



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Village of Maple Park
Board of Trustees on 03/02/21.

BOARD OF TRUSTEES MEETING MINUTES TUESDAY, FEBRUARY 2, 2021 7:00 p.m. MAPLE PARK CIVIC CENTER 302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

President Curtis called the meeting to order at 7:00p.m.

2. PLEDGE OF ALLEGIANCE

President Curtis led the board in the Pledge of Allegiance.

3. ROLL CALL/QUORUM ESTABLISHED

President Curtis asked for a roll call to establish a quorum. Those answering present were Village President Kathleen Curtis, Trustee Christian Rebone, Trustee Kristine Dalton, Trustee Jen Ward, Trustee Christopher Higgins, Trustee Suzanne Fahnestock. Trustee Brandon Harris arrived at 7:03 p.m.

Also present were Village Administrator Dawn Wucki-Rossbach, Public Works Director Lou Larson, Police Chief Dean Stiegemeier, Village Treasurer Cheryl Aldridge, Village Engineer Jeremy Lin, Village Attorney Kevin Buick, and Village Clerk Terri D'Amato.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings”* handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.

None heard and none received.

5. CERTIFICATE OF APPRECIATION

On behalf of the Village of Maple Park Village Board, President Curtis made the presentation of a Certificate of Appreciation to Kane County Board member Drew Frasz for his assistance on the Kane County CARES Act Committee and continued support of the Business Community in the Village of Maple Park. Mr. Frasz assistance resulted in Bootleggers Pizza, Inc obtaining \$25,000.00, and Lodi Tap House, LLC in obtaining \$20,607.00. Trustee Rebone presented Mr. Frasz with a complimentary sweatshirt from Bootleggers Pizza, Inc. as a token of appreciation.

6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will

be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

- a) Approval of Board Minutes
 - Village Board Meeting – January 5, 2021
 - Committee of the Whole – January 19, 2021
- b) Acceptance of Cash and Investment Report as of December 31, 2020
- c) Approval of Bills Payable and Manual Check Register #800

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|-------------------|-------------|
| ACCOUNTS PAYABLE: | \$26,599.09 |
| MANUAL CHECKS: | \$2,027.61 |
| TOTAL: | \$28,626.70 |

- d) Approval of Travel, Meals, Lodging for Elected Officials /Employees

Motion by Trustee Rebone with 2nd by Trustee Higgins to approve the Consent Agenda items a.) through d.) On a roll call vote Trustee Dalton, Trustee Fahnestock, Trustee Harris, Trustee Higgins, Trustee Rebone, and Trustee Ward voted yes. Motion carried.

7. FINANCIAL REPORT

Village Treasurer Aldridge presented the monthly financial report to the board for review. President Curtis asked for any questions. Hearing none, moved to next agenda item.

8. LEGAL REPORT

Attorney Buick had no report. President Curtis asked for any questions for Mr. Buick. Hearing none, moved to next agenda item.

9. VILLAGE ADMINISTRATOR REPORT

Administrator Wucki-Roszbach reported the following:

- Website has been updated with the listing of Employee, Officer, Elected Officials Wages (for transparency purposes)
- Currently working with Engineer Lin for the HOA non-residential stormwater inspection process. Setting a completion goal of April 14th.
- Will be working with Chief Stiegemeier on the Emergency Management Plan. Update beginning early March.
- Kane County could possibly be moving to Phase 4 in a couple of days.

10. POLICE DEPARTMENT REPORT

Chief Stiegemeier reported that 4 officers, himself, and Director Larson have received the first round of COVID-19 vaccination, and will receive the 2nd round on February 19th. President Curtis asked for any questions for Chief Stiegemeier. Hearing none, moved to the next agenda item.

11. PUBLIC WORKS REPORT

Public Works Director Larson thanked Chief Stiegemeier and the Maple Park PD for their assistance in getting and keeping cars off the streets during the recent snow event, and Mike Miller for his assistance in plowing. Board members thanked Lou and his staff for the great job of clearing the streets.

