



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Village of Maple
Park Board of Trustees on 9-6-19.

**BOARD OF TRUSTEES MEETING MINUTES
TUESDAY, AUGUST 6, 2019
7:00 p.m.
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK**

1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Village Clerk Liz Peerboom called the roll call and the following Board members were present: President Kathy Curtis, Trustee Suzanne Fahnestock, Trustee JP Dries, Trustee Chris Higgins. Absent: Trustee Brandon Harris^R (Remote Attendance), and Trustee Jen Ward* (arrived late).

Others present: Public Works Director Lou Larson, Village Engineer Jeremy Lin, Village Accountant Cheryl Aldridge, Dawn Wucki-Rossbach, and Village Clerk Liz Peerboom.

4. MOTION TO ALLOW TRUSTEE BRANDON HARRIS TO CALL INTO THE MEETING.

Trustee Fahnestock made a motion to allow Trustee Brandon Harris to call into the meeting, seconded by Trustee Rebene. Motion carried by roll call vote. Aye: Dries, Fahnestock, Higgins, Rebene, Ward. Nay: None. Absent: Harris^R (remote attendance) and Ward* (arrived late). (6-0-1)

5. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the "Rules for Public Comments at Public Meetings" handout. Please complete a speaker request form and submit it to the Village Clerk.*

John Pelosa, spoke about discounts given to Shodeen to build houses.

6. INTRODUCTION OF DAWN WUCKI-ROSSBACH

President Curtis introduced Dawn Wucki-Rossbach. Ms. Rossbach was formally approved as the Village Administrator later in the meeting. President Curtis went over Ms. Rossbach's credentials, and advised that she is brought to the village by GovTemps.

Trustee Jen Ward arrived at 7:03 p.m.

7. PROGRESSIVE ENERGY PRESENTATION

Arnie Schramel, a representative of Progressive Energy, gave a presentation on electric aggregation. Mr. Schramel advised that ComEd's price will be increasing to .07208 cents per kilowatt hours.

He advised that this would be a one-year agreement, and he then went over the timeline.

President Curtis advised that the challenge was that the ordinance for this was not on the agenda, so it cannot be approved at this meeting. Village Attorney Kevin Buick advised that the Board can ratify the agreement at next month's meeting.

Trustee Higgins asked about residents that had opted out previously. Mr. Schramel advised that those that had opted out previously would need to opt out again, unless they are with another supplier.

President Curtis advised that the village has done business with Progressive Energy for approximately ten years.

8. PRESENTATION OF THE AUDIT – LAUTERBACH & AMEN, LLP

Tim Gavin, a representative from Lauterbach and Amen was present to present the audit to the Board of Trustees. He briefly went over the unmodified opinion. He also directed the Board to the management discussion and analysis.

President Curtis thanked Cheryl Aldridge, Village Accountant for her work on the audit.

9. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Board Meeting – July 2, 2019

b) Receive and File

- Infrastructure Minutes – June 11, 2019, July 9, 2019, July 11, 2019
- Personnel Minutes – June 18, 2019
- Finance Minutes – June 25, 2019

c) Acceptance of Cash and Investment Report as of June 30, 2019

d) Approval of Bills Payable and Manual Check Register #782

ACCOUNTS PAYABLE:	<u>\$82,674.20</u>
MANUAL CHECKS:	<u>12,925.25</u>
TOTAL:	<u><u>\$95,599.45</u></u>

e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

- Metro West 2019 Legislative BBQ – Meal and Meeting on June 27, 2019 for Kathleen Curtis, \$30 for Metro West (included on August 6, 2019 warrant list).

Trustee Fahnestock made a motion to approve the Consent Agenda, seconded by Trustee Rebone. Motion carried by roll call vote. Aye: Fahnestock, Harris, Higgins, Rebone, Ward, Dries. Nay: None. Absent: None. (6-0-0)

10. FINANCIAL REPORT

Trustee Dries said that Ms. Aldridge did a great job on the audit. There were no questions for the Financial Report.

11. LEGAL REPORT

No questions on the Legal Report.

12. POLICE DEPARTMENT REPORT

No questions on the Police Department Report.

13. PUBLIC WORKS REPORT

President Curtis advised that 100,000 gallons were lost with the water main leak in front of the Civic Center. Trustee Rebone asked how many properties were affected. Mr. Larson advised that the civic center and two residences were affected. Ms. Aldridge advised that it only cost about \$500.

President Curtis advised that the gym roof has been fixed and is ready to accept renters.

