



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Maple Park  
Board of Trustees on 1-2-19.

## BOARD OF TRUSTEES MEETING MINUTES

TUESDAY, DECEMBER 4, 2018

7 p.m.

MAPLE PARK CIVIC CENTER

302 WILLOW STREET, MAPLE PARK

### 1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:02 p.m.

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL/QUORUM ESTABLISHED

Deputy Clerk Cheryl Aldridge called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee Kristine Dalton, Trustee JP Dries, Trustee Suzanne Fahnstock, Trustee Brandon Harris, Trustee Chris Higgins, and Trustee Bart Shaver. Absent: None.

Others present: Public Works Director Mike Miller, New Public Works Director Lou Larson, Village Attorney Kevin Buick, Village Engineer Jeremy Lin, and Deputy Clerk Cheryl Aldridge.

### 4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

Sue Olson wanted to commend the Public Works Department for the excellent snow plowing last weekend.

Kimberly Martin came to discuss the proposed closing of a street for a special event. She was asking where the closure would be, would she have access to her property, and mentioning that it would increase the garbage in the area.

### 5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

#### CONSENT AGENDA – OMNIBUS VOTE

*All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.*

#### a) Approval of Board Minutes

- Board Meeting – November 6, 2018

**b) Receive and File**

- Finance Committee – October 23, 2018
- Personnel Committee – September 18, 2018, October 16, 2018

**c) Acceptance of Cash and Investment Report as of October 31, 2018**

**d) Approval of Bills Payable and Manual Check Register #774**

ACCOUNTS PAYABLE:	<u>\$57,480.12</u>
MANUAL CHECKS:	<u>5,969.15</u>
TOTAL:	<u>\$63,449.27</u>

**e) Approval of Travel, Meals, Lodging for Elected Officials /Employees**

- Metro West Board Meeting – Meal and Meeting on November 15, 2018 for Kathleen Curtis, \$35 for Metro West (included on December 4, 2018 warrant list).
- Strategic Planning Meetings – Meals, food, and drinks provided for during Strategic Planning Meetings on September 5, 2018 and October 13, 2018 for the Village Board, Village President Kathleen Curtis, Police Chief Dean Stiegemeier, and Village Clerk Liz Peerboom, total of \$518.77 (included on Visa payments dated 09/27/18 and 10/28/18 on November 6, 2018 and December 4, 2018 warrant lists and Petty Cash).
- Meal during Resin Replacement – Meal on October 10, 2018 for Public Works Director Mike Miller, Public Works Employee Josh Jordan, and 4 others, \$57.15 (included on Visa payment dated 10/28/18 on December 4, 2018 warrant list).

Trustee Harris made a motion to approve the Consent Agenda, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Dalton, Dries, Fahnestock, Harris, Higgins, and Shaver. Nay: None. Absent: None. (6-0-0)

**6. FINANCIAL REPORT**

No questions on financial report.

**7. LEGAL REPORT**

No questions on the legal report.

**8. POLICE DEPARTMENT REPORT**

The fundraising for Special Olympics was discussed. Maple Park was third in the state, raising approximately \$111,000.

## **9. PUBLIC WORKS REPORT**

No questions on the Public Works report.

## **10. ENGINEERING REPORT**

There was a brief discussion on funding from outside sources and beginning the discussion on capital projects and budget.

## **11. COMMITTEE REPORTS**

- Personnel & Communications – JP Dries, Chair

No meeting in December.

- Finance & Public Relations & Development – Chris Higgins, Chair

No meeting in December. Reviewing business zoning categories and TIF.

- Infrastructure – Brandon Harris, Chair

Will be meeting on the 18<sup>th</sup> of December.

## **12. OLD BUSINESS**

None.

## **13. NEW BUSINESS**

### **A. MOTIONS**

None.

### **B. CONSIDERATIONS**

#### **DISCUSSION OF CHANGES TO THE ZONING CODE.**

- DISCUSSION OF CHANGE TO THE DEFINITION OF “APPROVED SURFACE”
  - DRAFT ORDINANCE 2019-XX 7-4-3 APPROVED SURFACES DEFINITION
  - DRAFT ORDINANCE 2019-XX 11-9-3 APPROVED SURFACES DEFINITION
- DISCUSSION OF ORDINANCE 2019-XX ADOPTING A SOLAR ENERGY SYSTEM ORDINANCE

*The Board will discuss the above changes before they go to Public Hearing before the Planning Commission.*

There was a discussion regarding the approved surfaces. There was also a brief discussion on the solar energy system ordinance. It will now be sent to the Planning Commission for a Public Hearing in January to come back to the Board in February.

