



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.com>

Approved by the Village of Maple
Park Board of Trustees on 3/5/19.

**BOARD OF TRUSTEES MEETING MINUTES
TUESDAY, FEBRUARY 5, 2019
7 p.m.
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK**

1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Village Clerk Liz Peerboom called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee Chris Higgins, Trustee Suzanne Fahnstock, Trustee Bart Shaver, Trustee JP Dries, and Trustee Kristine Dalton. Absent: Trustee Brandon Harris (arrived late).

Others present: Public Works Director Lou Larson, Police Chief Dean Stiegemeier, Village Engineer Jeremy Lin, Village Attorney Kevin Buick, and Village Clerk Liz Peerboom.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

None.

Trustee Harris arrived at 7:02 p.m.

5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Board Meeting – January 2, 2019

b) Receive and File

- Infrastructure Committee – October 30, 2018, November 13, 2018, December 11, 2018, December 18, 2018
- Personnel Committee – November 20, 2018, December 18, 2018

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- Finance Committee – November 27, 2018, December 25, 2018
 - Planning Commission Public Hearing – November 30, 2017
- c) Acceptance of Cash and Investment Report as of December 31, 2018
- d) Approval of Bills Payable and Manual Check Register #776

ACCOUNTS PAYABLE:	<u>\$78,533.24</u>
MANUAL CHECKS:	<u>3,119.70</u>
TOTAL:	<u>\$81,652.94</u>

- e) Approval of Travel, Meals, Lodging for Elected Officials /Employees
- Kane County Chiefs of Police Association – Monthly Luncheon Meeting on January 17, 2019, \$25 for E. Dean Stiegemeier, Police Chief (included as a reimbursement to E. Dean Stiegemeier on February 5, 2019 warrant list).
 - Metro West Council of Government – 01/24/19 Board Meeting, \$35.00 for Kathleen Curtis, Village President. Amount includes dinner (included on February 5, 2019 warrant list).

Trustee Dries made a motion to approve the Consent Agenda, seconded by Trustee Shaver. Motion carried by roll call vote. Aye: Dalton, Dries, Fahnestock, Harris, Higgins, Shaver. Nay: None. Absent: None. (6-0-0)

6. FINANCIAL REPORT

Village Accountant Cheryl Aldridge was not in attendance. President Curtis advised that the Budget meeting will be on February 26, 2019, and she encouraged the entire Board to attend.

7. LEGAL REPORT

Village Attorney Kevin Buick discussed pending litigation that is up March 8, 2019. He also explained that a new law was put into place that stops the requirement for Municipalities to approve an ordinance ascertaining Prevailing Wage. Trustee Higgins asked about if there was a project that contractors were not willing to pay prevailing wage. Mr. Buick advised that that does not get the village out of paying prevailing wage.

8. POLICE DEPARTMENT REPORT

Trustee Dalton explained that on Saturday night, called non-emergency number asking for assistance because she was meeting someone that she didn't know at Casey's to exchange something she had sold. She advised that there was not an officer on duty, so the Drop-In Center volunteer Kevin came and helped. She asked the Police Chief to thank Kevin for his help.

9. PUBLIC WORKS REPORT

Public Works Director advised that they have had truck problems, and salt spreading problems. But he added that Virgil Township helped; Mike Miller helped, and everything is working now.

10. ENGINEERING REPORT

Village Engineer Jeremy Lin advised that the Water treatment plant and Waste Water Treatment Plant had some issues. He added that the Well contractor came out and fixed the issue on the well. He also said that the Flow meter at Waste Water Treatment Plant is not working, and that the meter needs to be replaced. He advised that the project could be up to \$10,000 for the meter, installation and the cost of the electrician. Mr. Lin then advised the Board that most waste water treatment plants have an influent and affluent meter. The village does not have an affluent meter. He is going to get prices for this for future review.

Mr. Lin then advised the Board that he has been working with Trustee Harris on an Energy savings grant. This will go to the Infrastructure Committee for discussion.

Trustee Fahnestock asked how much it would cost to purchase the affluent meter. Mr. Lin advised that it would be a little more than the \$15,000. Mr. Lin advised that the village does need to know what is going out of the treatment plant, adding that not having one doesn't affect the environment, but it does affect the efficiency of the plant.

11. COMMITTEE REPORTS

- Personnel & Communications – JP Dries, Chair
Trustee Dries advised that the Personnel Committee is working on some items from the strategic plan, but are sort of in a holding pattern until the budget is approved.
- Finance & Public Relations & Development – Chris Higgins, Chair
Trustee Higgins advised that the next Finance meeting will be about the budget, and encourage the entire Board to come to that meeting.
- Infrastructure – Brandon Harris, Chair
Trustee Harris advised that the Infrastructure Committee is finalizing requests for the budget.

12. OLD BUSINESS

None.

13. NEW BUSINESS

A. MOTIONS

- 1. MOTION TO ALLOW THE INFRASTRUCTURE COMMITTEE CHAIR AND THE FINANCE COMMITTEE CHAIR TO GET PRICES FOR GIS TRAINING FOR TWO PUBLIC WORKS EMPLOYEES.**

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Trustee Fahnestock made a motion to allow the Infrastructure Chair and the Finance Chair to get prices for GIS Training for the two Public Works employees, seconded by Trustee Harris.

Public Works Director advised that the Village Accountant had expressed an interest in attending the training. Trustee Harris advised said he thinks that it should be no problem for her to attend the training. Trustee Higgins advised that he is getting prices for whole day and half day training with more than 3 people to be trained.

