



Village of Maple Park

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Approved by the Village of Maple Park
Board of Trustees on 06/02/20.

PUBLIC HEARING MINUTES TUESDAY, MAY 5, 2020 7:00PM

Join Zoom Conference Meeting

<https://us02web.zoom.us/j/82939394440?pwd=dWxxVC8vQ3p6ZkIzNU9lTlhzNUE0UT09>

**Meeting ID: 829 3939 4440
Password: 678720**

**Mobile Call-In Option:
1-312-626-6799**

1. CALL TO ORDER

Village President Kathleen Curtis called the Public Hearing to order at 7:00p.m. and asked for a roll call.

2. ROLL CALL/ESTABLISH QUORUM

Following answered present: President Curtis, Trustee Dries, Trustee Fahnestock, Trustee Fahnestock, Trustee Harris, Trustee Higgins, Trustee Rebone, Trustee Ward. Also present were Attorney Kevin Buick, Village Administrator Dawn Wucki-Rossbach, Public Works Superintendent Lou Larson, Chief Dean Stiegemeier, Village Engineer Jeremy Lin, Village Treasurer Cheryl Aldridge, and Village Clerk Terri D'Amato.

3. DISCUSSION OF APPROPRIATION ORDINANCE

President Curtis opened the conversation with a review of the expenditures and the current fund balances, along with a short review on the Center Street project.

4. ADJOURNMENT

Hearing no further comments or questions from the floor or board, President Curtis asked for a motion to adjourn the Public Hearing.

Motion from Trustee Dries with a 2nd by Trustee Rebone. Motion carried by voice vote. Public Hearing closed at 7:03pm.

BOARD OF TRUSTEES MEETING MINUTES TUESDAY, MAY 5, 2020

Immediately Following the Public Hearing

1. CALL TO ORDER

President Curtis called the meeting to order at 7:03p.m.

2. PLEDGE OF ALLEGIANCE

President Curtis led everyone in the pledge of allegiance.

3. ROLL CALL/QUORUM ESTABLISHED

President Curtis asked for a roll call. Those answering present were President Curtis, Trustee Dries, Trustee Fahnestock, Trustee Harris, Trustee Higgins, Trustee Rebone, Trustee Ward. Also present were Attorney Buick, Village Administrator Wucki-Rossbach, Public Works Superintendent Larson, Chief Stiegemeier, Engineer Lin, Village Treasurer Aldridge, and Village Clerk D'Amato.

4. PUBLIC COMMENTS – – *Any resident wishing to address the Board may also do so by submitting an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village will read such comments during the Public Comment portion of the meeting.*

Resident Joy Blum – Commented on the dumpster that is being utilized by Shodeen located at the stop sign by Ashton and County Line road that they were not cleaning up and it was a nuisance. Public Works and Police Department to follow up with the builder.

5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Village Board Meeting - April 7, 2020

b) Receive and File

c) Acceptance of Cash and Investment Report as of March 31, 2020

d) Approval of Bills Payable and Manual Check Register #791

ACCOUNTS PAYABLE:	<u> \$77,904.51</u>
MANUAL CHECKS:	<u> \$4,541.46</u>
TOTAL:	<u> \$82,445.97</u>

e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

Motion by Trustee Fahnestock with 2nd by Trustee Higgins to approve Consent Agenda items a-e as presented. On a roll call vote Trustees Dries, Fahnestock, Harris, Higgins, Rebone, and Ward voted yes. Motion carried.

6. FINANCIAL REPORT

Treasurer Aldridge presented the board with the monthly reports for review. No questions heard.

7. LEGAL REPORT

Attorney Buick had no report at this time. Question about status of legal matter regarding Akwabari property. Attorney Buick had no updates at this time.

8. VILLAGE ADMINISTRATOR REPORT

Administrator Wucki-Roszbach reported that currently Maple Park has a 69.1% response rate to the 2020 Census, and is hoping to beat the previous 73% response rate from 2010. Signage has been placed around the village to remind folks to complete their surveys. Currently the Census folks are not conducting door to door surveys due to the Shelter in Place Order. Next staff meeting will include a reopening plan for village hall if the Governor moves to Phase 3 at the end of the month.

9. POLICE DEPARTMENT REPORT

Chief Stiegemeier reported that due to the nice weather there were a large number of bikers that frequented the Main Street establishments, and that all merchants were very cooperative and the residents were phenomenal. Was concerned about the customers that were both eating and drinking alcohol in the street which they had to address.

Chief Stiegemeier discussed the break in incident at the Casey's and that a similar incident occurred in Elburn. Reminded everyone to be alert.

Trustee Dries thanked both the Maple Park Police department and the Maple Park Fire department for their involvement in the various parades through town to recognize birthdays and graduations.

