



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Village of Maple Park  
Board of Trustees on 1-7-2020

**PUBLIC HEARING MINUTES  
TUESDAY, DECEMBER 3, 2019  
MAPLE PARK CIVIC CENTER  
302 WILLOW STREET, MAPLE PARK  
7:00 P.M.**

**1. CALL TO ORDER**

Village President Kathy Curtis called the public hearing to order at 7:00 pm.

**2. ROLL CALL/ESTABLISH A QUORUM**

Deputy Clerk Cheryl Aldridge called the roll and the following Board members were present: Village President Kathy Curtis, Trustee Dries, Trustee Fahnstock, Trustee Harris, Trustee Higgins, and Trustee Rebone. Trustee Ward was absent.

Others present: Village Administrator Dawn Wucki-Rossbach, Village Engineer Jeremy Lin, Village Attorney Kevin Buick, Public Works Director Lou Larson, Police Chief Dean Stiegemeier, and Deputy Clerk Cheryl Aldridge.

**3. DISCUSSION OF TAX LEVY**

Village President Kathy Curtis read through the details of the 2019 Tax Levy. The total tax extension is \$226,450, the previous year was \$221,623. The tax rate for 2019 is 0.7099, the previous year was 0.7526. The largest factor of the decrease in the rate is the increase in the EAV (Equalized Assessed Value). The EAV increased by 8.33% over last year. She walked through an example property and there was an increase of \$10 from last year to this year.

There were no questions from the public regarding the tax levy.

**4. ADJOURNMENT**

Public Hearing adjourned at 7:02 pm.

**BOARD OF TRUSTEES MEETING MINUTES  
TUESDAY, DECEMBER 3, 2019  
7:00 p.m.  
MAPLE PARK CIVIC CENTER  
302 WILLOW STREET, MAPLE PARK**

**1. CALL TO ORDER**

Village President Kathy Curtis called the meeting to order at 7:02 pm.

**2. PLEDGE OF ALLEGIANCE**

President Curtis led everyone in the pledge of allegiance.

**3. ROLL CALL/QUORUM ESTABLISHED**

Deputy Clerk Cheryl Aldridge called the roll and the following Board members were present: Village President Kathy Curtis, Trustee Dries, Trustee Fahnestock, Trustee Harris, Trustee Higgins, and Trustee Rebone. Trustee Ward was absent.

Others present: Village Administrator Dawn Wucki-Roszbach, Village Engineer Jeremy Lin, Village Attorney Kevin Buick, Public Works Director Lou Larson, Police Chief Dean Stiegemeier, and Deputy Clerk Cheryl Aldridge.

**4. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

Cindy Paschal updated the Board on the Maple Park Neighborhood Watch signs that the Neighborhood Watch would like to have posted throughout the town. She brought an example of the sign and the decals that have been created to post.

JT Pelosi brought his concerns to the Board regarding the ordinance regarding sidewalk widths. He believes that the Board should vote no on this ordinance. He also asked for some clarification on the Developer Contribution ordinance and once he received this clarification he was in support of this ordinance.

Trustee Jen Ward arrived at 7:08 pm.

**5. MOTION TO APPROVE CONSENT AGENDA/ADDITIONS-DELETIONS**

**CONSENT AGENDA – OMNIBUS VOTE**

*All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda,*

*members of the public may request that a Trustee have an item removed from the Consent Agenda.*

a) Approval of Board Minutes

- Board Meeting – November 5, 2019

b) Receive and File

- Personnel Committee Minutes – October 15, 2019
- Infrastructure Minutes – October 8, 2019

c) Acceptance of Cash and Investment Report as of October 31, 2019

d) Approval of Bills Payable and Manual Check Register #786

ACCOUNTS PAYABLE:	<u>\$24,174.18</u>
MANUAL CHECKS:	<u>\$2,411.72</u>
TOTAL:	<u><u>\$26,585.90</u></u>

e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

- Metro West Business Partner Dinner – Meal and Meeting on October 24, 2019 for Kathleen Curtis, \$50 for Metro West (included on December 3, 2019 warrant list).
- Metro West Business Partner Dinner – Meal and Meeting on October 24, 2019 for Dawn Wucki-Rossbach, \$50 for Metro West (included on December 3, 2019 warrant list).
- Metro West Board Meeting – Meal and Meeting on November 21, 2019 for Kathleen Curtis, \$35 for Metro West (included on December 3, 2019 warrant list).