Motion carried by roll call vote. Aye: Dries, Fahnestock, Harris, Higgins, Shaver, Dalton. Nay: None. Absent: None. (6-0-0)

B. CONSIDERATIONS

1. CONSIDERATION OF AMENDING THE MAPLE PARK ZONING CODE, IN ORDER TO ADD SOLAR ENERGY REGULATIONS

Trustee Fahnestock asked about attaching a tax to this ordinance. Mr. Buick said that we could not tax a private entity, but there could be a fee. Trustee Fahnestock also had other questions. The Board then discussed different fees that could possibly be imposed. Trustee Higgins addressed some of the concerns and discussed the thinking of the Finance committee in bringing this forward.

Trustee Higgins made a motion to send this back to committee to clean up and then have the Village Attorney put it in ordinance form for the April meeting, seconded by Trustee Dries. Motion carried by voice vote.

2. ROOF CONSTRUCTION UPDATE

Director of Public Works Lou Larson advised the Board of the updates on the roof truss replacement. He advised that the trusses are shored up, adding that the bill for that was \$8,600, but he is confident that insurance will cover that cost. In the meantime, he has spoken to three different contractors in the Chicago area and prevailing wage plays a big part in the cost, and whether or not a contractor might bid.

Trustee Dalton asked about a ballpark price to fix the trusses. Mr. Larson advised that it could be \$100,000. President Curtis advised that it could be at least that \$100,000 to demolish the building. The Board then discussed the possibility of demolishing the gym, instead of fixing the trusses.

Mr. Larson added that, to make matters worse, there is no heat in the gym; which had come from the boiler that also needs to be replaced. To put heat into the gym could cost about \$8,000. The Board discussed different scenarios to fix these issues.

Trustee Dries recommended putting in a furnace and zoning off areas of the building.

Trustee Dries made a motion to pay the engineering cost for the drawings to fix the roof trusses, seconded by Trustee Higgins. Motion carried by roll call. Aye: Dries, Fahnestock, Harris, Higgins, Shaver. Nay: Dalton. Absent: None. (5-1-0)

Trustee Dries made a motion to install a furnace in the gym, seconded by Trustee Harris.

Trustee Dalton asked what would happen to the furnace if the gym was demolished. Trustee Dries advised that the furnace could be moved anywhere in the building. He added that eventually the boiler will need to be replaced and separate furnaces will need to be installed throughout the building.

Motion carried by roll call vote. Aye: Dalton, Dries, Fahnestock, Harris, Higgins, Shaver. Nay: None. Absent: None. (6-0-0)

C. RESOLUTIONS

1. RESOLUTION 2019-03 IL DEPT OF REVENUE RECIPROCAL AGREEMENT

A RESOLUTION SUPPORTING THE ABILITY OF MUNICIPALITIES TO SHARE LOCAL SALES TAX INFORMATION WITH OUTSIDE PROFESSIONALS FOR THE VILLAGE OF MAPLE PARK

This Resolution allows certain staff within the Village of Maple Park to obtain and share local sales tax information with certain outside professionals.

Trustee Fahnestock made a motion to approve Resolution 2019-03, "A Resolution Supporting the Ability of Municipalities to share local sales tax information with outside professionals for the Village of Maple Park," seconded by Trustee Shaver. Motion carried by roll call vote. Aye: Harris, Higgins, Shaver, Dalton, Dries, Fahnestock. Nay: None. Absent: None. (6-0-0)

2. RESOLUTION 2019-04 HACH SERVICE PLUS

AUTHORIZING THE VILLAGE PRESIDENT TO ENTER INTO AN AGREEMENT WITH HACH SERVICE PLUS FOR WATER SYSTEM EQUIPMENT MAINTENANCE

This Resolution would allow the village to using Hach for water system equipment maintenance.

Trustee Dries made a motion to approve Resolution 2019-04, "Authorizing the Village President to enter into an agreement with Hach Service Plus for water system equipment maintenance," seconded by Trustee Fahnestock. Motion carried by roll call vote. Aye: Higgins, Shaver, Dalton, Dries, Fahnestock, Harris. Nay: None. Absent: None. (6-0-0)

D. ORDINANCES

1. ORDINANCE 2019-02 APPROVED SURFACES DEFINITION 7-4-3 & 11-9-3

AN ORDINANCE AMENDING TITLE 7, CHAPTER 4, SECTION 7-4-3, "TRAILER PARKING PROHIBITED" AND TITLE 11, CHAPTER 9, SECTION 11-9-3, "ADDITIONAL PARKING REGULATIONS" OF THE MAPLE PARK VILLAGE CODE BY UPDATING THE DEFINITION OF APPROVED SURFACES

This ordinance amends the "Approved Surfaces" definition in Sections 7-4-3 and 11-9-3 of the Maple Park Municipal Code.

Trustee Higgins made a motion to approve Ordinance 2019-02, "An Ordinance Amending Title 7, Chapter 4, Section 7-4-3, "Trailer Parking Prohibited," and Title 11, Chapter 9, Section 11-9-3, "Additional Parking Regulations," of the Maple Park village code by updating the definition of approved surfaces," seconded by Trustee Harris.

Motion carried by roll call vote. Aye: Shaver, Dalton, Dries, Fahnestock, Harris, Higgins. Nay: None. Absent: None. (6-0-0)

14. VILLAGE PRESIDENT REPORT

President Curtis reminded the Board about the Budget meeting on February 21, 2019.

15. TRUSTEE REPORTS

None.

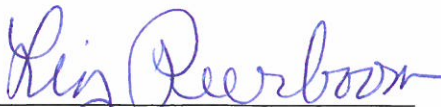
16. EXECUTIVE SESSION

President Curtis advised that because of the weather there would be no closed session.

17. ADJOURNMENT

Trustee Dries made a motion to adjourn the meeting, seconded by Trustee Dalton. Motion carried by voice vote.

Meeting adjourned at 8:02 p.m.


Liz Peerboom, CMC
Village Clerk