14. ENGINEERING REPORT

Village Engineer Jeremy Lin discussed the projects he has been working on. He said that the MFT paperwork has been sent to the state, and he has made progress on the elevated water storage tank project.

Mr. Lin also discussed maintenance at the Memorial Park detention pond that needs to be done.

Trustee Rebone asked for a history of tank inspection costs. Mr. Lin will bring that info to the next Infrastructure Committee meeting.

15. COMMITTEE REPORTS

- Personnel & Communications – Suzanne Fahnestock, Chair, reported that the Personnel Committee hosted interviews and selected Ms. Dawn Wucki-Rossbach as the new Village Administrator.
- Finance & Public Relations & Development – Chris Higgins, Chair, talked about upcoming meeting agendas.
- Infrastructure – JP Dries, Chair, said the committee is working on the Center Street project with the Village Engineer. He said it should be about a 4-week project. He is also working on the storage tank project, a 5-year capital program.

President Curtis advised that the Police Chief had done a draft of the emergency response document and will give the document to the Personnel Committee to go over.

16. OLD BUSINESS

None.

17. NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION 2019-16 MFT PROJECT – CENTER STREET

A RESOLUTION FOR MAINTENANCE UNDER THE ILLINOIS HIGHWAY CODE – CENTER STREET PROJECT (MFT)

This resolution is required by the State of Illinois in order to use MFT funds for the Center Street Project.

Trustee Dries made a motion to approve Resolution 2019-16 for Maintenance under the Illinois Highway Code – Center Street Project (MFT), seconded by Trustee

Higgins. Motion carried by roll call vote. Aye: Harris, Higgins, Rebone, Ward, Dries, Fahnestock. Nay: None. Absent: None. (6-0-0)

2. RESOLUTION 2019-17 BLACKBOARD CONNECT MESSAGING SERVICES

AUTHORIZING THE VILLAGE PRESIDENT TO ENTER INTO AN AGREEMENT WITH BLACKBOARD, INC. FOR THE RENEWAL OF THE AGREEMENT FOR GOVERNMENT UNLIMITED EMERGENCY AND OUTREACH MESSAGING SERVICES

This resolution would allow the Village President to enter into an agreement with Blackboard Connect, Inc. for emergency messaging services through 7-14-2020.

Trustee Dries made a motion to approve Resolution 2019-17, a renewal agreement with Blackboard, Inc., for outreach messaging services. Seconded by Trustee Ward. Motion carried by roll call vote. Aye: Higgins, Rebone, Ward, Dries, Fahnestock, Harris. Nay: None. Absent: (6-0-0)

3. RESOLUTION 2019-18 USIC UTILITY LOCATING SERVICES

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO APPROVE AN AGREEMENT WITH THE USIC, LLC, FOR UTILITY LOCATING SERVICES.

This resolution would allow the village to contract with USIC to provide utility locating services.

Trustee Dries made a motion to approve Resolution 2019-18 to allow USIC, LLC to do Utility Locating Services for the village, seconded by Trustee Fahnestock. Motion carried by roll call vote. Aye: Rebone, Ward, Dries, Fahnestock, Harris, Higgins. Nay: None. Absent: None. (6-0-0)

4. RESOLUTION 2019-19 AMENDED GOVTEMPS AGREEMENT

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO APPROVE AN AMENDED AGREEMENT WITH GOVTEMPSUSA "GOVTEMPS" FOR EMPLOYEE LEASING (VILLAGE ADMINISTRATOR).

This resolution updates language in the agreement and adds the employee that the village will be leasing.

Trustee Fahnestock made a motion to approve Resolution 2019-19, an amended agreement with GovTemps for employee leasing (Dawn Wucki-Rossbach) as Village

Administrator, seconded by Trustee Rebone. Motion carried by roll call vote. Aye: Ward, Dries, Fahnestock, Harris, Higgins, Rebone. Nay: None. Absent: None. (6-0-0)

18. VILLAGE PRESIDENT REPORT

No report.

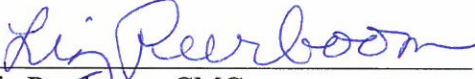
19. TRUSTEE REPORTS

Trustee Higgins discussed problems with golf carts and will submit proposed changes to the golf cart license application.

20. ADJOURNMENT

Trustee Ward made a motion to adjourn the meeting, seconded by Trustee Rebone. Motion carried by voice vote.

Meeting adjourned at 7:36 p.m.



Liz Peerboom, CMC
Village Clerk