



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Village of Maple
Park Board of Trustees on 4/2/19.

BOARD OF TRUSTEES MEETING MINUTES

TUESDAY, MARCH 5, 2019

7 p.m.

MAPLE PARK CIVIC CENTER

302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Village Clerk Liz Peerboom called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee Chris Higgins, Trustee JP Dries, Trustee Bart Shaver, Trustee Suzanne Fahnestock. Absent: Trustee Kristine Dalton, Trustee Brandon Harris (arrived late).

Others present: Village Attorney Kevin Buick, Village Accountant Cheryl Aldridge, Village Engineer Jeremy Lin, Police Chief Dean Stiegemeier, Public Works Director Lou Larson, and Village Clerk Liz Peerboom.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

Janean Koebbe, spoke about the noise from the Maple Park Pub, and a subsequent police call.

Trustee Harris arrived at 7:01 p.m.

5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Board Meeting – February 5, 2019

b) Receive and File

- Infrastructure Committee – January 8, 2019, February 12, 2019
- Finance Committee – January 22, 2019

c) Acceptance of Cash and Investment Report as of January 31, 2019

d) Approval of Bills Payable and Manual Check Register #777

ACCOUNTS PAYABLE:	<u>\$106,815.88</u>
MANUAL CHECKS:	<u>10,480.91</u>
TOTAL:	<u>\$117,296.79</u>

e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

- Kane County Chiefs of Police Association – Monthly Luncheon Meeting on February 21, 2019, \$25 for E. Dean Stiegemeier, Police Chief (included as a reimbursement to E. Dean Stiegemeier on March 5, 2019 warrant list).

Trustee Harris made a motion to approve the consent agenda, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Dries, Fahnestock, Harris, Higgins, Shaver. Nay: None. Absent: Dalton. (5-0-1)

6. FINANCIAL REPORT

There was a brief discussion on the budget, but no questions on the Financial report.

7. LEGAL REPORT

President Curtis advised that the property on Maiden Lane is progressing, but will be up for a status hearing on Friday, March 8, 2019. She also said that the old village hall building on Main Street needs to be addressed, adding that she would like staff to revisit property maintenance. She then asked about the house on Green Street, Building Inspector Lou Larson gave an update. President Curtis also advised that 18663 County Line Road special use permit public hearing would be on Thursday night.

8. POLICE DEPARTMENT REPORT

No report.

9. PUBLIC WORKS REPORT

Public Works Director Lou Larson updated the Board on the gym roof. Village Attorney advised that the only legal issue is the prevailing wage issue.

Mr. Larson also advised that he has looked at the trusses several times with the structural engineer and will continue making sure that it is holding with no deflection.

10. ENGINEERING REPORT

Village Engineer Jeremy Lin discussed the water tower issue and subsequent boil order. Trustee Harris advised that he got calls from neighbors and, when he reached out to the Village President, he was right away assured that staff was on it. President Curtis advised that some of the staff worked from home to handle the situation and also fielded calls from angry residents.

Mr. Lin advised that the controller that tells the pumps to fill the tower failed and the water tower drain rather quickly. At this time, the pumps are being turned on and off manually until a new controller can be installed.

Mr. Lin also said that the boil order was a precaution, and there was no danger, but staff wanted to be sure that no one drank water that was compromised. He also said that the dialer will not call out if there is no power, but although there was power the controller failed and did not allow the call out system to work. Mr. Lin also advised the Board that this issue highlighted the fact that the village does need a new water tower. Village Accountant Cheryl Aldridge advised that there is money in the budget to cover the \$15,700 cost to replace the controller and the dialer.

Mr. Larson also advised that out of the seven heaters in the water plant, only two of them are working. President Curtis advised that there will be five new heaters in the FY20 budget.

11. COMMITTEE REPORTS

- **Personnel & Communications – JP Dries, Chair**

Trustee Dries advised that they will be waiting until after the budget is approved to discuss the Village Administrator position. President Curtis advised that she has gotten information from HRGov.

- **Finance & Public Relations & Development – Chris Higgins, Chair**

Trustee Higgins reminded the Board that the Finance Committee meeting on March 26, 2019, would be budget discussion and would like all Board members to attend.

