



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Village of Maple
Park Board of Trustees on July 2,
2019.

BOARD OF TRUSTEES MEETING MINUTES

TUESDAY, JUNE 4, 2019

7:00 p.m.

MAPLE PARK CIVIC CENTER

302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Village Clerk Liz Peerboom called the roll call and the following Board members were present: Village President Kathy Curtis, Trustee Chris Rebone, Trustee Chris Higgins,

Others present: Public Works Director Lou Larson, Village Attorney Kevin Buick, Village Accountant Cheryl Aldridge, Village Engineer Jeremy Lin, Police Chief Dean Stiegemeier, and Village Clerk Liz Peerboom.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

Hillary Joy, 901 Main, discussed problems that she is having getting permits.

5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Board Meeting – May 7, 2019
- Committee of the Whole – May 7, 2019

b) Receive and File

- Finance Committee – April 23, 2019

- Infrastructure Committee – April 11, 2019

- c) Acceptance of Cash and Investment Report as of April 30, 2019
- d) Approval of Bills Payable and Manual Check Register #780

ACCOUNTS PAYABLE:	<u>\$33,906.83</u>
MANUAL CHECKS:	<u>19,325.64</u>
TOTAL:	<u>\$53,232.47</u>

- e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

- Metro West Board Meeting – Meal and Meeting on April 25, 2019 for Kathleen Curtis, \$35 for Metro West (included on June 4, 2019 warrant list).
- Metro West Board Meeting – Meal and Meeting on May 23, 2019 for Kathleen Curtis, \$35 for Metro West (included on June 4, 2019 warrant list).

Trustee Ward made a motion to approve the Consent Agenda, seconded by Trustee Harris. Motion carried by roll call vote. Aye: Harris, Higgins, Rebone, Ward. Nay: None. Absent: Dries, Fahnestock. (4-0-2)

6. FINANCIAL REPORT

No questions on the Financial Report.

7. LEGAL REPORT

No questions on the Legal Report.

8. POLICE DEPARTMENT REPORT

Trustee Rebone advised that there have been speeding going on in the Settlement and asked the Chief what the summer plan is. Chief Stiegemeier advised that his summer plan is trying to hire officers.

9. PUBLIC WORKS REPORT / ENGINEERING REPORT

Village Engineer Jeremy Lin discussed valves that need to be replaced in the water treatment plant. He added that the brine system is very corrosive to valves, and clay valves are expensive to replace. Village President Kathy Curtis advised that the cost would be approximately \$11,000 for three valves. Mr. Larson advised that that cost includes installation, and they probably won't be delivered for about three weeks.

Mr. Larson advised that he spoke to the contractor today and they will be out soon to replace the meters in the waste water treatment plant.

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Mr. Larson then discussed the gym roof trusses. He advised that a part was made wrong and will need to be re-fabricated. Mr. Larson said that it should only take a few days to get the part re-fabricated.

Trustee Harris asked about the status of the Center Street paving project. Mr. Lin said that the MFT application is almost complete.

Mr. Lin also advised that he emailed the CCR to the village clerk and that will be distributed soon.

Trustee Rebene asked about the blowers for the waste water treatment plant. Trustee Higgins asked about the sludge stick. Mr. Lin said that is scheduled for this month.

10. COMMITTEE REPORTS

- Personnel & Communications – Suzanne Fahnestock, Chair

Trustee Fahnestock submitted a committee report, but was not present. There were no questions about the report.

- Finance & Public Relations & Development – Chris Higgins, Chair

Trustee Higgins gave a brief summary of what the Finance Committee is working on.

- Infrastructure – JP Dries, Chair

No report

11. OLD BUSINESS

None.

12. NEW BUSINESS

A. MOTIONS

1. MOTION TO APPROVE THE QUOTE FROM CMJ TECHNOLOGIES FOR AN HP PROLIANT SERVER – TOWER WITH APC SMART-UPS 1500 BATTERY BACKUP IN THE NOT TO EXCEED AMOUNT OF \$8,000.00.

Trustee Harris made a motion to approve the quote from CMJ Technologies for an HP ProLiant Server-Tower with APC Smart-UPS 1500 Battery Backup in the not to exceed amount of \$8,000.00, seconded by Trustee Higgins. Motion carried by roll call vote. Aye: Higgins, Rebene, Ward, Harris. Nay: None. Absent: Dries, Fahnestock. (4-0-2)

B. RESOLUTIONS

1. RESOLUTION 2019-12 RENTAL LEASE

AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE A LEASE AGREEMENT FOR THE NORWEST OFFICE (ROOM 1) IN THE CIVIC CENTER.

This Resolution would authorize the village president to rent the northwest office in the civic center to Suzanne Fahnestock.

Trustee Harris made a motion to authorize the Village President to execute a lease agreement for the northwest office (room 1) in the Civic Center, seconded by Trustee Ward.

