



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309  
Fax: 815-827-4040  
Website: <http://www.villageofmaplepark.com>

Approved by the Village of Maple Park  
Board of Trustees on 08/04/20.

## BOARD OF TRUSTEES MEETING MINUTES TUESDAY, JULY 7, 2020 7 p.m. MAPLE PARK CIVIC CENTER 302 WILLOW STREET, MAPLE PARK

### 1. CALL TO ORDER

President Curtis called the meeting to order at 7:06 p.m.

### 2. PLEDGE OF ALLEGIANCE

President Curtis led everyone in the pledge of allegiance before the meeting.

### 3. ROLL CALL/QUORUM ESTABLISHED

President Curtis asked for a roll call and the following trustees answered present: Trustee Dries, Trustee Fahnestock, Trustee Higgins, Trustee Rebone, and Trustee Ward. Trustee Harris arrived at 7:09p.m.

Also present were Village Administrator Dawn Wucki-Rossbach, Village Accountant Cheryl Aldridge, Chief of Police Dean Stiegemeier, Public Works Superintendent Lou Larson, Village Engineer Jeremy Lin, and Village Attorney Kevin Buick.

### 4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

Hillary Joy - Made a personal statement regarding pools, she did clarify that this was not a statement on behalf of the Plan Commission. She let the board know that she has done some research regarding needing a licensed electrician. She found that the municipalities that she reviewed did not require a licensed electrician. She also had some questions to clarify the recommendation that was being sent to the board.

Jim and Colleen MacRunnels - Wanted to recognize Trustee Rebone for his donation to Special Olympics. They updated the Board on fundraising for the year. Maple Park is currently at \$28,000 in funds raised currently. Many activities have been cancelled for both fundraising and the Olympians. They will be started back in August with several events.

### 5. PROCLAMATIONS

None

### 6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

#### CONSENT AGENDA – OMNIBUS VOTE

*All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the*

*item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.*

**a) Approval of Board Minutes**

**b) Receive and File**

- Infrastructure Committee – May 12, 2020
- Personnel Committee – April 21, 2020/May 19, 2020
- Finance – April 28, 2020/May 26, 2020

**c) Acceptance of Cash and Investment Report as of May 31, 2020**

**d) Approval of Bills Payable and Manual Check Register # 793**

ACCOUNTS PAYABLE:	<u>\$32,158.72</u>
MANUAL CHECKS:	<u>\$1,835.60</u>
TOTAL:	<u>\$33,994.32</u>

**e) Approval of Travel, Meals, Lodging for Elected Officials /Employees**

**Motion by Trustee Ward with 2<sup>nd</sup> by Trustee Dries to approve the Consent Agenda Items a-e as presented. On a roll call vote Trustees Dries, Fahnestock, Harris, Higgins, Rebone, and Ward voted yes. Motion carried.**

**7. FINANCIAL REPORT**

There were no questions on the financial report.

**8. LEGAL REPORT**

There were no questions on the legal report.

**9. VILLAGE ADMINISTRATOR REPORT**

Village Administrator Wucki-Rossbach discussed and shared the following: Census responses are up to 74%, this is higher than the prior census results. She updated the Board on the available funds to assist the Village in our expenses due to COVID-19. She also gave an update from the TIF Joint Review Board meeting that was held earlier in the evening with Pierce Township in attendance. Hoping to have the TIF policy ready for review at the Finance Committee meeting scheduled for July 28<sup>th</sup>.

**10. POLICE DEPARTMENT REPORT**

Chief Stiegemeier reported that there were 2 officers on duty on the 4<sup>th</sup> of July.

## **11. PUBLIC WORKS REPORT**

Public Works Superintendent Larson reported that his department has continued with 2 tons of patching on Pearl Street, mowing. Was recently contacted by the homeowner who has their sanitary line running into the village sewer line, and will be meeting with them to discuss resolutions sometime next week.

## **12. ENGINEERING REPORT**

Village Engineer Lin reported that he is still working with Curran to finish up the paving, and he believes they will be completed in a week or so.

## **13. OLD BUSINESS**

None heard.

## **14. NEW BUSINESS**

### **A. CONSIDERATIONS**

### **B. MOTIONS**

- 1) Adopting the Stormwater Management Infrastructure System Requirements for Homeowners Associations & Non-Residential Property Owners

**Motion by Trustee Rebone with 2<sup>nd</sup> by Trustee Ward to adopt as presented. On a roll call vote Trustees Fahnestock, Harris, Higgins, Rebone, Ward voted yes, with Trustee Dries abstaining. Motion carried.**

- 2) Acceptance of Donation of Sidewalk from the Lions Club to the Village of Maple Park

**Motion by Trustee Ward with 2<sup>nd</sup> by Trustee Fahnestock to accept donation of sidewalk from the Lions Club to the Village of Maple Park. On a roll call vote Trustees Dries, Fahnestock, Harris, Higgins, Rebone, Ward voted yes. Motion carried.**

### **C. RESOLUTIONS**

**RESOLUTION 2020-10 A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO APPROVE A CONTRACT WITH THE LOWEST COST ELECTRICITY PROVIDER**

**A RESOLUTION AUTHORIZING THE APPROVAL OF AN AGGREGATION CONTRACT.**

*This Resolution allows the Village President to enter into an electrical aggregation contract to provide the lowest cost electricity to the village.*

**Motion by Trustee Fahnestock with 2<sup>nd</sup> by Trustee Harris to adopt as read. On a roll call vote Trustees Ward, Dries, Fahnestock, Harris, Higgins, Rebene voted to adopt. Motion carried.**

