



Village of Maple Park

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Approved by the Board on
March 3, 2020

BOARD OF TRUSTEES MEETING MINUTES TUESDAY, FEBRUARY 4, 2020 7:00 p.m. MAPLE PARK CIVIC CENTER 302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

President Curtis called the meeting to order at 7:00pm.

2. PLEDGE OF ALLEGIANCE

President Curtis led everyone in the pledge of allegiance.

3. ROLL CALL/QUORUM ESTABLISHED

President Curtis asked for a roll call. Those answering present were President Curtis, Trustee Dries, Trustee Fahnestock, Trustee Higgins, Trustee Rebone, and Trustee Dries. Trustee Harris was absent, along with Public Works Superintendent Lou Larson. Also present were Chief Dean Stiegemeier, Village Treasurer/Accountant Cheryl Aldridge, Village Engineer Jeremy Lin, Village Administrator Dawn Wucki-Rossbach, Village Attorney Kevin Buick, and acting Village Clerk Terri D'Amato.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings”* handout. Please complete a speaker request form and submit it to the Village Clerk.

None heard.

5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Board Meeting – January 7, 2020

b) Receive and File

- Infrastructure Committee – December 10, 2019
- Personnel Committee – December 17, 2019

- Finance Committee – October 22, 2019/November 26, 2019/December 23, 2019
- c) Acceptance of Cash and Investment Report as of December 31, 2019
- d) Approval of Bills Payable and Manual Check Register #788

ACCOUNTS PAYABLE:	\$80,897.45
MANUAL CHECKS:	\$38,627.81
TOTAL:	<u>\$119,525.26</u>

- e) Approval of Travel, Meals, Lodging for Elected Officials /Employees
- Metro West Board Meeting – Meal and Meeting on January 23, 2020 for Kathleen Curtis, \$40 for Metro West (included on February 4, 2020 warrant list).
 - Metro West Board Meeting – Meal and Meeting on January 23, 2020 for Dawn Wucki-Rossbach, \$40 for Metro West (included on February 4, 2020 warrant list).

Motion by Trustee Higgins with 2nd by Trustee Rebone to approve consent agenda items A-E as presented. On a roll call vote Trustees Ward, Rebone, Higgins, Fahnestock, Dries voted yes. Motion carried.

6. FINANCIAL REPORT

Village Treasurer Aldridge presented the President and Board Members with the current financial report, budget report, estimated fund balance, and estimated cash balances. President Curtis asked if there were any questions regarding the reports presented. Hearing none, moved to next agenda item.

7. LEGAL REPORT

Attorney Buick introduced special guest Jessica Harrill from the Sycamore law office of Foster & Buick. President Curtis asked if there were any questions for Attorney Buick. Hearing none, moved to next agenda item.

8. VILLAGE ADMINISTRATOR REPORT

Administrator Wucki-Rossbach indicated that MetroWest was looking for a picture of Maple Park for their web site, of which she will send them a picture currently used on the Maple Park web site. Working on a memo to the Finance committee for upcoming budget talks.

9. POLICE DEPARTMENT REPORT

No report.

10. PUBLIC WORKS REPORT

No report.

11. ENGINEERING REPORT

Engineer Lin indicated he has weekly conference calls with Administrator Wucki-Rossbach to review projects. President Curtis asked if there were any questions for Engineer Lin. Hearing none, moved to next agenda item.

12. COMMITTEE REPORTS

- Personnel & Communications – Suzanne Fahnestock, Chair
- Finance & Public Relations & Development – Chris Higgins, Chair
- Infrastructure – J.P. Dries, Chair

Trustee Higgins indicated that budget talks will begin at February 25th committee meeting, and budget is set to be approved in April.

13. OLD BUSINESS

None heard.

14. NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION 2020-02 AMENDING RESOLUTION 2019-25

A RESOLUTION TO AMEND RESOLUTION 2019-25 APPROVING A CONTRACT FOR THE STORM SEWER PROJECT AS PART OF THE CENTER STREET PAVING PROJECT

This Resolution is to amend an incorrect amount identified in the original resolution.

Motion by Trustee Dries with 2nd by Trustee Fahnestock to adopt as read. On a roll call vote Trustee Rebone, Trustee Higgins, Trustee Fahnestock, Trustee Dries, Trustee Ward voted yes. Motion carried.

