



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Village of Maple Park
Board of Trustees on June 5, 2018.

BOARD OF TRUSTEES MEETING MINUTES

TUESDAY, MAY 1, 2018

7 p.m.

MAPLE PARK CIVIC CENTER

302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Deputy Clerk Cheryl Aldridge called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee Bart Shaver, and Trustee Kristine Dalton, and Trustee Chris Higgins. Absent: Trustee Brandon Harris and Trustee JP Dries. Attending Remotely: Trustee Luke Goucher.

Others present: Police Chief Dean Stiegemeier, Village Engineer Jeremy Lin, Public Works Director Mike Miller (arrived late) and Deputy Clerk Cheryl Aldridge.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

Jen Ward addressed the Board regarding the Golf Cart safety and requirements.

John Peloso also addressed the Board regarding Golf Cart safety and requirements.

Public Works Director Mike Miller arrived at 7:07 p.m.

5. VILLAGE PRESIDENT APPOINTMENTS:

- a) LIZ PEERBOOM, VILLAGE CLERK
- b) CHERYL ALDRIDGE, DEPUTY CLERK
- c) POLICE CHIEF DEAN STIEGEMEIER, POLICE DEPT FOIA OFFICER

Trustee Higgins made a motion to confirm the appointments, seconded by Trustee Shaver. Motion carried by roll call vote. Aye: Shaver, Goucher, Dalton, Higgins. Nay: None. Absent: Dries and Harris. (4-0-2)

6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

- a) Approval of Board Minutes
 - Board Meeting – April 3, 2018
 - Public Hearing – April 3, 2018
- b) Receive and File
 - Infrastructure Committee – March 13, 2018
 - Personnel Committee – March 20, 2018
 - Finance Committee – March 27, 2018
- c) Acceptance of Cash and Investment Report as of March 31, 2018
- d) Approval of Bills Payable and Manual Check Register #767

ACCOUNTS PAYABLE:	<u>\$111,177.39</u>
MANUAL CHECKS:	<u>3,184.10</u>
TOTAL:	<u>\$114,361.49</u>

- e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

Metrowest Council of Government Board Meeting – April 19, 2018 (includes meal), \$35 for Kathy Curtis, Village President (included on warrant list).

Trustee Goucher made a motion to approve the Consent Agenda, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Shaver, Goucher, Dalton, Higgins. Nay: None. Absent: Dries and Harris. (4-0-2)

7. FINANCIAL REPORT

No questions on the Financial Report.

8. LEGAL REPORT

There were no questions on the Legal Report as Village Attorney Kevin Buick was not in attendance at the meeting.

9. POLICE DEPARTMENT REPORT

No questions on the Police Department Report.

10. PUBLIC WORKS REPORT

Public Works Direct Mike Miller discussed the grant process and projects with the Board.

11. ENGINEERING REPORT

Village Engineer Jeremy Lin updated the Board that he has been doing some lot reviews and a couple of finals for the building inspector. He also mentioned that the NPDES Permit is still under review, but nothing should be changing. He asked about some follow ups on work orders that he has given to the Village. He has also been working with Mike on some repairs to our water screens.

12. COMMITTEE REPORTS

- Personnel & Communications – JP Dries, Chair

None.

- Finance & Public Relations & Development – Luke Goucher, Chair

None.

- Infrastructure – Brandon Harris, Chair

None.

13. OLD BUSINESS

None.

14. NEW BUSINESS

A. CONSIDERATIONS

None.

C. ORDINANCES

1. ORDINANCE 2018-09 GARBAGE BILLING ADMIN FEE

AN ORDINANCE AMENDING TITLE 5, OF THE MUNICIPAL CODE OF THE VILLAGE OF MAPLE PARK, CHAPTER 2, GARBAGE AND REFUSE, 5-2-2, COLLECTION OF GARGAGE, SUBSECTION C, “CHARGES”

This ordinance lays out the administration fee that will be charged on water bills to allow the village to recoup some of the costs in conjunction with billing for garbage and refuse pickup.

Trustee Goucher made a motion to approve Ordinance 2018-09, Garbage Billing Admin Fee, seconded by Trustee Shaver. The Ordinance will need to add in that this fee is an annual fee of \$15,000.

Motion carried by roll call vote. Aye: Dalton, Goucher, Higgins, Shaver. Nay: None. Absent: Dries and Harris. (4-0-2)

2. ORDINANCE 2018-10 VILLAGE PRESIDENT

AN ORDINANCE AMENDING TITLE 1 ADMINISTRATION, OF THE MUNICIPAL CODE OF THE VILLAGE OF MAPLE PARK, CHAPTER 5, COMPENSATION, SECTION B PRESIDENT, SUBSECTION 1.

This ordinance allows the village to lower the pay for the Village President as of the 2019 Consolidated Election. This ordinance has been discussed and was recommended by the village's Finance Committee.

Trustee Goucher made a motion to approve Ordinance 2018-10, Village President Pay, seconded by Trustee Dalton. The Ordinance was clarified to be going from \$5,200 to \$2,000 annually for the Village President and Liquor Commission compensation.

Motion carried by roll call vote. Aye: Dalton, Goucher, Higgins, Shaver. Nay: None. Absent: Dries and Harris. (4-0-2)

3. ORDINANCE 2018-11 TRUSTEE PAY

AN ORDINANCE AMENDING TITLE 1 ADMINISTRATION, OF THE MUNICIPAL CODE OF THE VILLAGE OF MAPLE PARK, CHAPTER 5, COMPENSATION, SECTION B TRUSTEES, SUBSECTION 1.

