



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Village of Maple  
Park Board of Trustees on 8-7-18.

## BOARD OF TRUSTEES MEETING MINUTES

TUESDAY, JULY 3, 2018

7 p.m.

MAPLE PARK CIVIC CENTER

302 WILLOW STREET, MAPLE PARK

### 1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:01 p.m.

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL/QUORUM ESTABLISHED

Village Clerk Liz Peerboom called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee JP Dries, Trustee Bart Shaver, Trustee Chris Higgins, and Kristine Dalton. Absent: Trustee Luke Goucher and Trustee Brandon Harris.

Others present: Village Engineer Jeremy Lin, Public Works Director Mike Miller, Village Attorney Kevin Buick, Police Chief Dean Stiegemeier, and Village Clerk Liz Peerboom.

### 4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

John Peloso, HD Rockers, spoke about closing off Kennebec Street May through September for a car show. President Curtis said that she would bring this forward at a future Board meeting.

### 5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

#### CONSENT AGENDA – OMNIBUS VOTE

*All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.*

#### a) Approval of Board Minutes

- Board Meeting – June 5, 2018

- b) Receive and File
  - Personnel Committee – May 15, 2018
  - Finance Committee – May 22, 2018
- c) Acceptance of Cash and Investment Report as of May 31, 2018
- d) Approval of Bills Payable and Manual Check Register #769

ACCOUNTS PAYABLE:	<u>\$17,606.77</u>
MANUAL CHECKS:	<u>1,934.82</u>
TOTAL:	<u>\$19,541.59</u>

- e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

None.

Trustee Dries made a motion to approve the Consent Agenda, seconded by Trustee Shaver. Motion carried by roll call vote. Aye: Shaver, Dries, Dalton, Higgins. Nay: None. Absent: Goucher, Harris. (4-0-2)

## **6. FINANCIAL REPORT**

President Curtis advised that the Village Accountant was on vacation. There were no questions about the financial report.

## **7. LEGAL REPORT**

No questions about the Legal Report.

## **8. POLICE DEPARTMENT REPORT**

No report.

## **9. PUBLIC WORKS REPORT**

Public Works Director Mike Miller advised that he recently ran water to McAdams Pavilion and has installed a sink, but now needs to hook into the sanitary sewer. The cost is \$9,100, and only \$5,000 was budgeted.

Trustee Dalton suggested changing the rental price. Clerk Peerboom advised that the rent is the same as the park that has water and sewer.

Public Works Director Miller also discussed adding heat and air conditioning to the Police Department. The cost would be approximately \$7,500.

Trustee Higgins asked about a property on Elizabeth that needs to be mowed. Clerk Peerboom advised that the property owner has received a letter.

## **10. ENGINEERING REPORT**

Mr. Miller advised that the village got a Barium violation from the ILEPA, and so the softener media needs to be replaced. He said that there is \$60,000 in the budget for this. Village Engineer Jeremy Lin said that he will get some quotes.

President Curtis asked whether the village would need to go out for bid. Village Attorney Kevin Buick advised that the village could waive the bidding process through a 2/3 majority vote of the Board of Trustees.

Trustee Dalton asked about when certain items are tested. Mr. Lin said that Trustee Dalton is referring to the 2017 Consumer Confidence Report and those items have been tested and passed since that report went out.

Village Engineer Jeremy Lin gave a quick overview of what softener media is. He said that the preplacement process would take approximately 2 to 3 days. President Curtis said that the first step is to get proposals, then bring those proposals to the Board for a vote.

Trustee Dalton said that there needs to be a better timeline on testing for Barium. Mr. Lin advised that they test according to the EPA schedule.

Consensus was to move forward with this project.

Mr. Lin also advised that he has been doing lot reviews for new homes.

## **11. COMMITTEE REPORTS**

- Personnel & Communications – JP Dries, Chair

Trustee Dries advised that the committee will be reviewing resumes for the Public Works Director position. He also advised that the committee will also be discussing the purchase of a new snow plow.

- Finance & Public Relations & Development – Luke Goucher, Chair

None.

- Infrastructure – Brandon Harris, Chair

None.

## **12. OLD BUSINESS**

None.

### 13. NEW BUSINESS

#### A. CONSIDERATIONS

##### 1. MOTION TO APPROVE THE PURCHASE OF A COMPUTER FOR THE BOARD ROOM

Trustee Dries made a motion to purchase a computer for the Board room in the not to exceed amount of \$1,785.97, seconded by Trustee Shaver. Motion carried by roll call vote. Aye: Higgins, Shaver, Dries, Dalton. Nay: None. Absent: Goucher, Harris. (4-0-2)

##### 2. MOTION TO APPROVE THE NEW VENDOR FOR PRE-EMPLOYMENT DRUG TESTS AND PHYSICALS

Trustee Dries, made a motion to approve the new vendor for Pre-Employment Drug Tests and Physicals, Physicians Immediate Care in DeKalb, seconded by Trustee Dalton.

