



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Village of Maple Park
Board of Trustees on 12/01/20.

**BOARD OF TRUSTEES MEETING MINUTES
TUESDAY, NOVEMBER 3, 2020
7 p.m.
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK**

1. CALL TO ORDER

President Curtis called the meeting to order at 7:00p.m.

2. PLEDGE OF ALLEGIANCE

President Curtis led everyone in the Pledge of Allegiance.

3. ROLL CALL/QUORUM ESTABLISHED

President Curtis asked for a roll call.

Those answering present were President Kathleen Curtis, Trustee JP Dries, Trustee Chris Higgins, Trustee Jen Ward. Trustee Brandon Harris, Trustee Suzanne Fahnestock, and Trustee Christian Rebone were absent.

Also present were Village Administrator Dawn Wucki-Rossbach, Village Engineer Jeremy Lin, Public Works Superintendent Lou Larson, Police Chief Dean Stiegemeier, Village Treasurer Cheryl Aldridge, and Village Clerk Terri D’Amato.

Members of the public in attendance on the sign in sheet as noted.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk.*

5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- October 6, 2020

b) Acceptance of Cash and Investment Report as of September 30, 2020

c) Approval of Bills Payable and Manual Check Register #797

ACCOUNTS PAYABLE:	\$104,202.93
MANUAL CHECKS:	\$1,170.60
TOTAL:	\$105,373.53

d) Approval of Travel, Meals, Lodging for Elected Officials /Employees

None

Motion by Trustee Higgins with 2nd by Trustee Ward to approve the Consent Agenda Items a.) through d.) On a roll call vote Trustees Dries, Higgins, Ward, President Curtis voted yes. Trustees Fahnstock, Harris, and Rebone were absent. Motion carried.

6. FINANCIAL REPORT

Treasurer Aldridge presented the monthly financial reports to the board. President Curtis asked if there were any questions on the reports. Hearing none, moved to next agenda item.

7. LEGAL REPORT

Nothing to report.

8. VILLAGE ADMINISTRATOR REPORT

Administrator Wucki-Roszbach reported that the CARES appropriation is ahead of the curve. Committee of the Whole meeting on November 17th will include Sexual Harassment Training, Village Administrator Performance Evaluation guidelines. Will be in talks with Trustee Higgins on the CIP and MP reports.

9. POLICE DEPARTMENT REPORT

Chief Stiegemeier reported a quiet but busy Halloween, with no major issues. Vehicle sticker compliance push has been very successful.

10. PUBLIC WORKS REPORT

Superintendent Larson reported they have been working on the roads doing patching, and will be working on the Civic Center roof tomorrow.

11. ENGINEERING REPORT

Engineer Lin reported that they are reviewing and evaluating additional sites for the new water tower in Heritage Hills 3 near the park as a possibility, but they are reviewing topography of areas and location of existing water mains. Center Street project is finished. Wastewater treatment plants are operating fine

12. OLD BUSINESS

None heard.

13. NEW BUSINESS

A. CONSIDERATIONS

B. MOTIONS

- 1) Appointment of Trustee Christian Rebone as the Infrastructure Committee Liaison

Motion by Trustee Dries with 2nd by Trustee Ward to approve the appointment of Trustee Christian Rebone as the Infrastructure Committee Liaison. On a roll call vote Trustee Ward, Trustee Higgins, Trustee Dries voted yes. Trustee Fahnestock, Trustee Harris, Trustee Rebone were absent. Motion carried.

14. RESOLUTIONS

A. RESOLUTION 2020-24 A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO APPROVE A ONE-YEAR AGREEMENT WITH LINTECH ENGINEERING, INC. FOR ENGINEERING SERVICES

This Resolution allows the Village President to execute a one-year Agreement with Lintech Engineering. Lintech will provide municipal engineering services to the Village.

Motion by Trustee Dries with 2nd by Trustee Higgins to adopt Resolution 2020-24, A Resolution Authorizing the Village President or Her Designee to Approve a One-Year Agreement with Lintech Engineering, Inc. for Engineering Services. On a roll call vote Trustee Dries, Trustee Higgins, Trustee Ward voted yes. Trustee Fahnestock, Trustee Harris, Trustee Rebone were absent. Motion carried.

B. RESOLUTION 2020-25 A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT TO SIGN THE INTERGOVERNMENTAL RECIPIENT AGREEMENT AND DUPLICATION OF BENEFITS CERTIFICATION SO THAT CORONAVIRUS RELIEF FUNDS WILL BE DISBURSED BY COUNTY OF KANE, ILLINOIS TO THE VILLAGE OF MAPLE PARK

This Resolution authorizes the Village President to sign the intergovernmental agreement allowing Kane County to reimburse the Village of Maple Park for expenditures made to combat the coronavirus.

Motion by Trustee Higgins with 2nd by Trustee Dries to adopt Resolution 2020-25, a Resolution Authorizing the Village President to Sign the Intergovernmental Recipient Agreement and Duplication of Benefits Certification so that Coronavirus Relief Funds Will be Disbursed by County of Kane, Illinois to the Village of Maple Park. On a roll call vote Trustee Ward, Trustee Higgins, Trustee Dries voted yes. Trustee Fahnestock, Trustee Harris, Trustee Rebone were absent. Motion carried.