12. ENGINEERING REPORT

Village Engineer Lin presented the board with the 2020 Water Pumpage report, and the Wastewater Treatment Plant Capacity Summary for their review. Reported that Well #4 is properly chlorinated and online.

Question regarding how maintenance for Well #4 is being recorded and documented. Administrator Wucki-Rossbach reported that staff is maintaining a list and adding it to the CDP, centralizing information on all the equipment and keeping Engineer Lin looped in. Well #5 maintenance is scheduled to be included in next fiscal year budget.

13. OLD BUSINESS

14. NEW BUSINESS

A. CONSIDERATIONS

B. MOTIONS

15. RESOLUTIONS

A. RESOLUTION 2021-03 APPROVING A MEMO OF UNDERSTANDING WITH DEKALB ESDA

This resolution authorizes the Village President or her designee to enter into an agreement with the DeKalb County Emergency Services Disaster Agency for intergovernmental agreements when dealing with disasters.

Motion by Trustee Fahnstock with 2nd by Trustee Rebone to adopt Resolution 2021-03/Approving a Memo of Understanding with DeKalb Emergency Services Disaster Agency.

President Curtis asked for discussion. Trustee Fahnstock inquired about a similar agreement with Kane County. Administrator Wucki-Rossbach indicated that it wouldn't be necessary as there is already crossover between counties regarding mutual aid, and that this was not like the Natural Hazard Mitigation plan. We have the ability to utilize an agreement with one county only.

On a roll call vote Trustee Dalton, trustee Fahnstock, Trustee Harris, Trustee Higgins, Trustee Rebone, and Trustee Ward voted yes. Motion carried.

B. RESOLUTION 2021-04 RATIFYING AND AUTHORIZING A TAX INCREMENT FINANCE DISTRICT EXPENDITURE WITH OVINGTON APPRAISAL SERVICE IN AN AMOUNT NOT TO EXCEED \$1,000.00 FOR THE APPRAISAL OF THE PROPOSED WASTEWATER TREATMENT FACILITY PROPERTY

This resolution authorizes the expenditure of TIF monies for an appraisal of property the Village wishes to purchase for the possible location of a new wastewater treatment facility and awards that appraisal to Ovington Appraisal Service in the amount of \$1,000.00.

Motion by Trustee Harris with 2nd by Trustee Higgins to adopt Resolution 2021-04/Ratifying and Authorizing a Tax Increment Finance District Expenditure with Ovington Appraisal Service in an Amount not to Exceed \$1,000.00 for the Appraisal of the Proposed Wastewater Treatment Facility Property. On a roll call vote Trustee Ward, Trustee Rebone, Trustee Higgins, Trustee Harris, Trustee Fahnestock, and Trustee Dalton voted yes. Motion carried.

C. RESOLUTION 2021-05 RATIFYING AND AUTHORIZING A WATER IMPROVEMENT FUND EXPENDITURE WITH WATER WELL SOLUTIONS ILLINOIS, LLC IN AN AMOUNT NOT TO EXCEED \$45,413.50 FOR THE REHABILITATION OF WELL #4

This resolution authorizes the expenditure of Water Improvement Funds/Maintenance and Repair to make the necessary repairs to Well #4 to ensure continuing water supply quality.

Attorney Buick explained that because this Resolution is authorizing an expenditure in excess of the \$25,000 statutory amount for a bid required under 5ILCS 8-9-1, the board would have to motion to waive the formal bidding process prior to adopting the resolution.

Motion to waive the statutory bidding process was made by Trustee Ward with a 2nd by Trustee Rebone. On a roll call vote Trustee Dalton, Trustee Fahnestock, Trustee Harris, Trustee Harris, Trustee Higgins, Trustee Rebone, Trustee Ward voted yes. Motion carried.

