



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Maple Park
Board of Trustees on June 5, 2018.

BOARD OF TRUSTEES MEETING MINUTES

TUESDAY, APRIL 3, 2018

7 p.m.

MAPLE PARK CIVIC CENTER

302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:03 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Village Clerk Liz Peerboom called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee JP Dries, Trustee Bart Shaver, and Trustee Kristine Dalton. Absent: Luke Goucher (arrived late). Attending Remotely: Brandon Harris.

Others present: Village Accountant Cheryl Aldridge, Village Attorney Kevin Buick, Public Works Director Mike Miller, Police Chief Dean Stiegemeier, Village Engineer Jeremy Lin, and Village Clerk Liz Peerboom.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

John Peloso, Maple Park Business owner and resident, discussed the referendum and asked if the Board could not add sales tax to the businesses in town. Ray Lynch, Maple Park business owner agreed.

Trustee Goucher arrived at 7:04 p.m.

5. PRESENTATION – DEREK HILAND, DEKALB COUNTY COMMUNITY DEVELOPMENT DIRECTOR

Derek Hiland, the Director of the DeKalb County Community Development Department, representing the Regional Planning Commission. He said that he received a letter that Maple Park was going to terminate the membership in the Regional Planning Commission. He distributed a list of all of the members of the Regional Planning Commission and some of the agenda highlights from 2017 to present. Mr. Hiland said that the organization establishes economic development initiatives and would like to include Maple Park in the Regional Planning Commission and would like the Board to reconsider the decision to terminate the membership.

6. PRESENTATION – ANITA ZURBRUG, DEKALB COUNTY COMMUNITY FUND

Anita Zurbrugg, DeKalb County Community Fund was present to advise the Board that the Village of Maple Park has received the Economic Development grant and presented \$10,000 to President Curtis to initiate the strategic plan for the village. Kevin McCarter from Resource Bank presented President Curtis with a check for \$500 to go toward the village's portion of the grant.

7. CONSIDERATIONS

1. CONSIDERATION OF A REQUEST BY FUTURE LINK TO ACCESS THE WATER TOWER

Employees of Future Link would like to access the water tower in order to evaluate whether or not their equipment will work on the top of the building.

President Curtis asked to move this item to the beginning of the agenda, so that the employees of Future Link did not have to sit through the whole meeting.

Jimi Holakovsky and Mat Miayl from Future Link were present to request access to the Water Tower to evaluate the area before signing the agreement.

After some discussion about insurance and access to the water tower, Trustee Dries made a motion to approve the request by Future Link to Access the Water Tower, as long as the Village Clerk receives Future Link's insurance certificate before accessing the water tower, seconded by Trustee Shaver.

Motion carried by roll call vote. Aye: Dries, Goucher, Harris, Shaver. Nay: Dalton.
Absent: Higgins. (4-1-1)

8. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Board Meeting – March 6, 2018

b) Receive and File

- Infrastructure Committee – February 13, 2018 and March 12, 2018
- Personnel Committee – February 20, 2018
- Finance Committee – February 27, 2018

c) Acceptance of Cash and Investment Report as of February 28, 2018

d) Approval of Bills Payable and Manual Check Register #766

ACCOUNTS PAYABLE:	<u>\$20,926.40</u>
MANUAL CHECKS:	<u>2,183.37</u>
TOTAL:	<u>\$23,109.77</u>

e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

None.

Trustee Goucher made a motion to approve the Consent Agenda, seconded by Trustee Harris. Motion carried by roll call vote. Aye: Shaver, Dries, Goucher Harris, Dalton, Shaver. Nay: None. Absent: Higgins. (5-0-1)

9. FINANCIAL REPORT

No questions on the Financial Report.

10. LEGAL REPORT

There were no questions on the Legal Report.

11. POLICE DEPARTMENT REPORT

Chief Stiegemeier advised that everything is running smoothly, and that 93 total kids were in attendance in the Drop-In Center last month. Trustee Dries asked about the Polar Plunge. Chief Stiegemeier advised that the Polar Plunge was in February.

12. PUBLIC WORKS REPORT

No Report.

13. ENGINEERING REPORT

Village Engineering advised that he has been reviewing the NPDES permit, which is in renewal process now. He reminded the Board that the Village has two permits – one for the lagoon, and one for the expansion. He added that he was successful in the last two years in negotiating with the IEPA to only have to pay for the lagoon permit, since they are not in the process of expanding the Waste Water Treatment Plant yet.