**Trustee Higgins made a motion to approve the consent agenda, seconded by Trustee Harris. Motion carried by roll call vote. Aye: Dries, Fahnstock, Harris, Higgins, Rebone, Ward. Nay: None. Absent: None. (6-0-0)**

**6. FINANCIAL REPORT**

There were no questions on the Financial Report. President Curtis commented on the Pumped to Billed report.

**7. LEGAL REPORT**

There were no questions on the Legal Report.

**8. VILLAGE ADMINISTRATOR'S REPORT**

Village Administrator Dawn Wucki-Rossbach commented on the committee meetings for the month of December to ensure that we will know if we will have a quorum. She also

mentioned to the Board that there are 2 updated items at the meeting. The sidewalk memo has been updated the cannabis ordinance was updated as well.

## **9. POLICE DEPARTMENT REPORT**

There were no questions on the Police report.

## **10. PUBLIC WORKS REPORT**

There were no questions on the Public Works report.

## **11. ENGINEERING REPORT**

### **a.) Heritage Hills Detention Pond Update**

Village Engineer Lin's recommendation was to put together a rehabilitation plan to bring the pond back to the original design, as a survey was also completed. Attorney Buick will be drafting a letter to Mr. Akrabawi regarding the deficiencies of the pond in its current state and the execution of the deed to the village. Trustee Dries questioned the water pooling at the detention pond. Engineer Lin stated he will review the area. PW Director Larson indicated that there was an issue in the drainage ditch that they have been addressing.

### **b.) Center Street Paving Update**

Because of the early snow, the project has been pushed back to early spring. Curran has listed this project as the 1<sup>st</sup> project in late March early April, weather permitting.

## **12. COMMITTEE REPORTS**

- Personnel & Communications – Suzanne Fahnestock, Chair  
No Report.
- Finance, Public Relations & Development – Chris Higgins, Chair  
Still working on forecasting for Capital Plan, should be done by the end of the year. First of the year they will be working on next year's fiscal year budget.
- Infrastructure – JP Dries, Chair  
Committee will be meeting December 10<sup>th</sup>. Still working on revised forecast, Capital Plan, and Zoning Review.

## **13. OLD BUSINESS**

None heard.

## 14. NEW BUSINESS

### A. ORDINANCES

#### 1. ORDINANCE 2019-18 SIDEWALK WIDTH IN COMMERCIAL DISTRICTS

AN ORDINANCE AMENDING TITLE 12, "SUBDIVISION REGULATIONS," CHAPTER 3, "REQUIRED IMPROVEMENTS AND DESIGN STANDARDS," SECTION 12-3-7, "STREETS," SUBSECTION O, "SIDEWALKS AND PEDESTRIANWAYS REQUIREMENTS," SUBSECTION 2, "CONSTRUCTION AND SPECIFICATIONS," SUBSECTION a., "MATERIAL."