2. RESOLUTION 2020-03 APPOINTMENT OF VILLAGE CLERK

A RESOLUTION TO APPOINT THERESA D'AMATO AS VILLAGE CLERK

This Resolution is to appoint a new Village Clerk per Municipal Code.

Motion by Trustee Dries with 2nd by Trustee Rebone to adopt as read. On a roll call vote Trustee Higgins, Trustee Fahnestock, Trustee Dries, Trustee Ward, Trustee Rebone voted yes. Motion carried.

B. ORDINANCES

1. ORDINANCE 2020-03 AMENDING THE VILLAGE CODE REGARDING RAFFLES

AN ORDINANCE AMENDING TITLE 4, CHAPTER 7, SECTION 4-7-1, "AUTHORIZED LICENSEES; EXEMPTIONS" AND TITLE 4, CHAPTER 7, SECTION 4-7-3 "REGULATIONS GOVERNING LICENDEES" OF THE VILLAGE CODE BY UPDATING THE DEFINITIONS AND EXEMPTIONS OF RAFFLES

This Ordinance is to amend the village code regarding raffles to be in compliance with updated State Statutes.

Motion by Trustee Ward with 2nd by Trustee Rebone to approve as read. On a roll call vote Trustee Higgins, Trustee Fahnestock, Trustee Dries, Trustee Ward, Trustee Rebone voted yes. Motion carried.

C. MOTIONS

1. Review and Approval of Surveyor Fees for Topographical Survey for Charles/Washington Streets

Motion by Trustee Higgins with 2nd by Trustee Ward to authorize. On a roll call vote Trustee Dries, Trustee Fahnestock, Trustee Higgins, Trustee Rebone, Trustee Ward voted yes. Motion carried.

2. Review and Approval of Surveyor Fees for Topographical Survey for Pearl/Center Streets

Motion by Trustee Dries with 2nd by Trustee Higgins to authorize. On a roll call vote Trustee Dries, Trustee Fahnestock, Trustee Higgins, Trustee Rebone, Trustee Ward voted yes. Motion carried.

3. Motion to add Theresa A. D'Amato as Signatory to Village Bank Accounts

Motion by Trustee Dries with 2nd by Trustee Rebone to approve. On a roll call vote Trustee Dries, Trustee Fahnestock, Trustee Higgins, Trustee Rebone, Trustee Ward voted yes. Motion carried.

15. VILLAGE PRESIDENT REPORT

President Curtis reported that the date for Lodi Fest has been moved from June 27th to June 20th. Wanted consensus from the board regarding the current noise ordinance of 10:00 p.m. if they would be comfortable moving the time back to 11:30 p.m. Discussion and concerns included:

- Extra burden on the police department
- Concern about affecting the neighboring residential area
- Bring in that much more business to area?
- Adhering to the new timeframe and consequences if it is not

After discussion, board consensus was to update the Village Code to extend noise ordinance to 11:00 p.m. from 10:00 p.m. Administrator Wucki-Rossbach will work with Clerk D'Amato to author ordinance to make the change for the next Village Board meeting.

16. TRUSTEE REPORT

Trustee Dries – Reported that the old well house has been torn down, but due to the weather the foundation is still in but will be removed when weather permits. The new snow plow is in service, and the new police department vehicle was also delivered.

Trustee Rebone – Wanted to thank Public Works Superintendent Larson for his assistance to a resident who had fallen during snow removal. He stopped to aid the resident and assisted them to their home.

Trustee Ward – Inquired about hiring an additional full-time officer and wanted to know if we could work that into the budget. Chief will crunch the numbers and supply that to the Board Members.

Administrator Wucki-Rossbach reported that two (2) Plan Commission members will not be returning for another term. She has received a letter of interest from one resident, and will be putting out a request for another resident to fill the remaining seat.

17. EXECUTIVE SESSION

18. ADJOURNMENT

Having no further business before the board President Curtis asked for a motion to adjourn. Motion by Trustee Rebone with 2nd by Trustee Dries. Motion carried on a voice vote.

Meeting adjourned at 7:28p.m.

Terri D'Amato

Minutes
Board of Trustees Meeting
February 4, 2020
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Village Clerk