



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Maple Park Board
of Trustees on 9/4/18.

BOARD OF TRUSTEES MEETING MINUTES

TUESDAY, AUGUST 7, 2018

7 p.m.

MAPLE PARK CIVIC CENTER

302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Deputy Clerk Cheryl Aldridge called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee JP Dries, Trustee Chris Higgins, and Trustee Bart Shaver. Absent: Trustee Kristine Dalton, Trustee Luke Goucher (arrived late), and Trustee Brandon Harris.

Others present: Village Engineer Jeremy Lin, Village Attorney Kevin Buick, Police Chief Dean Stiegemeier, and Deputy Clerk Cheryl Aldridge.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

None.

5. PRESENTATION OF THE AUDIT – LAUTERBACH & AMEN, LLP

A representative from Lauterbach and Amen will be present to present the audit to the Board of Trustees.

Jennifer Martinson from Lauterbach and Amen briefed the Board of Trustees on the Fiscal Year 2018 audit.

6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

- a) Approval of Board Minutes
 - Board Meeting – July 3, 2018
- b) Receive and File
 - Personnel Committee – April 17, 2018, June 19, 2018
 - Finance Committee – June 25, 2018
 - Infrastructure – May 8, 2018, June 12, 2018, June 14, 2018
- c) Acceptance of Cash and Investment Report as of June 30, 2018
- d) Approval of Bills Payable and Manual Check Register #770

ACCOUNTS PAYABLE:	<u>\$102,951.55</u>
MANUAL CHECKS:	<u>22,450.10</u>
TOTAL:	<u>\$125,401.65</u>

- e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

Metrowest Council of Government 2018 Legislative BBQ – June 28, 2018 (includes meal), \$30 for Kathy Curtis, Village President (included on warrant list).

Trustee Dries made a motion to approve the Consent Agenda, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Dries, Higgins, Shaver, and President Curtis. Nay: None. Absent: Dalton, Goucher, and Harris. (4-0-3)

7. FINANCIAL REPORT

No questions on the financial report.

8. LEGAL REPORT

Trustee Higgins asked a question on the legal report, Kevin answered his question regarding an ordinance violation.

Trustee Goucher arrived at 7:10 p.m.

9. POLICE DEPARTMENT REPORT

Police Chief Dean Stiegemeier commented that his new officer started working and he is still looking for one additional officer.

10. PUBLIC WORKS REPORT

Public Works director Mike Miller arrived late due to an emergency Julie request that he received.

11. ENGINEERING REPORT

There was no Engineering report.

12. COMMITTEE REPORTS

- Personnel & Communications – JP Dries, Chair

Trustee Dries updated the Board on the interviews coming up later in the month and he is planning on a 2nd interview with the top 2 candidates.

- Finance & Public Relations & Development – Luke Goucher, Chair

There was no quorum at the last meeting, so Trustee Goucher has nothing to report.

- Infrastructure – Brandon Harris, Chair

Trustee Harris was not in attendance.

13. OLD BUSINESS

None.

14. NEW BUSINESS

A. MOTIONS

1. MOTION TO ACCEPT THE AUDIT FOR FISCAL YEAR 2018

Lauterbach and Amen facilitated the Audit for Fiscal Year 2018.

Trustee Higgins made a motion to accept the audit for Fiscal Year 2018, seconded by Trustee Goucher. Motion carried by roll call vote. Aye: Dries, Goucher, Higgins, and Shaver. Nay: None. Absent: Dalton and Harris. (4-0-2)

2. MOTION TO RATIFY THE PURCHASE OF A 1998 FORD L850 SINGLE AXLE DUMP TRUCK FOR THE PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$19,776.10

The Personnel & Communications Committee has discussed this item and agreed that the purchase of the dump truck for the Public Works Department was necessary.

Trustee Dries made a motion to ratify the purchase of a 1998 Ford L850 Single Axle Dump Truck for the Public Works Department in the amount of \$19,776.10, seconded by Trustee Goucher.

The purchase was briefly discussed and it was decided to not move forward with any financing for the vehicle, but to just pay for the entire vehicle in full.