14. COMMITTEE REPORTS

- Personnel & Communications – JP Dries, Chair

Trustee Dries advised that the committee has established a timeline for Public Works Director position. He added that the Code Enforcement position will be moving forward. He also advised that the committee will be working on updates to the employee handbook. President Curtis advised that she, the Police Chief and Trustee Goucher will discuss this position with the Building Inspector.

- Finance & Public Relations & Development – Luke Goucher, Chair

None.

- Infrastructure – Brandon Harris, Chair

None.

15. OLD BUSINESS

None.

16. NEW BUSINESS

17. PROCLAMATIONS

1. PROCLAMATION 2018-01 MUNICIPAL CLERKS WEEK

This proclaims May 6 – May 12, 2018 as Municipal Clerks Week

Village President Kathy Curtis read the Proclamation naming May 6-12, 2018 as Municipal Clerks Week.

18. ORDINANCES

1. ORDINANCE 2018-06 AMENDING FY18 APPROPRIATIONS ORDINANCE

AN ORDINANCE TO SUPPLEMENT THE APPROPRIATION ORDINANCE
FISCAL YEAR 2018 FOR THE VILLAGE OF MAPLE PARK, ILLINOIS

This ordinance is a Supplemental Ordinance to offset overage expenses from the FY18 budget.

Trustee Dries made a motion to approve Ordinance 2018-06, Amending the FY18 Appropriations Ordinance, seconded by Trustee Goucher. Village Accountant Cheryl Aldridge went over the reasons for amending the ordinance.

Motion carried by roll call vote. Aye: Dalton, Shaver, Dries, Goucher, Harris.
Nay: None. Absent: Higgins. (5-0-1)

2. **ORDINANCE 2018-07 FY19 APPROPRIATIONS ORDINANCE**

AN ORDINANCE ADOPTING THE ANNUAL APPROPRIATION FOR THE FISCAL YEAR BEGINNING MAY 1, 2018 AND ENDING APRIL 30, 2019 IN THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES, ILLINOIS.

This budget document has been reviewed by the Finance Committee; the village held a Public Hearing and is presented now to the full Board for approval.

Trustee Dries made a motion to approve Ordinance 2018-07, FY19 Appropriations Ordinance, seconded by Trustee Goucher.

Motion carried by roll call vote. Aye: Shaver, Dries, Goucher, Harris, Dalton.
Nay: None. Absent: Higgins. (5-0-1)

3. **ORDINANCE 2018-08 SALES TAX**

AN ORDINANCE IMPOSING NON-HOME RULE MUNICIPAL RETAILERS' OCCUPATION TAX AND SERVICE OCCUPATION TAX

This ordinance allows the village to impose the non-home rule sales tax that was passed by voters in Maple Park on the March 6, 2018 ballot.

Trustee Goucher made a motion to approve Ordinance 2018-08, an Ordinance Imposing Non-Home Rule Municipal Retailers' Occupation Tax and Service Occupation Tax, which was approved by referendum on March 6, 2018, seconded by Trustee Shaver.

Motion carried by roll call vote. Aye: Dries, Goucher, Harris, Dalton, Shaver.
Nay: None. Absent: Higgins. (5-0-1)

19. **RESOLUTIONS**

1. **RESOLUTION 2018-07 LEASE AGREEMENT**

AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE LEASE AGREEMENT FOR THE RENTAL OF ROOM 6, OF THE MAPLE PARK CIVIC CENTER

This resolution allows the Village President to sign a lease to rent office space in the Civic Center.

Trustee Goucher made a motion to approve Resolution 2018-07, seconded by Trustee Dalton.

MINUTES

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Village Clerk Liz Peerboom advised that she has moved the yoga class into the old Virgil Township Office and this engineering company would lease the old Exercise Room (Room 6), for a 9-month period while they do a project for IDOT.

President Curtis advised that the engineering firm will be paying \$400 per month for the temporary lease.

Motion carried by roll call vote. Aye: Goucher, Harris, Dalton, Shaver, Dries.
Nay: None. Absent: Higgins. (5-0-1)

16. VILLAGE PRESIDENT REPORT

None.

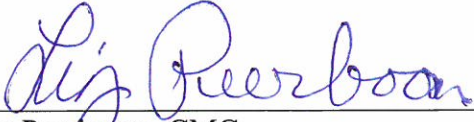
17. TRUSTEE REPORTS

None.

18. ADJOURNMENT

Trustee Dries made a motion to adjourn the meeting, seconded by Trustee Shaver. Motion carried by voice vote.

Meeting adjourned at 7:30 p.m.



Liz Peerboom, CMC
Village Clerk