



Village of Maple Park

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PUBLIC HEARING/VILLAGE BOARD MEETING MINUTES

TUESDAY, DECEMBER 1, 2020

7:00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/84533796911?pwd=OWNwS1lvRUtOdXVQUlhhZEFNcFhRUT09>

Meeting ID: 845 3379 6911

Passcode: 721010

Dial by your location

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1. CALL TO ORDER

Village President Kathy Curtis called the Public Hearing to order at 7:02p.m.

2. ROLL CALL/ESTABLISH A QUORUM

President Curtis asked for a roll call. Those answering present were: Trustee Jen Ward, Trustee JP Dries, Trustee Suzanne Fahnestock, Trustee Chris Higgins, Trustee Brandon Harris, Trustee Christian Rebone, and Village President Kathleen Curtis

Also present were Village Administrator Dawn Wucki-Rossbach, Chief Dean Stiegemeier, Public Works Director Lou Larson, Village Treasurer Cheryl Aldridge, Village Attorney Kevin Buick, Village Engineer Jeremy Lin, and Village Clerk Terri D'Amato.

Members of the public attending were John Peloso, Joy Blum, Luke Goucher, and Kris Dalton.

President Curtis asked for a motion to open the Public Hearing.

**Motion by Trustee Harris with 2nd by Trustee Higgins to open the Public Hearing.
Motion carried on a voice vote.**

3. DISCUSSION OF TAX LEVY

Public Hearing opened at 7:03p.m.

President Curtis gave a brief recap of the proposed tax levy that is to be approved, and then opened up the floor for discussion on the tax levy. No comments were heard.

4. ADJOURNMENT

Having no further comments to be heard, President Curtis asked for a motion to close the Public Hearing.

**Motion by Trustee Higgins with 2nd by Trustee Dries to close the Public Hearing.
Motion carried on a voice vote.**

Public Hearing closed at 7:05p.m.

**BOARD OF TRUSTEES MEETING AGENDA
TUESDAY, DECEMBER 1, 2020
IMMEDIATELY FOLLOWING THE PUBLIC HEARING**

1. CALL TO ORDER

President Curtis called the Village Board of Trustees meeting to order at 7:05p.m.

2. PLEDGE OF ALLEGIANCE

President Curtis led everyone in the Pledge of Allegiance.

3. ROLL CALL/QUORUM ESTABLISHED

President Curtis asked for a roll call to establish a quorum.

Village Clerk D'Amato called the roll and the following answered present:

Trustee Dries, Trustee Fahnestock, Trustee Harris, Trustee Higgins, Trustee Rebone, Trustee Ward, President Curtis.

Also present were Village Administrator Dawn Wucki-Rossbach, Chief Dean Stiegemeier, Public Works Superintendent Lou Larson, Village Treasurer Cheryl Aldridge, Village Attorney Kevin Buick, Village Engineer Jeremy Lin, and Village Clerk Terri D'Amato.

Members of the public attending were John Peloso, Joy Blum, Luke Goucher, and Kris Dalton.

Village Board of Trustees meeting opened at 7:06p.m.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

Luke Goucher – Thanked and shared his appreciation to Trustee Dries for his tenure as a public servant. Inquired about the board members' stance on the current Tier 3 restrictions. Explained how difficult the closures have been on business, and expressed his concern for a level playing field for all affected businesses. President Curtis is working with both Chief Stiegemeier and Administrator Wucki-Rossbach to both enforce and ensure that all entities are being treated equally and fairly. Administrator Wucki-Rossbach will reach out to each trustee individually to get their feedback on the issue and report back to the board.

5. PROCLAMATIONS

- Proclamation to Honor Trustee JP Dries Tenure as a Public Servant
President Curtis, with the help of Mrs. Gwen Dries and all the Dries children – Marissa, Jack, and Madilyn presented Trustee JP Dries with a Proclamation for his years of public service to the village of Maple Park. Trustee Dries thanked everyone for the recognition and honor.

6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

- a) Approval of Board Minutes
 - Village Board Minutes –November 3, 2020
 - Committee of the Whole – October 20, 2020
 - Committee of the Whole – November 17, 2020
- b) Acceptance of Cash and Investment Report as of October 31, 2020
- c) Approval of Bills Payable and Manual Check Register #798

ACCOUNTS PAYABLE:	<u>65,250.34</u>
MANUAL CHECKS:	<u>1,624.59</u>
TOTAL:	<u><u>66,874.93</u></u>

- e) Approval of Travel, Meals, Lodging for Elected Officials /Employees

None

Motion by Trustee Higgins with 2nd by Trustee Harris to approve Consent Agenda Items a.) through e.) as presented. On a roll call vote Trustee Ward, Rebone, Higgins, Harris, Fahnestock, Dries voted yes. Motion carried.

7. FINANCIAL REPORT

Treasurer Aldridge presented the monthly financial reports to the board for review. President Curtis asked for questions regarding the reports. Trustee Fahnestock inquired about the loan balances, and asked if those can be broken out from the Cash Flow Worksheets. Treasurer Aldridge will create a separate Loan Worksheet to highlight those entries.