- **Infrastructure – Brandon Harris, Chair**

Trustee Harris advised that at the last Infrastructure meeting, they finalized the budget wish list. The Board also discussed GIS training for the staff.

12. OLD BUSINESS

None.

13. NEW BUSINESS

A. MOTIONS

1. Motion to close the parking lot (Kennebec Street between Main and alley) of the American Legion/HD Rockers the months of May to September 2019 on Tuesday evening from 4-10 pm to host a drive-in car show.

Alley will remain open at all time for emergency management purposes. The area will be used to park and view the cars, no alcohol will be outside. All alcohol will be served and consumed within HD Rockers. HD Rocker's will provide liability coverage in an amount not less than \$1 million per occurrence/\$2 million aggregate naming the Village additional insured by endorsement specifically for these events.

Business owner made the request at the July 2018 Board meeting. The request was approved for 2018, this is an update for 2019. Village President confirmed with Police Chief, Fire Chief, Public Works Director and Village Insurance Provider their consent to the request. The goal is to have an informal drive in car show on a specific night of the week to generate business. Establishment owner will be responsible for the closing and re-opening of the area, no assistance is needed by the Village.

Trustee Shaver made a motion to close the parking lot (Kennebec Street between Main and alley) of the American Legion/HD Rockers the months of May to September 2019 on Tuesday evening from 4-10 pm to host a drive-in car show, seconded by Trustee Harris.

Trustee Harris asked if other businesses would be allowed to use that parking lot if they asked. President Curtis said that was a good question, and she felt that since it was village owned property, it should be something that could be extended to other businesses.

Trustee Fahnestock suggested charging others if they request to use the parking lot, because it is owned by the village. President Curtis said that she hadn't thought of that.

Motion carried by roll call vote. Aye: Fahnestock, Harris, Higgins, Shaver, Dries.
Nay: None. Absent: Dalton. (5-0-1)

B. CONSIDERATIONS

None.

C. RESOLUTIONS

None.

D. ORDINANCES

None.

14. VILLAGE PRESIDENT REPORT

The Village President discussed Fun Fest and the rules that she will be enforcing.

15. TRUSTEE REPORTS

None.

16. EXECUTIVE SESSION

Review of Closed Session Minutes 5 ILCS 120/2(c)(21)

Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

Trustee Dries made a motion to go into closed session for the purpose of reviewing closed session minutes as provided for in 5 ILCS 120/2(c)(21) in order to discuss of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, seconded by Trustee Harris. Motion carried by roll call vote. Aye: Harris, Higgins, Shaver, Dries, Fahnestock. Nay: None. Absent: Dalton. (5-0-1)

Meeting closed at 7:46 p.m.

Meeting re-opened to the public at 7:57 p.m.

17. MATTERS REFERRED FROM EXECUTIVE SESSION

A. APPROVAL OF CLOSED SESSION MEETING MINUTES

- September 4, 2018

Trustee Dries made a motion to approve the closed session meeting minutes from September 4, 2018, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Higgins, Shaver, Dries, Fahnestock, Harris. Nay: None. Absent: Dalton. (5-0-1)

B. OPENING OF CLOSED SESSION MEETING MINUTES

Consensus was to no open any closed session meeting minutes.

C. RESOLUTION 2019-04

**A RESOLUTION AUTHORIZING THE DESTRUCTION OF AUDIO RECORDINGS
OF CLOSED SESSION MEETINGS**

This resolution allows the Village Clerk to destroy audio recordings of the closed session meetings of 2-17-17 and 5-2-17, as provided by law.

Trustee Dries made a motion to approve Resolution 2019-04, "A RESOLUTION AUTHORIZING THE DESTRUCTION OF AUDIO RECORDINGS OF CLOSED SESSION MEETINGS OF FEBRUARY 17, 2017 AND MAY 2, 2017," seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Shaver, Dries, Fahnestock, Harris, Higgins. Nay: None. Absent: Dalton. (5-0-1)

18. ADJOURNMENT

Trustee Dries made a motion to adjourn the meeting, seconded by Trustee Shaver. Motion carried by voice vote.

Meeting adjourned at 8:00 p.m.



Liz Peerboom, CMC
Village Clerk