Motion carried by roll call vote. Aye: Dries, Goucher, Higgins, and Shaver. Nay: None. Absent: Dalton and Harris. (4-0-2)

- 3. MOTION TO APPROVE A REQUEST TO CLOSE THE PARKING LOT (KENNEBEC STREET BETWEEN MAIN AND ALLEY) OF THE AMERICAN LEGION/HD ROCKERS THE MONTHS OF MAY TO SEPTEMBER 2018 ON WEDNESDAY EVENINGS, FROM 4 P.M. TO 10 P.M. TO HOST A DRIVE IN CAR SHOW. ALLEY WILL REMAIN OPEN AT ALL TIME FOR EMERGENCY MANAGEMENT PURPOSES.** The Area will be used to park and view the cars, no alcohol will be outside. All alcohol will be served and consumed within HD Rockers. HD Rocker's will provide liability coverage in an amount not less than \$1 million per occurrence/\$2 million aggregate naming the Village additional insured by endorsement specifically for these events.

Business owner made the request at the July 2018 Board meeting. The Village President confirmed with Police Chief, Fire Chief, Public Works Director and Village Insurance Provider their consent to the request. The goal is to have an informal drive in car show on a specific night of the week to generate business. Establishment owner will be responsible for the closing and re-opening of the area, no assistance is need by the Village.

Trustee Dries made a motion to approve a request to close the parking lot (Kennebec Street between Main and alley) of the American Legion / HD Rockers the months of May to September 2018 on Wednesday Evenings, from 4 p.m. to 10 p.m. to host a drive in car show. Alley will remain open at all time for emergency management purposes, seconded by Trustee Shaver.

There was a brief discussion on car show plan.

Motion carried by roll call vote. Aye: Dries, Higgins, Shaver, and President Curtis. Nay: None. Absent: Dalton and Harris. Abstain: Goucher. (4-0-2-1)

- 4. MOTION TO APPROVE PROPOSAL TO REPLACE ION EXCHANGE RESIN FOR THE WATER TREATMENT PLANT, IN THE NOT TO EXCEED AMOUNT OF \$60,000.**

Proposals were received and opened on August 1, 2018, were as follows:

<i>All Service Contracting Corp.</i>	<i>\$53,041.00 lump sum (not including nozzles)</i>
<i>Illinois Water Technologies</i>	<i>\$30,647.04 (plus expenses)</i>

Trustee Dries made a motion to approve proposal to replace Ion Exchange Resin for the Water Treatment Plant, in the not to exceed amount of \$60,000, seconded by Trustee Goucher.

Village Engineer Jeremy Lin discussed the bids that were received and recommended to the Board that the Village use Illinois Water Technologies to proceed with the resin exchange.

Motion carried by roll call vote. Aye: Dries, Goucher, Higgins, and Shaver. Nay: None. Absent: Dalton and Harris. (4-0-2)

B. ORDINANCES

None.

C. RESOLUTIONS

None.

15. VILLAGE PRESIDENT REPORT

Village President Kathy Curtis reminded the Trustees to be in touch with the Village Clerk for setting up individual interviews with Government Studies. The IML Conference is September 20th to the 22nd and Trustees need to get registered soon if they would like to attend. An update was given on the Village's Electrical Aggregation showing new rates with Constellation Energy. There will be a new stop sign at Main Street and Pleasant, this was coordinated with Kane County and Drew Frantz. The Planning Commission will begin working on some zoning issues. They will be reviewing small cell code, hard surface definition, and solar panels.

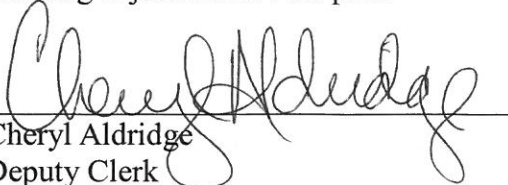
16. TRUSTEE REPORTS

None.

17. ADJOURNMENT

Trustee Goucher made a motion to adjourn the meeting, seconded by Trustee Shaver. Motion carried by voice vote.

Meeting adjourned at 7:33 p.m.


Cheryl Aldridge
Deputy Clerk