BOARD OF TRUSTEES MEETING MINUTES
TUESDAY, MAY 7, 2019
7:00 p.m.
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

President Kathy Curtis called the meeting to order at 7:00 pm.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Deputy Clerk Cheryl Aldridge called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee Bart Shaver, Trustee JP Dries, Trustee Suzanne Fahnestock and Trustee Kristine Dalton. Absent: None. Arrived late: Trustee Chris Higgins. Remote Attendance: Trustee Brandon Harris.

Others present: Village Engineer Jeremy Lin, Public Works Director Lou Larson, Police Chief Dean Stiegemeyer and Deputy Clerk Cheryl Aldridge.

4. MOTION TO ALLOW TRUSTEE BRANDON HARRIS TO CALL INTO THE MEETING.

Trustee Shaver made a motion to allow Trustee Brandon Harris call into the meeting, seconded by Trustee Dries. Motion carried by roll call vote.

5. MAPLE PARK POLICE DEPARTMENT FOR SPECIAL OLYMPICS – MAC RUNNELS RECOGNITION

Village President Kathy Curtis recognized Jim and Collen MacRunnels for their accomplishments in raising funds for Maple Park Special Olympics. She said that the MacRunnels starting raising money for Special Olympics in Maple Park in 2011. Chief Stiegemeyer also recognized Mr. and Mrs. MacRunnels. Lou Jogman, from the Illinois Association of Chiefs of Police said a few words. He also presented the MacRunnels with the Outstanding Citizen Award for raising $73,423.98 for Special Olympics.

6. FINAL COMMENTS FROM OUTGOING TRUSTEES

President Curtis thanked the outgoing Trustees for their service. Trustee Shaver said that he enjoyed his time and that he would do it again. Trustee Dalton said that the Board accomplished a lot while she was on the Board and that she is proud of that.

Trustee Higgins arrived at 7:13 pm.
7. SWEARING IN OF NEW TRUSTEES

Village President Kathleen Curtis swore in the new Trustees: Trustee JP Dries, Trustee Suzanne Fahnstock, Trustee Chris Rebone, and Trustee Jennifer Ward.

8. ROLL CALL OF NEW BOARD OF TRUSTEES/QUORUM ESTABLISHED

Deputy Clerk Cheryl Aldridge called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee JP Dries, Trustee Suzanne Fahnstock, Trustee Chris Higgins, Trustee Chris Rebone, and Trustee Jen Ward. Absent: None. Remote Attendance: Trustee Brandon Harris.

Others present: Village Engineer Jeremy Lin, Public Works Director Lou Larson, Police Chief Dean Stiegemeier and Deputy Clerk Cheryl Aldridge.

9. PUBLIC COMMENTS – Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.

None.

10. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE
All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Public Hearing – April 2, 2019
- Board Meeting – April 2, 2019

b) Receive and File

- Finance Committee – March 26, 2019
- Infrastructure Committee – February 21, 2019
- Planning Commission – March 7, 2019, March 21, 2019

c) Acceptance of Cash and Investment Report as of March 31, 2019

d) Approval of Bills Payable and Manual Check Register #779.

ACCOUNTS PAYABLE: $51,003.62
MANUAL CHECKS: 47,841.17
11. **FINANCIAL REPORT**

No questions on the financial report.

12. **LEGAL REPORT**

Village Attorney Kevin Buick was not present, so there was no legal report.

13. **POLICE DEPARTMENT REPORT**

Police Chief Stiegemeier updated the board on a grant that he was awarded from the DUI Task force for the in car cameras.

Trustee Higgins thanked the Chief for the work that has been done on reducing the speeding on both Ashton and DeKalb during the morning school bus time.

14. **PUBLIC WORKS REPORT**

Public Works Director Larson updated the Board on the projects that are currently active.

15. **ENGINEERING REPORT**

Village Engineer Jeremy Lin asked if there were any questions on the two work orders that were on the agenda. There were no questions for Mr. Lin. He also updated the Board on the projects that he has been working on.

16. **COMMITTEE REPORTS**

- Personnel & Communications – Suzanne Fahnestock, Chair

  None.

- Finance & Public Relations & Development – Chris Higgins, Chair

  None.
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• Infrastructure – JP Dries, Chair

None.

17. OLD BUSINESS

None.

18. NEW BUSINESS

A. MOTIONS

1. RATIFICATION OF AGREEMENT WITH WOODEN ROOF TRUSSES TO REPAIR AND REINFORCING OF TRUSSES IN THE CIVIC CENTER GYM IN THE AMOUNT OF $103,690.00.

