



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Fax: 815-827-4040

Website: <http://www.villageofmaplepark.org>

Approved by the Village of Maple Park
Board of Trustees on 12-3-19

BOARD OF TRUSTEES MEETING MINUTES

TUESDAY, NOVEMBER 5, 2019

7:00 p.m.

MAPLE PARK CIVIC CENTER

302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

Village President Kathy Curtis called the meeting to order at 7:00 pm.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL/QUORUM ESTABLISHED

Acting Village Clerk Terri D'Amato called the roll and the following Board members were present: Village President Kathy Curtis, Trustee Dries, Trustee Fahnestock, Trustee Higgins, Trustee Rebone, and Trustee Ward. Trustee Harris was absent.

Others present were Village Accountant Cheryl Aldridge, Village Engineer Jeremy Lin, Village Attorney Kevin Buick, Public Works Director Lou Larson, Police Chief Dean Stiegemeier, and Acting Village Clerk Terri D'Amato.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings”* handout. Please complete a speaker request form and submit it to the Village Clerk.

Chris Dalton – Addressed the board with concerns regarding leaf collection and her concern regarding leaves clogging the sewer drains.

5. RICH FERDINAND AND MEMORIAL FUND DONATION – PRESENTED BY TONY HARRINGTON, DENNIS LEXA AND RAY LYNCH

Presentation of AED defibrillator to the Police Department was accepted by Chief Steigemeier. Chief thanked all 3 gentlemen for their efforts and contribution.

6. PROCLAMATIONS

a) 2019-02 HONORING VILLAGE CLERK ELIZABETH PEERBOOM ON HER RETIREMENT

Proclamation was presented to retiring Village Clerk Liz Peerboom from Village President Kathy Curtis. President Curtis thanked Liz for her years of service and dedication to the village of Maple Park, and wished her well in her retirement.

b) **2019-03** ACKNOWLEDGING THE LIFE SAVING MEASURES OF GUS PAGONIS

Proclamation was presented to the family of Gus Pagonis for his life saving measures for Maple Park resident Mr. Oberhart, also known as Flower Tony.

7. **MOTION TO APPROVE CONSENT AGENDA/ADDITIONS-DELETIONS**

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Board Meeting – September 3, 2019
- Board Meeting – October 1, 2019
- Special Meeting – September 17, 2019

b) Receive and File

- Infrastructure Committee Minutes – August 20, 2019, September 10, 2019
- Planning Commission Minutes – June 27, 2019, July 18, 2019, August 15, 2019, August 22, 2019, September 19, 2019, October 3, 2019
- Personnel Committee Minutes – September 17, 2019
- Finance Minutes – August 27, 2019, September 24, 2019

c) Acceptance of Cash and Investment Report as of September 30, 2019

d) Approval of Bills Payable and Manual Check Register #785

ACCOUNTS PAYABLE:	<u>\$167,896.27</u>
MANUAL CHECKS:	<u>4,689.36</u>
TOTAL:	<u><u>\$172,585.63</u></u>

e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

- Maple Park Police Officers – Fun Fest Drinks & Food from August 31, 2019 – September 1, 2019 for all officers (included on Casey’s invoice dated 09/08/19 on October 1, 2019 warrant list).
- Metro West September Board Meeting – Meal and Meeting on September 26, 2019 for Kathleen Curtis, \$35 for Metro West (included on November 5, 2019 warrant list).

- Metro West September Board Meeting – Meal and Meeting on September 26, 2019 for Dawn Wucki-Rossbach, \$35 for Metro West (included on November 5, 2019 warrant list).
- Picking up a new Public Works vehicle in Appleton, Wisconsin – Mileage and Tolls on October 2, 2019 for Lou Larson, \$245.08 for Lou Larson (shown as a manual check on November 5, 2019 warrant list).

Motion by Trustee Higgins with a 2nd by Trustee Fahnestock to approve consent agenda items 6a through 6e as presented. On a roll call vote Trustees Dries, Fahnestock, Higgins, Rebone, and Ward voted aye. Aye: 5 Nay: 0 Absent: 1 Abstain: 0 Motion carried.

8. FINANCIAL REPORT

Monthly Financial reports were presented to the board by Village Accountant Cheryl Aldridge. President Curtis asked if there were any questions. Hearing none, moved to next agenda item.

9. LEGAL REPORT

No report.

10. VILLAGE ADMINISTRATOR'S REPORT

Upon approval of Ordinance 2019-14, appointment of President Pro Tem will be on next village board agenda. Plan Commission set to meet on November 21st to discuss amended business uses in B1 and B2 and an updated version of small cell ordinance.

11. POLICE DEPARTMENT REPORT

No Report.

12. PUBLIC WORKS REPORT

Working on getting leaves out of the storm drains. Looking to possibly obtain a quote on outside agency to gather leaves in streets.

13. ENGINEERING REPORT

Center Street Update – Storm sewer work complete, paving pushed back to week of November 11th. Inspection on elevated tank completed on 11th. Preliminary report shows no major issues, pending footage from camera. Received survey from Heritage Hills detention pond, which contains some issues with the berm. Will review data and make recommendations to board at next village board meeting.

14. COMMITTEE REPORTS

- Personnel & Communications – Suzanne Fahnestock, Chair
- Finance & Public Relations & Development – Chris Higgins, Chair
- Infrastructure – JP Dries, Chair

15. OLD BUSINESS

None.