10. PUBLIC WORKS REPORT

Public Works Superintendent Larson reported that his department is continuing patching on various roads throughout town. Warned about construction traffic on DeKalb and Ashton roads and to use caution in that area. There have been a lot of permits submitted and processed. The sinkhole on Maple Park road has been barricaded off and as soon as the contractor is available, they will be taking care of that.

A concern was brought up about the storm pipe on DeKalb and County Line road being exposed. Suggestions included adding a grating to existing drain pipe for safety.

11. ENGINEERING REPORT

Engineer Lin reported that Curran Construction will be opening this week and repairs to Center Street are expected to begin the week of May 11th or May 18th, depending on the weather.

Engineer Lin is also working on a couple of lot reviews for new construction.

12. COMMITTEE REPORTS

- Personnel & Communications – Suzanne Fahnestock, Chair
No report.
- Finance & Public Relations & Development – Chris Higgins, Chair
No report.

- Infrastructure – JP Dries, Chair
No report.

13. OLD BUSINESS

14. NEW BUSINESS

A. MOTIONS

- Motion to Appoint Hillary Joy to the Plan Commission for a Term Expiring April 30, 2023
Motion by Trustee Higgins with 2nd by Trustee Fahnestock to approve confirmation appointment of Hillary Joy to the Plan Commission for a Term Expiring April 30, 2020. On a roll call vote Trustees Dries, Fahnestock, Harris, Higgins, Rebone, Ward voted yes. Motion carried.
- Motion to Appoint Lorenzo Catanag to the Plan Commission for a Term Expiring April 30, 2023
Motion by Trustee Dries with 2nd by Trustee Higgins to approve confirmation appointment of Lorenzo Catanag to the Plan Commission for a Term Expiring April 30, 2023. On a roll call vote Trustees Ward, Rebone, Higgins, Harris, Fahnestock, Dries voted yes. Motion carried.
- Motion to Appoint Kyle Foster to the Plan Commission for a Term Expiring April 30, 2023
Motion by Trustee Dries with 2nd by Trustee Rebone to approve confirmation appointment of Kyle Foster to the Plan Commission for a Term Expiring April 30, 2020. On a roll call vote Trustees Higgins, Harris, Fahnestock, Dries, Ward, Rebone voted yes. Motion carried.

C. ORDINANCES

ORDINANCE 2020-07 APPROPRIATION ORDINANCE (BUDGET)

AN ORDINANCE ADOPTING THE ANNUAL APPROPRIATION FOR THE FISCAL YEAR BEGINNING ON MAY 1, 2020 AND ENDING APRIL 30, 2021 IN THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES, ILLINOIS

This Ordinance adopts the annual Appropriation (Budget) for FY 2021, Beginning May 1, 2020 and ending April 30, 2021

Motion by Trustee Higgins with 2nd by Trustee Dries. President Curtis asked for any discussion regarding the Ordinance. Hearing none, asked for a roll call vote.

On a roll call Trustee Dries, Trustee Fahnestock, Trustee Harris, Trustee Higgins, Trustee Rebone, Trustee Ward voted to approve. Motion carried.

**ORDINANCE 2020-09 TEMPORARILY AMENDING THE VILLAGE CODE
4-2-8 REGARDING LIQUOR LICENSE FEES FOR FY 2020-2021**

AN ORDINANCE TO TEMPORARILY AMEND THE LIQUOR LICENSE FEES
FOR THE FISCAL YEAR 2020-2021 BY 25%

*This Ordinance temporarily reduces the liquor license fees by 25% as a result of the
COVID-19 pandemic to offer the businesses of Maple Park some relief.*

**Motion by Trustee Fahnstock, with 2nd by Trustee Higgins. President Curtis
asked for any discussion. Hearing none, asked for a roll call vote.
Trustee Fahnstock, Trustee Harris, Trustee Higgins, Trustee Rebone, Trustee
Ward, Trustee Dries voted to approve. President Curtis asked Attorney Buick
for clarification if she can accept the Yea votes from Trustee Harris as a bar
owner, and from Trustee Ward as an employee. Attorney Buick stated that
Trustee Harris would have to abstain from the vote, but Trustee Ward is free to
vote. President Curtis asked for a new roll call vote. Trustee Fahnstock, Trustee
Higgins, Trustee Rebone, Trustee Ward, Trustee Dries voted to approve, Trustee
Harris abstained. Motion carried.**

**ORDINANCE 2020-11 AN ORDINANCE AMENDING SECTION 3-1-6 OF THE
VILLAGE CODE REGARDING PLAN COMMISSION QUORUM**

AN ORDINANCE TO CHANGE THE QUORUM OF THE PLAN COMMISSION
FROM 5 (FIVE) MEMBERS TO 4 (FOUR)