Trustee Higgins made a motion to ratify the agreement with Wooden Roof Trusses to repair and reinforce the trusses in the Civic Center Gym in the amount of $103,690.00, seconded by Trustee Fahnestock. Motion carried by roll call vote. Aye: Dries, Fahnestock, Harris, Higgins, Rebone, and Ward. Nay: None. Absent: None. (6-0-0)

2. MOTION TO CONSIDER CLOSING OUT OF THE ESCROW FOR JAMES McWETHY IN THE AMOUNT OF $10,000.00.

Trustee Fahnestock made a motion to close out the escrow for James McWethy in the amount of $10,000.00, seconded by Trustee Rebone. Motion carried by roll call vote. Aye: Dries, Fahnestock, Harris, Higgins, Rebone, and Ward. Nay: None. Absent: None. (6-0-0)

3. MOTION TO APPROVE THE WORK ORDER FROM LINTECH ENGINEERING FOR A NEW ELEVATED STORAGE TANK CAPACITY AND SITE ANALYSIS IN THE NOT TO EXCEED AMOUNT OF $5,000.

Trustee Higgins made a motion to approve the work order from Lintech Engineering for a new Elevated Water Storage Tank Capacity and Site Analysis in the Not to Exceed amount of $5,000.00, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Dries, Fahnestock, Harris, Higgins, Rebone, and Ward. Nay: None. Absent: None. (6-0-0)

4. MOTION TO APPROVE THE WORK ORDER FROM LINTECH ENGINEERING FOR THE PREPARATION OF BID SPECIFICATIONS AND MFT APPLICATION FOR THE PROPOSED CENTER STREET PAVING IMPROVEMENTS, IN THE NOT TO EXCEED AMOUNT OF $8,000.

Trustee Fahnestock made a motion to approve the work order from Lintech Engineering for the preparation of bid specifications and MFT application for the
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proposed Center Street Paving Improvements, in the Not to Exceed amount of $8,000.00, seconded by Trustee Rebone. Motion carried by roll call vote. Aye: Dries, Fahnestock, Harris, Higgins, Rebone, and Ward. Nay: None. Absent: None. (6-0-0)

B. RESOLUTIONS

1. RESOLUTION 2019-09 KANE COUNTY ANIMAL CONTROL AGREEMENT

AUTHORIZING THE VILLAGE PRESIDENT TO RENEW THE INTERGOVERNMENT AGREEMENT WITH THE COUNTY OF KANE FOR ANIMAL CONTROL

This Resolution would allow the village to renew its agreement with Kane County Animal control to pick up stray pets.

Trustee Higgins made a motion to approve Resolution 2019-09 Kane County Animal Control Agreement, seconded by Trustee Fahnestock. Motion carried by roll call vote. Aye: Dries, Fahnestock, Harris, Higgins, Rebone, and Ward. Nay: None. Absent: None. (6-0-0)

2. RESOLUTION 2019-10 DEPT OF REVENUE RECIPROCAL AGREEMENT

A RESOLUTION SUPPORTING THE ABILITY OF MUNICIPALITIES TO SHARE LOCAL SIMPLIFIED MUNICIPAL TELECOMMUNICATIONS TAX (MTT) INFORMATION WITH OUTSIDE PROFESSIONALS FOR THE VILLAGE OF MAPLE PARK

This Resolution would allow the Department of Revenue and certain village staff share the Local Simplified Municipal Telecommunications Tax information with outside professionals to allow for the utility tax audit.

Trustee Ward made a motion to approve Resolution 2019-10 Department of Revenue Reciprocal Agreement, seconded by Trustee Dries. Motion carried by roll call vote. Aye: Dries, Fahnestock, Harris, Higgins, Rebone, and Ward. Nay: None. Absent: None. (6-0-0)

3. RESOLUTION 2019-11 STREET LIGHT MAPPING

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO ENTER INTO AN AGREEMENT WITH RECONN UTILITY SERVICE (USIC, LLC) TO IDENTIFY LOCATION OF PRIVATELY-OWNED UNDERGROUND FACILITIES

This Resolution would allow the Village President to enter into an agreement with USIC for utility mapping services.
Trustee Higgins made a motion to approve Resolution 2019-11 Street Light Mapping, seconded by Trustee Fahnestock. Motion carried by roll call vote. Aye: Dries, Fahnestock, Harris, Higgins, Rebone, and Ward. Nay: None. Absent: None. (6-0-0)

C. ORDINANCES

1. ORDINANCE 2019-07 EXTENSION OF MORATORIUM OF FEES

TEMPORARILY SUSPENDING CERTAIN PROVISIONS OF CHAPTER 17, FEES AND PENALTIES IN TITLE 12, SUBDIVISION REGULATION, IN THE MAPLE PARK VILLAGE CODE
Trustee Ward made a motion to approve Ordinance 2019-07 Extension of Moratorium of Fees, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Dries, Fahnestock, Harris, Higgins, and Ward. Nay: Rebone. Absent: None. (5-0-1)

19. VILLAGE PRESIDENT REPORT

No Village President Report.

20. TRUSTEE REPORTS

The Board discussed the old village hall building on Main Street, and the small building next to it. President Curtis advised that she has given the property owner a deadline of July 8, 2019, to make an action plan.

21. ADJOURNMENT

Trustee Dries made a motion to adjourn the meeting, seconded by Trustee Ward. Motion carried by voice vote.

Meeting adjourned at 7:42 p.m.

Cheryl Aldridge
Deputy Clerk

COMMITTEE OF THE WHOLE MEETING IMMEDIATELY FOLLOWING THE BOARD MEETING