Motion by Trustee Higgins with 2nd by Trustee Harris to adopt Resolution 2021-05/Ratifying and Authorizing a Water Improvement Fund Expenditure with Water Well Solutions Illinois, LLC in an Amount not to Exceed \$45,413.50 for the Rehabilitation of Well #4. On a roll call vote Trustee Ward, Trustee Rebone, Trustee Higgins, Trustee Harris, Trustee Fahnestock, and Trustee Dalton voted yes. Motion carried.

16. ORDINANCES

A. ORDINANCE 2021-01 AMENDING TITLE 1, CHAPTER 5, SECTION 1, ARTICLE "C", AND CHAPTER 6, SECTION 15, ARTICLE B-2 "VILLAGE TREASURER-BOND REQUIRED," AND ADDING SECTION (A)(3) "VILLAGE ADMINISTRATOR-BOND REQUIRED" TO TITLE 1, CHAPTER 6, SECTION 14

This ordinance amends the bond amounts of the Village Treasurer to statutory requirements, and establishes a bond amount for the position of Village Administrator in the Village Code.

Trustee Higgins noted that the Ordinance number was incorrectly typed and requested as a motion by President Curtis as Ordinance 2020-01. President Curtis amended the motion to correctly state Ordinance 2021-01.

Motion by Trustee Rebone with 2nd by Trustee Harris to approve Ordinance 2021-01/Amending Title 1, Chapter 5, Section 1, Article "C", and Chapter 6, Section 15, Article B-2 "Village Treasurer-Bond Required," and Adding Section (A)(3) "Village Administrator-Bond Required" to Title 1, Chapter 6, Section 14.

On a roll call vote Trustee Dalton, Trustee Fahnestock, Trustee Harris, Trustee Higgins, Trustee Rebone, Trustee Ward voted yes. Motion carried.

17. VILLAGE PRESIDENT REPORT

President Curtis indicated that the only item on the February Committee of the Whole will be the budget, as staff is busy preparing information for the board members.

Candidate Night is scheduled for Wednesday, March 10th at 7:00p.m. President Curtis invited and encouraged all candidates to attend.

18. TRUSTEE REPORT

Trustee Ward requested clarification on properties already annexed into the village. Attorney Buick confirmed that although previous agreements to develop have expired, the annexations already completed are permanent unless they are de-annexed.

Trustee Harris thanked Public Works Director Lou Larson and Mike Miller for the great job of snow removal during the last snow event.

19. EXECUTIVE SESSION

Purchase or Lease of Real Property 5ILCS 120/2 (C) 5

"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired"

Employee Performance Review 5 ILCS 120/2 (C) 1

“The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body”

Motion by Trustee Rebone with 2nd by Trustee Higgins to move to Executive Session to Discuss Purchase or Lease of Real Property under 5 ILCS 120/2 (C) 5, and Employee Performance Review under 5 ILCS 120/2 (C) 1.

President Curtis clarified that the only Executive Session discussion that will be undertaken at tonight’s meeting will be for Employee Performance Review under 5 ILCS 120/3 (C) 1.

On a roll call vote Trustee Dalton, Trustee Fahnstock, Trustee Harris, Trustee Higgins, Trustee Rebone, and Trustee Ward voted yes. Motion carried.

Moved to Executive Session at 7:30p.m.

Motion by Trustee Rebone with 2nd by Trustee Ward to return to Regular Session. Motion carried by voice vote.

Returned to Regular Session at 8:04 p.m.

Upon return to regular session, President Curtis asked for a roll call. Those answering present were President Curtis, Trustee Dalton, Trustee Fahnstock, Trustee Harris, Trustee Higgins, Trustee Rebone, Trustee Ward. Also present were Village Attorney Kevin Buick and Village Clerk Terri D’Amato.

20. ADJOURNMENT

Having no further business before the board, motion by Trustee Rebone with 2nd by Trustee Dalton to adjourn. Motion carried by voice vote.

Meeting adjourned at 8:05p.m.

Respectfully submitted,

Terri D’Amato
Village Clerk