**RESOLUTION 2020-11      ACKNOWLEDGING A GRAND VICTORIA RIVERBOAT GRANT AWARD AND AUTHORIZING THE USE OF WATER IMPROVEMENT FUNDS IN THE AMOUNT OF \$2,500 TO FUND THE \$20,000 RISK AND RESILIENCE ASSESSMENT AND ENERGY RESPONSE PLAN PROJECT**

A RESOLUTION ACKNOWLEDGING A GRAND VICTORIA RIVERBOAT GRANT AWARD AND AUTHORIZING THE USE OF WATER IMPROVEMENT FUNDS TO HELP FUND THE RISK AND RESILIENCE ASSESSMENT AND ENERGY RESPONSE PLAN PROJECT

*This Resolution acknowledges the grant award and authorizes the village to transfer funds from the Water Improvement Fund to fund in its entirety the Risk and Resilience Assessment of the Energy Response Plan.*

**Motion by Trustee Dries with 2<sup>nd</sup> by Trustee Rebene to adopt as read. On a roll call vote Trustees Dries, Fahnestock, Harris, Higgins, Rebene, Ward voted yes. Motion carried.**

**D. ORDINANCES**

**ORDINANCE 2020-13      AN ORDINANCE AMENDING TITLE 11, “ZONING REGULATIONS,” CHAPTER 10, “SIGNS,” BY REPLACING SECTION 11-10-11, “SIGNS PERMITTED IN RESIDENTIAL DISTRICTS.”**

AN ORDINANCE TO AMEND THE VILLAGE CODE REGARDING SIGNS IN RESIDENTIAL DISTRICTS

*This Ordinance establishes policies and regulations regarding signs in residential areas of the village.*

**Motion by Trustee Dries with 2<sup>nd</sup> by Trustee Higgins to approve as read. On a roll call vote Trustees Rebene, Ward, Dries, Fahnestock, Harris, Higgins voted yes. Motion carried.**

**ORDINANCE 2020-14      AN ORDINANCE AMENDING TITLE 11, “ZONING REGULATIONS,” OF THE MUNICIPAL CODE OF THE VILLAGE OF MAPLE PARK BY ADDING CHAPTER 14 “OUTDOOR LIGHTING”**

AN ORDINANCE AMENDING TITLE 11, AND ADDING CHAPTER 14  
“OUTDOOR LIGHTING”

*This Ordinance creates a new Chapter in the village code to define, set requirements for, and to address outdoor lighting requirements in the village.*

**Motion by Trustee Higgins with 2<sup>nd</sup> by Trustee Harris to approve as read. On a roll call vote Trustees Ward, Dries, Fahnestock, Harris, Higgins, Rebone voted yes. Motion carried.**

**ORDINANCE 2020-15 AN ORDINANCE AMENDING TITLE 10, “BUILDING AND DEVELOPMENT REGULATIONS,” AND TITLE 11, “ZONING REGULATIONS,” OF THE MUNICIPAL CODE OF THE VILLAGE OF MAPLE PARK TO ADDRESS CERTAIN REGULATIONS REGARDING SWIMMING POOLS**

AN ORDINANCE TO AMEND THE VILLAGE CODE REGARDING SWIMMING POOL REGULATIONS

*This Ordinance amends the code to clarify permit fees for swimming pools as defined.*

**Motion by Trustee Fahnestock with 2<sup>nd</sup> by Trustee Higgins to approve as read.**

Discussion included issues regarding:

- R-3 Zoning
- Length of Time “pool” is to be erected – 180 days or Set Seasonal Dates
- Barriers – What “pools” currently require a barrier under the current code and what defines a barrier in compliance with the International Residential Code
- The need for a Licensed and/or Qualified Electrician
- Definition of “Pool”, “Temporary Pool” – height, capacity, volume

**On a roll call vote Trustees Dries, Fahnestock, Harris, Higgins, Rebone voted No, with Trustee Ward voting Yes. Motion failed 5-1.**

**Motion by Trustee Rebone with 2<sup>nd</sup> by Trustee Fahnestock to approve Ordinance 2020-15 with Staff Recommendations:**

**Removing from Title 10, Chapter 1, Article F-1.7 ....“and/or inflatable, temporary swimming pools of any water depth”**

**Removing from Title 11, Chapter 2, 4.B.1 Definitions – Swimming Pool - ...“and up over 180 days”**

**Removing from Title 11, Chapter 2, 4.B.3.i - ...“and left up for no more than 30-180 days”..... “that are up for 30-181 days or more”...**

**Removing from Title 11, Chapter 2,4,B,4.i.h “....or qualified person”.**

**On a roll call vote Trustees Fahnestock, Harris, Rebone, Dries voted Yes, with Trustees Higgins and Ward voting No. Motion carried with 4-2 vote.**

**15. VILLAGE PRESIDENT REPORT**

Village President Curtis reported she participated in a call with the DeKalb County Dept of Health call regarding festivals. They will be investigating any issues based on complaints. Funfest has not yet officially been cancelled as of yet.

**16. TRUSTEE REPORT**

Trustee Rebone reported that on behalf of the American Legion he wanted to thank everyone for the success of the Drive-by Fish Fry, selling 125 plates in 45 minutes. They will be having another Fish Fry on July 17<sup>th</sup> at either 4:00p.m. to 7:30p.m., or possibly extend the time to 8:00p.m. depending on the response.

**17. EXECUTIVE SESSION**

**18. ADJOURNMENT**

Having no further business before the board, motion by Trustee Rebone with 2<sup>nd</sup> by Trustee Fahnestock to adjourn. Motion carried by voice vote.

Meeting adjourned at 8:15 p.m.

Respectfully submitted,

*Terri D'Amato*

Terri D'Amato  
Village Clerk