*This ordinance changes the requirements for a quorum of the Planning Commission
from 5 members to 4 to allow for better flexibility regarding attendance.*

**Motion by Trustee Fahnstock with 2nd by Trustee Higgins to approve. President
Curtis asked for any discussion. Hearing none, asked for a roll call vote. On a
roll call vote Trustee Rebone, Trustee Ward, Trustee Dries, Trustee Fahnstock,
Trustee Harris, Trustee Higgins voted to approve. Motion carried.**

D. RESOLUTIONS

**RESOLUTION 2020-08 A RESOLUTION SUPPORTING THE EXTENSION
OF THE STAY AT HOME ORDER IN RESPONSE TO THE COVID-19
PANDEMIC AND ADOPTING IT AS POLICY**

A RESOLUTION TO FORMALLY ADOPT AS POLICY THE GOVERNOR'S
EXTENSION OF THE STAY AT HOME ORDER

*This Resolution is to formally accept and adopt as policy the Governor's extension of
the Stay at Home order until May 30, 2020.*

Motion by Trustee Fahnestock with 2nd by Trustee Higgins to adopt. President Curtis asked for discussion.

Trustee Fahnestock inquired if the Village will get any money from the passage of this Resolution. President Curtis responded no; this is just accepting the Governor's orders.

Trustee Rebone voiced his opposition to the resolution, and that the Governor's current re-opening phase plan divides the village in half. The village residents and Police Department have been doing a great job in keeping the guidelines of the Governor's Executive Order in check.

President Curtis stated that her understanding of the acceptance of this resolution relieves the village of liability and gives the Police Chief a policy to work under. Attorney Buick clarified that this Resolution does not protect the police, and indicated that no other municipality his firm works with, with the exception of the City of DeKalb, has adopted a similar resolution.

Chief Stiegemeier further clarified that the Governor's Executive Order is not martial rule and extends no further police authority to cite people that are not following the rules of the Executive Order.

Trustee Harris asked for any disadvantages of not adopting this Resolution. Attorney Buick indicated that currently this resolution stands for what it says, showing support of the Stay at Home order and is not aware of any issues of not adopting.

Trustee Higgins stated that he felt the resolution was to give the police department some authority in enforcing the rules of the Stay at Home order. Chief reiterated that it does not, but they are still trying to suggest to anyone not observing the mandatory mask and/or 6 ft rule.

After discussion, President Curtis asked for a roll call vote to the motion that is on the floor. Trustee Ward, Trustee Rebone, Trustee Harris, Trustee Fahnestock, Trustee Dries voted no, with Trustee Higgins voting yes. Motion failed.

E. PROCLAMATIONS

Proclamation 2020-01

May Motorcycle Awareness Month

A Proclamation from the Village of Maple Park Acknowledging and Proclaiming May Motorcycle Awareness Month

President Curtis presented the Proclamation to the board, submitted by the DuKane Chapter of A.B.A.T.E. proclaiming May motorcycle awareness month.

15. VILLAGE PRESIDENT REPORT

President Curtis outlined the discussions and timelines for opening bars and restaurants in Phase 3, where only outdoor seating will be allowed, that will allow sidewalk areas to be utilized. Suggested each business submit a layout design for where they will plan on placing tables.

Concerns from the board included:

- Limited places for outdoor seating

- Having a plan for each facility, with a specific border to outside areas.
- Having the same rules for each establishment, applying across the board.
- American Legion – possibility of putting up their tent one week early and stay up until Funfest. Would need to include a map, timeframe, and details for opening.

President Curtis asked the board for a consensus as to having the June Village Board meeting held via Zoom, and the consensus was to proceed with Zoom meeting for June board meeting.

President Curtis also reported that she has been attending MetroWest Taskforce meetings regarding the phases of opening Illinois, and has another meeting on Wednesday.

16. TRUSTEE REPORTS

Trustee Rebone shared his concern with the sampling efficiencies at the Waste Water Treatment plant. Discussion about having an auto sampler that would take samples once an hour versus the one sample per month currently being taken.

Engineer Lin indicated that the new meter shows higher flows, and that a sampler would protect the village. Engineer Lin suggested that including an Auto Sampler might be included in the Capital Plan. Administrator Wucki-Rossbach to follow up.

17. ADJOURNMENT

Having no further business before the board, President Curtis asked for a motion to adjourn.

Motion by Trustee Rebone with 2nd by Trustee Higgins. Motion carried by voice vote.

Meeting adjourned at 8:22p.m.

Respectfully submitted,

Terri D'Amato
Village Clerk