President Curtis advised that the Village Attorney advised that we can rent to a Trustee, as long as the rent is what everyone else would be charged. The Board then discussed the term of the lease. Village Accountant Cheryl Aldridge advised that, although she is going to be charged what the Board had approved, there was an instance where an office was rented to a company for a temporary period, but was charged \$400 per month for rent. Trustee Fahnestock will be paying \$275 per month, and is asking for at lease a two-year lease. Trustee Higgins said that he believes that the \$400 was charged before the Board approved the current rates, adding that the current rates are per square foot.

Trustee Harris amended his motion to include a two-year lease with an option to renew, seconded by Trustee Ward.

Motion carried by roll call vote. Aye: Rebone, Ward, Harris, Higgins. Nay: None. Absent: Dries, Fahnestock. (4-0-2)

C. ORDINANCES

1. ORDINANCE 2019-08 GARBAGE / RECYCLING HOURS

AN ORDINANCE AMENDING TITLE 5, OF THE MUNICIPAL CODE OF THE VILLAGE OF MAPLE PARK, CHAPTER 2, GARBAGE AND REFUSE, 5-2-2, COLLECTION OF GARBAGE, BY ADDING SUBSECTION D., "HOURS FOR PLACEMENT OF REFUSE / RECYCLING CONTAINERS"

Trustee Rebone made a motion to approve Ordinance 2019-08 amending Title 5, by adding subsection D, "Hours for Placement of Refuse / Recycling Containers," seconded by Trustee Higgins.

President Curtis advised that she believed that this had been in the code previously, but had be inadvertently removed. She also advised the Board that village staff is only looking for compliance. Staff will not issue a ticket on the first offense.

2. ORDINANCE 2019-09 AMENDING WATER SERVICE RATE ORDINANCE

AN ORDINANCE AMENDING TITLE 9, CHAPTER 1, ARTICLE A OF THE VILLAGE CODE OF THE VILLAGE OF MAPLE PARK, CHAPTER 1, SECTION 9-1A-1, "WATER SERVICE RATES & CHARGES," BY AMENDING CONSUMER PRICE INDEX"

This Ordinance would remove Class Size D in the Consumer Price Index for Water-Sewer Impact Fees.

Trustee Higgins made a motion to approve Ordinance 2019-09, amending Title 9, by amending Consumer Price Index, seconded by Trustee Rebone.

Trustee Higgins advised that the Class Size D has been removed from the Consumer Price Index, so the change needs to be made to reflect that. Village Clerk Cheryl Aldridge said that it wouldn't affect the price increase very much because there is a minimum and a maximum amount that it can be raised.

After a brief discussion, the motion carried by roll call vote. Aye: Harris, Higgins, Rebone, Ward. Nay: None. Absent: Dries, Fahnestock. (4-0-2)

3. ORDINANCE 2019-10 AMENDING SEWER SERVICE RATE ORDINANCE

AN ORDINANCE AMENDING TITLE 9, CHAPTER 2, ARTICLE A OF THE VILLAGE CODE OF THE VILLAGE OF MAPLE PARK, CHAPTER 1, SECTION 9-2A-1, "WASTEWATER SERVICE CHARGES," BY AMENDING CONSUMER PRICE INDEX

This Ordinance would remove Class Size D in the Consumer Price Index for Waste Water Service Charges.

Trustee Ward made a motion to approve Ordinance 2019-10, amending Title 9, by amending Consumer Price Index, seconded by Trustee Rebone. Motion carried by roll call vote. Aye: Higgins, Rebone, Ward, Harris. Nay: None. Absent: Dries, Fahnestock. (4-0-2)

4. ORDINANCE 2019-11 AMENDING WATER/SEWER IMPACT FEE

AN ORDINANCE AMENDING TITLE 9, CHAPTER 2, ARTICLE A OF THE VILLAGE CODE OF THE VILLAGE OF MAPLE PARK, CHAPTER 1, SECTION 9-2A-1, "WASTEWATER SERVICE CHARGES," AND SECTION 9-2B-1 "WATER SERVICE CHARGES," BY AMENDING CONSUMER PRICE INDEX

This ordinance would remove Class Size D in the Consumer Price Index for Water/Sewer Impact.

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Trustee Ward made a motion to approve Ordinance 2019-11, amending Title 9-2-A-1, "Wastewater Services," and Section 9-2-B-1, "Water Service Charges," by amending the Consumer Price Index, seconded by Trustee Rebone. Motion carried by roll call vote. Aye: Higgins, Rebone, Ward, Higgins. Nay: None. Absent: Dries, Fahnestock. (4-0-2)

13. VILLAGE PRESIDENT REPORT

No report.

14. TRUSTEE REPORTS

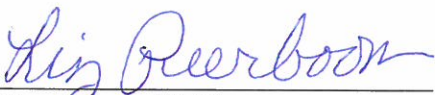
No report.

Resident Pat Lunardon discussed the maintenance of property behind her townhome on Ashton Drive.

15. ADJOURNMENT

Trustee Higgins made a motion to adjourn the meeting, seconded by Trustee Rebone. Motion carried by voice vote.

Meeting adjourned at 7:42 p.m.



Liz Peerboom, CMC
Village Clerk