16. NEW BUSINESS

A. CONSIDERATIONS

1. 2019 TAX LEVY DISCUSSION *FIRST READING*

Report of Assessed Valuations, Tax Levy Limitations, Tax Levies and Tax Rates was passed out to all board members. Total amount of estimated Tax Levy to be \$226,450.00. Item will be on next village board agenda for approval.

B. ORDINANCES

1. ORDINANCE 2019-14 PRESIDENT PRO TEM

AN ORDINANCE AMENDING TITLE 1, "ADMINISTRATION," CHAPTER 5, "VILLAGE PRESIDENT AND BOARD OF TRUSTEES," SECTION 1, "VILLAGE PRESIDENT," BY ADDING SUBSECTION I, "PRESIDENT PRO TEM"

Motion by Fahnestock with 2nd by Rebone to approve Ordinance 2019-14, AN ORDINANCE AMENDING TITLE 1, "ADMINISTRATION," CHAPTER 5, "VILLAGE PRESIDENT AND BOARD OF TRUSTEES," SECTION 1, "VILLAGE PRESIDENT," BY ADDING SUBSECTION I, "PRESIDENT PRO TEM"

Trustee Higgins had questions regarding when and how a President Pro Tem will be appointed, especially with regards to the Emergency Management Plan. Attorney Buick explained that this follows Illinois State Statutes to ensure continuity of government.

Hearing no further discussion, President Curtis called for a roll call vote. Trustees Dries, Fahnestock, Higgins, Rebone, and Ward voted aye. Ayes: 5 Nays: 0 Absent: 1 Abstain: 0 Motion carried,.

2. ORDINANCE 2019-15 EMERGENCY MANAGEMENT AGENCY

AN ORDINANCE AMENDING TITLE 1, "ADMINISTRATION," BY ADDING CHAPTER 11, "EMERGENCY MANAGEMENT AGENCY"

Motion by Trustee Fahnestock with 2nd by Trustee Rebone to approve Ordinance 2019-15 AN ORDINANCE AMENDING TITLE 1, "ADMINISTRATION," BY ADDING CHAPTER 11, "EMERGENCY MANAGEMENT AGENCY" as read.

Discussion regarding verbiage discrepancies within the ordinance was heard. Trustee Fahnestock amended her motion to include the following changes. Trustee Ward seconded the amendment.

Section 11-5-5 (b) – "Police Chief" to now read "Director"
Section 11-5-6 (c) – adding "President Pro Tem" to verbiage in paragraph.

Hearing no further discussion, President Curtis asked for a roll call vote. Trustees Dries, Fahnestock, Higgins, Rebone, and Ward voted Aye.
Ayes: 5 Nays: 0 Absent: 1 Abstain: 0 **Motion carried.**

3. ORDINANCE 2019-16 VILLAGE ADMINISTRATOR AND DEPARTMENT ORGANIZATION

AN ORDINANCE AMENDING TITLE 1, "ADMINISTRATION," CHAPTER 6, "VILLAGE OFFICERS AND EMPLOYEES," BY ADDING SECTION 1-6-14, "VILLAGE ADMINISTRATOR," AND SECTION 1-6-15, "DEPARTMENT ORGANIZATION."

Motion by Trustee Fahnestock with 2nd by Trustee Rebone to approve Ordinance 23019-16 AN ORDINANCE AMENDING TITLE 1, "ADMINISTRATION," CHAPTER 6, "VILLAGE OFFICERS AND EMPLOYEES," BY ADDING SECTION 1-6-14, "VILLAGE ADMINISTRATOR," AND SECTION 1-6-15, "DEPARTMENT ORGANIZATION." as read.

On a roll call vote Trustee Dries, Fahnestock, Higgins, Rebone, and Ward voted Aye.
Ayes:5 Nays:0 Absent:1 Abstain:0 **Motion carried.**

C. RESOLUTIONS

2. RESOLUTION 2019-30 ESTABLISHING 2020 MEETING DATES

ESTABLISHING THE DATES AND TIMES FOR 2020 MEETINGS OF THE BOARD OF TRUSTEES AND COMMITTEES OF THE VILLAGE OF MAPLE PARK, COUNTIES OF KANE AND DEKALB, ILLINOIS

Motion by Trustee Ward with 2nd by Trustee Higgins to adopt as presented. On a roll call vote Trustees Dries, Fahnestock, Higgins, Rebone, and Ward voted Aye.
Ayes:5 Nays:0 Absent:1 Abstain:0 **Motion carried.**

3. RESOLUTION 2019-31 ACTING VILLAGE CLERK

A RESOLUTION PROVIDING FOR THE APPOINTMENT OF THERESA D'AMATO AS ACTING VILLAGE CLERK

Motion by Trustee Dries with a 2nd by Trustee Ward to adopt as presented. On a roll call vote Trustees Dries, Fahnestock, Higgins, Rebone, and Ward voted Aye.
Ayes:5 Nays:0 Absent:1 Abstain:0 **Motion carried.**

17. VILLAGE PRESIDENT REPORT

No Report

18. TRUSTEE REPORTS

No Report

19. ADJOURNMENT

Having no further business to hear before the board, President Curtis asked for a motion to adjourn.

Motion by Trustee Dries with 2nd by Trustee Rebone to adjourn. Motion carried by voice vote.

Meeting adjourned at 7:48pm.

Terri D'Amato

Terri D'Amato
Acting Village Clerk