8. LEGAL REPORT

Attorney Buick had nothing to report. President Curtis asked for questions for Attorney Buick. Trustee Higgins inquired about progress regarding the property by the pumping station. Attorney Buick indicated that the property owner has agreed to sign over the property but indicated that they had a list of expenses they required the village to pay before that was to take place. Attorney Buick indicated that he was still waiting on the detailed list of

expenses. President Curtis and Attorney Buick will respond to the property owner by the end of the week.

9. VILLAGE ADMINISTRATOR REPORT

Administrator Wucki-Rossbach reported that we are still waiting for the CARES check disbursement that was approved. Working on the Financial policy which will be presented to the board shortly. Currently working on the analysis of properties for the new Wastewater Treatment Plant land purchase.

10. POLICE DEPARTMENT REPORT

Chief Stiegemeier had no report, but thanked Trustee Dries for his support and wished him good luck.

11. PUBLIC WORKS REPORT

Superintendent Larson thanked all those that helped with the recent sewer issue to help get it resolved quickly.

12. ENGINEERING REPORT

Engineer Lin reported that working on the elevated tank work order in the TIF district utilizing TIF dollars. Putting together a technical memo to include size, elevations and topography, ease of connection, and cost of elements. Will have it prepared for staff review shortly.

13. OLD BUSINESS

14. NEW BUSINESS

A. CONSIDERATIONS

B. MOTIONS

- 1) Appointment of Christian Rebone as President Pro Tem

Motion by Trustee Fahnestock with 2nd by Trustee Dries to appoint Trustee Rebone as President Pro Tem until April, 2021. On a roll call vote Trustees Dries, Fahnestock, Harris, Higgins, Ward voted yes, with Trustee Rebone abstaining. Motion carried.

- 2) Appointment of Christine Dalton as Trustee – Unfilled 2 Year Term (Until May 1, 2021)

Motion by Trustee Rebone with 2nd by Trustee Fahnestock to appoint Christine Dalton as Trustee to fill the unfilled 2-year term vacated by Trustee Dries. On a roll call vote Trustees Ward, Rebone, Higgins, Harris, Fahnestock, Dries voted yes. Motion carried.

3) Motion to Approve the Capital Improvement Plan/Maintenance Plan as Presented

Motion by Trustee Rebone with 2nd by Trustee Higgins to approve the Capital Improvement Plan/Maintenance Plan as presented. On a roll call vote Trustees Dries, Fahnestock, Harris, Higgins, Rebone, Ward voted yes. Motion carried.

4) Motion to Approve Long-Term Financial Forecast and Analysis as Presented

Motion by Trustee Fahnestock with 2nd by Trustee Rebone to approve the Long-Term Financial Forecast and Analysis as presented. On a roll call vote Trustees Ward, Rebone, Higgins, Harris, Fahnestock, Dries voted yes. Motion carried.

5) Motion to Approve the Village Administrator Performance Evaluation Process

Motion by Trustee Fahnestock with 2nd by Trustee Harris to approve the Village Administrator Evaluation Process as presented. On a roll call vote Trustees Dries, Fahnestock, Harris, Higgins, Rebone, Ward voted yes. Motion carried.

15. RESOLUTIONS - NONE

16. ORDINANCES

A. ORDINANCE 2020-23 2020 TAX LEVY ORDINANCE

An Ordinance for the Levy and Collection of Taxes for the Village of Maple Park, Kane and Dekalb Counties for the 2020 Tax Levy, Payable in 2021

President Curtis asked if there were any questions or further discussion regarding the proposed ordinance. Hearing none, asked for a motion to approve Ordinance 2020-23/Tax Levy Ordinance.

Motion by Trustee Dries with 2nd by Trustee Rebone to approve Ordinance 2020-23/2020 Tax Levy Ordinance as read. On a roll call vote Trustees Ward, Rebone, Higgins, Harris, Fahnestock, Dries voted yes. Motion carried.

B. ORDINANCE 2020-24 APPROPRIATION ORDINANCE CARES ACT

An Ordinance to include the Coronavirus Relief Fund CARES Program Funds, in the amount of \$26,319.00, into the fiscal year 2020 budget appropriation funds.

Motion by Trustee Higgins with 2nd by Trustee Harris to approve Ordinance 2020-24/Appropriation Ordinance Cares Act as read. On a roll call vote Trustees Dries, Fahnestock, Harris, Higgins, Rebone, Ward voted yes. Motion carried.

17. VILLAGE PRESIDENT REPORT

President Curtis reminded everyone about the upcoming Committee of the Whole meeting on December 15th. Thanked Trustee Dries for his years of participation and dedication to the Village of Maple Park as a trustee as well as a member of the Plan Commission, Personnel & Communication committee and Infrastructure committee.

18. TRUSTEE REPORT

Trustees Harris, Fahnestock, Higgins, Rebone, and Ward all thanked Trustee Dries for his involvement and work as a trustee.

19. EXECUTIVE SESSION

20. ADJOURNMENT

Having no further business before the board, motion by Trustee Dries with 2nd by Trustee Higgins to adjourn meeting. Motion carried by voice vote.

Meeting adjourned at 7:45p.m.

Respectfully submitted,

Terri D'Amato

Terri D'Amato
Village Clerk