*This ordinance amends the text of the Municipal Code of the Village to include wider sidewalks for pedestrian use within commercial (business) districts.*

**Motion by Trustee Higgins with 2<sup>nd</sup> by Trustee Fahnestock to approve as read. On a roll call vote Trustees Dries, Fahnestock, Harris, Rebone, and Ward voted no, with Trustee Higgins voting yes. Motion did not carry.**

#### 2. ORDINANCE 2019-19 SOLAR ENERGY

AN ORDINANCE AMENDING TITLE 11, ZONING REGULATIONS, BY ADDING A NEW CHAPTER ENTITLED CHAPTER 14, SOLAR ENERGY SYSTEMS, OF THE MAPLE PARK VILLAGE CODE

*This ordinance addresses the need for regulations governing the construction, installation, and operation of solar energy systems.*

**Motion by Trustee Dries with 2<sup>nd</sup> by Trustee Rebone to approve as read. On a roll call vote Trustees Dries, Fahnestock, Harris, Higgins, Rebone, and Ward voted yes. Motion carried.**

#### 3. ORDINANCE 2019-21 OVER 21 CANNABIS

AN ORDINANCE AMENDING TITLE 6, POLICE REGULATIONS, OF THE MAPLE PARK VILLAGE CODE, BY ADDING A NEW CHAPTER 7 ENTITLED CANNABIS

*This ordinance reflects new Illinois State law regarding cannabis use and possession.*

**Motion by Trustee Dries with 2<sup>nd</sup> by Trustee Harris to approve as read. On a roll call vote Trustees Dries, Fahnestock, Harris, Higgins, Rebone, and Ward voted yes. Motion carried.**

**4. ORDINANCE 2019-22 2019 TAX LEVY ORDINANCE**

AN ORDINANCE FOR THE LEVY AND COLLECTION OF TAXES FOR THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES FOR 2019 TAX LEVY, PAYABLE IN 2020

*This ordinance allows the Village to levy the village taxes.*

**Motion by Trustee Harris with 2<sup>nd</sup> by Trustee Fahnstock to approve as read. On a roll call vote Trustees Dries, Fahnstock, Harris, Higgins, Rebone, and Ward voted yes. Motion carried.**

**5. ORDINANCE 2019-23 TITLE 12, CHAPTER 17 DEVELOPMENT CONTRIBUTIONS**

AN ORDINANCE AMENDING TITLE 12, CHAPTER 17 OF THE MAPLE PARK VILLAGE CODE TO EXTEND SUSPENSION OF CERTAIN DEVELOPMENT CONTRIBUTIONS UNTIL APRIL 30, 2020 AND TO PROVIDE NEW PROVISIONS FOR SUCH CONTRIBUTIONS AFTER MAY 1, 2020

*This ordinance extends the date for which certain development contributions will be suspended and reinstates certain development contributions on May 1, 2020.*

**Motion by Trustee Harris with 2<sup>nd</sup> by Trustee Fahnstock to approve as read. On a roll call vote Trustees Dries, Fahnstock, Harris, Higgins, Rebone, and Ward voted yes. Motion carried.**

**B. ELECTING A PRESIDENT PRO TEM**

**Motion by Trustee Harris with 2<sup>nd</sup> by Trustee Ward to approve Trustee Dries as President Pro Tem effective immediately until May 5, 2020 Village Board Meeting. On a roll call vote Trustees Dries, Fahnstock, Harris, Higgins, Rebone, Ward voted yes. Motion carried.**

**15. VILLAGE PRESIDENT REPORT**

Nothing to report.

**16. TRUSTEE REPORTS**

Trustee Harris reported that long time Maple Park resident Maxine Bruns passed away the day after Thanksgiving. Her service is Friday, December 6<sup>th</sup>.

President Curtis reported that resident Jeremiah Lynch has also passed away. His service will be Saturday, December 7<sup>th</sup> at noon at St. Mary's.

Trustee Dries wanted to recognize the Maple Park Police department for their work with the Special Olympics and raising \$108,000 for their organization.

## 17. ADJOURNMENT

Having no further business to hear before the board, President Curtis asked for a motion to adjourn.

Motion by Trustee Dries with 2<sup>nd</sup> by Trustee Rebone to adjourn. Motion carried by voice vote.

Meeting adjourned at 8:06 pm.

*Cheryl Aldridge*

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Cheryl Aldridge  
Deputy Clerk