aye: Dries, Goucher, Harris, Dalton, Higgins. Nay: None. Absent: Shaver. (5-0-1)

2. ORDINANCE 2018-03 TEMPORARY SUSPENSION OF FEES

TEMPORARILY SUSPENDING CERTAIN PROVISIONS OF CHAPTER 17, FEES AND PENALTIES IN TITLE 12, SUBDIVISION REGULATION, IN THE MAPLE PARK VILLAGE CODE

This Ordinance extends the suspension of fees until December 31, 2018.

Trustee Goucher made a motion to approve Ordinance 2018-03 "Temporarily suspending certain provisions of Chapter 17, and penalties in Title 12, subdivision regulation, in the Maple Park Municipal Code," seconded by Trustee Higgins.

Trustee Goucher said that he thinks these fees should be waived indefinitely. He will discuss the issue with Building Inspector Lou Larson in the near future, and go over all of the fees for building permits.

Motion carried by roll call vote. Aye: Dries, Goucher, Harris, Dalton, Higgins. Nay: None. Absent: Shaver. (5-0-1)

4. ORDINANCE 2018-04 TEMPORARY SUSPENSION OF WATER/SEWER CONNECTION FEES

AN ORDINANCE MODIFYING CERTAIN PROVISIONS OF TITLE 9, UTILITIES, CHAPTER 1, WATER USE AND SERVICE, AND CHAPTER 2, ARTICLE B. SEWER CONNECTION PERMITS AND CHARGES WITHIN THE VILLAGE OF MAPLE PARK

This ordinance extends the suspension of fees until December 31, 2018.

Trustee Goucher made a motion to approve Ordinance 2018-04 “Modifying certain provisions of Title 9, Utilities, Chapter 1, Water Use and Service, and Chapter 2, Article B. Sewer Connection Permits and charges within the Village of Maple Park,” seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Dries, Goucher, Harris, Dalton, Higgins. Nay: None. Absent: Shaver. (5-0-1)

D. RESOLUTIONS

1. RESOLUTION 2018-01 WAYSIDE HORNS

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT TO SUBMIT AN APPLICATION FOR WAYSIDE HORNS TO UNION PACIFIC RAILROAD FOR CROSSINGS AT COUNTY LINE ROAD, PLEASANT STREET AND LIBERTY STREET

This Resolution allows the village to submit an application to Union Pacific Railroad for wayside horns.

Trustee Goucher made a motion to approve Resolution 2018-01 “Authorizing the Village President to submit an application for wayside horns to Union Pacific railroad for crossings at County Line Road, Please Street and Liberty Street,” seconded by Trustee Dalton. Motion carried by roll call vote. Aye: Dries, Goucher, Harris, Dalton, Higgins. Nay: None. Absent: Shaver. (5-0-1)

2. RESOLUTION 2018-02 ENGINEERING REQUEST FOR PROPOSALS

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO PUBLISH A REQUEST FOR PROPOSALS (RFP) FOR ENGINEERING SERVICES FOR VILLAGE ENGINEER

This Resolution would allow village staff to publish a request for proposals for a new Village Engineer.

Trustee Goucher made a motion to approve Resolution 2018-02, “Authorizing the Village President or her designee to publish a request for proposals (RFP) for engineering services for Village Engineer,” seconded by Trustee Higgins. Motion

carried by roll call vote. Aye: Dries, Goucher, Harris, Dalton, Higgins. Nay: None. Absent: Shaver. (5-0-1)

3. RESOLUTION 2018-04 ACCEPTANCE OF SQUIRES CROSSING BRIDGE

A RESOLUTION AUTHORIZING THE PARTIAL ACCEPTANCE OF SQUIRES CROSSING FROM REO FUNDING SOLUTIONS IV, LLC

This resolution accepts the bridge in Squires Crossing after work has concluded on the bridge.

Trustee Dries made a motion to approve Resolution 2018-04, "Authorizing the partial acceptance of Squires Crossing from REO Funding Solutions IV, LLC," seconded by Trustee Goucher. Motion carried by roll call vote. Aye: Dries, Goucher, Harris, Dalton, Higgins. Nay: None. Absent: Shaver. (5-0-1)

16. VILLAGE PRESIDENT REPORT

President Curtis advised that she would like to hold a Committee of the Whole meeting on a Saturday morning in April. She would like the Committee Chairs to discuss what they are working on and what they would like to get done. She would then like to focus on priorities.

Trustee Harris asked if they could avoid April 21, because he has a conflict.

17. TRUSTEE REPORTS

Trustee Higgins advised that he tried to install an electronic lock on the gym door, but was having trouble, adding that the door has a push bar on it and does not work well with the kind of lock that was purchased. He said that he had gotten 2 quotes to retrofit the door, but they range from \$3,000 to \$3,500. He would like to get this added into the agenda.

Trustee Higgins also advised that he would like to use part of the DeKalb County Fund Grant for public relations and marketing work.

17. EXECUTIVE SESSION

Review of Closed Session Minutes 5 ILCS 120/2(c)(21)

Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

President Curtis advised that there would be not closed session because the Village Clerk is out sick.

MINUTES

Board of Trustees Meeting

February 6, 2018

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18. ADJOURNMENT

Trustee Goucher made a motion to adjourn the meeting, seconded by Trustee Dries. Motion carried by voice vote.

Meeting adjourned at 7:44 p.m.


Cheryl Aldridge, Deputy Clerk