**C. RESOLUTIONS**

**RESOLUTION 2018-23 STREET CLOSURE**

A RESOLUTION APPROVING THE TEMPORARY CLOSURE OF A VILLAGE STREET

**STREET CLOSURE FOR JUNE 29, 2019 – MAIN STREET FROM 309 MAIN ST (LODI TAP HOUSE) TO PLEASANT STREET AND PLEASANT STREET FROM MAIN TO STAGE.**

*The request is to fence off Main Street from Lodi to Pleasant Street and Pleasant from Main Street to Stage. Tickets will be pre-sold with a target of 600-700 people. The logistics of the day is proposed to be managed by Lou Dog Events. The group sets up the fencing, secures the subcontractors (garbage, port-a-potty, security, etc.), sets up and takes down, including a detailed policing of the neighborhood the day after the event to ensure all is clean.*

Trustee Dries made a motion to approve Resolution 2018-23, approving the temporary closure of a Village street, seconded by Trustee Higgins.

President Curtis explained the specifics of the event that is being discussed. This would be a one-day event, from Noon to 10PM. It would be run by Lou Dog Events; a meeting is set up to continue discussions in December. If the Board is not willing to close the street, that meeting will not occur. There was a discussion of the event details.

Motion carried by roll call vote. Aye: Dalton, Dries, Fahnestock, and Shaver. Nay: Higgins. Absent: None. Abstain: Harris. (4-1-0-1)

**D. ORDINANCES**

**1. ORDINANCE 2018-20 TAX LEVY**

AN ORDINANCE FOR THE LEVY AND COLLECTION OF TAXES FOR THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES FOR 2018 TAX LEVY, PAYABLE IN 2019

*This ordinance allows the Village to levy the taxes.*

Trustee Dries made a motion to approve Ordinance 2018-20, an ordinance for the levy and collection of taxes for the Village of Maple Park, Kane and DeKalb Counties for 2018 Tax Levy, Payable in 2019, seconded by Trustee Harris.

Motion carried by roll call vote. Aye: Dalton, Dries, Fahnestock, Harris, Higgins, and Shaver. Nay: None. Absent: None. (6-0-0)

**2. ORDINANCE 2018-21 ADDITION OF CLASS E-3 LIQUOR LICENSE**

AN ORDINANCE MODIFYING CERTAIN PROVISIONS OF TITLE 4, "LIQUOR CONTROL," OF THE VILLAGE CODE OF MAPLE PARK, ILLINOIS TO ADD NEW PROVISIONS TO CREATE A LIQUOR LICENSE CLASSIFICATION FOR "COFFEE HOUSES"

*This Ordinance allows the Liquor Commissioner to issue a liquor license to a coffee house.*

Trustee Dries made a motion to approve Ordinance 2018-21, an ordinance modifying certain provisions of Title 4, "Liquor Control," of the Village Code of Maple Park, Illinois to add new provisions to create a liquor license classification for "Coffee Houses", seconded by Trustee Fahnestock.

President Curtis explained that the plan of having a coffee house, that would also want to sell select beer and wine. There was a brief discussion on this request.

Motion carried by roll call vote. Aye: Dalton, Dries, Fahnestock, Higgins, and Shaver. Nay: None. Absent: None. Abstain: Harris. (5-0-0-1)

**14. VILLAGE PRESIDENT REPORT**

President Curtis reminded everyone about the Special Meeting to review the Strategic Plan that is scheduled for Monday, December 17<sup>th</sup>.

**15. TRUSTEE REPORTS**

Trustee Dries welcomed Lou Larson as the new Director of Public Works and wished Mike Miller the best of luck.

**16. ADJOURNMENT**

Trustee Dalton made a motion to adjourn the meeting, seconded by Trustee Fahnestock. Motion approved by voice vote.

Meeting adjourned at 8:00 p.m.

  
Cheryl Aldridge  
Deputy Clerk