This ordinance allows the village to lower the pay for the Board of Trustees for the Trustees that are elected in the 2019 Consolidated Election and then in the 2021 Consolidated Election. This ordinance has been discussed and was recommended by the village's Finance Committee.

Trustee Goucher made a motion to approve Ordinance 2018-11, Trustee Pay, seconded by Trustee Shaver. There was a brief discussion on the Trustee pay. The pay was clarified to be going from \$2,400 to \$500 annually.

Motion carried by roll call vote. Aye: Goucher, Shaver, and Curtis. Nay: Dalton and Higgins. Absent: Dries and Harris. (3-2-2)

4. ORDINANCE 2018-12 GOLF CARTS

**AN ORDINANCE AMENDING TITLE 7 “MOTOR VEHICLES,”
CHAPTER 11 “GOLF CARTS AND UTILITY TERRAIN VEHICLES”**

This Ordinance updates regulations in the golf cart ordinance after receiving input from residents.

Trustee Goucher made a motion to approve Ordinance 2018-12, Golf Carts, seconded by Trustee Shaver. The Board discussed the changes made to this ordinance. The Golf Carts will need to go back to committee to further discuss child restraints.

Motion carried by roll call vote. Aye: Dalton, Goucher, Higgins, Shaver. Nay: None. Absent: Dries and Harris. (4-0-2)

5. ORDINANCE 2018-13 SALE OF MUNICIPAL PROPERTY

**AN ORDINANCE AUTHORIZING THE SALE OF PROPERTY OWNED BY
THE VILLAGE OF MAPLE PARK, ILLNOIS, KANE AND DEKALB
COUNTIES, ILLINOIS**

This Ordinance would allow the Village of Maple Park to sell the property located at 110 Summer Street (located on Main Street), PIN 07-31-131-004.

Trustee Goucher made a motion to approve Ordinance 2018-13, Sale of Municipal Property, seconded by Trustee Higgins. Village President Curtis updated the Board on the property that was being discussed. She also informed them of information received from the neighboring property regarding the sale of her building.

Motion carried by roll call vote. Aye: Dalton, Goucher, Higgins, Shaver. Nay: None. Absent: Dries and Harris. (4-0-2)

D. RESOLUTIONS

1. RESOLUTION 2018-08 NIU CGS STUDIES STRATEGIC PLAN

**A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE
AN AGREEMENT WITH THE BOARD OF TRUSTEES OF NORTHERN
ILLINOIS UNIVERSITY, ACTING ON BEHALF OF NORTHERN ILLINOIS
UNIVERSITY THROUGH ITS CENTER FOR GOVERNMENTAL STUDIES,
HEREINAFTER REFERRED TO AS “UNIVERSITY,” AND THE VILLAGE OF
MAPLE PARK, HEREINAFTER REFERRED TO AS “MAPLE PARK”**

This agreement will allow the NIU Center for Governmental Studies to conduct a series of public meetings in conjunction with the Board of Trustees to allow the village to put together a strategic plan.

Trustee Goucher made a motion to approve Resolution 2018-08, NIU CGS Studies Strategic Plan, seconded by Trustee Dalton. Village President Curtis reminded the Board that this is being paid by the grant that was received.

Motion carried by roll call vote. Aye: Dalton, Goucher, Higgins, Shaver. Nay: None. Absent: Dries and Harris. (4-0-2)

2. RESOLUTION 2018-09 SALE OF VILLAGE PROPERTY

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE AN AGREEMENT FOR THE SALE OF VILLAGE PROPERTY.

This agreement will allow the village to transfer ownership of 110 Summer Street, Maple Park, IL. Parcel #07-31-131-004.

This does not need to be approved, see above for Ordinance 2018-13 that replaced this Resolution.

3. RESOLUTION 2018-10 KANE CDBG GRANT APPLICATION

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE AN APPLICATION FOR KANE COUNTY COMMUNITY DEVELOPMENT FUNDS, A FUNDING AGREEMENT AND OTHER NECESSARY DOCUMENTS UPON APPROVAL OF THE APPLICATION BY THE KANE COUNTY BOARD, AND ANY REQUESTS FOR PAYMENT AND DOCUMENTATION REQUIRED TO BE SUBMITTED BY THE VILLAGE OF MAPLE PARK TO KANE COUNTY REQUESTING DISPERSAL OF FUNDS.

This application will be submitted to Kane County for the 2018 Community Development funding for a project within the Village of Maple Park.

Trustee Dalton made a motion to approve Resolution 2018-10, Kane County CDBG Grant Application, seconded by Trustee Higgins. No discussion.

Motion carried by roll call vote. Aye: Dalton, Goucher, Higgins, Shaver. Nay: None. Absent: Dries and Harris. (4-0-2)

16. VILLAGE PRESIDENT REPORT

Village President Curtis updated the Board on a property in town that is a hazard. She also requested approval from the Board to allow Future Link to attach an antenna to the Village's water tower. Approval was given for them to move forward once the Village receives their signed contract back.

17. TRUSTEE REPORTS

Trustee Higgins requested that the Village educate the public on the Golf Cart requirements. Deputy Clerk Aldridge informed the Board that the information packet was mailed out to the residents yesterday, April 30th.

18. ADJOURNMENT

Trustee Dalton made a motion to adjourn the meeting, seconded by Trustee Goucher.
Motion carried by voice vote.

Meeting adjourned at 7:57 p.m.


Cheryl Aldridge
Deputy Clerk