Trustee Dries advised that Northwestern Medicine is no longer providing these services.

Motion carried by roll call vote. Aye: Dries, Dalton, Higgins, Shaver. Nay: None. Absent: Goucher, Harris. (4-0-2)

##### 3. MOTION TO APPROVE THE PURCHASE OF SOFTENER MEDIA

President Curtis advised that this vote would come after the proposals are received.

##### 4. MOTION TO APPROVE THE REQUEST FOR PROPOSAL DOCUMENT FOR GARBAGE REMOVAL

Village Clerk Liz Peerboom distributed a draft RFP for Garbage removal.

Trustee Shaver made a motion to approve the Request for Proposal Document for Garbage, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Dalton, Higgins, Shaver, Dries. Nay: None. Absent: Goucher, Harris. (4-0-2)

#### C. ORDINANCES

##### 1. ORDINANCE 2018-15 SMALL WIRELESS FACILITIES

AN ORDINANCE PROVIDING FOR THE REGULATION OF AND APPLICATION FOR SMALL WIRELESS FACILITIES

*This Ordinance provides for the regulation of small wireless facilities placed upon structure/poles within the Village of Maple Park.*

Trustee Dries made a motion to approve Ordinance 2018-15, providing for the regulation of Small Wireless Facilities Regulation, seconded by Trustee Higgins.

Mr. Buick advised that the State of Illinois is requiring Municipalities to approve an ordinance like this by August 1, 2018. He also advised that the village can pass an ordinance regulating aesthetics in the future, but he recommended that the Board pass this ordinance as provided.

Trustee Higgins said that he had concerns about getting the ordinance regulating aesthetics. Mr. Buick said that this is what the State of Illinois is requiring at this time. Trustee Higgins asked if this only applies to the right of way either on private or public property, but does not restrict a resident entering into an agreement. Mr. Buick advised that this law overrides the ability for these companies to come into the right of way without permission from the village. He said that he is not sure the village wants to deviate from this ordinance.

Mr. Buick suggested approving this ordinance.

Motion carried by roll call vote. Aye: Higgins, Shaver, Dries, Dalton. Nay: None. Absent: Goucher, Harris. (4-0-2)

## **2. ORDINANCE 2018-16 ELECTRIC AGGREGATION**

### **ORDINANCE AUTHORIZING AGGREGATION OF ELECTRICAL LOAD**

*This Ordinance allows the Village's vendor, Progressive Energy, to go out for bid to get the lowest possible electric price for Maple Park residents.*

Trustee Dries made a motion to approve Ordinance 2018-16, authorizing aggregation of electrical load for residents in Maple Park, seconded by Trustee Higgins.

President Curtis advised that a Bill McMahon from Progressive Energy attended the June Board meeting with information regarding this agreement.

Motion carried by roll call vote. Aye: Shaver, Dries, Dalton, Higgins. Nay: None. Absent: Goucher, Harris. (4-0-2)

## **D. RESOLUTIONS**

None.

## **15. VILLAGE PRESIDENT REPORT**

None.



## 16. TRUSTEE REPORTS

None.

## 17. EXECUTIVE SESSION

### Review of Closed Session Minutes 5 ILCS 120/2(c)(21)

*Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.*

Trustee made a motion to go into closed session for the purposes of discussion of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, seconded by Trustee. Motion carried by roll call vote. Aye: Higgins, Shaver, Dries, Dalton. Nay: None. Absent: Goucher, Harris. (4-0-2)

Meeting closed to the public at: 7:48 p.m.

Meeting opened to the public at: 7:57 p.m.

## 18. MATTERS REFERRED FROM EXECUTIVE SESSION

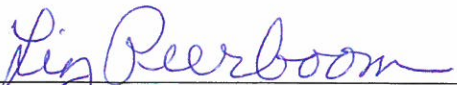
Trustee Higgins made a motion to approve the closed session meeting minutes from October 3, 2017, March 6, 2018, and June 5, 2018, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Dries, Dalton, Higgins, Shaver. Nay: None. Absent: Goucher, Harris. (4-0-2)

Trustee Higgins made a motion to open to the public the closed session meeting minutes from October 3, 2017, and March 6, 2018. Motion carried by roll call vote. Aye: Dalton, Higgins, Shaver, Dries, Dalton. Nay: None. Absent: Goucher, Harris. (4-0-2)

## 19. ADJOURNMENT

Trustee Dries made a motion to adjourn the meeting, seconded by Trustee Shaver. Motion carried by voice vote.

Meeting adjourned at 7:58 p.m.

  
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Liz Peerboom, CMC  
Village Clerk