C. RESOLUTION 2020-26 A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR DESIGNEE TO ENTER INTO AN AGREEMENT WITH HR GREEN, INC FOR A RISK AND RESILIENCE ASSESSMENT AND EMERGENCY RESPONSE PLAN IN THE AMOUNT NOT TO EXCEED \$15,583.50

This Resolution authorizes the Village President to enter into an agreement with HR Green, Inc for the preparation of a Risk and Resilience Assessment and Emergency Response Plan for the Village of Maple Park.

Motion by Trustee Dries with 2nd by Trustee Higgins to adopt Resolution 2020-26, a Resolution Authorizing the Village President or Designee to Enter into an Agreement with HR Green, Inc for a Risk and Resilience Assessment and Emergency Response Plan in an Amount Not to Exceed \$15,583.50. On a roll call vote Trustee Dries, Trustee Higgins, Trustee Ward voted yes. Trustee Fahnestock, Trustee Harris, Trustee Rebene were absent. Motion carried.

D. RESOLUTION 2020-27 A RESOLUTION APPROVING THE REVISED MAPLE PARK TAX INCREMENT FINANCE (TIF) DISTRICT POLICY

This Resolution approves revisions to the TIF Policy whereby the Village will facilitate the reimbursement of TIF monies via the General Improvements Assistance Grant process and updates the TIF Infrastructure Project Priority List.

Motion by Trustee Higgins with 2nd by Trustee Ward to adopt Resolution 2020-27, a Resolution approving the revised Maple Park Tax Increment Finance (TIF) District Policy. On a roll call vote Trustee Ward, Trustee Higgins, Trustee Dries voted yes. Trustee Fahnestock, Trustee Harris, Trustee Rebene were absent. Motion carried.

15. ORDINANCES

A. ORDINANCE 2020-21 ORDINANCE TO SUPPLEMENT THE APPROPRIATION ORDINANCE FOR FISCAL YEAR 2021

This Ordinance supplements the Fiscal Year 2021 Appropriation Ordinance with CARES Act Coronavirus Relief Funds in the amount of \$40,611.

Motion by Trustee Dries with 2nd by Trustee Higgins to approve Ordinance 2020-21, an Ordinance to Supplement the Appropriation Ordinance for Fiscal Year 2021. On a roll call vote Trustee Dries, Trustee Higgins, Trustee Ward voted yes. Trustee Fahnestock, Trustee Harris, Trustee Rebene were absent. Motion carried.

B. ORDINANCE 2020-22 GRANTING A SIX-MONTH EXTENSION FOR THE SPECIAL USE PERMIT TIME LIMIT TO THE IDEAL GROUP FOR THE PROPERTY LOCATED AT 18663 EAST COUNTY LINE ROAD, MAPLE PARK, ILLINOIS

An Ordinance for Extending, by Six Months, the Time Limitations for Submitting a Building Permit to Begin the Construction in Order to Maintain the Viability of the Special Use Permit for the Property at 18663 East County Line Road.

Motion by Trustee Dries with 2nd by Trustee Higgins to approve Ordinance 2020-22, an Ordinance granting a six-month extension for the Special Use Permit time

limit to the Ideal Group for the Property located at 18663 East County Line Road, Maple Park, Illinois.

President Curtis asked for discussion. Concerns arose regarding the barn building, which Supt. Larson confirmed will be torn down but the demolition permit is currently incomplete as it needs more information from the state. Property owner is working with Gary at State Excavating company.

On a roll call vote Trustee Ward, Trustee Higgins, Trustee Dries voted yes. Trustee Fahnestock, Trustee Harris, Trustee Rebone were absent. Motion carried.

C. ORDINANCE 2020-XX 2020 TAX LEVY ORDINANCE – FIRST READING

An Ordinance for the Levy and Collection of Taxes for the Village of Maple Park, Kane and Dekalb Counties for the 2020 Tax Levy, payable in 2021.

Village Treasurer Aldridge along with Administrator Wucki-Rossbach presented the 2020 Tax Levy Ordinance to the board for the first reading. President Curtis indicated that the final Ordinance will be on the December 1st agenda for approval.

16. VILLAGE PRESIDENT REPORT

Village President Curtis presented and read to the board the resignation letter from Trustee JP Dries. She will be appointing Christine Dalton to fill Trustee Dries unfilled term at the December 1st Village Board Meeting.

President Curtis has a meeting scheduled on November 20th with Administrator Wucki-Rossbach and the property owner the village had contacted for purchase of the new waste water tower.

17. TRUSTEE REPORT

None heard.

18. EXECUTIVE SESSION

19. ADJOURNMENT

Having no further business before the board, motion by Trustee Dries with 2nd by Trustee Ward to adjourn. Motion carried by voice vote.

Meeting adjourned at 7:17p.m.

Respectfully submitted,

Terri D'Amato

Terri D'Amato
Village Clerk